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**IMPORT SOURCE  
NATIONAL SOURCE TRACKING TRANSACTION REPORT**

**1. LICENSEE INFORMATION**

A. LICENSEE NAME	B. LICENSE NO.	C. LICENSEE STREET ADDRESS	D. CITY	E. STATE	F. ZIP CODE

**2. TRANSACTION DATE**

**3A. TRANSACTION INFORMATION**

**3B. TRANSACTION TYPE (Check all that apply)**

(Only transactions completed on the same date may be reported together on this form)

☐ NEW ☐ CORRECTION

IF CORRECTION, PREVIOUS TRANSACTION DATE:

☐ REPORT SOURCE INVENTORY ☐ TRANSFER ☐ RECEIPT ☐ DISPOSAL  
☐ NEW SOURCE MANUFACTURED ☐ IMPORT ☐ EXPORT ☐ DISASSEMBLE

**4. PREPARER INFORMATION**

A. NAME OF PREPARER	B. DATE PREPARED	C. PREPARER PHONE	D. PREPARER E-MAIL (REQUIRED FOR CONFIRMATION)

**10. SOURCE IMPORT DATA**

A1. FOREIGN COMPANY NAME	B1. IMPORT LICENSE NO.	C1. FOREIGN COMPANY ADDRESS	D1. CITY	E1. COUNTRY		
F1. SOURCE MAKE	G1. SOURCE MODEL	H1. SOURCE SERIAL NUMBER	I1. ISOTOPE	J1. ACTIVITY AND UNIT	K1. ACTIVITY DATE	L1. COMMENTS
M1. SOURCE LOCATION ADDRESS	N1. CITY	O1. STATE	P1. ZIP CODE	Q1. SAME AS STREET ADDRESS		
				<input type="checkbox"/>		

WARNING: FALSE STATEMENTS IN THIS CERTIFICATE MAY BE SUBJECT TO CIVIL AND/OR CRIMINAL PENALTIES. NRC REGULATIONS REQUIRE THAT SUBMISSIONS TO THE NRC BE COMPLETE AND ACCURATE IN ALL MATERIAL RESPECTS. 18 U.S.C. SECTION 1001 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

**IMPORT SOURCE  
NATIONAL SOURCE TRACKING TRANSACTION REPORT  
(continued)**

**10. SOURCE IMPORT DATA**

A2. FOREIGN COMPANY NAME		B2. IMPORT LICENSE NO.		C2. FOREIGN COMPANY ADDRESS		D2. CITY		E2. COUNTRY	
F2. SOURCE MAKE		G2. SOURCE MODEL		H2. SOURCE SERIAL NUMBER		I2. ISOTOPE		J2. ACTIVITY AND UNIT	
						<input type="text"/>		<input type="text"/>	
M2. SOURCE LOCATION ADDRESS		N2. CITY		O2. STATE		P2. ZIP CODE		Q2. SAME AS STREET ADDRESS	
				<input type="text"/>				<input type="checkbox"/>	
A3. FOREIGN COMPANY NAME		B3. IMPORT LICENSE NO.		C3. FOREIGN COMPANY ADDRESS		D3. CITY		E3. COUNTRY	
F3. SOURCE MAKE		G3. SOURCE MODEL		H3. SOURCE SERIAL NUMBER		I3. ISOTOPE		J3. ACTIVITY AND UNIT	
						<input type="text"/>		<input type="text"/>	
M3. SOURCE LOCATION ADDRESS		N3. CITY		O3. STATE		P3. ZIP CODE		Q3. SAME AS STREET ADDRESS	
				<input type="text"/>				<input type="checkbox"/>	
L2. COMMENTS									
L3. COMMENTS									

WARNING: FALSE STATEMENTS IN THIS CERTIFICATE MAY BE SUBJECT TO CIVIL AND/OR CRIMINAL PENALTIES. NRC REGULATIONS REQUIRE THAT SUBMISSIONS TO THE NRC BE COMPLETE AND ACCURATE IN ALL MATERIAL RESPECTS. 18 U.S.C. SECTION 1001 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

<b>NRC FORM 748F</b> (MM-DD-YYYY) 10 CFR 20.2207	<b>U.S. NUCLEAR REGULATORY COMMISSION</b>  <b>IMPORT SOURCE</b>  <b>NATIONAL SOURCE TRACKING TRANSACTION REPORT</b> <b>(continued)</b>	LICENSEE NAME	LICENSE NO.
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<b>10. SOURCE IMPORT DATA (continued)</b>
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A4. FOREIGN COMPANY NAME	B4. IMPORT LICENSE NO.	C4. FOREIGN COMPANY ADDRESS	D4. CITY	E4. COUNTRY
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F4. SOURCE MAKE	G4. SOURCE MODEL	H4. SOURCE SERIAL NUMBER	I4. ISOTOPE <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	J4. ACTIVITY AND UNIT <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	K4. ACTIVITY DATE	L4. COMMENTS
M4. SOURCE LOCATION ADDRESS	N4. CITY	O4. STATE <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	P4. ZIP CODE	Q4. SAME AS STREET ADDRESS <div style="text-align: center; margin-top: 20px;"><input type="checkbox"/></div>		

A5. FOREIGN COMPANY NAME	B5. IMPORT LICENSE NO.	C5. FOREIGN COMPANY ADDRESS	D5. CITY	E5. COUNTRY
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F5. SOURCE MAKE	G5. SOURCE MODEL	H5. SOURCE SERIAL NUMBER	I5. ISOTOPE <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	J5. ACTIVITY AND UNIT <div style="border: 1px solid black; height: 30px; width: 100%;"></div>	K5. ACTIVITY DATE	L5. COMMENTS
M5. SOURCE LOCATION ADDRESS	N5. CITY	O5. STATE <div style="border: 1px solid black; height: 60px; width: 100%;"></div>	P5. ZIP CODE	Q5. SAME AS STREET ADDRESS <div style="text-align: center; margin-top: 20px;"><input type="checkbox"/></div>		

<p>WARNING: FALSE STATEMENTS IN THIS CERTIFICATE MAY BE SUBJECT TO CIVIL AND/OR CRIMINAL PENALTIES. NRC REGULATIONS REQUIRE THAT SUBMISSIONS TO THE NRC BE COMPLETE AND ACCURATE IN ALL MATERIAL RESPECTS. 18 U.S.C. SECTION 1001 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.</p>
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## INSTRUCTIONS TO NRC AND AGREEMENT STATE LICENSEES FOR REPORTING HIGH-RISK SEALED SOURCE TRANSACTIONS

The completed form is considered to be Official Use Only – Security Related Information; it is not considered to be Safeguards Information.

Use an addendum sheet for reporting additional sources.

Note to Licensees: This form may be used to report source transactions in lieu of using the NSTS online application. Sections 1-4 on Page 1 of the form are required for all source transaction types. Sections 5-12 should only be populated for the associated Transaction Type (3B) selected. For example, when reporting a Source Transfer and a Source Export, Sections 6 and 11 should be populated. Multiple Transaction Types may be selected if they occur on the same Transaction Date, and should be reported on NRC Form 748. Licensees reporting only one transaction type may use the condensed form for the Transaction Type. For example, when reporting a Source Receipt, NRC Form 748c should be used.

1. **Licensee Information** – Enter the name, license number, and street address of the licensed facility.
2. **Transaction Date** – Enter the date the transaction occurred, which would be the date of the transfer, receipt, manufacture, etc.
3. **Transaction Information and Transaction Type** – Indicate if this is a new transaction or a correction. For corrections, select the date of the previously submitted transaction that the correction should be associated with. Select the Transaction Type. Report Source should only be used for initial inventory submissions, or to report a source excluded from the initial inventory submission. Dispose Source should only be used by a Disposal Licensee. If you are sending your source back to the manufacturer, or sending it to a disposal facility, the transaction should be recorded as a Transfer. Multiple Transaction Types may be selected if they occur on the same Transaction Date.
4. **Preparer Information** – An email address is required for a confirmation. For regulatory purposes, your source transaction report is not considered complete without a confirmation from the NSTS Help Desk that the transaction report has been received.
5. **Source Inventory Data** – This section should only be used for initial inventory submissions. The Make, Model, and Serial Number refer to the Source, not the Device. All fields are required in Section 5 EXCEPT G. Comments. If the licensee is reporting multiple sources on the Source Inventory transaction at the same Source Location Address, the location address information may be populated once, and referenced in the Comments block for the additional sources.
6. **Source Transfer Data** – For Transfer transaction reports, all fields in Section 6 are required EXCEPT M. Waste Manifest Number, N. Container ID, and P. Comments. If the licensee is reporting multiple sources on the Transfer transaction to the same Receiving Licensee, the receiving licensee information may be populated once, and referenced in the Comments block for the additional sources.
7. **Source Receipt Data** – For Receipt transaction reports, all fields in Section 7 are required EXCEPT M. Waste Manifest Number, N. Container ID, and T. Comments. If the licensee is reporting multiple sources on the Receipt transaction at the same Source Location Address, the location address information may be populated once, and referenced in the Comments block for the additional sources.
8. **Source Disposal Data** – For Disposal transaction reports, all fields in Section 8 are required EXCEPT J. Comments. If the licensee is reporting multiple sources on the Disposal transaction at the same Source Disposal Address, the source disposal address information may be populated once, and referenced in the Comments block for the additional sources.
9. **New Manufactured Source Data** – For New Manufactured Source transaction reports, all fields in Section 9 are required EXCEPT F. Comments. If the licensee is reporting multiple sources on the Manufacturer transaction at the same Source Location Address, the location address information may be populated once, and referenced in the Comments block for the additional sources.
10. **Source Import Data** – For Import Source transaction reports, all fields are required EXCEPT L. Comments. If the licensee is reporting multiple sources on the Import transaction at the same Source Location Address, the location address information may be populated once, and referenced in the Comments block for the additional sources.
11. **Source Export Data** – For Export Source transaction reports, all fields are required EXCEPT M. Comments. If the licensee is reporting multiple sources on the Export transaction to the same Foreign Company/Foreign Address, the information in cells A-E may be populated once, and referenced in the Comments block for the additional sources.
12. **Source Disassemble Data** – For Disassemble Source transaction reports, all fields are required EXCEPT H. Comments. If the licensee is reporting multiple sources on the Disassemble transaction at the same Source Location Address, the location address information may be populated once, and referenced in the Comments block for the additional sources.

### DISTRIBUTION

For most timely processing, click the "Submit by E-mail" button on page 1.

You may also:

> manually submit this form by email to: [NSTSFax.Resource@nrc.gov](mailto:NSTSFax.Resource@nrc.gov),

> FAX to: 1-888-821-2534, or

> mail to: NSTS Help Desk

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