

**From:** [R1DRSSMail Resource](#)  
**To:** [R1LAT RESOURCE](#)  
**Subject:** FW: John Turner Consulting - NRC Audit - RSO Delegation  
**Date:** Tuesday, May 31, 2022 10:59:57 AM

[image001.png](#)

---

---

**From:** Ellen Ianello <[eianello@consultjtc.com](mailto:eianello@consultjtc.com)>  
**Sent:** Tuesday, May 31, 2022 8:40 AM  
**To:** R1DRSSMail Resource <[R1DRSSMail.Resource@nrc.gov](mailto:R1DRSSMail.Resource@nrc.gov)>  
**Cc:** Jestin LeClair <[jestinl@consultjtc.com](mailto:jestinl@consultjtc.com)>; Bonds, Kristen <[Kristen.Bonds@nrc.gov](mailto:Kristen.Bonds@nrc.gov)>  
**Subject:** [External\_Sender] John Turner Consulting - NRC Audit - RSO Delegation

Good Morning,

During our audit with Ms. Bonds (CC'd) we found that we submitted our RSO delegation in September 2020 to the State of New Hampshire for our license, but did not send this documentation to NRC. Please see attached for the information provided for our license amendment and please let us know if you need any other information.

Thanks,

**Ellen Ianello – Director of Construction Services**

Phone | 603-777-0521

[eianello@consultjtc.com](mailto:eianello@consultjtc.com)



Follow us on:

[www.consultjtc.com](http://www.consultjtc.com)



Lori A. Shibinette  
Commissioner

Lisa M. Morris  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

**BUREAU OF PUBLIC HEALTH PROTECTION - RADIOLOGICAL HEALTH SECTION**

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4588 1-800-852-3345 Ext. 4588  
Fax: 603-225-2325 TDD Access: 1-800-735-2964 www.dhhs.nh.gov

October 12, 2020

John Turner Consulting, Inc.  
ATTN: Steven Constat  
44 Lafayette Road, P.O. Box 953  
North Hampton, New Hampshire 03862

RE: Log No. 202009096

Licensee:

We are currently processing your request dated September 15, 2020, for an amendment of your Radioactive Material License No. 423R. Before further action can be taken, we need the following additional information. Note that responses to provide confirmation must be in the form of a full and complete statement or commitment.

1. A completed Agency Form RHS-1 Supplement A including all appropriate training and other pertinent details as specified on the form (enclosed).
2. A "Delegation of Authority" statement signed by senior management for the new individual to effectively carry out the duties and responsibilities of RSO. A model statement is provided with the enclosed 'Regulatory Guidance for Naming a New RSO to a Radioactive Material License' document.
3. If using other than the model "Delegation of Authority" statement provided, a signed and dated letter or statement from Justin D. LeClair that he has read and is familiar with, and agrees to abide by, the license and the licensee's radiation safety program and procedures.

Provide the above information within 30 days from the date of this letter in order that we may expedite the processing of your request. Note that as with the original request, your response should be signed by a certifying official of John Turner Consulting, Inc. Upon receipt of two copies of the information specified above, we will continue to review your request. In your response, please reference Log No. 202009096.

Sincerely,

Fred Haniffy  
Health Physicist  
Radioactive Materials Program  
Radiological Health Section

Enclosures: As stated

**TRAINING AND EXPERIENCE**

☐ AUTHORIZED USER

☒ RADIATION SAFETY OFFICER

**1. NAME OF AUTHORIZED USER OR RADIATION OFFICER**

Jestin D. LeClair

**2. FORMAL TRAINING IN RADIATION SAFETY**

Field of Training	Location and Date(s) of Training	Hours of Training	
		Lecture/ Laboratory Courses	Supervised Laboratory Experience
Radiation Physics and Instrumentation	May 13, 2004 - Q/C ResourceTechnical Services	8.0	80.0 (Field)
Principles and Practices of Radiation Protection	May 13, 2004 - Q/C ResourceTechnical Services	8.0	80.0 (Field)
Mathematics Pertaining to the Use and Measurement of Radioactivity	May 13, 2004 - Q/C ResourceTechnical Services	8.0	80.0 (Field)
Biological Effects of Radiation	May 13, 2004 - Q/C ResourceTechnical Services	8.0	80.0 (Field)

**3. EXPERIENCE WITH RADIATION**  
(Actual use of Radioisotopes or Equivalent Experience)

Isotope	Maximum Amount	Where Experience Was Gained	Duration of Experience	Type of Use
Americium 241	40 mCi	JTC, Inc. (Field Use)	18 years	Portable Density Gauge
Cesium 137	8 mCi	JTC, Inc. (Field Use)	18 years	Portable Density Gauge

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES  
**RADIOLOGICAL HEALTH SECTION**

**REGULATORY GUIDANCE  
FOR NAMING A NEW RADIATION SAFETY OFFICER TO A  
RADIOACTIVE MATERIAL LICENSE**

This guide describes the type of information that the Department of Health and Human Services' Radiological Health Program ("Agency") staff requires to evaluate a request for a license amendment to add a new Radiation Safety Officer (RSO) to a Radioactive Material License. Note that the request should be in the form of an official letter, with all accompanying documentation, provided in duplicate, and signed by the licensee or a person duly authorized to act for and on the licensee's behalf (e.g., senior management). Note also that the processing time for a request to amend a license is significantly affected by the completeness of the submitted documentation.

- The request must be submitted by the licensee (e.g., company), clearly specifying the change requested.
- The requesting letter should identify the name of the licensee and the radioactive material license number, and must be properly dated and signed by a person in an administrative capacity who is duly authorized to act on the behalf of the licensee.
- Completed Agency Form Supplement A must be included for the Radiation Safety Officer, and must include all appropriate numbers of hours and other pertinent details as specified on the form.
- Attach certificates of additional training or a written description of training and experience.
- Requests for a new RSO may include a "Delegation of Authority" statement signed by senior management for the new individual to effectively carry out the duties and responsibilities of RSO. A model statement is provided below.
- The application must include a signed and dated letter or statement from the proposed RSO that he/she has read and is familiar with, and agrees to abide by, the license and the licensee's radiation safety program and procedures.

*Applicant: You may complete and submit this page with your request or provide the same information in a convenient format of your choosing.*

## **"MODEL" DELEGATION OF AUTHORITY FOR RADIATION SAFETY OFFICER**

**NH Radioactive Material Licensee Name:** John Turner Consulting, Inc.

**License No:** 423R


Jestin D. LeClair has been appointed as the Radiation Safety Officer (RSO). Upon approval granted by the NH Department of Health and Human Services' Radiological Health Section (Agency), he/she will assume radiation safety responsibilities which include, but are not limited to, the following:

- a) Ensuring the safe use of radioactive material.
- b) Managing the radiation protection program.
- c) Identifying radiation safety problems.
- d) Initiating, recommending, or providing corrective actions; verifying implementation of corrective actions.
- e) Ensuring compliance with the New Hampshire Rules for the Control of Radiation and the conditions of the above stated radioactive material license.

You are hereby delegated the authority necessary to meet these responsibilities and have the authority to immediately stop any operation involving the use of radioactive material in which health and safety may be compromised, including prohibiting the use of radioactive material by employees who do not meet the necessary requirements. You are required to notify management of situations where staff are not cooperating and not addressing radiation safety issues.

**Estimated time required for radiation safety activities:** 5.0 hours/week

As RSO, you may make binding commitments with the Agency and are granted signature authority for communications pertaining to this radioactive material license. ☒ Yes ☐ No

 _____ Signature of Management Representative	John Turner, President/CEO _____ Printed Name & Title	10/18/2020 _____ Date
--	---	-----------------------------

### RSO Acceptance of Appointment

Justin LeClair                      Justin LeClair                      10/18/2020  
Signature of RSO                      Printed Name                      Date

### RSO Contact Information

<u>jestinl@consultjtc.com</u>	<u>603-235-9612</u>
RSO E-mail	RSO Phone No.
	RSO Cell Phone No.
	RSO Fax Number

**cc: Affected Administrators/Department Heads**



September 15, 2020

To Whom It May Concern:

This letter is written to state that, Jestin D. LeClair is the designated Radiation Safety Officer at the Dover, New Hampshire office of John Turner Consulting, Inc. (JTC, Inc.). A request for an amendment to NH Radioactive Materials License #423R stating this change has been submitted to the following agency:

- State of New Hampshire – Department of Health and Human Services (Radiological Health Section)

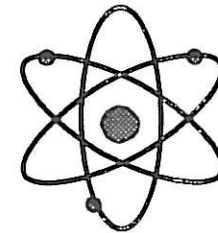
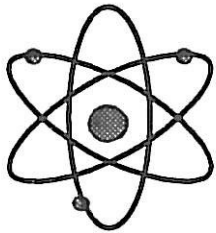
Respectfully,

A handwritten signature in dark ink, appearing to read 'Jestin D. LeClair', is written over a light gray, textured rectangular background.

Jestin LeClair  
John Turner Consulting, Inc.

# ***Q/C RESOURCE***

## ***Training Course Certification***



*This is to certify that*  
**Jestin LeClair**

*has successfully completed the RSO and Operator's course as required by the U.S. Nuclear Regulatory Commission and the Agreement States, in the Fundamentals of Safety and Gauge operation, for the use of Nuclear Moisture / Density equipment. This course meets the requirements in NUREG 1556 Vol 1, Appendix D. It covered:*

*Atomic Physics*

*49 CFR Transportation*

*Operation*

*Radiation Safety*

*Risk*

*Field Applications*

*Dose/Shielding Calculations*

*ALARA*

*Calibration*

*Accidents/Storage*

*Measurement Theory*

*Maintenance*

May 13, 2004

*Date of Training*

7471

*Certificate Number*

A handwritten signature in dark ink, reading "Philip C. Palilla".

*Instructor - Philip C. Palilla*

*Manufacturer's Rep*