


# FORM 1: ISSUE REPORT

		<b>ORIGINATOR</b>			
Issue Date:	5/13/2022	Assessment Number: (if applicable)	NA	Project #	ERM
				Issue No:	22-001
<b>REQUIREMENT DESCRIPTION</b>					
Document Title:	Loss of water/sediment samples from ERM – JBMDL			Doc #	NCR-AAR-ERM-22-001
<b>ISSUE DESCRIPTION</b>					
<p>Soil (2) and water samples (4) collected in support of the 1<sup>st</sup> quarter sampling event at Joint Base McGuire/Dix/Lakehurst were lost in shipment. The sample cooler was shipped via FedEx ground from Mt. Laurel, NJ on 3/19. The cooler was robustly taped and sample sealed to prevent intrusion. The sample arrived at the ARS Aleut Analytical laboratory in Port Allen, LA on 3/29. The cooler was received empty with one piece of tape holding the lid closed and one tamper seal. The cooler contained no samples, packing material, or chain of custody. Upon receipt, the laboratory thought this was a returning empty cooler and placed it into storage. Upon inquiring about analytical data on 5/5, it was determined that the samples had not been received. Upon subsequent investigation, it was determined that the samples were missing. Examination of the cooler, compared to photographs of the cooler taken at the time of shipment, indicated that the cooler had been opened and reclosed. A review of tracking from Fed Ex indicated that the cooler had arrived in the Port Allen area on 3/21 and loaded on multiple Fed Ex vehicles until delivery on 3/29. Fed Ex was no able to provide further information. The laboratory completed it's review on 5/13, determining that the samples had not arrived and had been lost in shipment.</p>					
<b>IMMEDIATE ACTION TAKEN</b>					
No.	Action			Taken By:	Date
1	Lab notified the AAR PM and RSO of the results of their review.			Laboratory	5/13/22
2	AAR completed NCR and determined appropriate correction actions.			AAR PM and RSO	5/13/22
Originator Name:		Kelly Ausbrooks	Signature: 		Date: 5/13/22
		<b>Responsible Manager Review</b>			
Significance Level: I <input type="checkbox"/> II <input checked="" type="checkbox"/>			If SL I, is a RCA required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>APPARENT OR ROOT CAUSES</b>					
<ul style="list-style-type: none"> <li>Root Cause: Package was damaged and samples were lost while in the custody of the transportation vendor (FedEx) (Cause Code – NA)</li> </ul>					
Other Corrective, Preventative, or Recommended Actions?			Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	If yes, identify actions below	
No.	Action		Action Owner	Due Date	Date Completed
1	PM will provide NCR to USACE client and request direction on whether resampling outside the 1st quarter is required.		Ford	5/18/22	
2	Sampler will revise sampling protocol to include (1) notification of laboratory of pending shipment, (2) requirement for collecting photograph of package prior to shipment, (3) requirement to request delivery confirmation from shipper, and (4) requirement for utilization of 2- or 3-day shipping method.		Melloy	5/31/22	
3	PM will ensure sampling protocol is provided to Leidos and required reading has been performed.		Ford	6/30/22	
4					
5					
<b>ACTIONS TO CLOSE ISSUE HAVE BEEN COMPLETED</b>					

Responsible Manager:	Kelly Ausbrooks	Signature:	Date:
If issue is SL-I, COO:	NA	Signature: NA	Date: NA
<b>Management Review</b>			
<b>CAUSE CODES AND OBJECTIVE EVIDENCE REVIEWED</b>			
Cause Codes:	Level A Node:	NA	Level B Node: NA
			Level C Node: NA
CQAM	Name: Michael Nicol	Signature:	Date:
<b>PAAA SCREEN</b>			
Is this a potential PAAA Non-Compliance?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
		If yes, discuss during review meeting	
PAAA NC? Yes <input type="checkbox"/> <b>No</b> <input checked="" type="checkbox"/> ; If yes, NTS reportable? Yes <input type="checkbox"/> <b>No</b> <input type="checkbox"/> ; If yes,		NTS# NA	
Legal Counsel	Name: NA	Signature: NA	Date: NA
CQAM	Name: Michael Nicol	Signature:	Date: