

From: [Gryglak, Magdalena](#)
To: [David Hose](#)
Subject: Request for information-Renewal of NRC License no. 48-18722-01 for Mathy Construction Company
Date: Wednesday, December 15, 2021 9:53:00 AM
Attachments: [Model Delegation of Authority to RSO.pdf](#)

Good morning Mr. Hose,

I have reviewed the renewal application dated 11/15/21. In order to proceed with the renewal process, please provide the following information.

1. Please resubmit Form 313 with senior management signature
2. Please list the radionuclides, form, quantity, the authorized use, and manufacturer and model numbers for each sealed source and the gauge as listed on the license.
3. Please provide a Delegation of Authority letter (see attached sample letter) signed by senior management and the Radiation Safety Officer (RSO).
4. The RSO is responsible for the management and oversight of the licensee's Radiation Safety Program. The NRC guidance, NUREG 1556, Volume 1, Revision 2, states that the RSO may delegate certain tasks to other responsible individuals, however, only the primary RSO is named on an NRC license. Therefore, internally, you may appoint an Assistant RSO, however, we will not name that person on the license.
5. Please provide the location/s of use within the NRC jurisdiction (i.e., the temporary job sites). Please note that the locations/addresses provided in your application dated 11/15/21 are in the State of Wisconsin, which is an Agreement State. Please provide the license number with the State of Wisconsin.
6. Please provide specific commitments pertaining to your Radiation Safety Program as described in NUREG 1556, Volume 1, Revision 2, and Appendix B of the guidance. The guidance is available at <https://www.nrc.gov/reading-rm/doc-collections/nuregs/staff/sr1556/v1/index.html>.

Please provide your response by January 31, 2022.

Please let me know if you have any questions.

Thank you

Magdalena R. Gryglak
Health Physicist
U.S. NRC Region III
630-829-9875

Model Delegation of Authority to Radiation Safety Officer

Memo To: Name of Radiation Safety Officer
From: Name of Chief Executive Officer/Senior Management
Subject: Delegation of Authority

You, _____, have been appointed the Radiation Safety Officer for our U.S. NRC license no. XXXXX and you are responsible for ensuring the safe and secure use of radiation and radioactive material. You are responsible for managing the radiation protection program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations, when justified, to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time.

_____ Signature of Management Representative Print name/Title	_____ Date
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I accept the above responsibilities,

_____ Signature of Radiation Safety Officer Print name/ RSO	_____ Date
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cc: Affected department heads