

EMERGENCY PREPAREDNESS PROGRAM INSPECTION REQUEST FOR INFORMATION

The U.S. Nuclear Regulatory Commission (NRC) will perform a baseline Emergency Preparedness program inspection at your facility during the period listed in Attachment 1. The inspection will evaluate activities in the Emergency Preparedness cornerstone using NRC Inspection Procedures (IPs) 71114.02, "Alert and Notification System Testing"; 71114.03, "Emergency Response Organization Staffing and Augmentation System"; 71114.04, "Emergency Action Level and Emergency Plan Changes"; 71114.05, "Maintenance of Emergency Preparedness"; and Emergency Preparedness sections of 71151 "Performance Indicator Verification."

Experience has shown that this inspection is resource-intensive for both the NRC inspectors and your staff. To minimize the impact to your onsite resources and to ensure a productive inspection, we have enclosed a request for documents needed for this inspection (Attachment 2). It is important that these documents are up-to-date, and complete, to minimize the number of additional documents requested during the preparation, and/or the onsite portions of the inspection.

If there is a need to revise your scheduled dates, or questions about this inspection or the material requested, please contact the lead inspector, Steven Sanchez at 404-997-4418 (Steven.Sanchez@nrc.gov), or the Operations Branch 2 Branch Chief, Eugene Guthrie at 404-997-4662 (Eugene.Guthrie@nrc.gov).

This letter and its enclosure will be made available for public inspection and copying at <https://www.nrc.gov/reading-rm/adams.html> and at the NRC Public Document Room in accordance with 10 CFR 2.390, "Public Inspections, Exemptions, and Requests for Withholding."

PAPERWORK REDUCTION ACT STATEMENT

This letter does not contain new or amended information collection requirements subject to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501 et seq.). Existing information collection requirements were approved by the Office of Management and Budget, control number 3150-0011.

PUBLIC PROTECTION NOTIFICATION

The NRC may not conduct or sponsor, and a person is not required to respond to, a request for information or an information collection requirement unless the requesting document displays a currently valid Office of Management and Budget control number.

Attachment 1

2022 Region II Emergency Preparedness Program Inspection Schedule

Program Inspections

Site	Dates of Inspection	License Number(s)	Docket Number(s)
<i>Dominion</i>			
Summer	April 18 – 22	NPF-12	50-395
Surry	September 26 – 30	DPR-32, DPR-37	50-280, 50-281
<i>Duke</i>			
Harris	August 29 – September 2	NPF-63	50-400
McGuire	October 17 – 21	NPF-9, NPF-17	50-369, 50-370
Robinson	June 27 – July 1	DPR-23	50-261
<i>FPL</i>			
Turkey Point	January 10 – 14	DPR-31, DPR-41	50-250, 50-251
<i>Southern</i>			
Hatch	December 12 – 16	DPR-57, NPF-5	50-321, 50-366
<i>TVA</i>			
Browns Ferry	June 6 – 10	DPR-33, DPR-52, DPR-68	50-259, 50-260, 50-296
Watts Bar	November 14 – 18	NPF-90, NPF-96	50-390, 50-391

Attachment 2

EMERGENCY PREPAREDNESS PROGRAM INSPECTION DOCUMENTS

Inspection Procedures (IPs):	71114.02	Alert and Notification System Testing
	71114.03	Emergency Response Organization Staffing and Augmentation System
	71114.04	Emergency Action Level and Emergency Plan Changes
	71114.05	Maintenance of Emergency Preparedness
	71151	Performance Indicator Verification

Note: About 3 weeks prior to the inspection, provide as a minimum, an electronic version of the Emergency Plan (E-Plan), 10 CFR 50.54(q) evaluation/screening packages of changed Emergency Action Level (EAL), E-Plan, and risk-significant EP implementing procedures, and Corrective Action Program (CAP) entries relating to each section below, since the last inspection (including those written by Corporate). The preferred file format is Word or searchable “.pdf” files on CERTREC. *[Note that the inspectors cannot accept data provided on USB or “flash” drives due to NRC IT security policies.]* Please organize the information as it is arranged below (e.g., a folder labeled “71114.02 ANS,” or “Miscellaneous,” etc.). It is not the intent that large or burdensome data be scanned for this purpose (e.g., Performance Indicator documents). This data will be inspected using original documentation. The current version of these documents is expected unless specified otherwise. If there are questions regarding the documents requested, please do not hesitate to contact the lead inspector.

71114.02 Alert and Notification System Evaluation

- ☐ Federal Emergency Management Agency (FEMA) approved Alert and Notification System (ANS) report and any current associated correspondence
- ☐ ANS testing procedure
- ☐ ANS equipment technical manual
- ☐ ANS equipment testing results (raw data) since the last EP program inspection
- ☐ ANS equipment maintenance records since the last EP program inspection
- ☐ Changes to the ANS system, implementing procedures, testing procedures, and the maintenance program including any supporting FEMA approval letters since the last EP program inspection
- ☐ Information provided to the public inside the 10-mile plume exposure pathway

71114.03 Emergency Response Organization Staffing and Augmentation System

- ☐ Current Emergency Response Organization (ERO) roster
- ☐ ERO Duty Roster in-effect during the week of the inspection (can be provided upon arrival)
- ☐ ERO and augmentation implementing procedures and changes since the last EP program inspection
- ☐ NUREG 0654 Table B1 site equivalent and On-shift Staffing Analysis
- ☐ ERO training program procedure
- ☐ Emergency Preparedness (EP) staff training program and qualification records
- ☐ ERO augmentation testing results since the last EP program inspection

71114.04 Emergency Action Level and Emergency Plan Changes

- ☐ Governing document for 10 CFR 50.54(q) evaluation process
- ☐ 10 CFR 50.54(q) evaluator training program and qualification records
- ☐ Signed and dated 10 CFR 50.54(q) screening/evaluation packages for:
 - All EAL changes since the last NRC Emergency Preparedness (EP) program inspection

Attachment 2

- All E-Plan changes since the last NRC EP inspection
- Changes to the Risk Significant EP implementing procedures (including corporate/fleet procedures) since the last NRC EP program inspection
- ❑ Current and immediately previous revisions of EAL, E-Plan, and EP procedures
- ❑ CAP entries specific to EAL, E-Plan, and EP procedure changes since the last NRC EP program inspection (including those written by Corporate)

71114.05 Maintenance of Emergency Preparedness

- ❑ Governing documents for the assessment process
- ❑ All EP program assessments, not including INPO performed assessments, since the last EP program inspection
- ❑ 10 CFR 50.54(t) audits, audit checklists, and subsequent State/local correspondence since the last EP program inspection
- ❑ Drill and exercise critiques since the last EP program inspection
- ❑ Critiques of actual events resulting in implementation of the E-Plan since the last EP program inspection
- ❑ Governing documents for 10 CFR 50.54(q) evaluation process
- ❑ Current Letters of Agreement with offsite agencies
- ❑ Emergency Response Facility (ERF) activation procedures, including backup and alternate facilities
- ❑ Completed maintenance records and availability-tracking information for equipment important to EP (e.g., Heating and Ventilation system in ERFs and Radiation Monitors called out in EALs, etc.) since the last EP program inspection
- ❑ Last Evacuation Time Estimates Analysis and annual review documentation
- ❑ CAP governing procedures

71151 Performance Indicator Verification

- ❑ Governing document for the performance indicator (PI) process
- ❑ Drill and Exercise Performance (DEP), ERO, and ANS PI data submitted since the last NRC EP program inspection as documented in the associated inspection report (hard copies can be provided upon arrival)
- ❑ DEP documentation and evaluations since the last NRC EP program inspection
- ❑ CAP entries related to the three EP PIs, since the last NRC EP program inspection (including those written by Corporate)

Miscellaneous Procedures and Records

- ❑ Safety Evaluation Report approved E-Plan and EALs
- ❑ Corporate and Departmental processes or procedures for EP staff
- ❑ Matrix of Drill Types performed and accounted for during the 8-year cycle

Lead Inspector Contact Information:

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