



SECRETARY

UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

May 14, 2021

Mr. Reginald Mitchell
Chief Financial Officer and ERM Secretariat
United States Agency for International Development

Dear Mr. Mitchell,

The U.S. Nuclear Regulatory Commission (NRC) is pleased that you will participate in a public Commission discussion on the NRC's transformation activities, on June 22, 2021, at 9:00 a.m. Eastern Time. The Commission is interested in hearing from you about your organization's "Risk Appetite Statement."

I am enclosing a copy of the meeting agenda for your information. My staff will keep you informed of any updates to the agenda. The meeting will be held virtually. I am also enclosing some guidelines the NRC has put together with tips for participating remotely. My staff will provide opportunities for you to practice with our virtual platform prior to the meeting and will work with you until you are comfortable.

To assist the Commission in preparing for the meeting, please e-mail any written material, including slides, to Wesley Held (Wesley.Held@nrc.gov), and Sergio Gonzalez (Sergio.Gonzalez@nrc.gov) in the Office of the Secretary, by **June 15, 2021**, so that it can be distributed to the Commission for review in advance of the meeting. PowerPoint is the preferred format, but other electronic presentation formats may be used. This Commission meeting will be webcast live at the Web address: <https://video.nrc.gov/>, and materials provided for the meeting will be posted on the NRC public Web site prior to the meeting: <http://www.nrc.gov/reading-rm/doc-collections/commission/tr/>. If you have any questions, please contact Mr. Held at 301-287-3591.

Your presentation at the Commission meeting should be based on the assumption that Commissioners are familiar with the content of your written material. Please plan your oral presentation for about 8 minutes, discussing the important points on which you wish to focus the Commission's attention. Please avoid the use of acronyms where possible. If you do use acronyms, please explain them during your presentation. Following the presentations from

all the external panelists, the Commission will engage the panelists in a question and answer session.

Sincerely,

Annette L. Vietti-Cook

Enclosures:

1. Agenda
2. Guidelines for Virtual Participation in
NRC Meetings

AGENDA

Title: **TRANSFORMATION AT THE NRC – MIDYEAR REVIEW (Public Meeting)**

Purpose: To update the Commission with a mid-year review of the Nuclear Regulatory Commission transformation, and to hear from other organizations in the areas of risk, innovation, culture, and technology adoption.

Scheduled: **June 22, 2021**
9:00 a.m.

Duration: Approx. 3 hours

Location: Commissioners' Conference Room, 1st Floor OWFN

Participants: **Presentation**
NRC Staff Panel **60 min.***

Margaret Doane, Executive Director for Operations

Topic:

- Opening Remarks on NRC Transformation Efforts

Stephanie Morrow, Human Factors Engineer, Division of Risk Analysis,
Office of the Nuclear Regulatory Research

Topic:

- People: Update on the Agency Desired Culture Efforts

Candace De Messieres, Technical Assistant, Office of Nuclear Reactor Regulation

Topic:

- Be riskSMART: Be riskSMART Framework in Decision-Making

Erin Carfang, Chief, Reactor Project Branch #1, Region I

Topic:

- Be riskSMART Framework: A Reactor and Materials Regional Perspective

Tammie Williams, Senior Management Space Specialist, Division of Facilities and
Security, Office of Administration

Topic:

- Be riskSMART Framework: A Corporate Perspective

Nicholas Buggs, Senior IT Specialist, Enterprise Architect, Portfolio, and
Investments Branch, Office of the Chief Information Officer

Topic:

- Technology: NRC Enterprise IT Roadmap and Data Strategy

June Cai, Chief, Materials Rulemaking & Project Management Branch,
Office of Nuclear Materials Safety and Safeguards

Topic:

- Innovation: Transformation of the Rulemaking Process

Commission Q & A

40 min.

Break

5 min.

External Panel

32 min.*

Reginald Mitchell, Chief Financial Officer and Enterprise Risk
Management Secretariat, United States Agency for International Development

8 min.

Topic:

- Be riskSMART: "Risk Appetite Statement"

Teresa W. Gerton, President and CEO, National Academy of Public Administration

8 min.

Topic:

- Innovation: Agile Government Principles

Dr. Steven Simon, President and Founder, Culture Change Consultants, Inc.

8 min.

Topic:

- People: Culture Change

Jeff Place, Executive Vice President for Strategy,
Institute of Nuclear Power Operations

8 min.

Topic:

- Technology: Using New Technology to Improve Operational Performance

Commission Q & A

40 min.

Discussion – Wrap-Up

5 min.

*For presentation only and does not include time for Commission Q & A

Documents:

- Slides due: June 15, 2021