

**Date:** March 18, 2021  
**To:** Momodou Dibba  
**From:** Hasan A. Zia, President  
**Subject:** Radiation Producing Equipment

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You, Momodou Dibba, have been appointed Radiation Safety Officer and are responsible for ensuring the safe and secure use of radiation and radioactive material. You are responsible for managing the radiation protection program; identifying radiation protection problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; stopping unsafe activities; and ensuring compliance with regulations. You are hereby delegated the authority necessary to meet those responsibilities, including prohibiting the use of byproduct material by employees who do not meet the necessary requirements and shutting down operations when justified to maintain radiation safety. You are required to notify management if staff does not cooperate and does not address radiation safety issues. In addition, you are free to raise issues with the U.S. Nuclear Regulatory Commission at any time. It is estimated that you will spend 40 hours per week conducting radiation protection activities.

  
\_\_\_\_\_  
Signature of Management Representative

3/18/21  
\_\_\_\_\_  
Date

I accept the above responsibilities  
  
\_\_\_\_\_  
Signature of Radiation Safety Officer

03-19-2021  
\_\_\_\_\_  
Date

cc: Caroline Shafa, Vice President, Operations  
Alan Kronthal, MD, Chair, Department of Radiology  
Curtiland Deville, MD, Chair, Department of Radiation Oncology  
Joshua Ammerman, MD, Chair, Department of Surgery