



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION I  
2100 RENAISSANCE BOULEVARD, SUITE 100  
KING OF PRUSSIA, PA 19406-2713**

March 9, 2021

**MEMORANDUM TO:** Region I Division Directors and Deputy Division Directors

**FROM:** David C. Lew, Regional Administrator

**SUBJECT:** DESIGNATION OF AUTHORITY TO APPROVE  
SPECIAL ACT AND TIME-OFF AWARDS

As permitted by Management Directive 10.72, Awards and Recognition, I hereby designate to Region I Division Directors (DDs) and Deputy Division Directors (DDD) the authority to approve certain Special Act (GG cash awards) and Time-Off Awards. Pursuant to this designation, DDs and DDDs are authorized to approve GG cash awards up to six thousand dollars (\$6,000) for individuals or individual members of a group; DDs and DDDs are also authorized to approve of Time-Off Awards up to 80 hours for a single contribution (generally, no more than 80 hours per leave year). This designation will enhance the efficiency of award issuances in Region I and I find it to be appropriate. These functions and responsibilities covered by this designation cannot be re-delegated further. This designation of authority is effective immediately.

**CONTACT:** Brett M. Klukan, Regional Counsel  
610-337-5301

MEMORANDUM REGARDING DESIGNATION OF AUTHORITY TO APPROVE  
SPECIAL ACT AND TIME-OFF AWARDS DATED MARCH 9, 2021.

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