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November 27, 1985

W.A. Carbiener
Program Manager
Office of Nuclear Waste Isolation
505 King Avenue
Columbus, OH 43201

Dear Dr. Carbiener:

SUBJECT: QUALITY ASSURANCE AUDIT OF ONWI QA PROGRAM

A Quality Assurance audit of ONWI activities in support of the Geologic Repository Program is planned for the week of December 16, 1985. The purpose of the audit will be to examine the implementation of quality assurance practices as defined by the ONWI Quality Assurance Manual and supporting procedures. The audit will cover internal ONWI activities as well as your overview of subcontractor activities. The attached audit plan provides further details.

The audit team will be led by SRPO and consist of members from the SRPO staff, various personnel from other DOE offices/contractors, and one NRC observer. The audit is scheduled for December 17-20, 1985. We would like to meet with you and your staff on December 17, 1985, at 9:00 a.m., for a preaudit conference. The postaudit conference is scheduled for 2:00 p.m., on December 20, 1985.

In addition, I would like to meet with members of the BPMD Quality Assurance Department and a representative of the ONWI Project Manager, December 6, 1985, to develop tentative schedules for the interviews to insure that appropriate personnel are available during the conduct of the audit. Further questions with regard to this audit should be directed to me.

Sincerely,

T.J. Reese
Manager
Quality Assurance
Salt Repository Project Office

SRPO:TJR:max:0311C

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W. Carbiener
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Enclosure:
As Stated

cc: J. Neff, SRPO
R. Wunderlich, SRPO
J. England, SRPO
R. Lahoti, SRPO
J. Sherwin, SRPO
P. Van Loan, SRPO
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C. Williams. Jr., BPMD
F. Hood, BPMD
E. Patzer, BPMD
I. Lefman, BPMD
T. Verma, NRC/Col's
S. Bilhorn, NRC

QA# 022-86

AUDIT PLAN

Audit Number: ONWI-85-1-E

Contractor: Battelle Project Management Division
Office of Nuclear Waste Isolation

Location of Audit: Columbus, Ohio

Dates of Audit: December 17, 18, 19, 20, 1985

Audit Team Members: J. Reese, Audit Team Leader
Other team members to be provided
at a later date (4 teams, 12 auditors)

Audit Scope: The audit will be directed toward ONWI implementation of the QA program as described in the ONWI QA Manual and supporting procedures. In addition, corrective actions identified by ONWI as a result of the previous DOE audit will be reviewed for the purpose of verifying completion.

Specific areas planned to be addressed include design control, document review processes, training, procurement, document control, instructions and procedures, corrective action, records, and Quality Assurance Department activities.

Document to be Audited: ONWI QA Manual Revision 5, all associated supporting procedures, and correspondence related to the previous DOE audit conducted in October-November 1984.

Proposed Schedule:

December 17, 1985	- 9:00 a.m. - 9:30 a.m.	- Preaudit Conference
December 17, 1985	- 9:30 a.m. - 4:30 a.m.	- Audit
December 18, 1985	- 8:30 a.m. - 4:30 a.m.	- Audit
December 19, 1985	- 8:30 a.m. - 4:30 a.m.	- Audit
December 20, 1985	- 8:30 a.m. - 10:30 a.m.	- Audit
December 20, 1985	- 10:30 a.m. - 2:00 a.m.	- Team Caucus
December 20, 1985	- 2:00 p.m. -	- Postaudit Conference