

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 1 of 12

- 1.0 Identify the procedural requirements for the training of inspection personnel.
 - 1.1 Attach a copy of same to this report.
 - 1.2 Verify that training records demonstrate compliance with the procedural requirements of the training program. *00
-

851107021B 851016
PDR FOIA
GARDE85-59
PDR

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 2 of 12

- 2.0 Attach to this report a copy of records which demonstrate that each individual performing inspections and tests in the Backfit Program has been trained in the performance of each activity.
- 2.1 Attach records which demonstrate the training of each inspector in the new requirements of subsequent revisions to the Backfit Program procedure(s). *19 @I
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 3 of 12

3.0 Establish the qualifications of personnel conducting
training of inspectors in the requirements of the Backfit
Program. *19 @I

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 4 of 12

- 4.0 For the period since January, 1982; examine records as necessary to determine: *33
1. The names of each individual employed as an inspector, or as an inspector trainee, or as a lead inspector, or in a quality department supervisory position.
 2. The period during which each individual served in any of these capacities.
 3. The level of certification and the period of certification of each individual serving in any of these capacities.
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 5 of 12

5.0 Prepare a chart illustrating the ratios of Level I, Level II, and Level III inspectors since January 1982. *33

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 6 of 12

6.0 Prepare of chart illustrating the ratios of inspection
personnel to supervisory personnel. *33

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 7 of 12

- 7.0 Verify that training procedures provide for the training of inspectors in each duty or task which they may be required to perform. *00
- 7.1 From a survey of procedures, identify skills for which specific training is required. Verify that training procedures provide the requisite training for each skill.
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 8 of 12

- 8.0 Verify the adequacy of the training of inspectors in project requirements on a selected date (or dates.)
 - 8.1 Identify the specifications (and DCA's), procedures, and standards in effect on that date (or dates.)
 - 8.2 Verify that records of indoctrination and training for inspectors and quality supervisory personnel provide adequate evidence that personnel have received training for the current revision of each governing documentg or had established suitable previous experience. *33
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 9 of 12

- 9.0 Review painter qualification records.
 - 9.1 Identify and select records for personnel from various periods during the projects.
 - 9.2 Verify that records of indoctrination and training and certification records are in conformance with the requirements of training and certification procedures.
 - 9.3 Verify that qualification records demonstrate that journeymen have achieved and maintained a suitable level of proficiency. *35
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 10 of 12

- 10.0 Verify that training of inspection personnel includes instruction in the performance of the "nickel test" to verify the cure of inorganic zinc coatings.
 - 10.1 Verify that training records establish the ability of inspection personnel to perform this test accurately.
 - 10.2 Verify that there is objective evidence of instruction supplied to personnel throughout the course of the project.
- *44
-

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 11 of 12

11.0 Verify that training records document the instruction of
inspection personnel in the scope and use of site
procedures, including the NCR system, and the RFIC system.
*53

July 31, 1984 Draft of
BROOKHAVEN NATIONAL LAB CPSES TRT
AUDIT PLAN for AREA V
TRAINING
Page 12 of 12

12.0 Verify that indoctrination and training records demonstrate instruction on requirements for signatures on inspection reports. *60
