

Catawba Nuclear Station Directive 2.0.1 (TS)

Revision No. 5 Date 11-14-85

Approval [Signature]

DUKE POWER COMPANY

CATAWBA NUCLEAR STATION

NEWS RELEASES/RUMOR CONTROL

1.0 PURPOSE

- 1.1 To serve as a guide in providing accurate and factual information to the Corporate Communications Department for the preparation and issuance of official news releases that concern Catawba Nuclear Station.
- 1.2 This procedure also provides for Rumor Control during station emergencies and drills.

2.0 SPECIFIC RESPONSIBILITIES

- 2.1 The Corporate Communications Department has the responsibility of preparing and issuing all of Nuclear Production's official news releases after receiving complete accurate information from the station or the department.
- 2.2 The Nuclear Operations Group of the General Office has the responsibility of obtaining from station personnel the necessary information on generating unit outages.
- 2.3 The General Services Group of the General Office has the responsibility for obtaining from station personnel the necessary information on accidents which result in serious injury and/or damage to the station.
- 2.4 Station management has the responsibility of notifying the General Manager Nuclear Stations or designee in the General Office of any new items deemed appropriate for release to the news media.
- 2.5 All on site personnel have the responsibility to comply with company guidance on rumor control.

3.0 REFERENCE

- 3.1 Duke Power Co. Management Procedure 8800-0001-N-2, News Releases
- 3.2 Crisis News Group Implementing Plan
- 3.3 RP/0/B/5000/13, NRC Notification Requirements

8512190276 851120
PDR ADOCK 05000413
F PDR

~~8512190276 851120~~
~~CF ADOCK 05000413~~

4.0 ADDITIONAL INFORMATION

- 4.1 The Company frequently issues to the public official news releases of accurate and factual information on its operations.
- 4.2 News releases may involve matters such as:
 - 4.2.1 Equipment or unit outages
 - 4.2.2 Serious personnel accidents
 - 4.2.3 Damage to equipment during natural (or other) disasters
 - 4.2.4 Other items of interest
 - 4.2.5 Emergency Plan implementation

5.0 PROCEDURE

- 5.1 The Nuclear Production Duty Engineer in the General Office shall be notified by the Shift Supervisor, Station Manager or designee, or the Compliance Engineer so that issuance of a news release may be considered when any of the following conditions exist:
 - 5.1.1 A shutdown, scheduled or unscheduled, of a base load unit.
 - a. Base load units include all nuclear units.
 - 5.1.2 Any shutdown of a day or more of a unit resulting from failure of or damage to safety-related equipment.
 - 5.1.3 Any damage to any safety related equipment in the plant, if the time to repair equipment is likely to exceed technical specifications for time allowed for maintenance.
 - 5.1.4 Any inadvertent release of radioactive material and all releases of radioactive material in excess of allowable technical specifications.
 - 5.1.5 Any significant radiological event off site occurring during fuel or waste transport or other nuclear-related activity.
 - 5.1.6 Any forced outage of an entire generating station.
 - 5.1.7 Violations of EPA or state water and air permits at any station of significant effect on public health or that might result in enforcement action against the company.
 - 5.1.8 Any injury requiring the use of emergency vehicles, involving radiation exposure above allowable levels or requiring hospitalization.

- 5.1.9 Any "unusual event" at the plant that requires notification to state and/or county emergency centers.
- 5.1.10 Any other incident considered to be of general public interest.
- 5.2 The Nuclear Production Department will provide the necessary information to Corporate Communications for all news release items involving the operation of the Company's nuclear generating facilities.
- 5.3 News Media Contact
 - 5.3.1 All news reporters should be handled in a friendly and courteous manner.
 - 5.3.2 Station personnel should refer all inquiries from the news media to personnel in Corporate Communications, unless specifically authorized to release information.

This telephone number may be released to news media.
Corporate Communications in Charlotte:

Mary Boyd Office: [REDACTED]
Home: [REDACTED]

***This telephone number is for Company use only! Do Not
Release! Corporate Communications 24 hrs., 7 day/wk.

- 5.4 Rumor Control
 - 5.4.1 In the event of an emergency the Crisis News Group (a part of Corporate Communications) institutes Rumor Control procedures to prevent rumors from spreading and to squash the source of a rumor, if possible.
 - 5.4.2 Follow the directions of Enclosure 1 during an emergency or drill at Catawba Nuclear Station.
- 5.5 NRC Notification
 - 5.5.1 The Shift Supervisor shall ensure that the NRC Operations Center in Bethesda, MD. is notified within 4 hours of issuance of the news release, by using Emergency Response Procedure RP/0/B/5000/13, NRC Notification Requirements.

6.0 ENCLOSURES

- Enclosure (1) What You Should Do During A Drill Or Emergency At A Duke Power Nuclear Station

ENCLOSURE 1

WHAT YOU SHOULD DO DURING A DRILL OR EMERGENCY AT A DUKE POWER NUCLEAR STATION

If you receive a call or question from the public during a drill or emergency, do the following:

1. Remain calm and reassuring.
2. Offer ONLY information from "Contact" bulletins issued by the Corporate Communications Department, and information in plant emergency brochures.
3. DO NOT speculate on what could happen. And DO NOT repeat a rumor.
4. If the person is not satisfied with your answer, refer the call to Corporate Communications in Charlotte at: **(704) 373-2812**, **(704) 373-8323**, or **(704) 373-5054**. The caller may call collect, if necessary.

To keep you updated during a drill or emergency, the Corporate Communications Department will send out "Contact" bulletins to all employee locations. These bulletins will explain the situation at the station and steps being taken. Use the "Contact" bulletins to respond to questions. Employees should call **(704) 373-4637** in Corporate Communications for additional information.

Catawba Nuclear Station Directive 3.7.5 (AS)

Revision No. 3 Date 10-7-85

Approval J. S. Hampton

DUKE POWER COMPANY

CATAWBA NUCLEAR STATION

RESPONSE TO BOMB THREAT

1.0 PURPOSE

To provide guidance for the safe and orderly response to bomb threat emergency situations which may endanger the station or station personnel and provide for the subsequent investigation and reporting.

2.0 SPECIFIC RESPONSIBILITIES

2.1 Employee Receiving Threat Call

2.1.1 Respond to call as stipulated in Section 5.1 of this Directive.

2.2 Station Manager

2.2.1 Orders site evacuation depending upon review of circumstances prevailing and establishes assembly locations.

2.2.2 Notify: Appropriate Department/Company Management
Corporate Communications
NRC Region II (404) 221-4503

2.3 Security and Contract Coordinator

2.3.1 Coordinates activities between the Security Force and site/company management.

2.3.2 When time and circumstances permit, order search of the area by Security Force members who are to be augmented by fire brigade personnel.

2.3.3 Notify local law enforcement agencies as appropriate:

York County Sheriff Dept.	327-2021
FBI - Columbia, SC	254-3011
SLED - Columbia, SC	758-6000
SCHP - Mock Hill, SC	366-7668
	803-385-3107 (at night or weekends)

2.4 Security Captain

2.4.1 Directs Security Force activities according to situational demands.

2.5 Security Team Supervisor

- 2.5.1 Receive, review and pass on data from search team leaders.
- 2.5.2 Receive threat call information from Construction foremen on backshifts and pass it on to the Operations Shift Supervisor.
- 2.5.3 Notify Security management as necessary on backshifts.

2.6 Security Force Personnel

- 2.6.1 Conduct search of assigned area and report findings to the Security Team Supervisor.
- 2.6.2 Provide for personnel access control as directed by the Security Team Supervisor.

2.7 Station Personnel

- 2.7.1 In the event of a partial or complete site evacuation, when time and circumstances permit, station personnel will remove all hand carried personal items from their assigned work area.

3.0 REFERENCES

- 3.1 Catawba Nuclear Station Contingency Plan
- 3.2 Catawba Nuclear Station Security Procedures
- 3.3 Catawba Nuclear Station Emergency Plan

4.0 ADDITIONAL INFORMATION

- 4.1 The safe and orderly response to bomb threat situations depends upon the coordination of activities among employees, station management and outside agencies. This coordination will result from the proper education and direction of those involved.

5.0 PROCEDURE

5.1 Receipt of threat

- 5.1.1 As soon as it is determined that the call is related to a bomb threat, turn on the tape recorder.
- 5.1.2 Listen to caller carefully for background sounds, speech defects, accent or repeated words or phrases. Keep caller on the phone as long as possible.
- 5.1.3 Find out as much information as possible about the explosive, such as: type, location, time device is set to go off; and motive for placing the bomb.

- 5.1.4 Advise the caller that the building is occupied and the detonation of a bomb could result in death or serious injury to many innocent people.
- 5.1.5 Immediately notify the Security and Contract Coordinator at extension [REDACTED], Security Captain at extension [REDACTED] or the Shift Supervisor at extension [REDACTED].
- 5.1.6 Complete the attached form, "Bomb Threat Calls".
- 5.1.7 Take the tape to the Security Team Lieutenant.

5.2 Security Force Actions

- 5.2.1 The Security Force will be notified through Security supervision.
- 5.2.2 Based on the situation, the Security Team Lieutenant will assign areas to be searched by Security Force Members.
- 5.2.3 All emergency evacuation routes will be searched by security prior to evacuation, if time and circumstances permit.
- 5.2.4 If no explosive/incendiary device is found by the Security Force Member, he will so report to the Security Team Lieutenant.

The Security Team Lieutenant and Station Management contact will be located in a mutually agreed upon place established at the time of the initial call for security assistance.

- 5.2.5 If an explosive/incendiary device is located, then the area shall be evacuated, if not already done so, and properly identified and protected against re-entry. The Security Force Member will notify the Security Team Lieutenant. Upon notification, the Bomb Disposal Unit, 48th Ordnance Detachment, Fort Jackson, S.C. (803-751-5126) will be called.

The Security Force Member will not attempt to clear the explosive.

- 5.2.6 In the event that an explosive or incendiary device is actuated, the procedures as listed in the Station Contingency Plan and Emergency Plan will be followed.

If there are injuries, Station Directive 2.11.1, Personal Injury Procedure, will be followed.

- 5.2.7 After completion of the search and it has been determined that there is no bomb, all personnel will be directed to return to their normal work area by the Station Manager.

5.3 Site Evacuation

- 5.3.1 At the time the site evacuation is ordered, the assembly location will be established for each group/section by the person ordering the evacuation.
- 5.3.2 When the evacuation and assembly is complete, the section supervisor will notify the appropriate station management that all subordinates are accounted for.
- 5.3.3 The Security Team Supervisor should be notified of any personnel unaccounted for.
- 5.3.4 All plant visitors will report to the receptionist area upon notification of site evacuation unless directed otherwise by site management.

5.4 Bomb Threat Investigation

- 5.4.1 As soon as practical, security management will initiate an investigation of the incident.
- 5.4.2 York County Sheriff, SLED, FBI assistance will be requested, as appropriate. The site Security Force will provide assistance as necessary to the LLEA with lead responsibility.
- 5.4.3 Security will provide documentation and reports as appropriate.

CATAWBA NUCLEAR STATION
TELEPHONE PROCEDURES
BOMB THREAT CHECKLIST

INSTRUCTION

Be calm, courteous and listen; do not interrupt the caller.
Date _____ and Time _____ of call.
Telephone line call received on _____

QUESTIONS TO ASK:

1. When is the bomb going to explode?
2. Where is it right now?
3. What does it look like?
4. What kind of bomb is it?
5. What will cause it to explode?
6. Did you place the bomb?
7. Why?
8. What is your address?
9. What is your name?

EXACT WORDING OF THE THREAT:

Explosive: _____ Incendiary: _____

Sex of caller _____ Age _____ Race _____ Length of call _____

CALLER'S VOICE:

_____ Calm	_____ Laughing	_____ Lisp	_____ Disguised
_____ Angry	_____ Crying	_____ Raspy	_____ Accent
_____ Excited	_____ Normal	_____ Deep	_____ Familiar
_____ Slow	_____ Distinct	_____ Ragged	_____ If voice is familiar
_____ Rapid	_____ Slurred	_____ Clearing Throat	_____ who did it sound
_____ Soft	_____ Nasal	_____ Deep Breathing	_____ like? _____
_____ Loud	_____ Stutter	_____ Cracking Voice	_____

BACKGROUND SOUNDS:

_____ Street Noises	_____ House Noises	_____ Factory	_____ Local
_____ Crockery	_____ Motor	_____ Machinery	_____ Long Distance
_____ Voices	_____ Office	_____ Animal Noises	_____ Booth
_____ PA System	_____ Machinery	_____ Clear	_____ Other _____
_____ Music		_____ Static	_____

THREAT LANGUAGE:

_____ Well Spoken	_____ Foul	_____ Incoherent	_____ Message read by
_____ (Educated)	_____ Irrational	_____ Taped	_____ threat maker
			_____ Other _____

NOTIFIED:

Security & Contract Coordinator _____ AM-PM; Operations Shift Supervisor _____ AM-PM
Superintendent of Station Services _____ AM-PM; Security Team Supervisor _____ AM-PM
Other _____ AM-PM

SIGNATURE _____