

SEP 17 1985

Methodist Hospital of Indiana
ATTN: Samuel L. Odle
Vice President
1604 North Capitol Avenue
Indianapolis, IN 46206

Gentlemen:

This is in reference to your letter dated July 31, 1985 requesting renewal of NRC License Number 13-02063-02.

Additional information is needed in support of your request. Please respond to the following:

1. Confirm that the physical location and description of your teletherapy facility is the same as that described in your letter dated January 5, 1965 with attached architectural drawing dated December 3, 1964 (revised December 18, 19864).

Confirm that no changes have been made that affect radiation levels in surrounding areas or that affect the patient viewing system.

Confirm also that the procedures for restricting the roof over the teletherapy unit is the same as that described in your letter dated August 28, 1978.

2. Confirm that you have developed written operating procedures which have been given to appropriate staff members. As a minimum, these procedures should require the following:
 - a. That the teletherapy unit, room and console be secured when unattended.
 - b. That safety devices be checked for proper operation. The procedures should specify which devices must be check and by whom, how the checks are to be performed, the frequency of making the checks, and steps to be taken if malfunctions or defects are found.
 - c. Measures to be taken to ensure that only the patient is in the treatment room when the primary beam is turned on.

Appendix J, Section I of the enclosed guide outlines the topics that should be included in your operating procedures. It is not necessary for you to submit a copy of your operating procedures for our review, however, you must make the commitment that your procedures will contain the minimum requirements stated above. If you wish, you may attach a copy of Appendix J, Section 2 of the enclosed guide with your response.

3. Confirm that there have been no changes in the information previously submitted to the NRC regarding other aspects of your radiation protection program except those stated in your letter for license renewal.
4. Please be advised that it is no longer necessary for you to list radiation detection instrumentation by manufacturer's name and model number, as this may lead to unnecessary amendments in the future if instruments and replaced. Likewise, you do not need to specify the organization which will calibrate your instruments or provide your staff with personnel monitoring devices. Please review Items 9.f., 9.g., and 9.h. in the enclosed guide. If you wish you may modify your statements accordingly.

We will continue the review of your request upon receipt of this information. Please reply in duplicate within 30 days and reference Control No. 79493.

If you have questions or require clarification on any of the above, you may contact me on (312) 790-5625.

Sincerely,

Original Signed By
B.J. Holt
Materials Licensing Section

Enclosure: Teletherapy Licensing
Guide

RIII

Holt/cm
09/04/85