

30-13941

FORM NRC-313M (8-78) 10 CFR 35	U.S. NUCLEAR REGULATORY COMMISSION APPLICATION FOR MATERIALS LICENSE — MEDICAL	Approved GAO R0557
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INSTRUCTIONS — Complete Items 1 through 26 if this is an initial application or an application for renewal of a license. Use supplemental sheets where necessary. Item 26 must be completed on all applications and signed. Retain one copy. Submit original and one copy of entire application to: Director, Office of Nuclear Materials Safety and Safeguards, U.S. Nuclear Regulatory Commission, Washington, D.C. 20555. Upon approval of this application, the applicant will receive a Materials License. An NRC Materials License is issued in accordance with the general requirements contained in Title 10, Code of Federal Regulations, Part 30, and the Licensee is subject to Title 10, Code of Federal Regulations, Parts 19, 20 and 35 and the license fee provision of Title 10, Code of Federal Regulations, Part 170. The license fee category should be stated in Item 26 and the appropriate fee enclosed.

1.a. NAME AND MAILING ADDRESS OF APPLICANT (institution, firm, clinic, physician, etc.) INCLUDE ZIP CODE Mary Sherman Hospital 320 North Section Street Sullivan, Indiana 47882 TELEPHONE NO. AREA CODE 812 268-4311	1.b. STREET ADDRESS(ES) AT WHICH RADIOACTIVE MATERIAL WILL BE USED (if different from 1.a.) INCLUDE ZIP CODE Same
2. PERSON TO CONTACT REGARDING THIS APPLICATION Ashwin Patel TELEPHONE NO. AREA CODE 312 564-3330	3. THIS IS AN APPLICATION FOR: (Check appropriate item) a. <input type="checkbox"/> NEW LICENSE b. <input type="checkbox"/> AMENDMENT TO LICENSE NO. _____ c. <input checked="" type="checkbox"/> RENEWAL OF LICENSE NO. 13-18611-01
4. INDIVIDUAL USERS (Name individuals who will use or directly supervise use of radioactive material. Complete Supplements A and B for each individual.) Please refer to the attached Item No. 8	5. RADIATION SAFETY OFFICER (RSO) (Name of person designated as radiation safety officer. If other than individual user, complete resume of training and experience as in Supplement A.) John Lambertus, M.D.

6.a. RADIOACTIVE MATERIAL FOR MEDICAL USE			
RADIOACTIVE MATERIAL LISTED IN:	ITEMS DESIRED "X"	MAXIMUM POSSESSION LIMITS (In millicuries)	ADDITIONAL ITEMS MARK ITEMS DESIRED "X"
10 CFR 31.11 FOR IN VITRO STUDIES			IODINE-131 AS IODIDE FOR TREATMENT OF HYPERTHYROIDISM N/A
10 CFR 35.100, SCHEDULE A, GROUP I	X	AS NEEDED	PHOSPHORUS-32 AS SOLUBLE PHOSPHATE FOR TREATMENT OF POLYCYTHEMIA VERA, LEUKEMIA AND BONE METASTASES N/A
10 CFR 35.100, SCHEDULE A, GROUP II	X	AS NEEDED	PHOSPHORUS-32 AS COLLOIDAL CHROMIC PHOSPHATE FOR INTRACAVITARY TREATMENT OF MALIGNANT EFFUSIONS. N/A
10 CFR 35.100, SCHEDULE A, GROUP III	X	2,500	GOLD-198 AS COLLOID FOR INTRACAVITARY TREATMENT OF MALIGNANT EFFUSIONS. N/A
10 CFR 35.100, SCHEDULE A, GROUP IV	N/A	AS NEEDED	IODINE-131 AS IODIDE FOR TREATMENT OF THYROID CARCINOMA N/A
10 CFR 35.100, SCHEDULE A, GROUP V	N/A	AS NEEDED	XENON-133 AS GAS OR GAS IN SALINE FOR BLOOD FLOW STUDIES AND PULMONARY FUNCTION STUDIES N/A
10 CFR 35.100, SCHEDULE A, GROUP VI	N/A		

6.b. RADIOACTIVE MATERIAL FOR USES NOT LISTED IN ITEM 6.a. (Sealed sources up to 3 mCi used for calibration and reference standards are authorized under Section 35.14(d), 10 CFR Part 35, and NEED NOT BE LISTED.)			
ELEMENT AND MASS NUMBER	CHEMICAL AND/OR PHYSICAL FORM	MAXIMUM NUMBER OF MILLICURIES OF EACH FORM	DESCRIBE PURPOSE OF USE
RECEIVED BY LFMB Date 6/11/84 Log. [Signature] By [Signature] Orig. To [Signature] Action Compl 6/12/84	N/A	Applicant [Signature] Check No. 001195 Amount/Fee Category \$150 Type of Fee [Signature] Date Check Rec'd 6/11/84 Received By [Signature]	Check returned FEE EXEMPT 7011(6)(9)

8509160126 850621
REG3 LIC30
13-18611-01
PDR

INFORMATION REQUIRED FOR ITEMS 7 THROUGH 23

For Items 7 through 23, check the appropriate box(es) and submit a detailed description of all the requested information. Begin each item on a separate sheet. Identify the item number and the date of the application in the lower right corner of each page. If you indicate that an appendix to the medical licensing guide will be followed, do not submit the pages, but specify the revision number and date of the referenced guide: Regulatory Guide 10.8 , Rev. _____ Date: _____

7. MEDICAL ISOTOPES COMMITTEE		15. GENERAL RULES FOR THE SAFE USE OF RADIOACTIVE MATERIAL <i>(Check One)</i>	
<input checked="" type="checkbox"/>	Names and Specialties Attached; and		Appendix G Rules Followed; or
	Duties as in Appendix B; or _____ <i>(Check One)</i>	<input checked="" type="checkbox"/>	Equivalent Rules Attached
<input checked="" type="checkbox"/>	Equivalent Duties Attached	16. EMERGENCY PROCEDURES <i>(Check One)</i>	
Please refer to attached Item No. 8			Appendix H Procedures Followed; or
8. TRAINING AND EXPERIENCE		<input checked="" type="checkbox"/>	Equivalent Procedures Attached
	Supplements A & B Attached for Each Individual User; and		
	Supplement A Attached for RSO.	17. AREA SURVEY PROCEDURES <i>(Check One)</i>	
9. INSTRUMENTATION <i>(Check One)</i>			Appendix I Procedures Followed; or
	Appendix C Form Attached; or	<input checked="" type="checkbox"/>	Equivalent Procedures Attached
<input checked="" type="checkbox"/>	List by Name and Model Number	18. WASTE DISPOSAL <i>(Check One)</i>	
10. CALIBRATION OF INSTRUMENTS			Appendix J Form Attached; or
	Appendix D Procedures Followed for Survey Instruments; or _____ <i>(Check One)</i>	<input checked="" type="checkbox"/>	Equivalent Information Attached
<input checked="" type="checkbox"/>	Equivalent Procedures Attached; and	19. THERAPEUTIC USE OF RADIOPHARMACEUTICALS <i>(Check One)</i>	
	Appendix D Procedures Followed for Dose Calibrator; or _____ <i>(Check One)</i>	N/A	Appendix K Procedures Followed; or
<input checked="" type="checkbox"/>	Equivalent Procedures Attached		Equivalent Procedures Attached
11. FACILITIES AND EQUIPMENT		20. THERAPEUTIC USE OF SEALED SOURCES	
<input checked="" type="checkbox"/>	Description and Diagram Attached	N/A	Detailed Information Attached; and
12. PERSONNEL TRAINING PROGRAM			Appendix L Procedures Followed; or _____ <i>(Check One)</i>
<input checked="" type="checkbox"/>	Description of Training Attached		Equivalent Procedures Attached
13. PROCEDURES FOR ORDERING AND RECEIVING RADIOACTIVE MATERIAL		21. PROCEDURES AND PRECAUTIONS FOR USE OF RADIOACTIVE GASES (e.g., Xenon - 133)	
<input checked="" type="checkbox"/>	Detailed Information Attached	N/A	Detailed Information Attached
14. PROCEDURES FOR SAFELY OPENING PACKAGES CONTAINING RADIOACTIVE MATERIALS <i>(Check One)</i>		22. PROCEDURES AND PRECAUTIONS FOR USE OF RADIOACTIVE MATERIAL IN ANIMALS	
	Appendix F Procedures Followed; or	N/A	Detailed Information Attached
<input checked="" type="checkbox"/>	Equivalent Procedures Attached	23. PROCEDURES AND PRECAUTIONS FOR USE OF RADIOACTIVE MATERIAL SPECIFIED IN ITEM 6.b	
		N/A	Detailed Information Attached

24. PERSONNEL MONITORING DEVICES

TYPE <small>(Check appropriate box)</small>		SUPPLIER	EXCHANGE FREQUENCY
a. WHOLE BODY	<input checked="" type="checkbox"/> FILM	R.S. Landauer Jr. & Co.	Monthly
	<input type="checkbox"/> TLD		
	<input type="checkbox"/> OTHER <i>(Specify)</i>		
b. FINGER	<input type="checkbox"/> FILM		
	<input checked="" type="checkbox"/> TLD	R.S. Landauer Jr. & Co.	Monthly
	<input type="checkbox"/> OTHER <i>(Specify)</i>		
c. WRIST	<input type="checkbox"/> FILM		
	<input type="checkbox"/> TLD		
	<input type="checkbox"/> OTHER <i>(Specify)</i>		

d. OTHER *(Specify)*

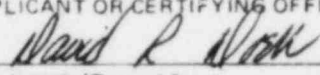
25. FOR PRIVATE PRACTICE APPLICANTS ONLY

a. HOSPITAL AGREEING TO ACCEPT PATIENTS CONTAINING RADIOACTIVE MATERIAL			
NAME OF HOSPITAL N/A		b. ATTACH A COPY OF THE AGREEMENT LETTER SIGNED BY THE HOSPITAL ADMINISTRATOR	
MAILING ADDRESS CITY _____ STATE _____ ZIP CODE _____		c. WHEN REQUESTING THERAPY PROCEDURES, ATTACH A COPY OF RADIATION SAFETY PRECAUTIONS TO BE TAKEN AND LIST AVAILABLE RADIATION DETECTION INSTRUMENTS.	

26. CERTIFICATE

(This item must be completed by applicant)

The applicant and any official executing this certificate on behalf of the applicant named in Item 1a certify that this application is prepared in conformity with Title 10, Code of Federal Regulations, Parts 30 and 35, and that all information contained herein, including any supplements attached hereto, is true and correct to the best of our knowledge and belief.

a. LICENSE FEE REQUIRED <i>(See Section 170.31, 10 CFR 170)</i>	b. APPLICANT OR CERTIFYING OFFICIAL <i>(Signature)</i> 
(1) LICENSE FEE CATEGORY	(1) NAME <i>(Type of Print)</i> David R. Doerr
(2) LICENSE FEE ENCLOSED \$ 150.00	(2) TITLE Administrator
	c. DATE

PRIVACY ACT STATEMENT

Pursuant to 5 U.S.C. 552a(e)(3), enacted into law by section 3 of the Privacy Act of 1974 (Public Law 93-579), the following statement is furnished to individuals who supply information to the Nuclear Regulatory Commission on Form NRC-313M. This information is maintained in a system of records designated as NRC-3 and described at 40 Federal Register 45334 (October 1, 1975).

1. **AUTHORITY** Sections 81 and 161(b) of the Atomic Energy Act of 1954, as amended (42 U.S.C. 2111 and 2201(b)).
2. **PRINCIPAL PURPOSE(S)** The information is evaluated by the NRC staff pursuant to the criteria set forth in 10 CFR Parts 30-36 to determine whether the application meets the requirements of the Atomic Energy Act of 1954, as amended, and the Commission's regulations, for the issuance of a radioactive material license or amendment thereof.
3. **ROUTINE USES** The information may be used: (a) to provide records to State health departments for their information and use; and (b) to provide information to Federal, State, and local health officials and other persons in the event of incident or exposure, for their information, investigation, and protection of the public health and safety. The information may also be disclosed to appropriate Federal, State, and local agencies in the event that the information indicates a violation or potential violation of law and in the course of an administrative or judicial proceeding. In addition, this information may be transferred to an appropriate Federal, State, or local agency to the extent relevant and necessary for a NRC decision or to an appropriate Federal agency to the extent relevant and necessary for that agency's decision about you. A copy of the license issued will routinely be placed in the NRC's Public Document Room, 1717 H Street, N.W., Washington, D.C.
4. **WHETHER DISCLOSURE IS MANDATORY OR VOLUNTARY AND EFFECT ON INDIVIDUAL OF NOT PROVIDING INFORMATION** Disclosure of the requested information is voluntary. If the requested information is not furnished, however, the application for radioactive material license, or amendment thereof, will not be processed.
5. **SYSTEM MANAGER(S) AND ADDRESS** Director, Division of Fuel Cycle and Material Safety, Office of Nuclear Material Safety and Safeguards, U.S. Nuclear Regulatory Commission, Washington, D.C. 20555.

RADIATION SAFETY COMMITTEE

7(a) RESPONSIBILITY:

The Committee is responsible for -

1. Ensuring that all individuals who work with or in the vicinity of radioactive material have sufficient training and experience in accordance with NRC regulations and conditions of the license.
2. Ensuring that all use of radioactive material is conducted in a safe manner and in accordance with NRC regulations and the conditions of the license.

DUTIES:

The Committee shall -

1. Be familiar with all pertinent NRC regulations, the terms of the license, the information submitted in support of the request for the license and its amendments.
2. Review the training and experience of any individual who uses radioactive material (including physicians, technologists, physicians, and pharmacists) and determine that the qualifications are sufficient to enable them to perform their duties safely and in accordance with NRC regulations and the conditions of the license.
3. Establish a program to ensure that all individuals whose duties may require them to work in the vicinity of radioactive material (e.g., nursing, security and housekeeping personnel) are properly instructed as required by Section 19.12 or 10 CFR Part 19.
4. Review and approve all requests for use of radioactive material within the institution.
5. Prescribe special conditions that will be required during a proposed use of radioactive material such as requirements for bioassays, physical examinations of users and special monitoring procedures.
6. Review the entire radiation safety program at least annually to determine that all activities are being conducted safely and in accordance with NRC

regulations and the conditions of the license. The review shall include an examination of all records, reports from the Radiation Safety Officer, results of NRC inspection, written safety procedures and management control systems.

7. Recommend remedial action to correct any deficiencies identified in the radiation safety program.
8. Maintain written records of all Committee meetings, actions, recommendations and decisions.
9. Ensure that the Byproduct Material License is amended, when necessary, prior to any changes in facilities, equipment, policies, procedures and personnel.
10. Review dosimetry reports with reference to the ALARA Program.

RADIATION SAFETY OFFICER -

Among the specific responsibilities of the Radiation Safety Officer, or his deputy, are the following:

- (1) To assure that the institution is in compliance with all pertinent Federal, State and Local Regulations.
- (2) To establish and supervise operating procedures and to review them periodically to assure their conformity with the recommendations.
- (3) To instruct personnel in proper radiation protection practices.
- (4) To conduct, or have conducted, radiation surveys and source leak tests where indicated and to keep records of such surveys and tests, including summaries of corrective measures recommended and/or instituted.
- (5) To assure that personnel monitoring devices are used where indicated and that records are kept of the results of such monitoring.
- (6) To investigate each known or suspected case of excessive or abnormal exposure to determine the cause and to take steps to prevent its recurrence.

The Radiation Safety Officer or his deputy will be available at the hospital during working hours and by phone for all emergency situations after normal working hours.

7(b) MEETING FREQUENCY

The Radiation Safety Committee shall meet as often as necessary to conduct its business, but not less than once in every calendar quarter.

ITEM 7(b)

(5/84)

Control No. 76854

RADIATION SAFETY COMMITTEE

John Lambertus, M.D. Chairman & Radiation Safety Officer

David R. Doerr Administrator

Waunita Wilson, R.N. Department of Nursing

Mabel Lane, R.T. X-Ray Department

A representative from IML Imaging, Inc.

ITEM 7(c)

TRAINING AND EXPERIENCE

For training and experience of the following physicians,
please refer to the previous application for license
No. 13-18611-01.

John Lambertus, M.D. ✓

Michael R. Konowitz, M.D. ✓

Michael J. Besozzi, M.D. ✓

Merry Lee Obetz, M.D. ✓

Deward D. Peterson, M.D.

George H. Kinnebrew, M.D. ✓

ITEM #8

(5/84)

Control No. 7 6 8 5 4

INSTRUMENTATION

1. SURVEY METER

- A. Manufacturer: Elscint*
- B. Model Number: GSM-1
- C. Number of Instruments Available: one
- D. Minimum Range: 0 - 0.5 mR/hr
- E. Maximum Range: 0 - 2,000 mR/hr

2. DOSE CALIBRATOR

- A. Manufacturer: Nuclear Chicago
- B. Model Number: Mediac
- C. Number of Instruments Available: one

3. DIAGNOSTIC INSTRUMENTS

- A. Type of Instrument: Scintillation Camera
- B. Manufacturer: Siemens
- C. Model Number: 37 PM tube

- * In the event that we use a radiopharmacy as our source for radiopharmaceuticals (rather than an Mo99/Tc99m generator), we may have a survey meter such as an EON Model PSM-700 with a minimum range of 0 - 0.5 mR/hr and a maximum range of 0 - 50 mR/hr, instead of the Elscint GSM-1.

ITEM #9

(5/84)

Control No. 76854

CALIBRATION OF INSTRUMENTS

Methods, Frequency, Standards

SURVEY INSTRUMENTS:

Calibration and repair of survey instruments will be done annually by Health Physics Associates, Ltd., 3304 Commercial Avenue, Northbrook, Illinois 60062.

The procedure used to calibrate survey meters is on file with the Nuclear Regulatory Commission under Health Physics Associates Ltd.'s license No. 12-09160-01. When a survey meter is sent for repair or calibration, a "loaner" survey meter will be supplied by Health Physics Associates, Ltd.

Cs-137 reference standard will be used to check the constancy of the GM survey meter prior to use. If a reading with the same geometry is not within $\pm 20\%$ of the reading measured after calibration, the instrument will be recalibrated.

DOSE CALIBRATOR:

The following checks will be performed on the dose calibrator:

- A. Constancy - Daily
- B. Linearity - Quarterly
- C. Accuracy - Annually
- D. Geometrical Variation - At installation and after chamber replacement

A. Constancy

A Cs-137 standard, consisting approximately 200 μCi of activity will be assayed in the dose calibrator daily in the Cs-137 setting on the instrument. The standard used will be traceable to the National Bureau of Standards. The dose calibrator initial assay of the standard should not differ by more than $\pm 5\%$ from the anticipated range of activity of the standard.

The Cs-137 source will also be assayed daily in other radionuclide settings routinely used in the department. The assay of the sources will not vary by more than $\pm 5\%$ from week to week. Once a week, the Cs-137 source will be assayed in other radionuclide settings occasionally used in the department and the readings should not vary by more than $\pm 5\%$ from week to week.

B. Linearity will be performed using one of the following two methods:

- 1) The linearity of the instrument will be established quarterly. The procedure employed will be such that it will cover the entire range of activity that the department may use. The maximum quantity of radioactivity that we may have on hand in a single container would be elution from Mo99/Tc99m generator (Tc99m pertechnetate).

Knowing the volume in the vial, the concentration of the activity can be calculated. One milliliter of eluent is drawn precisely into a syringe and it is assayed in the dose calibrator. The reading should be within $\pm 5\%$ to be acceptable.

Further linearity will be determined as follows: The same syringe is then further assayed at approximately 6 hours, 24 hours, 30 hours and 48 hours after the activity was drawn into the syringe. For acceptable linearity, all the assay results must be within $\pm 5\%$ of the calculated values.

- 2) We may use "Calicheck Kit" from Calcorp, Inc., P.O. Box 25589, Cleveland, Ohio 44125-0589. A copy of the brochure is attached. The initial linearity of the dose calibrator will be confirmed using the decay method as indicated above. The "Calicheck Kit" will be used according to the instructions from the supplier of the kit.

C. Accuracy:

The accuracy of the dose calibrator at various energy levels will be confirmed at installation, after repairs, and once a year thereafter, using three reference standards whose activity is traceable to the National Bureau of Standards. These standards are obtained from New England Nuclear.

RADIONUCLIDE	CATALOG NO.	APPROXIMATE ACTIVITY	SOURCE TYPE
Cs-137	NES-356	200 μ Ci	Vial E
Ba-133	NES-358	250 μ Ci	Vial E
Co-57	NES-206	5.0 mCi	Vial E

Each standard will be assayed in the appropriate settings three times and the average of the three settings will be calculated. After subtracting the room backgrounds, the average source assay should be within $\pm 5\%$ of the anticipated range of activity for each source. The sources are possessed by IML IMAGING INC., for the specific purpose of annual calibration of the dose calibrator. The sources will not be stored on site at the hospital.

D. GEOMETRICAL VARIATION - At Installation and After Chamber Replacement:

As explained in paragraph "B" above, the geometrical independence between the vial and the syringe is first established. The activity in the syringe is then further diluted 0.5 ml at a time, mixed properly, and the syringe assayed after every step. In this manner, a series of readings of the same activity in different volumes are obtained. If the assay result in any volume is above $\pm 2\%$ of the mean value, a corrective factor will be determined.

Similarly, a 20 mCi activity in a vial is assayed in different volumes and correction factors computed when necessary.

If a dose calibrator does not meet your specifications in sub-items A-D above, replacement dose calibrator will be obtained while the instrument is shipped for repairs.

PATIENT DOSES:

All patient doses will be assayed prior to administration to ensure that they are within $\pm 10\%$ of the prescribed dose.



New!

**Now meet governmental
regs in 4 minutes
...not days!**



Fast

Now with the newly developed Calichek™ dose calibrator activity linearity test kit†, you can meet N.R.C. Regulatory Guide 10.8, appendix D, Section 2E or your state's equivalent requirement in just 4 minutes — not days*. You can complete the test in one short sitting and check for linearity virtually at a glance. Plus you eliminate the frustration of having to start the test all over simply because you forgot to take a reading on time. † (Patent pending)



**Accurate
and
Reliable**

The new Calichek kit is designed to attenuate radiation by known values — accurate using a high yield generator eluant or a unit dose.

A Calichek kit provides for seven successive measurements simulating the decay of ^{99m}Tc at approximately 0, 6, 12, 21, 31, 41 and 51 hours from the initial assay.



**Complete
Yet
Reusable**

Your Calichek kit comes to you complete with its own storage container, a

unique arrangement of seven color-coded lead-wrapped tubes, work/record keeping sheets, instructions for use including specific correction factors, and a license amendment form (if needed.)

Your Calichek kit is completely reusable for an indefinite period of time. There is nothing to wear out or use up. If damage should cause a tube to malfunction, individual replacements are available.



Safe

Your use of a Calichek kit eliminates the need to fractionate eluants or decay the elution for several days while periodically collecting data to determine linearity. Time of potential exposure to radiation is drastically reduced, thereby maintaining exposures ALARA.



**Lowers
Department
Costs**

When you test with a Calichek kit, both the source activity and dose calibrator can be returned to active service in just minutes. This savings alone can pay for a Calichek kit in just three to four linearity tests. A Calichek kit lets you return to active service too!



**Can Improve
Patient
Care**

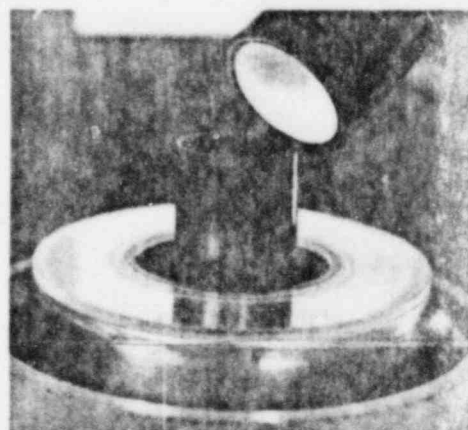
A Calichek kit is so fast, efficient and easy to use, you may wish to check dose calibrator linearity more frequently. Lets you spot trouble before it becomes serious.



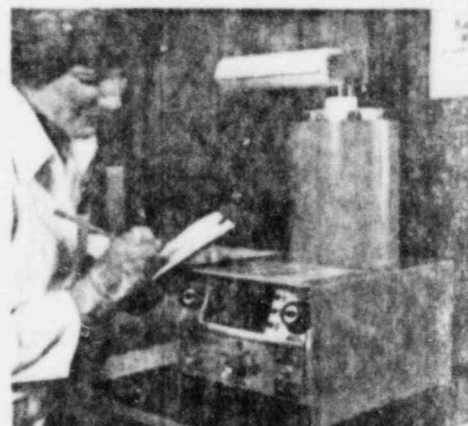
Low Price

A Calichek dose calibrator activity linearity test kit is just \$325.00 shipping included.

Just complete and return the card with your check or call (216) 663-1773.



As simple as 1, 2, 3, 4, 5, 6, 7. Place red central tube in dose calibrator. Place source in red tube and take a reading. Then sequentially place color-coded tubes over red tube. Additional readings are taken immediately, converted with a given factor and you can see the degree of linearity virtually at a glance.



CALCORP, INC.
P.O. Box 25589
Cleveland, Ohio 44125-0589
Phone No. (216) 663-1773

DOSE CALIBRATOR CHECKS

HOSPITAL

DOSE CALIBRATOR MAKE & MODEL #

CALIBRATOR SOURCE

ACTIVITY

DATE _____

S/N

[illegible]

MARY SHERMAN HOSPITAL
Sullivan, Indiana

SCALE: $1/4" = 1 \text{ foot}$

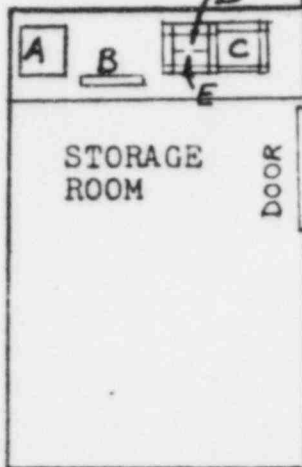
Lead bricks
2" x 4" x 8"

14' 0"

windows

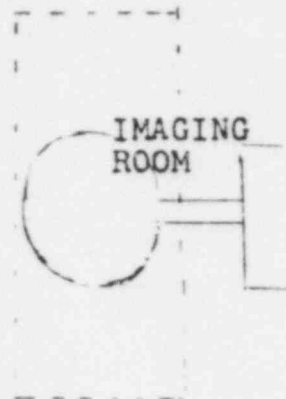
6' 6"

9' 6"



STORAGE
ROOM

DOOR



IMAGING
ROOM

MEN'S
WASH ROOM

SECURED
door

CORRIDOR

7' 0"

KEY:

- A - Dose calibrator
- B - Lead "L" block
1/4" thick
- C - Radioactive material and waste storage
- D - One-week old "spent" generator
- E - Current generator

17' 6"

CAFETERIA

Control No. 7685

ITEM # 11 (5/84)

PERSONNEL TRAINING PROGRAM

In accordance with State Regulations, instructions to workers will be carried out in the following manner:

1. All individuals working in or frequenting any portion of a restricted area shall be kept informed of the storage, transfer or use of radioactive materials or of radiation in such portions of the restricted area.
2. All individuals working in or frequenting any portion of a restricted area shall be instructed in the health protection problems associated with exposure to such radioactive materials, in precautions or procedures to minimize exposure, and in the processes and functions of protective devices employed.
3. All individuals working in or frequenting any portion of a restricted area shall be instructed in, and instructed to observe, to the extent within the worker's control, the applicable provisions of the Commission to radiation or radioactive materials occurring in such areas.
4. All individuals working in or frequenting any portion of a restricted area shall be instructed of their responsibility to report promptly to the licensee, any conditions which may lead to or cause a violation of Commission Regulations and Licensee of unnecessary exposure to radiation or to radioactive material.
5. All individuals working in or frequenting any portion of a restricted area shall be instructed in the appropriate response to warnings made in the event of any unusual occurrence or malfunction that may involve exposure to radiation or radioactive material.

The Nuclear Medicine Technologist will be classified as occupational employees. These individuals perform their duties from the radiation safety viewpoint under the direction of the physician at the hospital named on the license application.

Every effort will be made to find technologists educated in Nuclear Medicine Technology in an institution approved by the American Medical Association. Such employees will be certified or eligible for certification in Nuclear Medicine Technology. Orientation of radiation safety and techniques of such personnel, for one or two days by the Radiation Safety Officer, will be considered sufficient. In the event, however, that a technologist replacement of lesser background and experience is selected, he or she will work with another trained senior technologist until the new employee is considered sufficiently familiar with clinical and radiation safety techniques, as determined by the Licensed Physician and/or Radiation Safety Officer. This would be "on the job" type of training program.

All Nuclear Medicine Technologists will be instructed annually by the Radiation Safety Officer in the following areas:

- (a) New procedures and radiopharmaceuticals in Nuclear Medicine
- (b) Radiation Safety Techniques
- (c) NRC and State Rules and Regulations for the use of radioactive materials.

With regard to non-occupational personnel at hospitals and their contact with the Nuclear Medicine Department, the Staff Technologist will be instructed to restrict access to the department to those people having business there.

NON-OCCUPATIONAL PERSONNEL WHEN REQUIRED TO ASSIST THE TECHNOLOGIST WITH A PATIENT, WILL NEVER BE ALLOWED TO HANDLE ANY RADIOACTIVE MATERIAL.

Any person requested to assist with a patient will do so under the direction of the Nuclear Medicine Technologist who will ensure that the exposure to these persons is held to a minimum (through time, distance and shielding) during the performance of the Nuclear Medicine procedure.

A short "orientation" program will be conducted annually for the non-occupational personnel who may be involved in Nuclear Medicine Department functions, such as housekeeping, security, etc. The orientation will include:

- (a) Tour of the Department to indicate the radioactive material storage space(s), location of the 10 CFR Parts 19, 20, 30, 31 and 35, location of the survey meter, etc.
- (b) Concepts of radiation safety - distance, time, shielding.
- (c) Names and phone numbers of person(s) to contact in case of a radiation emergency.

If a new, non-occupational employee is involved in Nuclear Medicine Department functions, the employee will be given a short orientation program before the employee begins duties in the Nuclear Medicine Department and will also participate in the annual orientation programs.

ITEM 12

(5/84)

PROCEDURES FOR ORDERING AND RECEIPT OF RADIOACTIVE MATERIAL

ORDERING

Radiopharmaceuticals will be ordered from suppliers licensed by the NRC or State according to 10 CFR 32 or Agreement State Regulations. Ordering will be initiated by the Nuclear Medicine Technologist who will ensure the inventory is adequate for planned and anticipated procedures, but not in excess of possession limits where applicable.

RECEIVING

Instructions will be issued to the carrier delivering radiopharmaceuticals to effect delivery directly to the Nuclear Medicine Department. Radiopharmaceutical packages are not to be left unattended in the unrestricted areas.

In the event that the radiopharmaceuticals arrive during off duty hours, the security staff member on duty will escort the carrier to the Nuclear Medicine section, unlock the door, direct the carrier to place the shipment on the designated counter and resecure the area against unauthorized removal of the shipment.

If the radioactive package appears damaged or damp, the carrier will be requested to remain on the premises until the Radiation Safety Officer can determine that neither he nor the delivery vehicle is contaminated.

MARY SHERMAN HOSPITAL
Sullivan, Indiana
MEMORANDUM

May 24, 1984

TO: DEPT. HEAD OF:
NURSING SERVICE
ENVIRONMENTAL SERVICES
PURCHASING/STORES
RADIOLOGY
NUCLEAR MEDICINE
BUSINESS OFFICE

FROM: David R. Doerr, Administrator

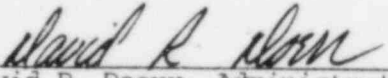
SUBJECT: RECEIPT OF PACKAGES CONTAINING RADIOACTIVE MATERIALS BEARING
WHITE I, YELLOW II OR III, HAZARDOUS MATERIAL

1. During hours in which the Nuclear Medicine Department is open, all couriers or common carriers requesting assistance in delivering packages containing radioactive materials are to be directed to the Nuclear Medicine Department. Personnel, except for those in the Nuclear Medicine Department, are not to accept the package personally.
2. If couriers or common carriers attempt delivery of packages containing radioactive materials during those hours in which the Nuclear Medicine Department is closed, the package must be transported immediately to the Nuclear Medicine Department and placed in the hot lab - the doors to the hot lab are to be re-locked and the package signed for.
3. If the package is wet or appears to be damaged, immediately contact the hospital's Radiation Safety Officer. Ask the carrier to remain at the hospital until it can be determined that neither he nor the delivery vehicle is contaminated.

RADIATION SAFETY OFFICER: JOHN LAMBERTUS, M.D.

ROUTINE WORK HOURS CALL "X-RAY" DEPT.

AFTER WORK HOURS: CALL "OPERATOR"


David R. Doerr, Administrator

DRD:mk

Control No. 76854

PROCEDURE FOR SAFELY OPENING PACKAGES
CONTAINING RADIOACTIVE MATERIAL

1. Wear gloves during package inspection and opening to prevent contamination.
2. Inspect and open all packages IMMEDIATELY upon receipt. Should package arrive when the Nuclear Medicine Department is closed, this procedure will receive top priority as soon as the Nuclear Medicine personnel returns. If visual inspection shows any signs of damage (if wet or crushed, etc.) stop procedure and notify the Radiation Safety Officer.
3. All radioactive packages will be surveyed at surface and at three feet to verify that the radiation levels on the surface of the package are not in excess of 200 millirems per hour, or at three feet from the external surface of the package in excess of 10 millirems per hour. If the levels are in excess of the ones indicated above, the NRC Region III will be notified by telephone.
4. Open package, remove packing slip and verify that the contents agree in name and quantity with the packing slip. Check also that shipment does not exceed possession limits.
5. If a wipe test of the package is required to be done as specified in 10 CFR 20.205, the wipe will be performed and analyzed as instructed in "Wipe Test Procedure" which follows.
6. Check for possible breakage of seals or container's loss of liquid or change in color of absorbing material. Wipe test the final source container to rule out contamination. (For wipe test procedure, refer to next page.)
7. Place the radioactive source in its shield and store in the Isotope Storage Area.
8. Monitor the shipment packing material for contamination after removal of the sources. Deface labels and discard.
9. Record type of activity, quantity present, date of receipt and invoice number on the radiopharmaceutical inventory form (attached).

10. If material was packaged in dry ice, refrigerate immediately.
11. If excessive radiation levels, contamination, leakage or shortages are observed, notify the final delivering carrier and by telephone and telegraph contact the Regional Office of the Nuclear Regulatory Commission. Also notify the Radiation Safety Officer of any damage or leakage resulting in contamination.

WIPE TEST PROCEDURE

1. To be performed on all shipments, SPECIFIED IN PART 10 CFR 20.205, and on final containers of all radioactive sources.
2. To be performed as soon as practicable after receipt. If received during normal working hours, wipe test must be performed within three (3) hours; if received at some other time, within eighteen (18) hours after receipt.
3. Procedure:
 - a) Wipe the surface of the container over its entirety with an alcohol swab.
 - b) Check the wipe using a low level GM survey meter probe with window open. The wipe should be placed in a small plastic or paper cup and the base of the cup should then be centered on the open window of the probe and held in place, in contact with the probe, for approximately 10 to 15 seconds. Record the reading in mR/hr.

If the radiation level is higher than the natural background levels in an unrestricted area, a scintillation camera detector without collimator will be used to determine the level of contamination.

RADIOPHARMACEUTICAL INVENTORY

DATE RECEIVED / / RADIATION LEVELS (mR/hr): SURFACE 3 FT EMPTY INITIALS

WIPE: mR/hr

PLACE LABEL
HERE

PLACE LABEL
HERE

PLACE LABEL
HERE

ACT. ADM. mCi TIME
INITIALS

ACT. ADM. mCi TIME
INITIALS

ACT. ADM. mCi TIME
INITIALS

Control No. 76854

PLACE LABEL
HERE

PLACE LABEL
HERE

PLACE LABEL
HERE

ACT. ADM. mCi TIME
INITIALS

ACT. ADM. mCi TIME
INITIALS

ACT. ADM. mCi TIME
INITIALS

All used syringes, needles, & unused doses above, returned to supplier. DATE

INITIALS

(5/84)

IML INVENTORY FORM
Mo99/Tc99m Generator

HOSPITAL-

Mo99/Tc99m Generator

СЕРТИФИКАЦИОННОЕ ПОДПИСАНИЕ

1. No more than 1 uCi Mo99/1 mCi Tc99m, or
2. No more than 5 uCi per dose

[illegible]

USE OF Mo99/Tc99m GENERATOR

The Mo99/Tc99m generator will be eluted according to the instructions described in the package insert from the radio-pharmaceutical company. This will provide an eluent of pharmaceutical quality.

99mTc and 99Mo assay of the eluted material from the generator will be performed after each elution according to the instructions described in the package insert from the radio-pharmaceutical company. The assay, along with the assay of compounds synthesized from technetium eluates, will be accomplished through the use of a dose calibrator device. When the dose calibrator is sent away for repairs, a "loaner" will be obtained.

The purity of the eluted material will be determined by the above assay. The eluted sources containing more than 1.0 uCi of 99Mo per millicurie of 99mTc or final patient dose containing more than 5.0 uCi of 99Mo, will not be used directly or in compounding.

Compounds formulated using kits and technetium from the above generator will be prepared by following the kit manufacturer's directions, exactly as outlined in the package insert. No alterations or substitutions will be permitted. In this way a product of pharmaceutical quality will be insured. Syringe shields and lead containers for vials will be used during formulation of these compounds.

All patient doses will be assayed with a dose calibrator to assure that the dose is within $\pm 10\%$ of the prescribed dose.

GENERAL RULES AND SAFE USE OF RADIOACTIVE MATERIAL

1. Wear laboratory coat or other protective clothing at all times in areas where radioactive materials are used.
2. Wear disposable gloves while handling radioactive materials.
3. Monitor hands and clothing if contamination is suspected after handling radioactivity.
4. Always use syringe shields for routine preparation of patient doses and administration to patients, except in circumstances such as pediatric cases when their use would compromise the patient's well-being. In these exceptional cases, use other protective methods such as remote delivery of the dose (e.g. through use of a butterfly valve).
5. Do not eat, drink, smoke or apply cosmetics in any area where radioactive material is stored or used.

Do not store food, drink or personal effects with radioactive material.
6. Assay each patient dose in the dose calibrator prior to administration. Do not use any doses that differ from the prescribed dose by more than 10%.

For therapeutic doses, also check the patient's name, the radionuclide, the chemical form, and the activity vs. the order written by the physician who will perform the procedure.
7. Wear personnel monitoring devices (film badge or TLD) at all times while in areas where radioactive materials are used or stored. These devices should be worn at chest or waist level. Personnel monitoring devices, when not being worn to monitor occupational exposures, should be stored in a designated, low background area.
8. Wear TLD finger badges during elution of generator and preparation assay and injection of radiopharmaceuticals.
9. Dispose of radioactive waste only in specially designated and properly shielded receptacles.
10. Never pipette by mouth.
11. Survey generator, kit preparation, and injection areas for contamination at the end of the day. Decontaminate if necessary.

12. Confine radioactive solutions in covered containers plainly identified and labeled with name of compound, radionuclide, date, activity and radiation level, if applicable.
13. Always transport radioactive material in shielded containers.
14. Mo99/Tc99m generator eluent will be assayed to determine Mo99 concentration and the eluent will not be used if Mo99 concentration is equal to or exceeds 1 uCi Mo99 per 1 mCi of Tc99m; or if a dose contains more than 5 uCi of Mo99.

ITEM #15

(5/84)

EMERGENCY PROCEDURES FOR RADIOACTIVE SPILLS

Unsealed radioactive liquids are handled routinely in the Nuclear Medicine Department. The potential for spillage is always present. It is imperative that individuals handling radioactive materials respond properly to these spills so as to limit their radiation exposure and prevent the spread of contamination.

MINOR SPILLS: (tracer activities)

1. Notify persons in the immediate area that a spill has occurred.
2. Cover the spill with absorbent paper.
3. Limit access to the area to only those persons dealing with the spill.
4. Survey (GM survey meter) potentially contaminated personnel before they disperse; and decontaminate as necessary.
5. Notify the Radiation Safety Officer of the incident.

MAJOR SPILLS: (therapy activities)

1. Notify all persons not involved in the spill to vacate the room at once. Limit the movement of displaced persons to confine the spread of contamination.
2. Cover spill with absorbent paper.
3. Switch off all fans. Close windows.
4. Vacate room.
5. Close the door to the room. Prevent entry into the room.
6. If the spill is on the skin, flush thoroughly.
7. If the spill is on clothing, discard outer or protective clothing at once.
8. Notify the Radiation Safety Officer immediately.
9. Survey (GM survey meter) personnel involved. Immediately initiate decontamination of personnel as necessary, using mild soap and luke-warm water.

FIRE AND/OR EXPLOSIONS:

1. In the event of fire, explosion or similar catastrophe, the emergency within the hospital must be given attention first. Patients must be immediately cared for.
2. Should the catastrophe occur within the Department of Nuclear Medicine, vacate the area and all surrounding areas immediately.

HOWEVER, DO NOT LET THE LOCATION OF OCCURRENCE PREVENT ADEQUATE AND IMMEDIATE PATIENT PROTECTION.

3. Block off the area with ropes, chairs or whatever is available until such time as fire or other emergency personnel arrive.
4. Notify the Radiation Safety Officer immediately.
5. Monitor area to determine extent of contamination.
6. Take necessary steps to decontaminate the area according to instructions of the Radiation Safety Officer.

LOSS OR THEFT OF RADIOACTIVE MATERIALS
OR
DAMAGE TO A RADIATION SOURCE

If the radioactive source is damaged, the precaution to prevent the spread of the contamination will be taken. The area concerned will be decontaminated and the damaged source will be stored in adequate shielding.

If a source is lost or stolen, the Radiation Safety Officer and the U. S. Nuclear Regulatory Commission or the appropriate State authorities will be notified.

PLEASE CONTACT IML FIRST FOR FURTHER INSTRUCTIONS.

IML IMAGING INC.	312/564-3330 (24 hours)
U.S. N.R.C.	312/790-5500

STATE OF INDIANA	317/633/0144
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ITEM #16

AREA SURVEY PROCEDURES

1. All elution, preparation and injection areas will be surveyed daily with a GM survey meter and decontaminated if necessary. Results will be recorded on the form attached: "DAILY RADIATION SAFETY RECORD".
2. Laboratory areas where only small quantities of radioactive material are used (less than 200 μ Ci) will be surveyed monthly.
3. All the areas in the Nuclear Medicine Department will be surveyed once a week using a low-level GM survey meter. Results will be recorded. The areas surveyed are:
 - A. Dose Preeparation Area
 - B. Generator
 - C. Radioactive Material Storage
 - D. Radioactive Material Waste Storage
 - E. Refrigerator
 - F. Sink and Trap
 - G. Work Area
 - H. Floor
 - I. Tl-201 Stress Unit (if Tl-201 is used during the week)
 - J. Injection Area
4. Wipe tests of areas A-D above and injection areas (areas with possibility of contamination) will be taken once a week. The wipe will be checked in an unrestricted area (natural background radiation levels) using a low level GM survey meter with the window on the probe open. The wipe will be placed in a small plastic cup and the base of the cup will be centered on the open window of the probe and held in place for approximately 10 to 15 seconds.

If the wipe indicates radiation levels above those of natural background in unrestricted areas (0.1 mR/hr or less), the area will either be secured and/or decontaminated until a wipe indicates natural radiation levels.

ITEM #17

(5/84)

Control No. 76854

ALL LEVELS IN MR/HR UNLESS STATED OTHERWISE

HOSPITAL _____ YEAR _____
SURVEY INSTRUMENT MAKE: _____ MODEL _____ DUE FOR CALIBR _____
NATURAL BACKGROUND IN UNRESTRICTED AREA IS _____ MR/HR

[illegible]

Control No.	7	6	8	5	4
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DAILY RADIATION SAFETY RECORD

YEAR

HOSPITAL

Monitor your clothing and shoes, injection area and dose preparation area prior to leaving the department for the day. Use a low level GM survey meter and record and initial the survey meter readings below. If radiation contamination is detected in any of the surveys, remonitor after decontamination. Record levels in mR/hr.

NATURAL BACKGROUND RADIATION LEVELS ARE: _____ mR/hr

[illegible]

~~(5/84)~~

WEEKLY AREA SURVEY

ALL LEVELS IN MR/HR UNLESS STATED OTHERWISE

HOSPITAL _____ YEAR _____

SURVEY INSTRUMENT MAKE: _____ MODEL _____ DUE FOR CALIBR _____

NATURAL BACKGROUND IN UNRESTRICTED AREA IS _____ MR/HR

[illegible]

(1/83AP)

ITEM #17

(5/84)

Control No. 76854

Mo99/Tc99m GENERATOR

RADIOACTIVE WASTE, STORAGE AND DISPOSAL

Radioactive waste storage and disposal can be broken down into three categories:

1. Molybdenum-99 Technetium-99m generators
2. Technetium 99m residues
3. "Long-lived" radionuclides: radionuclides with relatively longer (greater than six hours) half-life such as Selenium-75, I-131, etc.

1. Mo99m/Tc99m GENERATOR DISPOSAL

- A. The current Mo/Tc99m generator used for daily elution will be stored behind the lead bricks in the hot lab. Generator systems, one week old and older, can be safely stored in their original lead shipping containers for the balance of the decay necessary to reduce levels from the generator core to those of background.

It is estimated that Mo99/Tc99m generators will be decayed for approximately two months from the date of assay; that is, about 25 half-lives. The generator core will be monitored with a low level GM survey meter and, upon reaching background level, will either be incinerated or the labels defaced and discarded.

- B. In the event a return program is initiated, the generator may be sent to the supplier intact according to directions received with shipment. The date of the disposal will be recorded on the "RADIOPHARMACEUTICAL INVENTORY FORM". If returned to the supplier, the date will be recorded.

2. Tc99m COMPOUNDS

Ninety percent or more of the radioactivity used in this hospital will be associated with the use of Tc99m in its various chemical forms.

Tc99m sources and residues, i.e. contaminated syringes, needles, vials of unused Tc99m preparation and Tc99m eluents, will be stored in a plastic bag behind the lead bricks. At the beginning of the following week, the plastic bag containaing the Tc99m contaminated sources will be sealed and held in the Nuclear Medicine Department behind lead shielding. At the end of the week, the contents of the plastic bag containing the decayed compounds (every item in the bag now has been decayed for a minimum of seven days, 24 half-lives) will be brought out from their lead shielding.

The low level survey meter probe will be brought into contact with the unshielded vials and/or syringes. If the meter needle does not deflect above background levels, these formerly contaminated items will be discarded, after defacing or removing the "radioactive" labels. The date of disposal and the survey meter reading indicating background levels will be recorded on the isotope disposition form.

3. UNIT DOSE FROM A RADIOPHARMACY

All used syringes, needles and unused doses will either be stored for decay or will be returned to the radiopharmacy in containers in which the doses were received. A representative from the radiopharmacy will pick up the containers from the hospital. Records of such disposal will be maintained. Applicable Department of Transportation Regulations will be followed.

4. "LONGER HALF-LIFE RADIONUCLIDES

Radionuclides having half-lives up to and including I-131:

Such nuclides and their residues will be stored behind lead bricks. A survey will be conducted with the probe held against the unshielded source. After a period of decay of from one to three months, depending upon the nuclide's half-life, levels as measured with the lowest range on the GM survey meter in excess of background will indicate the need for a continuing period of decay. Finding levels the same as that of background will result in discarding these sources.

ITEM #18

Radionuclides having half-lives in excess of I-131 will be diluted via the sewer as early as convenient (in compliance with 10 CFR 20.303).

A measurement of the quantity of radioactivity will be made using the dose calibrator prior to disposing of the radioactivity down the drain. Syringes, needles and vials contaminated with such radionuclides will then be rinsed three or four times and then they will be surveyed unshielded in contact with a low level GM survey meter prior to disposal.

If levels in excess of background are noted, the contaminated articles will be further rinsed until background levels are achieved. In-vitro test wastes in the laboratory will be recorded as 100% sewer-diluted, based on receipt quantity. No measurement with the dose calibrator will be made. The date and quantity of radioactivity sewer-diluted, will be entered on the isotope disposition form. To comply with 10 CFR 20.303(b), a sample calculation for Se-75 is attached. Similar procedures will be followed for other radionuclides.

To comply with 10 CFR 20.203(d), a separate record of all types of activity sewer-diluted by this institution will also be maintained to ensure that the gross quantity of licensed and other radioactive material released into the sewer system does not exceed one curie per year.

Calculation for the quantity of Se-75 which can be sewer-diluted daily:

As specified in 10 CFR 20.303(b)(1), the average concentration for Se-75 as given in Appendix B, Table 1, Column 2, is 9×10^{-3} uCi/ml.

Quantity of Se-75 which can be sewer-diluted:

$$\begin{aligned} &= \text{number of beds occupied} \times 10^6 \times \text{Appendix B,} \\ &\quad \text{Table 1, Column 2, limits for Se-75} \\ &= 100 \times 10^6 \times 9 \times 10^{-3} \text{ uCi/day} \\ &= 900 \times 10^3 \text{ uCi/day} \\ &= 900 \text{ mCi/day} \end{aligned}$$

The total quantity of all types of radioactivity sewer-diluted is not to exceed 1000 mCi/year.

RADIOACTIVE WASTE DISPOSAL RECORDS

[illegible]