

OFFICIAL RECORD COPY MATERIALS LICENSE

Amendment No. 14

Pursuant to the Atomic Energy Act of 1954, as amended, the Energy Reorganization Act of 1974 (Public Law 93-438), and Title 10, Code of Federal Regulations, Chapter I, Parts 30, 31, 32, 33, 34, 35, 36, 39, 40, and 70, and in reliance on statements and representations heretofore made by the licensee, a license is hereby issued authorizing the licensee to receive, acquire, possess, and transfer byproduct, source, and special nuclear material designated below; to use such material for the purpose(s) and at the place(s) designated below; to deliver or transfer such material to persons authorized to receive it in accordance with the regulations of the applicable Part(s). This license shall be deemed to contain the conditions specified in Section 183 of the Atomic Energy Act of 1954, as amended, and is subject to all applicable rules, regulations, and orders of the Nuclear Regulatory Commission now or hereafter in effect and to any conditions specified below.

Licensee		In accordance with letter dated November 15, 1996	
1. National Aeronautics and Space Administration Langley Research Center		3. License Number	45-01052-21
2. ATTN: Radiation Safety Office Mail Stop 421 Hampton, Virginia 23681-0001		is amended in its entirety to read as follows:	
		4. Expiration Date	January 31, 2005 (Extended)
		5. Docket or Reference No.	030-15000
6. Byproduct, Source, and/or Special Nuclear Material	7. Chemical and/or Physical Form	8. Maximum Amount that Licensee May Possess at Any One Time Under This License	
A. Any byproduct material with Atomic Numbers 3 - 83, inclusive	A. Sealed sources and/or irradiated structural components	A. Not to exceed 74 gigabecquerels (GBq) (2 curies) per radionuclide and 370 GBq (10 curies) total	
B. Any byproduct material with Atomic Numbers 3 - 83, inclusive, that have half-lives less than 120 days	B. Any	B. Not to exceed 3.7 GBq (100 millicuries) per radionuclide and 37 GBq (1 curie) total	
C. Hydrogen 3	C. Sealed sources	C. 370 GBq (10 curies)	
D. Thorium 228	D. Plated sources	D. 370 megabecquerels (MBq) (10 millicuries)	
E. Americium 241	E. Sealed sources	E. 740 GBq (20 curies)	
F. Curium 244	F. Sealed and/or plated sources	F. 3.7 GBq (100 millicuries)	
G. Californium 252	G. Sealed sources	G. 3.7 GBq (100 millicuries)	
9. Authorized Use:			
A. through G. Research and development as defined in 10 CFR 30.4.			

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MATERIALS LICENSE
SUPPLEMENTARY SHEET

License Number 45-01052-21

Docket or Reference Number 034-15000

Amendment No. 14

CONDITIONS

10. Licensed material may be used at the licensee's facilities located at the Langley Research Center, Hampton, Virginia and at temporary job sites of the licensee anywhere in the United States where the U.S. Nuclear Regulatory Commission maintains jurisdiction for regulating the use of licensed material.
11. The Radiation Safety Officer for this license is Phillip D. Babb, and in his absence, **Melvin Jones pursuant to the licensee's letter dated January 15, 1997.**
12. Licensed material shall only be used by, or under the supervision of, individuals designated by the Ionizing Radiation Committee, Daniel R. Sprinkle, Chairperson. The licensee shall maintain records of individuals designated as users for three years after the individual's last use of licensed material.
13. This license does not authorize the launch of licensed material.
14. Sealed sources containing licensed material shall not be opened by the licensee.
15.
 - A. Sealed sources and detector cells shall be tested for leakage and/or contamination at intervals not to exceed 6 months or at such other intervals as specified by the certificate of registration referred to in 10 CFR 32.210.
 - B. Notwithstanding Paragraph A of this condition, sealed sources designed to emit alpha particles shall be tested for leakage and/or contamination at intervals not to exceed 3 months.
 - C. In the absence of a certificate from a transferor indicating that a leak test has been made within 6 months prior to the transfer, a sealed source or detector cell received from another person shall not be put into use until tested.
 - D. Each sealed source fabricated by the licensee shall be inspected and tested for construction defects, leakage, and contamination prior to any use or transfer as a sealed source.
 - E. Sealed sources need not be leak tested if:
 - (i) they contain only hydrogen-3; or
 - (ii) they contain only a radioactive gas; or
 - (iii) the half-life of the isotope is 30 days or less; or
 - (iv) they contain not more than 100 microcuries of beta and/or gamma emitting material or not more than 10 microcuries of alpha emitting material; or
 - (v) they are not designed to emit alpha particles, are in storage, and are not being used. However, when they are removed from storage for use or transferred to another person, and have not been tested within the required leak test interval, they shall be tested before use or transfer. No sealed source or detector cell shall be stored for a period of more than 10 years without being tested for leakage and/or contamination.

**MATERIALS LICENSE
SUPPLEMENTARY SHEET**

License Number **45-01052-21**

Docket or Reference Number **030-15000**

Amendment No. 14

CONDITIONS

- 15.(cont.)
 - F. The leak test shall be capable of detecting the presence of 0.005 microcurie of radioactive material on the test sample. If the test reveals the presence of 0.005 microcurie or more of removable contamination, a report shall be filed with the U.S. Nuclear Regulatory Commission in accordance with 10 CFR 30.50(b)(2), and the source shall be removed immediately from service and decontaminated, repaired, or disposed of in accordance with Commission regulations. The report shall be filed within 5 days of the date the leak test result is known with the U.S. Nuclear Regulatory Commission, Region II, ATTN: Chief, Nuclear Materials Licensing/Inspection Branch, 101 Marietta Street N.W., Suite 2900, Atlanta, Georgia 30323-0199. The report shall specify the source involved, the test results, and corrective action taken.
 - G. Tests for leakage and/or contamination shall be performed by the licensee or by other persons specifically licensed by the Commission or an Agreement State to Perform such services.
16. The licensee is authorized to transport licensed material only in accordance with the provisions of 10 CFR Part 71, "Packaging and Transportation of Radioactive Material."
17. The licensee shall not use licensed material in field applications where activity is released except as provided otherwise by specific condition of this license.
18. The licensee shall conduct a physical inventory every 6 months to account for all sources and/or devices received and possessed under the license.
19. Maintenance, repair, cleaning, replacement and disposal of foils or plated sources contained in detector cells shall be performed only by the device manufacturer or other persons specifically authorized by the Commission or an Agreement State to perform such services.
20.
 - A. Detector cells containing a titanium tritide foil or a scandium tritide foil shall only be used in conjunction with a properly operating temperature control mechanism which prevents the foil temperature from exceeding that specified by the manufacturer and approved by NRC.
 - B. When in use, detector cells containing a titanium tritide foil or a scandium tritide foil shall be vented to the outside.
21. In addition to the possession limits in Item 8, the licensee shall further restrict the possession of licensed material to quantities below the limits specified in 10 CFR 30.72 which require consideration of the need for an emergency plan for responding to a release of licensed material.
22. The licensee shall maintain records of information related to decommissioning at the Office of Facility and Safety Assurance, Langley Research Center, Hampton, Virginia as specified in 10 CFR 30.35(g) until this license is terminated by the Commission.

MATERIALS LICENSE
SUPPLEMENTARY SHEET

License Number 45-01052-11

Docket or Reference Number 830-15000

Amendment No. 14

CONDITIONS

Continued -

23. In addition to the possession limits in Item 8, the licensee shall further restrict the possession of unsealed licensed material to quantities less than 10^3 times the applicable limits in Appendix B of 10 CFR 30, as specified in 10 CFR 30.35(d).
24. Prior to the authorization of the use of unencapsulated licensed material, the licensee's Ionizing Radiation Committee shall evaluate such use and when appropriate, shall require:
- A. Engineering controls and/or radiation safety procedures to maintain airborne radioactivity levels in work areas and the general environment within the levels established in 10 CFR 20.1701 through §20.1704
 - B. Bioassay services for workers potentially exposed internally (See 10 CFR 20.1204, §20.1502 and Regulatory Guides)
25. The licensee is authorized to hold radioactive material with a physical half-life of less than 65 days for decay-in-storage before disposal in ordinary trash provided:
- A. Radioactive waste to be disposed of in this manner shall be held for decay a minimum of 10 half-lives.
 - B. Before disposal as ordinary trash, byproduct material shall be surveyed at the container surface with the appropriate survey meter set on its most sensitive scale and with no interposed shielding to determine that its radioactivity cannot be distinguished from background. All radiation labels shall be removed or obliterated.
 - C. A record of each disposal permitted under this License Condition shall be retained for three years. The record must include the date of disposal, the date on which the byproduct material was placed in storage, the radionuclides disposed, the survey instrument used, the background dose rate, the dose rate measured at the surface of each waste container, and the name of the individual who performed the disposal.
26. The licensee shall not acquire licensed material in a sealed source or device that contains a sealed source unless the source or device has been registered with the Nuclear Regulatory Commission under 10 CFR 32.210 or with an Agreement State.

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SUPPLEMENTARY SHEET

License Number 45-01052-21

Docket or Reference Number 830-15000

Amendment No. 14

CONDITIONS

Continued -

27. Except as specifically provided otherwise in this license, the licensee shall conduct its program in accordance with the statements, representations, and procedures contained in the documents, including any enclosures, listed below. The Nuclear Regulatory Commission's regulations shall govern unless the statements, representations and procedures in the licensee's application and correspondence are more restrictive than the regulations.
- A. Application dated August 3, 1994
 - B. LBH 1710.5 (Ionizing Radiation) dated August 1994, Langley Research Center (LaRC) Safety Manual
 - C. Letter dated June 1, 1995 (change RSC Chairperson)
 - D. NRC letter dated March 1, 1996 (extends expiration date in accordance with 10 CFR 30.36)
 - E. Letter dated November 15, 1996 (change alternate RSO)
 - F. Letter dated January 15, 1997 (Clarification of alternate RSO'S duties and responsibilities)

FOR THE U.S. NUCLEAR REGULATORY COMMISSION

EARL G. WRIGHT

DATE

JAN 24 1997

BY

Earl G. Wright

Region II, Division of Nuclear Materials Safety
101 Marietta Street, N.W., Suite 2900
Atlanta, Georgia 30323-0199

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[Signature] 1/24/97

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:      (FOR LFMS USE)
:      INFORMATION FROM LTS
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:
:      Program Code: 03611
:      Status Code: 0
:      Fee Category: EX 3L
:      Exp. Date: 20050131
:      Fee Comments:
:      -----
:      Decom Fin Assur Req'd: N
:      -----

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A. REGION

Applicant/Licensee: NATIONAL AERONAUTICS & SPACE ADM.
Received Date: 961120
Docket No: 3015000
Control No.: 257284
License No.: 45-01052-21
Action Type: Amendment

Amount: _____
Check No.: _____

Signed _____
Date _____

1. Fee Category and Amount: _____

Amendment _____
Renewal _____
License _____

Signed _____
Date _____



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
101 MARIETTA STREET, N.W., SUITE 2900
ATLANTA, GEORGIA 30323-0199

JAN 27 1997

INFORMATION FOR NRC MATERIAL LICENSEES

Please find enclosed:

- ☒ Your NRC material license
- ☐ Amendment to your NRC material license
- ☐ Amendment renewing your NRC material license
- ☐ Amendment terminating your NRC material license
- ☐ Notice for Radiographer Quality Assurance Approval Program

Please review the enclosed document carefully and be sure that you understand all conditions. If there are any errors or questions, please notify this office (ATTN: Ms. Diane Heim at (404) 331-4673) so that we can provide appropriate corrections and answers.

Please be advised that your license expires at the end of the day in the month and year stated in the license. Unless your license has been terminated, you must conduct your program involving byproduct materials in accordance with the conditions of your NRC license, representations made in your license application, and NRC regulations. In particular, note that you must:

1. Operate in accordance with NRC regulations 10 CFR 19, "Notice, Instructions and Reports to Workers; Inspections," 10 CFR Part 20, "Standards for Protection Against Radiation," and other applicable regulations.
2. Not possess and use materials authorized in Items 6, 7, and 8, on the license until:
 - a. you have constructed the facilities and obtained the equipment described in the license application and supporting documentation; and
 - b. you have notified the U. S. Nuclear Regulatory Commission, Region II, ATTN: Materials Licensing/Inspection Branch, in writing, that activities authorized by the license will be initiated.
 - c. you have submitted and certified implementation of a Quality Management Program (10 CFR 35.32) for radiotherapy, or for administering >30 uCi of I-125 or I-131.
3. Notify NRC, in writing, within 30 days:
 - a. when an authorized user, Radiation Safety Officer, or Teletherapy Physicist permanently discontinues performance of duties under the license or has a name change; or
 - b. when the licensee's mailing address changes (no fee is required if the location of byproduct material remains the same).
4. In accordance with 10 CFR 30.36(b) and/or license condition, notify NRC, promptly, in writing, and request termination of the license:
 - a. when you decide to terminate all activities involving materials authorized under the license; or
 - b. if you decide not to complete the facility, acquire equipment, or possess and use authorized material.

5. Request and obtain a license amendment before you:
 - a. receive or use byproduct material for a clinical procedure permitted under Part 35 but not permitted by your license issued pursuant to this part.
 - b. permit anyone, not authorized under 10 CFR 35, Subpart J, to work as an authorized user under a license for medical use of byproduct material.
 - c. permit anyone, not authorized under 10 CFR 35, Subpart J, to work as a Radiation Safety Officer, Teletherapy Physicist, or Nuclear Pharmacist, under a license for medical use of byproduct material.
 - d. order byproduct material in excess of the amount, or a different radionuclide or form, other than authorized on the license;
 - e. add or change the areas of use or address (or addresses) of use identified in the license application or on the license; or
 - f. change ownership of your organization.
6. Submit a complete renewal application with proper fee or termination request at least 30 days before the expiration date of your license. You will receive a reminder notice approximately 90 days before the expiration date. Possession of byproduct material after your license expires is a violation of NRC regulations. Transfer of licensed materials must be consistent with 10 CFR 30.41, 40.51 or 70.42, as applicable. A license will not normally be renewed, except on a case-by-case basis, in instances where licensed material has never been possessed or used.

In addition, please note that NRC Form 313 requires the applicant, by his/her signature, to verify that the applicant understands that all statements contained in the application are true and correct to the best of the applicant's knowledge. The signatory for the application should be the licensee or certifying official rather than a consultant.

You will be periodically inspected by NRC. Failure to conduct your program in accordance with NRC regulations, license conditions, and representations made in your license application and supplemental correspondence with NRC will result in enforcement action against you. This could include issuance of a Notice of Violation, or imposition of a Civil Penalty, or an order suspending, modifying or revoking your license as specified in the "General Statement of Policy and Procedures for NRC Enforcement Actions," NUREG-1600, (7/95). Since serious consequences to employees and the public can result from failure to comply with NRC requirements, prompt and vigorous enforcement action will be taken against those who do not achieve the necessary attention to detail and standard of compliance expected of licensees.

Thank you for your cooperation.

Enclosures:

1. NRC License
2. Category Marked Below for:
 - ☐ New licenses: NUREG-1600 (7/95); 19; 20; 30; 40 or 70, as appropriate; 71; 170; NRC Form 3; Agreement State list; and NRC Form 313.
 - ☐ New radiography licenses: Parts 34; 150.
 - ☐ New medical and teletherapy licenses: Part 35.
 - ☐ Amendments and renewals: NRC Form 313.

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JAN 15 1997

Reply to Attn of:

U.S. Nuclear Regulatory Commission
Attn: Mr. Earl H. Wright
Division of Nuclear Materials Safety
Region II
101 Marietta Street N.W. Suite 2900
Atlanta, GA 30323-0199

Subject: Materials License Application (Reference: Mail Control Number 257284)

This acknowledges receipt of your letter (i.e. fax of December 31, 1996) requesting additional information required to amend license Number 45-01052-21 to add Mr. Melvin C. Jones as Alternate Radiation Safety Officer (ARSO).

Mr. Melvin C. Jones will not assume the full time responsibilities of a Radiation Safety Officer (RSO) per se, but would be available to act in the capacity in the absence of the RSO (i.e. travel, sick, vacation, etc.).

It should also be noted that in the absence of the RSO, Mr. Jones would have at his disposal the expertise and guidance of NASA's Ionizing Radiation Committee members.

Thank you for your consideration in this matter. If additional information relative to this matter is required, please contact Mr. Phillip Babb, NASA's Radiation Safety Officer, at 757-864-3210.

A handwritten signature in dark ink, appearing to read "Alan H. Phillips".

Alan H. Phillips
Head, Office of Safety and Facility Assurance
Office of Safety, Environment and Mission Assurance

control # 257284

National Aeronautics and
Space Administration
Langley Research Center
Hampton, VA 23681-0001



JAN 15 1997

Reply to Attn of

U.S. Nuclear Regulatory Commission
Attn: Mr. Earl H. Wright
Division of Nuclear Materials Safety
Region II
101 Marietta Street N.W. Suite 2900
Atlanta, GA 30323-0199

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Thank you for your consideration in this matter. If additional information relative to this matter is required, please contact Mr. Phillip Babb, NASA's Radiation Safety Officer, at 757-864-3210.

A handwritten signature in cursive script, reading "Alan H. Phillips".

Alan H. Phillips
Head, Office of Safety and Facility Assurance
Office of Safety, Environment and Mission Assurance

Control #
257284

January 2, 1997

National Aeronautics and Space
Administration
ATTN: Mr. Alan H. Phillips
Office of Safety and Facility
Assurance
Langley Research Center
Hampton, VA 23681-0001

SUBJECT: REQUEST FOR MORE INFORMATION CONCERNING A MATERIALS LICENSE
APPLICATION (REFERENCE: 257284; 030-15000)

Dear Mr. Phillips:

This acknowledges receipt of your letter dated November 15, 1996, requesting amendment of License No. 45-01052-21 to add the name Melvin Jones as Alternate Radiation Safety Officer (ARSO).

I have reviewed Mr. Jones' resume and it appears that he does meet the minimum educational requirements for designation as a Radiation Safety Officer for a broad scope license. (See Enclosure 1 for extract from NRC Policy document for licensing broad scope programs.) The enclosed guidance specifies that a person designated as RSO for a broad scope program should have an academic degree in a physical or biological science or engineering, specific training in radiation health sciences and about five years of professional experience.

However, since the enclosed guidance does not specify the qualifications for a person to be designated as ARSO, I have concluded that the requirements may vary depending upon the duties, responsibilities and authority the alternate is given in the licensee's radiation safety program.

Accordingly, please provide a description of the duties, responsibilities and authority Mr. Jones will be given as ARSO.

In addition, please describe any other education or related work experience that might be considered in lieu of a college degree.

Please provide a response to this letter or contact me by phone by January 24, 1997. My telephone number is 404/331-5617.

NASA

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When responding, please reference Mail Control No. 257284 and provide two copies.

Sincerely,


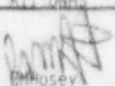
Earl G. Wright
Senior License Reviewer
Division of Nuclear Materials Safety

Enclosure: Extract from NRC Licensing
Guidance

cc w/encl:
Mr. Phillip D. Babb
Radiation Safety Officer
National Aeronautics and Space
Administration
Langley Research Center
Hampton, VA 23681-0001

Commonwealth of Virginia

Distribution w/encl:
RII Docket File, DNMS
PUBLIC

OFFICE	RII DNMS	RII DNMS			
SIGNATURE					
NAME	EG Wright	EG Wright			
DATE	12 / 30 / 96	12 / 30 / 96	12 / / 96	12 / / 96	12 / / 96
COPY?	YES NO	YES NO	YES NO	YES NO	YES NO

OFFICIAL RECORD COPY

DOCUMENT NAME: G:\DRSS\NMLS\DEFLT\257284.EGW



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Reply to Attn of:

NOV 15 1996

U.S. Nuclear Regulatory Commission
Region II
Attn: Mr. David J. Collins
101 Marietta Street, N.W., Suite 2900
Atlanta, GA 30323-0199

Subject: Modification to NRC License #45-01052-21 is requested.

The modification is in reference to condition 11 of this license requesting change in the alternate to this license from David McElwey to Melvin Jones.

Mr. Jones credentials in radiation training are included for your information and requirement(s).

If additional information relative to this request is required, please contact Phillip D. Babb, NASA Langley Research Center, Radiation Safety Officer, at 757 864-3210.

A handwritten signature in cursive script, reading "Alan H. Phillips".

Alan H. Phillips
Office of Safety and Facility Assurance
Office of Safety, Environment and Mission Assurance

Enclosure



Laser Institute of America

This proclamation certifies that

Melvin Jones

has completed Laser Institute of America's official
Laser Safety Officer training course

Laser Safety: Hazards, Inspection, and Controls

Five days, thirty-two hours of Laser Safety Officer training accredited for 4.5 ABET maintenance
points by the American Board of Industrial Hygiene.

February 12-16, 1996
DATE

G. B. +

EDUCATION DIRECTOR



UNITED STATES AIR FORCE



SCHOOL OF AEROSPACE MEDICINE



AEROSPACE MEDICAL DIVISION (AFSC)

Be it known

STAFF SERGEANT MELVIN C. JONES
230-70-7399

is a graduate of

THE INDUSTRIAL RADIOLOGICAL HAZARDS COURSE.

*In testimony whereof, and by authority vested in us, we do
confer this diploma. Given at Brooks Air Force Base, Texas,
This 2nd Day of AUGUST 1978*

Course Supervisor

Chief, Education Division



I. RATEE IDENTIFICATION DATA (Read AFR 39-62 carefully before completing any item)			
1. NAME (Last, First, Middle Initial) JONES, MELVIN C.		2. SSAN FR230-70-7399	3. GRADE MSgt
5. ORGANIZATION, COMMAND, AND LOCATION 8th Medical Group (PACAF), Kunsan AB, Korea			4. DAFSC 90770
7. PERIOD OF REPORT FROM: 2 Sep 87 THRU: 14 Jul 88		8. NO. OF DAYS OF SUPERVISION 242	9. REASON FOR REPORT CRO
11. JOB DESCRIPTION 1. DUTY TITLE: NCOIC, BIOENVIRONMENTAL ENGINEERING			
2. KEY DUTIES, TASKS, AND RESPONSIBILITIES: Manages the work load of four technicians and monitors their performance of industrial hygiene surveys, environmental pollution monitoring, and potable water monitoring. Conducts radiation safety training and radiation protection surveillance of potentially exposed personnel on Kunsan and Kwang Ju Air Bases. Member of the Disaster Control Group whose responsibility is to provide field industrial hygiene and advice on environmental protection during simulated and actual disaster situations. Alternate Team Chief for the Bioenvironmental Engineering Disaster Team. Performs wartime duties during contingency operations to include air sampling for chemical warfare and radiological agents, decontamination of patients, and sampling of potable water supplies. Additional Duty: Unit Career Advisor for the 8th Medical Group.			
III. EVALUATION OF PERFORMANCE			
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of duties performed as described in Section II.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
2. HUMAN RELATIONS: Consider how well ratee supports and promotes equal opportunity, shows concern and is sensitive to needs of others.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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3. TRAINING: Consider how well responsibilities are discharged as an OJT supervisor or trainer and in other efforts to improve technical knowledge and educational level.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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4. EXECUTIVE ABILITY: Consider ratee's judgment, decisiveness, ability to communicate (oral and written), and effectiveness in supervising and leading.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider ratee's acceptance of responsibility for personal actions and those of subordinates.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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6. BEARING AND BEHAVIOR: Consider the degree to which ratee's bearing and behavior on and off duty improve the image of Air Force noncommissioned officers.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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IV. OVERALL EVALUATION			
How does the ratee compare with others of the same grade and Air Force specialty? Potential for promotion and or increased responsibility are essential considerations in this rating.	RATER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
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UNIT COMMANDER REVIEW (Initials) MCA	2D INDORSER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>
	3D INDORSER	<input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>

V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: MSgt Jones has demonstrated superb managerial skills during this reporting period. He ensured periodic monitoring of industrial workplaces, effluent stream sampling points, and potable water sampling points. As a result of his efforts, his section received a management rating of "Outstanding" during the 1988 Health Services Management Inspection (HSMI). "Excellent" ratings were also given to several specific areas under his direct supervision. He was solely responsible for conducting the Radon Assessment and Mitigation Program for Kunsan AB, which determined there was no hazard from this radioactive gas at our installation. The oversight and emphasis he placed on the asbestos monitoring program have resulted in the timely identification and reporting of potential asbestos hazards to Civil Engineering for abatement actions. He closely monitored the issue of toxic chemicals from Base Supply through the Issue Exception Code Program, ensuring only those shops which have the proper protective equipment are issued the chemicals. His leadership abilities have been frequently demonstrated during wartime exercises such as the PACAF Operational Readiness Inspection and Team Spirit 88. His actions have consistently resulted in "Excellent" ratings for the Bioenvironmental Engineering Team in all these exercises. OTHER COMMENTS: MSgt Jones is an active member of the Hospital Dayroom and has devoted much time and effort in improving its appearance and management. Promote.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION,
COMMAND AND LOCATION

RICHARD P. MCCOY, Capt, USAF, BSC
8th Medical Group (PACAF)
Kunsan AB, Korea

DUTY TITLE

Chief, Bioenvironmental
Engineering

DATE

14 Jul 88

SSAN

207-54-3944FV

SIGNATURE

Richard P. McCoy

VI. 1ST INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

MSgt Jones is an excellent manager who motivates his troops to their full potential. The "Excellent" HSMI rating achieved by Bioenvironmental Engineering is due in large part to his ability to ensure the section's diverse work load is completed accurately and on time. His leadership ability has been tested time and again during our frequent wartime and peacetime contingency operations. MSgt Jones' skills, knowledge, and experience are great assets to Aeromedical Services and the United States Air Force.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION,
COMMAND AND LOCATION

ERIC P. WOHLRAB, Lt Col, USAF, MC, SFS
8th Medical Group (PACAF)
Kunsan AB, Korea

DUTY TITLE

Hospital Commander

DATE

14 Jul 88

SSAN

348-42-0254FR

SIGNATURE

Eric P. Wohlrab

VII. 2D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

MSgt Jone's management of the asbestos sampling program and his singular efforts in conducting the Radon Assessment and Mitigation Program are prime examples of his dedication and concern for the safety and well-being of the base population. His leadership and managerial qualities should be emulated by all Air Force Personnel.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION,
COMMAND AND LOCATION

JOSEPH E. HURD, Colonel, USAF
8th Tactical Fighter Wing (PACAF)
Kunsan Air Base, Korea

DUTY TITLE

Commander

DATE

8 Aug 88

SSAN

409-72-5386FR

SIGNATURE

Joseph E. Hurd

VIII. 3D INDORSER'S COMMENTS

☐ CONCUR

☐ NONCONCUR

This section is not used.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION,
COMMAND AND LOCATION

DUTY TITLE

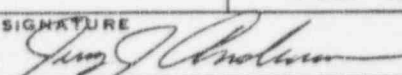
DATE

SSAN

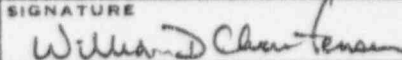
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JPH

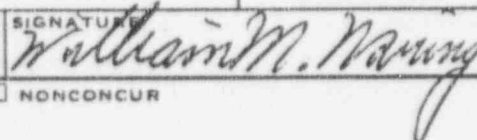
V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: Master Sergeant Jones is an outstanding NCOIC whose superior accomplishments and abilities were recognized at the USAF School of Aerospace Medicine by his designation as master instructor in minimum allowable time. During this reporting period, MSgt Jones completely rewrote the course training standard for the Industrial Radiological Hazards Course and received the praise of all MAJCOMs and approval to proceed with a total rewrite of the course plan of instruction. He then completely rewrote the plan of instruction using an improved format which provides specific learning objectives and samples of behavior. These feats have ensured that training for his students is done in the most efficient and thorough manner possible. MSgt Jones has put all radiation course material on computer diskettes so that alterations required by revised federal radiation standards can be included in the course with no significant expense in manpower. This has resulted in his students receiving training that is timely, correct, and in accordance with rapidly changing federal regulations. MSgt Jones was selected to teach radiofrequency radiation topics that until now were taught only by consultants from the USAF Occupational and Environmental Health Laboratory. OTHER COMMENTS: MSgt Jones continues to be the superior instructor in the section. He has commanded the respect and admiration of his subordinates, peers, and superiors. MSgt Jones continually demonstrates the maturity, leadership, and expertise desired of senior NCOs. Promote MSgt Jones.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JERRY J. ANDERSEN, Major, USAF, BSC USAFSAM (AFSC) Brooks AFB TX	DUTY TITLE Chief, Radiation Sciences Section	DATE 2 SEP 1987
	SSAN 480-52-7339FR	SIGNATURE 

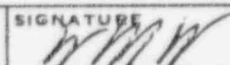
VI. 1ST INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
MSgt Jones successfully assumed responsibility for teaching advanced subjects to senior technicians which are normally taught by engineering school graduates. His personal high standards, concern for students and support of the Air Force mission are unequalled. Promote.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION W. D. CHRISTENSEN, Lt Col, USAF, BSC USAFSAM (AFSC) Brooks AFB TX	DUTY TITLE Chief, Bioenvironmental Engineering Branch	DATE 2 SEP 1987
	SSAN 121-36-2890FR	SIGNATURE 

VII. 2D INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
I have personally observed MSgt Jones and know him to be a superior NCO with superb instructional and management skills. Promote.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION WILLIAM M. WARING, Colonel, USAF, MC USAFSAM (AFSC) Brooks AFB TX	DUTY TITLE Chief, Education Division	DATE 2 SEP 1987
	SSAN 301-38-0149FR	SIGNATURE 

VIII. 3D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR
This section not used.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
	SSAN	SIGNATURE 

I. RATEE IDENTIFICATION DATA (Read AFR 39-62 carefully before completing any item)																													
1. NAME (Last, First, Middle Initial) JONES, MELVIN C.	2. SSAN FR230-70-7399	3. GRADE MSGT	4. DAFSC T90770																										
5. ORGANIZATION, COMMAND, AND LOCATION USAF School of Aerospace Medicine (AFSC), Brooks AFB TX			6. PAS CODE BVOHFB5T																										
7. PERIOD OF REPORT FROM: 2 Sep 85 THRU: 1 Sept 86		8. NO. OF DAYS OF SUPERVISION 365	9. REASON FOR REPORT ANNUAL																										
II. JOB DESCRIPTION 1. DUTY TITLE: NCOIC Radiation Sciences																													
2. KEY DUTIES, TASKS, AND RESPONSIBILITIES: Manages, directs, and performs all aspects of the Radiation Sciences Section. Plans and assigns work to subordinate faculty members. Prepares education plans, plans of instruction, and lesson plans. Creates visual aids, informational handouts, and student note taking guides. Delivers lectures, demonstrates equipment operation, conducts laboratory exercises and proctors written and practical examinations. Critiques examinations, oversees equipment and publication procurement for the section. Serves as radiation consultant for 907X0 Specialty Training Standards. Counsels students having difficulty to determine cause and remedy. Supervises handling of all radioactive sources used by the section. Additional Duties: Course supervisor for the Industrial Radiological Hazards Course.																													
III. EVALUATION OF PERFORMANCE																													
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of duties performed as described in Section II.	RATER	<input type="checkbox"/> N/O	<table border="1" style="width: 100%; text-align: center;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>X</td></tr> </table>	0	1	2	3	4	5	6	7	8	9										X						
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V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: Master Sergeant Jones is an outstanding NCOIC that I can count on to get tough jobs done and done right. He is an excellent manager and leader as well as being an accomplished educator and lecturer. During this reporting period MSgt Jones continued his efforts to lower student attrition rates in his Industrial Radiological Hazards Course. Because of his tireless efforts at investigating the qualifications of potential students, he has managed to bring the disenrollment rate from 32% in the last reporting period to 11% in this reporting period. This represents an enormous savings for the Air Force not only in money but in personnel. This reduction, combined with his already noteworthy remedial teaching program, resulted in more and better trained technicians for each dollar. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: MSgt Jones completed both a Speaking and Briefing and a Counseling Course during this report period. He brought a newly assigned subordinate NCO faculty member to a fully qualified state in minimum time. OTHER COMMENTS: MSgt Jones is clearly the superior instructor in the Radiation Sciences Section. During this reporting period MSgt Jones earned the senior instructor designation in minimum allowable time. His excellent instructional presence and commanding expertise have earned my deepest respect and that of his peers. MSgt Jones possesses the strength, maturity, and experience that I completely trust him to take the reins during my absences. Promote MSgt Jones ahead of his peers.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

JERRY J. ANDERSEN, Major, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Radiation Sciences
Section

DATE

2 SEP 1986

SSAN

480-52-7339FV

SIGNATURE

[Signature]

VI. 1ST INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

It is a pleasure to add my strong support for the rater's comments and evaluation. MSgt Jones has a firm understanding of our mission and has played a key role in our success. He is a tireless worker who consistently demonstrates his instructional skills and a deep concern for students and their education. Promote this exceptional NCO now.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

WILLIAM D. CHRISTENSEN, LtCol, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Bioenvironmental
Engineering Branch

DATE

2 SEP 1986

SSAN

121-36-2890FR

SIGNATURE

William D. Christensen

VII. 2D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

MSgt Jones continues to teach and manage in a superior manner. Students' written comments consistently praise his technical knowledge and excellent instructor-student rapport. MSgt Jones is a team-oriented leader and should be promoted.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

WILLIAM M. WARING, Col, USAF, MC
USAFSAM (AFSC)
Brooks AFB TX

DUTY TITLE

Chief, Education Division

DATE

2 SEP 1986

SSAN

301-38-0149FR

SIGNATURE

William M. Waring

VIII. 3D INDORSER'S COMMENTS

☐ CONCUR

☐ NONCONCUR

THIS SECTION NOT USED.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

DUTY TITLE

DATE

SSAN

SIGNATURE

W M W

I. RATEE IDENTIFICATION DATA (Read AFR 39-62 carefully before completing any item)			
1. NAME (Last, First, Middle Initial) JONES, MELVIN C.		2. SSAN FR230-70-7399	3. GRADE MSGT
4. DAFSC T90770			5. ORGANIZATION, COMMAND, AND LOCATION USAF School of Aerospace Medicine, (AFSC), Brooks AFB, TX
6. PAS CODE BVOHFB5T		7. PERIOD OF REPORT FROM: 15 Apr 85 THRU: 1 Sept 85	
8. NO. OF DAYS OF SUPERVISION 140		9. REASON FOR REPORT Change Of Rater	
II. JOB DESCRIPTION 1. DUTY TITLE: Instructor, Radiological Health 2. KEY DUTIES, TASKS, AND RESPONSIBILITIES: Performs detailed research of lecture subjects in the areas of industrial hygiene and radiological health. Prepares lesson plans, visual aids, informational handouts and student note taking guides. Delivers lectures, demonstrates equipment operation, conducts laboratory exercises and proctors written and practical examinations. Critiques examinations in five separate courses (three of them held four times per year) ranging from Bioenvironmental Engineering Specialist to the Bioenvironmental Engineering Officers' and Radiation Health Technician courses. Additional Duties: Course supervisor for the Industrial Radiological Hazards and Radiological Health Technician courses. Also, performs duties as section technical order monitor.			
III. EVALUATION OF PERFORMANCE			
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of duties performed as described in Section II.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. HUMAN RELATIONS: Consider how well ratee supports and promotes equal opportunity, shows concern and is sensitive to needs of others.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
3. TRAINING: Consider how well responsibilities are discharged as an OJT supervisor or trainer and in other efforts to improve technical knowledge and educational level.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. EXECUTIVE ABILITY: Consider ratee's judgment, decisiveness, ability to communicate (oral and written), and effectiveness in supervising and leading.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider ratee's acceptance of responsibility for personal actions and those of subordinates.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	1ST INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. BEARING AND BEHAVIOR: Consider the degree to which ratee's bearing and behavior on and off duty improve the image of Air Force noncommissioned officers.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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IV. OVERALL EVALUATION			
How does the ratee compare with others of the same grade and Air Force specialty? Potential for promotion and or increased responsibility are essential considerations in this rating.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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UNIT COMMANDER REVIEW (Initials) VCH	2D INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	3D INDORSER	<input type="checkbox"/>	<input checked="" type="checkbox"/>

V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: Master Sergeant Jones has those rare abilities to think clearly and act effectively under pressure. A recently received change to AFOSH Std 161-9 caused eight hours of lecture material to become obsolete five days prior to presentation. Normally, a minimum of 64 hours would be required to revamp that amount of course materials. Within 48 hours, MSgt Jones orchestrated changes in the course schedule, lecture objectives, test questions and lectures. His many extra hours of work and cool-headedness resulted in a timely presentation of materials that would have been impossible to present otherwise. MSgt Jones' commitment to producing highly trained students goes far beyond teaching only the subject matter he is specifically responsible for. He has volunteered to teach several lectures outside his acknowledged area of expertise. Those lectures have required much additional work on his part and have been praised by students and fellow instructors alike. MSgt Jones recently implemented a remedial teaching program that significantly lowered the attrition rate in the Industrial Radiological Hazards course. The program makes one-on-one assistance available to every student, every day, including weekends. His program makes remedial training mandatory for all who receive 75% or less on a block exam that has a pass/fail standard of 70% and precludes the students from repeating earlier mistakes when taking the comprehensive final exam. MSgt Jones' management abilities and tireless efforts have greatly contributed to our mission by producing a 5% decrease in student attrition.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

WILLIAM M. SAMS, MSgt, USAF
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

NCOIC, Radiological Health
Function

DATE

3 Sep 85

SSAN

FR347-42-3107

SIGNATURE

William M Sams

VI. 1ST INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

Master Sergeant Jones is truly a professional NCO whom other NCOs would do well to emulate. His attention to detail and willingness to take-on and resolve the really tough problems have made him a vital part of our staff. MSgt Jones warrants promotion now.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

JAMES D. MONTGOMERY, Maj, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Occupational Health
Engineering

DATE

3 Sep 85

SSAN

379-44-0450FR

SIGNATURE

James D. Montgomery

VII. 2D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

I have observed Master Sergeant Jones' outstanding duty performance on a daily basis. His extensive knowledge of radiological health and superior administrative abilities continue to be major factors in our mission accomplishment. Recommend promotion.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

ANDREW T. HAYDEN, Lt Col, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Bioenvironmental
Engineering Branch

DATE

3 Sep 85

SSAN

120-28-0216FR

SIGNATURE

Andrew T. Hayden

VIII. 3D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

MSgt Jones is a key member of our faculty. His initiative, ability to work with others, and professional expertise clearly mark him as a model NCO.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

LOWELL C. SUCKOW, Col, USAF, MC
USAFSAM (AFSC)
Brooks AFB TX

DUTY TITLE

Chief, Education Division

DATE

3 Sep 85

SSAN

542-38-5206FR

SIGNATURE

Lowell C. Suckow

I. RATEE IDENTIFICATION DATA (Read AFR 39-62 carefully before completing any item)			
1. NAME (Last, First, Middle Initial) JONES, MELVIN C.		2. SSAN FR230-70-7399	3. GRADE TSGT
4. DAFSC T90770			5. ORGANIZATION, COMMAND, AND LOCATION USAF School of Aerospace Medicine, (AFSC), Brooks AFB, TX
6. PAS CODE BVOHFB5T		7. PERIOD OF REPORT FROM: 15 Apr 84 THRU: 14 Apr 85	
8. NO. OF DAYS OF SUPERVISION 342		9. REASON FOR REPORT Annual	
II. JOB DESCRIPTION 1. DUTY TITLE: Instructor, Radiological Health 2. KEY DUTIES, TASKS, AND RESPONSIBILITIES: Delivers lectures, demonstrates equipment operation, conducts laboratory exercises and proctors written and practical examinations in two courses for enlisted personnel and one for officer personnel. Performs detailed research of lecture subjects in the areas of industrial hygiene, radiological health and mathematics. Prepares lesson plans, visual aids, informational handouts, and student note-taking guides. Writes and critiques examinations. Additional Duties: Section Technical Order Monitor and Combined Federal Campaign Representative.			
III. EVALUATION OF PERFORMANCE			
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of duties performed as described in Section II.	RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
2. HUMAN RELATIONS: Consider how well ratee supports and promotes equal opportunity, shows concern and is sensitive to needs of others.	RATER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
3. TRAINING: Consider how well responsibilities are discharged as an OJT supervisor or trainer and in other efforts to improve technical knowledge and educational level.	RATER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
4. SUPERVISION: Consider how well ratee supervises, leads, uses available resources, communicates (oral and written), and maintains good order and discipline.	RATER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider ratee's acceptance of responsibility for personal actions and those of subordinates.	RATER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	1ST INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
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		BH	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
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IV. OVERALL EVALUATION			
How does the ratee compare with others of the same grade and Air Force specialty? Potential for promotion and increased responsibility are essential considerations in this rating.	RATER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
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UNIT COMMANDER REVIEW (Initials)	2D INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9
	3D INDORSER	<input type="checkbox"/>	<input type="checkbox"/> 0 <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input checked="" type="checkbox"/> 9

V. RATER'S COMMENTS

FACTS AND SPECIFIC ACHIEVEMENTS: Technical Sergeant Jones' organizational ability and initiative are above reproach. TSgt Jones rearranged the Bioenvironmental Engineering (BEE) Specialist course so as to provide more information and "hands-on" time with equipment students will be using upon graduation. TSgt Jones' actions in the endeavor have greatly improved student time utilization in the BEE Specialist course. Although technical order files maintenance was not his responsibility at the time, TSgt Jones devised a scheme that ensures all fellow instructors are made aware of any changes that relate to their specialty. Student critiques from every course TSgt Jones has been involved with contain favorable remarks about TSgt Jones' willingness to devote many off-duty hours to assist students who desire extra help. TSgt Jones received ratings of "Highly Acceptable" and "Outstanding" on the two Instructor Evaluations received this reporting period. Those ratings are extremely rare for one so new to the job of instructing. STRENGTHS: TSgt Jones' acknowledged expertise has led to numerous calls from former students seeking consultation on particularly tough problems relating to radiological health. OTHER COMMENTS: TSgt Jones' proven abilities and dedication clearly mark him for the earliest possible promotion.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

WILLIAM M. SAMS, MSgt, USAF
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

NCOIC, Radiological Health
Function

DATE

15 APR 1985

SSAN

FR347-47-3107

SIGNATURE

William M Sams

VI. 1ST INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

Technical Sergeant Jones is an exceptionally well motivated NCO who is one of the most valued members of this staff. TSgt Jones has unselfishly devoted many off-duty hours working to ensure courses taught here are the very best they can be. TSgt Jones warrants promotion now.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

JAMES D. MONTGOMERY, Capt, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Occupational Health
Engineering

DATE

15 APR 1985

SSAN

379-44-0450FR

SIGNATURE

James D. Montgomery

VII. 2D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

I have observed Technical Sergeant Jones' exemplary duty performance on a daily basis. His demonstrated initiative and professional expertise have been key factors in our mission accomplishment. TSgt Jones should be promoted now.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

ANDREW T. HAYDEN, Lt Col, USAF, BSC
USAFSAM (AFSC)
BROOKS AFB TX

DUTY TITLE

Chief, Bioenvironmental
Engineering Branch

DATE

15 APR 1985

SSAN

120-28-0216FR

SIGNATURE

Andrew T. Hayden

VIII. 3D INDORSER'S COMMENTS

☒ CONCUR

☐ NONCONCUR

TSgt Jones' enthusiasm and performance are repeatedly praised by entry level airmen, bioenvironmental engineering technicians and bioenvironmental engineers. He is the type of mature NCO that makes this division the outstanding unit it is. Promote immediately.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION

LOWELL C. SUCKOW, Col, USAF, MC
USAFSAM (AFSC)
Brooks AFB TX

DUTY TITLE

Chief, Education Division

DATE

15 APR 1985

SSAN

542-38-5206FR

SIGNATURE

Lowell Suckow

V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones is, without a doubt, one of the best health physics technicians I have had the pleasure to work with. His job performance is outstanding. He devised a concise plan to manage the 346 lasers located on this base. His training and experience allow him to gain the confidence of the tenant research and development personnel, many holding PhD degrees. As NCOIC he helps to manage one of the largest base-level radiation protection programs in the Air Force in an efficient and productive manner. He was asked to participate in a joint FBI/Department of Energy Nuclear Emergency Search Team exercise. His participation earned him a letter of appreciation. STRENGTHS: TSgt Jones is always outgoing and presents a positive "can do" attitude. He has helped one 907 achieve the difficult 492 special identifier. He has a knack of counseling an individual and correcting a poor attitude without causing hard feelings. SUGGESTED ASSIGNMENTS: TSgt Jones has the skills and job knowledge to perform at any radiological health job in the Air Force, including command level. However, with his skills at training others he could well serve the Air Force as an instructor at the School of Aerospace Medicine. OTHER COMMENTS: TSgt Jones has the intelligence and maturity to solve complicated problems. His devotion to duty is a key factor in the excellent rating this section received during the HSMI. He also received a special commendation during the recent MAC Commander's Facility Assessment for his appearance. He deserves immediate promotion.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION C. DAVID LOVELL, 2Lt, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE OIC, Radiological Health		DATE 15 Apr 84
	SSAN 519-68-7603FV	SIGNATURE <i>C David Lovell</i>	

VI. 1ST INDORSER'S COMMENTS ☐ CONCUR ☒ NONCONCUR
Sergeant Jones has continued to be a driving force in our radiological health program. He's an extremely active NCOIC--not one to rest on his laurels behind his desk. I can say without exaggeration that he had an awful lot to do with the excellent rating our Radiological Health Section received in the Feb 84 HSMI.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JOHN S. ROBINSON, LtCol, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE Chief, Bioenvironmental Engineering Service		DATE 15 Apr 84
	SSAN 001-32-3637FR	SIGNATURE <i>John S. Robinson</i>	

VII. 2D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR
THIS SECTION NOT USED

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE		DATE
	SSAN	SIGNATURE <i>JR</i>	

VIII. 3D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR
THIS SECTION NOT USED

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE		DATE
	SSAN	SIGNATURE <i>JR</i>	

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				7. PAFSC 90770		8. DAFSC 90770		9. CAFSC 90770																								
II. JOB DESCRIPTION: Hospital, NCOIC, Radiological Health. Supervises radiological health technicians in implementing all aspects of the Kirtland AFB Radiation Protection Program. Supervises and maintains the KAFB laser safety program. Assists the KAFB Radiation Protection Officer with special surveys and evaluations of radiation-producing devices, and radioactive material at the Air Force Weapons Laboratory, and other tenant organizations.																																
III. EVALUATION OF PERFORMANCE																																
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3D INDORSER																																

V. RATER'S COMMENTS: FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones is an outstanding individual. He knows his job inside and out, and is a great asset to the radiation protection program at KAFB. TSgt Jones has the instinctive ability to motivate other personnel and get the job done. He has set up a program to find and classify all lasers at KAFB. TSgt Jones is an excellent example of an Air Force NCO. STRENGTHS: TSgt Jones is a dedicated hard worker. He has the ability to get to the bottom of a problem and solve it. He inspires trust and confidence in his peers and has the respect of the research personnel he consults with. TSgt Jones is an excellent manager and is one of the best radiological health technicians I have had the pleasure to meet. TSgt Jones' experience and education qualify him for any position in environmental/radiological health in the Air Force, including headquarters level. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: TSgt Jones has been taking business management courses on his own time; his grade point average has been 3.75. He also completed the Air Force Technical Writing course and a two-year correspondence course in color television repair. OTHER COMMENTS: TSgt Jones is concerned about people and trying to help them. He served as a key worker for the 1983 CFC. He goes out of his way to help new people learn their jobs. TSgt Jones is a great asset to the U.S. Air Force and deserves promotion ahead of his peers.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION C. DAVID LOVELL, 2Lt, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE OIC, Radiological Health	DATE 7 Dec 83
	SSAN 519-68-7603FV	SIGNATURE <i>C. David Lovell</i>

VI. 1ST INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
I have worked personally with Sergeant Jones on our laser safety program and am extremely pleased with his efforts. Kirtland AFB has well over 340 lasers--probably more than any other Air Force base--and he has worked aggressively to see that the health risks from them are minimized. In addition, Sergeant Jones participates in workplace evaluation reviews and frequently has good suggestions about non-radiological exposures as well. He's a well-rounded technician and certainly deserves rapid promotion.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JOHN S. ROBINSON, LtCol, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE Chief, Bioenvironmental Engineering Service	DATE 8 Dec 83
	SSAN 001-32-3637FR	SIGNATURE <i>John S. Robinson</i>

VII. 2D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR

THIS SECTION NOT USED

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
	SSAN	SIGNATURE <i>JR</i>

VIII. 3D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR

THIS SECTION NOT USED

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
	SSAN	SIGNATURE <i>JR</i>

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					7. PAFSC 90770		8. DAFSC 90770		DIRECTED BY																																				
							9. CAFSC 90770																																						
II. JOB DESCRIPTION: Hospital, NCOIC, Radiological Health Section. Supervises environmental-radiological health technicians in implementing the USAF Personnel Dosimetry Program, PMEL calibration of radiation survey instruments, surveys of all radioactive material storage areas, and surveys of microwave ovens on Kirtland Air Force Base. Assists the KAFB Health Physicist with special surveys and evaluations of ionizing and non-ionizing radiation producing devices at the Air Force Weapons Laboratory and other tenant organizations.																																													
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V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones has continued to perform in an outstanding manner. His diversified expertise in environmental and radiological health has enhanced the radiation safety program at KAFB. He successfully delegated the responsibility of conducting a complete inventory and inspection of all microwave ovens on KAFB to a subordinate and used his managerial skills to assure that the assigned task was completed in a timely manner. TSgt Jones exemplifies all the traits desired in an Air Force NCO setting an outstanding example for his peers and subordinates. STRENGTHS: TSgt Jones believes in giving more than 100% effort to every task he undertakes. He continues to demonstrate professional excellence in his management of the Radiological Health Section. SUGGESTED ASSIGNMENTS: Because of TSgt Jones' diversified educational background in environmental and radiological health, he would be well qualified to fill a position at the Air Force Headquarters level. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: TSgt Jones successfully completed the MAC NCO Academy correspondence course. In addition, he completed a correspondence course in electronics with an end-of-course grade average of 94 percent. OTHER COMMENTS: TSgt Jones' involvement and concern for people extend beyond his duty section by his active participation in the Hospital Unit Advisory Council and the AF Sergeants Association. He actively supports the EOT program.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
DAVID HUNTER, Capt, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	Chief, Radiological Health	20 Jan 81
	SSAN 276-40-1404FV	SIGNATURE <i>David Hunter</i>

VI. 1ST INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
TSgt Jones is a superb NCO who continues to demonstrate outstanding leadership which is the key factor in the successful operation of Radiological Health. TSgt Jones' education, training and experience clearly identify him as a career NCO deserving of promotion ahead of his contemporaries.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
PAUL F. PORTER, Maj, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	Chief, Bioenvironmental Engineering Services	20 Jan 81
	SSAN 466-66-5239FR	SIGNATURE <i>Paul F. Porter</i>

VII. 2D INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
TSgt Jones received a letter of appreciation from the Unit Commander and MAC Command for his outstanding support of the Environmental Health Section at McGuire AFB for a 3-week period. He is a fine NCO with exemplary bearing and behavior and should be promoted at the earliest opportunity.

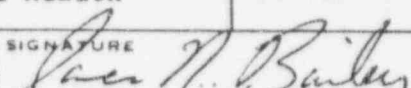
NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
JAMES A. SILVER, Col, USAF, MC USAF Hospital Kirtland (MAC) Kirtland AFB, NM	Commander, USAF Hospital Kirtland	21 Jan 81
	SSAN 469-30-6929FR	SIGNATURE <i>James A. Silver</i>

VIII. 3D INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
TSgt Jones has shown strong leadership and support of the Environmental Health Service mission, and is an example of the outstanding career NCO.

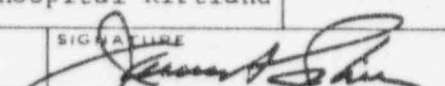
NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
JACK W. SHEPPARD, Colonel, USAF 1606 Air Base Wing (MAC) Kirtland AFB, NM	Commander	17 Feb 81
	SSAN 297-26-0603FR	SIGNATURE <i>Jack W. Sheppard</i>

I. RATEE IDENTIFICATION DATA <small>(Read AFR 39-62, Vol I, carefully before completing any item.)</small>													
1. NAME (Last, First, Middle Initial) JONES, MELVIN C.	2. SSAN 230-70-7399				3. GRADE TSGT								
4. ORGANIZATION, COMMAND, LOCATION AND FAS CODE USAF HOSPITAL KIRTLAND (MAC) Kirtland AFB, New Mexico KVOQFV9P	5. PERIOD OF REPORT AND SUPERVISION				6. REASON FOR REPORT								
	FROM 16 Jul 79		NO. OF DAYS 366		<input checked="" type="checkbox"/> CHANGE OF RATER								
	THROUGH 15 Jul 80				<input type="checkbox"/> ANNUAL								
	7. PAFSC 90770		8. DAFSC 90770		9. CAFSC 90770								
II. JOB DESCRIPTION: Hospital, NCOIC, Radiological Health Section. Supervises environmental-radiological health technicians in implementing all aspects of the Kirtland Air Force Base Radiation Protection Program. Assists the KAFB Radiation Protection Officer with special surveys and evaluations of radiation producing devices and radioactive material at the Air Force Weapons Laboratory and other tenant organizations.													
III. EVALUATION OF PERFORMANCE													
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of duties performed as described in Section II.			RATER	<input type="checkbox"/>	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>								
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V. RATER'S COMMENTS FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones has performed all his duties as NCOIC of Radiological Health Section in an outstanding manner during this reporting period. He was placed in charge of implementing a needed quality control program for Radiological Health Laboratory counting instrumentation to assure sample analysis validity with a certified radiological laboratory. TSgt Jones is able to efficiently allocate the limited resources of the section to adequately comply with requirements of the KAFB Radiation Protection Program and criteria of five Radioactive Material license(s), as delineated by the United States Nuclear Regulatory Commission. He is a very capable and mature individual whose military bearing and behavior are exemplary. STRENGTHS: TSgt Jones learns quickly and applies his training and experience effectively. His ability to analyze complex problem areas correctly, along with his obvious supervisory ability, enable continued outstanding performance by the Radiological Health Section. SUGGESTED ASSIGNMENTS: TSgt Jones is capable of performing NCOIC (90770) duties at Air Force Command level positions and should be assigned to take full advantage of his extensive knowledge in the field of environmental health. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: TSgt Jones has completed all volumes of the MAC NCO Academy Course and is waiting end-of-course test. OTHER COMMENTS: He was selected outstanding Hospital NCO for the 4th quarter. TSgt Jones is the 4th Trustee for the Air Force Sergeants Association. He actively supports the EOT Program.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JAMES N. BAILEY, Capt, USAF, BSC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE Chief, Radiological Health	DATE 15 Jul 80
	SSAN 549-74-4301V	SIGNATURE 


VI. 1ST INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
I am in complete agreement with the evaluation and comments of the reporting official. TSgt Jones's ability to quickly master intricate and highly sophisticated radiological health laboratory procedures, as well as his positive attitude and self motivation, have been invaluable to the continued success of the Radiological Health Program. He definitely qualifies for positions of greater responsibilities and he should be promoted to Master Sergeant at the earliest possible date.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JAMES A. SILVER, Colonel, USAF, MC USAF Hospital Kirtland (MAC) Kirtland AFB, New Mexico	DUTY TITLE Commander, USAF Hospital Kirtland	DATE 15 Jul 80
	SSAN 469-30-6929FR	SIGNATURE 

VII. 2D INDORSER'S COMMENTS ☒ CONCUR ☐ NONCONCUR
TSgt Jones is a superb NCO who has demonstrated outstanding leadership and management abilities. He is a true professional in his career field and has contributed significantly to all aspects of the Environmental Health Services Program. His involvement in Advisory Councils and the AF Sergeants Assoc. is highly commendable. Promote.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION JACK W. SHEPPARD, Colonel, USAF 1606 Air Base Wing (MAC) Kirtland AFB, NM	DUTY TITLE Commander	DATE 4 Sep 80
	SSAN 297-26-0603FR	SIGNATURE 

VIII. 3D INDORSER'S COMMENTS ☐ CONCUR ☐ NONCONCUR
THIS SECTION NOT USED.

NAME, GRADE, BRANCH OF SERVICE, ORGANIZATION, COMMAND AND LOCATION	DUTY TITLE	DATE
	SSAN	SIGNATURE 

TSGT, SSGT AND SGT PERFORMANCE REPORT

I. IDENTIFICATION DATA

1. LAST NAME - FIRST NAME - MI JONES, MELVIN C.	2. SSAN FR230-70-7399	3. GRADE TSGT						
4. ORGANIZATION, LOCATION, AND COMMAND USAF HOSPITAL KIRTLAND KIRTLAND AFB, NEW MEXICO (MAC)	5. RESERVE WARRANT OR COMMISSION GRADE AND SSAN 7. PERIOD OF REPORT & SUPERVISION <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; border-bottom: 1px solid black;">FROM</td> <td style="width: 33%; border-bottom: 1px solid black;">THRU</td> <td style="width: 34%; border-bottom: 1px solid black;">NR DAYS</td> </tr> <tr> <td style="text-align: center;">2 Jan 79</td> <td style="text-align: center;">16 Jul 79</td> <td style="text-align: center;">196</td> </tr> </table>	FROM	THRU	NR DAYS	2 Jan 79	16 Jul 79	196	6. REASON FOR REPORT <input type="checkbox"/> NO REPORT 1 YEAR <input checked="" type="checkbox"/> CHANGE OF REPORTING OFFICIAL <input type="checkbox"/> NO REPORT 6 MONTHS <input type="checkbox"/> DIRECTED BY _____
FROM	THRU	NR DAYS						
2 Jan 79	16 Jul 79	196						

11. DUTIES: PAFSC 90770 DAFSC 90770 CAFSC 90770 CURRENT DUTY: **HOSP ENVIRONMENTAL HEALTH TECHNICIAN: Maintains and conducts the USAF Personnel Dosimetry Program for Kirtland AFB. Accomplishes the administrative procedures for PMEL calibration scheduling of radiation detection instruments. Performs radiation safety surveys of all radioactive material storage areas on KAFB. Performs leak test sampling of the KAFB radioisotope inventory. Assists the KAFB Radiation Protection Officer with special surveys and evaluations of ionizing radiation producing devices at the Air Force Weapons Laboratory and other tenant organizations.**

III. PERSONAL QUALITIES

1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of his work in the duties described in Section II.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													
2. WORKING RELATIONS: Consider how well he used his ability to communicate (oral and written) and to get along with others to improve his overall performance.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													
3. TRAINING: Consider how well he discharges his responsibilities as an OJT supervisor, trainer, or trainee and in other efforts to improve his technical knowledge and educational level.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
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4. SUPERVISION: Consider how well he supervises, leads, uses available resources, and maintains good order and discipline.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													
5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider his acceptance of responsibility for his actions and those of his subordinates.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													
6. BEARING AND BEHAVIOR: Consider the degree to which his bearing and behavior on and off duty improve the image of Air Force NCOs.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													

IV. OVERALL EVALUATION

How does he compare with others of his grade and Air Force specialty? Promotion potential is an essential consideration in this rating.	REPORTING OFFICIAL <input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>0</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>	0	1	2	3	4	5	6	7	8	9										
0	1	2	3	4	5	6	7	8	9													
1ST ADDITIONAL INDORSING OFFICIAL	<input type="checkbox"/> N/O	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table>																				

V. COMMENTS OF REPORTING OFFICIAL (Be factual and specific. Add any comments which increase the objectivity of the rating.)

FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones is an outstanding Environmental Health Technician and an invaluable asset to the Radiological Health Section. The efficiency with which he performs his tasks can be directly related to the excellent comments received during our recent inspection by the US Nuclear Regulatory Commission. Although our section has been understaffed, his competence and non-hesitation in accepting responsibilities have been the prime factors behind our ability to continue providing KAFB with a comprehensive Radiological Health Program. His management and supervision of the USAF Personnel Dosimetry Program, as well as the PMEL calibration scheduling of over 100 radiation detection instruments, have been outstanding. His extensive knowledge of health physics and radiation safety has been a key factor in the successful training of newly assigned personnel. STRENGTHS: He continues to demonstrate traits essential to success; a positive attitude and motivation. He has remained abreast of highly technical changes within the fields of Environmental and Radiological Health. His performance demonstrates highly skilled management of personnel and programs. EDUCATION AND TRAINING ACCOMPLISHMENTS: He recently completed the MAC Human Communications Course. SUGGESTED ASSIGNMENTS: He is fully qualified to assume NCOIC duties at any major USAF installation. OTHER COMMENTS: TSgt Jones's motivation and concern for the welfare of others extends far beyond his duty requirements. He is an active member of the NCO Club Advisory Council, the USAF Hospital Unit Advisory Council, and Treasurer of the KAFB AF Sergeants Association. He actively supports the EOT Program.

REPORTING OFFICIAL		SIGNATURE
NAME, GRADE AND ORGANIZATION HARVEY W. PRATHER, MSGT, USAF FR561-56-9621, USAF Hospital Kirtland (MAC)	DUTY TITLE NCOIC, Radiological Health	<i>Harvey W. Prather</i>
		DATE 17 July 1979

VII. INITIAL INDORSING OFFICIAL

I am in complete agreement with the evaluation and comments of the reporting official. TSgt Jones's qualities of leadership and professionalism are unsurpassed by other NCOs of the same rank. He definitely qualifies for positions of greater responsibilities and he should be promoted to MSGT at the earliest possible date.

INITIAL INDORSING OFFICIAL		SIGNATURE
NAME, GRADE AND ORGANIZATION JAMES N. BAILEY, CAPT, USAF 597-74-4301FV, USAF Hospital Kirtland (MAC)	DUTY TITLE Chief, Radiological Health	
		DATE 17 July 1979

VIII. ADDITIONAL INDORSEMENT

ADDITIONAL INDORSEMENT		SIGNATURE
NAME, GRADE AND ORGANIZATION	DUTY TITLE	
		DATE

IX. ADDITIONAL INDORSEMENT

ADDITIONAL INDORSEMENT		SIGNATURE
NAME, GRADE AND ORGANIZATION	DUTY TITLE	
		DATE

TSGT, SSGT AND SGT PERFORMANCE REPORT

I. IDENTIFICATION DATA

1. LAST NAME - FIRST NAME - MI
JONES, MELVIN C.

2. SSAN

FR230-70-7399

3. GRADE

TSGT

4. ORGANIZATION, LOCATION, AND COMMAND

USAF HOSPITAL KIRTLAND
KIRTLAND AFB, NEW MEXICO
(MAC)

5. RESERVE WARRANT OR COMMISSION GRADE
AND SSAN

7. PERIOD OF REPORT & SUPERVISION

FROM

1 Dec 78

THRU

15 Jul 79

NR DAYS

227

6. REASON FOR REPORT

☐ NO REPORT 1 YEAR

☒ CHANGE OF REPORTING
OFFICIAL

☐ NO REPORT 6 MONTHS

☐ DIRECTED BY

II. DUTIES: PAFSC 90770 DAFSC 90770 CAFSC 90770 CURRENT DUTY: HOSP ENVIRONMENTAL HEALTH
TECHNICIAN: Maintains and conducts the USAF Personnel Dosimetry Program for Kirtland
AFB. Accomplishes the administrative procedures for PMEL calibration scheduling of
radiation detection instruments. Performs radiation safety surveys of all radioactive
material storage areas on KAFB. Performs leak test sampling of the KAFB radioisotope
inventory. Assists the KAFB Radiation Protection Officer with special surveys and eval-
uations of ionizing radiation producing devices at the Air Force Weapons Laboratory and
other tenant organizations.

III. PERSONAL QUALITIES

1. PERFORMANCE OF DUTY: Consider the
quantity, quality, and timeliness of his
work in the duties described in Section
II.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

2. WORKING RELATIONS: Consider how well
he used his ability to communicate (oral
and written) and to get along with others
to improve his overall performance.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

3. TRAINING: Consider how well he dis-
charges his responsibilities as an OJT
supervisor, trainer, or trainee and in
other efforts to improve his technical
knowledge and educational level.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

4. SUPERVISION: Consider how well he
supervises, leads, uses available re-
sources, and maintains good order and
discipline.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

5. ACCEPTANCE OF NCO RESPONSIBILITY:
Consider his acceptance of responsibility
for his actions and those of his
subordinates.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

6. BEARING AND BEHAVIOR: Consider the
degree to which his bearing and behavior
on and off duty improve the image of
Air Force NCOs.

REPORTING OFFICIAL

BR

BH

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

BR

BH

0	1	2	3	4	5	6	7	8	9
									X

IV. OVERALL EVALUATION

How does he compare with others of his
grade and Air Force specialty? Promotion
potential is an essential consideration
in this rating.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

1ST ADDITIONAL

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9
									X

V. COMMENTS OF REPORTING OFFICIAL (Be factual and specific. Add any comments which increase the objectivity of the rating.)

FACTS AND SPECIFIC ACHIEVEMENTS: TSgt Jones is an outstanding Environmental Health Technician and an invaluable asset to the Radiological Health Section. The efficiency with which he performs his tasks can be directly related to the excellent comments received during our recent inspection by the US Nuclear Regulatory Commission. Although our section has been understaffed, his competence and non-hesitance in accepting responsibilities have been the prime factors behind our ability to continue providing KAFB with a comprehensive Radiological Health Program. His management and supervision of the USAF Personnel Dosimetry Program, as well as the PMEL calibration scheduling of over 100 radiation detection instruments, have been outstanding. His extensive knowledge of health physics and radiation safety has been a key factor in the successful training of newly assigned personnel. STRENGTHS: He continues to demonstrate traits essential to success; a positive attitude and motivation. He has remained abreast of highly technical changes within the fields of Environmental and Radiological Health. His performance demonstrates highly skilled management of personnel and programs. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: He recently completed the MAC Human Communications Course. SUGGESTED ASSIGNMENTS: He is fully qualified to assume NCOIC duties at any major USAF installation. OTHER COMMENTS: TSgt Jones' motivation and concern for the welfare of others extends far beyond his duty requirements. He is an active member of the NCO Club Advisory Council, the USAF Hospital Unit Advisory Council, and Treasurer of the KAFB AF Sergeants Association. He actively supports the EOT Program.

VI. REPORTING OFFICIAL

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
HARVEY W. PRATHER, MSGT, USAF FR561-56-9621, USAF Hospital Kirtland (MAC)	NCOIC, Radiological Health Section	<i>Harvey W. Prather</i>
		DATE 17 July 1979

VII. INITIAL INDORSEING OFFICIAL

I am in complete agreement with the evaluation and comments of the reporting official. TSgt Jones's ability to quickly master intricate and highly sophisticated radiological health laboratory procedures, as well as his positive attitude and self motivation, have been invaluable to the continued success of our Radiological Health Program. His qualities of leadership and professionalism are unsurpassed by other NCOs of the same rank. He definitely qualifies for positions of greater responsibilities and he should be promoted to Master Sergeant at the earliest possible date.

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
JAMES N. BAILEY, CAPT, USAF 549-74-4301FV, USAF Hospital Kirtland (MAC)	Chief, Radiological Health	<i>James N. Bailey</i>
		DATE 17 July 1979

VIII. ADDITIONAL INDORSEMENT

Concur. TSgt Jones is a superb NCO who has demonstrated outstanding leadership and management abilities. He is a true professional in his career field and has contributed significantly to all aspects of the Environmental Health Services Program. His involvement in Advisory Councils and the AF Sergeants Assoc. is highly commendable. Promote.

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
JACK W. SHEPPARD, Col, USAF 297-26-0603FR, Hq 1606 ABW Kirtland AFB, NM (MAC)	Commander	<i>Jack W. Sheppard</i>
		DATE 13 Aug 79

IX. ADDITIONAL INDORSEMENT

Concur. TSgt Jones is a top performer who has shown strong leadership and support of the Environmental Health Services mission. This talented and highly motivated NCO is fully qualified for more responsibility. Promote now.

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
WILLIAM R. RAWLINSON, JR. Col, USAF, 038-20-0445FR 22AF(MAC), TAFB, CA	CHIEF OF STAFF	<i>William R. Rawlinson, Jr.</i>
		DATE 27 Aug 79

TSQT, SSGT AND SGT PERFORMANCE REPORT

I. IDENTIFICATION DATA

1. LAST NAME - FIRST NAME - MI

JONES, Melvin C.

2. SSAN

230-70-7399

3. GRADE

SSgt

4. ORGANIZATION, LOCATION, AND COMMAND

USAF Hospital Kirtland
Kirtland AFB, New Mexico
(MAC)

5. RESERVE WARRANT OR COMMISSION GRADE
AND SSAN

None

6. REASON FOR REPORT

- ☐ NO REPORT 1 YEAR
☒ CHANGE OF REPORTING
OFFICIAL
☐ NO REPORT 6 MONTHS
☐ DIRECTED BY _____

7. PERIOD OF REPORT & SUPERVISION

FROM

16May78

THRU

1Jan79

NR DAYS

231

11. DUTIES: RAFSC 90770 DAFSC 90770 CAFSC 90770 , CURRENT DUTY: Environmental Health Technician: Maintains the base personnel dosimetry program, performs surveys of all radioactive storage vaults, performs source swipes of the entire radioisotope inventory on Kirtland. Assists in all aspects of the Radiological Health Program.

III. PERSONAL QUALITIES

1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of his work in the duties described in Section II.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

2. WORKING RELATIONS: Consider how well he used his ability to communicate (oral and written) and to get along with others to improve his overall performance.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

3. TRAINING: Consider how well he discharges his responsibilities as an OJT supervisor, trainer, or trainee and in other efforts to improve his technical knowledge and educational level.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

4. SUPERVISION: Consider how well he supervises, leads, uses available resources, and maintains good order and discipline.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider his acceptance of responsibility for his actions and those of his subordinates.

REPORTING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

6. BEARING AND BEHAVIOR: Consider the degree to which his bearing and behavior on and off duty improve the image of Air Force NCOs.

REPORTING OFFICIAL

BR

BH

N/O

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

BR

BH

0	1	2	3	4	5	6	7	8	9

IV. OVERALL EVALUATION

How does he compare with others of his grade and Air Force specialty? Promotion potential is an essential consideration in this rating.

REPORTING OFFICIAL

0	1	2	3	4	5	6	7	8	9

INDORSING OFFICIAL

0	1	2	3	4	5	6	7	8	9

1ST ADDITIONAL

INDORSING OFFICIAL

N/O

0	1	2	3	4	5	6	7	8	9

V. COMMENTS OF REPORTING OFFICIAL (Be factual and specific. Add any comments which increase the objectivity of the rating.)

FACTS AND SPECIFIC ACHIEVEMENTS: SSgt Jones has performed all of his assigned duties in an outstanding manner during this reporting period. He was recently placed in charge of the base personnel dosimetry program. He completely revised and updated all aspects of the very large program so that it is running very efficiently. He devised a log book to keep track of all the radioisotopes on base; this book, and his constant surveillance of all radioactive sources on base, have allowed our section to comply fully with applicable Federal Regulations in this area. SSgt Jones is a very mature and capable person and his military bearing and behavior, both on and off base, are above reproach. STRENGTHS: He learns quickly and applies his training and experience effectively. He welcomes responsibility and continually seeks to broaden his field of knowledge. SSgt Jones has the ability to analyze problem areas along with a good sense of organization which enables him to improve on any new duty areas he may be assigned. All of these attributes are of extreme importance in assuring quality performance of an understaffed unit. SUGGESTED ASSIGNMENTS: SSgt Jones is fully capable of performing 90770 duties at numbered Air Force or Major Air Command levels and should be assigned as such to benefit from his extensive knowledge in the field of environmental health and occupational medicine. OTHER COMMENTS: He recently finished third in the Radiological Hazards course at Brooks AFB, TX. He actively promoted and suggested the goals of the USAF Equal Employment Opportunity Program.

VI. REPORTING OFFICIAL		
NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
HOMER D. WRIGHT, TSgt, USAF FR424-42-3316, USAF Hospital Kirtland (MAC)	NCOIC, Radiological Health Section	<i>Homer D. Wright</i>
		DATE 2Jan79

VII. INITIAL INDORSING OFFICIAL

I am in complete agreement with the evaluation and comments of the reporting official. SSgt Jones consistently displays qualities of leadership and professionalism which puts him above individuals of the same rank. His ability to organize his work, and his high degree of motivation make him an invaluable asset in the development and maintenance of all radiological health programs. I feel that he should be promoted well ahead of his contemporaries.

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
JAMES N. BAILEY, Capt, USAF 597-74-4301FV, USAF Hospital Kirtland (MAC)	Chief, Radiological Health Section	<i>James N. Bailey</i>
		DATE 2Jan79

VIII. ADDITIONAL INDORSEMENT

I concur with the comments of the reporting and initial indorsing officials. SSgt Jones is a valued member of this unit. His ability to quickly grasp new programs and his self initiative aid in accomplishing the Radiological Health Programs at this installation. His selection to TSgt is indicative of his ability and his potential.

NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
MILO G. MYERS, Major, USAF 432-80-8785FV, USAF Hospital Kirtland (MAC)	Chief, Bioenvironmental Engineering & Environ- mental Medicine	<i>Milo G. Myers</i>
		DATE 2Jan79

IX. ADDITIONAL INDORSEMENT		
NAME, GRADE AND ORGANIZATION	DUTY TITLE	SIGNATURE
		DATE

TSGT, SSGT AND SGT PERFORMANCE REPORT					
I. IDENTIFICATION DATA					
1. LAST NAME - FIRST NAME - MI JONES, Melvin C.		2. SSAN FR230-70-7399		3. GRADE SSGT	
4. ORGANIZATION, LOCATION, AND COMMAND USAF Hospital Kirtland Kirtland AFB, New Mexico (MAC)		5. RESERVE WARRANT OR COMMISSION GRADE AND SSAN		6. REASON FOR REPORT <input type="checkbox"/> NO REPORT 1 YEAR <input checked="" type="checkbox"/> CHANGE OF REPORTING OFFICIAL <input type="checkbox"/> NO REPORT 6 MONTHS <input type="checkbox"/> DIRECTED BY _____	
		7. PERIOD OF REPORT & SUPERVISION			
		FROM 16 May 78	THRU 30 Nov 78	NR DAYS 199	
II. DUTIES: PAFSC 90770 DAFSC 90770 CAFSC 90770 CURRENT DUTY: Hosp. Environmental Health Technician: Maintains the base personnel dosimetry program, performs surveys of all radioactive storage vaults, performs source swipes of the entire radioisotope inventory on Kirtland. Assists in all aspects of the Radiological Health Program.					
III. PERSONAL QUALITIES					
1. PERFORMANCE OF DUTY: Consider the quantity, quality, and timeliness of his work in the duties described in Section II.		REPORTING OFFICIAL <input type="checkbox"/> N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/>			
2. WORKING RELATIONS: Consider how well he used his ability to communicate (oral and written) and to get along with others to improve his overall performance.		REPORTING OFFICIAL <input type="checkbox"/> N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/>			
3. TRAINING: Consider how well he discharges his responsibilities as an OJT supervisor, trainer, or trainee and in other efforts to improve his technical knowledge and educational level.		REPORTING OFFICIAL <input type="checkbox"/> N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/>			
4. SUPERVISION: Consider how well he supervises, leads, uses available resources, and maintains good order and discipline.		REPORTING OFFICIAL <input type="checkbox"/> APDS N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/>			
5. ACCEPTANCE OF NCO RESPONSIBILITY: Consider his acceptance of responsibility for his actions and those of his subordinates.		REPORTING OFFICIAL <input type="checkbox"/> N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/>			
6. BEARING AND BEHAVIOR: Consider the degree to which his bearing and behavior on and off duty improve the image of Air Force NCOs.		REPORTING OFFICIAL BR BH N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL BR BH			
IV. OVERALL EVALUATION					
How does he compare with others of his grade and Air Force specialty? Promotion potential is an essential consideration in this rating.		REPORTING OFFICIAL <input type="checkbox"/> N/O 0 1 2 3 4 5 6 7 8 9 INDORSING OFFICIAL <input type="checkbox"/> 1ST ADDITIONAL INDORSING OFFICIAL N/O			

V. COMMENTS OF REPORTING OFFICIAL (Be factual and specific. Add any comments which increase the objectivity of the rating.)

FACTS AND SPECIFIC ACHIEVEMENTS: SSgt Jones has performed all of his assigned duties in an outstanding manner during this reporting period. He was recently placed in charge of the base personnel dosimetry program. He completely revised and updated all aspects of the very large program so that it is running very efficiently. He devised a log book to keep track of all the radioisotopes on base; this book, and his constant surveillance of all radioactive sources on base, have allowed our section to comply fully with applicable Federal Regulations in this area. SSgt Jones is a very mature and capable person and his military bearing and behavior, both on and off base, are above reproach. STRENGTHS: He learns quickly and applies his training and experience effectively. He welcomes responsibility and continually seeks to broaden his field of knowledge. SSgt Jones has the ability to analyze problem areas along with a good sense of organization which enables him to improve on any new duty areas he may be assigned. All of these attributes are of extreme importance in assuring quality performance of an understaffed unit. SUGGESTED ASSIGNMENTS: SSgt Jones is fully capable of performing 90770 duties at numbered Air Force or Major Air Command levels and should be assigned as such to benefit from his extensive knowledge in the field of environmental health and occupational medicine. EDUCATIONAL AND TRAINING ACCOMPLISHMENTS: He recently finished third in the Radiological Hazards course at Brooks AFB, TX. OTHER COMMENTS: He actively promoted and suggested the goals of the USAF Equal Employment Opportunity Program.

VI. REPORTING OFFICIAL		
NAME, GRADE AND ORGANIZATION HOMER D. WRIGHT, TSgt, USAF FR424-42-3316, USAF Hospital Kirtland (MAC)	DUTY TITLE NCOIC, Dosimetry Program	SIGNATURE <i>Homer D. Wright</i> DATE 1 Dec 78

VII. INITIAL INDORSING OFFICIAL
I am in complete agreement with the evaluation and comments of the reporting official. SSgt Jones consistently displays qualities of leadership and professionalism which puts him above individuals of the same rank. His ability to organize his work, and his high degree of motivation make him an invaluable asset in the development and maintenance of all radiological health programs. I feel that he should be promoted well ahead of his contemporaries.

NAME, GRADE AND ORGANIZATION JAMES N. BAILEY, Capt, USAF 549-74-4301FV, USAF Hospital Kirtland (MAC)	DUTY TITLE Chief, Radiological Health Section	SIGNATURE <i>James N. Bailey</i> DATE 1 Dec 78
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VIII. ADDITIONAL INDORSEMENT
I concur with the comments of the reporting and initial indorsing officials. SSgt Jones is a valued member of this unit. His ability to quickly grasp new programs and his self initiative aid in accomplishing the Radiological Health Programs at this installation. His selection to TSgt is indicative of his ability and his potential.

NAME, GRADE AND ORGANIZATION MILO G. MYERS, Major, USAF 432-80-8785FV, USAF Hospital Kirtland (MAC)	DUTY TITLE Chief, Bioenvironmental Engineering & Environ- mental Medicine.	SIGNATURE <i>Milo G. Myers</i> DATE 1 Dec 78
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IX. ADDITIONAL INDORSEMENT
I concur with the above evaluation. SSgt Jones is a career minded NCO who constantly supports the Air Force and Squadron mission. He is on the Board of Governors for the NCO Club and has given many referrals to the Air Force Recruiter Assistance Program.

NAME, GRADE AND ORGANIZATION TOMMIE R. STANDIFER, Capt, USAF 263-54-0689FV, USAF Hospital Kirtland (MAC)	DUTY TITLE Commander, Medical Squadron Section	SIGNATURE <i>Tommie R. Standifer</i> DATE 13 December 1978
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