



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

PDR-016

30-22084

JUL 16 1985

Mr. Arthur F. Green
Operations Manager
Radiac Research Corporation
261 Kent Avenue
Brooklyn, NY 11211

IN RESPONSE REFER
TO FOIA-85-415

Dear Mr. Green:

This letter responds to your letter dated June 7, 1985, in which you requested, pursuant to the Freedom of Information Act (FOIA), a copy of NRC license 20-20795-01 issued to HMM Associates located in Concord, MA, and all available information on the license.

Enclosed Appendix A lists records, with their accession numbers, that are available from the Public Document Room (PDR) located at 1717 H Street, NW, Washington, DC 20555. Enclosed Appendix B lists those documents that are being placed in the PDR in folder FOIA-85-415 under your name.

The enclosed notice provides charges and procedures for obtaining copies of records from the PDR.

Sincerely,

A handwritten signature in cursive script, appearing to read "John Philipin" or similar, followed by a flourish.

J. M. Felton, Director
Division of Rules and Records
Office of Administration

Enclosures: As stated

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OBTAINING COPIES OF RECORDS FROM
THE PUBLIC DOCUMENT ROOM

CHARGES. Requests for the reproduction of records at the U.S. Nuclear Regulatory Commission (NRC) Public Document Room (PDR) in Washington, DC, are performed by a copying service contractor, Facilities Management Incorporated. The contract for copying services provides for the following rates for copying records maintained at the PDR.

1. Paper to paper is \$0.05 per page except for oversized documents and engineering drawings which vary from \$1.25 to \$7.00 per square foot depending on the size of the document and type of reproduction process used.
2. Microform to paper is \$0.05 a page for pages on microfiche.
3. Orders completed for a mailing or for a special delivery service will have an additional fee for the actual mailing, shipping, or delivery service rate. Unless a user requests special packing materials, there is no additional charge by the contractor for handling and wrapping materials.

PLACING ORDERS FOR COPIES OF RECORDS. Copies of records maintained at the PDR may be obtained by visiting the PDR at 1717 H Street, NW, Washington, DC 20555; by calling the PDR at (202) 634-3273; or by writing to the PDR at the above address.

In ordering records identified on appendices to NRC's responses to Freedom of Information Act requests, a person may place telephone orders whenever all records are being requested, or no more than three records from different file locations are being requested. If a requester is interested in only some of the records identified on appendices, the requester should place a check mark beside each requested record identified on appendices and send copies of the marked pages to the PDR. The PDR staff will then arrange for the records to be copied by the copying service contractor.

PAYMENTS. Payment for reproduction services can be accomplished in several modes. For in-person requests, the onsite contractor will collect payment when the copies are given to the requester. A dime coin paper copier is also available for a person's use. For copies which are to be mailed, an invoice will accompany the order. An account may be established with Facilities Management Incorporated by contacting Lou DiNunzio at (703) 255-2322. If an account is being utilized for an order, the account must have been preestablished with this contractor, not the previous contractor.

INQUIRIES REGARDING ORDERS. The contractor's on-site telephone number is (202) 775-0564. Inquiries related to the status of reproduction orders should be addressed in the following manner:

1. For documents ordered by a telephone call to the PDR, contact the contractor and provide the approximate date of the telephone request, the name of the entity to be billed, and the method of delivery of documents to you.
2. For documents ordered by an on-site visit to the PDR, contact the contractor and provide him with the following information obtained from your copy of the reproduction request form: date ordered, entity to be billed, the request number and the method of delivery of documents to you.
3. For documents ordered by a letter to the PDR, contact the PDR and reference your letter.