

REQUEST FOR PROCUREMENT ACTION (RFPA)

2. RFPA REVISION NUMBER

12/16/83

INSTRUCTIONS: This form is to be used for various types of procurement requests, including sole source actions, competitive solicitations and modifications.

Inapplicable items or those for which information has not been developed, should be left blank. In such cases, the project officer should contact the Division of Contracts for specific guidance.

Submit the completed form to:

Director
Division of Contracts
Office of Administration

3. TYPE OF ACTION REQUESTED (Check and complete as appropriate)

☐ ADMINISTRATIVE ACTION INITIATED BY DIVISION OF CONTRACTS☐ ISSUE A COMPETITIVE SOLICITATION☐ AWARD A CONTRACT ON THE BASIS OF AN UNSOLICITED PROPOSAL (Give contractor's name)☒ EXECUTE A MODIFICATION TO A CONTRACT

CONTRACT NUMBER

CONTRACTOR

NRC-10-82-358

Binder, Elster,
Mendelson & Wheeler☐ AWARD A NONCOMPETITIVE CONTRACT (Give contractor's name)☐ EMPLOY A BASIC ORDERING AGREEMENT (BOA)

BOA NUMBER

TITLE OF BOA

☐ ISSUE AN INTERAGENCY AGREEMENT (Give agency's name)

4a. PERIOD OF PERFORMANCE

FROM

TO

1/31/84

2/1/85

b. DELIVERY SCHEDULE

5. SECURITY / CLASSIFIED INFORMATION ANTICIPATED

☐ YES (Attach NRC Form 187)☒ NO

6. PREPROPOSAL CONFERENCE CONTEMPLATED

☐ YES☒ NO

7. DECISION UNIT TITLE

ADMINISTRATIVE SUPPORT

8. TITLE OF PROJECT AND BRIEF DESCRIPTION OF WORK (50 word summary)

CAREER COUNSELING

To modify the present contract's option for renewal to enable the contractor to provide Career Counseling to only fifty (50) NRC Headquarters employees instead of the one hundred (100) called for in the present contract, with a contingency clause stating that should ~~there is a need~~ a need exists NRC will consider modifying the contract to allow an additional fifty (50) employees to be counseled during the period of the contract. Provide for continued liaison with five regional career counselors and related expenses.

8507200170 850503
PDR FOIA
SATERN85-182 PDR

9. PROGRAM OFFICE RECOMMENDATION REGARDING SOCIO-ECONOMIC SET ASIDES (Complete where action requested in 3. above is for a competitive solicitation, a basic ordering agreement, or a noncompetitive contract)

☐ 100% SET ASIDE FOR SMALL BUSINESS☐ PARTIAL SET-ASIDE FOR SMALL BUSINESS☐ JOINT SMALL BUSINESS - LABOR SURPLUS AREA SET ASIDE☐ 100% LABOR SURPLUS AREA SET ASIDE☐ NONCOMPETITIVE CONTRACT PROCESSED UNDER THE PROCEDURES OF SECTION 8(a) OF THE SMALL BUSINESS ACT FOR AWARD TO A SMALL DISADVANTAGED BUSINESS☐ UNRESTRICTED ACTION

10. MANAGEMENT DIRECTIVES APPLICABILITY

DESCRIPTION

APPLICABLE

INAPPLICABLE

EXEMPTION NUMBER

OMB CIRCULAR A-76 (See NRC Bulletin 5105-1)

AUTOMATIC DATA PROCESSING COORDINATION (See NRCM 0904 and NRC Bulletin 2101-15)

APPROVAL FOR ACQUISITION OF CONSULTANT SERVICES (See NRCM 4139)

REQUEST FOR PROCUREMENT ACTION (RPA)

11. DUPLICATION OF EFFORT (Check as appropriate) N/A		12. LIST OF ATTACHMENTS NONE	
<input type="checkbox"/> I certify, based on inquiries made with other NRC offices, that no unnecessary duplication of effort will result from the conduct of the subject work. (For actions less than \$100,000)		NUMBER	DESCRIPTION
			STATEMENT OF WORK
<input type="checkbox"/> Attached are certifications executed by each member of the Contract Review Board (Actions in excess of \$100,000)			EVALUATION CRITERIA WITH NUMERICAL WEIGHTS ASSIGNED
			LIST OF FIRMS TO BE SOLICITED, IN ADDITION TO THE GENERAL PUBLIC
<input type="checkbox"/> Contract Review Board Certification requests have been forwarded to Board Members for concurrence/comment. Completed certifications will be forwarded. (For urgent actions only, with prior approval of the Division of Contracts)			UNSOLICITED PROPOSAL JUSTIFICATION
			JUSTIFICATION FOR NONCOMPETITIVE PROCUREMENT
			DESIGNATION OF MEMBERS TO SOURCE EVALUATION PANEL
			JUSTIFICATION FOR ACQUISITION OF CONSULTANT SERVICES, NRC FORM 400A
			SPECIAL REQUIREMENTS (See NRC Appendix 5101, Exhibit 1, Page 5)
			CONTROLLER'S APPROVAL OF A-76 DETERMINATION

13. ESTIMATED COST (Attach cost estimate breakdown)			
FISCAL YEAR		TOTAL	
CURRENT	SECOND	THIRD	
\$26,616.19			*\$122,508.54

14. FUNDING: This certifies that funds in the amount cited below are available in the current budget for the work described above				
AMOUNT	NAME OF CERTIFYING OFFICIAL (Type and Signed)			DATE
\$26,616.19	<i>Cecelia E. Johnson</i>			12/16/83
NUMBER(S)	B & R	AMOUNT(S)	FIN	APPN NUMBER(S)
41-20-27-202		\$26,616.19		31X0200.404
/				

15. PROJECT OFFICER'S NAME		MAIL STOP	TELEPHONE NUMBER
<i>Lillian W. van Santen, MDT/ADM</i>		MNBB-3201	492-7823
16. APPROVAL OF DIRECTOR OR DESIGNEE (Type name on line and have signature placed above typewriting)			
<i>Peter J. Goldman</i> Peter J. Goldman, Director, Management Development and Training Staff			DATE 12/16/83
ORGANIZATION Office of Administration			

17. REMARKS
*Total cost (includes \$26,616.19 of present request) for this contract over the three-year period.

ION OF CONTRACT'S USE ONLY (Do not write below this line)

INITIAL ENTRY MADE INTO THE CIS / FIDS SYSTEM

DATE ENTERED
12/19/83

DIVISION OF CONTRACT'S (DC) COPY