

REQUEST FOR PROCUREMENT ACTION (RFPA)

HDM-82-358, Mod #2
2 RFPA REVISION NUMBER

3/24/82

INSTRUCTIONS: This form is to be used for various types of procurement requests, including sole source actions, competitive solicitations and modifications.

Inapplicable items or those for which information has not been developed, should be left blank. In such cases, the project officer should contact the Division of Contracts for specific guidance.

Submit the completed form to: Director
Division of Contracts
Office of Administration

3 TYPE OF ACTION REQUESTED (Check and complete as appropriate)

☒ ADMINISTRATIVE ACTION INITIATED BY DIVISION OF CONTRACTS☐ ISSUE A COMPETITIVE SOLICITATION☐ AWARD A CONTRACT ON THE BASIS OF AN UNSOLICITED PROPOSAL (Give contractor's name)☐ EXECUTE A MODIFICATION TO A CONTRACT

CONTRACT NUMBER

CONTRACTOR

NRC-10-82-358

BINDER, ELSTER
METNIELSON & WHEELER, INC.☐ AWARD A NONCOMPETITIVE CONTRACT (Give contractor's name)☐ EMPLOY A BASIC ORDERING AGREEMENT (BOA)

BOA NUMBER

TITLE OF BOA

☐ ISSUE AN INTERAGENCY AGREEMENT (Give agency's name)

4a PERIOD OF PERFORMANCE

FROM TO

2/1/82 1/31/83

b DELIVERY SCHEDULE

5 SECURITY/CLASSIFIED INFORMATION ANTICIPATED

6 PREPROPOSAL CONFERENCE CONTEMPLATED

☐ YES (Attach NRC Form 187)☒ NO☐ YES☒ NO

7 DECISION UNIT TITLE

Administrative Support

8 TITLE OF PROJECT AND BRIEF DESCRIPTION OF WORK (50 word summary)

Title: Career Counseling
Change in Project officer - from Richard Allen
to Lillian Van Suster

9 PROGRAM OFFICE RECOMMENDATION REGARDING SOCIO-ECONOMIC SET-ASIDES (Complete where action requested in 3, above is for a competitive solicitation, a basic ordering agreement, or a noncompetitive contract)

100% SET-ASIDE FOR SMALL BUSINESS

PARTIAL SET-ASIDE FOR SMALL BUSINESS

JOINT SMALL BUSINESS—LABOR SURPLUS AREA SET-ASIDE

100% LABOR SURPLUS AREA SET-ASIDE

NONCOMPETITIVE CONTRACT PROCESSED UNDER THE PROCEDURES OF SECTION 8(a) OF THE SMALL BUSINESS ACT FOR AWARD TO A SMALL DISADVANTAGED BUSINESS

UNRESTRICTED ACTION

10 MANAGEMENT DIRECTIVES APPLICABILITY

DESCRIPTION

APPLICABLE

INAPPLICABLE

EXEMPTION NUMBER

OMB CIRCULAR A-76 (See NRC Bulletin 5105-1)

AUTOMATIC DATA PROCESSING COORDINATION (See NRCM 0904 and NRC Bulletin 2101-15)

8507200076 850503

PDR FOIA

SATERN85-182

PDR

APPROVAL FOR ACQUISITION OF CONSULTANT SERVICES (See NRCM 4139)

DIVISION OF CONTRACT'S (DC) COPY

FOIA-85-182 A1174

REQUEST FOR PROCUREMENT ACTION (RFPA)

11. DUPLICATION OF EFFORT (Check as appropriate)

I certify, based on inquiries made with other NRC offices, that no unnecessary duplication of effort will result from the conduct of the subject work. (For actions less than \$100,000)

Attached are certifications executed by each member of the Contract Review Board (actions in excess of \$100,000)

Contract Review Board Certification requests have been forwarded to Board Members for concurrence/comment. Completed certifications will be forwarded. (For urgent actions only, with prior approval of the Division of Contracts)

NUMBER

12. LIST OF ATTACHMENTS

DESCRIPTION

STATEMENT OF WORK

EVALUATION CRITERIA WITH NUMERICAL WEIGHTS ASSIGNED

LIST OF FIRMS TO BE SOLICITED, IN ADDITION TO THE GENERAL PUBLIC

UNSOLICITED PROPOSAL JUSTIFICATION

JUSTIFICATION FOR NONCOMPETITIVE PROCUREMENT

DESIGNATION OF MEMBERS TO SOURCE EVALUATION PANEL

JUSTIFICATION FOR ACQUISITION OF CONSULTANT SERVICES, NRC FORM 400A

SPECIAL REQUIREMENTS (See NRC Appendix 5101, Exhibit 1, Page 5)

CONTROLLER'S APPROVAL OF A-76 DETERMINATION

13. ESTIMATED COST (Attach cost-estimate breakdown)

FISCAL YEAR

CURRENT

SECOND

THIRD

TOTAL

8 -

NOTING: This certifies that funds in the amount cited below are available in the current budget for the work described above.

INITIAL

NAME OF CERTIFYING OFFICIAL (Typed and Signed)

DATE

NUMBER(S)

B & R

AMOUNT(S)

NUMBER(S)

FIN

AMOUNT(S)

APPN NUMBER(S)

OBJECT OFFICER'S NAME

MAIL STOP

TELEPHONE NUMBER

APPROVAL OF DIRECTOR OR DESIGNEE (Type name on line, and have signature placed above typewriting)

DATE

ORGANIZATION

REMARKS

DISPOSITION OF CONTRACT & USE ONLY (Do not write below this line)

INITIAL ENTRY MADE INTO THE CIS-FPDS SYSTEM

S NAME

C. Seldex/pam

L. C. Martix 3/24/82

DATE ENTERED

3/24/82

DIVISION OF CONTRACTS (DC) COPY

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

PAGE 1 OF 1

1. AMENDMENT/MODIFICATION NO. Nine (9)		2. EFFECTIVE DATE MAR 04 1983		3. REQUISITION/PURCHASE REQUEST NO. ADM-79-387		4. PROJECT NO. (If applicable)	
5. ISSUED BY U. S. Nuclear Regulatory Commission Division of Contracts Washington, DC 20555		6. ADMINISTERED BY (If other than block 5)		CODE			
7. CONTRACTOR NAME AND ADDRESS Binder, Elster, Mendelson & Wheeler, Inc. 4948 St. Elmo Avenue Bethesda, MD 20014				8. AMENDMENT OF SOLICITATION NO. _____ DATED: _____ (See block 9) <input checked="" type="checkbox"/> MODIFICATION OF CONTRACT/ORDER NO. NRC-10-79-387 DATED: 9/17/79 (See block 11)			
9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS <input type="checkbox"/> The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods: (a) By signing and returning _____ copies of this amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
10. ACCOUNTING AND APPROPRIATION DATA (If required) 41-20-27-202 31X0200.401 DEOBLIGATE: \$177.82							
11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS (a) <input type="checkbox"/> This Change Order is issued pursuant to _____ The Changes set forth in block 12 are made to the above numbered contract/order. (b) <input type="checkbox"/> The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12. (c) <input type="checkbox"/> This Supplemental Agreement is entered into pursuant to authority of mutual agreement of the parties. It modifies the above numbered contract as set forth in block 12.							
12. DESCRIPTION OF AMENDMENT/MODIFICATION <p>This modification is issued to deobligate the unliquidated balance of \$177.82 remaining in the contract.</p> <p>A total amount of \$51,269.35 has been paid under this contract. This amount includes payment for the final billing period.</p> <p>As a result of this modification, the total amount obligated under this contract is decreased from \$51,447.17 to \$51,269.35.</p>							
<div style="text-align: right; font-size: 1.2em; font-weight: bold;">FOIA-85-182</div> <div style="text-align: right; font-size: 1.2em; font-weight: bold;">A/146</div>							
Except as provided herein, all terms and conditions of the document referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.							
13. <input type="checkbox"/> CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT <input checked="" type="checkbox"/> CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 4 COPIES TO ISSUING OFFICE							
14. NAME OF CONTRACTOR/OFFEROR BY _____ (Signature of person authorized to sign)				17. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)			
15. NAME AND TITLE OF SIGNER (Type or print)		16. DATE SIGNED		18. NAME OF CONTRACTING OFFICER (Type or print)		19. DATE SIGNED	
				Timothy F. Hagan		3/ /83	

DIVISION OF CONTRACTS
U.S. NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555

NOTIFICATION OF CONTRACT EXECUTION

CONTRACT NUMBER

NRC-10-79-387

MODIFICATION NUMBER

Nine (9)

☐ NEW

☒ MODIFICATION

OTHER (Specify)

TO: Michael Springer, Deputy Director
(Title)

CONTRACT BASED ON

AUTHORIZATION NUMBER

Office of Administration
(Organization)

DATE

FROM:

Teresa McLearen
(Name)

MAR 04 1983
(Date)

CONTRACT CHANGES PER THIS ACTION

Unliquidated balance of
\$177.82 is deobligated

Administrative Contracts Branch

DIVISION OF CONTRACTS, ADM

CONTRACTOR Name & Location

Binder, Elster, Mendelson & Wheeler, Inc.
4948 St. Elmo Avenue
Bethesda, MD 20014

EXECUTION DATE

MAR 04 1983

TYPE OF CONTRACT

Fixed Price Indefinite Quantity

PROJECT TITLE

Career Counseling

PERIOD OF PERFORMANCE

9/17/79 - 3/31/82

PRINCIPAL INVESTIGATOR

NRC AUTHORIZED REPRESENTATIVE

B&R NUMBER

41-20-27-202

31X0200.401

AMOUNT

FUNDING

~~XXXX~~ NRC FUNDS DEOBLIGATED

\$ (177.82)

~~XXXXXXXXXXXXXXXXXXXX~~

\$

TOTAL NRC OBLIGATIONS

\$ 51,269.35

GOVERNMENT PROPERTY

ATTACHMENT(S)

Modification No. 9

CONTRACT DOCUMENT

8303160079 4

FOIA-85-182

A/147

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AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

PAGE 1 OF 2

1. AMENDMENT/MODIFICATION NO. Eight (8)	2. EFFECTIVE DATE MAR 25 1982	3. REGISTRATION/PURCHASE REQUEST NO. RFPA ADM-79-387, Mod #8	4. PROJECT NO. (If applicable)
5. ISSUED BY U.S. Nuclear Regulatory Commission Division of Contracts Washington, DC 20555	6. ADMINISTERED BY (If other than block 5)	CODE	

7. CONTRACTOR NAME AND ADDRESS Binder, Elster, Mendelson and Wheeler, Inc. 4948 St. Elmo Avenue Bethesda, MD 20014	8. AMENDMENT OF SOLICITATION NO. DATED 9/14/79 (See block 9)
9. MODIFICATION OF CONTRACT/ORDER NO. NRC-10-79-387 DATED 9/14/79 (See block 11)	

9. THIS BLOCK APPLIES ONLY TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in block 12. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offerors must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

(a) By signing and returning _____ copies of this amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE ISSUING OFFICE PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If, by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided such telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

10. ACCOUNTING AND APPROPRIATION DATA (If required)

Not Applicable

11. THIS BLOCK APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS

(a) ☐ This Change Order is issued pursuant to _____

The Changes set forth in block 12 are made to the above numbered contract/order.

(b) ☐ The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data, etc.) set forth in block 12

(c) ☒ This Supplemental Agreement is entered into pursuant to authority of **the mutual agreement of the parties**

It modifies the above numbered contract as set forth in block 12.

12. DESCRIPTION OF AMENDMENT/MODIFICATION

The purpose of this modification is to re-establish a performance schedule for services required by paragraph F.3.3 of Section F, but not completed by the previous expiration date of the contract. Therefore, the parties mutually agree to the following:

A. The contractor will perform the following services required by Section F. paragraph F.3.3:

F.3.3 Design and present a program, complete with appropriate documentation, to orient and train the counselors selected for each region in the NRC Career Counseling program, and the methods and procedures necessary to ensure consistency throughout the Agency.

B. Payment for satisfactory completion of the above services shall be as stated in Modification No. seven dated 1/5/82:

**FOIA-85-182
A/139**

Except as provided herein, all terms and conditions of the document referenced in block 8, as heretofore changed, remain unchanged and in full force and effect.

13. ☐ CONTRACTOR/OFFEROR IS NOT REQUIRED TO SIGN THIS DOCUMENT ☒ CONTRACTOR/OFFEROR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN **3** COPIES TO ISSUING OFFICE

14. NAME OF CONTRACTOR/OFFEROR Irene N. Mendelson (Signature of person authorized to sign)	17. UNITED STATES OF AMERICA BY (Signature of Contracting Officer)
15. NAME AND TITLE OF SIGNER (Type or print) Irene N. Mendelson Pres.	16. DATE SIGNED Mar 22/82
18. NAME OF CONTRACTING OFFICER (Type or print) CRAIG D. LEO	19. DATE SIGNED 3/1/82

1. Course design - \$2,124.32
 2. Course presentation - \$670.65
- C. Under Section H paragraph H-1, the period of performance is extended to March 31, 1982
- D. As a result of this modification there is no change in the total contract amount which remains at \$51,457.17