



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

DEC 29 1981

Carol Counseling
File 1F482

MEMORANDUM FOR: Regional Administrators

THRU: *[Signature]* Daniel J. Donoghue, Director
Office of Administration

FROM: Peter J. Goldman, Director
Management Development and Training Staff
Office of Administration

SUBJECT: NRC CAREER COUNSELING PROGRAM

At the request of the Federal Women's Program Manager and Advisory Committee, the NRC instituted a Career Counseling Program for Headquarters personnel. The program is strictly voluntary and consists of four 50-minute sessions of individual career counseling with a professionally certified counselor. The program does not replace or infringe on the job-related counseling which is an integral part of each supervisor's responsibility. Rather, the program is an additional opportunity for employees to clarify, redefine and assess their skills, interest and experience; develop long-range and short-term goals; and focus on resolving conflicts in their career decisionmaking.

The program was well-received; and has developed into one which is now utilized by employees of both sexes and at all grade levels. Federal Women Program representatives in the Regions have requested that the program be made available in each Region.

We have made a preliminary survey of the availability and suitability of career counselors in each region; and have identified a number of superbly qualified individuals. As a result, both we and our career counseling contractor, feel that the program could be instituted in each Region with a very high level of competence, and be consistent with the Headquarters program.

If you wish to make this program available in your regional offices, MDTs and its contractor would be pleased to work with your designated representative in selecting a suitable counselor and then providing the counselor with a short period of training in the agency program and procedures.

Would you please let me know of your interest in instituting a Career Counseling Program in your regional office and the name(s) of the individual(s) we should work with not later than January 15, 1982. A memorandum or a telephone call will satisfy this requirement.

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[Signature]
Peter J. Goldman, Director
Management Development and
Training Staff
Office of Administration

cc: R. Anderson, FWP Manager

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
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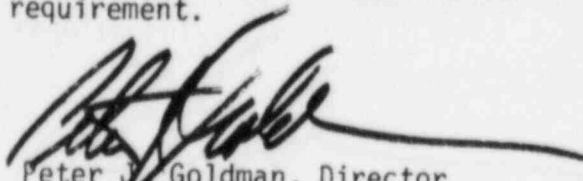
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