

[7590-01-P]

U. S. NUCLEAR REGULATORY COMMISSION

Documents Containing Reporting or Recordkeeping Requirements: Notice of Pending Submittal to the Office of Management and Budget (OMB) for Review

AGENCY: U. S. Nuclear Regulatory Commission (NRC)

ACTION: Notice of pending NRC action to submit an information collection request to IB and solicitation of public comment.

SUMMARY: The NRC is preparing a submittal to OMB for review of continued approval of information collections under the provisions of the Paperwork Reduction Action of 1995 (44 U.S.C. Chapter 35).

Information pertaining to the requirement to be submitted:

1. The title of the information collection:
Application/Permit for Use of the Two White Flint (TWFN) Auditorium
2. Current OMB approval number: No. 3150-0181
3. How often the collection is required: Each time public use of the auditorium is requested.
4. Who is required or asked to report: Member of the public requesting use of the NRC Auditorium
5. The number of annual respondents: 48

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6. The number of hours needed annually to complete the requirement or request: 12
7. Abstract: In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the Nuclear Regulatory Commission, the auditorium will be made available for public use. Public users who wish to use the auditorium will be required to complete NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium. The information is needed to allow for administrative review, security review, approval of the requester, to facilitate scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility.

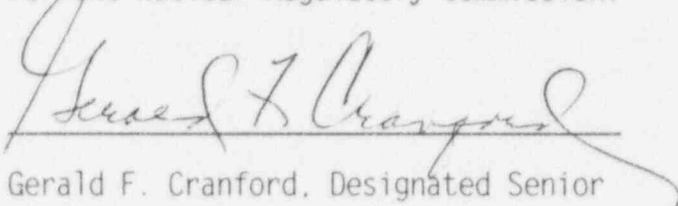
A copy of the draft supporting statement may be reviewed free of charge at the NRC Public Document Room, 2120 L Street, NW, (lower level), Washington, DC. Members of the public who are in the Washington, DC, area can access this document via modem on the Public Document Room Bulletin Board (NRC's Advanced Copy Document Library), NRC subsystem at FedWorld, 703-321-3339. Members of the public who are located outside of the Washington, DC, area can dial FedWorld, 1-800-303-9672, or use the FedWorld Internet address: fedworld.gov(Telnet). The document will be available on the bulletin board for 30 days after the signature date of this notice. If assistance is needed in accessing the document, please contact FedWorld help desk at 703-487-4608. Additional

assistance in locating the document is available from the NRC Public Document Room, nationally at 1-800-397-4209, or within the Washington, DC, area at 202-634-3273.

Comments and questions may be directed to the NRC Clearance Officer, Brenda Jo. Shelton, U. S. Nuclear Regulatory Commission, T-6 F33, Washington, DC, 20555-0001, or by telephone at (301) 415-7233, or by Internet electronic mail at BJS1@NRC.GOV.

Dated at Rockville, Maryland, this 6th day of December 1996.

For the Nuclear Regulatory Commission.

A handwritten signature in dark ink, appearing to read "Gerald F. Cranford", is written over a horizontal line.

Gerald F. Cranford, Designated Senior
Official for Information Resources
Management

OMB SUPPORTING STATEMENT FOR NRC FORM 590
APPLICATION/PERMIT FOR USE OF THE TWO WHITE FLINT NORTH (TWFN) AUDITORIUM
(3150-0181)

Description of the Information Collection

The U. S. Nuclear Regulatory Commission (NRC) has an auditorium which is available for use by the public. In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the NRC, which states that the auditorium will be made available for public use. Members of the public who wish to use the auditorium must complete NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium, which must be approved prior to public use of the facility.

The form requests identifying information, purpose of use, certification for solicitation of funds, copies of distribution or display samples, documentation of authority to represent an organization, acknowledgement of liability for damages, and a checklist of service needs and allows for administrative and security reviews and final approval for use of the facility.

A. JUSTIFICATION

1. Need for and Practical Utility Agency Use of the Collection of Information. The NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium would be reviewed by Facility Management Personnel and by the Division of Security. The information is needed to allow for administrative review, security review, approve of the requester, to facilitate scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility. Submission of the form provides the public user with an opportunity to become acquainted with requisite fees, rules, regulations, liabilities for damage and a checklist of service needs.
2. Agency Use of Information. The NRC uses the information for processing requests made for use of the auditorium.
3. Reduction of Burden through Information Technology. There are no legal obstacles to reducing the burden associated with this information collection assuming that sensitive information can be protected from improper disclosure. However, since this is a one-time collection, it is unlikely that burden can be reduced through the use of information technology.
4. Effort to Identify Duplication and Use Similar Information. The NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium is unique to NRC in that it supports an agreement between the NRC, GSA and MPPC that the auditorium will be made available for public use. The Information Requirements Control Automated System (IRCAS) was searched and no duplication was found. Information to be provided by the public-user is not otherwise available.

5. Effort to Reduce Small Business Burden. The collection represents the minimum information required for review and approval of a member of the public requesting to use a Government facility. The burden cannot be further reduced.
6. Consequences to Federal Program or Policy Activities if the Collection Is Not Conducted or is Conducted Less Frequently. Information requested to be submitted on the NRC Form 590, other than identifying information, is unique for each use of the auditorium. Therefore, this is the minimum frequency that the information can be requested. If the information is not collected the public will not have access to the NRC's auditorium.
7. Circumstances Which Justify Variation from OMB Guidelines. Not applicable.
8. Consultations Outside the NRC. Opportunity to comment on the collection has been published in the Federal Register.
9. Payment or Gift to Respondents. Not applicable.
10. Confidentiality of the Information. NRC provides no pledge of confidentiality for this collection of information. To the extent information is business confidential, procedures are in place to protect the information from improper disclosure.
11. Justification for Sensitive Questions. Normally sensitive information considered private or personal is not required or requested.
12. Estimated Burden and Burden Hour Cost. The total annual public burden for completing NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium is 12 hours at a cost of \$1,584. The annual burden and cost estimate were derived from an estimate of the approximate number of public users expected to use the facility and the approximate number of hours each requester would have to expend to comply with the NRC requirements of the form (48 requesters x .25/hrs. per request = 12 hours x \$120/hour = \$1,440).
13. Estimate of Other Additional Costs. None.
14. Estimated Annualized Cost to the Federal Government. The cost to the agency for processing the proposed NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium was derived from experience as to the approximated number of facility management and security personnel would expend in ensuring that the public user is reviewed and approved. Facility management and security personnel would expend an average of 1 hour to review each request for a total cost to the agency of \$5,760 (48 requests X 1 hours X \$120/hr). Costs are recovered by the facility rental fee.
15. Reason for Changes in Burden or Cost. The cost has decreased due to a reduction in the standard hourly fee.

16. Publication for Statistical Use. Results will not be tabulated or published.
17. Reason for Not Displaying the Expiration Date. The expiration date is displayed.
18. Exceptions to the Certification Statement

B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS

This collection of information does not employ statistical methods.

APPLICATION/PERMIT FOR USE OF THE
TWO WHITE FLINT NORTH (TWFN) AUDITORIUM

Estimated burden per response to comply with this information collection request: 15 minutes. This information is requested by NRC to determine the acceptability of the user and the scheduling and services needed. Forward comments regarding burden estimate to the Information and Records Management Branch (T-6 F33), U.S. Nuclear Regulatory Commission, Washington, DC 20555-0001, and to the Paperwork Reduction Project (3150-0181), Office of Management and Budget, Washington, DC 20503. NRC may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

INSTRUCTIONS: Please submit with this application a copy, sample, or description of any material or item(s) proposed for distribution or display. Complete the check list of service needs for public-use space on the reverse of this form. Failure to complete this form will result in denial of a permit. **IMPORTANT:** If the applicant proposes to represent an organization, a letter or other documentation that the applicant has authority to represent that organization must be submitted with this form.

1. PROPOSED DATE(S)	FROM (MM/DD/YY)	HOUR	A.M.	TO (MM/DD/YY)	HOUR	A.M.
			P.M.			

2. NAME OF APPLICANT (First, Middle Initial, Last)	TELEPHONE NUMBER (Include Area Code)
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ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

3. NAME OF PERSON OR ORGANIZATION SPONSORING, PROMOTING, OR CONDUCTING THE PROPOSED ACTIVITY	TELEPHONE NUMBER (Include Area Code)
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ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

4. NAME OF PERSON(S) WHO WILL SUPERVISE/BE RESPONSIBLE FOR THE PROPOSED ACTIVITY	TELEPHONE NUMBER (Include Area Code)
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ADDRESS (Street, Suite/Apt. No., City, State, ZIP Code)

5. DESCRIPTION OF PROPOSED ACTIVITY

6. CERTIFICATION

AN APPLICANT PROPOSING TO ENGAGE IN THE SOLICITATION OF FUNDS MUST CHECK ONE OF THE FOLLOWING STATEMENTS:

I CERTIFY THAT:

- ☐ I represent and will be soliciting funds for the sole benefit of a religion or religious group.
- ☐ My organization has received an official Internal Revenue Service (IRS) ruling or letter of determination stating that the organization or its parent organization qualifies for tax-exempt status under 26 U.S.C. 501(c)(3), (c)(4), or (c)(5).
- ☐ My organization has applied to the IRS for a determination of tax-exempt status under 26 U.S.C. 501(c)(3), (c)(4), or (c)(5), and that the IRS has not yet issued a final administrative ruling or determination of such status.

I certify that I am authorized to sign this application on behalf of the named organization. I have read and fully comprehend all fees, rules, and regulations contained in the policies and procedures associated with the use of the Two White Flint North Auditorium. I fully accept liability for any damages that may occur during the scheduled use or any additional charges that may result from the designated use of the auditorium.

SIGNATURE - APPLICANT	DATE
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CHECK LIST OF SERVICE NEEDS FOR PUBLIC-USE SPACE

AUDITORIUM <small>(Check items needed)</small>	CATERING KITCHEN			
MICROPHONE	WILL FOOD OR DRINK BE SERVED DURING PROGRAM HOURS?	YES	NO	
PODIUM	It is the user's responsibility to assure that the kitchen is clean and in order before leaving the premises.			
DIAS CONFIGURATION				

NRC USE ONLY BELOW THIS LINE

SCHEDULE OF HOURLY COSTS FOR SERVICES

All programs are after NRC normal hours of operation. The following is a schedule of hourly costs for services.

FEE SCHEDULE	FEE	FROM	A.M.	P.M.	TO	A.M.	P.M.	COST
1 HOUR OR FRACTION OF 1 HOUR	\$205							
2 HOURS OR 1 HOUR AND FRACTION OF SECOND HOUR	\$315							
3 HOURS OR 2 HOURS AND FRACTION OF THIRD HOUR	\$425							
4 HOURS OR LONGER	\$135 / HOUR							
TOTAL								

ADMINISTRATIVE REVIEW

APPROVED	DISAPPROVED
IF DISAPPROVED, REASON FOR DISAPPROVAL	
REVIEWING OFFICIAL <small>(Typed or printed name and title)</small>	SIGNATURE
DATE	

SECURITY REVIEW

APPROVED	DISAPPROVED
REVIEWING OFFICIAL <small>(Typed or printed name and title)</small>	SIGNATURE
DATE	

PERMIT FOR USE OF THE TWO WHITE FLINT NORTH AUDITORIUM

BASED UPON ADMINISTRATIVE AND SECURITY REVIEWS, THIS APPLICATION IS	<div style="display: flex; flex-direction: column; align-items: center;"> <div style="border: 1px solid black; width: 30px; height: 30px; margin-bottom: 5px;"></div> APPROVED </div> <div style="display: flex; flex-direction: column; align-items: center;"> <div style="border: 1px solid black; width: 30px; height: 30px; margin-bottom: 5px;"></div> DISAPPROVED </div>
APPROVING OFFICIAL <small>(Typed or printed name and title)</small>	SIGNATURE
DATE	