



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION I
631 PARK AVENUE
KING OF PRUSSIA, PENNSYLVANIA 19406

April 30, 1980

Joe

WILMINGTON MEDICAL CENTER INCORPORA
WILMINGTON GENERAL DIVISION
P.O. BOX 1951
WILMINGTON DE 19899
NRC LIC. #: 07-03779-02

Gentlemen:

Subject: Reports to the Nuclear Regulatory Commission (NRC)

As an NRC licensee, you are required by regulation and you may be required by a condition of your license, to submit reports to the Commission. This letter is to request that you 1) include identifying information with all required reports you submit to the NRC and 2) send a copy of these reports to a central repository. Therefore, when submitting reports to the NRC, you are requested to:

1. include identifying numerical designations such as license number, docket number, mail control number, etc. in all correspondence to the NRC;
2. include a specific reference to the requirement under which the report is submitted. The requirement may be a condition of your license, or reports required by NRC regulations; for example, notification of an incident under the provisions of 10 CFR 20.402(a) or the report of a release of a radio-nuclide to an unrestricted area as specified in 10 CFR 40.65(a)(1), etc.;
3. and, in addition to submitting the report to the appropriate NRC office specified in the regulation or license conditions, send a single copy, complete with enclosure to:

U. S. Nuclear Regulatory Commission
c/o Document Management Branch
Washington, D. C. 20555

We would appreciate your cooperation in providing the information requested above; it will help us do our job and provide better service to you. Currently, the NRC staff is reviewing its rules and regulations with respect to licensee reporting requirements. This study may result in changes that will be presented to you at some future time.

If you have questions, please bring them to my attention.

Sincerely,

James M. Allan

Boyce H. Grier
Director

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