

REED COLLEGE



Portland, Oregon 97202

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OFFICE OF THE
VICE PRESIDENT-PROVOST

July 12, 1985

REGION VIAF

Mr. M. Cillis, Radiation Specialist
Division of Radiation Safety and Safeguards
United States Nuclear Regulatory Commission
1450 Maria Lane, Suite 210
Walnut Creek, CA 94596

Dear Mr. Cillis:

This letter is to confirm our telephone conversation of last week relating to management plans for the Reed Reactor Facility.

Mr. Kay has prepared a revised management plan which has been approved by the Reactor Safety Committee, chaired by John Frewing, but the plan has yet to be approved by the Reactor Operations Committee because of the difficulty of getting a quorum, due to summer vacation schedules. We expect to be able to assemble a quorum of this Committee within the next couple of weeks.

I have attached a copy of a set of instructions to Mr. Kay from me that outline the conditions under which the Reed Reactor is to remain in a state of suspended operations. Mr. Kay has been informed that if the conditions for return of the Reactor to operational status has not been met by July 1, 1986, he will be given a termination of employment notice and the College will then plan for a restructuring of the management of the Reed Reactor Facility.

As soon as the Reactor Operations Committee has approved the revised management plan for the facility, a copy will be forwarded to your office.

Please let me know if there are other aspects of our management plans about which you are concerned.

Sincerely,

Marshall Cronyn

Marshall W. Cronyn
Vice President - Provost

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enclosure

cc: Paul E. Bragdon

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OFFICE OF THE
VICE PRESIDENT - PROVOST

June 19, 1985

MEMO TO: Michael Kay

From: Marsh Cronyn
Vice President - Provost

The purpose of this memorandum is to clarify the conditions under which the Reed Reactor could change from its current state of suspended operations and might become operational again:

1. All regulations of the NRC applicable to the Reed Reactor must be met to the satisfaction of the appropriate oversight bodies as indicated by their written notice of approval of management, operations, safety and security procedures.
2. Similarly, the expectations of the relevant regulatory agencies of the State of Oregon must be satisfied as indicated by written notice of approval.
3. In a like manner, the Reactor insurer must be satisfied.
4. A financial report on the Reactor's income and expenses for July 1 - June 30, 1985 should be prepared and a budget proposal submitted for July 1, 1985 - June 30, 1986 showing all sources of income and expenses. Reserves in specific accounts and their purposes should be indicated as of June 30 for each year.
5. Copies of the minutes of both Operations and Safety Committee meetings, including the names of those present, should be supplied to the President and the Provost's Office, together with copies of all correspondence to and from the regulatory agencies.

M. W. Cronyn

cc: P. Bragdon
E. McFarlane
John Frewing, Chairman, Reactor Safety Committee
Dennis Hoffman, Chairman, Reactor Operations Committee

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