

File

APR 30 1985

Environmental Research Group
ATTN: Fred Fenner, Manager
Nuclear Studies
117 North First Street
Ann Arbor, MI 48104

Re: Letter dated March 19, 1985 in response to Control No. 77708

Gentlemen:

In order to complete your amendment request to add Fred Fenner to your NRC license as an authorized user, as well as the Radiation Protection Officer, you will need to submit the following information:

- a. Specify, the types and quantities (microcuries, millicuries, etc.) of materials Mr. Fenner has used. Note that the information submitted in your above referenced letter need to be more descriptive in this area.
- b. Submit a description of the duties and responsibilities of the Radiation Protection Officer (RPO). Typical duties of the RPO should include, but not be limited to the following:
 1. General surveillance over all activities involving radioactive material, including routine monitoring and special surveys of all areas in which radioactive material is used.
 2. Receive, deliver, and open all shipments of radioactive material arriving at the institution and receive, packaging, and shipping all radioactive material leaving the institution.
 3. Perform leak tests on all sealed sources.
 4. Maintain an inventory of all radioisotopes at the institution and limit the quantity of radionuclides at the institution to the amounts authorized by the license.
 5. The authority to terminate immediately a project that is found to be a threat to health or property.
- c. Submit documentation signed by the company's management which authorizes Mr. F. Fenner to represent ERG in matters pertaining to their NRC license.

We will continue our review of your application upon receipt of this information. Please reply in duplicate, within 30 days, and refer to Control Number 77708.

Sincerely,

Original Signed By
Patricia J. Whiston
Materials Licensing Section

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Whiston/ld
04/29/85

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