

United States Government

Department of Energy

Memorandum

DATE: OCT 4 1991

REPLY TO
ATTN OF: EM-30

SUBJECT: Stop Work on the Vitrification Projects Technical Review Groups

TO: Donald G. Horton, RW-3
Associate Director for Quality Assurance
Office of Civilian Radioactive Waste Management

The purpose of this memorandum is to confirm the results of the meeting between the Office of Environmental Restoration and Waste Management (EM-30) and the Office of Civilian Radioactive Waste Management (RW-3) on September 30, 1991. At this meeting, our office agreed to take immediate action to cease performing review and acceptance actions on information and data to be provided to RW in accordance with its responsibilities for waste acceptance process activities.

In this regard, no further review by EM-343's Technical Review Groups (TRGs) will be performed until the following actions have been completed and the cessation of performance lifted.

- a. The EM-343 training module for TRGs will be upgraded to provide appropriate training for all TRG members and those using TRGs for review and acceptance actions.
- b. The charters for TRGs will be clarified to identify the role of the review group in EM-343 waste acceptance process activities and the criteria for its review actions.
- c. The membership requirements will be clarified including the identification of technical disciplines that are to be represented and the qualification requirements for those members.
- d. The official files of TRG activities will be assembled in a central location to the EM-343 management and staff for their use.


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We will keep you apprised of progress in these actions and will notify you when all actions have been completed. If you have questions concerning any of these actions or need additional information, please call Ken Chacey at 353-7186.


Jill E. Lytle
Associate Director
Office of Waste Operations
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and Waste Management

cc:

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