

MATERIALS LICENSE

Amendment No. 04

Pursuant to the Atomic Energy Act of 1954, as amended, the Energy Reorganization Act of 1974 (Public Law 93-438), and Title 10, Code of Federal Regulations, Chapter I, Parts 30, 31, 32, 33, 34, 35, 36, 39, 40, and 70, and in reliance on statements and representations heretofore made by the licensee, a license is hereby issued authorizing the licensee to receive, acquire, possess, and transfer byproduct, source, and special nuclear material designated below; to use such material for the purpose(s) and at the place(s) designated below; to deliver or transfer such material to persons authorized to receive it in accordance with the regulations of the applicable Part(s). This license shall be deemed to contain the conditions specified in Section 183 of the Atomic Energy Act of 1954, as amended, and is subject to all applicable rules, regulations, and orders of the Nuclear Regulatory Commission now or hereafter in effect and to any conditions specified below.

Licensee		In accordance with application dated June 17, 1996	
1. Wightman Environmental Inc.		3. License Number 21-20020-01 is amended in its entirety to read as follows:	
2. 4050 S. Pipestone Road P.O. Box 95 Sodus, MI 49126-0095		4. Expiration Date January 31, 2001	
		5. Docket or Reference No. 030-17655	
6. Byproduct, Source, and/or Special Nuclear Material	7. Chemical and/or Physical Form	8. Maximum Amount that Licensee May Possess at Any One Time Under This License	
A. Cesium-137	A. Sealed sources registered either with NRC under 10 CFR 32.210 or with an Agreement State and incorporated with compatible portable gauges as specified in Item 9 of this license.	A. No single sources to exceed 10 millicuries each	
B. Americium-241	B. Sealed sources registered either with NRC under 10 CFR 32.210 or with an Agreement State and incorporated with compatible portable gauges as specified in Item 9 of this license.	B. No single sources to exceed 50 millicuries each	

9. Authorized Use:

A. and B. To be used for measurement purposes in portable gauging devices that have been registered either with NRC under 10 CFR 32.210 or with an Agreement State.

CONDITIONS

10. Licensed material may be used and stored at 920 Broad Street, St. Joseph, Michigan; 4050 South Pipestone Road, Sodus, Michigan; 1818 West Centre, Portage, Michigan; 2340 Cassopolis Street, Elkhart, Indiana and at temporary job sites of the licensee anywhere in the United States where the U.S. Nuclear Regulatory Commission maintains jurisdiction for regulating the use of licensed material.

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**MATERIALS LICENSE
SUPPLEMENTARY SHEET**

License Number

21-20020-01

Docket or Reference Number

030-17655

Amendment No. 04

11. Licensed material shall be used by, or under the supervision and in the physical presence of, individuals who have satisfactorily completed the device manufacturer's training program for gauge users and have been designated by the licensee's Radiation Protection Officer. The licensee shall maintain records of the individuals who have been designated as authorized users.
12. The Radiation Protection Officer for the activities authorized by this license is Thomas A. Schmaltz.
13. A. (1) The source(s) specified in Item(s) 7.A. and 7.B. shall be tested for leakage and/or contamination at intervals not to exceed 6 months or at such other intervals as specified by the certificate of registration referred to in 10 CFR 32.210. Any source received from another person which is not accompanied by a certificate indicating that a test was performed within 6 months before the transfer shall not be put into use until tested.
- (2) Notwithstanding the periodic leak test required by this condition, any licensed sealed source is exempt from such leak tests when the source contains 100 microcuries or less of beta and/or gamma emitting material or 10 microcuries or less of alpha emitting material.
- B. Any source in storage and not being used need not be tested. When the source is removed from storage for use or transfer to another person, it shall be tested before use or transfer.
- C. The test shall be capable of detecting the presence of 0.005 microcurie of radioactive material on the test sample. If the test reveals the presence of 0.005 microcurie or more of removable contamination, the source shall be removed from service and decontaminated, repaired, or disposed of in accordance with Commission regulations. A report shall be filed within 5 days of the date the leak test result is known with the U.S. Nuclear Regulatory Commission, Region III, 801 Warrenville Road, Lisle, Illinois 60532-4351, ATTN: Chief, Nuclear Materials Safety Branch. The report shall specify the source involved, the test results, and corrective action taken. Records of leak test results shall be kept in units of microcuries and shall be maintained for inspection by the Commission. Records may be disposed of following Commission inspection.
- D. The licensee is authorized to collect leak test samples for analysis by Thomas Schmaltz or tests for leakage and/or contamination shall be performed by persons specifically licensed by the Commission or an Agreement State to perform such services.
14. Sealed sources containing licensed material shall not be opened or removed from the moisture/density gauges by the licensee.

COPY

**MATERIALS LICENSE
SUPPLEMENTARY SHEET**

License Number
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15. When performing tests at temporary job sites, the authorized user shall not leave the moisture/density gauge unattended. Upon completion of tests the device shall be locked in the licensee's vehicle or a secure building to prevent unauthorized use, loss or theft.
16. The licensee shall conduct a physical inventory every six (6) months to account for all sealed sources received and possessed under the license. The records of the inventories shall be maintained for two (2) years from the date of the inventory for inspection by the Commission, and shall include the quantities and kinds of byproduct material, manufacturer's name and model numbers, location of sealed sources and the date of the inventory.
17. The licensee may transport licensed material in accordance with the provisions of 10 CFR Part 71, "Packaging and Transportation of Radioactive Material."
18. Any cleaning, maintenance or repair of the gauge(s) that requires removal of the source rod shall be performed only by the manufacturer or by other persons specifically licensed by the Commission or an Agreement State to perform such services.
19. In addition to the possession limits in Item 8, the licensee shall further restrict the possession of licensed material to quantities below the minimum limit specified in 10 CFR 30.35(d) for establishing decommissioning financial assurance.
20. Except as specifically provided otherwise in this license, the licensee shall conduct its program in accordance with the statements, representations, and procedures contained in the documents including any enclosures, listed below. The Nuclear Regulatory Commission's regulations shall govern unless the statements, representations and procedures in the licensee's application and correspondence are more restrictive than the regulations.
 - A. Application dated June 17, 1996; and
 - B. Letter dated September 16, 1996.

FOR THE U.S. NUCLEAR REGULATORY COMMISSION

Date Sept 25, 1996

By Edna D. Matton
Nuclear Materials Licensing Branch, Region III

COPY

(FOR LFMS USE)
INFORMATION FROM LTS

BETWEEN:

LICENSE FEE MANAGEMENT BRANCH, ARM
AND
REGIONAL LICENSING SECTIONS

PROGRAM CODE: 03121
STATUS CODE: 0
FEE CATEGORY: 3P
EXP. DATE: 20010131
FEE COMMENTS:
DECOM FIN ASSUR REQDT N

R9
MS-14

LICENSE FEE TRANSMITTAL

A. REGION

1. APPLICATION ATTACHED

APPLICANT/LICENSEE: WIGHTMAN ENVIRONMENTAL INCORPORATED
RECEIVED DATE: 960619
DOCKET NO: 3017655
CONTROL NO.: 301444
LICENSE NO.: 21-20020-01
ACTION TYPE: AMENDMENT

2. FEE ATTACHED

AMOUNT: 290
CHECK NO.: 6469

3. COMMENTS

SIGNED
DATE

D. Hershey
6-26-96

B. LICENSE FEE MANAGEMENT BRANCH (CHECK WHEN MILESTONE 03 IS ENTERED /V/)

1. FEE CATEGORY AND AMOUNT: 3P \$300

2. CORRECT FEE PAID, APPLICATION MAY BE PROCESSED FOR:

AMENDMENT
RENEWAL
LICENSE

3. OTHER

SIGNED
DATE

SC
7/29/96

AUG 06 1996

Log	Jul 4 III
Remitter	
Check No.	6469
Amount	290 + 66/3 = 356/3
Fee Category	3P
Type of Fee	AMP
Date Check Rec'd	7/5/96
Date Completed	7/29/96
By:	SC

APPENDIX A

NRC FORM 313

U. S. NUCLEAR REGULATORY COMMISSION

APPROVED BY OMB NO. 3150-0120
EXPIRES 6-30-96

(10-94)
10 CFR 30, 32, 33
34, 35, 36, 39 and 40

APPLICATION FOR MATERIAL LICENSE

ESTIMATED BURDEN PER RESPONSE TO COMPLY WITH THIS INFORMATION COLLECTION REQUEST: 9 HOURS. SUBMITTAL OF THE APPLICATION IS NECESSARY TO DETERMINE THAT THE APPLICANT IS QUALIFIED AND THAT ADEQUATE PROCEDURES EXIST TO PROTECT THE PUBLIC HEALTH AND SAFETY. FORWARD COMMENTS REGARDING BURDEN ESTIMATE TO THE INFORMATION AND RECORDS MANAGEMENT BRANCH (T-6 F33), U.S. NUCLEAR REGULATORY COMMISSION, WASHINGTON, DC 20555-0001, AND TO THE PAPERWORK REDUCTION PROJECT (3150-0120), OFFICE OF MANAGEMENT AND BUDGET, WASHINGTON, DC 20503.

INSTRUCTIONS: SEE THE APPROPRIATE LICENSE APPLICATION GUIDE FOR DETAILED INSTRUCTIONS FOR COMPLETING APPLICATION. SEND TWO COPIES OF THE ENTIRE COMPLETED APPLICATION TO THE NRC OFFICE SPECIFIED BELOW.

APPLICATION FOR DISTRIBUTION OF EXEMPT PRODUCTS FILE APPLICATIONS WITH:

DIVISION OF INDUSTRIAL AND MEDICAL NUCLEAR SAFETY
OFFICE OF NUCLEAR MATERIALS SAFETY AND SAFEGUARDS
U. S. NUCLEAR REGULATORY COMMISSION
WASHINGTON, DC 20555-0001

ALL OTHER PERSONS FILE APPLICATIONS AS FOLLOWS:

IF YOU ARE LOCATED IN:

CONNECTICUT, DELAWARE, DISTRICT OF COLUMBIA, MAINE, MARYLAND, MASSACHUSETTS, NEW HAMPSHIRE, NEW JERSEY, NEW YORK, PENNSYLVANIA, RHODE ISLAND, OR VERMONT, SEND APPLICATIONS TO:

LICENSING ASSISTANT SECTION
NUCLEAR MATERIALS SAFETY BRANCH
U. S. NUCLEAR REGULATORY COMMISSION, REGION I
475 ALLENDALE ROAD
KING OF PRUSSIA, PA 19406-1415

ALABAMA, FLORIDA, GEORGIA, KENTUCKY, MISSISSIPPI, NORTH CAROLINA, PUERTO RICO, SOUTH CAROLINA, TENNESSEE, VIRGINIA, VIRGIN ISLANDS, OR WEST VIRGINIA, SEND APPLICATIONS TO:

NUCLEAR MATERIALS LICENSING SECTION
U. S. NUCLEAR REGULATORY COMMISSION, REGION II
101 MARIETTA STREET, NW, SUITE 2900
ATLANTA, GA 30323-0199

IF YOU ARE LOCATED IN:

ILLINOIS, INDIANA, IOWA, MICHIGAN, MINNESOTA, MISSOURI, OHIO, OR WISCONSIN, SEND APPLICATIONS TO:

MATERIALS LICENSING SECTION
U. S. NUCLEAR REGULATORY COMMISSION, REGION III
801 WARRENVILLE RD.
LISLE, IL 60532-4351

ALASKA, ARIZONA, ARKANSAS, CALIFORNIA, COLORADO, HAWAII, IDAHO, KANSAS, LOUISIANA, MONTANA, NEBRASKA, NEVADA, NEW MEXICO, NORTH DAKOTA, OKLAHOMA, OREGON, PACIFIC TRUST TERRITORIES, SOUTH DAKOTA, TEXAS, UTAH, WASHINGTON, OR WYOMING, SEND APPLICATIONS TO:

NUCLEAR MATERIALS LICENSING SECTION
U. S. NUCLEAR REGULATORY COMMISSION, REGION IV
611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TX 78011-8064

PERSONS LOCATED IN AGREEMENT STATES SEND APPLICATIONS TO THE U.S. NUCLEAR REGULATORY COMMISSION ONLY IF THEY WISH TO POSSESS AND USE LICENSED MATERIAL IN STATES SUBJECT TO U.S. NUCLEAR REGULATORY COMMISSION JURISDICTIONS.

1 THIS IS AN APPLICATION FOR (Check appropriate item)

- ☐ A. NEW LICENSE
☒ B. AMENDMENT TO LICENSE NUMBER 21-20020-01
☐ C. RENEWAL OF LICENSE NUMBER _____

2 NAME AND MAILING ADDRESS OF APPLICANT (include Zip code)

Wightman Environmental, Inc.
4050 S. Pipestone Rd.
PO Box 95
Sodus, Michigan 49126-0095

3 ADDRESS(ES) WHERE LICENSED MATERIAL WILL BE USED OR POSSESSED

920 Broad St. 1818 W. Centre Ave. 2320 Cassopolis St.
St. Joseph, MI 49085 Portage, MI 49002 Elkhart, IN 46514

4050 S. Pipestone Rd AND AT TEMPORARY JOB SITES THROUGHOUT THE U.S.
Sodus, MI 49126 ANYWHERE THE U.S.N.R.C. MAINTAINS JURISDICTION
OVER BYPRODUCT.

4 NAME OF PERSON TO BE CONTACTED ABOUT THIS APPLICATION

Tom Schmaltz

TELEPHONE NUMBER

(616) 934-7707

SUBMIT ITEMS 5 THROUGH 11 ON 8-1/2 X 11" PAPER. THE TYPE AND SCOPE OF INFORMATION TO BE PROVIDED IS DESCRIBED IN THE LICENSE APPLICATION GUIDE.

5 RADIOACTIVE MATERIAL
a. Element and mass number, b. chemical and/or physical form, and c. maximum amount which will be possessed at any one time

6 PURPOSE(S) FOR WHICH LICENSED MATERIAL WILL BE USED

7 INDIVIDUAL(S) RESPONSIBLE FOR RADIATION SAFETY PROGRAM AND THEIR TRAINING EXPERIENCE

8 TRAINING FOR INDIVIDUALS WORKING IN OR FREQUENTING RESTRICTED AREAS

9 FACILITIES AND EQUIPMENT

10 RADIATION SAFETY PROGRAM

11 WASTE MANAGEMENT

12 LICENSEE FEES (See 10 CFR 170 and Section 170.31)

FEE CATEGORY P AMOUNT ENCLOSED \$ 290.00

13 CERTIFICATION (Must be completed by applicant) THE APPLICANT UNDERSTANDS THAT ALL STATEMENTS AND REPRESENTATIONS MADE IN THIS APPLICATION ARE BINDING UPON THE APPLICANT.

THE APPLICANT AND ANY OFFICIAL EXECUTING THIS CERTIFICATION ON BEHALF OF THE APPLICANT, NAMED IN ITEM 2, CERTIFY THAT THIS APPLICATION IS PREPARED IN CONFORMITY WITH TITLE 10, CODE OF FEDERAL REGULATIONS, PARTS 30, 32, 33, 34, 35, 36, 39 AND 40, AND THAT ALL INFORMATION CONTAINED HEREIN IS TRUE AND CORRECT TO THE BEST OF THEIR KNOWLEDGE AND BELIEF.

WARNING: 18 U.S.C. SECTION 1001 ACT OF JUNE 25, 1948 62 STAT. 749 MAKES IT A CRIMINAL OFFENSE TO MAKE A WILLFULLY FALSE STATEMENT OR REPRESENTATION TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES AS TO ANY MATTER WITHIN ITS JURISDICTION.

CERTIFYING OFFICER - TYPED/PRINTED NAME AND TITLE

Jon M. Hermann, President

SIGNATURE

[Signature]

DATE

6/17/96

FOR NRC USE ONLY

TYPE OF FEE	FEE LOG	FEE CATEGORY	AMOUNT RECEIVED	CHECK NUMBER	COMMENTS
			\$		
APPROVED BY				DATE	

RECEIVED

JUN 19 1996

PRINTED ON RECYCLED PAPER

Wightman Environmental, Inc.

ENVIRONMENTAL AND TESTING SERVICES

4050 SOUTH PIPESTONE RD.
P.O. BOX 95
SODUS, MICHIGAN 49126-0095

June 17, 1996

Materials Licensing Section
U.S. Nuclear Regulatory Commission, Region III
801 Warrenville Road
Lisle, Illinois 60532-4351

Attn: Director

RE: AMENDMENT TO LICENSE NUMBER 21-20020-01

Dear Sir/Madam:

Per this letter, we are requesting an amendment of our Byproduct Material License. Enclosed is documentation and a check in the amount of \$290.00 for the required amendment to the existing license.

We wish to make the following changes to our license, as stated below:

- 1) The name and mailing address of the applicant should be changed as follows:

**Wightman Environmental, Inc.
4050 S. Pipestone Road
P.O. Box 95
Sodus, Michigan 49126-0095**

Wightman Environmental, Inc. is a recently formed sister company of Wightman and Associates, Inc. that performs most of the material testing services. This would allow myself, as President of Wightman Environmental, Inc. to be the certifying officer. Mr. Maurice Rushlow is President of Wightman and Associates, Inc. Please be advised that the same people certified to use the Troxlers will be using them and the same people actively involved in the oversight of the use of the Troxlers and safety concerns will be present. This is simply a change of name of the applicant.

- 2) We are adding addresses of other locations where the licensed material will be used or processed.

RECEIVED

JUN 19 1996

JUN 13 1996
REGION III

NRC

June 17, 1996

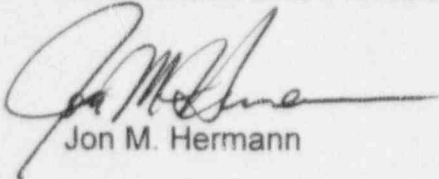
Page 2

We would like to continue to operate under our current license dated March 8, 1994 and the attached information which reflects our current program. We will continue to operate in accordance with the documents and applicable NRC Regulations and license conditions.

If any further information is required, please call.

Sincerely,

WIGHTMAN ENVIRONMENTAL, INC.

A handwritten signature in dark ink, appearing to read "Jon M. Hermann", is written over the printed name.

Jon M. Hermann

JMH/afp

CC: Mr. James Cameron, USNRC

5. Radioactive Material

<u>Element and Mass #</u>	<u>Chemical Physical Form</u>	<u>Max Amount</u>
1. CS 137	Sealed Source	No single source to exceed 8 mCi
2. AM-24:Be	Sealed Source	No single source to exceed 40 mCi

Maximum of 10 sources.

6. Purpose for Use

Used in Troxler Models 3430 and 3440 surface moisture density gauges to measure properties of construction materials.

7. Personnel Responsible for Safety Program

Jon M. Hermann and Thomas A. Schmaltz have completed a Manufacturer's Training Program by Troxler Electronic Laboratories, Inc. Mr. Hermann's training certificate is dated September 12, 1985 Mr. Schmaltz's training certificate is dated February 23, 1990. Jon M. Hermann is president of Wightman Environmental, Inc.

The RSO's duties and responsibilities will be those listed in Appendix C of the Draft Regulatory Guide DG-0008. Following is an excerpt from this guide.

7.1 Radiation Protection Officer Responsibilities Are:

1. Coordinate the safe use of the gauges.
2. Assure compliance with the requirements of Title 10 CFR Parts 19,20, or applicable state regulations, and all applicable US DOT regulations.
3. Assure byproduct materials possessed under the license are in conformity to materials listed on the license.
4. Assure that use of devices, particularly in the field, is only by persons named as users under the license or persons who have completed acceptable training.
5. Assure all users wear personnel monitoring badge, when required, while using gauges.
6. Assure gauges are properly secured against unauthorized removal at all times.
7. Serve as point of contact and give assistance in case of emergency to insure that all proper authorities are notified promptly in case of accidents.
8. Assure that terms and conditions of the license are met such as:
 - a) Periodic leak tests are performed.
 - b) All required records are kept and reviewed periodically for compliance with regulations. These include source certificates, leak test reports, personnel exposure reports, and records of transfer of radioactive materials.

7.2 Radiation Protection Program

A. Handling Procedures

1. Do not operate, attempt to operate or transport the instrument unless you have been authorized to do so.
2. Keep the source position in the "SAFE" or stored position when not in use.
3. Wear a film badge or other dose measurement device when using or transporting the instrument, if required.
4. While exposure dose levels are well within limits for radiation works, never expose yourself to the bare source without sufficient reason for justification of the additional dose.
5. Keep all unauthorized persons out of the operating area. A suggested distance is 5 meters or 15 feet. The general public must not be unnecessarily exposed to radiation.
6. At all times the gauge shall be secured against unauthorized removal. Not only is it an expensive piece of equipment but, if stolen, could be abandoned under conditions which could be hazardous.
7. Insure that the gauge has had leak tests performed at the intervals required by your Radioactive Material License.
8. If you have any doubts about use of the instrument, ASK. Your Radiological Safety Officer either has the answer or can obtain one.

B. Security

Locks shall be maintained on the equipment to prevent accidental exposure of the sealed source when not under the direct supervision of approved personnel. In addition, storage containers shall be physically secured to prevent tampering or removal by unauthorized personnel.

C. Personnel Monitoring

If personnel monitoring is required by the license, no person shall use equipment unless he is in possession of the appropriate form of dosimetry.

D. Records and Reports

1. A biannual physical inventory to account for all sealed sources received and possessed under the license shall be performed. The inventory record shall be maintained for inspection.
2. All sealed sources shall be leak tested at the interval required by the license. When transferred, in the absence of a leak test certificate, the source shall not be put into use until tested.

3. Reports from the dosimetry service shall be maintained for inspection.
4. When an individual terminates employment, a record of his total received dose shall be made available to the employee on request.

E. Incidents

1. Immediate telephone notification must be made to the following in the event of loss of a sealed source, whether accidental or due to theft.
 - a) Company Radiological Safety Officer
 - b) U.S. NRC Regional Office, if applicable
 - c) State Health Department Radiological Protection Division, if applicable
 - d) Local Authorities, Fire, Police, or State Highway Patrol, if necessary
 - e) Troxler Electronic Laboratories, if necessary

Within 30 days after the loss, a written report must be filed giving detailed description of the source, circumstances of the loss, statement of disposition, possible radiation exposures or hazard, actions taken to recover the source, and procedures which will be implemented to prevent a recurrence of the loss or theft.

2. Any exposure of operators which exceeds the limits given in 10 CFR Part 20 or the agreement state regulations shall be reported detailing circumstances of the exposure and possible injury.

F. Emergency Procedures

1. In the event of physical damage to a gauge, an exclusive area with a radius of fifteen (15) feet around the gauge shall be maintained until the extent of source damage, if any, is determined. If a vehicle is involved, it must be stopped and remain stopped until the extent of contamination hazard, if any, is determined. If visual examination of the instrument and source indicates damage to the source, including fracture of the weld, the appropriate authorities and Troxler Electronic Laboratories, Inc. should be notified. The instrument may be removed from the site by using a shovel or other long handled instrument and placed in a suitable container such as a metal drum.
2. In the event of source leakage or separation, real or suspected, of a source from its normal containment, the 15 feet exclusion area shall be maintained until the arrival of the appropriate authorities.
3. If the rod containing the source becomes separated from the gauge, the rod will be picked up using pliers or tongs and inserted into the top of the instrument, thus providing shielding. The rod shall then be secured in place using tape to prevent accidental unshielding of the source.

G. Transport by Private Motor Vehicle

The equipment, in its container, may be transported by motor vehicle under the "YELLOW II" label without placarding the vehicle as required by 49 CFR 177.823.

The lock must be in place and the container placed in a portion of the vehicle which can be locked. When not in transit, the equipment must be stored in a secured area.

Since the container has a Transport Index of 0.1 or greater, it may not be stored less than 30 centimeters from passengers per 49 CRF 174.586. It also cannot be stored for more than 8 hours at less than 1 meter from undeveloped film.

H. Leak Tests

Tests for leakage shall be performed utilizing the Troxler Model 3880 Leak Test Kit or other approved equal.

8. Training for Individuals

All users of the Troxler units are required by the Company to complete the Manufacturer's Training for their use, and have been designated by the radiation safety officer to operate the equipment.

The Radiation Safety officer will hold a minimum of one yearly refresher class for all personnel operating the equipment and shall maintain all appropriate records for verification of compliance.

9. Facilities and Equipment

1. 920 Broad Street, St. Joseph, MI - Existing Facility
 - Located in office complex
 - Locked metal cabinet.
 - Gauges locked. Carrying case locked and metal cabinet locked.
2. 4050 South Pipestone Road, Sodus, MI - Existing Facility
 - Located in newly constructed work lab
 - Locked metal cabinet.
 - Gauges locked. Carrying case locked and metal cabinet locked.
3. 1818 West Centre, Portage, MI - Existing Facility
 - Located in converted garage of office complex
 - Stored in locked wood storage cabinet
 - Gauges locked and carrying case locked.

4. 2340 Cassopolis Street, Elkhart, IN - Existing Facility
 - Located in basement of office complex
 - Stored in locked wood storage cabinet
 - Gauges locked and carrying case locked.

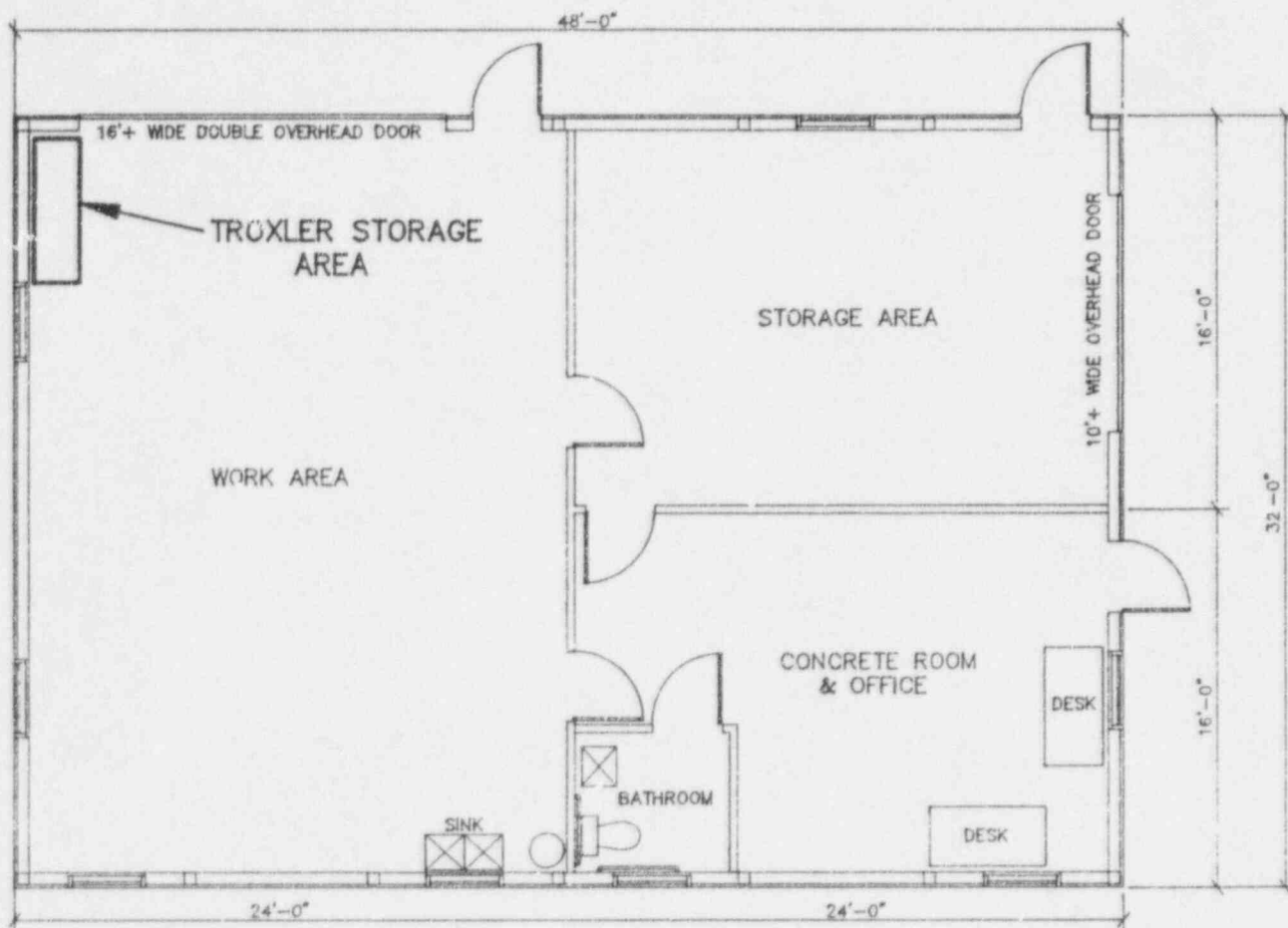
10. Radiation Safety Program

A. Troxler Density Gauge Operating Procedures Gauge Type 3430 and 3440

1. You must have a personnel monitoring badge to operate gauge and be certified. Type G film badges are used. Badges are supplied by Landauer, Inc., 2 Science Road, Glenwood, IL 60425-1586, (708) 755-7000
2. Troxler equipment must remain with operator at all times when in use.
3. Troxler equipment must be transported in the yellow case provided for that purpose.
4. Troxler equipment must be stored, locked in the off position, in a locked yellow case in a locked storage cabinet.
5. Troxler equipment leak testing is performed every six months by Tom Schmaltz.
6. Troxler equipment must be calibrated every year on State of Michigan, Michigan Department of Transportation blocks (call early in year for Lansing appointment). Tom Schmaltz will be responsible for this work.

B. Troxler Density Gauge Emergency Procedures

1. Theft or accidental damage or loss of the sealed source.
 - a) *Call Mr. Hermann, Safety Officer, (616) 934-7707.*
 - b) *U.S. NRC Regional Officer, if applicable, Region III, 801 Warrenville Road, Lisle, Illinois 60532; Day (708) 829-5500 or Night (708) 829-5500*
 - c) *State Health Department, if applicable, 3500 North Logan Street, P.O. Box 30035, Lansing, MI 48914; (517) 373-1373*
 - d) *Local Authorities, Police, Fire or Highway Patrol, if necessary.*
 - e) *Troxler Electronic Laboratories, if necessary, (919) 549-8661*
2. Within thirty (30) days after loss, a written report must be filed giving detailed description of the source, circumstances of the loss, statement of disposition, possible radiation exposures or hazard, action taken to recover the source, and procedures which will be implemented to prevent a recurrence of the loss or theft.
3. Any exposure of operators which exceeds the limits given in LOCFR Part 20 or the agreement state regulations shall be reported, detailing circumstances of the exposure and possible injury.



LAB FLOOR PLAN

Wightman Environmental, Inc.

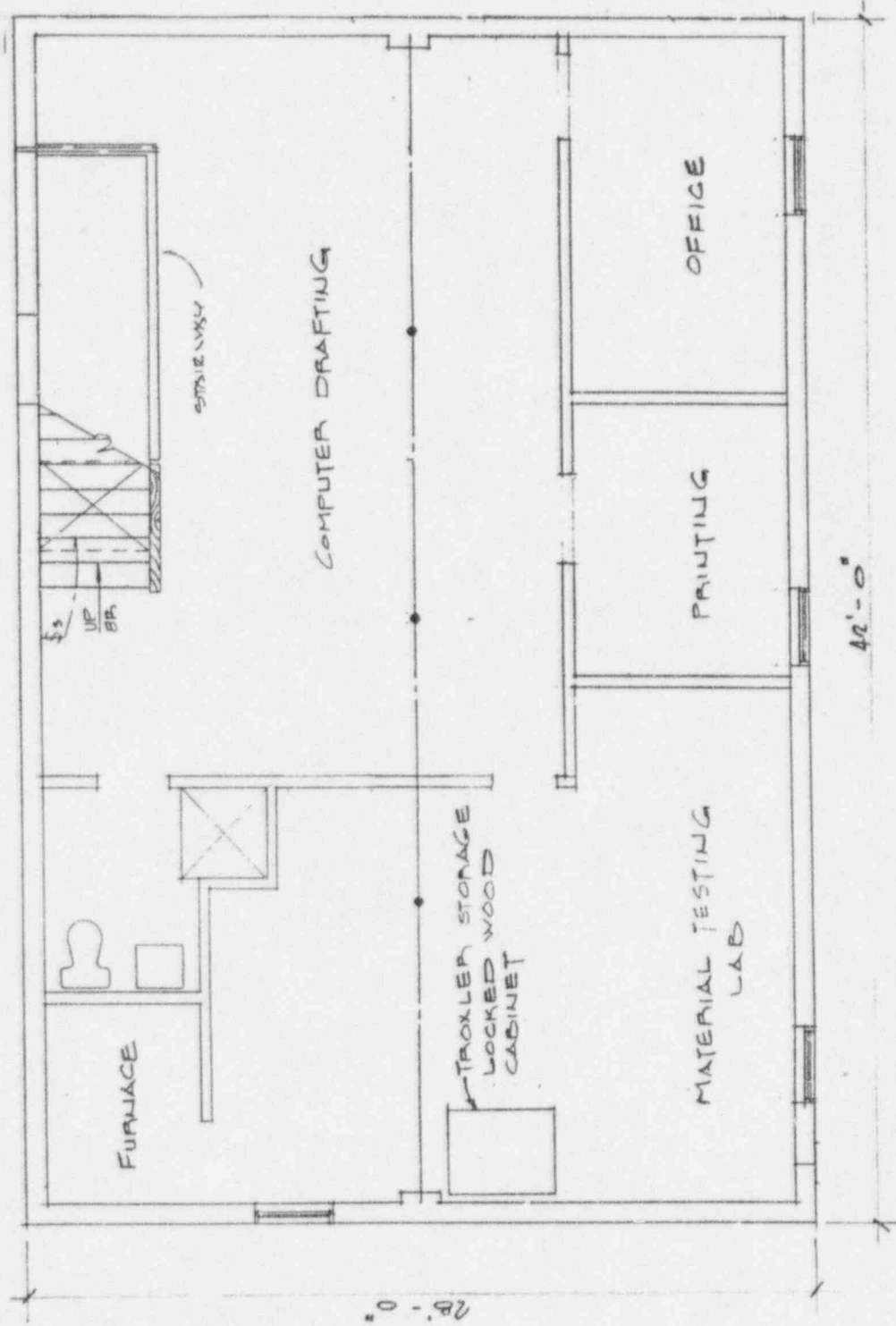
4050 S. Pipestone Road, P.O. Box 95
Sodus, Michigan 49126



FLOOR PLAN

BASEMENT

WIGHTMAN PETRIE, INC.
2340 CASSOPOLIS ST.
ELKHART, IN 46514



TROXLER ELECTRONIC LABORATORIES, INC.

HEREBY CERTIFIES THAT

JON M. HERMANN

of

WIGHTMAN AND ASSOCIATES, INC.

HAS SUCCESSFULLY COMPLETED THE TROXLER ELECTRONIC LABORATORIES, INC.
TRAINING COURSE FOR THE USE OF NUCLEAR TESTING EQUIPMENT.

SUBJECTS INCLUDED IN THIS COURSE WERE AS FOLLOWS:

Radiological Safety

- | | |
|--|---|
| 1. Principles and practices of radiation protection. | 5. Radioactivity measurement standardization and monitoring techniques and instruments. |
| 2. Leak testing procedures. | 6. Accident and incident procedures. |
| 3. Mathematics and calculations basic to the use and measurement of radioactivity. | 7. Procedures for nuclear gauge storage and transportation. |
| 4. Biological effects of radiation. | 8. General safety precautions. |

Gauge Operation

- | | |
|-------------------------|----------------------|
| 1. Instrument theory | 4. Field application |
| 2. Operating procedures | 5. Gauge calibration |
| 3. Maintenance | |

James L. Wardell
INSTRUCTOR

9/12/85

DATE

W.F. TROXLER

PRESIDENT

№ 11049

TROXLER ELECTRONIC LABORATORIES, INC.

HEREBY CERTIFIES THAT

TOM A. SCHMALTZ

of

WIGHTMAN AND ASSOCIATES

HAS SUCCESSFULLY COMPLETED THE TROXLER ELECTRONIC LABORATORIES, INC.
TRAINING COURSE FOR THE USE OF NUCLEAR TESTING EQUIPMENT.

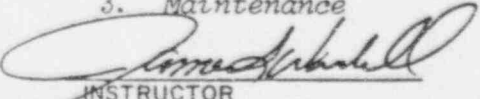
SUBJECTS INCLUDED IN THIS COURSE WERE AS FOLLOWS:

Radiological Safety

- | | |
|--|---|
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Gauge Operation

- | | |
|-------------------------|----------------------|
| 1. Instrument theory | 4. Field application |
| 2. Operating procedures | 5. Gauge calibration |
| 3. Maintenance | |


INSTRUCTOR

FEBRUARY 23, 1990
DATE

W.F. TROXLER
PRESIDENT

No 29949

LICENSE FEE REQUIREMENTS

LICENSE FEE AND DEBT COLLECTION BRANCH
DIVISION OF ACCOUNTING AND FINANCE
OFFICE OF THE CONTROLLER
U.S. NUCLEAR REGULATORY COMMISSION
WASHINGTON, DC 20555-0001WIGHTMAN ENVIRONMENTAL, INC.
ATTN: JON M. HERMANN
4050 SOUTH PIPESTONE ROAD
P. O. BOX 95
SODUS, MICHIGAN 49126-0095

TYPE OF ACTION

- ☐ NEW LICENSE
☐ RENEWAL OF LICENSE
☒ AMENDMENT TO LICENSE

REQUESTED DATE

June 17, 1996

LICENSE NUMBER

21-20020-01

CONTROL NUMBER

301444

I. APPLICATION FEE DUE

Your request for a licensing action is subject to the fee(s) in the category(ies) noted below in accordance with Section 170.31 of the enclosed Federal Register notice. Payment of the fee is required prior to the issuance of the license, renewal, or amendment.

FEE CATEGORY	APPLICATION	RENEWAL	AMENDMENT
3P	\$	\$	\$ 300.00
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$

FEE(s) DUE \$ 300.00
PAYMENT RECEIVED \$ 290.00
AMOUNT DUE \$ 10.00

- ☐ Your request was received without the prescribed application fee.
- ☒ We received your Check No. 6469 in the amount of \$ 290.00. Payment of the additional fee noted above is required.
- ☐ Your request will increase the scope of your license program. Therefore, your request is subject to the application fee(s) noted above. Refer to Section 170.31 and Footnote 1(d)(2).
- ☐ Your license expired prior to the receipt of your application for renewal. Therefore, your request is subject to the application fee(s) noted above. Refer to Section 170.31 and Footnote 1(a).

MAKE PAYMENT OF THE FEE(S) TO THE U.S. NUCLEAR REGULATORY COMMISSION AND MAIL THE PAYMENT TO THE ADDRESS LISTED AT THE TOP OF THIS FORM. IF WE DO NOT RECEIVE A REPLY FROM YOU WITHIN 30 CALENDAR DAYS FROM THE DATE LISTED BELOW, WE SHALL ASSUME THAT YOU DO NOT WISH TO PURSUE YOUR APPLICATION AND WILL VOID THIS ACTION.

SIGNATURE -- LICENSE FEE ANALYST

LFDCB

LFDCB

Shirley Crutchfield 7/11/96

II. FEE NOT REQUIRED

- ☐ Enclosed is Check No. _____ which accompanied your request. The fee is not required because:
- ☐ We received your Check No. _____ in payment of the fee.
- ☐ The Licensing staff has informed us that your request is to be considered as a continuation of your request dated _____, Control No. _____.
- ☐ Your request was combined, prior to review, with your _____ request, Control No. _____.

III. CHECK RETURNED

- ☐ Enclosed is Check No. _____ which was returned to us by the bank for:
- ☐ INSUFFICIENT FUNDS
- ☐ ACCOUNT CLOSED
- ☐ OTHER

MAIL THE REPLACEMENT CHECK TO THE ADDRESS LISTED AT THE TOP OF THIS FORM AND REFERENCE THE ABOVE CONTROL NUMBER.

IV. LICENSE ISSUED WITHOUT THE REQUIRED FEE

- ☐ License No. _____, Amendment No. _____, issued on _____ was issued without the required fee being collected. The fee required is noted in Section I of this form.
- ☐ The scope of your licensed program was increased. Therefore, your request is subject to the application fee(s) noted in Section 1 of this form. Refer to Section 170.31 and Footnote 1(d)(2).
- ☐ Because of the urgency of your request, the license was issued without remittance of the prescribed fee noted in Section 1 of this form.

Distribution:

Pending Fee File

LFARB R/F (2)

OCLDAF/RE
OC/DAF/SF(LF-3.2.7)
Region 3

DATE

July 16, 1996

SEP 26 1996

Jon M. Hermann
President
Wightman Environmental, Inc.
4050 South Pipestone Rd.
P.O. Box 95
Sodus, MI 49126-0095

Dear Mr. Hermann:

Enclosed is Amendment No. 04 to NRC Material License No. 21-20020-01 in accordance with your request.

Review the enclosed document carefully and be sure that you understand all conditions. If there are any errors or questions, please notify the U.S. Nuclear Regulatory Commission, Region III office so that we can provide appropriate corrections and answers.

This refers to your application dated June 17, 1996, requesting NRC consent to the change of control of License No. 21-20020-01 from Wightman and Associates, Inc. to Wightman Environmental, Inc. Based upon information submitted in your letter, the NRC consents to the transfer as stated.

As the new license holder, you should note your new responsibility and liability as an NRC licensee. Specifically, responsibility is emphasized concerning any ongoing NRC inspection and enforcement issues, investigations, facility decontamination, and decommissioning funding resources.

Please note that we have deleted License Condition 19 which required that you, as the licensee, maintain records of information important to safe and effective decommissioning until the NRC terminates this license. The condition is deleted because the NRC states the same requirement in the regulations under 10 CFR 30.35(g). We advise you that the NRC still requires that you comply with that requirement.

We have extended your expiration date by five years. Please refer to our letter dated May 7, 1996, which discusses the recent regulatory change that grants a one-time five-year extension for certain licenses.

Please be advised that your license expires at the end of the day, in the month, and year stated in the license. Unless your license has been terminated, you must conduct your program involving byproduct materials in accordance with the conditions of your NRC license, representations made in your license application, and NRC regulations. In particular, note that you must:

301444

1. Operate in accordance with NRC regulations 10 CFR Part 19, "Notices, Instructions and Reports to Workers; Inspections," 10 CFR Part 20, "Standards for Protection Against Radiation," and other applicable regulations.
2. Notify NRC, in writing, within 30 days:
 - a. When an authorized user or Radiation Safety Officer permanently discontinues performance of duties under the license or has a name change; or
 - b. When the licensee's mailing address changes (no fee is required if the location of byproduct material remains the same).
3. In accordance with 10 CFR 30.36(b) and/or license condition, notify NRC, promptly, in writing, and request termination of the license:
 - a. When you decide to terminate all activities involving materials authorized under the license; or
 - b. If you decide not to complete the facility, acquire equipment, or possess and use authorized material.
4. Request and obtain a license amendment before you:
 - a. Receive or use byproduct material for any use not permitted by your license;
 - b. Permit anyone, except individuals described in the license to work as an authorized user under the license;
 - c. Change Radiation Safety Officers;
 - d. Order byproduct material in excess of the amount, or radionuclide, or form different than authorized on the license;
 - e. Add or change the areas of use or address or addresses of use identified in the license application or on the license; or
 - f. Change ownership of your organization.
5. Submit a complete renewal application with proper fee or termination request at least 30 days before the expiration date of your license. You will receive a reminder notice approximately 90 days before the expiration date. Possession of byproduct material after your license expires is a violation of NRC regulations. A license will not normally be renewed, except on a case-by-case basis, in instances where licensed material has never been possessed or used.

J. Hermann

-3-

In addition, please note that NRC Form 313 requires the applicant, by his/her signature, to verify that the applicant understands that all statements contained in the application are true and correct to the best of the applicant's knowledge. The signatory for the application should be the licensee or certifying official rather than a consultant.

You will be periodically inspected by NRC. Failure to conduct your program in accordance with NRC regulations, license conditions, and representations made in your license application and supplemental correspondence with NRC will result in enforcement action against you. This could include issuance of a notice of violation, or imposition of a civil penalty, or an order suspending, modifying or revoking your license as specified in the General Policy and Procedures for NRC Enforcement Actions, 10 CFR Part 2, Appendix C. Since serious consequences to employees and the public can result from failure to comply with NRC requirements, prompt and vigorous enforcement action will be taken when dealing with licensees who do not achieve the necessary meticulous attention to detail and the high standard of compliance which NRC expects of its licensees.

Sincerely,

Original Signed By
Evelyn R. Matson
Materials Licensing Branch

License No.: 21-20020-01
Docket No.: 030-17655

Enclosure: Amendment No. 04

DOCUMENT NAME: M:\03017655.CL6

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	DNMS/RIII <i>ERM</i>							
NAME	ERMatson:jaw							
DATE	9/15/96	9/ /96						

OFFICIAL RECORD COPY

ENVIRONMENTAL AND TESTING SERVICES

4050 SOUTH PIPESTONE RD.
P.O. BOX 95
SODUS, MICHIGAN 49126-0095

September 16, 1996

United States Nuclear Regulatory Commission
Region III
801 Warrenville Road
Lisle, Illinois 60532-4351

Attn: Ms. Evelyn R. Matson

**RE: REQUEST FOR AN AMENDMENT
LICENSE NUMBER 21-20020-01
CONTROL NUMBER 301444**

Dear Ms. Matson:

Following is an item by item response to your letter dated August 2, 1996.

- 1.1 Wightman Environmental, Inc. was incorporated as a Sub "S" corporation February 24, 1988 by the stockholders of Wightman and Associates, Inc. The purpose of the incorporation was to establish a separate company to expand on environmental services and testing that Wightman and Associates, Inc. had previously supplied. The three principal stockholders of Wightman and Associates, Inc. were also the three major stockholders of Wightman Environmental, Inc. All operations of Wightman Environmental, Inc. were maintained in the same location as Wightman and Associates, Inc. with the same staff. The creation of the new corporation had no effect on the day to day operations of either entity.
- 1.2 The staff of Wightman and Associates, Inc. will continue to generate troxlers as listed as additional sites.
- 1.3 All files and records have been maintained and will be current at the time the transfer is approved.
- 1.4 All records concerning the safe and effective decommission of equipment, pursuant to 10 CFR 30.35(g); public dose; and waste disposal to sewers, incineration, radioactive material spills, and on site burials have been transferred to Wightman Environmental, Inc.

RECEIVED

SEP 20 1996

REGION III

SEP 20 1996

Pm 9/17/96

- 1.5 Current license covers 9 troxlers which are maintained in accordance with all U.S. Regulatory Commission requirements. There have been no incidents of contamination during the tenure of the license.
- 1.6 Since there is no contamination with this license, Wightman Environmental, Inc. is not responsible for any clean up at this time.
- 1.7 Wightman Environmental, Inc. agrees to abide by all commitments and representations identified in the existing licenses. Current staff of Wightman Environmental, Inc. have been responsible for maintaining compliance with all requirements of the current license. (See copy of Safety Inspection conducted on June 7, 1996.)
- 1.8 See attached letters from Wightman and Associates, Inc. to Wightman Environmental, Inc.
2. At the safety inspection performed on June 7, 1996 by the U.S. Nuclear Regulatory Commission it was suggested that we have two Radiation Safety Officers. Jon M. Hermann, as President of Wightman Environmental, Inc. and Tom Schmaltz, an employee of Wightman Environmental, Inc.
3. Wightman Environmental, Inc. will maintain a radiation survey meter at its Sodus office, which will be available to send to any job site in the event of an incident requiring the evaluation of the source integrity of an instrument. Each survey instrument will be calibrated by the manufacturer at intervals not to exceed 6 months. Before using a survey instrument, we will check the response of the instrument with a dedicated check source that was supplied with the instrument and if the instrument does not respond properly, we will not use the instrument until it is repaired and operable or until we obtain an operable instrument.
4. All authorized Troxler personnel wear film badges which are exchanged monthly.
5. Maintenance and repair include the cleaning of gage, slide block and spring, and lubricating of the rod on troxlers. At no time is the rod removed at any of our locations. Once a year all troxlers are calibrated at the Michigan Department of Transportation facilities. If any instrument required repair it would be returned to Troxler Laboratories, Inc. for repair.

Ms. Evelyn R. Matson
September 16, 1996
Page 3

6. Emergency procedures. All operators of the Troxler have successfully completed the Troxler Electronic Laboratories, Inc. training course for the use of Nuclear Testing Equipment. In addition all personnel attended an in-house radiation safety meeting to update and review safety issues.

All troxlers have a list of emergency procedures and phone numbers. (See attached). All Troxler personnel also have copies of this information.

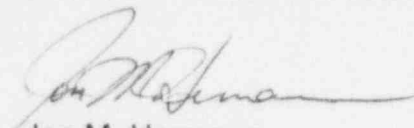
7. All troxlers are returned to Troxler Laboratories, Inc. for disposal of licensed material. To date two units have been returned to Troxler Laboratories, Inc. for disposal.
8. Annual Audit. An annual audit will be conducted by the staff of Wightman Environmental, Inc. using the form in Appendix I, pages I-5 through I-15. All records will be maintained in the office of Wightman Environmental, Inc. Any deficiencies will be corrected as identified in the audit.

We would also like to thank you again for granting us an additional 30 days to respond to your August 2, 1996 letter, pursuant to our telephone request.

We hope this information meets with your approval. If you have any questions or need any further information, please feel free to call.

Sincerely,

WIGHTMAN ENVIRONMENTAL, INC.



Jon M. Hermann

JMH/afp

10 CFR 2.201

SAFETY INSPECTION

Page 1 of _____

1. LICENSEE

Wightman & Associates, Inc.
920 Broad Street
St. Joseph, MI 49780

2. REGIONAL OFFICE

REGION III
U S NUCLEAR REGULATORY COMMISSION
801 WARRENVILLE ROAD
Lisle IL 60532-4351

3. DOCKET NUMBER(S)

030-17655

4. LICENSE NUMBER(S)

21-20020-01

5. DATE OF INSPECTION

07 June 1996

LICENSEE:

The inspection was an examination of the activities conducted under your license as they relate to radiation safety and to compliance with the Nuclear Regulatory Commission (NRC) rules and regulations and the conditions of your license. The inspection consisted of selective examinations of procedures and representative records, interviews with personnel, and observations by the inspector. The findings as a result of this inspection are as follows:



1. Within the scope of this inspection, no violations were observed.



2. The inspector also verified the steps you have taken to correct the violations identified during the last inspection. We have no further questions on those actions at this time.

3. During this inspection certain of your activities, as described below or attached, were in violation of NRC requirements. This form is a **NOTICE OF VIOLATION**, which is required to be posted in accordance with 10 CFR 19.11.

A. _____ was not properly posted to indicate the presence of a _____ 10 CFR 20.203(b),(c),(d),(e) or 34.42.



B. _____ of sealed sources were not performed at the proper frequencies.¹ 10 CFR _____ or License Condition Number _____.



C. Records of _____ were not properly maintained. 10 CFR _____ or License Condition Number _____.



D. Documents were not properly posted or otherwise made available. 10 CFR 19.11.



E. Reports or notification of _____ were not made in accordance with 10 CFR _____ or License Condition Number _____.



F. _____

I hereby state that, within 30 days, the actions described by me to the inspector will be taken to correct the violations identified in the items checked above. This statement of corrective actions is made in accordance with the requirements of 10 CFR 2.201. No further response will be submitted unless required by the NRC.

SIGNATURE - LICENSEE

DATE

SIGNATURE - NRC INSPECTOR

DATE



6/14/96

FA ☎ 616-983-1715

MICHAEL A. FREEHLING, P.S.
WAYNE A. KOCH, A.I.A.
DARYL J. VELDMAN, P.E.
THOMAS M. RUSHLOW, P.E.
MICHAEL O. FOSTER, P.E.

AUG 02 1996

Jon M. Hermann, President
Wightman Environmental, Inc.
4050 S. Pipestone Road
P. O. Box 95
Sodus, MI 49126-0095

Dear Mr. Hermann:

We have received and reviewed your application dated June 17, 1996, requesting an amendment to License No. 21-20020-01.

1. Ownership Change

It appears from your application that a change of ownership occurred when the new company, Wightman Environmental, Inc., was created. 10 CFR 30.34(b) requires NRC consent before a change of ownership. The attached NRC INFORMATION NOTICE 89-25, REV.1, December 7, 1994, provides additional clarification of the regulations and guidelines on ownership changes. Please respond to the following items from the Notice:

- 1.1. Provide a complete, clear description of the transaction including any transfer of stocks or assets, mergers, etc., so that legal counsel is able, when necessary, to differentiate between name changes and changes of ownership.
- 1.2. Say whether Wightman and Associates, Inc. will remain in non-licensed business without the license.
- 1.3. Say whether all surveillance items and records, (e.g., calibrations, leak tests, surveys, inventories and accountability requirements) will be current at the time of transfer.
- 1.4. Confirm that all records concerning the safe and effective decommissioning of the facility, pursuant to 10 CFR 30.35(g); public dose; and waste disposal by release to sewers, incineration, radioactive material spills, and on-site burials, have been transferred to the new licensee.

- 1.5. Describe the status of the facility. Specifically, document the presence or absence of radioactive contamination. If contamination is present, will decontamination occur before transfer? If decontamination does not occur before the transfer, does the successor company agree to assume full liability for the decontamination of the facility?
- 1.6. Describe any decontamination plans, including financial assurance arrangements of the transferee, as required by 10 CFR 30.35, 40.36, and 70.25. Include information about how the transferee and transferor propose to divide the transferor's assets and responsibility for any cleanup needed at the time of transfer.
- 1.7. Confirm that the transferee or successor company agrees to abide by all commitments and representations identified in the existing license. These include, but are not limited to: maintaining decommissioning records required by 10 CFR 30.35(g); implementing decontamination activities and decommissioning of the site; and completing corrective actions for open inspection items and enforcement actions. If not, the transferee must describe its program to assure compliance with the license and regulations.
- 1.8. Provide documentation that both the transferor and the transferee agree to the change in ownership or control of the licensed material and activity, and to the conditions of transfer, and that the transferor has made the transferee aware of all open inspection items and possible resulting enforcement actions.

2. Radiation Safety Officer

Please specify by name whom you appointed as your Radiation Safety Officer (RSO). The RSO must be an individual who is qualified to be an authorized user of the gauge.

3. Radiation Detection Instruments

Your application does not address radiation detection instruments. Please review Item 10.2, "Radiation Detection Instruments", of the enclosed Regulatory Guide and provide the requested information.

4. Personnel Monitoring

Item 10 of your application states that an individual must have a personnel monitoring badge. In addition, please specify the frequency with which film badges or TLDs will be exchanged. Film badges may be exchanged monthly or TLDs may be exchanged quarterly.

5. Maintenance and Repair

Your application does not address maintenance. Please review Item 10.5, "Maintenance," of the enclosed Regulatory Guide and provide the requested information.

6. Emergency Procedures

Your application does not adequately address emergency procedures. Please review Item 10.7 of the enclosed Regulatory Guide and provide the information requested in Items a, b and c.

7. Waste Management

Your application does not address disposal of licensed material. Please review Item 11 of the enclosed Regulatory Guide and provide the requested information.

8. Annual Audit

Your application did not include your audit program to assure compliance with all aspects of your NRC license. Please review Item 10.8, "Annual Audit of Radiation Safety Program," of the enclosed Regulatory Guide and provide the requested information.

Review of your application will continue when this information is received. Please reply in duplicate, within 30 days, and refer to Control Number 301444.

J. Hermann

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If you have any questions or require clarification on any of the information stated herein, you may contact me at (708) 829-9822.

Sincerely,

Original Signed By
Evelyn R. Matson
Health Physicist
Nuclear Materials Licensing Branch

Enclosures:

1. Standard Review Plan for Applications
for the Use of Sealed Sources in Portable
Gauging Devices dated September 1994
2. 10 CFR 30
3. NRC INFORMATION NOTICE 89-25, REV.1,

DOCUMENT NAME: M:\03017655.DF6

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Copy with attachment/enclosure "N" = No copy

OFFICE	DNMS/RIII <i>ERM</i>							
NAME	ERMatson:brt							
DATE	08/2/96							

OFFICIAL RECORD COPY



UNITED STATES
NUCLEAR REGULATORY COMMISSION

REGION III
801 WARRENVILLE ROAD
LISLE, ILLINOIS 60532-4351

June 25, 1996

Tom Schmaltz & Jon Hermann
Radiation Safety Officers
Wightman Environmental Incorporated
P. O. Box 95
4050 S. Pipestone Road
Sodus, MI 491260095

Mail Control No. 301444
License No. 21-20020-01

SUBJECT: ACKNOWLEDGEMENT OF CORRESPONDENCE
(Letter & Application Dated 06/17/96)

Dear Licensee:

In response to your request, we have completed the initial processing, which is an administrative review of your application for a(n):

- ☐ New License ☒ Amendment ☐ Renewal
☐ Termination ☐ Auth User (Amendment not required) ☐ QMP Revision
☐ Other _____

No administrative deficiencies were identified during this initial review. However, it should be noted that a technical review may identify omissions in the submitted information, technical issues that require additional information, or policy/technical issues that require coordination with headquarters or other NRC regional offices.

It appears that your request is routine (see 1-3 below, as applicable) and complete.

1. New and amendment actions are normally processed within 90 days, unless we find major deficiencies, or policy issues requiring central program office assistance.
2. Renewal actions are normally processed within 180 days, however, under timely filing (before expiration), you may continue to operate under your existing license.
3. Termination actions are normally processed within 90 days, unless confirmatory surveys following decontamination/decommissioning activities are involved.

A copy of your correspondence has been forwarded to our Licensing Fee and Debt Collection Branch (301/415-6097) for approval of the fee category and amount.

If you have a compelling safety or business-related reason for requesting expedited review, please contact the Materials Licensing Branch at (708) 829-9887. We will try to complete your request as soon as practicable. Any correspondence about this request should reference the control number.

Nuclear Materials Support Branch