

MATERIALS LICENSE  
SUPPLEMENTARY SHEET

License Number

21-26329-01

Docket or Reference Number

030-32392

Amendment No. 02

301665

Thomas R. Hendricks, P.E.  
444 W. Baldwin Street  
Alpena, MI 49707

In accordance with letter dated July 22, 1996, License Number 21-26329-01 is hereby terminated.



FOR THE U.S. NUCLEAR REGULATORY COMMISSION

070031

Date Sept 23, 1996

By Edgar R. Matson  
Nuclear Materials Licensing Branch, Region III

0/1

COPY 2<sup>ML</sup>  
30  
SD

BETWEEN:

LICENSE FEE MANAGEMENT BRANCH, ARM  
AND  
REGIONAL LICENSING SECTIONS

(FOR LFMS USE)  
INFORMATION FROM LTS

PROGRAM CODE: 03121  
STATUS CODE: 0  
FEE CATEGORY: 3P  
EXP. DATE: 20010731  
FEE COMMENTS:  
DECOM FIN ASSUR RECDY N

R9

LICENSE FEE TRANSMITTAL

A. REGION

1. APPLICATION ATTACHED  
APPLICANT/LICENSEE: HENDRICKS, THOMAS R., P.E.  
RECEIVED DATE: 960729  
DUCKET NO: 3032392  
CONTROL NO.: 301665  
LICENSE NO.: 21-26329-01  
ACTION TYPE: TERMINATION

2. FEE ATTACHED  
AMOUNT: 16  
CHECK NO.: 16

3. COMMENTS

SIGNED  
DATE

B. LICENSE FEE MANAGEMENT BRANCH (CHECK WHEN MILESTONE 03 IS ENTERED / \_\_ /)

1. FEE CATEGORY AND AMOUNT: 3P FEE EXEMPT  
2. CORRECT FEE PAID. APPLICATION MAY BE PROCESSED FOR:  
AMENDMENT ✓  
RENEWAL \_\_\_\_\_  
LICENSE \_\_\_\_\_  
3. OTHER \_\_\_\_\_

SIGNED  
DATE

RECEIVED BY LFDCB	
Date	August 2, 1996
Log	Aug 2 III
By	SC
Date Completed	8/2/96

AUG 07 1996

Refer to Control # 301664

**Wilcox/Hendricks**



Engineering  
Surveying and  
Environmental  
Sciences

444 W. Baldwin Alpena, Michigan 49707  
517 356-6375 Fax # 517 354-8286

July 22, 1996

U.S. Nuclear Regulatory Commission, Region III  
Materials Licensing Section  
801Warrenville Road  
Lisle, IL 60532-4351

Re: Discontinuation of License No. 21-26329-01

Attn: Mr. John R. Madera

Dear Mr. Madera:

This letter is to inform you of our wish to discontinue our license(#21-26329-01) that is currently up for renewal. As of July 1, 1996, our company has merged with Wilcox Associates, Inc (WAI) and will be moving their Alpena office facility into our existing facility effective August 1, 1996. WAI currently is licensed with the N.R.C. and have license capacity to acquire our 1 nuclear gauge (Troxler 3400 series, Serial #20067). I have attached the last Leak Test Analysis performed on the referenced gauge in May, 1996. We would like to transfer usage of that gauge to WAI and discontinue our license. WAI's license number is #21-23314-01, and is held at Wilcox Associates, Inc., 7711 South US-131, Cadillac, MI 49601. Richard D. Wilcox serves as Radiation Safety Officer for all offices.

Thank you for your cooperation in this matter. If you have any questions, please contact myself personally.

Sincerely,

By Thomas R. Hendricks  
Thomas R. Hendricks, P.E.

xc: Wilcox Associates, Inc.

TRH/clb

RECEIVED

JUL 29 1996

Termination  
FEE EXEMPT REGION III

Pm 7/26/96

JUL 29 1996

301665

030-32392



3008 Cornwallis Rd. P.O. Box 12057 Research Triangle Park,  
North Carolina 27709, U.S.A.

Device - Model # 3440, Serial # 20067  
Source(s) - Serial # 75-1318, Serial # 47-15551  
Date of Test: 14 MAY 96

Please print legibly and firmly. This is your return address label.

- THOMAS R. HENDRICKS, P.E.
- 444 N. BALDWIN ST
- ALPENA, MI 49707

Your Name: Shannon L Smolinski  
Telephone: (517) 356-6375

ORIGINAL COPY

#### LEAK TEST ANALYSIS

This certifies that the sample accompanying this form has been analyzed using an approved monitoring method that measures both beta/gamma & alpha contamination; and, that the results of this analysis shows the removable activity to be less than 0.005 microcuries.

M. Williams  
5-21-96

# Wilcox Associates



Engineering  
Surveying and  
Environmental  
Sciences

7711 South US-131 . P.O. Box 580 . Cadillac, Michigan 49601  
616 775-7755 . . . . . Fax # 616 775-3135

July 22, 1996

U.S. Nuclear Regulatory Commission, Region III  
Materials Licensing Section  
801 Warrenville Road  
Lisle, IL 60532-4351

Re: Amendment of License No. 21-23314-01

Attn: Ms. Colleen C. Casey

Dear Ms. Casey:

Wilcox Associates, Inc. would like to request an amendment to the above referenced materials license. The revisions are as follows:

**Condition 10:** The satellite office listed as 5747 28th Street, SE, Grand Rapids, Michigan should be removed and replaced with - 8180 Broadmoor Ave., Caledonia, MI 49546. We would also like to add a satellite location in our new Farmington Hills office - 37500 Enterprise Court, Farmington Hills, MI 48331. The Alpena satellite office will be moving effective August 1, 1996 due to a company merger with Thomas R. Hendricks, P.E. We would like to notify you now of that new location - 444 W. Baldwin, Alpena, MI 49707. This office will be operating under the name of Wilcox/Hendricks. The current owner, Thomas R. Hendricks, P.E. has a N.R.C. licence (#21-26329-01) and 1 nuclear guage (Troxler 3400 series, serial #20067) that we would like to incorporate into our licence. His license is currently up for renewal and will not need to be renewed.

All of the satellite offices are located in an office complex, with the actual storage located in:

Caledonia: Aggregate Storage portion of the Office Facility (see enclosed map)

Alpena: Utility Room portion of the Office Facility (see enclosed map).

Farmington Hills: Laboratory Storage portion of the Office Facility (see enclosed map)

In all of our satellite offices, the licensed material is stored in dedicated, locked gauge storage cabinets, marked with appropriate NRC posters. The actual gauge is locked in the safe, shielded position within the transport case. Keys will be held by the Radiation Safety Officer or his assigned assistant.

P:\PROJECTS\MATLAB\NRC\LICENSE.WPD

**RECEIVED**

**JUL 29 1996**

**REGION III**

JUL 29 1996

Pm 7/24/96


All gauges will be stored in the main Cadillac office facility during the off-season.

**Condition 11B:** Please add Michael Conners as the Assistant Radiation Safety Officer in our Farmington Hills office.

I hope this information is satisfactory. If you need any additional information, please contact myself personally.

Sincerely,

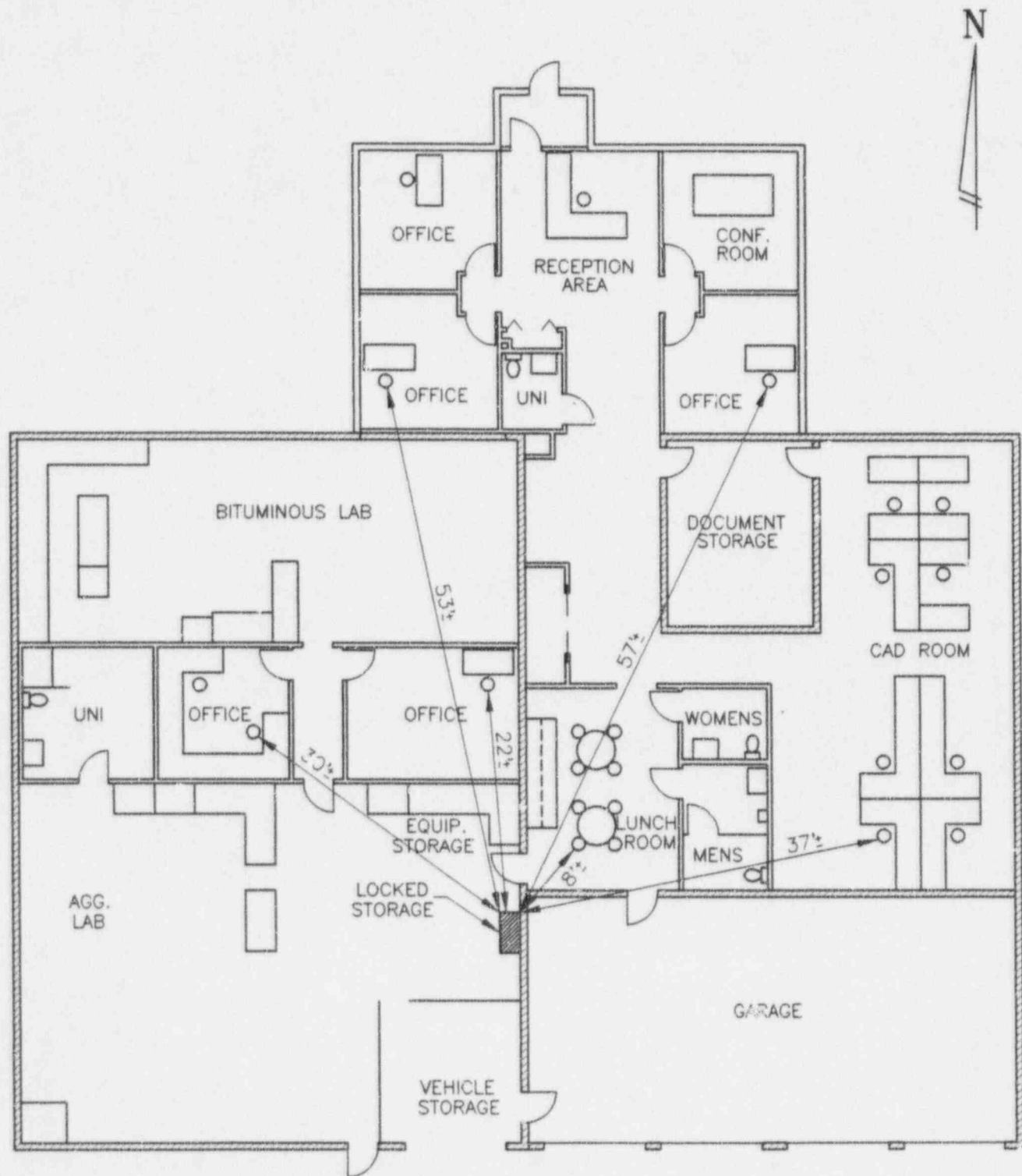
WILCOX ASSOCIATES, INC.

By   
Richard D. Wilcox, P.E., P.S.  
President  
Radiation Safety Officer

RDW/clb  
enclosures



RADIATION SAFETY PROGRAM  
WILCOX ASSOCIATES, INC.  
License No. 21-23314-01

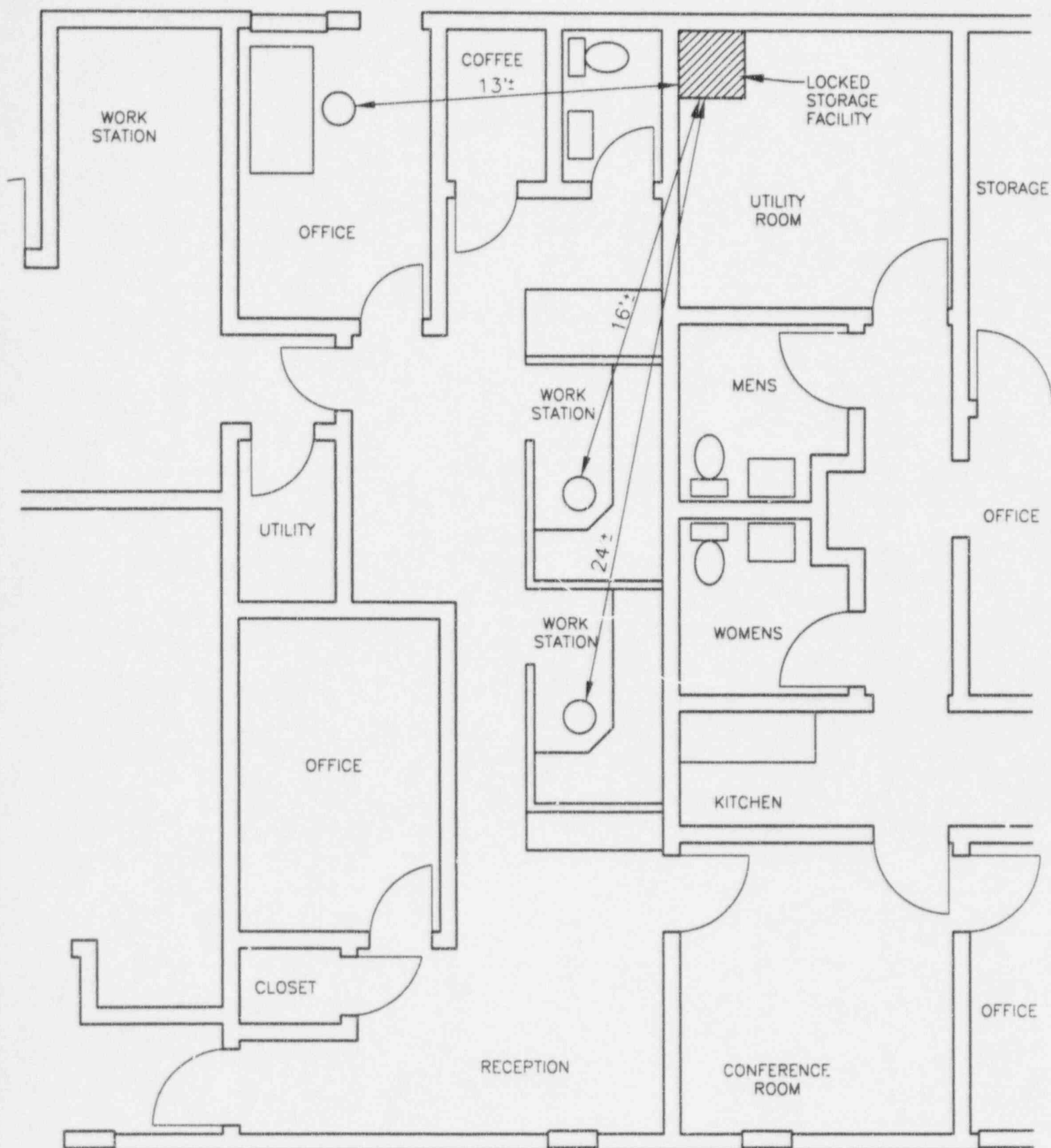


CALEDONIA SATELLITE OFFICE

FIGURE 1 - TROXLER GAUGE WINTER STORAGE - CALEDONIA, MICHIGAN OFFICE

**RADIATION SAFETY PROGRAM**

WILCOX ASSOCIATES, INC. License No. 21-23314-01

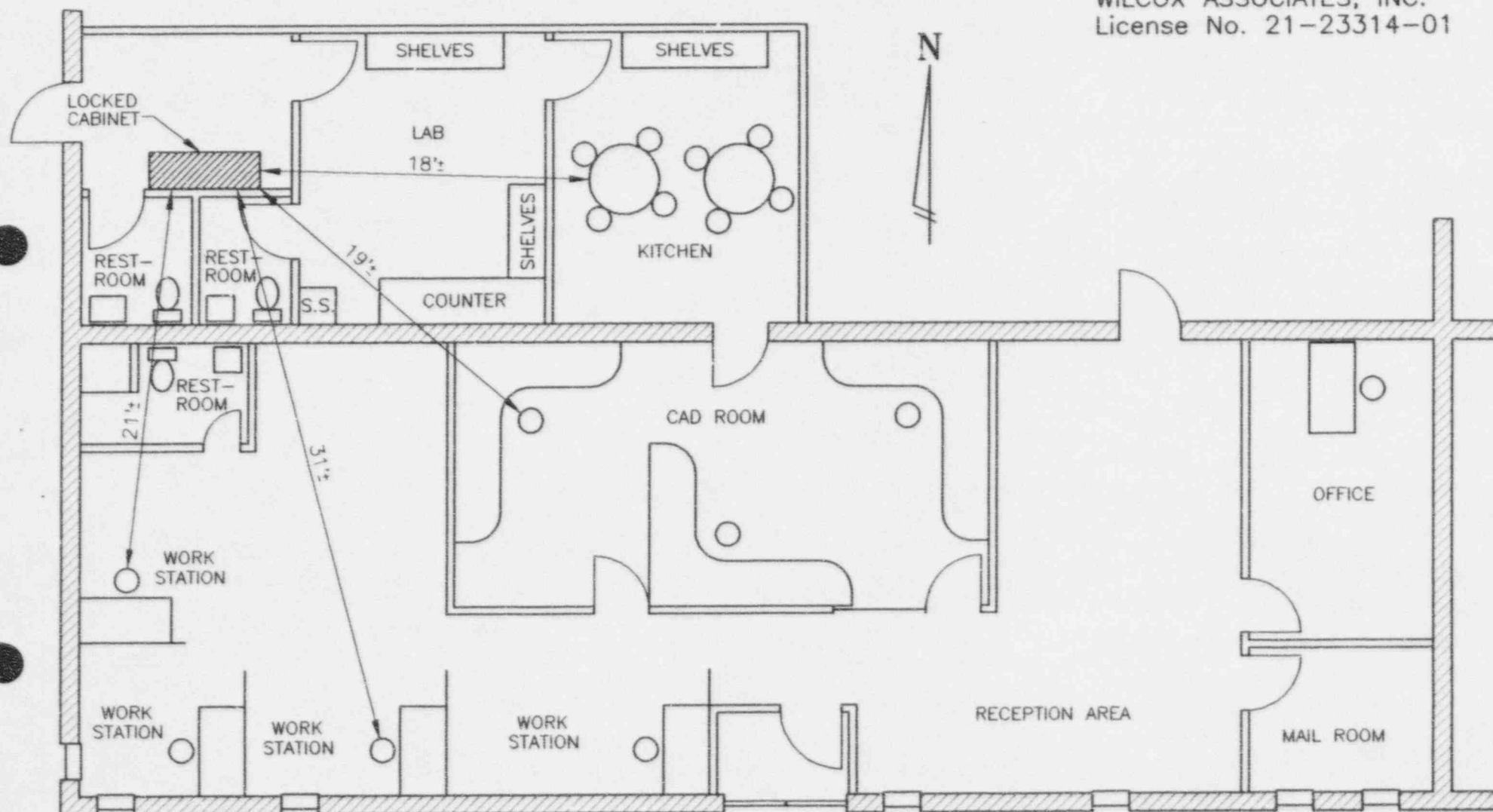


**ALPENA SATELLITE OFFICE**

FIGURE 1 - TROXLER GAUGE WINTER STORAGE -  
ALPENA, MICHIGAN OFFICE



RADIATION SAFETY PROGRAM  
WILCOX ASSOCIATES, INC.  
License No. 21-23314-01



FARMINGTON HILLS SATELLITE OFFICE

FIGURE 1 - TROXLER GAUGE WINTER STORAGE - FARMINGTON HILLS, MICHIGAN OFFICE

SEP 24 1996

Thomas R. Hendricks, P.E.  
444 W. Baldwin Street  
Alpena, MI 49707

Dear Mr. Hendricks:

Enclosed is Amendment No. 02 which terminates your NRC License  
Number 21-26329-01 in accordance with your request.

If you have any questions or require clarification on any of the information stated above,  
you may contact us at (630) 829-9822.

Sincerely,

Original Signed By  
Evelyn Matson  
Nuclear Materials Licensing Branch

License No.: 21-26329-01  
Docket No.: 030-32392

Enclosure: Amendment No. 02

DOCUMENT NAME: M:\03032392.TR6

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	DNMS/RIII <i>EM</i>	<input checked="" type="checkbox"/> N	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NAME	EMATSON:jaw								
DATE	09/23/96								

OFFICIAL RECORD COPY

301665

**Wilcox/Hendricks**



Engineering  
Surveying and  
Environmental  
Sciences

444 W. Baldwin . Alpena, Michigan 49707  
517 356-6375 . . . Fax # 517 354-8286

September 16, 1996

Ms. Evelyn Matson  
U.S. Nuclear Regulatory Commission, Region III  
801 Warrenville road  
Lisle, IL 60532-4351

**RE: Control #301665**

Dear Ms. Matson,

Enclosed, please find a copy of the last leak test analysis performed on the Troxler 3400 series, serial # 20067.

We will be performing a leak test analysis on the referenced gauge today, September 16, 1996. It will take approximately one week to get the results back from Troxler. If you need a copy of the results, please let me know.

Sincerely,

Thomas R. Hendricks, P.E.

RECEIVED  
SEP 20 1996  
REGION III

*THM 9/17/96*

SEP 20 1996



3008 Cornwallis Rd. P.O. Box 12057 Research Triangle Park,  
North Carolina 27709, U.S.A.

Device - Model # 3440, Serial # 20067  
Source(s) - Serial # 75-1318, Serial # 47-15551  
Date of Test: 14 MAY 96

Please print legibly and firmly. This is your return address label.

- THOMAS R. HENDRICKS, P.E.
- 444 N. BALDWIN ST
- ALPENA, MI 49707
- 

Your Name: Shannon L Smolinski  
Telephone: (517) 356-6375

ORIGINAL COPY

#### LEAK TEST ANALYSIS

This certifies that the sample accompanying this form has been analyzed using an approved monitoring method that measures both beta/gamma & alpha contamination; and, that the results of this analysis shows the removable activity to be less than 0.005 microcuries.

M. Williams  
5-21-96

## CONVERSATION RECORD

TIME DATE

2pm

9/16/96

☐ VISIT☐ CONFERENCE☒ TELEPHONE☐ INCOMING☒ OUTGOING

NAME OF PERSON(S) CONTACTED OR IN CONTACT

Thomas Hendricks  
21-26329-01

ORGANIZATION (OFFICE, DEPT. ETC.)

TELEPHONE NO.

SUBJECT

Any additional records pertinent to decommissioning.

SUMMARY

Q. Do you have any additional records pertaining to decommissioning of your license such as any emergencies, accidents, etc. that should be submitted to the NRC?

A: NO

Leaking sources? none

Dose to the public? none

Will send copy of last leak test results.

ACTION REQUIRED

NAME OF PERSON DOCUMENTING CONVERSATION

SIGNATURE

DATE

~~XXXXXXXXXX~~

9/16/96

ACTION TAKEN

UNITED STATES NUCLEAR REGULATORY COMMISSION  
REGION III  
CONVERSATION RECORD

(X) TELEPHONE (X) OUTGOING ( ) INCOMING ( ) CONVERSATION

TIME: 2pm

DATE: 9/16/96

NAME OF PERSON(S) CONTACTED:

ORGANIZATION:

TELEPHONE NO.:

Thomas Hendricks  
Wilcox Associates, Inc.

SUBJECT:

Merger of Licenses

SUMMARY:

Mr. Hendricks stated that Wilcox Associates bought his operation in totality. Mr. Wilcox is sole owner of Wilcox/Hendricks and Mr. Hendricks is the facility manager only.

ACTION REQUIRED:

Based on the above information, it is my conclusion that this action is not an ownership change. One licensee, Hendricks, sold his business but not his NRC license to Wilcox. Hendricks transferred his licensed material to an authorized recipient-Wilcox Associates. Hendricks now has no licensed material and wants to terminate his license. Wilcox has bought the gauge but not the license or any rights under the license since he already has his own license and will continue to operate in accordance with that license only.

I will terminate Hendricks license in accordance with our termination procedures and I will amend Wilcox to add the new location of use.

ACTION TAKEN:

NAME OF PERSON DOCUMENTING CONVERSATION

Evelyn R. Matson

SIGNATURE



DATE

9/16/96





UNITED STATES  
NUCLEAR REGULATORY COMMISSION

REGION III  
801 WARRENVILLE ROAD  
LISLE, ILLINOIS 60532-4351

July 31, 1996

Thomas R. Hendricks, P.E.  
444 W. Baldwin Street  
Alpena, MI 49707

SUBJECT: ACKNOWLEDGEMENT OF CORRESPONDENCE  
(☒ Letter Dated July 22, 1996)

Dear Licensee:

In response to your request, we have completed the initial processing, which is an administrative review of your application for a(n):

☐ New License                      ☐ Amendment                      ☐ Renewal  
☒ Termination                      ☐ Auth User (Amendment not required)                      ☐ QMP Revision  
☐ Other \_\_\_\_\_

No administrative deficiencies were identified during this initial review. However, it should be noted that a technical review may identify omissions in the submitted information, technical issues that require additional information, or policy/technical issues that require coordination with headquarters or other NRC regional offices.

It appears that your request is routine (see 1-3 below, as applicable) and complete.

1. New and amendment actions are normally processed within 90 days, unless we find major deficiencies, or policy issues requiring central program office assistance.
2. Renewal actions are normally processed within 180 days, however, under timely filing (before expiration), you may continue to operate under your existing license.
3. Termination actions are normally processed within 90 days, unless confirmatory surveys following decontamination/decommissioning activities are involved.

A copy of your correspondence has been forwarded to our Licensing Fee and Debt Collection Branch (301/415-6097) for approval of the fee category and amount.

If you have a compelling safety or business-related reason for requesting expedited review, please contact the Materials Licensing Branch at (708) 829-9887. We will try to complete your request as soon as practicable. Any correspondence about this request should reference the control number.

Nuclear Materials Support Branch

Mail Control No. 301665  
License No. 21-26329-01