



UNITED STATES
NUCLEAR REGULATORY COMMISSION
ATOMIC SAFETY AND LICENSING BOARD PANEL
WASHINGTON, D.C. 20555

May 22, 1984

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MEMORANDUM FOR: Mary Jo Mattia
Chief, Administrative Contracts Branch
Division of Contracts

FROM: Frederick J. Shon
Deputy Chief Administrative Judge-Technical
Atomic Safety and Licensing Board Panel

SUBJECT: LATE ARRIVAL OF COURT REPORTER

The Shoreham Emergency Planning Board, chaired by James A. Laurenson and including Dr. Jerry Kline and me as members, had scheduled an on-the-record telephone conference for Friday, May 18, at 3:00 P.M. The court reporter arrived after the conference call started. This practice is not acceptable. The reporter must be on hand and set up to record the proceedings when the call starts in cases like this.

We were not able to suspend operations and begin again; hence the proceeding went unrecorded.

I would appreciate it if, as contracting officer, you would formally call this failure to meet our needs to the contractor's attention.

Frederick J. Shon
Deputy Chief Administrative
Judge-Technical
Atomic Safety and Licensing
Board Panel

cc: B. Paul Cotter, Jr.
Robert M. Lazo
Charles J. Fitti

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