

1/5/84

U.S. Department of Commerce
Office of Field Operations
Commerce Business Daily Section
P.O. Box 5999
Chicago, IL 60680

Gentlemen:

TRANSMITTAL NO.: 2

U.S. NUCLEAR REGULATORY COMMISSION, DIVISION OF CONTRACTS, WASHINGTON,
DC 20555

SUBJECT H - STENOGRAPHIC REPORTING SERVICES REQUIRED FOR HEARINGS, PRESS BRIEFINGS, COMMISSION MEETINGS, SENSITIVE SECURITY INTERVIEWS AND OTHER MEETINGS WHICH ARE HELD IN THE UNITED STATES OUTSIDE THE WASHINGTON, DC METROPOLITAN AREA INCLUDING PUERTO RICO, ALASKA, HAWAII AND THE VIRGIN ISLANDS. ONE YEAR DURATION, MATTER TO BE RECORDED IS OF A HIGHLY TECHNICAL NATURE PRIMARILY IN THE FIELD OF NUCLEAR REACTORS.

BIDS FOR THIS REQUIREMENT MAY BE SUBMITTED BY ALL CONCERNS, I.E., LARGE BUSINESSES, SMALL BUSINESSES, AND SMALL BUSINESSES OWNED AND CONTROLLED BY SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUALS.

NOTICE: TO LARGE BUSINESSES

THE SUBCONTRACTING PLAN REQUIREMENTS OF P.L. 95-507 ARE APPLICABLE TO THIS REQUIREMENT, THUS, THE APPARENT SUCCESSFUL OFFEROR MUST BE PREPARED TO SUBMIT A DETAILED SUBCONTRACTING PLAN. A SOURCE LIST COMPRISING THE NAMES, ADDRESSES, AND TELEPHONE NUMBERS OF ALL LARGE BUSINESSES REQUESTING A COPY OF THE SOLICITATION, WILL BE FORWARDED TO THOSE SMALL BUSINESSES AND SMALL BUSINESSES OWNED AND CONTROLLED BY SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUALS WHO REQUEST SUCH LIST FOR POSSIBLE SUBCONTRACTING OPPORTUNITIES. WHEN REQUESTING A SOLICITATION PACKAGE, PLEASE INDICATE THAT YOU ARE A LARGE BUSINESS. IN ORDER TO ALLOW SMALL CONCERNS SUFFICIENT TIME TO CONTACT YOU FOR POSSIBLE SUBCONTRACTING OPPORTUNITIES, YOU ARE ENCOURAGED TO MAKE YOUR REQUEST FOR SOLICITATIONS PRIOR TO THE SOLICITATION ISSUANCE DATE.

NOTICE: TO SMALL BUSINESSES AND SMALL BUSINESSES OWNED AND CONTROLLED BY SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUALS

UPON RECEIPT OF YOUR REQUEST FOR A SOLICITATION, WE WILL FORWARD YOU A COPY OF THE LARGE BUSINESS SOURCE LIST MENTIONED ABOVE TO BE USED FOR POSSIBLE SUBCONTRACTING OPPORTUNITIES. WHEN REQUESTING SOLICITATIONS, PLEASE INDICATE THAT YOU ARE A SMALL BUSINESS OR A SMALL BUSINESS OWNED AND CONTROLLED BY A SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUAL.

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PDR FOIA
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A COPY OF THE SOLICITATION AND ALL SUBSEQUENT AMENDMENTS WILL BE PROVIDED TO EACH CONCERN REQUESTING SUCH. ALL CONCERNS SHOULD ENCLOSE TWO SELF-ADDRESSED LABELS WITH WRITTEN REQUEST FOR SOLICITATION TO:

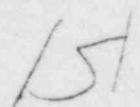
U.S. NUCLEAR REGULATORY COMMISSION
DIVISION OF CONTRACTS
ATTN: MS. MERLE DORSEY/AR-2223
IFB ASB-84-352
WASHINGTON, DC 20555

NOTE: THE ABSENCE OF THESE LABELS MAY RESULT IN DELAYS IN PROCESSING YOUR REQUEST FOR THIS SOLICITATION PACKAGE.

THE SIZE STANDARD FOR THIS SOLICITATION IS: A CONCERN WHOSE AVERAGE ANNUAL RECEIPTS FOR ITS PRECEDING THREE (3) FISCAL YEARS DO NOT EXCEED \$2 MILLION.

TELEPHONIC REQUESTS FOR THE SOLICITATION PACKAGE WILL NOT BE ACCEPTED. AVAILABILITY OF THE SOLICITATION IS LIMITED TO A MAXIMUM OF 100 COPIES AND WILL BE FURNISHED ON A FIRST RECEIVED, FIRST SERVED BASIS.

Sincerely,



Kathryn A. Davis, Contract Negotiator
Administrative Contracts Branch
Division of Contracts
Office of Administration