

MEMORANDUM FOR FILE

FROM: Teresa McLearen
Contract Administrator

SUBJECT: MODIFICATION NO. 6 TO CONTRACT NO. NRC-17-83-399 WITH TAYLOE
ASSOCIATES FOR STENOGRAPHIC REPORTING SERVICES

The subject contract expires on March 15, 1984. The follow-on procurement for these services has been divided into two solicitations; one for reporting services in the Washington, DC Metropolitan Area, and one for services throughout the contiguous United States, excluding the Washington, DC Area. The Invitation for Bids (IFB) for the Washington Area services is a total small business set aside; the IFB for the out-of-town services is unrestricted.

The Small Business Administration has appealed to NRC's Head of Procuring Activity the issuance of the unrestricted IFB. As a result of this appeal, the IFB has been suspended.

The negotiation of a two-month extension of the current contract, at the basic year rates, is necessary to prevent interruption of essential services pending review of the determination to issue the unrestricted IFB.

It is anticipated that this extension will have no impact on the total estimated amount currently in the subject contract.

Based on the foregoing, it is recommended that the contract be modified to extend the period of performance for two months, from March 15, 1984 through May 15, 1984.

3/24/84
Date

Teresa McLearen
Teresa McLearen, Contract Administrator

Reviewed and Approved:

[Signature]
Date

[Signature]
Timothy F. Hagan, Contracting Officer

8505310144 841115
PDR FOIA
RILEY84-734 PDR