



ELMA ENGINEERING

ELECTRO-MAGNETIC EQUIPMENT, TRANSFORMERS
SOLID STATE CONTROL, INDUCTION HEATING AND TEST SYSTEMS

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May 23, 1985

Mr. Gary G. Zech, Chief
Vendor Program Branch
Division of Quality Assurance,
Vendor and Technical Training
Center Programs
Office of Inspection and Enforcement
U. S. Nuclear Regulatory Commission
Washington, D.C. 20555

Ref.: Docket No. 99900827/84-01

Dear Mr. Zech:

This is in response to your letter of May 8, 1985, requesting additional information on our response to nonconformance E, dated March 13, 1985, and transmitted with our letter of March 26, 1985.

Specifically, in February, 1985, we initiated a final level of quality assurance approval prior to shipment, which requires a sign-off by the QA Manager or President on all test reports and QA records related to a specific order. Since the QA Manager and President are both involved in internal audits of Elma's QA manual, a recurrence of an unqualified person signing typewritten test reports is unlikely. A sample of this new shipping advice form now in use is attached for your review.

Please feel free to contact me should you have further questions.

Sincerely,

Thomas A. Beno
Vice President

bg
encl.

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PDR GA999 EECELMA
99900827 PDR

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	PRODUCT.	MECH. INSP.	ELECT. TEST	QA REL
DATE				
INITIAL				

SHIPPING ADVICE

DATE: _____

JOB #: _____ CUSTOMER: _____

QUANTITY: _____ P.O. #: _____

DESCRIPTION: _____

MODEL NO.: _____ SERIAL NO.: _____

METHOD OF SHIPMENT: _____

REMARKS: _____

BY: _____