

POTTSGROVE SCHOOL DISTRICT
MONTGOMERY COUNTY
RADIOLOGICAL EMERGENCY RESPONSE PLAN
FOR INCIDENTS AT THE
LIMERICK GENERATING STATION



NUCLEAR REGULATORY COMMISSION

Docket No. 50-352-353 ^{OL} Official Ex. No. E-58
In the matter of LIMERICK
Staff _____ IDENTIFIED ☒
Applicant ☒ RECEIVED ☒
Intervenor _____ REJECTED _____
Cont'g Off'r _____
Contractor _____ DATE 11-28-84
Other _____ Witness Panel
Reporter mm

Prepared by:
Pottsgrove School District
Kauffman Road
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215/327-2277

November 1983

Draft 4

[illegible]

PROMULGATION

RESOLUTION OF THE POTTS GROVE SCHOOL DISTRICT BOARD OF EDUCATION

THIS PLAN IS ADOPTED AS THE POTTS GROVE SCHOOL DISTRICT RADIOLOGICAL
EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION.
THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE
REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING
WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER DISTRICT PLANS FOR RESPONSE TO AN INCIDENT
AT THE LIMERICK GENERATING STATION.

ADOPTED THIS _____ DAY OF _____, 1983

POTTS GROVE SCHOOL DISTRICT BOARD OF EDUCATION

PRESIDENT

SUPERINTENDENT

SECRETARY

RESOLUTION # _____

Table of Contents

	Page
Record of Changes.....	i
Promulgation.....	ii
Table of Contents.....	iii
I. Introduction.....	1
A. Authority.....	1
B. Purpose.....	1
C. References.....	1
D. Definitions.....	1
E. Objectives.....	5
II. Basic Plan.....	6
A. General.....	6
B. Direction and Coordination.....	6
C. District Organization.....	8
D. Fixed Nuclear Facility Incident Situation.....	8
E. Alert/Notification System.....	8
F. School Closing/Cancellation of Events.....	9
G. Evacuation Concepts.....	10
H. Continuity of School Administration.....	12
I. Reentry and Recovery, Reopening of School.....	13
J. Mutual Aid/Requests for Assistance.....	13
K. Responsibilities.....	14
III. Training/Drills/Exercises.....	15
IV. Plan Maintenance and Distribution.....	15
V. Concept of Operations - School in Session.....	17
A. Unusual Event.....	17

B. Alert.....	17
C. Site Emergency.....	19
D. General Emergency.....	20
E. Recovery/Reoccupation/Reopening of Schools.....	24
VI. Concept of Operations - School not in Session.....	26
A. Unusual Event.....	26
B. Alert.....	26
C. Site Emergency.....	27
D. General Emergency.....	27
E. Recovery/Reoccupation.....	28
VII. School District Profile.....	29
VIII. Resource Requirements for Evacuation.....	29

Attachments

Attachment 1	School District Profile Form.....	A1-1
Attachment 2	School Building Profile Form.....	A2-1
Attachment 3	Resources Required for Evacuation.....	A3-1
Attachment 4	Letter to Parents.....	A4-1
Attachment 5	School Evacuation EBS Announcement.....	A5-1
Attachment 6	School District Organizational Chart.....	A6-1
Attachment 7	Agreements.....	A7-1
Attachment 8	School Calendar.....	A8-1

POTTSGROVE SCHOOL DISTRICT
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is provided by the Board of Education, Pottsgrove School District, and is consistent with P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978.

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of school students, and provide for the direction and control of District school facilities, staff, and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P. L. 1332.
2. Montgomery County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1981, with changes.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1980.
5. Resolution (#) of the Pottsgrove School District Board of Education, _____, 1983 (reference Page ii of this Plan).
6. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November 1980.

D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.

2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
 - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of the plume exposure pathway EPZ for the Limerick Generating Station was determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
- 8. Host School - Predetermined schools outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend.
- 9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four emergency incident levels have been developed to facilitate planning for response to nuclear incidents:
 - a. Unusual Events - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
 - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
 - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
 - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
- 10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.

11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the prepositioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located. (Montgomery County for the Limerick Generating Station.)
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
 - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
 - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
 - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Information Statements - Public announcements made by the Pennsylvania Emergency Management Agency (PEMA) or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
18. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc. in coordination with the Pennsylvania Emergency Management Agency and the respective fixed nuclear facility.

19. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
20. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.
21. Risk School District - A school district located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility. Use of the term school district shall include all public and non-profit private schools.
22. School Services Officer - An individual appointed by the Montgomery County Office of Emergency Preparedness (OEP) who ensures the coordination of risk school district plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the Montgomery County EOC and operates under the direction and control of the Montgomery County OEP Director/Coordinator.
23. Standby Status - The term used to describe state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, school district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
27. Unmet Needs - Capabilities and/or resources required to support emergency operations neither available nor provided for at the respective levels of government or by the District.

E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of school students and staff.

2. Ensures that planned actions are in consonance with Municipal, County and State RERP's.
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Pottsgrove School District population.
4. Provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions in the event of an incident at the Limerick Generating Station.

II. BASIC PLAN

A. General

Because a number of school districts are found within the 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all districts, as well as with the state and risk county RERP's. Accordingly, the Pottsgrove School District RERP has been developed in such a manner that it will function harmoniously with other plans without risk of conflict.

This plan is designed to protect school students while attending any school function, including classroom and/or extracurricular activities, special events or any function sponsored by the school.

B. Direction and Coordination

1. The Superintendent of Schools shall exercise all authority granted in accordance with the policies set forth by the School Board and the laws of the Commonwealth of Pennsylvania.
2. The Superintendent of Schools is responsible to the School Board for all school emergency plans and procedures assuring the safety of students and staff in the event of an incident at the Limerick Generating Station.
3. Non-profit private schools within the territory covered by the Pottsgrove School district come under the school district for planning, notification and coordination of transportation resource requirements.
4. The Superintendent of Schools coordinates with the Montgomery County UEP for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation of school or special activities.
5. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Superintendent of Schools. The Pottsgrove School District Administration Office will serve as the interfacing point in

providing for administration, information/resource exchange and management of school services.

6. School Principals are responsible to the Superintendent for school emergency plans, the coordination of protective action within their school, and for the safety of students and staff in the event of incident at the Limerick Generating Station.
7. Host school services furnished by the Southern Lehigh School District and other designated schools shall be under the operational control of that district or school.
8. Because of the multi-district scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Montgomery County OEP shall exercise responsibility for coordination and support.
9. The Montgomery County Radiological Emergency Response Plan to which this document shall be annexed shall govern implementation of the Pottsgrove School District RERP.
10. Coordination between the counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.
11. School is in session during regular classroom hours (semesters; summer sessions; evening classes); when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.*
12. School not in session refers to after hours during the time of the authorized school calendar (regular and summer school terms). Special activities during vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the School (District).*
13. This plan does not apply during vacation periods or when all school facilities are closed for extended periods. Decisions to extend vacations, etc., are implemented using procedures specified for "School not in Session," as appropriate. All actions will be coordinated through the Montgomery County OEP.
14. Students refer to individuals in grades Kindergarten (K) to Twelve (12), authorized pre-school program(s) or special education activities.
15. In no case will students be dismissed to their own care if protective action is imminent. School officials will remain

* A copy of the school calendar is attached (reference Attachment 8).

responsible for student safety until parents/guardians can assume responsibility.

C. District Organization

An Organizational Chart for the Pottsgrove School District is included in Attachment 6.

D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the emergency action levels: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. County officials and school administration will initiate protective actions including all those actions considered necessary for the safety of the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools.

E. Alert/Notification System

1. Montgomery County OEP and the Pottsgrove School District will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification and information exchange in the event of an incident at the Limerick Generating Station. The telecommunications system includes unlisted telephones located at the Pottsgrove School District Administrative Office (and each school principal's office). Commercial telephone shall serve as the primary method of communication. Montgomery County OEP will provide for a RACES representative at the Pottsgrove School District Administrative Office to provide an alternate means of radio communication in the event of a telephone failure.

In the event of an incident at the Limerick Generating Station requiring notification of schools, Montgomery County OEP will activate the "Tellabs 294" alerting system. This system provides a distinctive ring and pre-recorded message to all schools in the EPZ. The Pottsgrove School District Superintendent is responsible to confirm notification of all school officials.

2. School District Superintendent

In the event of an incident at the Limerick Generating Station, the Superintendent will be notified by the "Tellabs 294" or the County School Services Officer from the Montgomery County EUC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy.

3. School Principals

When school is not in session, public and non-profit private school principals will be notified by the Superintendent or the "Tellabs 294."

When school is in session, public and non-profit private school principals will be notified by the Superintendent or the Montgomery County OEP "Tellabs 294" or School Services Officer from the Montgomery County EOC, should the Superintendent be unavailable.

4. Public Notification (Tellabs 294 System)

- a. When necessary, the public will be alerted through the public alert system as activated by Montgomery County OEP. The system consists of telephone company equipment capable of providing a distinctive "ring" and an official taped or live message to all telephone subscribers in the EPZ.
- b. To assure coverage, personnel and equipment through the Montgomery County OEP (Fire Departments) will be dispatched by the Montgomery County EOC to supplement this alerting procedure.
- c. The public alert system may be activated during Alert, Site Emergency or General Emergency when (a) there is significant information that will reassure the public of their safety; (b) the public is to be informed of plant status that may lead them to implement specific actions on their own; or (c) specific actions (to include protective actions) are to be taken by the public. Note: The system will always be activated at General Emergency.
- d. Following public alert system activation, detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared (reference Attachment 5).

5. Notification of Parents/Legal Guardians

- a. Parents/legal guardians will be notified of school closing/reopening utilizing the normal Pottsgrove School District media procedures - unless preempted by public alert/notification procedures and/or an EBS announcement. Parental notifications will be coordinated with Montgomery County OEP.
- b. Informational material regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response has been developed for distribution to parents/guardians as a cooperative effort of the Montgomery County OEP, Pottsgrove School District and PEMA/PDE.

F. School Closing/Cancellation of Events/Early Dismissal

1. If protective action becomes imminent while school is not in session, a decision will be made to keep schools closed. The decision will be made based on a recommendation made by PEMA/PDE, and received from the Montgomery County OEP. The target times for receipt of PEMA/PDE recommendations are 11 p.m. and/or 6 a.m. The recommendations will be prior to 6 a.m. to allow time for appropriate notifications. Parents/guardians and staff will be notified utilizing regular District procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency. All schools in the Pottsgrove School District will be closed.
2. School special activities, extracurricular events, sports contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or reduction to Unusual Event.
3. Schools in session will not send children home early should an evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless pre-empted by parental notification from the District and/or a protective action recommendation from the Montgomery County OEP.

G. Evacuation Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis.

2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including school districts) will be announced by PEMA through the Montgomery County OEP channels to school districts and building principals. (Note: The Pennsylvania Department of Education may notify District Superintendents for the purpose of redundancy and municipal EMA Coordinators will confirm the notification of building principals in their municipality.)

- e. The Pottsgrove School District has the authority to close schools at its discretion. During a fixed nuclear facility incident, the Montgomery County OEP must be kept informed of decisions to close school or have school remain closed; as the Montgomery County OEP will coordinate school closings among all districts/schools and dispatch/provide needed transportation in the event of a need to evacuate.

3. Logistics of Evacuation

- a. If school evacuation is required, students located within the EPZ will be bussed directly to the host schools, to await pick-up by parent or guardian. Host school for the Pottsgrove School District is the (Southern Lehigh Senior High School Complex - TBD); host school for St. Gabriel's School is (St. Ann's School - TBD); host school for St. Pius X High School is (Allentown College - TBD); host school for West-Mont Christian Academy and Greater Pottstown Christian Academy is (Kings Highway School - East Penn School District - TBD).
- b. Transportation to host schools will be provided for all public and non-profit private school students. Students will not be expected to utilize personal vehicles during evacuation. District policy for the use of private vehicles will apply.
- c. Sufficient transportation will be provided to move all students inside the EPZ in one lift. District-owned and contracted resources will be provided giving priority to schools nearest the Limerick Generating Station. Students will be moved to the designated host schools as soon as transportation resources are available after evacuation is ordered.
- d. Designated risk school faculty/staff will accompany evacuated students to the designated host schools in the buses or in their private vehicles, as available, and remain with students until they are picked up by parents or legal guardians in accordance with District policy for student pick-up.
- e. Students may be picked up by parent, legal guardian or designate, as authorized in writing (reference Attachment 4), in accordance with District policy.
- f. Should student pick-up extend beyond 8 p.m., remaining students may be bused to (Emmaus High School - TBD) (i.e., the feeding center) to be fed, properly housed and await pick-up. A notice will be posted to direct parents/guardians to the appropriate location, should any movement occur. (Note: The Pottsgrove School District may request to have students remain at the designated host schools, providing food, etc. should conditions dictate this course of action.)

4. Evacuation Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply.
- b. Specific agreements have been developed with (Southern Lehigh School District - TBD) and other designated schools to act as a host schools (reference Attachment 7).
- c. Specific materials have been developed to provide parents/guardians a detailed description of school evacuation procedures/host school locations. (reference Attachment 4)

5. Evacuation Transportation Resources

- a. Pottsgrove School District transportation vehicles (buses, vans, etc.) are provided for priority use within the District to transport students/staff. Assignment of vehicles is detailed in Attachments 2 and 3.
- b. Additional vehicle resources required will be planned for and provided through the Montgomery County OEP, and are detailed in Attachments 2 and 3.
- c. Sufficient transportation resources have been provided to move all students requiring evacuation in one lift.
- d. Upon completion of school evacuation assignments, District-owned vehicles will be provided to the Montgomery County OEP for mutual aid assignment during evacuation.
- e. District vehicles will be assigned, as appropriate, to bus students from the designated host schools to designated feeding center (Emmaus High School - TBD) (at 8 p.m.) for feeding and sheltering, as provided for in this RERP. Should conditions dictate, the Superintendent may request to have students remain at the designated host schools (to be fed).

H. Continuity of School Administration

1. In the event of a general evacuation, the Pottsgrove School District shall transact required business at an alternate location, (Montgomery County IU, outside the EPZ, located at Erdenheim, PA).
2. School principals will notify the District of their evacuation location and provide a means for 24 hour per day contact.
3. The Superintendent will notify the Montgomery County OEP School Services Officer of his evacuation location, when not at the Administrative Office.

4. The Superintendent of Schools shall assure uninterrupted coverage of the District administrative functions defined herein, including:
 - a. Designating and training of two (2) alternates to function in his absence.
 - b. Assisting school building principals to designate and train two (2) alternates to function in their absence.
 - c. Maintaining rosters, including methods of contact, telephone numbers, etc., as provided in Attachments 1 and 2.

I. Reentry and Recovery, Reopening of School

1. Reentry may be authorized by the Governor upon determination by the PA Bureau of Radiation Protection (BRP) that it is safe.
2. Montgomery County OEP will notify the Superintendent in advance of any reentry operations and coordinate the return of evacuees to the evacuated area.
3. The Superintendent and each respective school principal, or their designated representatives, shall:
 - a. Return and inspect each local school building.
 - b. Reestablish basic, safety and security services.
 - c. Report damage caused by evacuation and reentry, as well as costs of support operations.
 - d. Provide for necessary repair/resupply.
4. The Superintendent shall determine the date to reopen the District schools, notifying the Montgomery County OEP Director/Coordinator, who will coordinate with other schools and PEMA.
5. Parents/guardians and students will be notified of the date of reopening, utilizing normal District procedures for school announcements. Announcements will also be published in all major newspapers circulated in the District's territory and coordinated with Montgomery County OEP.

J. Mutual Aid/Requests for Assistance

1. The Superintendent, assisted by the Montgomery County OEP, is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist the schools in implementing the District's RERP. Written agreements, as required, are attached to this document (reference Attachment 7).
2. Prior to and during an incident, school principals are responsible to determine unmet needs for each school building

and notify the Superintendent of resource requirements. The Superintendent shall report unmet needs to the Montgomery County OEP (School Services Officer). Provision of unmet needs will be coordinated by the Montgomery County OEP.

K. Responsibilities

1. School District Superintendent.

- a. Obtain approval of the school district plans by the District Board of Education. In the event of an incident at the Limerick Generating Station, exercise authority granted by the Board of Education to implement the RERP.
- b. Provide uninterrupted school administration in the event of evacuation.
- c. Ensure that emergency actions planned or implemented are in conformance with the Montgomery County RERP.
- d. Ensure that communications systems (telephone and/or radio) necessary for the successful implementation of this plan are available, or will be provided through Montgomery County OEP.
- e. Develop and maintain any necessary Mutual Aid Agreements.
- f. Determine unmet needs and inform the Montgomery County OEP.
- g. Maintain expense records of personnel and resource utilization resulting from RERP implementation.
- h. Upon reentry after evacuation or reopening, ascertain all resources needed to return the district/buildings to normal operation and report them to the Montgomery County OEP.
- i. Provide training for all District personnel utilized in the implementation of the RERP.

2. School Principals

- a. Prepare and update individual school building emergency (disaster) procedures and to execute the procedures described herein.
- b. Determine unmet needs and inform the Superintendent.
- c. Maintain building expense records of personnel and resource utilization resulting from RERP implementation.
- d. Upon reentry after evacuation or reopening, assist the Superintendent to ascertain all resources needed to return the school building to normal operation.

- e. Provide training for all building staff utilized in the implementation of the RERP.
- f. Assure uninterrupted coverage of school building administration.

III. TRAINING/DRILLS/EXERCISES

- A. The Superintendent, advised by the Montgomery County OEP, is responsible for providing for radiological emergency response training to Pottsgrove School District staff and faculty.
- B. School principal(s) shall ensure that school emergency response personnel understand their responsibilities and can complete appropriate procedures.
- C. All drills and exercises related to the Limerick Generating Station will be coordinated through the Montgomery County OEP.

IV. PLAN MAINTENANCE AND DISTRIBUTION

A. Plan Maintenance

- 1. The Superintendent is responsible for ensuring the of RERP is current, including the development and distribution of all changes, as well as accomplishing an annual review.
- 2. All changes to the RERP shall be : 1) coordinated through the Montgomery County OEP and, 2) provided to each holder of the Plan.
- 3. All changes to the RERP which involve policy shall be approved by the Superintendent and, as appropriate, the Pottsgrove School District Board of Education, after coordination with each building principal.
- 4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

B. Plan Distribution

- 1. Pottsgrove School District Board of Education (___ copies)
- 2. Pottsgrove School District Superintendent (___ copies)
- 3. Montgomery County OEP Director/Coordinator (2 copies)
- 4. Pennsylvania Emergency Management Agency (2 copies)
- 5. Pennsylvania Department of Education (___ copies)
- 6. Principals for each school building in the District (___ copies)
- 7. Pottsgrove School District Transportation Coordinator (1 copy)

8. Lower Pottsgrove Township EMA Coordinator (2 copies)
9. West Pottsgrove Township EMA Coordinator (2 copies)
10. Upper Pottsgrove Township EMA Coordinator (2 copies)
11. Local police departments (3 copies)
12. Designated Host Schools (4 copies)
 - a. Southern Lehigh School District (1 copy)
 - b. East Penn School District (1 copy)
 - c. Allentown College (1 copy)
 - d. St. Ann's School (1 copy)

TOTAL DISTRIBUTION: ____ copies.

- ___ f. Monitor EBS announcements and review parental notifications with Montgomery County OEP (Tel:).
- ___ g. Receive redundant notification/confirmation from PDE, as applicable.
- 2. Risk school principals/officials will, upon notification:
 - ___ a. Assure immediate update of student attendance and class rosters.
 - ___ b. Update rosters at 0830, 1130 and 1430.
 - ___ c. Report attendance to Superintendent three (3) times each day (0900, 1200, and 1500 hours). (Tel:).
 - ___ d. Cancel special activities ordered by Superintendent.
 - ___ e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:
 - (1) Fuel and test support systems.
 - (2) Secure entrances/exits/windows.
 - (3) Review food service capabilities.
 - (4) Instruct staff to prepare shelter activities/equipment.
 - (5) Report unmet needs to the Superintendent.
(Tel:).
 - ___ f. Request the school nurse to inventory special student medical supplies/needs and advise of any resource requirements.
 - ___ g. Review situation and RERP procedures with appropriate staff.
 - ___ h. Determine emergency staffing requirements.
 - ___ i. Implement procedures for parental pick-up of students.
 - (1) Distribute authorization for student pick-up records.
 - (2) Implement special entrance, parking lot and access road for parents to use (reference Attachment 2).
 - (3) Assign administrative staff to staff the designated entrance.
 - (4) Order authorization for student pick-up records to be completed and returned.

V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

A. Unusual Event (School in Session)

No actions required and Pottsgrove School District will not be notified of an Unusual Event.

B. Alert (School in Session)

1. School District Superintendent will, upon receipt of notification from the Montgomery County OEP (School Services Officer):

- a. Assure operation of appropriate school district telecommunications systems.
- b. Confirm the notification by the "Tellabs 294," of school principals (reference Attachment 2).
- c. Notify school transportation coordinator to (reference Attachment 3):
 - (1) Place drivers on alert/standby.
 - (2) Inventory and ready transportation equipment.
 - (3) Review transportation assignments/maps.
 - (4) Fuel and maintain transportation vehicles.
 - (5) Provide for priority maintenance of vehicles.
 - (6) Report unserviceable vehicles to Superintendent.
(Tel:)
- d. Order District-wide cancellation of:
 - (1) Special activities.
 - (2) Extracurricular events.
 - (3) Intramural/interscholastic sporting events.
 - (4) Competitions.
 - (5) Club meetings.
 - (6) Class trips.
 - (7) After school activities.
- e. Assure that all schools covered by the school district's plan are notified (reference Attachment 2).

- (5) If necessary, implement faculty/student parking lot modifications (reference Attachment 2).

C. Site Emergency (School in Session)

1. School District Superintendent will, upon receipt of notification from the Montgomery County OEP (School Services Officer):
 - ___ a. Complete all procedures outlined for Alert, confirming the notification of principals by the "Tellabs 294" (reference Attachment 2).
 - ___ b. Report to the District administrative office.
 - ___ c. Further notify school transportation coordinator to (reference Attachment 3):
 - (1) Prepare buses/vehicles for evacuation.
 - (2) Priority repair out-of-service vehicles.
 - ___ d. Confirm host school building locations/evacuation routes (as provided by Montgomery County OEP) with risk school principals (reference Attachment 2).
 - ___ e. Authorize implementation of emergency staffing including dismissal of pregnant staff/single parents, as appropriate.
 - ___ f. Report unmet needs to Montgomery County OEP School Services Officer. (Tel:).
 - ___ g. Assure that all schools covered by the school district's plan are notified (reference Attachment 2).
 - ___ h. Monitor EBS announcements and review parental notifications with Montgomery County OEP (Tel:).
 - ___ i. Receive redundant notification/confirmation from PDE, as applicable.
2. Risk School principals/officials will, upon notification:
 - ___ a. Complete all procedures outlined for Alert.
 - ___ b. Confirm resources necessary for sheltering, reporting unmet needs to Superintendent (coordinate with maintenance/security, food service and nursing personnel). (Tel:).
 - ___ c. Assure distribution of authorization for student pick-up forms and other supplies.
 - ___ d. Initiate emergency staffing and excuse/dismiss staff as ordered by Superintendent.

- _____ e. Prepare (for 10 a.m. pick-up my municipal EMA) lists of absentees with address, telephone # and emergency information [contact person(s)].

D. General Emergency (School in Session)

1. School District Superintendent will, upon receipt of notification from the Montgomery County OEP (School Services Officer):
 - _____ a. Complete all procedures outlined for Alert and Site Emergency, confirming the notification of school principals located in the EPZ by the "Tellabs 294" (reference Attachment 2).
 - _____ b. Order school transportation coordinator to mobilize vehicles for completion of preplanned assignments.
 - _____ c. Confirm positioning of buses/evacuation vehicles and assignment of RACES mobile units, reporting unmet transportation needs, received from principals, to Montgomery County OEP (Tel: _____).
 - _____ d. Establish designated temporary District headquarters located at (Montgomery County IU - Erdenheim, PA).
 - _____ e. Assure that all schools covered by the school district's plan are notified (reference Attachment 2).
 - _____ f. Monitor EBS announcements and review parental notifications with Montgomery County OEP (Tel: _____).
 - _____ g. Provide protective action recommendations to building principals (reference Attachment 2).
 - h. IF SHELTERING IS RECOMMENDED:
 - _____ (1) Coordinate sheltering of students attending school in the EPZ.
 - _____ (2) At 8 p.m., coordinate Red Cross activities to establish mass care capability at the schools hosting students awaiting dismissal.
 - _____ (3) Order suspension of shelter advisory, as directed by Montgomery County OEP and coordinate student dismissal with risk school principals (Tel: _____).
 - _____ (4) Excuse building principals/staff upon completion of student dismissal.
 - i. IF EVACUATION IS RECOMMENDED:
 - _____ (1) Order evacuation of schools in the EPZ, monitor evacuation process, reporting unmet needs to Montgomery

County OEP and direct that bus/vehicle drivers completing evacuation assignments report to the Montgomery County OEP at (North Penn School District bus garage - TBD) staging area.

- ____ (2) Report student pick-up progress/problems every two (2) hours to Montgomery County OEP (Tel: _____).
- ____ (3) At 8 p.m., order closing of host schools and coordinate movement of students to designated mass care centers.
- ____ (4) Request that building principals reduce staff at host schools, as appropriate.
- ____ (5) Excuse building principals/staff upon completion of student pick-up.
- ____ (6) Receive student evacuation records and remain in contact with Montgomery County OEP to provide census information as required (Tel: _____).
- ____ j. Receive redundant notification/confirmation from PDE, as applicable.

2. Risk School principals/officials will, upon notification:

- ____ a. Complete all procedures outlined for Alert and Site Emergency.
- ____ b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location outside the EPZ, as directed by the District Superintendent or Montgomery County OEP (Tel: _____).
- ____ c. UPON RECOMMENDATION TO SHELTER:
 - ____ (1) Notify all school faculty and staff.
 - ____ (2) Ensure that all outside activities are terminated, and all personnel moved to predesignated shelter areas.
 - ____ (3) Direct maintenance/security staff and/or assigned faculty/staff to:
 - (a) Shut down heating/ventilation/air conditioning systems and close ducts receiving outside air.
 - (b) Ensure closing/locking of all exterior doors/windows.
 - (c) Move students to areas of the building providing the most shelter from outside environment, (heat, sun, etc.) as appropriate.

at the school, should the shelter advisory require delaying dismissal beyond 8 p.m.

- ____ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule--as during a normal school day.

d. UPON RECOMMENDATION TO EVACUATE:

- ____ (1) Notify all faculty and staff.
- ____ (2) If not sheltered, assure updated attendance.
- ____ (3) If in sheltering, students are to be reunited with their assigned faculty member and attendance updated.
- ____ (4) Non-cancelled special activities should be immediately terminated, student attendance taken, and records completed.
- ____ (5) Initiate orderly movement of students to transportation vehicles and monitor loading and seating of students/staff.
- ____ (6) Provide drivers with maps to host schools/mass care centers, as required.
- ____ (7) Assure drivers accompanying students to non-cancelled special events (within EPZ or outside EPZ) directions to host school or mass care center, as appropriate.
- ____ (8) Assign staff to accompany students in each transportation vehicle.
- ____ (9) Direct unassigned staff to accompany buses in their private vehicles.
- ____ (10) Assure telecommunications capability of at least one (1) transportation vehicle assigned or obtain from Montgomery County OEP a RACES/mobile unit to accompany vehicles (Tel:).
- ____ (11) Provide staff with appropriate attendance records and assure recording of students in each vehicle.
- ____ (12) Supervise movement to host school, notifying Montgomery County EUC (via telecommunications) of progress/problems. (Tel:)
- ____ (13) Upon disembarking in an orderly fashion, verify student attendance and provide attendance records to appropriate staff.

- ____ (4) Direct food service personnel to:
 - (a) Secure area to extent possible.
 - (b) Assemble drinks and snacks in shelter areas.
 - (c) Assemble food/snacks for an 8 p.m. schedule.
- ____ (5) Direct administrative personnel to:
 - (a) Secure all personnel records and student files as for weekend departure.
 - (b) Take attendance records to shelter areas.
 - (c) Take attendance authorization for pick-up forms to shelter areas.
- ____ (6) Direct teachers or classroom monitors to:
 - (a) Close all windows in classroom.
 - (b) Maintain discipline/order.
 - (c) Verify classroom attendance and take attendance records to shelter area.
 - (d) Check non-classroom areas for students.
 - (e) Secure required materials for predetermined shelter area activities.
 - (f) Initiate pre-planned shelter activities.
- ____ (7) Direct school nurse to:
 - (a) Augment resources as needed.
 - (b) Secure student health records.
 - (c) Assemble required health supplies in shelter area.
- ____ (8) Determine status of unmet transportation resources and inventory buses available, notify Superintendent of unmet needs. (Tel:)
- ____ (9) Assure administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files, etc.
- ____ (10) Do not dismiss students into the EPZ.
- ____ (11) Cooperate with the Montgomery County OEP, Superintendent, and Red Cross to establish a mass care capability

- ____ (14) Assign staff to remain with students at host school until all students in staff's charge are picked up by parent/guardian, until relieved by other staff or instructed to leave.
- ____ (15) Provide staff authorization for pick-up records and direct that completed lists/records be returned.
- ____ (16) Report status of student pick-up to Superintendent every two (2) hours. (Tel:).
- ____ (17) After 8 p.m. and students remain to be picked up by their parents or legal guardians and an order has been received from the Superintendent; assign staff and accompany remaining students to the designated feeding center, (Emmaus Senior High School - TBD).
 - ____ (a) Initiate orderly movement of students to transportation vehicles.
 - ____ (b) Assure securing of facility.
 - ____ (c) Notify Superintendent of closing of host school (Tel:).
 - ____ (d) Post notice of movement of host school to designated feeding center.
- ____ (18) Upon arriving at designated feeding center and disembarking in an orderly fashion, verify student attendance and provide attendance records to feeding center personnel.
- ____ (19) Assure that staff record student pick-up and remain with students at designated feeding center until all students in staff's charge are picked up by parent/guardian, until relieved by other staff, instructed to leave, or are assigned to other duty.
- ____ (20) Report completion of student pick-up to Superintendent and arrange to provide Superintendent pick-up/attendance records (Tel:).
- ____ (21) Excuse remaining staff and provide Superintendent a means of future contact - for receipt of reentry orders (Tel:).

E. Recovery/Reoccupation/Reopening of Schools (School in Session)

1. Montgomery County OEP School Services Officer will notify the Superintendent of the decision to reoccupy the evacuated area or reopen school.

2. The Superintendent will notify school principals/officials and direct that buildings be inspected for reoccupation by the principal and deficiencies be reported to the Superintendent.
3. The Superintendent will report unmet needs to Montgomery County OEP School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred.
(Tel:).
4. The Superintendent will, based on information received from PEMA/PDE through Montgomery County OEP, decide to reopen District school(s) and communicate this decision to school principals. (reference Attachment 2)
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers circulated in the District's territory and coordinated with Montgomery County OEP. (Tel:)
6. The Superintendent will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports the Montgomery County OEP.
(Tel:).

VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of Pottsgrove School District officials is not expected.

B. Alert (School not in Session)

1. School District Superintendent will, upon receipt of notification from the Montgomery County OEP:

- ___ a. Assure telecommunications system is operating.
- ___ b. Confirm the notification of a school principals in the EPZ by the "Tellabs 294" (reference Attachment 2).
- ___ c. Order District wide cancellation of:
 - (1) Special activities.
 - (2) Extracurricular events.
 - (3) Intramural/interscholastic sporting events.
 - (4) Competitions.
 - (5) Club meetings.
 - (6) Class trips.
 - (7) After school activities.
- ___ d. Assure that all schools covered by the school district's plan are notified (reference Attachment 2).
- ___ e. Monitor EBS announcements and review parental notifications with Montgomery County OEP. (Tel:).
- ___ f. Receive redundant notification/confirmation from PDE, as applicable.

2. Risk school building principals will, upon receipt of notification:

- ___ a. Cancel/terminate special activities ordered by Superintendent.
- ___ b. Review RERP procedures.
- ___ c. Notify any groups or individuals occupying the school building, requesting that all non district employees vacate the building.

C. Site Emergency (School not in Session)

1. Complete all procedures outlined for Alert.

2. A recommendation to close schools or keep schools closed will be made by PEMA/PDE and be provided to Superintendents through Montgomery County OEP; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
3. The Superintendent will, upon receipt of notification from Montgomery County OEP:

- a. Implement the recommendation to close, notifying parents/guardians and staff utilizing normal District procedures, supplementing appropriate EBS announcements.
- b. Confirm the notification of all schools principals in the EPZ by the "Tellabs 294," implement the decision to close or keep schools closed, and brief them of the situation (reference Attachment 2).
- c. Assure that all schools covered by the school district's plan are notified (reference Attachment 2).
- d. Receive redundant notification from PDE, as applicable.
- e. Monitor EBS announcements and review parental notifications with Montgomery County OEP. (Tel:)

4. Risk school Principals will, upon receipt of notification:

- a. Provide the Superintendent their personal (evacuation) location and means of contact, and assure that their own building is secured and vacated; immediately canceling any activities (Tel:).
- b. Notify key faculty department heads and supervisors of the cancellation and direct notification of faculty/staff.

D. General Emergency (School not in Session)

1. Complete all procedures outlined for Alert and Site Emergency.

2. A decision to close schools or keep schools closed will be made by the Governor/PEMA/PDE/the County and be provided to Superintendents through the Montgomery County OEP; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
3. Superintendent will, upon receipt of notification from Montgomery County OEP:
- a. Establish designated temporary District headquarters, located at (Montgomery County IU - Erdenheim, PA).

- _____ b. Confirm the notification of all school principals in the EPZ by the "Tellabs 294" and implement the decision to close school.
- _____ d. Receive redundant notification from PDE, as applicable.
- _____ e. Monitor EBS announcements and review parental notifications with Montgomery County OEP. (Tel: _____)
- 4. Risk School principals will, upon receipt of notification:
 - _____ a. Assure notification of faculty/staff/ drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and provide instructions/routes to an established mass care center should evacuation be ordered, or to a designated mass care feeding center (North Penn Senior High School - TBD), outside the EPZ should sheltering be in effect.
 - _____ b. Assign appropriate staff to supervise students, as needed.
- E. Recovery/Reoccupation/Reopening of School (School not in session)
 - 1. Montgomery County OEP School Services Officer will notify the Superintendent of the decision to reoccupy the evacuated area or reopen school.
 - 2. The Superintendent will direct that school buildings be inspected for reoccupation by the principal and deficiencies be reported to the Superintendent.
 - 3. The Superintendent will report unmet needs to the Montgomery County OEP School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred. (Tel: _____).
 - 4. The Superintendent will, based on information received from PEMA/PDE through Montgomery County OEP, decide to reopen District school(s) and communicate this decision to school principals. (reference Attachment 2).
 - 5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures, supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers circulated in the District's territory and coordinated with Montgomery County OEP. (Tel: _____)
 - 6. The Superintendent will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports the Montgomery County OEP (Tel: _____).

VII. SCHOOL DISTRICT PROFILE

- A. A profile of the Pottsgrove School District is shown in Attachment 1 "School District Profile Form" and Attachment 2 "School Building Profile Form" for each school in the District,
- B. All completed forms and will be reviewed for District use and updated semi-annually, within twenty-five days of the beginning of each half-year school term.
- C. Copies of all completed forms are filed by the Pottsgrove School District Superintendent for retention and District use:

c/o Mr. Joseph B. Roberts, Superintendent
Kauffman Road
Pottstown, PA 19464

- D. Duplicates of all Profile Forms are filed with:

- 1. Pennsylvania Department of Education

- 2. Pottsgrove School District Transportation Department

c/o Mr. Charles Dickinson
CME Services - 902 Farmington Avenue
Pottstown, PA 19464

- 3. Montgomery County Office of Emergency Preparedness

c/o Samuel L. Ely, III, Director
100 Wilson Blvd.
Eagleville, PA 19408

- 4. Montgomery County Intermediate Unit #23

Montgomery Avenue & Paper Mill Road
Erdenheim, PA 19118

- E. Resource material will be provided to all holders of the Pottsgrove School District RERP on an annual basis only, as deemed appropriate by the Superintendent.

VIII. RESOURCE REQUIREMENTS FOR EVACUATION

- A. Protective Action "Resource Requirements Profiles" are shown in Attachment 3.
- B. The Profiles will be reviewed for District use, and updated semi-annually, within twenty-five days of the beginning of each half-year school term.

- C. Copies of all completed profiles will be filed by the Pottsgrove School District Superintendent, for retention and District use.

c/o Mr. Joseph B. Roberts, Superintendent
Kauffman Road
Pottstown, PA 19464

- D. Duplicates of all Resource/Profile Forms are filed with:

1. Pennsylvania Department of Education

2. Pottsgrove School District Transportation Department

c/o Mr. Charles Dickinson
CME Services - 902 Farmington Avenue
Pottstown, PA 19464

3. Montgomery County Office of Emergency Preparedness

c/o Samuel L. Ely, III, Director
100 Wilson Blvd.
Eagleville, PA 19408

4. Montgomery County Intermediate Unit #23

Montgomery Avenue & Paper Mill Road
Erdenheim, PA 19118

- E. Profile material will be provided to all holders of the Pottsgrove School District KERP on an annual basis only, as deemed appropriate by the District Superintendent.

ATTACHMENT 1

SCHOOL DISTRICT PROFILE FORMDistrict: Pottsgrove

Schools:

	<u>Public</u>	<u>Parochial*</u>	<u>Non-Profit Private*</u>	<u>Total*</u>	*
Primary	<u>4</u>	<u>1</u>	<u>2</u>	<u>7</u>	
Intermediate	<u>1</u>	<u></u>	<u></u>	<u>1</u>	
Junior High	<u>--</u>	<u></u>	<u></u>	<u>--</u>	
High School	<u>1</u>	<u>1</u>	<u></u>	<u>2</u>	
Vo-Tech	<u>--</u>	<u></u>	<u></u>	<u>--</u>	
Other	<u>--</u>	<u></u>	<u></u>	<u>--</u>	

*Information
only

Enrollment:

School	Grade Level	Students	Faculty	Other Staff	Maximum Total	Those Needing Care	
Lower Pottsgrove	1-5	497	28-33*	11	541	0	
Ringin Rocks	K-5	329	15-25*	9	363	0	
West	K-5	311	15-28*	10	349	0	*
Intermediate	6-8	658	51	24	733	0	
High School	9-12	<u>894**</u>	<u>55</u>	<u>24***</u>	<u>973</u>	<u>0</u>	
TOTAL		2689	164-192	78	2959	0	

NameTelephone/PayerAddress

Key Staff:

Superintendent: Dr. Alvin F. Coleman, (see attached)
Asst. Superintendent
Relief/Designate (1): Mr. Jean B. Kistler, (see attached) *

*Varies based on time of day and day of week.

**Includes 24 I. U. sponsored Spec. Ed. students.

***Includes 8 central office personnel.

Relief/Designate (2):

Business Manager
Mr. Kenneth Saylor,
Director of Admin. Serv.

(see attached)

Assistant Superintendent:

Transportation Coordinator/ Mr. Charles Dickinson
Supervisor:

Buses Available for Routine District Use:

	<u># of Buses/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Cars/ (Capacity)</u>
1. Owned/operated by District	11x66-726 13x72=936	6x10=60 2x16-32	--	--
2. Contracted for by District	--	--	--	--
3. Shared with other users	--	--	--	--
Total	24-1662	8-92		
Grand Total	32-1754			

Other vehicles/capacity: _____

Alternate Administrative Location: (Montgomery County IU - Erdenheim, PA - under development)

289 Continental Drive
Pottstown, PA 19464

*

Dr. Alvin F. Coleman
629 Roberts Drive
Stowe, PA 19464

Office: 327-2277
Home: 327-2085

Mr. Jean B. Kistler
965 Valley Court
Pottstown, PA 19464

Office: 327-2277
Home: 323-3752

Mr. Kenneth Saylor

Office: 327-2277
Home: 948-5582

*

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Pottsgrove High School

School Affiliation: X Public Parochial Non-Profit Private
 Nursery Other (specify)

Address: 1301 Kauffman Road
Pottstown, PA 19464

Telephone (215)326-5105

Location: One block east of Charlotte (Rte. 663) at
Shop Rite Market on School Lane.

EPZ: Yes Municipality: Lower Pottsgrove Township

Census: Year 1984 Term Spring *

<u>Grade Levels</u>	<u>Students</u>	<u>Faculty</u>	<u>Other Staff</u>	<u>Maximum Total</u>	<u>Needing Special Help</u> *
9-12	894**	55	24***	973	0

**Includes 24 Intermediate Unit sponsored Spec. Ed. students.

***Includes 8 Central Office personnel.

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:	Mr. Richard J. Radel		
Relief/Designate (1):	Louis V. Buckwalter	(see attached)	
Relief/Designate (2):	Clyde A. Dry		
Assistant Principal:	Louis V. Buckwalter		
Maintenance:	Mr. Robert Hess		
Nurse:	Ms. Gail Hesser		
Food Service:	Ms. Rosemary Wilkin		

Dr. Richard J. Radel
884 West Crestview Lane
Pottstown, PA 19464

Office: 326-5105
Home: 326-0646

Mr. Louis V. Buckwalter
Cedarville Road
Pottstown, PA 19464

Office: 326-5105
Home: 326-3419

Mr. Clyde A. Dry
512 Ash Street
Stowe, PA 19464

Office: 326-5105

Mr. Robert Hess
1676 Gilbertsville Road
Pottstown, PA 19464

Office: 326-5105
Home: 323-8079

Ms. Gail Hesser
100 West 47th Street
Green Tree Acres
Reading, PA 19606

Office: 326-5105
Home: 779-3531

Ms. Rosemary Wilkin
B-18 Avante Apartments
Gilbertsville Road
Gilbertsville, PA 19525

Office: 326-5105
Home: 367-6873

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: 8,5 _____

Special Requirements for Evacuation*: District Administration Office
Located in building

Host School: (Southern Lehigh S.H.S. - TBD) Telephone: _____

Location: Route 309 N

Evacuation Route(s): Kauffman Rd. to Buchert Rd. to Keim St. to Route 663 N
to Route 309 N

Feeding Center: (Emmaus Senior High School - TBD)
Telephone: _____

Location: Emmaus (Route 100 N)

Route(s): 309 N to 29 S to Rte. 100 N Bus

Assigned: _____

Student Pick-up: Yes

Access Road: School Lane from 663

Entrance: Cafeteria Parking Lot: Student Lot, West,
by tennis
courts

Staff: Assistant Principal NOTE: At Alert, Park student
cars in _____ the S.W. corner of lot.

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Pottsgrove Intermediate School

School Affiliation: X Public Parochial Non-Profit Private
 Nursery Other (specify)

Address: 1328 Buchert Road
Pottstown, PA 19464

Telephone (215)326-8243

Location: 1/2 mile east on Buchert Road poast Keim
Street Intersection

EPZ: Yes Municipality. Lower Pottsgrove Township

Census: Year 1984 Term Spring *

<u>Grade Levels</u>	<u>Students</u>	<u>Faculty</u>	<u>Other Staff</u>	<u>Maximum Total</u>	<u>Needing Special Help</u> *
6-8	658	51	24	733	0

Key Staff: Name Telephone/Pager Address

Principal: Mr. John B. McCue (see attached)

Relief/Designate (1): Mr. Jim Welch

Relief/Designate (2): Miss Doris Wesner *

Assistant Principal: Mr. Jim Welch

Maintenance: Mr. William Kolb

Nurse: Mr. Patricia St. Georges

Food Service: Ms. Rosemary Wilkins

Mr. John B. McCue
763 Hazlewood Drive
North Wales, PA 19454

Office: 326-8243
Home: 699-7126

Mr. Jim A. Welsh
740 South Keim Street
Pottstown, PA 19464

Office: 326-8243
Home: 323-6419

Miss Doris A. Wesner
644 Kline Avenue, Apt. 1-8
Pottstown, PA 19464

Office: 326-8243
Home: 326-4321

Mr. William Kolb
Frederick, PA 19435

Office: 326-8243
Home: 754-7118

Mrs. Patricia St. Georges
746 Hoffecker Road
Pottstown, PA 19464

Office: 326-8243
Home: 469-9059

Ms. Rosemary Wilkins
B-18 Avante Apartments
Gilbertsville, PA 19525

Office: 326-8246
Home: 367-6873

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: 9, 10, 11, 12, 13, 14, 15, 16, 17,
19, 26, 37, 38 *

Special Requirements for Evacuation*: _____

Host School: (Southern Lehigh S.H.S. - TBD) Telephone: _____

Location: Route 309 N

Evacuation Route(s): Buchert Rd. to Keim Rd.
to Rt. 663 N to Rt.
309 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: Emmaus (Route 100 N)

Route(s): 309 N to 29 S to Rt. Bus Assigned: _____
100 N

Student Pick-up: Yes

Access Road: Main Entrance - Stay to the Left

Entrance: Outside Gymnasium Doors Parking Lot: Auxiliary Parking Lot

Staff: Assistant Principal

NOTE: At Alert, have staff and
faculty vehicles restrict
access to staff and faculty
parking lots.

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: West Pottsgrove Elementary (New)

School Affiliation: X Public Parochial Non-Profit Private
 Nursery Other (specify)

Address: Grosstown Road
Stowe, PA 19464

Telephone (215)323-6510

Location: Directly adjacent to old West Pottsgrove
building

EPZ: Yes Municipality: West Pottsgrove Township

Census: Year 1984 Term Spring *

<u>Grade Levels</u>	<u>Students</u>	<u>Faculty</u>	<u>Other Staff</u>	<u>Maximum Total</u>	<u>Needing Special Help</u> *
K-5	311	15-28*	10	349	0

*Varies based on time of day and day of week.

Key Staff: Name Telephone/Pager Address

Principal: Dr. William H. Walter (see attached)

Relief/Designate (1): Mrs. Patricia Kurz

Relief/Designate (2): Mr. Rodney Boyer *

Assistant Principal: N/A

Maintenance: Mr. Aaron Steiner

Nurse: Mrs. Janet Doman

Food Service: Ms. Rosemary Wilkin

Dr. William Walter
1541 Moore Drive
Gilbertsville, PA 19525

Office: 323-6510
Home: 367-6579

Mrs. Patricia Kurz
R. D. #4
Boyertown, PA 19512

Office: 323-6510
Home: 367-7613

Mr. Rodney Boyer
103 Kay Street
Stowe, PA 19464

Office: 323-6510
Home: 326-2974

Mr. Aaron Steiner
32 Pulaski Drive
Stowe, PA 19464

Office: 323-6510
Home: 326-5479

Mrs. Janet Doman
3044 Tyler Court
Pottstown, PA 19464

Office: 323-6510
Home: 327-3592

Ms. Rosemary Wilkin
B-18 Avante Apts, Gilbertsville Road
Gilbertsville, PA 19525

Office: 326-8246
Home: 367-6873

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: 1, 3, 27 *

Special Requirements for Evacuation*: _____

Host School: (Southern Lehigh S.H.S. - TBD) Telephone: _____

Location: Route 309 N

Evacuation Route(s): Center St. to Grosstown Rd. to Berks St. to Glasgow Rd.
to Shoemaker Rd. to Rt. 100 N to 73 E to 663 N to Rt.
309 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: Emmaus (Route 100 N)

Route(s): 309 N to 29 S to Rt. Bus Assigned: _____
100 N

Student Pick-up: Yes

Access Road: Grosstown Road

Entrance: Front Entrance Parking Lot: Closest to
Grosstown Road

Staff: Normal parent pickup NOTE: At Alert, park faculty
procedure at office vehicles on playground.

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

SCHOOL BUILDING PROFILE FORM

Mr. Robert N. Land
317 Meadowview Lane
Mont Clair, PA 19453

Office: 323-0903
Home: 935-7326

Miss Nancy J. Renninger
10 Smith Road, Box 68
Schwenksville, PA 19473

Office: 323-0903
Home: 287-9451

Mr. Edward Pribish
R. D. #2
Douglassville, PA 19518

Office: 323-0903
Home: 582-4254

Mrs. Kathleen Giangiacomo
831 Chester Drive
Pottstown, PA 19464

Office: 323-0903
Home: 323-4670

Mrs. Rosemary Wilkin
B-18 Avante Apartments
Gilbertsville Road
Gilbertsville, PA 19525

Office: 326-8246

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: 2, 4, 6, 28, 29, 30, _____ *

Special Requirements for Evacuation*: _____

Host School: (Southern Lehigh S.H.S. - TBD) Telephone: _____

Location: Route 309 N

Evacuation Route(s): Kauffman Rd. to Buchert Rd. to Keim St. to Rt. 663 N to
Rt. 309 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: Emmaus (Route 100 N)

Route(s): 309 N to 29 S to Rt. Bus Assigned: _____
100 N

Student Pick-up: Yes

Access Road: Kauffman Road

Entrance: East Door Parking Lot: One lot only

Staff: Mrs. Piazza

NOTE: At Alert, faculty cars to
park in playground at
rear of building, if
necessary.

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

SCHOOL BUILDING PROFILE FORM

Mr. James Boyce
610 Lake Drive
Douglassville, PA 19518

Office: 323-7510
Home: 385-6233

Miss Donna Webber
Valley View Apts., Sussex 11
Pottstown, PA 19464

Office: 323-7510
Home: 326-9299

Mr. E. Bruce Roberts
209 Old Airport Road
Douglassville, PA 19518

Office: 323-7510
Home: 385-3506

Mr. Robert B. Robinson
Box 28
Monocacy Station, PA 19542

Office: 323-7510
Home: 385-3131

Mrs. Gloria Keinard
R. D. #4, Box 206
Reading, PA 19606

Office: 323-7510
Home: 921-0860

Ms. Rosemary Wilkins
B-18 Avante Apartments
Gilbertsville Road
Gilbertsville, PA 19525

Office: 326-8246
Home: 367-6873

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: 7, 18, 20, 21, 22, 23, 24, 25

Special Requirements for Evacuation*: _____

Host School: (Southern Lehigh S.H.S. - TBD) Telephone: _____

Location: Route 309 N

Evacuation Route(s): Buchert Rd. to Keim Rd. to Rt. 663 N to Rt. 309 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: Emmaus (Route 100 N)

Route(s): 309 N to 29 S to Rt. Bus Assigned: _____

100 N

Student Pick-up: Yes

Access Road: Off Pleasantview Rd.

Entrance: North Entrance

Parking Lot: Faculty - North

Staff: Donna Webber

NOTE: At Alert, faculty and staff vehicles to be parked in South-faculty lot and playground macadam area(s). Block access to playground macadam area(s) with vehicles or barricades.

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

SCHOOL BUILDING PROFILE FORM*

★

(specify)

Stowe, PA 19464

215/326-5749

Yes

Year 83

Students

206

12

4

Name

Telephone/PayerAddress

215/326-5749

215/326-5749

(Winter Months)

**Information only.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

FACILITY VEHICLES AVAILABLE: _____

Drivers:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____

Buses/Vehicles Assigned for Evacuation*: _____

Special Requirements for Evacuation*: _____

Host School: St. Ann - Emmaus Telephone: 215/965-9220

Location: Sixth and Fairview Streets, Emmaus

Evacuation Route(s): Fairview St. to Center St. to Grosstown Rd. to Berks
St. to Glasgow Rd. to Showmaker Rd. to 100 N to Rt. 29
N to Emmaus - 6th Street

Feeding Center: Emmaus Senior High School Telephone: _____

Location: 851 North Street

Route(s): _____ Bus Assigned: _____

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM*

School Name: St. Pius X High School** *

School Affiliation: Public X Parochial Non-Profit Private
Nursery Other (specify) _____

Address: 844 North Keim Street
Pottstown, PA 19464

Telephone 215/326-8990

Location: _____

EPZ: Yes Municipality: Lower Pottsgrove

Census: Year 664 Term _____

Grade	Students		Faculty	Monitors
	General/Sp.	Ed./Handicapped		
<u>9</u>	_____	_____	_____	_____
<u>10</u>	_____	_____	_____	_____
<u>11</u>	_____	_____	_____	_____
<u>12</u>	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Total Enrollment: 664

Total Faculty: 37

Total Other Staff: _____

Key Staff:	Name	Telephone/Pager	Address
Principal:	Rev. James E. McGuire	215/326-8990	
Relief/Designate (1):	Academic Director	"	
Relief/Designate (2):	Dean of Students	"	
Maintenance Person:	Supervisor		

* One form completed for each building, residence, etc.

**Information only.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

FACILITY VEHICLES AVAILABLE: _____

Drivers:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
(1)	_____	_____	_____
(2)	_____	_____	_____
(3)	_____	_____	_____

Buses/Vehicles Assigned for Evacuation*: _____

Special Requirements for Evacuation*: _____

Host School: Allentown College Telephone: 215/282-1100

Location: Center Valley

Evacuation Route(s): Keim St. to Buchert Rd. to Kauffman Rd. to Pottsgrove
School Rd. to Rt. 663 N to Rt. 309 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: 851 North Street

Route(s): _____ Bus Assigned: _____

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 2

ACADEMY BUILDING PROFILE FORM*

School Name: Greater Pottstown Christian Academy** *

School Affiliation: Public Parochial X Non-Profit Private
Nursery Other (specify)

Address: P. O. Box 491
Pottstown, PA 19464

Telephone: 326-5248

Location: Rt. 100, North of State Street - follow
secondary road.

EPZ: Yes Municipality: Upper Pottsgrove Township

Census: Year 1983 Term Spring

<u>Grade</u>	<u>Students</u>		<u>Supervisors</u>	<u>Other Staff</u>
	<u>General/Sp. Ed./Handicapped</u>			
<u>4-11</u>	<u>30</u>		<u>2</u>	<u>1</u>

Total Enrollment: 30

Total Faculty: 2

Total Other Staff: 1

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Payer</u>	<u>Address</u>
Principal:	Rev. Smith		
Supervisor (1):	Candy Rutter		
Supervisor (2):	Cathy Smith		
Relief/Designate (1):	Principal		

FACILITY VEHICLES AVAILABLE: Personal Staff Vehicles: # 2
Capacity: 10
Other: None

* One form completed for each building, residence, etc.
 **Information only.

ACADEMY BUILDING PROFILE FORM (CONT'D.)

Drivers:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
C. Rutter	(1) _____	_____	_____
C. Sherman	(2) _____	_____	_____
_____	(3) _____	_____	_____

Buses/Vehicles Assigned for Evacuation*: _____
Provider: _____
Telephone: _____

Special Requirements for Evacuation*: Notify Commonwealth Security

Host School/Facility: (Kings Highway Elementary School - Telephone: _____
East Penn S.D. - TBD)

Location: Old Zionsville, PA

Evacuation Route(s): Secondary Rd. to Rt.
100 N

Feeding Center: Emmaus Senior High School Telephone: _____

Location: 851 North Street

Route(s): Rt. 100 N to Rt. 29 N Bus Assigned: _____

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 2

ACADEMY BUILDING PROFILE FORM*School Name: West-Mont Christian Academy**

*

School Affiliation: Public Parochial X Non-Profit Private
Nursery Other (specify)Address: 2675 E. High Street
Pottstown, PA 19464

Telephone: _____

Location: Right off Business Route 422W, across the
street from Cutillos, entrance to Beulah
Land Park, building behind softball field.EPZ: Yes Municipality: Lower Pottsgrove TownshipCensus: 70 Year 1983 Term _____

Grade	Students		Faculty	Other Staff
	General	Sp. Ed./Handicapped		
K	_____	_____	_____	_____
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____
7	_____	_____	_____	_____
8	_____	_____	_____	_____
9	_____	_____	_____	_____
10	_____	_____	_____	_____
11	_____	_____	_____	_____
12	_____	_____	_____	_____

Total Enrollment: 70* One form completed for each building, residence, etc.
**Information only.

ACADEMY BUILDING PROFILE FORM (CONT'D.)

Total Faculty: 5

Total Other Staff: 1

KEY STAFF:	<u>Name</u>	<u>Telephone/Payer</u>	<u>Address</u>
------------	-------------	------------------------	----------------

Administrator:	Mr. John Brown		
----------------	----------------	--	--

Relief/Designate (1): Mr. Wilmer Hallman, Director
Pottstown Youth Center

Relief/Designate (2): Mrs. Pat Conrad

Maintenance Person:

Transportation Administrator
Supervisor: (Driver listed below)

FACILITY VEHICLES AVAILABLE: Private staff vehicles: 1 van 1 wagon station
1 car 2 car 1 compact car
Capacity: _____
Other: Church bus (60)

Drivers:	<u>Name</u>	<u>Telephone/Payer</u>	<u>Address</u>
Matthew Royer (1)	(Teacher)		
(2)			
(3)			

Buses/Vehicles Assigned for Evacuation*: _____
Provider: _____
Tel: _____

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ACADEMY BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Evacuation*: Notification of Pottstown Youth
Center

Host School/Facility: (Kings Highway Elementary School - Telephone: _____
East Penn S.D. - TBD)

Location: Old Zionsville, PA

Evacuation Route(s): Ridge Pike to Buchert Rd. to Kauffman Rd. to Pottsgrove
School Rd. to Rt. 663 N to Route 100 N

Feeding Center: Emmaus High School Telephone: _____

Location: 851 North Street

Route(s): Rt. 100 N to Rt. 29 N Bus Assigned: _____

* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

ATTACHMENT 3

RESOURCES REQUIRED FOR EVACUATION

District: Pottsgrove School: High School Census: 973 *

I. Buses

A. Primary Movement:

* <u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
<u>#5 (10 pas.)</u>	<u> </u>	<u> </u> *
<u>#8 (66 pas.)</u>	<u>S. Missimer</u>	<u> </u>
<u>E-1 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-2 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-3 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-4 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-5 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-6 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-7 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-8 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-9 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-10 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-11 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-12 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-13 (60 pas.)</u>	<u> </u>	<u> </u>
<u>E-14 (60 pas.)</u>	<u> </u>	<u> </u>
<u>(976)</u>	<u> </u>	<u> </u> *
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

B. Secondary Movement:

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

*We have 852 students assigned to the High School so we need a minimum of 788 more spaces, excluding chaperoning faculty members.

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

ATTACHMENT 3

RESOURCES REQUIRED FOR EVACUATIONDistrict: Pottsgrove School: Intermediate Census: 733 *

I. Buses

A. Primary Movement:

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
#9 (72 pas.)	R. Fontana	
#16 (72 pas.)	C. Moser	
#10 (66 pas.)	M. McBride	
#11 (66 pas.)	L. German	
#12 (66 pas.)	R. Shenk	
#13 (66 pas.)	K. Barth	
#14 (66 pas.)	B. Boughter	
#15 (56 pas.)	M. Lawler	
#17 (66 pas.)	C. Endy	
#19 (66 pas.)	J. Beshwor	
#26 (66 pas.)	J. Copes	
#37 (10 pas.)		
#38 (10 pas.)		
(758)		

B. Secondary Movement:

*Everyone transported

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

ATTACHMENT 3

RESOURCES REQUIRED FOR EVACUATION

District: Pottsgrove School: West Pottsgrove Elem. (New) Census: 349 *

I. Buses

A. Primary Movement:

* Buses Assigned/ (Capacity)	Driver/Telephone	Agency/Telephone	
#1 (10 pas.)	_____	_____	
#3 (10 pas.)	_____	_____	*
#27 (66 pas.)	M. Kutsch	_____	
E-A (66 pas.)	_____	_____	
E-B (66 pas.)	_____	_____	
E-C (66 pas.)	_____	_____	
E-D (66 pas.)	_____	_____	
_____	_____	_____	
_____	_____	_____	
(350)	_____	_____	*
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

B. Secondary Movement:

_____	_____	_____
_____	_____	_____

*We have 293 students assigned to both West buildings so we need a minimum of 227 more spaces, excluding chaperoning faculty members.

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

ATTACHMENT 3

RESOURCES REQUIRED FOR EVACUATION

District: Pottsgrove School: Ringing Rocks Elem. Census: 363 *

I. Buses

A. Primary Movement:

* <u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>	
#28 (72 pas.)	G. Dunning		*
#29 (66 pas.)	A. Stamy		
#30 (66 pas.)	P. Buckwalter		
#2 (16 pas.)	S. Reiter		
#4 (16 pas.)	D. Greenley		*
#6 (10 pas.)	B. Aulenbach		
E-E (66 pas.)			
E-F (66 pas.)			
(378)			*

B. Secondary Movement:

*We have 361 students assigned to Ringing Rocks so we need a minimum of 97 more spaces, excluding chaperoning faculty members.

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

RESOURCES REQUIRED FOR EVACUATION

1. Buses

[illegible]

Draft 4

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)*

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

* One form completed for each building, residence, etc.

RESOURCES REQUIRED FOR EVACUATION*

I. Buses

Buses Assigned/
(Capacity)

Agency/Telephone

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Draft 4

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)*

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

* One form completed for each building, residence, etc.

RESOURCES REQUIRED FOR EVACUATION*

1. Buses

Line	Trucks Assigned/ (Capacity)	Buses Assigned/ (Capacity)
1	1	1
2	1	1
3	1	1
4	1	1
5	1	1
6	1	1
7	1	1
8	1	1
9	1	1
10	1	1
11	1	1
12	1	1
13	1	1
14	1	1
15	1	1
16	1	1
17	1	1
18	1	1
19	1	1
20	1	1
21	1	1
22	1	1
23	1	1
24	1	1
25	1	1
26	1	1
27	1	1
28	1	1
29	1	1
30	1	1
31	1	1
32	1	1
33	1	1
34	1	1
35	1	1
36	1	1
37	1	1
38	1	1
39	1	1
40	1	1
41	1	1
42	1	1
43	1	1
44	1	1
45	1	1
46	1	1
47	1	1
48	1	1
49	1	1
50	1	1
51	1	1
52	1	1
53	1	1
54	1	1
55	1	1
56	1	1
57	1	1
58	1	1
59	1	1
60	1	1
61	1	1
62	1	1
63	1	1
64	1	1
65	1	1
66	1	1
67	1	1
68	1	1
69	1	1
70	1	1
71	1	1
72	1	1
73	1	1
74	1	1
75	1	1
76	1	1
77	1	1
78	1	1
79	1	1
80	1	1
81	1	1
82	1	1
83	1	1
84	1	1
85	1	1
86	1	1
87	1	1
88	1	1
89	1	1
90	1	1
91	1	1
92	1	1
93	1	1
94	1	1
95	1	1
96	1	1
97	1	1
98	1	1
99	1	1
100	1	1

Driver/Telephone

Agency/Telephone[illegible][illegible][illegible]

Journal of Management Inquiry 20(4)

II. Specialty Vans Assigned (Capacity)

A3-15

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

III. Staff/Other Vehicles Assigned

<u>Car</u>	<u>C. Rutter</u>	<u>Facility</u>
<u>Car</u>	<u>C. Sherman</u>	<u>Facility</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

RESOURCES REQUIRED FOR EVACUATION*

I. Buses

Buses Assigned/
(Capacity)

Agency/Telephone

- (1) Berean Bible
Church Bus(60)
(2) Van (10)
(3) Car (1) (5)
(4) Car (2) (5)

This image shows a single page of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be from a notebook or a standard ruled sheet of paper. There is no handwriting or other markings on the page.

Draft 4

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)*

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. RACES Units

* One form completed for each building, residence, etc.

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

DISTRICT SUMMARY

<u>FACILITY</u>	<u>VEHICLE SUMMARY</u>			<u>UNMET NEEDS</u>
	<u># BUSES</u>	<u># VANS</u>	<u># OTHER VEHICLES</u>	
	NEEDED/AVAIL	NEEDED/AVAIL	NEEDED/AVAIL	
High School	17/1	--	--	15
Intermediate	13/13	--	--	0
West Pottsgrove Elem. (New)	7/3	--	--	4
Ringling Rocks Elementary	8/1	--	--	2
Lower Pottsgrove Elementary	8/8	--	--	0
*St. Gabriel's School			TBD	
*St. Pius X High School			TBD	
*West-Mont Christian Academy	1/1	1/1	2/2	0
*Greater Pottstown Christian Academy			TBD	
Source:				
a. Pottsgrove School District	- 32 vehicles			
b. -TBD-	- 30 vehicles			

NOTE: Unmet needs are provided for as follows:

<u>Facility</u>	<u># of Buses</u>	<u>Source</u>	
High School	15	TBD	*
West Potts. Elem.	4	TBD	
Ringling Rocks Elem.	2	TBD	
*St. Gabriel's		TBD	
*Greater Potts. Christian Aca.		TBD	
*St. Pius X		TBD	*

*Information only.

POTTSGROVE SCHOOL DISTRICT

Dear Parent:

The Pottsgrove School District has developed plans to protect the students in the event of an incident at the Limerick Generating Station. Normally school will be closed in the event of an incident; however, plans have been developed to address any situations while school may be in session. To make the plans effective, the Pottsgrove School District needs your cooperation and approval.

IN THE EVENT OF AN ADVISORY TO SHELTER

- * Students will remain within their own School building(s).
- * Student dismissal will be delayed until the order is lifted.
- * Dismissal times will be announced.
- * PLEASE DO NOT ATTEMPT TO PICK UP YOUR CHILDREN AT their own School because it is important to remain inside during a SHELTER ADVISORY.
- * Students living in the risk area whose population might have to shelter - Emergency Planning Zone (EPZ) and attending school outside the EPZ, will remain at their own School until the shelter advisory is lifted.
- * No student will be dismissed into the EPZ.

IN THE EVENT OF AN EVACUATION

- * Students will be safely transported to a "HOST" school.
- * The "host" school is (Southern Lehigh Senior High School - TBD) (see reverse side for directions).
- * Parents or legal guardians are requested to pick up their children at the "host" school.
- * PLEASE DO NOT ATTEMPT TO PICK UP YOUR CHILDREN AT their own School (because it is important that school driveways and access roads remain open for buses. In addition, while preparing to evacuate, it is difficult to releases students and keep a current and accurate school census).
- * During the entire process, the students will remain under the supervision of School staff (meals will be provided).

- Students will only be released to parents, legal guardians or individuals having prior approval (Approval form is attached).
- DO NOT RUSH, DRIVE S A F E L Y, the host school is located near an official evacuation route.
- After 8 p.m. any students remaining to be picked up may be bussed to a designated mass care center (the mass care center is operated by the Red Cross). Appropriate signs and directions (see reverse side) will be posted at the host school. Do not worry or rush. _____
School staff are carefully supervising your child's activity.

Thank you for your cooperation. After you have read and understand the process, please sign and return the copy of this letter to your child's School. Be sure to designate who can pick-up your child on the attached "Authorization for Student Pick-Up" record.

This approval shall remain in effect until cancelled by the parent, legal guardian or upon transfer of the student from the District or School.

Sincerely,

Joseph B. Roberts
Superintendent

TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

POTTSGROVE SCHOOL DISTRICT

I hereby authorize that _____ may be picked up, for early
Student's name
dismissal or during evacuation, by:

myself only, _____
name of parent/legal guardian

myself or my spouse, _____
name of spouse

by _____
name of friend/relative

School officials should not release my child to anyone else unless proper
authorization is received from me. I can be reached at the numbers provided
below.

Thank you

Date

signature of parent/legal guardian

Telephone: _____ (work)
_____ (home)

My child drives his/her own car to school, and during an evacuation I
would authorize/not authorize my child to evacuate in this car.

Thank you

Date

signature of parent/legal guardian

ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

-TBD-

NOTE: Obtain from Montgomery County
Office of Emergency Preparedness

ATTACHMENT 6

POTTSGROVE SCHOOL DISTRICT ORGANIZATION CHART

-TBD-

ATTACHMENT 7

AGREEMENTS

NOTE: Specific agreements with designated
host schools are under development
and will be included when executed.

ATTACHMENT 8

POTTSGROVE SCHOOL DISTRICT
Pottstown, Pennsylvania

1983 - 1984 School Calendar

			DAYS		
<u>Month</u>			<u>Ele. & Inter. Students</u>	<u>High School Students</u>	<u>Teachers</u>
September	06	First Day - Teachers	18	18	19
	07	First Day - Students			
	21	Early Dismissal			
October	19	Early Dismissal	20	20	21
	28	Inservice			
November	17-18	Ele. & Inter. Parent Conferences	17	19	19
	23	Early Dismissal			
	24-28	Thanksgiving Vacation			
December	26-30	Winter Vacation	17	17	17
January	02	School Resumes	21	21	21
	18	Early Dismissal			
February	15	Early Dismissal	19	19	20
	17	Inservice			
	20	President's Birthday			
March	21	Early Dismissal	22	22	22
April	16	Ele. & Inter. Parent Conferences	18	19	19
	19	Early Dismissal			
	20-23	Spring Vacation			
May	16	Early Dismissal	22	22	22
	28	Memorial Day			
June	11	Last Day - Students	07	07	08
	12	Last Day - Teachers	—	—	—
			181	184	188