

Draft 7

InstructionEmergenciesNuclear - Limerick Generating StationPurposes

To protect all pupils and school personnel from harm.

To clarify lines of authority and establish responsibilities for the protection of school students and staff.

To cooperate with other governmental agencies and ensure that planned actions are in consonance with Municipal, Chester County and State Radiological Emergency Response Plans (RERP).

To identify necessary resources and required personnel to implement protective actions for the District school population.

To provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions during fixed nuclear facility incidents.

Development, Review and Maintenance of the Plan

The Owen J. Roberts School District Task Force for Development of School Emergency Planning Guidelines has been charged by the School Board to develop a Radiological Emergency Response Plan for Board review and approval.

The Superintendent is responsible for updating and ensuring the currency of the RERP, including the development and distribution of all changes, as well as accomplishing an annual review. All changes to the RERP shall be: 1) reviewed and approved by the Owen J. Roberts School Board of Directors, 2) coordinated through the Chester County DES and, 3) provided to each school building principal.

Responsibility for Action

The Superintendent coordinates with the Chester County DES for protective response actions which can include evacuation and/or sheltering of students and staff, and cancellation of school or special activities.

Responsibility for initiating action, based on a recommendation from the Chester County DES, rests with the Superintendent; with all students, school buildings, school equipment, and staff and approved contracts to remain under the Supervision and control of the Supervision.

Conditions of employment of employees, as defined by individual or collective bargaining contracts cannot be unilaterally changed as a result of this RERP.

School Principals are responsible to the Superintendent for school emergency plans, the coordination of protective action within their school building, and

for the safety of assigned students and staff in the event of an incident at the Limerick Generating Station.

Host school service(s) furnished by (Twin Valley School District - TBD) and other designated schools/districts shall be under the operational control of the supporting host district/school.

The Chester County Radiological Emergency Response Plan, to which this document shall be annexed, shall govern implementation of the District RERP. For the purposes of this Plan, therefore, Chester County DES shall exercise responsibility for coordination and support among district school facilities at risk and host schools, shall make/convey appropriate recommendations for protective action or school closure, and will be kept informed of any approved changes to the District RERP.

InstructionEmergenciesNuclear - Limerick Generating StationDefinition of Terms

1. Amateur Radio - Licensed volunteer radio amateur communications personnel affiliated with county emergency management agencies. Such organizations include Amateur Radio Emergency Services (ARES) () and 4 Wheel Drive Clubs for Emergency Services ().
2. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
3. Emergency Planning Zone (EPZ) - A generic area defined about a fixed nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways. A map is attached to this RERP (reference Attachment 1).
 - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. The exact size and configuration of the plume exposure pathway EPZ for the Limerick Generating Station was determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.
 - b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables, originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
4. Host School - Predetermined school outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under

risk school officials' supervision until they are picked-up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend. Letters of Agreement with host schools are attached (reference Attachment 2).

5. Incident - An event or condition at a fixed nuclear facility which could impact public health and safety. Four classifications have been identified (from the least serious to the most serious) to facilitate planning for response to incidents. Within each class there are specific emergency responses necessary to insure the protection of public health and safety. Description of the four incident classifications follow:
 - a. Unusual Event - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
 - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
 - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPA protective action guideline exposure levels except near the facility site boundary.
 - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
6. Mass Care Center - Facilities designated as suitable for providing emergency lodging for victims of a disaster left temporarily homeless.
7. Protective Action - An action taken to avoid or reduce possible radiation exposure. Some of the basic actions are:
 - a. Sheltering - Action taken by the public to take advantage of the protection afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
 - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
 - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
8. Public Information Statements - Public announcements made by PEMA or county official spokespersons via newspaper, radio or television to

explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about the incident.

9. Radiological Emergency Response Plans (RERP) - Detailed plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc., for response to a fixed nuclear facility incident.
10. Risk School District- A school district located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility. A list of risk school facilities in the Owen J. Roberts school district is attached (reference Attachment 3). Use of the term school district shall include all public and non-profit private schools.
11. School Services Officer - An individual appointed by the Chester County DES to ensure the coordination of risk school district plans for protective response and to coordinate the alert/notification and resource requirements of risk schools at the time of an incident. This individual provides staff assistance to the County Emergency Operations Center (EOC) and operates under the direction and control of the Chester County DES. The school services officer is supervised by the Director, Chester County DES.
12. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions. Resources/rosters of providers are maintained at both the Chester County DES and the District Administrative Office.
13. Unmet Needs - Capabilities and/or resources required to support emergency operations neither available nor provided for at the respective levels of government or by the District.

Glossary of Abbreviations

ARES - Amateur Radio Emergency Service
BRP - Bureau of Radiation Protection, Pennsylvania Department of Environmental Resources
DES - Department of Emergency Services, Chester County
EOC - Emergency Operations Center
PDE - Pennsylvania Department of Education
PEMA - Pennsylvania Emergency Management Agency
RERP - Radiological Emergency Response Plan

List of Attachments

1. Emergency Planning Zones - Map

2. Host School(s) Letter(s) of Agreement
3. School Facilities at Risk
4. School District Profile
5. School Building Profile
6. Resources Required for Evacuation
7. Authorization for Student Pick-up
8. Alternate Communications System
9. Chester County Information Brochure
10. Letter to Parents
11. School Evacuation EBS Announcements
12. School Calendar

Emergency Situations

Emergency situations requiring cancellation of special events, school closing, sheltering or evacuation are a different matter than emergency situations for employees only. The basic difference rests with the extensive and complicated transportation system involved for students.

All incidents occurring at the Limerick Generating Station will be classified according to: Unusual Event, Alert, Site Emergency, General Emergency.

Depending on the circumstances, and the emergency situation information received from Chester County DES, school special activities may be cancelled, school may be closed or vacation periods extended. School administration may initiate protective actions including all those actions considered for the general population, requiring students and staff to either initiate sheltering actions or evacuate.

Decision - Cancellation of Special Activities

School special activities, extracurricular events, sport contests, competitions, club meetings, class trips, etc., will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or reduction to Unusual Event.

Decision - School Closure

Consideration for the closing of school may be made at Site and General Emergency.

The decision will be made by the District Superintendent, based on a recommendation made by PEMA/PDE or Chester County, and received from the Chester County DES.

Regular dismissal policy/transportation routes will be in effect unless parents are notified by the District or a protective action recommendation is issued from Chester County DES. Decisions to modify dismissal schedules will be jointly determined by the District/County, based on the availability of required transportation resources and the ability to notify transportation providers.

When in session, schools will not send students home early should protective actions (sheltering or evacuation) appear imminent or be in progress.

If protective action becomes imminent while school is not in session, a decision will be made to keep schools closed.

When the Owen J. Roberts schools are closed for the entire day, employees whose services are required during school closing, or to prepare for the reopening of schools, will be on duty as soon as they can safely do so. Decisions relating to lost time due to school closings will be based on the current year's work rules. Employees required during a protective action may be certified as emergency workers by Chester County DES.

Decision - Sheltering of Students

A decision will be made by the District Superintendent, based on a recommendation made by PEMA/PDE or Chester County, and received from the Chester County DES.

A decision to shelter risk municipalities (including school districts) will be made by PEMA (based on a recommendation from BRP) and the decision will be announced through the Chester County DES to districts and building principals.

If school sheltering is recommended by the County, students located within the plume exposure pathway EPZ will be sheltered in their own school building. Should sheltering delay dismissal, parents will be notified by the District or a protective action recommendation will be issued by Chester County DES. School transportation schedules will be adjusted appropriately and parents so notified.

Decision - Evacuation of School Facilities/Students

The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.

Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.

PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.

A decision to evacuate risk municipalities (including school districts) will be made by PEMA/Chester County and the decision will be announced through the Chester County DES to districts and building principals.

The Owen J. Roberts School District retains the authority to close schools at its discretion. During a fixed nuclear facility incident, the Chester County DES will be kept informed of decisions to close school; as the Chester County DES will coordinate school closings among all districts/schools and may dispatch/coordinate needed transportation.

Decision - Reopening of School

The Superintendent shall determine the date to reopen district schools, notifying the Chester County DES Director who will coordinate school openings with other districts and PEMA. This determination will be based on information provided by the Chester County DES.

Parents/guardians and students will be notified of the date of reopening utilizing normal District procedures for school announcements. Announcements will also be published in all major daily newspapers circulated in the District's territory.

Logistics of Evacuation

When school is session and school evacuation is recommended, students located within the plume exposure pathway EPZ will be bussed directly to (Twin Valley School District - TBD) and other designated host schools to await pick-up by parent or guardian.

Sufficient transportation will be coordinated, through the Chester County DES, to move all students inside the plume exposure pathway EPZ at one time.

Students will not be expected to utilize personal vehicles during evacuation. District policy for the use of private vehicles will apply. Owen J. Roberts School District contract transportation vehicles (buses, vans, etc.) are provided for priority use by the District to transport students/staff to host schools. Additional vehicle resources required will be planned for and dispatched through Chester County DES (reference Attachments 4, 5, 6).

Upon completion of school evacuation assignments, District contract vehicles will be released to the Chester County DES for mutual aid assignment during evacuation.

District contract vehicles will be assigned as appropriate, to bus students from (Twin Valley School District - TBD) and other designated host schools to designated feeding centers (TBD) (at 8 p.m.) for feeding and sheltering, as provided for in the District RERP and the Chester County RERP.

Risk school faculty/staff will accompany evacuated students to designated host schools in the buses or in their private vehicles, as available, and remain

with students until they are picked up by parents/legal guardians in accordance with District policy for student pick-up.

Students may be picked up by parent, legal guardian or designate as authorized in writing in accordance with District policy (reference Attachment 7).

Should student pick-up during evacuation extend beyond 8 p.m., remaining students may be bused to a pre-designated feeding center (TBD) to be fed, properly housed and await pick-up. The Red Cross operates this mass care center within the framework of the Chester County DES RERP. A notice will be posted to advise parents/guardians and direct them to the appropriate location, should any movement occur. (Note: Owen J. Roberts School district may choose to have students remain at host schools, providing food, etc., should conditions dictate.)

Reentry may be authorized by the Governor upon determination by BRP that it is safe.

Chester County DES will notify the Superintendent in advance of any reentry operations and coordinate the return of evacuees to the evacuated area.

Public Notification of Changes in School Schedules

Should it become necessary to delay the closing of the schools or to close the schools completely due to an incident at the Limerick Generating Station, public notification will be given as follows (unless pre-empted by an EBS announcement outlining school evacuation or sheltering):

1. All decisions to notify the public will be based on recommendations received through the Chester County DES. Chester County DES will assure that any public notification issued by the District does not conflict with an anticipated/actual EBS announcement.
2. Announcements will be broadcast by radio stations WPAZ (1370 AM) Pottstown; WCOJ (1420 AM) Coatesville; WEEU (850 AM) Reading; WCHE (1520 AM) West Chester; and WNAR (1110 AM) Norristown. Announcements concerning the closing of the public schools will be on the air by 6:10 a.m. and will be broadcast by the radio station every fifteen to twenty minutes until approximately 8:30 a.m. In cases permitting advance notice to close the schools, announcements will be on the radio prior to the day the public schools will be closed. However, please keep in mind that WPAZ goes off the air at sunset, or approximately 6:00 p.m.
3. Announcements concerning the closing of the public schools will be broadcast by Philadelphia radio and television stations through the Emergency Communication Headquarters of the City of Philadelphia.
4. Announcements concerning the closing of public schools will be given to the Pottstown Mercury as soon as a decision is reached concerning the operation of the schools. When possible, this information will be provided in time to be included in the morning edition of the newspaper. In many cases, however, problems develop during the night. In these cases it is not possible to provide announcements in time to have them included in the newspaper.

Alert/Notification System

1. Chester County DES and the Owen J. Roberts School District will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification and information exchange during a fixed nuclear facility incident. The telecommunications system includes unlisted telephones located at the District Administration Building (and each school building principal's office). Commercial telephone serves as the primary method of communication. The Chester County DES will provide for an ARES representative to provide an alternate means of radio communications in the event of telephone failure.

In the event of an incident at the Limerick Generating Station requiring notification of schools, Chester County DES will activate the public alerting siren system. This system provides a three minute distinctive tone followed by an EBS message to all persons in the EPZ. The Owen J. Roberts School District Superintendent is responsible to confirm notification of all district school officials. *

2. School District Superintendent

In the event of an incident at the Limerick Generating Station, the Superintendent will be notified by the County School Services Officer from the Chester County EOC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy. *

3. School Principals

When school is not in session, district school building principals will be notified by the Superintendent. *

When school is in session, district school building principals will be notified by either the Superintendent or Chester County School Services Officer from the Chester County EOC. *

Staff and Bus Notification

1. The telephone contact system established in each school building will be used to notify members of the staff of the delayed dismissal or the closing of the schools. Members of the school staff will be contacted by telephone by the person responsible for this assignment in each building.
2. In the event of a delayed dismissal of schools, each building principal shall call the Transportation Coordinator indicating when the last bus has departed in the evening.
3. In the event of a delayed dismissal, the bus contractor will report to the Transportation Coordinator indicating when all buses have completed the last run. The Transportation Coordinator will then relay this information to the Supervisor of Administrative Services. The Supervisor of Administrative Services will then notify the District Superintendent.

Authorization for Changes in School Operations

The District Superintendent is responsible for all decisions relating to delayed dismissals, protective actions or closing of the schools. In instances where the District Superintendent may be out of the District, this responsibility will be delegated in direct relation to the listing of the position: Supervisor Administrative Services, Supervisor Pupil Personnel Services, Supervisor of Secondary Curriculum and Instruction.

Continuity of School Administration

1. In the event of a general evacuation, the Owen J. Roberts School District shall transact required business at an alternate administrative office, outside the EPZ, located at (Twin Valley School District - TBD). *
2. School building principals will notify the District of their evacuation location and provide a means for 24 hour contact.
3. The Superintendent will notify the Chester County DES School Services Officer of his location, in the event of evacuation, when not at the alternate administrative office.
4. The Superintendent of Schools shall assure uninterrupted coverage of the District administrative functions defined herein, including:
 - a. Each school building principal will designate and train two (2) alternates to function in his/her absence.
 - b. Rosters including methods of contact, telephone numbers, etc., are provided for all administrative personnel delegated responsibility.

Host School Services

If school evacuation is required, students located within the EPZ will be bussed directly to (Twin Valley School District - TBD) to await pick-up by parent or guardian.

Specific agreements have been developed with (Twin Valley School District(s) -TBD) to act as the host school district(s).

Emergency Announcement Procedures

To prevent unauthorized statements concerning the operation of the schools, radio stations and the Emergency Communications Headquarters of the City of Philadelphia have provided coded systems to be used in notifying the communications media of changes in school operations. Radio and television stations will not accept telephone calls unless the proper coding system is used. Therefore, only authorized school officials are to contact the communications media concerning the operation of the schools. Authorized school officials will review anticipated statements with the Chester County DES to assure that statements will not conflict with anticipated/actual EBS announcements (reference Attachment 11).

Telephone Calls to the Schools

During emergencies, teachers and other school employees should not telephone the Administration Building or their school for information relating to the operation of the public schools. Every principal, teacher and other school employee is also urged to discourage this practice on the part of pupils, parents, and other citizens in the community. These calls delay proper notification of members of the school staff and seriously interfere with the handling of school operations, particularly during protective actions.

PLEASE request pupils, parents, and your friends to listen to EBS announcements, the radio station or to check the morning newspaper for announcements concerning the operation of the public schools. Cooperation in this respect will make it possible to notify members of the staff promptly of changes in school schedules, and to keep the general public informed by means of news media. An alternative communication system, developed and approved by the School Board, is outlined within the RERP (reference Attachment 8).

Information for Pupils

Teachers should discuss the information contained in this bulletin with their pupils. In addition, the School District newsletter will outline the basic procedures used in case it becomes necessary to change regular school schedules or initiate protective actions. Discussing this information with pupils will be helpful in enabling the handling of emergencies with a minimum of confusion and delay.

Informational material regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station descriptive of school closure, sheltering/evacuation procedures and appropriate parent/ guardian response has been developed for annual distribution to parents/ guardians as a cooperative effort by the Chester County DES and Owen J. Roberts School District. The material will also provide parents/guardians the opportunity to designate who can pick-up their children, and includes:

- a. A public education brochure provided by PEMA/Chester County (reference Attachment 9)
- b. A Letter to Parents from the District (reference Attachment 10).
- c. An authorization form for student pick-up (reference Attachment 7).

Resource Materials

A profile of the Owen J. Roberts School District is completed as the "School District Profile Form," the "School Building Profile Forms" for each school in the District, and the "Resource Requirements Profile" for each school building (reference Attachments 4, 5, and 6).

All completed forms will be reviewed for District use and updated semi-annually, within twenty-five days of the beginning of each half-year school term.

Copies of all completed forms are filed by the Owen J. Roberts School District Superintendent for retention and District use, with copies provided to each school building principal.

Duplicates of all Profile Forms are filed semi-annually with:

1. Pennsylvania Department of Education
2. Owen J. Roberts School District Transportation Department
3. Chester County Department of Emergency Services
4. Chester County Intermediate Unit

A copy of the current school calendar has been provided to Chester County DES (reference Attachment 12).

Resource material will be provided to appropriate holders of the Owen J. Roberts School District RERP on an annual basis only, as authorized by the Superintendent.

Emergency Procedures During School Hours

A. Unusual Event

No actions required and Owen J. Roberts School District will not be notified of an Unusual Event.

B. Alert

1. School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):

- a. Assure operation of appropriate school district telecommunications systems and assign radio equipped district vehicles for backup.

<u>Vehicle</u>	<u>Building Assigned</u>
(1) N/A	(1) High School
(2) N/A	(2) Middle School
(3) _____	(3) East Coventry Elementary
(4) _____	(4) East Vincent Elementary
(5) _____	(5) North Coventry Elementary (New)
(6) _____	(6) North Coventry Elementary (Old)
(7) _____	(7) French Creek Elementary
(8) _____	(8) Warwick Elementary
(9) _____	(9) Administration Building

- b. Confirm notification of district school principals in the EPZ (reference Attachment 5). ★

- c. Notify school contract transportation providers to:

- (1) Place drivers on alert/standby.

- ___ (2) Inventory and ready transportation equipment.
- ___ (3) Review transportation assignments/maps.
- ___ (4) Fuel and maintain transportation vehicles.
- ___ (5) Provide for priority maintenance of vehicles.
- ___ (6) Assemble buses at main campus and dispatch four buses to East Coventry E. S. *
- ___ (7) Report unserviceable vehicles to Superintendent, as appropriate (Tel:).

d. Order District-wide cancellation of:

- ___ (1) Special activities.
- ___ (2) Extracurricular events.
- ___ (3) Intramural/interscholastic sporting events.
- ___ (4) Competitions.
- ___ (5) Club meetings.
- ___ (6) Class trips.
- ___ (7) After school activities.

- ___ e. Assure that district schools and host school are notified (reference Attachment 5). *
- ___ f. Review parental notification statements with Chester County DES (Tel:) and monitor EBS announcements.
- ___ g. Receive redundant notification/confirmation from PUE, as applicable.
- ___ h. Relocate East Coventry students/instructional program to Middle School. *
- ___ i. Report any unmet needs for traffic controllers to Chester County DES (Tel:). *

2. Risk district school building principals will, upon notification:

- ___ a. Assure immediate update of student attendance and class rosters.
- ___ b. Update rosters at 0830 am, 1130 am, and 230 pm.
- ___ c. Report attendance to Superintendent three (3) times each day 0900 am, 1200 noon, and 300 pm). (Tel:).

- _____ d. Cancel special activities ordered by Superintendent.
- _____ e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:
 - _____ (1) Check support systems (heating/ventilation, etc.)
 - _____ (2) Secure entrances/exits/windows.
 - _____ (3) Review food service capabilities.
 - _____ (4) Instruct staff to prepare shelter activities/equipment.
 - _____ (5) Notify staff at end/start of day to move staff cars to designated parking lot. Note: Use staff mail boxes for announcement.
 - _____ (6) Report unmet needs to the Superintendent. (Tel: _____).
- _____ f. Request the school nurse to inventory special student medical supplies/needs and advise of any resource requirements.
- _____ g. Review situation and RERP procedures with appropriate staff.
- _____ h. Determine emergency staffing requirements.
- _____ i. Implement procedures for parental pick-up of students.
 - (1) Distribute authorization for student pick-up records and/or walkie talkies, as available.
 - (2) Implement special entrance, parking lot and access road for parents to use.
 - (3) Assure staff has moved vehicles to designated parking lot. Note: Conduct assembly of students to allow staff to move cars, if required.
 - (4) Determine if outside traffic control assistance is needed and report same to Superintendent (Tel: _____). *
 - (5) Assign administrative staff to staff the entrance.
 - (6) Order authorization for student pick-up records to be completed and returned.

C. Site Emergency

- 1. School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):
 - _____ a. Complete all procedures outlined for Alert, confirming the notification of all district school principals in the EPZ (reference Attachment b). *

- _____ b. Report to the District administrative office.
 - _____ c. Further notify school contract transportation providers to:
 - _____ (1) Prepare buses/vehicles for evacuation.
 - _____ (2) Priority repair out-of-service vehicles.
 - _____ (3) Institute half-tank refill procedures.
 - _____ (4) Make special provisions for bus driver commutes.
 - _____ (5) Station buses at Middle School/High School Complex and dispatch (4) buses to East Coventry Elementary School to move students to Middle School, if not completed at Alert. *
 - _____ d. Confirm changes in host school building locations and staffing and evacuation routes (as provided by Chester County DES) with risk building principals. *
 - _____ e. Authorize implementation of emergency staffing including dismissal of pregnant staff/single parents, as appropriate.
 - _____ f. Report unmet needs to Chester County DES School Services Officer. (Tel: _____).
 - _____ g. Assure that district schools and host school are notified (reference Attachment 5). *
 - _____ h. Review parental notification statements with Chester County DES (Tel: _____) and monitor EBS announcements.
 - _____ i. Receive redundant notification/confirmation from PDE, as applicable.
 - _____ j. Assure the relocation East Coventry students/instructional program to Middle School. *
 - _____ k. Report any unmet needs for traffic controllers to Chester County DES (Tel: _____). *
2. Risk District School building principals will, upon notification:
- _____ a. Complete all procedures outlined for Alert.
 - _____ b. Confirm resources necessary for sheltering (coordinate with maintenance/security, food service and nursing personnel), reporting unmet needs to Superintendent (Tel: _____).
 - _____ c. Assure distribution of authorization for student pick-up forms and other supplies.

- d. Initiate emergency staffing and excuse/dismiss staff as ordered by Superintendent.

D. General Emergency

1. School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):

- a. Complete all procedures outlined for Alert and Site Emergency, confirming the notification of district school principals located in the EPZ. (reference Attachment 5). *
- b. Order school contract transportation providers to mobilize for completion of preplanned assignments.
- c. Confirm positioning of buses/evacuation vehicles and assignment of ARES mobile units, reporting unmet transportation needs received from building principals to Chester County DES. (Tel:).
- d. Assure that district schools and host schools are notified (reference Attachment 5). *
- e. Establish designated temporary District administrative headquarters located at Twin Valley School District - TBD). *
- f. Review parental notification statements with Chester County DES (Tel:) and monitor EBS announcements.
- g. When received from Chester County DES, provide protective action recommendations to District building principals.
- h. IF SHELTERING OF SCHOOLS IS RECOMMENDED BY CHESTER COUNTY DES:
- (1) Coordinate sheltering of students attending school in the EPZ.
- (2) Review parental notification statements with Chester County DES (Tel:).
- (3) At 8 p.m., coordinate Red Cross activities to establish mass care capability at the schools hosting students awaiting dismissal.
- (4) Order suspension of shelter advisory, as directed by Chester County DES and coordinate student dismissal with district risk principals. (Tel:). *
- (5) Excuse building principals/staff upon completion of student dismissal.
- i. IF EVACUATION OF SCHOOLS IS RECOMMENDED BY CHESTER COUNTY DES:

- ____ (1) Order evacuation of schools in the EPZ, monitor evacuation process reporting unmet needs to Chester County DES and direct that bus/vehicle drivers completing evacuation assignments report to the Chester County DES at (TBD) staging area.
 - ____ (2) Report student pick-up progress and traffic control problems at least every two (2) hours to Chester County DES. (Tel: _____). *
 - ____ (3) At 8 p.m., order closing of host schools and coordinate movement of students to designated mass care feeding centers. Coordinate provision of mass care services at host school, if deemed appropriate or conditions dictate.
 - ____ (4) Request that building principals reduce staff at host schools, as appropriate.
 - ____ (5) Excuse building principals/staff upon completion of student pick-up.
 - ____ (6) Receive student evacuation records and remain in contact with Chester County DES to provide census information as required. (Tel: _____).
 - ____ j. Receive redundant notification/confirmation from PDE, as applicable.
2. Risk District School principals will, upon notification:

- ____ a. Complete all procedures outlined for Alert and Site Emergency.
- ____ b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location (TBD) outside the EPZ, as directed by the District Superintendent or Chester County DES. (Tel: _____).
- c. UPON RECOMMENDATION TO SHELTER FROM THE SUPERINTENDENT:
 - ____ (1) Notify all school faculty and staff.
 - ____ (2) Ensure that all outside activities are terminated, personnel relocate to predesignated shelter areas. Note: Sheltering does not indicate preventing parents' access to children. Parents who do violate the shelter advisory and come to school should be permitted to pick up students. Staff is to take precautions to limit the time that doors are opened, etc.
 - ____ (3) Direct maintenance and security staff and/or assigned faculty to:

- ___ (a) Shut down heating/ventilation/air conditioning systems and close ducts receiving outside air.
- ___ (b) Close opaque shades on exterior windows to reduce heat in building.
- ___ (c) Ensure closing/locking of all exterior doors/windows.
- ___ (d) Move students to areas of the building providing the most shelter from outside environment, as appropriate.
- (4) Direct food service personnel to:
 - ___ (a) Secure area to extent possible.
 - ___ (b) Assemble drinks and snacks in shelter areas.
 - ___ (c) Assemble food/snacks for an 8 p.m. meal schedule.
- (5) Direct administrative personnel to:
 - ___ (a) Secure all personnel records and student files as for weekend departure.
 - ___ (b) Take attendance records to shelter areas.
 - ___ (c) Take authorization for pick-up forms to shelter areas.
- (6) Direct teachers or classroom monitors to:
 - ___ (a) Close all windows in classroom.
 - ___ (b) Maintain discipline/order.
 - ___ (c) Verify classroom attendance and take attendance records to shelter area.
 - ___ (d) Check non-classroom areas for students.
 - ___ (e) Secure required materials for predetermined shelter area activities.
 - ___ (f) Initiate pre-planned shelter activities.
- (7) Direct school nurse to:
 - ___ (a) Augment resources as needed.
 - ___ (b) Secure student health records.
 - ___ (c) Assemble required health supplies in shelter area.
- ___ (8) Determine status of unmet transportation resources and inventory buses available, notify Superintendent of unmet needs. (Tel:).

- ____ (9) Assure administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files, etc.
- ____ (10) Do not dismiss students into the EPZ.
- ____ (11) Cooperate with the Chester County DES, Superintendent, and Red Cross to establish a mass care center at the school, should the shelter advisory require delaying dismissal beyond 8 p.m.
- ____ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule--as during a normal school day.
- ____ (13) Upon completion of student dismissal, excuse staff as appropriate.

d. UPON RECOMMENDATION TO EVACUATE FROM THE SUPERINTENDENT:

- ____ (1) Notify all school faculty and staff.
- ____ (2) If not sheltered, assure updated attendance, and assure cancellation of any non-cancelled special activities.
Note: Evacuation of students does not indicate preventing parents' access to children. The parental pick-up procedures will be immediately resumed upon arrival at the host school.
- ____ (3) If in sheltering, students are to be reunited with their assigned faculty member and attendance updated.
- ____ (4) Initiate orderly movement of students to transportation vehicles and monitor loading and seating of students/staff.
- ____ (5) Provide drivers with maps to host schools/mass care centers, as required.
- ____ (6) Assure drivers accompanying students to non-cancelled special events (within EPZ or outside EPZ) are provided directions to host school or mass care center, as appropriate.
- ____ (7) Assign staff to accompany students in each transportation vehicle.
- ____ (8) Direct unassigned staff to accompany buses in their private vehicles.
- ____ (9) Assure telecommunications capability of at least one (1) transportation vehicle assigned or obtain from Chester County DES an ARES/mobile unit to accompany vehicles.
(Tel:).

- ____ (10) Provide staff with appropriate attendance records and assure recording of students in each vehicle.
- ____ (11) Supervise movement to host school, notifying Chester County EOC (via telecommunications) of progress/problems.
(Tel: _____)
- ____ (12) Upon disembarking in an orderly fashion, verify student attendance and provide attendance records to appropriate staff.
- ____ (13) Assign staff to remain with students at host school until all students in staff's charge are picked up by parent/guardian, until relieved by other staff, or instructed to leave.
- ____ (14) Provide staff authorization for pick-up records and direct that completed lists/records be returned.
- ____ (15) Report status of student pick-up to Superintendent every two (2) hours. (Tel: _____).
- ____ (16) After 8 p.m. and following receipt of an order from the Superintendent, assign staff and accompany remaining students to designated mass care feeding center (TBD).
(Note: Assist Red Cross to provide feeding services at the host school, if directed by the Superintendent.)
 - ____ (a) Initiate orderly movement of students to transportation vehicles.
 - ____ (b) Assure securing of facility.
 - ____ (c) Notify Superintendent of host school closing.
(Tel: _____).
 - ____ (d) Post notice of movement of host school to designated mass care feeding center, (TBD).
- ____ (17) Upon arriving at designated mass care feeding center and disembarking in an orderly fashion, verify student attendance and provide attendance records to feeding center personnel.
- ____ (18) Assure that staff record student pick-up and remain with students at predesignated mass care feeding center until all students in staff's charge are picked up by parents/guardians, until relieved by other staff, instructed to leave, or assigned to other duty.
- ____ (19) Report completion of student pick-up to Superintendent and arrange to provide Superintendent pick-up/attendance records. (Tel: _____).

- ____ (20) Excuse remaining staff and provide Superintendent a means of future contact - for receipt of reentry orders.
(Tel: _____).

Emergency Procedures After School Hours

A. Unusual Event

No actions required and alert/notification of Owen J. Roberts School District officials is not expected.

B. Alert

1. School District Superintendent will, upon receipt of notification from the Chester County DES:

- ____ a. Assure telecommunications system is operating.
- ____ b. Confirm the notification of district school principals in the EPZ. *
(reference Attachment 5).
- ____ c. Order District wide cancellation of:
- ____ (1) Special activities.
- ____ (2) Extracurricular events.
- ____ (3) Intramural/interscholastic sporting events.
- ____ (4) Competitions.
- ____ (5) Club meetings.
- ____ (6) Class trips.
- ____ (7) After school activities.
- ____ d. Assure that district schools and host school are notified *
(reference Attachment 5).
- ____ e. Monitor EBS announcements and review parental notification statements with Chester County DES. (Tel: _____)
- ____ f. Receive redundant notification/confirmation from PDE, as applicable.

2. Risk district school principals will, upon receipt of notification:

- ____ a. Cancel/terminate special activities ordered by Superintendent.
- ____ b. Review RERP procedures.
- ____ c. Notify any groups or individuals occupying the school building, requesting that all non-district employees vacate the building.

C. Site Emergency

- ___ 1. Complete all procedures outlined for Alert.
- ___ 2. A recommendation to close schools or keep schools closed will be made by PEMA/PDE and be provided to Superintendents through Chester County DES; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
- ___ 3. The Superintendent will, upon receipt of notification from Chester County DES:
 - ___ a. Implement the recommendation to close, notifying parents/guardians and staff utilizing appropriate procedures.
 - ___ b. Confirm the notification of all district school principals in the EPZ implementing the decision to close or keep schools closed, and brief them of the situation (reference Attachment 5). *
 - ___ c. Assure that district schools and host school are notified (reference Attachment 5). *
 - ___ d. Receive redundant notification from PDE, as applicable.
 - ___ e. Monitor EBS announcements and review parental notification statements with Chester County DES. (Tel:)
- ___ 4. Risk district school Principals will, upon receipt of notification:
 - ___ a. Provide the Superintendent their continued location and means of contact, and assure that their own school building is secured and vacated; immediately canceling any activities. (Tel:).
 - ___ b. Notify key faculty department heads and supervisors of the cancellation and direct notification of faculty/staff.

D. General Emergency

- ___ 1. Complete all procedures outlined for Alert and Site Emergency.
- ___ 2. A decision to close school or keep schools closed will be made by the Governor/PEMA/PDE/the County and be provided to Superintendents through the Chester County DES; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
- ___ 3. Superintendent will upon receipt of notification from Chester County DES:
 - ___ a. Implement the decision to close, notifying parents/guardians and staff; supplementing EBS announcements, as appropriate.
 - ___ b. Establish designated temporary District headquarters, located at (Twin Valley School District - TBD). *

- c. Confirm the notification of all district school principals in the EPZ by the "Tellabs 294," implementing of the decision to close or keep schools closed, and brief them of the situation (reference Attachment 5).
- d. Assure that district schools and host school are notified (reference Attachment 5). *
- e. Receive redundant notification from PDE, as applicable.
- f. Review parental notification statements with Chester County DES (Tel:) and monitor EBS announcements.
- 4. Risk District School Building principals will, upon receipt of notification: *
- a. Assure notification of faculty/staff/drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and provide instructions/routes to designated mass care center Downingtown Senior High School, should evacuation be ordered, or to a designated (by Chester County DES) location, outside the EPZ should sheltering be in effect. *
- b. Assign appropriate staff to supervise students at the designated location/mass care center, as needed.

Recovery/Reoccupation/Reopening of Schools

1. Chester County DES School Services Officer will notify the Superintendent of the decision to reoccupy the evacuated area or reopen school.
2. The Superintendent will notify district school principals and direct that buildings be inspected for reoccupation by the principal and deficiencies be reported to the Superintendent.
3. The Superintendent will report unmet needs to Chester County DES School Services Officer, coordinate necessary repair/resupply, keeping accurate records of costs incurred. (Tel:).
4. The Superintendent will, based on information received from PEMA/PDE through Chester County DES, decide to reopen District school(s) and communicate this decision to school principals.
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers circulated in the District's territory.
6. The Superintendent will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports the Chester County DES. (Tel:).

ATTACHMENT 1 *

VACATION ROUTES ARE SHOWN
IN THE RESPECTIVE ANNEX OF THE
BERKS, MONTGOMERY, AND CHESTER
COUNTY PLANS
THE MAIN EVACUATION ROUTES
WILL BE INCLUDED ON THIS MAP
WHEN FINALIZED.

IMPERIC RATING STATION
PLUME EXPOSURE PATHWAY EPZ
PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY
JULY 1988

ATTACHMENT 2

AGREEMENTS

NOTE: Host school agreements with designated host schools are under development and will be attached when executed.

ATTACHMENT 3

SCHOOL FACILITIES AT RISK
LIMERICK GENERATING STATION

1. Owen J. Roberts Senior High School (1) - Public
2. Owen J. Roberts Middle School (1) - Public
3. East Coventry and Vincent Elementary Center (2) - Public
4. North Coventry Elementary Center (2) - Public
5. French Creek Elementary Center (2) - Public

ATTACHMENT 4

SCHOOL DISTRICT PROFILE FORMDistrict: Owen J. Roberts

Schools:

	<u>Public</u>	<u>Total</u>
Primary	<u>3</u>	<u>3</u>
Intermediate	<u>3</u>	<u>3</u>
Middle School	<u>1</u>	<u>1</u>
High School	<u>1</u>	<u>1</u>
Vo-Tech	<u> </u>	<u> </u>
Other	<u> </u>	<u> </u>

Enrollment:

	<u>Students</u>					
	<u>Grade</u>	<u>General</u>	<u>Sp. Ed.</u>	<u>Other</u>	<u>Total</u>	<u>Faculty</u> <u>Other Staff</u>
K		232				
1		234				
			D = 14			
2		214				
			IU = <u>16</u>			57.5
3		245				
			30			
4		259				
5		241				
6		293				
7		349	IU = 31			62
8		345				
9		309				
10		263				
			D = 12			69.3
11		276				
12		<u>279</u>				
Other		3553	73	-	3626	188.8 51.3
Total						

*Forty-six (46) are classified additionally as specified.

SCHOOL DISTRICT PROFILE FORM (CONT'D.)

Name

Telephone/Pager

Address

Key Staff:

Superintendent:

Relief/Designate (1):

Relief/Designate (2):

Relief/Designate (3):

Relief/Designate (4):

Transportation Coordinator/
Supervisor:

Maintenance Supervisor:

Buses Available for Routine District Use:

	<u># of Buses/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Cars/ (Capacity)</u>
1. Owned/operated by District	0/0	5(50)	0/0	1(4)
2. Contracted for by District	48(3456)	0/0	0/0	0/0
3. Shared with other users	0/0	0/0	0/0	0/0

Total

Other vehicles/capacity: 1 - 1974 P/U Truck/3 person capacity

1 - 1983 P/U Truck/3 person capacity

Alternate Administrative Location: (TBD)

Special Considerations: School Bus Policy:

SCHOOL BUILDING PROFILE FORM

Maintenance:
Nurse:
Food Service:

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: HS1, HS2, HS3. . . HS17

Special Requirements for Evacuation*: Buses use faculty lot (same as Middle School).

Host School: (Twin Valley High School - under development) Telephone: _____

Location: Rt. 23

Evacuation Route(s): Cadmus Rd. to Rt.
100S to Rt. 23W

Feeding Center: Downingtown Area Senior High School Telephone: _____

Location: _____

Route(s): _____ Bus Assigned: _____

Student Pick-up: Activity bus pick-up lot Police Dept.: _____

Access Road: Cadmus Rd. from Rt. 100 Telephone: _____

Entrance: 9th Grade N. Wing Entrance
(2 walkie talkies from lot/office)

Parking Lot: Activity bus pick-up lot and roads

Staff Assigned: Assistant Principal
Secretaries (5)
General Administrator (1)
Guidance Counselors as primary back-up

Note: Faculty cars to be parked on baseball or football practice field.

Note: Staff to be posted at exit doors to direct students to appropriate exits.

Traffic Controllers: 6 (shared with Middle School)

* Obtain from "Resources Required for Evacuation" Form

SCHOOL BUILDING PROFILE FORM

Maintenance:
Nurse:
Food Service:

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: MS1, MS2, MS3. . . MS15

Special Requirements for Evacuation*: Buses use faculty parking lot.
Internal evacuation by teams, at host
school students to be separated by
teams.

Host School: (Twin Valley High School - Telephone: _____
under development)

Location: Rt. 23

Evacuation Route(s): Cadmus Rd. to Rt.
100S to Rt. 23W

Feeding Center: Downingtown Area Senior High School Telephone: _____

Location: _____

Route(s): _____ Bus Assigned: _____

Student Pick-up: From Bus Pick-up Loop Police Department: _____
Telephone: _____

Access Road: Rt. 23 Entrance

Entrance: Main Entrance Parking Lot: Bus Pick-up Loop
(2 walkie talkies to loop/office)

Staff Assigned: Assistant Principal
Secretaries (3)
Guidance Counselor
Central Office Administrator as backup
Preparation Period Teachers as 2nd backup

Note: Faculty cars to be parked in district receiving area/shop parking lot during Alert, Site Emergency and General Emergency. No cars to be parked below metal shop entrance.

Traffic Controllers: 6 (shared with High School).

* Obtain from "Resources Required for Evacuation" Form

ATTACHMENT 5

SCHOOL BUILDING PROFILE FORM

School Name: East Coventry and Vincent Elementary Schools

School Affiliation: X Public Parochial Non-Profit Private
 Nursery Other (specify)

Address: R.D. #1
Pottstown, PA 19464

Telephone 469-6261

Location: 1 mile west of Rt. 724
E. Cov. - Sanatoga Rd. 1 mile east of Cedarville Rd.
Vincent - On Rt. 23 3 miles east of Rt. 23

EPZ: Yes Municipality: East Coventry & East Vincent Twp.

Census: Year 1984-85 Term Fall

	<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
	<u>K</u>	<u>92</u>	<u> </u>
Vincent	<u>1</u>	<u>96</u>	<u> </u>
	<u>2</u>	<u>55</u>	<u> </u>
	<u>3</u>	<u>58</u>	<u> </u>
East Coventry	<u>4</u>	<u>64</u>	<u> </u>
	<u>5</u>	<u>96</u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Total Enrollment: 491*

Total Faculty: 34

Total Other Staff: 22

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:			East Coventry
Relief/Designate (1):		r	Elem. School
Relief/Designate (2):			R.D. #1
Assistant Principal:			Pottstown, PA
Maintenance:			19464
Nurse:			

Food Service:

*Twenty-five (25) are classified additionally as Special Ed.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: E. Coventry EC1, EC2, EC3
Vincent V1, V2, V3, V4, V5

Special Requirements for Evacuation*: East Coventry relocates to Middle
School at Site Emergency
East Coventry positions buses in
back driveway
Vincent positions buses at back of
playground.

Host School: (Twin Valley Elementary Center - Telephone: _____
under development)

Location: Rt. 23 West

Evacuation Route(s): Rt. 23 W (Vincent Elementary Only) Note: East Coventry
to move to Middle by Sanatoga Rd. to Cederville Rd. to
School House Rd. to Porter's Mill Rd. to Cadmus Rd.

Feeding Center: Downingtown Area Senior High School Telephone: _____

Location: _____

Route(s): _____ Bus Assigned: _____

Student Pick-up: East Coventry Police Dept.: _____

Access Road: Sanatoga Rd. to Driveway Telephone: _____

Entrance: Front Entrance

Parking Lot: Main Driveway, Front of Building and East Lot

Staff Assigned: Secretary Note: Faculty cars block
Classroom Aide loop path at SW and NE
Library Aids corners.
Nurse
Custodian

Traffic Controllers: 3

* Obtain from "Resources Required for Evacuation" Form

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Student Pick-up: East Vincent
Access Road: Rt. 23 to W. Loop Driveway Entrance
Entrance: Office Entrance
Parking Lot: Driveway Loop

Staff Assigned: Secretary
Classroom Aides (2)
Library Aide
Nurse
Custodian

Note: Custodian to direct
cars to West Entrance.
Staff cars to park midway
in playground.

Traffic Controllers: 3

ATTACHMENT 5

SCHOOL BUILDING PROFILE FORM

School Name: French Creek Valley Elementary/Warwick Elementary

School Affiliation: ☒ Public ☐ Parochial ☐ Non-Profit Private
☐ Nursery ☐ Other _____
 (specify)

Address: French Creek School - R.D. #1, Pottstown, PA 19464
Warwick School - R.D. #1, Pottstown, PA 19464

Telephone 469-6261

Location: French Creek - Coventryville Rd. 1 mile South of Rt. 23
Warwick - Village of Knautown - Rt. 23
French Creek - East Nantmeal Twp.
 EPZ: Yes Municipality: Warwick - Warwick Twp.

Census: Year 1983 Term Spring

	<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
French Creek	<u>K</u>	<u>68</u>	<u> </u>
	<u>1</u>	<u>67</u>	<u> </u>
	<u>2</u>	<u>81</u>	<u> </u>
	<u>3</u>	<u>63</u>	<u> </u>
Warwick	<u>4</u>	<u>53</u>	<u> </u>
	<u>5</u>	<u>66</u>	<u> </u>
	<u> </u>	<u> </u>	<u> </u>

Total Enrollment:

398

Total Faculty:

36

Total Other Staff: 17

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:			R.D. #1
Relief/Designate (1):			Pottstown, PA
Relief/Designate (2):			19464
Assistant Principal:			
Maintenance:			
Nurse: f			
Food Service:			

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*:

French Creek FC1, FC2, FC3, FC4 to Kindergarten Loop
Warwick W1, W2

Special Requirements for Evacuation*: Primary Access Road to French Creek E.S. - 1
Lane Rustic Bridge - road will flood on both
sides. Buses use St. Peter's Rd. and main
entrance at Warwick E.S.

Host School: Twin Valley Junior High School - under development Telephone: _____

Location: Rt. 23

Evacuation Route(s): French Creek: Warwick Rd. to Rt. 23W to Rt. 10 S to Rt. 322E
Warwick: Rt. 23 W to Rt. 10 S to Rt. 322 E

Feeding Center: Downtown Area Senior High School Telephone: _____

Location: _____

Route(s): _____

Bus Assigned: _____

Student Pick-up: French Creek

Police Department: _____
Telephone: _____

Access Road: Main Driveway

Entrance: Lobby Entrance/APR
(Access through office windows)

Parking Lot: Office Parking Area

Staff Assigned: Library Aide
Classroom Aide

Note: Faculty to park cars on grass
opposite third grade wing.

Traffic Controller: 3

Building: Warwick

Access Road: Playground parking lot

Entrance: Playground Entrance
(Access through Rm. 4 window)

Parking Lot: Playground

Staff Assigned: Cl. Aide
Sec. Aide

Note: Faculty cars park in front lot
to block access off St. Peter's Rd.

Traffic Controllers: 3

* Obtain from "Resources Required for Evacuation" Form

ATTACHMENT 5

SCHOOL BUILDING PROFILE FORM

School Name: North Coventry Elementary - Old/New (2 Buildings)

School Affiliation: X Public Parochial Non-Profit Private
 Nursery Other (specify)

Address: R.D. #1
Pottstown, PA 19464

Telephone 469-6261

Location: Hanover Street 1/4 mile South of Rt. 724

EPZ: Yes Municipality: North Coventry Twp.

Census: Year 1984-85 Term Fall

<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
<u>K</u>	<u>75</u>	<u> </u>
<u>1</u>	<u>89</u>	<u> </u>
<u>2</u>	<u>85</u>	<u> </u>
<u>3</u>	<u>85</u>	<u> </u>
<u>4</u>	<u>88</u>	<u> </u>
<u>5</u>	<u>91</u>	<u> </u>
<u>Sp. Ed.</u>	<u>8</u>	<u> </u>

Total Enrollment: 521

Total Faculty: 38

Total Other Staff: 19

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:			<u>R.D. #1</u>
Relief/Designate (1):			<u>Pottstown, PA</u>
Relief/Designate (2):			<u>19464</u>
Assistant Principal:			
Maintenance:			
Nurse:			

Food Service:

*Twenty-one (21) are classified additionally as Special Ed.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Buses Assigned for Evacuation*: NC1, NC2, NC3, NC4, NC5, NC6, NC7,
NC8

Special Requirements for Evacuation*: _____

Host School: (Twin Valley Elementary Center - Telephone: _____
under development)

Location: Rt. 23 W

Evacuation Route(s): S on West Chester Pike to Rt. 23 W

Feeding Center: Downtingtown Area Senior High School Telephone: _____

Location: _____

Route(s): _____ Bus Assigned: _____

Student Pick-up: Old Building Police Dept.: _____

Access Road: Hanover Street Telephone: _____

Entrance: Back entrance off the gymnasium

Parking Lot: Main Driveway

Staff Assigned: Teacher - Physical Ed. Note: Faculty cars moved to
Teacher - Music municipal field opposite
Custodian (acts as runner) Township Building.

Access Road: Urner Street

Entrance: Back entrance off all purpose room

Parking Lot: Macadam area off township garage

Staff Assigned: Head Teacher Note: Faculty cars moved to
Secretary grass areas.

Traffic Controllers: 4

Note: When buses arrive, block bus path at new building with staff vehicles.
Block path at old building at Alert, with custodian's car(s).

* Obtain from "Resources Required for Evacuation" Form

ATTACHMENT 6

RESOURCES REQUIRED FOR EVACUATIONDistrict: Owen J. Roberts School: Senior High Census: 1196

I. Buses

A. Primary Movement:

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
<u>HS1 - 72</u>	<u> </u>	<u>School District 469-6261</u>
<u>HS2 - 72</u>	<u> </u>	<u> </u>
<u>HS3 - 72</u>	<u> </u>	<u> </u>
<u>HS4 - 72</u>	<u> </u>	<u> </u>
<u>HS5 - 72</u>	<u> </u>	<u> </u>
<u>HS6 - 72</u>	<u> </u>	<u> </u>
<u>HS7 - 72</u>	<u> </u>	<u> </u>
<u>HS8 - 72</u>	<u> </u>	<u> </u>
<u>HS9 - 72</u>	<u> </u>	<u> </u>
<u>HS10 - 72</u>	<u> </u>	<u> </u>
<u>HS11 - 72</u>	<u> </u>	<u> </u>
<u>HS12 - 72</u>	<u> </u>	<u> </u>
<u>HS13 - 72</u>	<u> </u>	<u> </u>
<u>HS14 - 72</u>	<u> </u>	<u> </u>
<u>HS15 - 72</u>	<u> </u>	<u> </u>
<u>HS16 - 72</u>	<u> </u>	<u> </u>
<u>HS17 - 72</u>	<u> </u>	<u> </u>
<u>Van 1</u>	<u> </u>	<u> </u>
<u>Van 2</u>	<u> </u>	<u> </u>
<u>Van 3</u>	<u> </u>	<u> </u>
<u>Van 4</u>	<u> </u>	<u> </u>
<u>Van 5</u>	<u> </u>	<u> </u>

B. Secondary Movement:

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. ARES units:

ATTACHMENT 6

RESOURCES REQUIRED FOR EVACUATION

District: Owen J. Roberts School: Middle School Census: 825

I. Buses

A. Primary Movement:

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
MS1 - 72	TBD	School District 469-6261
MS2 - 72	TBD	
MS3 - 72	TBD	
MS4 - 72	TBD	
MS5 - 72	TBD	
MS6 - 72	TBD	
MS7 - 72	TBD	
MS8 - 72	TBD	
MS9 - 72	TBD	
MS10 - 72	TBD	
MS11 - 72	TBD	
MS12 - 72	TBD	

B. Secondary Movement:

_____	_____	_____
_____	_____	_____

II. Specialty Vans Assigned (Capacity)

_____	_____	_____
_____	_____	_____

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

IV. Special Needs:

V. Staff Assigned:

VI. ARES units

RESOURCES REQUIRED FOR EVACUATION

I. Buses

Buses Assigned/
(Capacity)

Driver/Telephone

Agency/Telephone

EC1 - 72

EC2 - 72

EC3 - 72

EC4 - 72

V1 - 72

V2 - 72

V3 - 72

V4 - 72

B. Secondary Movement:

II. Specialty Vans Assigned (Capacity)

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

V. Staff Assigned:

VI. ARES units

ATTACHMENT 6

RESOURCES REQUIRED FOR EVACUATION

District: Owen J. Roberts School: French Creek Valley Elem.* Census: 279
Warwick Elem. 119

I. Buses

A. Primary Movement:

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
FC 1		
FC 2		
FC 3		
FC 4		
W 1		
W 2		

B. Secondary Movement:

II. Specialty Vans Assigned (Capacity)

III. Staff/Other Vehicles Assigned

IV. Special Needs:

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

V. Staff Assigned:

VI. ARES units

ATTACHMENT 6

RESOURCES REQUIRED FOR EVACUATION

District: Owen J. Roberts School: North Coventry Elem.* Census: 521
 (2 buildings-same campus
 Old/New)

I. Buses

A. Primary Movement:

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
<u>NC 1</u>	<u> </u>	<u> </u>
<u>NC 2</u>	<u> </u>	<u> </u>
<u>NC 3</u>	<u> </u>	<u> </u>
<u>NC 4</u>	<u> </u>	<u> </u>
<u>NC 5</u>	<u> </u>	<u> </u>
<u>NC 6</u>	<u> </u>	<u> </u>
<u>NC 7</u>	<u> </u>	<u> </u>
<u>NC 8</u>	<u> </u>	<u> </u>

B. Secondary Movement:

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

II. Specialty Vans Assigned (Capacity)

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

III. Staff/Other Vehicles Assigned

<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

*Special Education-Mixed Category-maximum 20

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

IV. Special Needs:

V. Staff Assigned:

VI. ARES units

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

DISTRICT SUMMARY

<u>FACILITY</u>	<u>VEHICLES SUMMARY</u>			<u>UNMET NEEDS</u>
	<u># BUSES NEEDED/AVAIL</u>	<u># VANS NEEDED/AVAIL</u>	<u># OTHER VEHICLES NEEDED/AVAIL</u>	
High School	17/1	5/5	--	16
Middle School	12/3	--	--	9
E. Coventry & Vincent Elementary Center	8/8	--	--	
N. Coventry Elementary Center	8/8	--	--	
French Creek/Warwick Elementary Center	6/6	--	--	

Source: (a) Owen J. Roberts Contract Vehicles (Gross)

(b) Owen J. Roberts Vehicles

(c) -TBD-

Note: Unmet needs are provided as follows:

<u>Facility</u>	<u># of Buses</u>	<u>Source</u>
High School	16	TBD
Middle School	9	TBD

ATTACHMENT 7

AUTHORIZATION FOR STUDENT PICK-UP

OWEN J. ROBERTS SCHOOL DISTRICT

I hereby authorize that _____ may be picked up, for early
Student's name
dismissal or during evacuation, by:

myself only, _____
name of parent/legal guardian

myself or my spouse, _____
name of spouse

by _____
name of friend/relative

School officials should not release my child to anyone else unless proper
authorization is received from me. I can be reached at the numbers provided
below.

Thank you

Date

signature of parent/legal guardian

Telephone: _____ (work)
_____ (home)

My child drives his/her own car to school, and during an evacuation I would
authorize/not authorize my child to evacuate in this car.

Date

signature of parent/legal guardian

ATTACHMENT 8

ALTERNATE COMMUNICATIONS SYSTEM

NOTE: This system will include ARES communication assigned to the district office and district radio equipped vehicles assigned to the five school locations.

ATTACHMENT 9

CHESTER COUNTY INFORMATION BROCHURE

(Note: Obtain from Chester County DES)

OWEN J. ROBERTS SCHOOL DISTRICT

Dear Parent:

The Owen J. Roberts School District has developed plans to protect students should an incident at the Limerick Generating Station require the protective response of the Owen J. Roberts School District. Normally, schools will be closed before any protective actions are necessary, but in the event that sheltering or evacuation are necessary before schools are closed, the District has plans for accomplishing those protective actions. If evacuation is necessary, students will be safely bussed directly to schools in a host school district. The host school district for our District is (Twin Valley School District - under development), located in the Honeybrook and Elverson areas. Parents or legal guardians will be requested to pick up their children at the host school building. A list of host schools for each District school building follows:

District School

Host School/Address

When evacuation of students is required, the District is concerned that any evacuation be safe and orderly, that an accurate school attendance be maintained throughout, and that parents/guardians be reunited with students as quickly and conveniently as possible. School staff will accompany students during evacuation, host schools are located along predetermined evacuation routes and close to the normal mass care centers for the general public. School staff will remain with students until all students are picked-up. It is not necessary to rush, drive safely to the host school and your child will be waiting for you under the supervision of school staff.

Because it is important that school driveways and access roads be kept open for buses, the District requests that parents/guardians refrain from trying to pick-up students at risk schools when an evacuation has been ordered or appears imminent. In addition, while preparing to evacuate, it is difficult to release students and keep a current and accurate school census.

If you are delayed in picking-up your son or daughter, after 8 p.m., host schools may be closed and remaining students bussed to a designated mass care feeding center, located at . At this facility, students will be provided shelter and food, awaiting parent/guardian arrival. The Red Cross operates this facility. A notice will be posted at the host school to remind you of this mass care center's location:

Children will only be released to parents or legal guardians unless prior written arrangements have been made. Please complete the attached form, designating who can pick-up your child and have the child return the form to school.

Should sheltering be recommended, your child will be sheltered in his own school building, until the sheltering advisory is lifted. Should the shelter advisory delay dismissal of students, you will be notified by radio, as you would be during a snow emergency, etc.

In order to insure the safety of the District's school children, I urgently request the cooperation of all parents.

Sincerely,

Dr. Roy C. Claypool
Superintendent

ATTACHMENT 11

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Chester County Department of Emergency Services. It supplements instructions given to the public relative to the general evacuation announcement for the approximate ten-mile area around the Limerick Generating Station.

"Parents with children attending school within a ten-mile area of the Limerick Generating Station are advised that their children will be evacuated to a safe location where they can be reunited with their parents or guardians. Children will be bused to safe locations at host schools outside the risk area. Parents are asked to meet their children there. I repeat, children will be bused directly to safe locations at host schools outside the risk area where parents or guardians may pick them up. Parents or guardians are urged to go directly to the host schools. Attempting to pick them up at the schools they attend might interfere with their safe evacuation.

Children attending Chester County schools within the 10-mile area around the Limerick Generating Station will be bused to locations where they can be picked up.

Please refer to the information provided by your child's school that highlights these host schools and pick up procedures.

Parents are urged not to telephone or to go to the school that their children are attending inside the ten-mile radius of the plant. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending inside the approximate ten-mile area, but to meet their children at assigned host schools.

If your child attends a school outside the ten-mile radius, you may pick up your child at that school.

These host schools will remain open until 8 p.m. After 8 p.m., your child will be bused to Downingtown Jr./Sr. High School to await pickup.

The preceding has been an announcement by the Chester County Department of Emergency Services giving parents instructions on where to meet their children who are attending school in the approximate ten-mile area around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message will be broadcast along with the General Evacuation announcement when instructions are given by the Department of Emergency Services to do so.)

ATTACHMENT 12

SCHOOL CALENDAR

198_ - 198_

-TBD-