

GREAT VALLEY SCHOOL DISTRICT  
CHESTER COUNTY  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION



NUCLEAR REGULATORY COMMISSION

Docket No. 50-352-353-02 Official Exh. No. E52  
In the matter of LIMERICK  
Staff \_\_\_\_\_ IDENTIFIED /  
Applicant / RECEIVED /  
Intervenor \_\_\_\_\_ REJECTED \_\_\_\_\_  
Cont'g Off'r \_\_\_\_\_  
Contractor \_\_\_\_\_ DATE 11-28-84  
Other \_\_\_\_\_ Witness Parel  
Reporter mm

Prepared by:

Great Valley School District  
Charlestown Road  
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215/935-7142

November 1983

Draft 4

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## RECORD OF CHANGES

[illegible]

PROMULGATION

RESOLUTION OF THE GREAT VALLEY SCHOOL DISTRICT BOARD OF EDUCATION

THIS PLAN IS ADOPTED AS THE GREAT VALLEY SCHOOL DISTRICT RADIOLOGICAL  
EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION.  
THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE  
REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING  
WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER DISTRICT PLANS FOR RESPONSE TO AN INCIDENT  
AT THE LIMERICK GENERATING STATION.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 198\_\_

GREAT VALLEY DISTRICT BOARD OF EDUCATION

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS

\_\_\_\_\_  
SECRETARY

RESOLUTION # \_\_\_\_\_

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## PREFACE

The Great Valley School District includes three (3) elementary, one (1) middle and one (1) high school. The five public schools are located outside the ten mile radius EPZ plume exposure pathway emergency planning zone (EPZ) of the Limerick Generating Station.

Since the physical location of each building is outside the ten-mile radius, the school district has developed this plan whereby students of the Charlestown Elementary School will remain within the Charlestown building (if school is in session) to await pick-up by parent, legal guardian or responsible person(s) with permission.

The remaining district schools located outside the designated emergency planning zone will hold any students who reside in the EPZ in the event of any protective actions affecting the EPZ. This action will insure that no student will be dismissed into an area which has received an advisory to shelter or evacuate.

GREAT VALLEY SCHOOL DISTRICT  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is provided by P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978, by the Board of Education of Great Valley School District and is consistent with P.L. 1332, the Pennsylvania Emergency Management Services Act of 1978. ("Emergency Management Services Code," 1978, Nov. 26, P.L. 1332)

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of school students and provide for the direction and control of District school facilities, staff and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P.L. 1332.
2. Chester County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1981, with changes.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1980.
5. Resolution (#            ) of the Great Valley School District Board of Education, \_\_\_\_\_, 198\_\_ (reference Page ii of this Plan).
6. Great Valley School District Emergency Management (Disaster) Plan, 19    , as amended.
7. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November 1980.

#### D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.
2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials,

and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of the Limerick Generating Station plume exposure pathway EPZ was determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.)

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 10 miles radius around the fixed nuclear facility.
8. Host School - Predetermined schools outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend.
9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four emergency incident levels have been developed to facilitate planning for response to nuclear incidents:
- a. Unusual Events - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
  - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
  - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
  - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.



10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.
11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the pre-positioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
  - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Alert System - A one-way alert system providing the county emergency management agency with the ability to disseminate a warning to essentially 100% of the population of the EPZ. For the purposes of this plan, the public alert system shall be synonymous with the terminology "Tellabs 294 Community Alert System." The Tellabs 294 is a specially designed alert system utilizing existing telephones to signal the public and others on the system by means of a distinctive "ring" followed by a live or recorded message when answered. The system does not interrupt standard telephone service. If an alert is

initiated during normal use of any telephone within the 294 system, a distinctive "call waiting" tone will be received by the user and continue until the call is completed. Following completion of the call, the telephone will "ring" and the recorded message will be received when answered.

A unique feature of the 294 system is the "zoning" capability which enables the county emergency management agency to selectively route "special" messages to specific telephones or groups of telephones. Examples of this zoning include the categories of school districts, municipalities, medical/health care facilities and the like.

18. Public Information Statements - Public announcements made by the Pennsylvania Emergency Management Agency (PEMA) or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
19. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc., in coordination with PEMA and the Limerick Generating Station.
20. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
21. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.
22. Risk School District/Building - A school district/building located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility.
23. School Services Officer - An individual appointed by the County who ensures the coordination of risk school district plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the County EOC and operates under the direction and control of the Chester County Department of Emergency Services Director.
24. Standby Status - The term used to describe a state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.



25. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
26. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
27. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
28. Unmet Needs - Capabilities and/or resources required to support emergency operations are neither available nor provided for at the respective levels of government or by the District.

#### E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of school students and staff.
2. Ensure that planned actions are in consonance with Municipal, County and State RERP's.
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Great Valley District school population.
4. Provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions in the event of an incident at the Limerick Generating Station.

## II. BASIC PLAN

### A. General

Because a number of school districts are found within the approximate 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all districts, as well as with the Chester County Plan. Accordingly, the Great Valley School District RERP has been developed in such a manner that it will function harmoniously with other plans without risk of conflict.

This plan is designed to protect school students while attending any school function, including classroom and/or extracurricular activities, special events or any function sponsored by the school.

1. School in session refers to regular classroom hours (semesters; summer sessions; evening classes); when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.\*
2. School not in session refers to after hours during the time of the authorized school calendar (regular and summer school terms). Special activities during vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the school (district).\*
3. This plan does not apply during vacation periods or when all school facilities are closed for extended periods.
4. Students refer to individuals in grades Kindergarten (K) to Twelve (12) or authorized pre-school program(s).
5. In no case will students be dismissed to their own care if protective action is imminent. School officials will remain responsible for student safety until parents/guardians can assume responsibility.

B. Direction and Coordination

1. The Superintendent of Schools shall exercise all authority granted in accordance with the policies set forth by the School Board and the laws of the Commonwealth of Pennsylvania.
2. The Superintendent of Schools is responsible to the School Board for all school emergency plans and procedures, the coordination of protective action within the school building and for the safety of students and staff in the event of an incident at the Limerick Generating Station.
3. Non-profit private schools within the territory covered by the Great Valley School District come under the school district for planning, notification and coordination of transportation resource requirements.
4. The Superintendent coordinates with the Chester County Department of Emergency Services for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation of school or special activities.
5. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Superintendent of Schools. The District Administration Office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services.

\* A copy of the school calendar is attached. (Attachment 8)

6. Host school services furnished by other school districts shall be under the operational control of the supporting host district.
7. Because of the multi-district scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Chester County shall exercise responsibility for coordination and support.
8. The Chester County Radiological Emergency Response Plan to which this document shall be annexed shall govern implementation of the District RERP.
9. Coordination between the Counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.

C. District Organization

An Organizational Chart for the Great Valley School District is included in Attachment 6.

D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the emergency action levels: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. In the event of an incident at the Limerick Generating Station, county elected officials and school administration may initiate protective actions including all those actions considered necessary for the safety of the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools.

E. Alert/Notification System

1. Chester County and the District will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification/information exchange in the event of an incident at the Limerick Generating Station. The telecommunications system includes telephones located at the District Administrative Office (and each school building principal's office). ARES backs up this system. Commercial telephone shall serve as the primary method of communication. ARES shall serve as the secondary method to be used in the event of a failure of the primary (telephone) system. Chester County Department of Emergency Services will provide an ARES operator

at the School District office to provide an alternate means of radio communication in the event of telephone failure.

In the event of an incident at the Limerick Generating Station requiring notification of Schools, Chester County DES will activate the "Tellabs 294 Alerting System." This system provides a distinctive ring and pre-recorded or live message to all schools in the EPZ. The Great Valley School District is responsible for confirming notification of all school officials.

## 2. School District Superintendent

In the event of an incident at the Limerick Generating Station, the Superintendent will be notified by the County School Services Officer from the Chester County EOC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy.

## 3. School Building Principals

When school is not in session, school building principals (public and non-profit private) will be notified by the Superintendent.

When school is in session, school building principals (public and non-profit private) will be notified by the Tellabs 294 system, the Superintendent or the County School Services Officer from the Chester County EOC. The Charlestown (Municipal) EMA Coordinator will confirm this notification.

## 4. Public

- a. The public will be notified through the public alert system as activated by Chester County. The system consists of telephone company equipment capable of providing a distinctive "ring" and an official pre-recorded or live message to all telephone subscribers in the EPZ.
- b. The public alert system may be activated during Alert, Site Emergency or General Emergency when:
  - (1) There is significant information that will reassure the public of their safety;
  - (2) The public is to be informed of plant status that may lead them to implement specific actions on their own;  
or
  - (3) Specific actions (to include protective actions) are to be taken by the public.
- c. Following public alert system activation, detailed instructions for protective actions will be made through the



Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared for release in the event that such protective action would become necessary (reference Attachment 5).

5. Parents/Legal Guardians

- a. Parents/legal guardians will be notified of school closing/reopening utilizing the normal school district media procedures for cancellation/scheduling - unless preempted by public alert/notification procedures and/or an EBS announcement.
- b. Informational materials regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response have been developed for distribution to parents/guardians as a cooperative effort of the Chester County Department of Emergency Services, Great Valley School District and PEMA/PDE.

F. School Closing/Cancellation of Events/Early Dismissal

1. Should a protective action advisory become imminent while school is not in session, a decision will be made to keep schools closed. The decision will be made based on a recommendation made by PEMA and received from the Chester County Department of Emergency Services. Parents/guardians and staff will be notified utilizing regular District procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency. All schools in the District will be closed, not just those in the EPZ.
2. School special activities, extracurricular events, sport contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification.
3. Schools in the EPZ in session will not send children home early should an evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by a protective action advisory from Chester County DES.

G. Protective Action Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis (reference Section I. D., "Definitions").

## 2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including school districts) will be made by the Governor and the decision will be announced through Chester County Department of Emergency Services Channels to school districts and building principals. The Pennsylvania Department of Education may notify District Superintendents for the purpose of redundancy, and municipal EMA Coordinators will confirm the notification of building principals in their jurisdiction.
- e. The Great Valley School District has the authority to close schools at its discretion. During a fixed nuclear facility incident at the Limerick Generating Station, the Chester County Department of Emergency Services must be kept informed of decisions to close school; as the County will coordinate school closings among all schools and dispatch needed transportation.

## 3. Logistics of Protective Actions

- a. If an evacuation of the EPZ is required, students of the Charlestown Elementary School; and students attending General Wayne Middle School and Great Valley High School who reside within the Limerick Generating Station Emergency Planning Zone will be sheltered in the school/building they attend to await pick-up by their parents or legal guardian/alternate.
- b. Great Valley School District personnel will remain with the sheltered students until they are reunited with parents, guardians, etc.
- c. When the school attended is outside the plume exposure pathway EPZ and parents' homes are inside the plume exposure pathway EPZ, students will remain at the school they attend until picked up by parents or legal guardians.
- d. Students may be picked up by parent, legal guardian or designate as authorized in writing (reference Attachment 4) in accordance with District policy.

- e. Should student pick-up extend beyond 8 p.m., remaining students will be bused to a pre-designated location (i.e., mass care center) to be fed and properly housed while awaiting pick-up. A notice will be posted to direct parents/guardians to the appropriate locations, should any movement occur.

#### 4. Protective Action Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply, to facilitate school evacuation.
- b. Specific materials have been developed to provide parents/guardians a detailed description of protective action procedures/host school locations. (reference Attachment 4)

#### H. Continuity of School Administration

- 1. In the event of a general evacuation of the EPZ, the Great Valley School District shall continue to transact required business at the administrative office located outside the EPZ.
- 2. School principals will notify the District of their evacuation location and provide a means for 24 hour per day contact if they reside in the EPZ (includes public and non-profit private schools).
- 3. The Superintendent will notify the Chester County DES School Services Officer of his/her location, when not at the administrative office.
- 4. The Superintendent of Schools shall assure uninterrupted coverage of the District administrative functions defined herein, including:
  - a. The designation and training of two (2) alternates to function in his/her absence.
  - b. Assisting staff in the designation and training of two (2) alternates to function in his/her absence, as appropriate to assignments specified in this plan.
  - c. Maintenance of rosters, including methods of contact, telephone numbers, etc., are provided in Attachments 1 and 2.

#### I. Mutual Aid/Requests for Assistance

- 1. The Superintendent, assisted by the Chester County Department of Emergency Services, is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist the



schools in implementing the District's Radiological Emergency Response Plan (RERP). Written agreements, as required, are attached to this document (reference Attachment 7).

2. Prior to and during an incident, school principals (public and non-profit private) are responsible to determine unmet needs for each school building and notify the Superintendent of resource requirements. The Superintendent shall report unmet needs to the Chester County DES (School Services Officer). Provision of unmet needs will be coordinated by the Chester County DES.

Note: Transportation needs will be reported to the appropriate county or school district officials who provide evacuation transportation resources.

#### J. Responsibilities

##### 1. School District Superintendent.

- a. Obtain approval of the school district plans by the District Board of Education. In event of an incident at the Limerick Generating Station, exercise authority granted by the Board of Education to implement the plan.
- b. Exercise authority for RERP planning/school closure under the authority provided by the Great Valley School District Board of Education.
- c. Provide an alternate location for school administration in the event of evacuation and assure uninterrupted coverage.
- d. Ensure that emergency actions planned or implemented are in conformance with the Chester County RERP.
- e. Ensure that communications (radio and/or telephone) necessary for the successful implementation of this plan are available or will be provided through Chester County DES.
- f. Develop and maintain any necessary Mutual Aid Agreements.
- g. Determine unmet needs and inform the Chester County DES.
- h. Maintain expense records of personnel and resource utilization resulting from Plan implementation.
- i. Upon reentry after evacuation, ascertain all resources needed to return the district/buildings to normal and report them to the County DES.
- j. Provide training for all District personnel utilized in the implementation of the Plan.

## 2. School Principals

- a. Prepare supporting school plans and provide them to the school district superintendent.
- b. Determine unmet needs and inform the Superintendent.
- c. Maintain building expense records of personnel and resource utilization resulting from RERP implementation.
- d. Upon reentry after evacuation, assist the Superintendent to ascertain all resources needed to return the school building to normal operation.
- e. Coordinate training for all building staff utilized in the implementation of the RERP.
- f. Assure uninterrupted coverage of school administration.

## III. TRAINING

- A. The Superintendent, advised by the Chester County Department of Emergency Services, is responsible to make available radiological emergency response training to Great Valley District staff and faculty.
- B. All drills and exercises related to the Limerick Generating Station will be coordinated through the Chester County DES.

## IV. PLAN MAINTENANCE AND DISTRIBUTION

### A. Plan Maintenance

1. The Superintendent is responsible for ensuring that the RERP is current, including the development and distribution of all changes, as well as accomplishing an annual review.
2. All changes to the RERP shall be coordinated through the Chester County Department of Emergency Services and be provided to each holder of the plan.
3. All changes to the RERP which involve policy shall be approved by the Superintendent and the Great Valley School District Board of Education after coordination with each building principal.
4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

### B. Plan Distribution

1. Great Valley District School Board. (\_\_\_ copies)
2. Great Valley District Superintendent (\_\_\_ copies)

3. Chester County DES Director/Coordinator (2 copies)
4. PEMA (2 copies through PDE)
5. PDE (\_\_\_ copies)
6. Principals of each District school (\_\_\_ copies)
7. Great Valley District Transportation Coordinator (1 copy)  
(Mrs. D. Wilkins)
8. Municipal EMA Coordinators for each affected municipality within  
the District. (\_\_\_ copies) [Charlestown Township]
9. Local police departments. (\_\_\_ copies)

TOTAL DISTRIBUTION: \_\_\_ copies.

## V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

The Great Valley School District schools are outside the ten mile radius plume exposure pathway EPZ. Therefore, students whose homes are inside the plume exposure pathway EPZ will be retained in the schools they attend if an evacuation is ordered or recommended, until their parents or guardians pick them up. Students who are not picked up by 8:00 p.m. will be moved to Great Valley High School where they will remain under supervision and care of District personnel until they are picked up.

### A. Unusual Event (School in Session)

No actions required and School Districts are not notified of an Unusual Event.

### B. Alert (School in Session)

1. School District Superintendent will, upon receipt of notification from the Chester County DES via Tellabs 294 (School Services Officer):

a. Assure operation of appropriate school district telecommunications systems.

b. Notify school principals of:

Charlestown Elementary (Mrs. Phyllis Steingard ph. # 215-935-1555)

Advise principals of the Alert status and to refer to their specific school plans for actions required.

c. Order District-wide cancellation of any event or activity requiring students to enter the EPZ. These include but are not limited to:

(1) Special activities

(2) Extracurricular events

(3) Intramural/interscholastic sporting events

(4) Competitions

(5) Club meetings

(6) Class trips

(7) After school activities

d. Receive redundant notification/confirmation from PDE, as applicable.

2. The principal of Charlestown Elementary will, upon notification by the Chester County DES by the Tellabs 294 and confirmed by the Superintendent:
  - a. Assure immediate update of student attendance and class rosters of students living within the EPZ.
  - b. Update rosters every \_\_\_\_\_ hours.
  - c. Report attendance to Superintendent three (3) times each day (0900, 1200, and 1500 hours prevailing time).
  - d. Cancel special activities as ordered by Superintendent.
  - e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:
    - (1) Fuel and test support systems
    - (2) Secure entrances/exits/windows
    - (3) Review food service capabilities
    - (4) Instruct staff to prepare shelter activities/equipment.
    - (5) Report unmet needs to the Superintendent
  - f. Request the school nurse to inventory special student medical supplies/needs and advise of any resource requirements.
  - g. Review situation and RERP procedures with appropriate staff.
  - h. Recall/dismiss appropriate staff.
3. Principals of other district schools will, upon notification by the Chester County DES via Tellabs 294 and confirmed by the Superintendent:
  - a. Update records of students living in the EPZ.
  - b. Cancel special activities as ordered by the Superintendent.
  - c. Assure preparation of the building to host students living in the EPZ until 8 p.m., coordinating with maintenance/security, food service and nursing personnel:
    - (1) Fuel and test support systems
    - (2) Review food service capabilities
    - (3) Instruct staff to prepare shelter activities/equipment
    - (4) Report unmet needs to the Superintendent



(5) Inventory special student medical needs/supplies

- d. Review situation and RERP procedures with appropriate staff.
- e. Recall appropriate staff, as needed.

C. Site Emergency (School in Session)

1. The Great Valley School District Superintendent will, upon receipt of notification from the Chester County DES via Tellabs 294 system (School Services Officer):
  - a. Complete all procedures outlined for Alert.
  - b. Report to the District administrative office.
  - c. Authorize implementation of emergency staffing as appropriate.
  - d. Report unmet needs to County School Services Officer.
  - e. Receive redundant notification/confirmation from PDE, as applicable.
  - f. Monitor EBS announcements.
2. School principals will, upon notification by the Chester County DES via Tellabs 294 and confirmed by the Superintendent:
  - a. Complete all procedures outlined for Alert.
  - b. Confirm resources necessary for sheltering, reporting unmet needs to Superintendent (coordinate with maintenance/security, food service and nursing personnel).
  - c. Assure distribution of authorization for student pick-up forms and other supplies.
  - d. Initiate emergency staffing and excuse/dismiss staff as ordered by Superintendent.

D. General Emergency (School in Session)

1. The Great Valley School District Superintendent will, upon receipt of notification from the Chester County DES via Tellabs 294 (School Services Officer):
  - a. Complete all procedures outlined for Alert and Site Emergency.
  - b. Provide protective action recommendations to building principals.
  - c. Monitor EBS announcements.

d. IF EVACUATION OF THE EPZ IS RECOMMENDED:

- (1) Order students living in the EPZ but attending schools outside the EPZ, to be retained and hosted at the school they attend.
- (2) Monitor sheltering, reporting unmet needs to Chester County DES.
- (3) At 8 p.m., order closing of schools and coordinate movement of any remaining students to Great Valley High School.
- (4) Request that school principals reduce staff as appropriate.
- (5) Excuse principals/staff upon completion of student pick-up.
- (6) Remain in contact with Chester County DES to provide census information as required.
- (7) Receive redundant notification/confirmation from PDE, as applicable.

e. IF SHELTERING IS RECOMMENDED:

- (1) Order students living in the EPZ, but attending schools outside the EPZ, to be retained and hosted at their own school, until dismissal is coordinated with the Chester County DES (includes Charlestown Elementary, General Wayne Middle School and Great Valley High School).
- (2) Coordinate sheltering of students attending Charlestown Elementary.
- (3) At 8 p.m., coordinate Red Cross activities to establish mass care capability at the schools hosting students awaiting dismissal. (General Wayne Middle School and Great Valley High School)

2. Principals will, upon notification by the Chester County DES via Tellabs 294 and confirmed by the Superintendent:

- a. Complete all procedures outlined for Alert and Site Emergency.
- b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location outside the EPZ, as directed by the District Superintendent or Chester County Department of Emergency Services.



c. UPON RECOMMENDATION TO SHELTER:

- (1) Notify all school faculty and staff.
- (2) Ensure that all outside activities are terminated and all personnel moved to predesignated shelter areas.
- (3) Direct maintenance/security staff or assigned individuals to:
  - (a) Shut down heating/ventilation/air conditioning systems.
  - (b) Ensure closing/locking of all exterior doors/windows.
  - (c) Move students to areas of the building providing the most shelter from outside environment, as appropriate. Note: Have students place dampened clothes over nose and mouth, as directed by Chester County Department of Emergency Services.
- (4) Direct food service personnel to:
  - (a) Secure area to extent possible.
  - (b) Assemble water and snacks in shelter areas.
  - (c) Assemble food/snacks for an 8 p.m. schedule.
- (5) Direct administrative personnel to:
  - (a) Secure all personnel records and student files as for weekend departure.
  - (b) Take attendance records to shelter areas.
  - (c) Take attendance and "authorization for pick-up" forms to shelter areas
- (6) Direct teachers or classroom monitors to:
  - (a) Close all windows in classroom.
  - (b) Maintain discipline/order.
  - (c) Verify classroom attendance and take attendance record to shelter area.
  - (d) Check non-classroom areas for students.
  - (e) Secure required materials for predetermined shelter area activities.

- (f) Initiate pre-planned shelter activities.
- (7) Direct school nurse to:
  - (a) Augment resources as needed.
  - (b) Secure student health records.
  - (c) Assemble required health supplies in shelter area.
- (8) Assure administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
- (9) Do not dismiss students into the EPZ.
- (10) Cooperate with the County DES, Superintendent, and Red Cross to establish a mass care center at the school, should the shelter advisory require.

## VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

### A. Unusual Event (School not in Session)

No actions required and alert/notification of school officials not expected.

### B. Alert (School not in Session)

1. The Great Valley School District Superintendent will, upon receipt of notification from the Chester County DES via the Tellabs 294:
  - a. Notify and brief school principals
  - b. Order District wide cancellation of events or activities requiring students to enter the EPZ. These include but are not limited to:
    - (1) Special activities
    - (2) Extracurricular events
    - (3) Intramural/interscholastic sporting events
    - (4) Competitions
    - (5) Club meetings
    - (6) Class trips
    - (7) After school activities
  - c. Receive redundant notification/confirmation from PDE, as applicable.
2. Principals of Charlestown Elementary, General Wayne Middle School and Great Valley High School will, upon receipt of notification from the Superintendent:
  - a. Cancel/terminate special activities ordered by Superintendent.
  - b. Review RERP procedures.
  - c. Notify any groups or individuals occupying the school building, requesting that all non district employees vacate the building.
3. Principals will, upon receipt of notification from the Superintendent, cancel/terminate special activities as ordered by the Superintendent.

C. Site Emergency (School not in Session)

1. Complete all procedures outlined for Alert.
2. The Superintendent will, upon receipt of notification from Chester County DES via Tellabs 294:
  - a. Notify all building principals of the decision to keep schools closed, and brief them of the situation.
  - b. Receive redundant notification from PDE, as applicable.
  - c. Monitor EBS announcements, as appropriate.

D. General Emergency (School not in Session)

1. A decision to keep schools closed will be made by the Governor/PEMA/PDE/the County and be provided to Superintendents through Chester County DES.
2. Complete all procedures outlined for Site Emergency.
3. Great Valley School District Superintendent will, upon receipt of notification from Chester County DES via Tellabs 294:
  - a. Receive redundant notification from PDE, as applicable.
  - b. Monitor EBS announcements, as appropriate.

## VII. SCHOOL DISTRICT PROFILE

- A. A profile of the Great Valley School District is shown in Attachment 1 "School District Profile Form" and Attachment 2 "School Building Profile Form" for each school in the District,
- B. All completed forms will be reviewed for District use and updated semi-annually, within twenty-five days of the beginning of each school term.
- C. Copies of all completed forms are filed by the District Superintendent for retention and District use.

Dr. William Fitzpatrick, Superintendent  
Great Valley School District  
Charlestown Road  
De Vault, PA 19432

- D. Duplicates of all Profile Forms are filed with:

- 1. Pennsylvania Department of Education

- 2. Great Valley District Transportation Department

c/o Mrs. Dorothy Wilkins  
Great Valley Area School District  
Charlestown Road  
De Vault, PA 19432

- 3. Chester County Department of Emergency Services

c/o Timothy R. S. Campbell, Director  
Chester County Department of Emergency Services  
14 East Biddle Street  
West Chester, PA 19380

- 4. Chester County Intermediate Unit

Dr. John Baillie  
Educational Service Center  
1530 E. Lincoln Highway  
Coatesville, PA 19320

- E. Resource material will be provided to all holders of the Great Valley District RERP on an annual basis only, as deemed appropriate by the Superintendent.

# ATTACHMENT 1

## SCHOOL DISTRICT PROFILE FORM

District: Great Valley

Schools:

	<u>Public</u>	<u>Parochial</u>	<u>Non-Profit Private</u>	<u>Total</u>
Primary	<u>3</u>	<u>          </u>	<u>          </u>	<u>          </u>
Middle	<u>1</u>	<u>          </u>	<u>          </u>	<u>          </u>
Secondary	<u>1</u>	<u>          </u>	<u>          </u>	<u>          </u>
Vo-Tech	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>
Other	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>

Enrollment:

	<u>Grade</u>	<u>General</u>	<u>Students Sp. Ed.</u>	<u>Other</u>	<u>Total</u>	<u>Faculty</u>	<u>Other Staff</u>
K							
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							

Other

Total



SCHOOL DISTRICT PROFILE FORM (CONT'D.)

	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Key Staff:			
Superintendent:	[REDACTED]		[REDACTED] PA
Relief/Designate (1):			
Relief/Designate (2):			
Assistant Superintendent:			
Transportation Coordinator/Supervisor:	[REDACTED]	[REDACTED]	[REDACTED]

Buses Available for Routine District Use:

	<u># of Buses/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Cars/ (Capacity)</u>
1. Owned/operated by District	0	0	0	0
2. Contracted for by District*	40/72			
3. Shared with other users				
Total				

Other vehicles/capacity \* Gross School Bus Service

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



## SCHOOL BUILDING PROFILE FORM

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Assigned: \_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

## ATTACHMENT 2

SCHOOL BUILDING PROFILE FORMSchool Name: K. D. Markley ElementarySchool Affiliation: X Public        Parochial        Non-Profit Private  
       Nursery        Other         
(specify)Address: Church Road  
Malvern, PA 19452Telephone [REDACTED]Location:       EPZ: No Municipality:       Census: Year        Term       

<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>
<u>      </u>	<u>      </u>	<u>      </u>

Total Enrollment:

Total Faculty:

Total Other Staff:       Key Staff: 

<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
-------------	------------------------	----------------

Principal:

Relief/Designate (1):

Relief/Designate (2):

Assistant Principal:

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Assigned: \_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

## ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Sugartown Elementary

School Affiliation: ☒ Public ☐ Parochial ☐ Non-Profit Private  
☐ Nursery ☐ Other \_\_\_\_\_  
(specify)

Address: [REDACTED]  
Malvern, PA 19355

Telephone: [REDACTED]

Location: \_\_\_\_\_

EPZ: No Municipality: \_\_\_\_\_

Census: Year \_\_\_\_\_ Term \_\_\_\_\_

<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Total Enrollment:

Total Faculty:

Total Other Staff: \_\_\_\_\_

Key Staff: Name Telephone/Pager Address

Principal:

Relief/Designate (1):

Relief/Designate (2):

Assistant Principal:



SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Assigned: \_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

## SCHOOL BUILDING PROFILE FORM

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Assigned: \_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

## SCHOOL BUILDING PROFILE FORM

Census: Year 83-84 Term           

\*School is outside ten-mile EPZ.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: \_\_\_\_\_

Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Assigned: \_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)



ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Great Valley School: Charlestown Elementary Census: \_\_\_\_\_

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Great Valley School: K. D. Markley Census: \_\_\_\_\_

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Great Valley School: Sugartown Elementary Census: \_\_\_\_\_

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Great Valley School: General Wayne Middle School Census: \_\_\_\_\_

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Great Valley School: G. V. High School Census: \_\_\_\_\_

-TBD-



ATTACHMENT 4

GREAT VALLEY SCHOOL DISTRICT

Dear Parent:

The Great Valley School District has developed plans to protect students in the event of an incident at the Limerick Generating Station. These plans have been developed in accordance with state and federal guidelines and are in consonance with county and municipal plans. Normally, school will be closed in the event of an incident; however, plans have been developed to address any situations while school may be in session. To make the plans effective, Great Valley School District needs your cooperation and approval.

Our records indicate that your children are attending the Great Valley Schools, and that you reside in an area designated as the plume exposure pathway emergency planning zone (EPZ) of the Limerick Generating Station. The area is listed as an area which may need to be evacuated in the event of an emergency at the Generating Station.

In order to protect your children in the event of an emergency while school is in session, the School District plan will permit your children to remain at the school they attend until a parent, guardian or individual with parental permission arrives to pick up the student. The District schools will not dismiss any students into the EPZ area in the event of an emergency.

Students attending any of the District Schools will remain under the supervision of District staff/personnel until reunited with parents or authorized individuals.

Students of the Charlestown Elementary School who live in the EPZ will be retained during an emergency, if school is in session, to await pick up by parents, etc. This will affect students of the Charlestown School living within the EPZ area.

In the event of an emergency during school hours requiring the use of the plans, the Great Valley School District asks that you follow these simple instructions.

1. Listen to your local Emergency Broadcast System for up-to-date information. AVOID USING TELEPHONES AND DO NOT CALL THE SCHOOL. (WCOJ 1420 AM)
2. DO NOT PANIC, your children are in good hands.
3. Drive carefully to the school to pick-up your children.
4. If a shelter advisory has been made for the area where you live or for the area you will drive through to arrive at the school, wait until the shelter advisory is lifted. IT IS IMPORTANT TO REMAIN INDOORS DURING A SHELTER ADVISORY.

Thank you for your cooperation. After you have read and understand this information, please sign and return a copy of this letter to Great Valley School District.

This approval shall remain in effect until cancelled by the parent, legal guardian or legal representatives or upon transfer of the student from the Great Valley School District.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

CHARLESTOWN ELEMENTARY SCHOOL

Dear Parent:

The Great Valley School District has developed plans to protect the students of the Charlestown Elementary School in the event of an incident at the Limerick Generating Station. Normally, school will be closed in the event of an incident; however, plans have been developed to address any situations while school is in session. These plans conform to state and federal guidelines, and are in consonance with county plans.

To make the plans effective, the Great Valley School District needs your cooperation and approval.

In the event of an emergency at the Limerick Generating Station resulting in an advisory for the population of the Emergency Planning Zone to evacuate during school hours, (the emergency planning zone is the entire area of approximately 10 miles radius of the station) the students of Charlestown Elementary who reside in the EPZ will be retained at the school to await pick up by parent, guardian or person with parental permission.

If students remain to be picked up beyond 8 p.m., a decision will be made to either have the students remain at the school or have them transported to a facility for overnight accommodations. Supervision will be maintained.

During the emergency, you should listen to your local Emergency Broadcast System station and avoid using the telephone. You should avoid calling the school. (WCOJ 1420 AM is the EBS station.)

If you live in the emergency planning zone (EPZ), or would have to travel through the EPZ to arrive at the school during a shelter advisory, you should avoid the area or stay indoors until you are advised it is safe to be outdoors. During an advisory for sheltering, the students of Charlestown Elementary will remain indoors.

When coming to the school to meet your children, PLEASE DRIVE SAFELY AND OBEY ALL TRAFFIC LAWS. Upon arrival at the school, please obey those directing traffic and do not block exits or driveways.

DO NOT PANIC.

Thank you for your cooperation. After you have read and understand this information please sign the attached copy and return it to the Great Valley School District.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

\_\_\_\_\_ SCHOOL DISTRICT

I hereby authorize that \_\_\_\_\_ may be picked up, for early  
Student's name  
dismissal or during evacuation, by:

myself only, \_\_\_\_\_  
name of parent/legal guardian

myself or my spouse, \_\_\_\_\_  
name of spouse

by \_\_\_\_\_  
name of friend/relative

School officials should not release my child to anyone else unless proper  
authorization is received from me. I can be reached at the numbers provided  
below.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian

Telephone: \_\_\_\_\_ (work)  
\_\_\_\_\_ (home)

ATTACHMENT 5  
SCHOOL EBS ANNOUNCEMENT

-TBD-

NOTE: Obtain from Chester County  
Department of Emergency Services



. ATTACHMENT 6

SCHOOL DISTRICT ORGANIZATION CHART

-TBD-

ATTACHMENT 7

AGREEMENTS

-TBD-

ATTACHMENT 8  
SCHOOL CALENDAR

-TBD-