

DANIEL BOONE AREA SCHOOL DISTRICT  
AMITY AND DOUGLASS TOWNSHIPS  
BERKS COUNTY  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION



NUCLEAR REGULATORY COMMISSION

Docket No. 50-25233-04 Official Exh. No. E 50

In the matter of LIMERICK

Staff \_\_\_\_\_ IDENTIFIED ☒

Applicant ☒ RECEIVED ☒

Intervenor \_\_\_\_\_ REJECTED \_\_\_\_\_

Cont'g Off'r \_\_\_\_\_

Contractor \_\_\_\_\_ DATE 11-28-84

Other \_\_\_\_\_ Witness Paxl

Reporter mm

Daniel Boone Area School District  
Birdsboro, PA 19508  
215/582-2261

September 1984

8507050101 841128  
PDR ADOCK 05000352  
G PDR

## RECORD OF CHANGES

[illegible]

PROMULGATION

RESOLUTION OF THE DANIEL BOONE AREA SCHOOL DISTRICT BOARD OF EDUCATION

THIS PLAN IS ADOPTED AS THE DANIEL BOONE AREA SCHOOL DISTRICT RADIOLOGICAL EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION. THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER DISTRICT PLANS FOR RESPONSE TO AN INCIDENT AT THE LIMERICK GENERATING STATION.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1984

DANIEL BOONE AREA SCHOOL DISTRICT BOARD OF EDUCATION

\_\_\_\_\_  
PRESIDENT

\_\_\_\_\_  
SUPERINTENDENT OF SCHOOLS

\_\_\_\_\_  
SECRETARY

RESOLUTION # \_\_\_\_\_

## Table of Contents

	Page
Record of Changes.....	i
Promulgation.....	ii
Table of Contents.....	iii
I. Introduction.....	1
A. Authority.....	1
B. Purpose.....	1
C. References.....	1
D. Definitions.....	1
E. Objectives.....	6
II. Basic Plan.....	7
A. General.....	7
B. Direction and Coordination.....	7
C. District Organization.....	8
D. Fixed Nuclear Facility Incident Situation.....	8
E. Alert/Notification System.....	9
F. School Closing/Cancellation of Events.....	10
G. Evacuation Concepts.....	11
H. Continuity of School Administration.....	13
I. Reentry and Recovery.....	14
J. Mutual Aid/Requests for Assistance.....	14
K. Responsibilities.....	14
III. Training/Drills/Exercises.....	15
IV. Plan Maintenance and Distribution.....	16
V. Concept of Operations - School in Session.....	17
A. Unusual Event.....	17
B. Alert.....	17



C.	Site Emergency.....	19
D.	General Emergency.....	20
E.	Recovery/Reoccupation/Reopening of Schools.....	27
VI.	Concept of Operations - School not in Session.....	29
A.	Unusual Event.....	29
B.	Alert.....	29
C.	Site Emergency.....	30
D.	General Emergency.....	31
E.	Recovery/Reoccupation/Reopening of Schools.....	31
VII.	School District Profile.....	33
VIII.	Resource Requirements for Evacuation.....	34

#### Attachments

Attachment 1	School District Profile Form.....	A1-1
Attachment 2	School Building Profile Form.....	A2-1
Attachment 3	Resources Required for Evacuation.....	A3-1
Attachment 4	Letter to Parents.....	A4-1
Attachment 5	School Evacuation EBS Announcement.....	A5-1
Attachment 6	School District Organizational Chart.....	A6-1
Attachment 7	Agreements.....	A7-1
Attachment 8	School Calendar.....	A8-1

DANIEL BOONE AREA SCHOOL DISTRICT  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is provided by the Board of Education, Daniel Boone Area School District and is consistent with P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978, and by the Board of Education, Daniel Boone Area School District.

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of school students, and provide for the direction and control of District school facilities, staff and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P. L. 1332.
2. Berks County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1981, with changes.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1980.
5. Resolution # \_\_\_\_\_ of the Daniel Boone Area School District Board of Education, \_\_\_\_\_, 1984 (reference Page ii of this Plan).
6. Daniel Boone Area School District Emergency Management (Disaster) Plan, 19\_\_\_\_, as amended.
7. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November, 1980.

D. Definitions

1. Access Control Point(ACP) - Those points manned primarily by State or local police, augmented when necessary by the National

Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.

2. Amateur Radio - Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/Citizens Band, and Radio Emergency Action Teams (REACT)).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of news papers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of each plume

exposure pathway EPZ for the respective fixed nuclear facility in Pennsylvania were determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.)

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. The EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
- 8. Host School - Predetermined schools outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials's supervision, until they are picked up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend.
  - 9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four emergency incident levels have been developed to facilitate planning for response to nuclear incidents:
    - a. Unusual Events - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
    - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
    - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
    - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
  - 10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume

exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.

11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the prepositioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
  - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Information Statements - Public announcements made by PEMA or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
18. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc.



municipal emergency management agencies, school districts, etc. in coordination with PEIMA and the fixed nuclear facility.

19. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
20. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.
21. Risk School District/Building - A school district or public or non-profit private school building located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility.
22. School Services Officer - An individual appointed by the County who ensures the coordination of risk school district plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the County EUC and operates under the direction and control of the Berks County Emergency Management Agency Director.
23. Standby Status - The term used to describe state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support of a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, district vehicles and drivers and/or consufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support of a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.

25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
27. Unmet Needs - Capabilities and/or resources required to support emergency operations neither available nor provided for at the respective levels of government or by the District.

E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of school students and staff.
2. Ensure that planned actions are in consonance with Municipal, County and State KERP's.
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Daniel Boone Area School District.
4. Provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions during fixed facility nuclear incidents.



## II. BASIC PLAN

### A. General

Because thirteen school districts and numerous private/parochial schools are found within the 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all districts and schools, as well as with the risk county plans. Accordingly, the Daniel Boone Area School District RERP has been developed in such a manner that it will function harmoniously with other plans.

This plan is designed to protect school students while attending any school function, including extracurricular activities, special events or any function sponsored by the school.

### B. Direction and Coordination

1. The Superintendent of Schools shall exercise all authority granted in accordance with the policies set forth by the School Board and the laws of the Commonwealth of Pennsylvania.
2. The Superintendent of Schools is responsible for all school emergency plans and procedures assuring the safety of students and staff in the event of an incident at the Limerick Generating Station.
3. Non-profit private schools within the territory covered by the Daniel Boone Area School District come under the district for planning, notification and coordination of transportation resources. Currently, there are no private school buildings in the EPZ and the district's territory.
4. The Superintendent coordinates with the Berks County Emergency Management Agency for protective response to include the direction and control of evacuation and/or sheltering of students and staff, and for the cancellation of school or special activities.
5. All students, school buildings, school equipment, staff and district contracts will remain under the supervision and control of the Superintendent of Schools. The District Administration Office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services.
6. Building Principals are responsible to the Superintendent for school building emergency plans, the coordination of protective action within the school building, and for the safety of students and staff in the event of an incident at the Limerick Generating Station.

7. Host school services are furnished at the Daniel Boone Senior High School.
8. Because of the multi-district scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Berks County shall exercise responsibility for coordination and support.
9. The Berks County Radiological Emergency Response Plan, to which this document shall be annexed, shall govern implementation of the District RERP.
10. Coordination between the Counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.
11. School is in session during regular classroom hours (semesters; summer sessions; evening classes); when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.\*
12. School not in session refers to after hours during the time of the authorized school calendar (regular and summer school terms). Special activities during vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the School (District).\*
13. This plan does not apply during vacation periods or when all school facilities are closed for extended periods. Decisions to extend vacations, holidays, etc. are implemented utilizing emergency procedures for school not in session. All actions will be coordinated through the Berks County EMA.
14. Students refer to individuals in grades Kindergarten (K) to Twelve (12) authorized pre-school program(s), or special education activities.
15. In no case will students be dismissed to their own care if protective action is imminent. School officials will remain responsible for student safety until parents/guardians can assume responsibility.

C. District Organization

An Organizational Chart for the Daniel Boone Area School District \* is maintained on file at the District Office.

\* A copy of the school calendar is attached (reference Attachment 8).

#### D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the emergency action levels: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. County officials and school administration will initiate protective actions including all those actions considered for the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools.

#### E. Alert/Notification System

1. Berks County and the District will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification and information exchange during a fixed nuclear facility incident. The telecommunications system includes telephones located at the District Administrative Office (and each school building principal's office). Control is from the Berks County EUC. A description of the notification system is provided in the Berks County Radiological Emergency Response Plan, Annex C, Alert/Notification. In the event of breakdown of telephone service, the Berks County EMA will provide for a RACES representative to supply communications as available and if needed, at the school district office, or a mobile radio(s) will be assigned by the Berks County IU-Vo-Tech East Center.

#### 2. School District Superintendent

In the event of an incident at the Limerick Generating Station, the Superintendent will be notified by the County School Services Officer from the Berks County EUC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy.

#### 3. School Building Principals

When school is not in session, public and non-profit private school building principals will be notified by the Superintendent or his designate.

When school is in session, public and non-profit private school building principals will be notified by the Superintendent or the County School Services Officer from the Berks County EUC should the Superintendent or his designate be unavailable.

#### 4. Public

- a. The public will be alerted through the alert/notification system as activated by Berks County. A detailed description of the public alert system is provided in the Berks County Radiological Emergency Response Plan, Appendix C-1 to Annex C, Alert/Notification.
- b. To assure coverage, personnel and equipment from the County (Fire Departments) will be dispatched by the County EUC to supplement this alerting procedure.
- c. The public alert system may be activated during Alert or Site Emergency or General Emergency when (a) there is significant information that will reassure the public of their safety; (b) the public is to be informed of plant status that may lead them to implement specific actions on their own; or (c) specific actions (to include protective actions) are to be taken by the public. (It will be activated in the event of a General Emergency.).
- d. Detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared (reference Attachment 5).

#### 5. Parents/Legal Guardians

- a. Parents/legal guardians will be notified of pre-evacuation school closing and reopening utilizing the normal Daniel Boone Area School District media procedures - unless preempted by public alert/notification procedures and/or an EBS announcement outlining school evacuation. Parental notifications will be coordinated with Berks County EMA.
- b. Informational materials regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of (1) school closure, (2) evacuation procedures and (3) appropriate parent/guardian response have been developed for distribution to parents/guardians as a cooperative effort of the Berks County Emergency Management Agency, Daniel Boone Area School District and PEMA/PDE.

#### F. School Closing/Cancellation of Events/Early Dismissal

1. If an evacuation becomes imminent while school is not in session, a decision will be made to keep schools closed. The decision will be made based on a recommendation made by PEMA/PDE, and received from the Berks County EMA. The target times for receipt of PEMA/PDE recommendations are 11 p.m. and/or 6 a.m. The recommendation will be received prior to 6 a.m. to allow a time for appropriate notifications. Parents/guardians and staff will be notified utilizing regular District procedures



for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency. All schools in the District will be closed, not just those in the EPZ.

2. School special activities, extracurricular events, sports contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or reduction to Unusual Event.
3. Schools in session will not early dismiss/send children home early should an evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by parental notification from the District/County after a protective action recommendation from Berks County.

G. Evacuation Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis.

2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including school districts) will be made by PEMA and the decision will be announced by PEMA through Berks County Emergency Management Channels to school districts and building principals.  
(Note: The Pennsylvania Department of Education may notify District Superintendents for purpose of redundancy, and municipal EMA Coordinators will confirm the notification of building principals in their jurisdiction.)
- e. The Daniel Boone Area School District has the authority to close schools at its discretion. During a fixed nuclear facility incident, the Berks County Emergency Management Agency must be kept informed of decisions to close school or have the schools remain closed; as the Berks County EMA will

coordinate school closings among all districts/schools and dispatch or provide needed transportation in the event of a need to evacuate. Schools will not be closed if in session.

### 3. Logistics of Evacuation

- a. If school evacuation is required, students located within the EPZ will be bussed directly to a host school, to await pick-up by parent or guardian. The host school for Amity Elementary School is the Daniel Boone Area Senior High School.
- b. Transportation to host schools within the District will be provided for all students.
- c. Sufficient transportation will be provided to move all students inside the EPZ in one lift. Students at Amity Elementary Center will be moved to the host school (Daniel Boone Area Senior High) as soon as transportation resources are available after evacuation is ordered.
- d. School faculty/staff may accompany evacuated students to the designated host school, and remain with students until they are picked up by parents or/guardians.
- e. When the school attended is outside the plume exposure pathway EPZ and parents' home are inside the plume exposure pathway EPZ, students will remain at the school they attend until picked up by parents or legal guardians.
- f. Students may be picked up by parent, legal guardian or designate, as authorized in writing. (reference Attachment 4).
- g. Should student pick-up extend beyond 8 p.m., remaining students may be bused to a pre-designated mass care center (Gov. Mifflin Intermediate School) to be fed, properly housed and await pick-up. A notice will be posted to remind parents/guardians and direct them to the appropriate locations, should any movement occur.

### 4. Evacuation Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply.
- b. Specific arrangements have been developed to utilize the Daniel Boone Area Senior High School Facility as a host school.

- c. Specific materials have been developed to provide parents/guardians a detailed description of school evacuation procedures/host school location. (reference Attachment 4)

b. Evacuation Transportation Resources

- a. Daniel Boone Area School District contract transportation\* vehicles (buses, vans, etc.) are provided for priority use by the District to transport students/staff to the host school. Assignment of vehicles is detailed in Attachments 2 and 3.
- b. Any additional resources required at the time of evacuation will be planned for and provided through Berks County EMA.
- c. Sufficient transportation resources have been provided to move all students requiring evacuation at one time.
- d. Upon completion of school evacuation assignments, District contract vehicles may be provided to Berks County EMA for mutual aid assignment during evacuation, with the consent of the contractors, Jay Rhoads and William Klein.
- e. District contract vehicles will be assigned as appropriate, to bus students from the host school to a designated mass care center (Gov. Mifflin Intermediate School) (at 8 p.m.) for feeding and sheltering, as provided for in this plan.

H. Continuity of School Administration

- 1. In the event of a general evacuation, the Daniel Boone Area School District shall continue to transact required business at the District Administrative Office, outside the EPZ, located at the Daniel Boone Area Senior High School, Birdsboro, PA.
- 2. School building principals will notify the District Superintendent of their evacuation location and provide a means for 24 hour per day contact.
- 3. The Superintendent will notify the Berks County EMA School Services Officer of his location, when not at the District Administrative Office.
- 4. The Superintendent of Schools shall assure uninterrupted coverage of the District administrative functions defined herein, including:
  - a. The Superintendent will designate and train two (2) alternates to function in his absence.

\* Reference Attachment 7 for a copy of the District Transportation Contract.



- b. Each school building principal will designate and train two (2) alternates to function in their absence.
- c. Rosters including methods of contact, telephone numbers, etc. are provided in Attachments 1 and 2.
- 5. The Daniel Boone Area Senior High School, Birdsboro, PA will function as an alternate administrative location\* (relocation point) for Pottstown Borough; Lower, Upper, and West Pottsgrove Townships and their emergency services. If school is in session, Monocacy Elementary Center will host evacuees until the Senior High School has been closed as a host school for students from Amity Elementary Center.

I. Reentry and Recovery

- 1. Reentry may be authorized by the Governor upon determination by the PA Bureau of Radiation Protection (BRP) that it is safe.
- 2. Berks County EMA will notify the Superintendent in advance of any reentry operations and coordinate the return of evacuees to the evacuated area.
- 3. The Superintendent and each respective school principal, or their designated representatives, shall:
  - a. Return and inspect each local school building.
  - b. Reestablish safety and security services.
  - c. Report damage caused by evacuation/school closing and reentry, as well as costs of support operations.
  - d. Provide for necessary repair/resupply.
- 4. The Superintendent shall determine the date to reopen the District schools, notifying the Berks county EMA Director who will coordinate with other schools and PEMA.
- 5. Parents/guardians and students will be notified for the date of reopening utilizing normal District procedures for school announcements. Announcements will also be published in all major newspapers circulated in the District's territory.

J. Mutual Aid/Requests for Assistance

- 1. The Superintendent, assisted by the Berks County Emergency Management Agency is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist individual schools in implementing the Districts Radiological

\*Pending Special Board Approval

Emergency Response Plan (RERP). Written agreements as required, are maintained on file at the District office and the Berks County EMA.

2. Prior to and during an incident, school building principals are responsible to determine unmet needs for each school building and notify the Superintendent of resources requirements. The Superintendent shall report unmet needs to the Berks County EMA (School Services Officer). Provision of unmet needs will be coordinated by the Berks County EMA.

K. Responsibilities

1. School District Superintendent

- a. Exercise authority for RERP planning/Board approval and protective actions/school closure under the authority provided by the Daniel Boone Area School District Board of Education.
- b. Provide for school administration in the event of evacuation and assure uninterrupted coverage.
- c. Ensure that emergency actions planned or implemented are in conformance with the Berks County RERP.
- d. Ensure that communications systems (radio and/or telephone) necessary for the successful implementation of this plan area available or will be provided by the Berks County EMA.
- e. Develop and maintain any necessary Mutual Aid Agreements.
- f. Determine unmet needs and inform the Berks County EMA.
- g. Maintain expense records of personnel and resource utilization resulting from Plan implementation.
- h. Upon reentry after evacuation ascertain all resource needed to return the district/buildings to normal and report them to the County EMA.
- i. Coordinate training for all District personnel utilized in the implementation of the Plan.

2. School Building Principals

- a. School building principals are responsible to the Superintendent to prepare and update individual a school building emergency (disaster) procedures and to execute the procedures described herein.
- b. Determine unmet needs and inform the Superintendent.
- c. Maintain building expense records of personnel and resource utilization resulting from RERP implementation.

- d. Upon reentry after evacuation, assist the Superintendent to ascertain all resources needed to return the school building to normal.
- e. Coordinate training for all building staff utilized in the implementation of the RERP.
- f. Assure uninterrupted coverage of school building administration.

### III. TRAINING/DRILLS/EXERCISES

- A. The Superintendent, assisted by the Berks County Emergency Management Agency, is responsible for coordinating radiological emergency response training to Daniel Boone Area School District staff and faculty.
- B. School building principal(s) shall ensure that school emergency response personnel know their responsibilities.
- C. All drills and exercises related to the Limerick Generating Station will be coordinated through the Berks County EMA.

### IV. PLAN MAINTENANCE AND DISTRIBUTION

#### A. Plan Maintenance

- 1. The Superintendent is responsible for accomplishing an annual review, in conjunction with Berks County EMA, and distributing the changes.
- 2. All changes to the RERP shall be: 1) coordinated through the Berks County Emergency Management Agency and, 2) be provided to each holder of the plan.
- 3. All changes to the RERP which involve policy shall be approved by the Superintendent and, as appropriate, the Daniel Boone Area School District Board of Education, after coordination with each affected building principal.
- 4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" (page i).

#### B. Plan Distribution

- 1. Daniel Boone Area School District Board of Education (\_\_\_\_ copies)
- 2. Daniel Boone Area School District Superintendent (\_\_\_\_ copies)
- 3. Berks County EMA Director (2 copies)

4. Pottstown Borough EMA (1copy)
5. PEMA (2 copies)
6. PUE (1 copy)
7. Principals for each School Building in the District (5 copies)
8. Daniel Boone Area School District Transportation Coordinator (1 copy)
9. J. Rhoads Bus Company (1copy)
10. William Klein Bus Company (1copy)
11. Amity Township EMA Coordinator (1 copy)
12. Union Township EMA Coordinator (1 copy)
13. Birdsboro Borough EMA Coordinator (1 copy)
14. Local Police Departments (\_\_\_\_copies)

TOTAL DISTRIBUTION: \_\_\_\_copies.

V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

A. Unusual Event (School in Session)

No actions required and Daniel Boone Area School District will not be notified of an Unusual Event.

B. Alert (School in Session)

1. School District Superintendent will, upon receipt of notification from the Berks County EMA (School Services Officer):

- \_\_\_\_\_ a. Assure operation of appropriate school district telecommunications systems; requesting Vo-Tech mobile radios or RACES should communications be required from Berks County EMA (Tel: [REDACTED])
- \_\_\_\_\_ b. Confirm the notification of Amity Elementary Center school building principal (reference Attachment 2).
- \_\_\_\_\_ c. Request that the High School principal prepare the facility for hosting students from Amity Elementary Center (reference Attachment 2).
- \_\_\_\_\_ d. Notify school transportation providers to (reference Attachment 3):
  - (1) Place drivers on alert/standby.
  - (2) Inventory and ready transportation equipment.
  - (3) Review transportation assignments and maps.
  - (4) Fuel and maintain transportation vehicles.
  - (5) Provide for priority maintenance of vehicles.
  - (6) Report unserviceable vehicles to Superintendent.
- \_\_\_\_\_ e. Order District-wide cancellation of:
  - (1) Special activities.
  - (2) Extracurricular events.
  - (3) Intramural/interscholastic sporting events.
  - (4) Competitions.
  - (5) Club meetings.
  - (6) Class trips.
  - (7) After school activities.



- \_\_\_ f. Assure all schools covered by the District plan are notified (reference Attachment 2).
  - \_\_\_ g. Monitor EBS announcements, as appropriate, and review parental notifications with Berks County EMA (Tel: [REDACTED]).
  - \_\_\_ h. Receive redundant notification/confirmation for PDE, as applicable.
2. Amity Elementary Center principal will, upon notification:
- \_\_\_ a. Assure immediate update of student attendance and class rosters.
  - \_\_\_ b. Update rosters at 0830, 1130 and 1430.
  - \_\_\_ c. Report attendance to Superintendent three (3) times each day (0900, 1200, 1500) (Tel: [REDACTED]).
  - \_\_\_ d. Cancel special activities ordered by Superintendent.
  - \_\_\_ e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:
    - (1) Fuel and test support systems
    - (2) Review food service capabilities
    - (3) Instruct staff to prepare shelter activities/equipment
    - (4) Report unmet needs to the Superintendent (Tel: [REDACTED])
  - \_\_\_ f. Request the school nurse to review special student medical supplies/needs and advise of any resource.
  - \_\_\_ g. Review situation and RERP procedures with appropriate staff.
  - \_\_\_ h. Determine emergency staffing requirements.
  - \_\_\_ i. Implement procedures for parental pick-up of students.
    - (1) Utilize student emergency records.
    - (2) Implement special entrance, parking lot and access road for parents to use.
    - (3) Assign administrative staff, and staff the entrance.
3. Principals of schools located outside the EPZ will, upon notification:
- \_\_\_ a. Update records of students living in the EPZ.

- \_\_\_\_\_ b. Cancel special activities as ordered by the Superintendent.
- \_\_\_\_\_ c. Assure preparation of the building to host students living in the EPZ until 8 p.m., coordinating with maintenance/security, food service and nursing personnel.
  - (1) Fuel and test support systems
  - (2) Review food service capabilities
  - (3) Instruct staff to prepare shelter activities/equipment
  - (4) Inventory special student medical needs/supplies
  - (5) Report unmet needs to the Superintendent (Tel: \_\_\_\_\_)
- \_\_\_\_\_ d. Review situation and RERP procedures with appropriate staff.
- \_\_\_\_\_ e. Determine emergency staffing requirements.
- \_\_\_\_\_ f. High School Principal and Monocacy Elementary Center will prepare their facilities to act as host school relocation points for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*

C. Site Emergency (School in Session)

- 1. School District Superintendent will, upon receipt of notification from the Berks County EMA (School Services Officer):
  - \_\_\_\_\_ a. Complete all procedures outlined for Alert, confirming the notification of Amity Elementary Center building principal (reference Attachment 2).
  - \_\_\_\_\_ b. Report to the District administrative office.
  - \_\_\_\_\_ c. Further notify school transportation providers to (reference Attachment 3):
    - (1) Prepare buses/vehicles for evacuation
    - (2) Priority repair out-of-service vehicles
  - \_\_\_\_\_ d. Confirm host school building locations/evacuation routes (as provided by Berks County EMA) with Amity Elementary Center building principal (reference Attachment 2).
  - \_\_\_\_\_ e. Authorize implementation of emergency staffing including dismissal of pregnant staff/single parents, as appropriate.

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- \_\_\_ f. Report unmet needs to County School Services Officer (Tel: [REDACTED]).
  - \_\_\_ g. Assure all schools covered by the District plan are notified (reference Attachment 2).
  - \_\_\_ h. Monitor EBS announcements, as appropriate, and review [REDACTED] parental notifications with Berks County EMA (Tel: [REDACTED]).
  - \_\_\_ i. Receive redundant notification/confirmation from PDE, as applicable.
2. Amity Elementary Center building principal will, upon notification:
- \_\_\_ a. Complete all procedures outlined for Alert.
  - \_\_\_ b. Confirm resources necessary for sheltering, reporting unmet needs to Superintendent (coordinate with maintenance/security, food service and nursing personnel) (Tel: [REDACTED]).
  - \_\_\_ c. Utilize student emergency records for student pick-up.
  - \_\_\_ d. Initiate emergency staffing and excuse/dismiss staff as ordered by Superintendent.
3. Principals of schools located outside the EPZ will, upon notification:
- \_\_\_ a. Complete all procedures outlined for Alert.
  - \_\_\_ b. Confirm resources necessary for holding students at the school, reporting unmet needs to Superintendent (coordinate with maintenance/security, food service and nursing personnel) (Tel: [REDACTED]).
  - \_\_\_ c. Utilize emergency cards for student pickup.
  - \_\_\_ d. High School principal will notify the Superintendent that the facility is prepared to host risk students and Pottstown Borough; Lower, Upper, West Pottsgrove Township officials (Tel: [REDACTED]).
  - \_\_\_ e. Monocacy Elementary Center principal will notify the Superintendent that the facility is prepared for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*

\*Pending Special Board Approval

D. General Emergency (School in Session)

1. School District Superintendent will, upon receipt of notification from the Berks County EMA (School Services Officer):

- \_\_\_ a. Complete all procedures outlined for Alert and Site Emergency, confirming the notification of Amity Elementary Center building principal (reference Attachment 2).
- \_\_\_ b. Order school transportation providers to mobilize for completion of preplanned assignments.
- \_\_\_ c. Confirm positioning of buses/evacuation vehicles and assignment of RACES/IU mobile units, reporting unmet transportation needs, received from Amity Elementary Center building principal, to Berks County EMA (Tel: [REDACTED]).
- \_\_\_ d. Assure all schools covered by the District plan are notified (reference Attachment 2).
- \_\_\_ e. Monitor EBS announcements, as appropriate, and review parental notification statements with Berks County EMA (Tel: [REDACTED]).
- \_\_\_ f. Provide protective action recommendations to building principals.
- g. IF SHELTERING IS RECOMMENDED:
  - \_\_\_ (1) Order students living in the EPZ, but attending schools outside the EPZ, to be retained and hosted at their own school, until dismissal is coordinated with the Berks County EMA.
  - \_\_\_ (2) Coordinate sheltering of students attending school at Amity Elementary Center
  - \_\_\_ (3) At 8 p.m., coordinate Red Cross activities to establish mass care capability at the schools hosting students awaiting dismissal.
  - \_\_\_ (4) Order suspension of shelter advisory, as directed by Berks County EMA and coordinate student dismissal with school building principals (Tel: [REDACTED]).
  - \_\_\_ (5) Excuse building principals/staff upon completion of student pick-up.
- h. IF EVACUATION IS RECOMMENDED:
  - \_\_\_ (1) Order opening of host school facility at Daniel Boone Area Senior High School.

- \_\_\_\_ (2) Order students living in the EPZ but attending schools outside the EPZ, to be retained and hosted at the school they attend. Coordinate dismissal schedules for non-EPZ students and arrange for notification of parents/guardians.
- \_\_\_\_ (3) Order evacuation of Amity Elementary Center, monitor evacuation process, reporting unmet needs to Berks County EMA and direct that bus/vehicle drivers completing evacuation assignments report to their bus garage.
- \_\_\_\_ (4) Report student pick-up progress/problems every two (2) hours to Berks County EMA (Tel: [REDACTED]).
- \_\_\_\_ (b) At 8 p.m., order closing of host school and coordinate movement of students to designated mass care center locations (Gov. Mifflin Intermediate School).
- \_\_\_\_ (6) Excuse building principals/staff upon completion of student pick-up.
- \_\_\_\_ (7) Receive student emergency cards (evacuation records) and remain in contact with Berks County EMA to provide census information as required.
- \_\_\_\_ (8) Order establishment of Senior High School as a relocation center for Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*
- \_\_\_\_ i. Receive redundant notification/confirmation from PDE, as applicable.
- 2. Amity Elementary Center building principal will, upon notification:
  - \_\_\_\_ a. Complete all procedures outlined for Alert and Site Emergency.
  - \_\_\_\_ b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location outside the EPZ, as directed by the District Superintendent or Berks County Emergency Management Agency (TEL:                      ).
  - c. UPON RECOMMENDATION TO SHELTER:
    - \_\_\_\_ (1) Notify all school faculty and staff.
    - \_\_\_\_ (2) Ensure that all outside activities are terminated, and all personnel moved to predesignated shelter areas.

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- \_\_\_\_ (3) Direct maintenance/security staff or assigned individuals to :
  - (a) Shut down heating/ventilation/air conditioning systems and close ducts receiving outside air.
  - (b) Ensure closing/locking of all exterior doors/windows.
  - (c) Move students to areas of the building providing the most shelter from outside environment, as appropriate. Note: Have students place dampened cloths over nose and mouth, as applicable.
- \_\_\_\_ (4) Direct food service personnel to:
  - (a) Secure area to extend possible.
  - (b) Assemble drinks and snacks in shelter areas.
  - (c) Prepare food/snacks for an 8 p.m. schedule.
- \_\_\_\_ (5) Direct administrative personnel to:
  - (a) Secure all personnel records and student files as for weekend departure.
  - (b) Take emergency records' can to shelter areas.
- \_\_\_\_ (6) Direct teachers or classroom monitors to:
  - (a) Close all windows in classroom.
  - (b) Maintain discipline/order.
  - (c) Verify classroom attendance and take attendance sheet to shelter area.
  - (d) Check non-classroom areas for students.
  - (e) Secure required materials for predetermined shelter area activities and take to shelter areas.
  - (f) Initiate preplanned shelter activities.
- \_\_\_\_ (7) Direct school nurse to:
  - (a) Augment resources as needed.
  - (b) Secure student health records.
  - (c) Assemble required health supplies in shelter area.

- \_\_\_\_ (8) Determine status of transportation resources and inventory buses available, notify Superintendent of unmet needs. (Tel: \_\_\_\_\_).
- \_\_\_\_ (9) Assure Administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
- \_\_\_\_ (10) Do not dismiss students into the EPZ.
- \_\_\_\_ (11) Cooperate with the Berks County EMA, Superintendent, (and Red Cross) to establish a mass care capability at the school, should the shelter advisory require.
- \_\_\_\_ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule--as during a normal school day. Coordinate parental notifications with Berks County EMA (Tel: \_\_\_\_\_).

d. UPON RECOMMENDATION TO EVACUATE:

- \_\_\_\_ (1) Notify all faculty and staff.
- \_\_\_\_ (2) If not sheltered, assure updated attendance.
- \_\_\_\_ (3) If in sheltering, students are to be reunited with their assigned faculty member and attendance updated.
- \_\_\_\_ (4) Non-cancelled special activities should be immediately terminated, student attendance taken and records completed.
- \_\_\_\_ (5) Initiate orderly movement of students to transportation vehicles and monitor loading and setting of students/staff.
- \_\_\_\_ (6) Provide drivers with maps to host schools/mass care centers, as required.
- \_\_\_\_ (7) Assure drivers accompanying students to special events (within EPZ or outside EPZ) receive directions to host school or designated mass care center, as appropriate.
- \_\_\_\_ (8) Assign staff to accompany students in each transportation vehicle.
- \_\_\_\_ (9) Direct unassigned staff to accompany buses in their private vehicles.
- \_\_\_\_ (10) Assure telecommunications capability of at least one (1) transportation vehicle assigned or obtain from Berks County EMA a RACES mobile unit to accompany vehicles (Tel: \_\_\_\_\_).



- \_\_\_\_ (11) Provide staff with appropriate emergency records and assure recording of students in each vehicle.
- \_\_\_\_ (12) Supervise movement to host school-Daniel Boone Area High School, notifying Berks County EUC via telecommunication of progress/problems (Tel:           ).
- \_\_\_\_ (13) Upon disembarking in an orderly fashion, verify student attendance and provide attendance records to appropriate staff.
- \_\_\_\_ (14) Assign staff to remain with students at host school-Daniel Boone Area High School until all students in staff's charge are picked up by parent/guardian or until relieved by other staff or instructed to leave.
- \_\_\_\_ (15) Provide staff emergency records and direct that student pick-up be recorded and completed lists and records be returned.
- \_\_\_\_ (16) Report status of student pick-up to Superintendent every two (2) hours (Tel:           ).
- \_\_\_\_ (17) After 8 p.m. and students remain to be picked up by their parents or legal guardians and an order has been received from the Superintendent; assign staff and assist movement of students to designated mass care center, Gov. Mifflin Intermediate School.
  - \_\_\_\_ (a) Initiate orderly movement of students to mass care center.
  - \_\_\_\_ (b) Assume closing of host school facility.
  - \_\_\_\_ (c) Notify Superintendent/Berks County EMA of progress or problems.
  - \_\_\_\_ (d) Post notice of movement of students.
  - \_\_\_\_ (e) Notify Superintendent to authorize officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships to occupy the relocation point.\*
- \_\_\_\_ (18) Assure that staff record student pick-up and remain with students at predesignated mass care center until all students in staff's charge are picked up by parent/guardian or until relieved by other staff, instructed to leave, or are assigned to other duty.

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- \_\_\_\_ (19) Report completion of student pick-up to Superintendent and arrange to provide Superintendent pick-up/records/emergency records (Tel: \_\_\_\_\_).
- \_\_\_\_ (20) Excuse remaining staff and provide Superintendent a means of future contact - for receipt of reentry orders (Tel: \_\_\_\_\_).

3. Principals of schools located outside the EPZ will, upon notification from the Superintendent of Berks County EMA:

- \_\_\_\_ a. Complete all actions listed for Alert and Site Emergency.
- \_\_\_\_ b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall student to campus.
- \_\_\_\_ c. UPON RECOMMENDATION TO SHELTER:
  - \_\_\_\_ (1) Do not dismiss students into the EPZ.
  - \_\_\_\_ (2) Dismiss students living outside the EPZ only as directed by the Superintendent.
  - \_\_\_\_ (3) Direct food service personnel to prepare food/snacks for an 8 p.m. schedule.
  - \_\_\_\_ (4) Direct staff to assemble students living in the EPZ in a designated area and provide for after classroom activities. Provide authorization for student pick-up forms to appropriate staff.
  - \_\_\_\_ (5) Assure recording of all student pick-up.
  - \_\_\_\_ (6) Cooperate with the Berks County EMA, Superintendent, and (Red Cross) to establishing a mass care capability at the school, should the sheltering advisory extend beyond 8 p.m.
- \_\_\_\_ d. UPON RECOMMENDATION TO EVACUATE
  - \_\_\_\_ (1) Do not dismiss students into the EPZ.
  - \_\_\_\_ (2) Hold students living outside the EPZ at the school and dismiss upon order from the Superintendent and when transportation resources completing EPZ evacuation assignments are available.
  - \_\_\_\_ (3a) Direct food service personnel to prepare food/snacks, and the school nurse to prepare any special medical supplies/needs/records, for an 8 p.m. schedule.



- (3b) High School Principal will open gymnasium area to receive evacuated students and the \_\_\_\_\_ area, adjacent to \_\_\_\_\_ as a relocation point.\*
- \_\_\_\_ (4) Direct staff to assemble students living in the EPZ in a designated area, providing for after classroom activities, holding students for parent/guardian pick-up.
- \_\_\_\_ (5) Assure staff remain with students until all students are dismissed or picked up by parent/guardian and record student pick-up until relieved by other staff, or instructed to leave.
- \_\_\_\_ (6) Provide staff emergency records and direct that completed lists/records be returned.
- \_\_\_\_ (7) Report status of student pick-up to Superintendent every two (2) hours (Tel: \_\_\_\_\_).
- \_\_\_\_ (8) Assure administrative staff and maintenance/security personnel prepare school as they would for a regular weekend, closing all windows, locking doors, locking files, etc.
- (9) At 8 p.m., and upon order from Superintendent:
- \_\_\_\_ (a) Assign staff to accompany remaining students to the designated mass care center, Gov. Mifflin Intermediate School.
- \_\_\_\_ (b) Initiate orderly movement to transportation vehicles.
- \_\_\_\_ (c) Assure securing of facility.
- \_\_\_\_ (d) Post notice of movement to host school.
- \_\_\_\_ (10) Proceed to Gov. Mifflin Intermediate School (Mass Care Center) and, upon disembarking in an orderly fashion, verify student attendance and provide records to center personnel, as requested.
- \_\_\_\_ (11) Assign staff to remain with students until all students are picked-up, recording student pick-up.
- \_\_\_\_ (12) Report completion of student pick-up to Superintendent and arrange to provide appropriate records.
- \_\_\_\_ (13) Excuse remaining staff and provide Superintendent a means for future contact for reopening order.

\*Pending Special Board Approval

E. Recovery/Reoccupation/Reopening of Schools (School in Session)

1. Berks County EMA (School Services Officer) will notify the Superintendent of the decision to reoccupy the evacuated area or reopen school.
2. The Superintendent will notify District building principals/officials and direct that buildings be inspected for reoccupation by the building principal and deficiencies reported to the Superintendent.
3. The Superintendent will report unmet needs to County School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred (Tel: [REDACTED]).
4. The Superintendent will, based on information received from PEMA/PDE through Berks County EMA, decide to reopen District school(s) and communicate this decision to building principals (reference Attachment 2).
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers and coordinated with Berks County EMA (Tel: [REDACTED]).
6. Superintendent will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports to the Berks County EMA (Tel: 3/4-4800).

VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of Daniel Boone Area School District officials not expected.

B. Alert (School not in Session)

1. School District Superintendent will, upon receipt of notification from the Berks County EMA:

- \_\_\_ a. Assure telecommunication system is operating.
- \_\_\_ b. Confirm notification of Amity Elementary Center building principal (reference Attachment 2).
- \_\_\_ c. Order District wide cancellation of:
  - (1) Special activities
  - (2) Extracurricular events

- (3) Intramural/interscholastic sporting events
  - (4) Competitions
  - (5) Club meetings
  - (6) Class trips
  - (7) After school activities
- \_\_\_ d. Assure all schools covered by the District plan are notified (reference Attachment 2).
  - \_\_\_ e. Monitor EBS announcements, and review parental notification statements with Berks County EMA (Tel: [REDACTED]).
  - \_\_\_ f. Receive redundant notification/confirmation from PDE, as applicable.
- 2. Amity Elementary Center building principal will, upon receipt of notification:
    - \_\_\_ a. Cancel/terminate special activities ordered by Superintendent.
    - \_\_\_ b. Review RERP procedures.
    - \_\_\_ c. Notify any groups or individuals occupying the school building, requesting that all non district employees vacate the building.
  - 3. Principals of schools located outside the EPZ will, upon receipt of notification:
    - \_\_\_ a. Cancel/terminate special activities as ordered by the Superintendent.
    - \_\_\_ b. Senior High School Principal will prepare the facility to function as a relocation point for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*
- C. Site Emergency (School not in Session)
- 1. Complete all procedures outlined for Alert.
  - 2. A recommendation to close schools or keep schools closed will be made by PEMA/PDE and be provided to Superintendents through Berks County EMA; and will be targeted for receipt by 11 p.m. and/or 6 a.m.

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3. The Superintendent will, upon receipt of notification from Berks County EMA.
  - a. Implement the recommendation to close, notifying students, families and staff utilizing normal District procedures, supplementing appropriate EBS announcements.
  - b. Confirm notification of Amity Elementary Center building principal, implementing decision to close or keep school closed, and brief him of the situation (reference Attachment 2).
  - c. Assure all schools covered by the District plan are notified (reference Attachment 2), implementing the decision to close school or keep school closed.
  - d. Receive redundant notification form PDE, as applicable.
  - e. Monitor EBS announcements, and review parental notification statements with Berks County EMA (Tel: [REDACTED]).
4. Amity Elementary Center building principal will, upon receipt of notification:
  - a. Provide the Superintendent his personal (evacuation) location and means of contact and assure that their own building is secured and vacated, immediately cancelling any activities (Tel: ).
  - b. Notify key faculty department heads and supervisors of the cancellation and direct the notification of faculty/staff.
5. Principals of schools located outside the EPZ will, upon receipt of notification:
  - a. Provide the Superintendent their personal (evacuation) location and means of contact and assure that their own building is secured and vacated, immediately cancelling any activities (Tel: ).
  - b. Senior High School Principal will prepare the facility to function as a relocation point for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*
  - c. Notify key faculty department heads and supervisors of the cancellation and direct notification of faculty/staff.

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D. General Emergency (School not in Session)

1. Complete all procedures outlined for Site Emergency.
2. A decision to keep schools closed will be made by the Governor/PEMA/PDE/the County and be provided to Superintendents through Berks County EMA, and will be targeted for receipt by 11 p.m. and/or 6 a.m.
3. The Superintendent will, upon receipt of notification from Berks County EMA:
  - \_\_\_ a. Confirm the notification of Amity Elementary Center building principal (reference Attachment 2) and implement the decision to close or keep school closed.
  - \_\_\_ b. Assure all schools covered by the District plan are notified (reference Attachment 2), implementing the decision to close or keep school closed.
  - \_\_\_ c. Receive redundant notification from PDE, as applicable.
  - \_\_\_ d. Monitor EBS announcements, and review parental notification statements with Berks County EMA (Tel: . ).
  - \_\_\_ e. Authorize the opening of the Senior High School as a relocation point for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.
4. Amity Elementary Center building principal will, upon receipt of notification:
  - \_\_\_ a. Assure notification of faculty and staff/drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and provide instructions/routes to designated location, i.e. mass care center, (Gov. Mifflin Intermediate School) should evacuation be ordered; or to a designated location outside the EPZ should sheltering be in effect.
  - \_\_\_ b. Assign appropriate staff to supervise students, as needed.
5. Principals of schools located outside the EPZ will, upon receipt of notification from the Superintendent or Berks County EMA:
  - \_\_\_ a. Assure notification of faculty/staff/drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and return to their school.
  - \_\_\_ b. Assign staff to supervise students, as needed.

\*Pending Special Board Approval



- c. Senior High School Principal will open his facility as a \* relocation point for officials from Pottstown Borough; Lower, Upper, West Pottsgrove Townships.\*

E. Recovery/Reoccupation/Reopening of School (School not in session)

1. Berks County EMA (School Services Officer) will notify the Superintendent of the decision to reoccupy the evacuated area or reopen school.
2. The Superintendent will direct that District buildings be inspected for reoccupation by the building principal and deficiencies reported to the Superintendent.
3. The Superintendent will report unmet needs to the County School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred (Tel: [REDACTED]).
4. The Superintendent will, based on information received from PEMA/PDE through Berks County EMA, decide to reopen District school(s) and communicate this decision to building principals (reference Attachment 2).
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures, supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers and coordinated with Berks County EMA (Tel: [REDACTED]).
6. Superintendent will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports to the Berks County EMA (Tel: 374-4800).



## VII. SCHOOL DISTRICT PROFILE

- A. A profile of the Daniel Boone Area School District is shown in Attachment 1, "School District Profile Form" and Attachment 2, "School Building Profile Form" for each school in the District.
- B. All completed forms and will be reviewed for District use and updated annually, within twenty-five days of the beginning of each school term.
- C. Copies of all completed forms are filed by the District Superintendent for retention and District use:

Dr. Joseph M. Mainello, Superintendent  
Daniel Boone Area School District  
Birdsboro, PA 19508

- D. Duplicates of all Profile Forms are filed with:

- 1. Pennsylvania Department of Education

- 2. Daniel Boone Area School District Transportation Department  
c/o Esther Weaver

- 3. Berks County Emergency Management Agency

- c/o Robert L. Reber, Director  
Berks County Agricultural Center  
R. D. #1  
Leesport, PA 19533

- 4. Berks County Intermediate Unit

- c/o Dr. Francis R. Dietrich  
2900 St. Lawrence Avenue  
P. O. Box 4097  
Reading, PA 19606

- E. Resource material will be provided to all holders of the Daniel Boone Area School District RERP on an annual basis only, as deemed appropriate by the Superintendent.

#### VIII. RESOURCE REQUIREMENTS FOR EVACUATION

- A. Protective Action "Resource Requirements Profiles" are shown in Attachment 3.
- B. The Profiles will be reviewed for District use, and updated annually, within twenty-five days of the beginning of each school term.
- C. Copies of all completed profiles will be filed by the District Superintendent, for retention and District use.

Dr. Joseph M. Mainello, Superintendent  
Daniel Boone Area School District  
Birdsboro, PA 19508

- D. Duplicates of all Resource/Profile Forms are filed with:

- 1. Pennsylvania Department of Education

- 2. Daniel Boone Area School District Transportation Department  
c/o Esther Weaver

- 3. Berks County Emergency Management Agency

c/o Robert L. Reber, Director  
Berks County Agricultural Center  
R. D. #1  
Leesport, PA 19533

- 4. Berks County Intermediate Unit

c/o Dr. Francis R. Dietrich  
2900 St. Lawrence Avenue  
P. O. Box 4097  
Reading, PA 19606

- E. Profile material will be provided to all holders of the Daniel Boone Area School District REKP on an annual basis only, as deemed appropriate by the Superintendent.

## ATTACHMENT 1

SCHOOL DISTRICT PROFILE FORMDistrict: Daniel Boone Area

School Year: 1984 - 1985

Schools:

	<u>Public</u>	<u>Parochial</u>	<u>Non-Profit Private</u>	<u>Total</u>
Primary	<u>3</u>	<u>          </u>	<u>          </u>	<u>          </u>
Middle	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>
Secondary	<u>1</u>	<u>          </u>	<u>          </u>	<u>          </u>
Vo-Tech	<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
Other	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>

Enrollment: Public Only

<u>Grade</u>	<u>General</u>		<u>Students</u>		<u>Total</u>		<u>Faculty</u>	<u>Other Staff</u>
	<u>A.M.</u>	<u>P.M.</u>	<u>Sp. Ed.</u>	<u>Other</u>	<u>A.M.</u>	<u>P.M.</u>		
K	74	72			74	72	3	K-6 = 41
1	163	163			163	163	6	
2	150	150			150	150	7	
3	124	124			124	124	6	
4	145	145			145	145	6	
5	137	137			137	137	7	
6	182	182			182	182	8	
7	185	185			185	185		7-12 = 34
8	173	173			173	173	173	
9	188	188			188	188	188	
10	187	187			187	187		
11	180	180			180	180		
12	168	168			168	168		
Other			15	15	15	15		
Other Elem. Faculty							19	
Total	2056	2054			2056	2054	133	75

SCHOOL DISTRICT PROFILE FORM (CONT'D.)

	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
<b>Key Staff:</b>			
Superintendent:	Dr. Joseph Mainello	215- [REDACTED] (B)	Chestnut St. Birdsboro
Relief/Designate (1):	Stephen Brotschul	215- [REDACTED] (B)	Chestnut St. Birdsboro
Relief/Designate (2):	Ralph Bagnato William Heist	215- [REDACTED] (B) 215- [REDACTED]	R.U.#2, Chestnut St.
Assistant Superintendent: None			
Transportation Coordinator/Esther Weaver Supervisor		215- [REDACTED] (B)	Chestnut St. Birdsboro

Buses Available for Routine District Use:

	<u># of Buses/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Cars/ (Capacity)</u>
1. Owned/operated by District	N/A	N/A	N/A	N/A
2. Contracted for by District	23 @ 72 = 1656			
3. Shared with other users				
Total	23 @ 72 = 1656			

Other vehicles/capacity \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_





SCHOOL BUILDING PROFILE FORM (CONT'D.)

Relief/Designate (2): Keith Lebo 215- [REDACTED] (B) Chestnut St.  
Birdsboro

Assistant Principal:

Maintenance: William Heist 215- [REDACTED] (B) Chestnut St.  
Birdsboro

Nurse: Mrs. Jane Synder 215- [REDACTED] (B) Chestnut St.  
Birdsboro

Buses Assigned for Evacuation\*: Host school for District  
Relocation point for officials from  
Pottstown Borough and Lower, Upper,  
West Pottsgrove Township (Pending Special  
Board Approval

Special Requirements for Evacuation\*: Host school for District  
\_\_\_\_\_  
\_\_\_\_\_

Mass Care Center: Gov. Mifflin Intermediate School Telephone: \_\_\_\_\_

Location: Shillington

Route(s): local roads to Rt. 724 W Bus Assigned: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Obtain from "Resources Required for Evacuation" Form (Attachment 3)

## SCHOOL BUILDING PROFILE FORM (CONT'D.)

School Name: Amity Elementary Center

[illegible]

Address: R.D. 2, Box 84  
Douglassville, PA 19518

Telephone 215-689-9521

Location: Route 662 EPZ: Yes  
Municipality: Amity Twp.

Census:	Year	1983	Term	1983-84
---------	------	------	------	---------

Grade	Students		Faculty
	General/Sp. Ed.		
	A.M.	P.M.	
K	26	26	1
1	69	69	3
2	87	87	3
3	66	66	3
4	79	79	4
5	68	68	4
6	94	94	4
Spec.	4	4	1

Total Enrollment:	493	390
-------------------	-----	-----

Total Faculty: 26 Everyday + 11 rotate between the 3 elementary schools

Total Other Staff: 20

Key Staff:	<u>Name</u>	<u>Telephone/Payer</u>	<u>Address</u>
Principal:	Ralph Baynato	215-██████████(B)	R.D.#2, Doug.
Relief/Designate (1):	Laura Huffman	215-██████████(B)	R.D.#2, Doug.
Relief/Designate (2):	John Hartline	215-██████████(B)	R.D.#2, Doug.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Assistant Principal:

Maintenance: Paul Styer 215- [REDACTED] (B) R.D.#2, Doug.

Nurse: JoAnne Rohrer 215- [REDACTED] (B) R.D.#2, Doug.

Buses Assigned for Evacuation\*: 10,11,12,13,14,17,18,19,20,23,24,30

Special Requirements for Evacuation\*:

Host School: Daniel Boone Jr.-Sr. H.S. Telephone: 215-582-2261

Location: Chestnut St., Birdsboro

Evacuation Route(s): Airport Rd to Rt. 422 to Rt. 82 to Rt. 724 to Chestnut St. or 662 to 422 - 724 - Chestnut Street

Alternate 662 to 422 to 82 - 724 - Chestnut St.

Alternate 662 to 422 to Monocacy Cr. Rd. - 724 - Chestnut St.

Mass Care Center: Gov. Mifflin Intermediate School Telephone: \_\_\_\_\_

Location: Shillington, PA

Route(s): Local roads to Rt. 724 W Bus Assigned: \_\_\_\_\_

Student Pick-up:

Access Road: \_\_\_\_\_

Entrance: \_\_\_\_\_

Staff assigned: \_\_\_\_\_

Parking Lot: \_\_\_\_\_

Obtain from "Resources Required for Evacuation" Form (Attachment 3)

## SCHOOL BUILDING-PROFILE FORM (CONT'D.)

School Name: Monacacy Elementary Center

School Affiliation:     X Public               Parochial          Non-Profit Private  
                                   Nursery          Other          \_\_\_\_\_  
  (specify)

Address:                               R. D. 1  
Doulassville, PA 19518

Telephone:                           215-582-2261

Location:                           724 EPZ: No

Municipality: Union Twp.

Census: Year 1983 Term 1983-84

<u>Grade</u>	<u>Students</u>		<u>Faculty</u>
	<u>General/Sp. Ed.</u>		
	A.M.	P.M.	
<u>K</u>	<u>48</u>	<u>50</u>	<u>2</u>
<u>1</u>	<u>94</u>	<u>94</u>	<u>4</u>
<u>2</u>	<u>63</u>	<u>63</u>	<u>3</u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
	205	207	9

Total Enrollment:	205	207
Total Faculty:	10 + 6 which rotate between 3 elementary schools	
Total Other Staff:	9	

Key Staff:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:	Royer Weinhold	215- [REDACTED] (B)	Jefferson St., Birdsboro

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Relief/Designate (1): Ethel Hughes 215- [REDACTED] (B) Monocacy R.O.#1  
Douglass

Relief/Designate (2): Patricia Adams 215- [REDACTED] (B) R.O.#1, Doug.

Assistant Principal:

Maintenance: Perry Templin 215- [REDACTED] (B) R.O.#1, Doug.

Nurse: Patricia Adams 215- [REDACTED] (B) R.O.#1, Doug.

Buses Assigned for Evacuation\*:

N/A

Special Requirements for Evacuation\*:

Mass Care Center: Gov. Mifflin Intermediate School Telephone: \_\_\_\_\_

Location: Shillington \_\_\_\_\_

Route(s): local roads to Rt. 724 W Bus Assigned: \_\_\_\_\_

Obtain from "Resources Required for Evacuation" Form (Attachment 3)



## SCHOOL BUILDING PROFILE FORM (CONT'D.)

School Name: Roosevelt Elementary Center

[illegible]

Address: Jefferson Street  
Birdsboro, PA 19508

Telephone: 215-582-2261

Location: Jefferson St. EPZ: No  
Birdsboro Municipality: Birdsboro

Census: Year 1983 Term 83-84

<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
<u>3</u>	<u>58</u>	<u>3</u>
<u>4</u>	<u>66</u>	<u>3</u>
<u>5</u>	<u>69</u>	<u>3</u>
<u>6</u>	<u>88</u>	<u>4</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>

Total Enrollment:

Total Faculty: 16 + 6 Rotating teachers in elementary schools

Total Other Staff: 13

Key Staff:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:	Roger Weinhold	215- [REDACTED] (B)	Jefferson St., Birdsboro
Relief/Designate (1):	Kathryn Pennypacker	215- [REDACTED] (B)	Jefferson St., Birdsboro

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Relief/Designate (2): Kimberly Hontz 215- [REDACTED] (B) Jefferson, St.  
Birdsboro

Assistant Principal:

Maintenance: Joseph Mauger 215- [REDACTED] (B) Jefferson St.,  
Birdsboro

Nurse: Kimberly Hontz 215- [REDACTED] (B) Jefferson St.,  
Birdsboro

Buses Assigned for Evacuation\*: N/A

Special Requirements for Evacuation\*: N/A

Mass Care Center: Gov. Mifflin Intermediate School Telephone:

Location: Shillington

Route(s): local roads to Rt. 724 W Bus Assigned:

Obtain from "Resources Required for Evacuation" Form (Attachment 3)

### RESOURCES REQUIRED FOR EVACUATION

542 A.M. Students  
46 Faculty &  
Staff  

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539 P.M. Students

A. Primary Movement:

Agency/Telephone

215 [REDACTED] or  
[REDACTED]

215- [REDACTED] or  
[REDACTED]

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RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V. Staff Assigned:

\_\_\_\_\_  
\_\_\_\_\_

VI. RACES units

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

DISTRICT SUMMARY

<u>FACILITY</u>	<u>VEHICLE SUMMARY</u>			<u>UNMET NEEDS</u>
	<u># BUSES</u> <u>AVAIL/NEEDED</u>	<u># VANS</u> <u>AVAIL/NEEDED</u>	<u># OTHER VEHICLES</u> <u>AVAIL/NEEDED</u>	
Amity Elem. Center	12/12	---	---	U

Source: (a) Jay Rhoads  
(b) William Klein

Unmet Needs: None, agreements under development



## DANIEL BOONE AREA SCHOOL DISTRICT

Dear Parent:

In the event of an nuclear incident at the Limerick Generating Station that would result in a protective evacuation of the Daniel Boone Area School District, Amity Elementary Center students will be safely bused directly to schools in a host school district. The host school for our District is Daniel Boone Area Junior-Senior High School. Parents or legal guardians will be requested to pick up their children at the Junior - Senior High School building.

This District is concerned that any evacuation be safe and orderly, that an accurate school attendance be maintained throughout, and that parents/guardians be reunited with students as quickly and conveniently as possible. Therefore, Amity Elementary Center staff will accompany students during evacuation to the Junior - Senior High School and school staff will remain with students until all students are picked up. It is not necessary to rush, drive safely to the High School and your child will be waiting for you under the supervision of school staff.

After 8 p.m., the host school will be closed and remaining students bussed to a designated mass care center, located at Gov. Mifflin Intermediate School, Shillington, PA. At this facility, students will be provided shelter and food, awaiting parent/guardian arrival. The Red Cross operates this mass care center.

The District requests that parents/guardians refrain from trying to pick-up students at Amity Elementary Center when an evacuation has been ordered or appears imminent. It is important that school driveways and access roads be kept open for buses. In addition, while preparing to evacuate, it is difficult to release students and keep a current and accurate school census. Should you have to pick-up your child, please use \_\_\_\_\_ driveway, park in the \_\_\_\_\_ area and enter the building at \_\_\_\_\_.

Should you reside in the risk area (EPZ), and your child attend a District school outside the risk area (EPZ), the District will retain your child at his/her own school for your pick-up. After 8 p.m., these students will also be bussed to the mass care center listed above to await your arrival.

Children will only be released to parents or legal guardians unless prior written arrangements have been made using the student emergency record that you have completed previously.

Should sheltering be recommended, your child will be sheltered in his own school building, if that building is located in the risk area whose population might have to shelter, (EPZ), until the sheltering advisory is lifted. If your child attends school outside the risk area whose population might have to shelter, (EPZ), and your home is within the risk area whose population might have to shelter, (EPZ), the child will remain at his/her own

school until the shelter advisory is lifted. Should the shelter advisory delay dismissal of students, you will be notified by radio, as you would be during a snow emergency, etc. Don't attempt to pick-up your child during sheltering, as it is important to remain indoors.

In order to insure the safety of the District's school children, I urgently request the cooperation of all parents.

Sincerely,

Dr. Joseph M. Mainello  
Superintendent

TAB 1 TO ATTACHMENT 4  
STUDENT EMERGENCY RECORD

NOTE: Existing record, on file at school(s).

ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Berks County Emergency Management Agency. It supplements instructions given to the public relative to the general evacuation announcement for an approximate ten-mile radius around the Limerick Generating Station.

"Parents with children attending school within a ten-mile radius of the Limerick Generating Station are advised that their children are subject to a separate evacuation plan while school is in session. Children will be bused directly to schools outside the risk area. Parents are to meet their children at designated host schools located outside the emergency zone. I repeat, children will be bused directly to schools outside the risk area where parents are to meet their children. Parents are not to report to their children's school.

Parents of school children who live within an approximate ten-mile radius of the Limerick Generating Station and whose children attend schools beyond that distance are advised that their children will be cared for at their own school until they can be picked up.

Children attending schools within the risk area of Berks County will be bused to the following locations where they can be picked up:

All students of the Boyertown Area School District attending the following buildings will be bused to Kutztown University of Pennsylvania in Kutztown.

Boyertown Area Senior High  
Boyertown Area Junior High East  
Boyertown Area Junior High West  
Lincoln School Special Education Students

All students of the Boyertown Area School District attending the following buildings will be bused to Kutztown Junior High School/ Kutztown Elementary School in Kutztown:

Lincoln School Head Start Students  
Boyertown Elementary School  
Colebrookdale Elementary School  
Gilbertsville Elementary School  
New Hanover/Upper Frederick Elementary School  
Pine Forge Elementary School  
Earl Elementary School  
Washington Elementary School

All students of the Amity Elementary Center will be bused to the Daniel Boone Area High School in Birdsboro.

Students from the Montessori Academy of Pennsylvania in Boyertown will be bused to the Kutztown Area Junior High/Kutztown Elementary School.

Students from the Wayside Christian School in Boyertown will be bused to the administrator's home in Pikeville.

Students from the Pine Forge Academy and the Pine Forge SDA Elementary School will be bused to the Blue Mountain Academy in Hamburg.

(Repeat list one time and continue message.)

Parents are urged not to telephone or to go to the school that their children are attending. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending, but to meet their children at assigned host schools.

For more information, please refer to the school information and public information previously provided to you.

The preceding has been an announcement by the Berks County Emergency Management Agency giving parents instructions on where to meet their children who are attending school within an approximate ten-mile radius around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message shall be broadcast along with the General Evacuation announcement when instructions are given by the Emergency Management Agency to do so.)



ATTACHMENT 6

AGREEMENTS

Note: Agreements are on file at the District office and the Berks County EMA.

ATTACHMENT 7

SCHOOL CALENDAR

1984 - 1985

-TBD-