

Procedure No. W-W-17

J. A. JONES CONSTRUCTION COMPANY

CONSTRUCTION WORK PROCEDURE

FOR

HOUSEKEEPING

WATERFORD SES UNIT NO. 3.
CONTRACT NO. W3-NY-4

EV.	DATE	ENGINEERING REVIEWED BY	DATE	CONSTRUCTION REVIEWED BY	DATE	QUALITY ASSURANCE APPROVED BY	DATE
0	5/12/76	<i>AL Prince</i>	5/12/76	<i>Leo Perry</i>	5/12/76	<i>[Signature]</i>	5/12/76
1	6/8/76	<i>AL Prince</i>	6/8/76	<i>Leo Perry</i>	6/8/76	<i>[Signature]</i>	6/8/76
FOR INFORMATION ONLY							

REVIEWED

W/ COMMENTS

W/O COMMENTS

REJECTED

EBASCO QUALITY ASSURANCE

BY: *AL Prince*

DATE: 6-10-76

J. A. JONES CONST. CO. 75 317

CONTROLLED DOCUMENT

SET NO. 131

FREEDOM OF INFORMATION
ACT REQUEST

84-455

4689

8506220212 850222
PDR FOIA
GARDEB4-455 PDR

CONSTRUCTION WORK PROCEDURE

PROCEDURE NO.

TITLE: HOUSEKEEPING

W-WP-17

REV. NO 1
& DATE: 6/8/76

PROJECT TITLE: WATERFORD SES UNIT NO. 3 CONTRACT NO. W3-NY-4

1.0 PURPOSE

To outline methods and techniques to be used by J. A. Jones and its Sub-contractors for housekeeping during construction.

2.0 SCOPE

The Procedure defines the housekeeping requirements for the control of work activities, conditions, and environments for zone IV and zone V construction areas.

3.0 DEFINITIONS

3.1 Housekeeping - encompasses all activities related to control of cleanliness of facilities, cleanliness of material and equipment, fire prevention and fire protection including disposal of combustible materials and debris, control of access, and protection of equipment.

4.0 REFERENCES

4.1 ANSI N45.2.3-1973, "Housekeeping During the Construction Phase of Nuclear Power Plants".

5.0 RESPONSIBILITIES

5.1 J. A. Jones Construction Company and its Subcontractor are responsible for carrying out provisions set forth in this procedure and assuring that all personnel are informed of special conditions for zone IV construction areas.

5.2 Ebasco Services, Inc. is responsible for designating what areas are to be considered as Zone IV and clearly mark these areas as such.

6.0 CONSTRUCTION ZONES

6.1 Zone IV - Areas where it is desired to regulate the use of tobacco and eating for material and equipment protection or for health and fire hazards. If any area is designated as such, no eating or use of tobacco will be permitted within this area.

6.2 Zone V - Unrestricted construction areas requiring good construction site housekeeping practices only.

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7.0 CLEANLINESS

7.1 The work areas shall be kept sufficiently clean and orderly that construction activity can proceed in an efficient manner.

7.2 Where large accumulations of materials occur on a nonroutine basis, such as the stripping of concrete forms, the material shall be promptly removed or stored neatly.

7.3 Garbage, trash, scrap, litter and other excess materials shall be collected and removed from the job site, or disposed of. Such excess material shall not be allowed to accumulate and create conditions that will hinder construction efficiency.

8.0 ENVIRONMENT

8.1 Areas of activity shall be adequately lighted, ventilated, protected, and accessible as appropriate for the work being performed.

8.2 Adequate working space for construction personnel shall be provided utilizing proper work stages and platforms having accessibility by stairs or ladders.

9.0 FIRE PROTECTION AND PREVENTION

9.1 Instructions for fire protection shall include provisions for fighting fires involving the use of available fire departments and/or trained project brigades. Instructions shall include plans for provisions of water supplies, hydrants, automatic sprinklers, access for fire fighting and distribution of extinguishers and fire fighting equipment.

10.0 MATERIAL AND EQUIPMENT

10.1 Material and equipment delivered to the work area shall be placed so that they are accessible but do not hinder construction progress. Material and equipment should also be positioned so as it will not sustain damage from construction activities.

11.0 SURVEILLANCE AND INSPECTION

11.1 Periodic inspection, examination and documentation (See Appendix A) of the work areas and the construction practices shall be performed at scheduled intervals by J. A. Jones' Safety personnel to assure adequacy of cleanliness and housekeeping practices.

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12.0 DOCUMENTATION

- 12.1 Copies of approved procedures, reports, personnel training and qualification records, controlled zone registry, fire and accident investigations, and inspection and examination records shall be prepared and placed with other project records.

13.0 ATTACHMENTS

- 13.1 Appendix A

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PERIODIC SAFETY CHECK RECORD

	YES	NO	HAS BEEN CORRECTED	NEEDS FURTHER ATTENTION
FIRST AID Sufficient supplies, quickly available and protected from dust and weather?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FLOOR OPENINGS, STAIRWELLS, ELEVATOR SHAFTS Barricades in good condition?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SCAFFOLDS Safely constructed, properly secured, and provided with access ladders? Guard rails and toe boards on scaffolds 10' or more in height? Walk boards free of knots and secured to prevent slipping?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
LADDERS Constructed to standards and secured?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRENCHES AND EXCAVATIONS Easily accessible ladders or ramps? Sides properly shored or sloped to angle of repose? Perimeter barricaded where needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PERSONAL PROTECTIVE EQUIPMENT Hard hats being worn by everyone at all times? Goggles, gloves, boots, raincoats, etc. provided as needed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ELECTRICAL TOOLS Properly guarded and grounded? Used only by authorized persons?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOUSEKEEPING Are work areas clear and materials stacked? Are nails removed? Is the site free of trash and debris?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FIRE PROTECTION Are flammables safely stored and handled? Are there enough fire extinguishers fully charged, properly distributed, and easily accessible?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CRANES AND HOISTS Is the equipment in good condition, brakes, cables, etc.? Are the operators competent and safety-conscious?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PUBLIC AND PROPERTY PROTECTION Are barricades, lights, and signs provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ZONE IV INSPECTION Is area free of tobacco and/or food?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

REMARKS

DATE

SIGNATURE