

QA Vault
Riff

J. A. JONES CONSTRUCTION COMPANY

CORPORATE STANDARD

NUCLEAR PROJECT OPERATING PROCEDURE

Modified to Fit Waterford Unit 3

Concrete Phase I Construction

Contract No. W3-NY-4

~~REVIEWED~~

~~W/ COMMENTS~~

~~W/O COMMENTS~~

~~REJECTED~~

EBASCO QUALITY ASSURANCE

BY:

DATE:

Frank Ray
3/26/76



Ray
3/26/76

244

POP-N-713

USE OF DISCREPANCY REPORTS

FREEDOM OF INFORMATION
ACT REQUEST

94-455

C/708

8506220165 850222
PDR FOIA
GARDEB4-455 PDR



NUCLEAR PROJECT OPERATING PROCEDURE		PROCEDURE NO. POP-N-713	
TITLE OF PROCEDURE: USE OF DISCREPANCY REPORTS		Issue Date: 3/22/76	
PROJECT TITLE: WATERFORD SES UNIT NO. 3 CONTRACT NO. W3-NY-4		Rev. No. & Date: Revision 1 3/24/76	
PREPARED BY: W. Eiff	DATE 3/22/76	APPROVED BY: <i>Jerry P. Leonard</i> <i>W. Eiff</i>	DATE 24 March 1976 PROJ. MGR. QA MGR. 3/24/76

1.0 PURPOSE

This procedure governs the initiating, processing and closure of J. A. Jones Discrepancy Reports.

2.0 SCOPE

This procedure shall govern the documentation of all discrepancies concerning non-Safety related items and all discrepancies of Class I items which can be reworked. All other discrepancies shall be documented in accordance with J. A. Jones Project Operating Procedure POP-N-703, "Non-conformance Reporting and Corrective Action".

3.0 DEFINITIONS

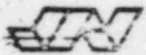
3.1 Rework - The process of restoring a non-conforming characteristic to a condition such that the capability of that item to perform its design function is unimpaired, using prior-approved procedures and/or specification requirements.

3.2 Discrepancy - Any deviation from previously specified requirements and/or referenced codes and standards.

3.3 Quality Verification Inspection Supervisor - For the purposes of this procedure, the Q. V. Inspection Supervisor shall be defined as one of the following persons: (1) Quality Verification Inspection Supervisor; (2) Quality Assurance Engineer; or (3) Project Quality Assurance Manager.

3.4 J. A. Jones Project Engineer - For the purposes of this procedure, the J. A. Jones Project Engineer shall be defined as the Project Engineer or his designee.

3.5 Ebasco Senior Resident Engineer - For the purposes of this procedure, the Ebasco Senior Resident Engineer shall be defined as the Senior Resident Engineer or his designee.



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3.6 Nonconformance - A deficiency in characteristic, documentation or procedure which renders the quality of an item or service unacceptable. Items discovered to be out of tolerance of specification at routine check points of an inspection process shall not be considered as a nonconformance provided:

- 3.6.1 The condition is corrected prior to acceptance of the work.
- 3.6.2 The work does not proceed beyond the check point until the correction is made.
- 3.6.3 The condition does not affect work previously accepted.
- 3.6.4 No violation of Procedure or Code is evident.

4.0 REFERENCES

- 4.1 J. A. Jones Project Operating Procedure POP-N-703, "Nonconformance Reporting and Corrective Action".
- 4.2 J. A. Jones Project Operating Procedure POP-N-709, "Permanent Project Records".

5.0 GENERAL

- 5.1 Any J. A. Jones personnel detecting a discrepancy is responsible for reporting said discrepancy to Quality Assurance/Quality Verification.
- 5.2 The Quality Assurance Department is responsible for the preparation, issuance, distribution and control of Discrepancy Reports.
- 5.3 Rework or processing shall not be effected on a discrepancy item until the disposition of said item has been approved by the Ebasco Senior Resident Engineer. Any exception to the requirements must be approved by the Project Engineer and the Quality Assurance Engineer.
- 5.4 Discrepancy Reports may be either typed or handwritten legibly using indelible black ink.



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<p>6.0 <u>PROCEDURE</u></p> <p>6.1 Whenever a discrepancy covered by this procedure is identified, Quality Assurance/Quality Verification shall complete items 1-8 of the Discrepancy Report. The Discrepancy Report Number (item 1) will be assigned by the Quality Assurance Records Supervisor.</p> <p>6.2 A Discrepancy Report Log (Attachment B) shall be maintained by the Quality Assurance Department.</p> <p>6.3 After completion of items 1-8 and logging, the Discrepancy Report will be forwarded to the Project Engineer for his disposition and completion of items 9 and 10.</p> <p>6.4 After disposition by the Project Engineer, the Discrepancy Report will be returned to Quality Assurance for transmittal to the Ebasco Senior Resident Engineer for his approval. An interim copy will be maintained in the Quality Assurance Files and an information copy will be forwarded to the J. A. Jones Chief Field Engineer, cognizant Engineer and responsible Area Superintendent.</p> <p>6.5 After receipt of the approved Discrepancy Report from the Ebasco Senior Resident Engineer, the Project Engineer will assign the necessary action to the appropriate construction supervision (Area Superintendent, Craft Superintendent, etc.) by name and title (item 13). A copy of the approved Discrepancy Report will be sent to the party to whom the action is assigned and this copy will constitute authorization to proceed with the work. An informational copy will be sent to the Chief Field Engineer and to the cognizant engineer. The original will be retained by Quality Assurance.</p> <p>6.6 The party responsible for the action shall notify Quality Assurance when the action is completed and will sign and date the original Discrepancy Report (item 14).</p> <p>6.7 Upon notification of completion of the required action, Quality Assurance/Quality Verification will reinspect the discrepant area or item and complete items 15-18, as applicable, on the Discrepancy Report.</p>		



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6.7.1 If item 16 is marked as "Accept", the Discrepancy Report will be deemed closed upon the affixing of the signature of the Inspector accepting the item.

6.7.2 If item 16 is marked as "Reject", a new Discrepancy Report will be issued and the new Discrepancy Report Number entered in Item 18. The old Report will be deemed closed upon the issuance of the new Discrepancy Report.

6.8 Where practicable, a "Hold" tag, Attachment C, shall be placed on or near to discrepant item or area.

6.9 When necessary, Quality Verification personnel shall conduct surveillance inspection of the rework in process as well as reinspection after completion of the rework and, where applicable, shall complete reinspection reports required by the rework procedures.

7.0 QUALITY ASSURANCE

Project Quality Assurance Auditor shall periodically audit inspection, engineering and construction activities for compliance with this procedure.

8.0 RECORDS AND REPORTS

8.1 Discrepancy Report (Attachment A)

8.2 Discrepancy Report Log (Attachment B)

8.3 Hold Tag (Attachment C)

J. A. JONES CONSTRUCTION COMP.
WATERFORD UNIT NO. 3
CONTRACT NO. W3-NY-4

D. R. Number (1)

Date of Report (2)

DISCREPANCY REPORT

Item Description (3)

Location (4)

Dwg./Spec. No. (5)

Discrepancy Description:

(6)

Q. V. Inspector (7)

Q. V. Supervisor (8)

Recommended Disposition:

(9)

J. A. Jones Project Engineer (10)

Disposition:

(11)

Ebasco Senior Resident Engineer (12)

date

Assigned To: (13)

Action Completed: Signature (14)

Date

Re-Inspection:

Remarks: (15)

Accept ☐ (16) Reject ☐ (16)

Q. V. Inspector (17)

Date


If reject, D. R. Number (18) Issued.

INSTRUCTIONS FOR PREPARING DISCREPANCY REPORTItem No.

- (1) Discrepancy Report number as assigned by Quality Assurance
- (2) Date Report generated
- (3) Brief description or title of item
- (4) Concise, accurate location of item
- (5) Drawing and/or Specification number which states original requirement
- (6) Clear, concise description of discrepancy
- (7) Signature of Inspector reporting item
- (8) Signature of Q. V. Supervisor
- (9) J. A. Jones Engineering recommended solution for discrepancy
- (10) Signature of J. A. Jones Project Engineer and date
- (11) Ebasco evaluation of item (10)
- (12) Signature of Ebasco Senior Resident Engineer and date
- (13) Name and title of party responsible for physical compliance with disposition
- (14) Signature of party named in item (13)
- (15) Remarks, if any, of person responsible for reinspection
- (16) Status of reinspection (Accept or Reject)
- (17) Signature of person performing reinspection
- (18) Discrepancy Report Number of reissued Discrepancy Report, if required

DISCREPANCY REPORT LOG

[illegible]


J. A. JONES CONSTRUCTION CO.
HOLD

Ref. Doc. _____
Item Name: _____
Ident. No. _____
Serial No. _____
Hold By: _____
Inspector _____ Date _____

This Tag To Be Removed By --
Q.A. Inspector -- ONLY --

☐ Hold For Inspection
☐ Hold For Documentation
☐ Other: _____

REMARKS: _____

This TAG is to be securely attached to the
ITEM BEING HELD.

(Blue)