



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
REGION IV  
611 RYAN PLAZA DRIVE, SUITE 400  
ARLINGTON, TEXAS 76011-8064

DEC 20 1991

MEMORANDUM FOR: G. Michael Vasquez, Team Leader  
FROM: L. J. Callan, Director  
Division of Radiation Safety and Safeguards  
SUBJECT: INSPECTION TEAM CHARTER

During the week of January 6-10, 1992, you are to lead a second inspection team at the Sequoyah Fuels Corporation's (SFC's) facility in Gore, Oklahoma. Consistent with the team inspection conducted December 2-6, 1991, the purpose of this current inspection is to verify SFC's compliance with the October 3, 1991, Order Modifying License (Effective Immediately) and Demand For Information (Order) and to evaluate SFC's status with regard to the readiness for restart of the Sequoyah Facility. This inspection should build upon the findings of the first team inspection. To this end, the team shall:

1. Assess the adequacy and completeness of the health and safety and the environmental program reviews to date. Perform more random reviews of the population of procedures to ensure that SFC plans are complete and comprehensive. Determine if previously identified procedural weaknesses have been corrected and, by sample, if the revised procedures are effective and ready for implementation.
2. Assess the effectiveness of worker training on new and modified procedures.
3. Assess SFC's actions, completed and planned, in response to the management issues raised in the Order, including management effectiveness and staff readiness to reinitiate operations. In particular, assess the effectiveness of SFC's management oversight of environmental activities.

During performance of the inspection and drafting of the inspection report, team members are to report directly to the team leader. The team's activities should use the guidance in MC 2601, as appropriate.

The inspection report will be designated 40-8027/91-17. Draft report inputs from team members shall be made to you no later than the close of business on January 17, 1992. The report should be issued by February 14, 1992.

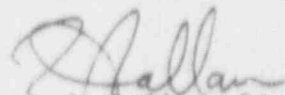
A list of the correspondence and documents related to the Order is attached. You are responsible for forwarding additional documents to each team member as they are generated or received. Each team member should review these documents prior to conducting the inspection. Any questions should be directed to the team leader.

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G. Michael Vasquez

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You should prepare inspection tasks for each team member. These inspection tasks should assure completion of the charter requirements.

  
L. J. Eallan, Director  
Division of Radiation Safety  
and Safeguards

Enclosure:  
Attachment - List of Correspondence

cc:

R. D. Martin  
R. E. Cunningham, NMSS  
J. Lieberman, OE  
C. Haughney, NMSS  
J. Hickey, NMSS  
J. P. Jaudon, DRSS  
C. L. Cain, NMIS  
M. Horne, NMSS  
~~S. Chiswick, DGC~~  
T. Combs, GPA/CA  
C. Gilliland, PAO  
Team Members



ATTACHMENT

LIST OF CORRESPONDENCE

1. October 3, 1991, letter from Thompson to Sheppard, Order
2. October 7, 1991, letter from Sheppard to Martin, confirmation of action regarding Ms. Couch
3. October 7, 1991, letter from Sheppard to Martin, License No. SUB-1010, Docket No. 40-8027, Sequoyah Fuels Corporation Planned Activities
4. October 11, 1991, letter from Callan to Sheppard, acknowledging receipt of two October 7 letters, concurrence with some of SFC's activities, and not concurring with one activity
5. October 17, 1991, letter from Sheppard to Martin, submitting names and resumes of reviewers. (Morton and Smith with others attached)
6. October 18, 1991, letter from Sheppard to Martin, requesting additional time to respond to certain portions of the Order
7. October 23, 1991, letter from Sheppard to Martin, corrections to October 18, 1991, letter
8. October 24, 1991, letter from Martin to Sheppard, reply to October 17, 1991, letter
9. October 26, 1991, letter from Martin to Sheppard, Order Modifying License (Effective Immediately) and Demand For Information (EA 91-067) (replying to SFC's October 18 letter, as corrected October 23)
10. October 26, 1991, letter from Sheppard to Martin, reply to October 24, 1991, letter (SFC no longer seeking approval for Smith as a reviewer)
11. November 4, 1991, letter from Curran (NACE) to Martin, Sequoyah Fuels Enforcement Action
12. November 4, 1991, letter from Sheppard to Martin, requesting approval of Culberson and submitting lists of SFC procedures that would be reviewed prior to and after restart
13. November 8, 1991, letter from Callan to Sheppard, supplemental reply to October 17, 1991, letter (requesting a response to Ms. Curran's letter)
14. November 13, 1991, letter from Sheppard to Callan, supplemental reply to October 17, 1991, letter (responding to Ms. Curran's letter)
15. November 15, 1991, letter from Callan to Sheppard, reply to November 4, 1991, letter (requiring further additional information for reviewing the lists of procedures to be reviewed)

16. November 15, 1991, letter from Callan to Sheppard, reply to October 25, 1991, letter (acknowledging that SFC is no longer seeking approval of Mr. Smith)
17. November 15, 1991, letter from Sheppard to Martin, announcing management organizational changes
18. November 27, 1991, letter from Sheppard to Haughney, requesting an exception to Chapter 2, Section 2.5, Personnel Education and Experience Requirements for an individual assuming the Vice President, Regulatory Affairs
19. November 29, 1991, letter from Callan to Sheppard, in reply to SFC's November 20 letter regarding individuals to perform procedure reviews
20. December 2, 1991, letter from Sheppard to Lieberman, regarding Ms. Couch
21. December 2, 1991, letter from Sheppard to Lieberman, responding to the Demand For Information (not required for the team inspection, but for information only)
22. December 10, 1991, letter from Sheppard to Martin, responding to NRC's letter of November 15, 1991, requesting additional information about SFC's plan and schedule, and adding procedures to be reviewed based on the team inspection of December 2-6, 1991

## ROUTING AND TRANSMITTAL SLIP

Date

2/13/92

TO: (Name, office symbol, room number,  
building, Agency/Post)

Initials

Date

1.

Mike Vasquez, DRSS

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

Mike, this is to confirm our telecon this morning at which time you agreed to put Jenny Longo, OGC, on the distribution list for inspection reports. She would also like you to send her a copy of the December report. Many thanks, Bill

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)

Room No.—Bldg.

Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)

Prescribed by GSA  
FPMR (41 CFR) 101-11.206

GPO : 1981 O - 341-575-123

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Jenny Longo