

JAN 25 1984

MEMORANDUM FOR: Edward L. Halman, Director
Division of Contracts
Office of Administration

FROM: Raymond J. Brady, Director
Division of Security
Office of Administration

SUBJECT: APPROVAL OF NRC 187 FOR STENOGRAPHIC
REPORTING SERVICES

The enclosed NRC Form 187 is returned for inclusion in the Invitation for Bid (IFB) for stenographic reporting services to be performed in the Washington, DC metropolitan area. In addition to the Form 187, the revisions listed below are requested to be made in the IFB:

1. Page 41, item 5, change the parenthesized wording to: See the Atomic Energy Act of 1954, as amended, 42 U.S.C. 2011 et seq; 18 U.S.C. Sections 641, 793, 794, 798, and 952; and 50 U.S.C. Section 783(b).
2. Page 42, item 2, change to: Notwithstanding the provisions of Subsections L and M to this contract entitled "Security" and "Classification", to the contrary, and in addition thereto, the parties hereto agree that the NRC shall formally classify all classified information or material delivered under this contract and shall provide classification guidance to the Contractor as required in the performance of this contract.
3. Page 42, item 3, change to: The Contractor and Contractor's personnel will be governed by, and shall assign classification markings to information or material, originated or generated by the Contractor as determined by the presiding officer. The presiding officer or his designee will announce at the beginning of any hearing/meeting the highest level and category of classified information or sensitive unclassified information involved. The contractor will mark any resulting documentation in accordance with NRC regulations.

It is our understanding that other changes agreed upon during the January 18, 1984 meeting with Mr. Lewis Robertson of my staff, will also be incorporated into the IFB.

Based on the Form 187 and IFB document, facility approval is required at the Secret Restricted Data level and personnel clearances at the "Q" level with access to Top Secret. While it is our experience that at least six months are required for grant of personnel clearances following our receipt of properly executed personnel security packets, this time may be reduced when an individual under consideration has a current security clearance granted by another Federal agency based on a recent personnel security investigation.

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It is requested that we be promptly notified upon selection of a contractor for this task in order for us to process the necessary facility and personnel clearances. Accordingly, no classified matter should be provided to the selected contractor until specific approval has been granted by this office.

Any questions regarding this matter should be directed to Messrs. Lewis Robertson or Duane Kidd on extension 74406.

Original Signed By
Raymond J. Brady

Raymond J. Brady, Director
Division of Security
Office of Administration

Enclosure: As stated

bcc: S. J. Chilk, SECY, wo/encl.
J. C. Hoyle, SECY "
P. A. Sullivan, SECY "
K. Davis, DC "
W. M. Dorie, ADM "
C. J. Fitti, ASLBP "
D. J. Clark, ELD "
J. Cho, ASLAP "
A. L. Newsom, ACRS "
R. F. Whipp, SEC "
J. J. Dunleavy, SEC "

MC: none
SEC CEN FILE: none
FSSB FILE: 1.17, w/encl.

OFFICE	FSSB	FSSB	PERSEC	PERSEC	PERSEC	PERSEC
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DATE	1/24/84	1/24/84	1/25/84	1/24/84	1/24/84	1/24/84