

February 17, 1984

Ms. Ann Riley
Tayloe Associates
1625 Eye Street, N. W.
Washington, D. C. 20006

Dear Ms. Riley:

As requested in our letter of November 7, 1983, Tayloe Associates has been furnishing us with the original transcript of all closed Commission meetings. We have had trouble running these originals on our Xeroxing equipment and it has come to our attention that the transcripts are typed on 16-lb. bond instead of the 20-lb. bond called for in the contract. Attached hereto is a sample of the paper Tayloe has been using and a sample of 20-lb. bond of the same type.

In future, please upgrade the quality of paper to comply with the terms of the contract (see p. 21).

Sincerely,

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Patricia A. Sullivan, Project Officer
Administrative & Logistical Support
Services Branch

Attachments: As stated

bcc w/att: J. Hoyle ✓
E. Halman, ADM

FOIA-84-734

C/4

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PDR FOIA
RILEY84-734 PDR

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TURNNAME						
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16-LB. BOND

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20-LB BOND