



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D.C. 20555-0001

April 15, 2020

MEMORANDUM TO: Fred Bower, Chief  
Plant Support Branch  
Division of Reactor Safety  
Region I

Eugene Guthrie, Chief  
Plant Support Branch  
Division of Reactor Safety  
Region II

Patricia Pelke, Chief  
Operations Branch  
Division of Reactor Safety  
Region III

Mark Haire, Chief  
Response Coordination Branch  
Division of Reactor Safety  
Region IV

FROM: Robert Kahler, Chief **/RA/**  
Policy and Oversight Branch  
Division of Preparedness and Response  
Office of Nuclear Security and Incident Response

SUBJECT: LICENSEE REQUEST TO WITHHOLD PREVIOUSLY  
SUBMITTED EXERCISE SCENARIO FROM PUBLIC RELEASE

This memorandum provides guidance and a template for regional staff to use during discussions with licensees related to confidentiality of previously submitted radiological emergency preparedness evaluated exercise scenarios.

Several licensees have expressed concern with the possibility of previously submitted and future submittals of evaluated emergency preparedness exercise scenarios being made publicly available prior to the actual exercise being performed due to postponements resulting from the current COVID-19 public health emergency.

CONTACT: Charles M. Murray, NSIR/DPR  
(301) 287-9246

Regions are encouraged to use the enclosed template for discussions with licensees, and to provide the template as an example for use by licensees when requesting that previously submitted exercise-scenario information be withheld from public release.

Enclosure:  
Licensee Request Letter Template

SUBJECT: LICENSEE REQUEST TO WITHHOLD PREVIOUSLY  
SUBMITTED EXERCISE SCENARIO FROM PUBLIC RELEASE

DATE: April 15, 2020

**ADAMS ACCESSION NO: ML20104C131**

OFFICE	NSIR/DPR	NSIR/DPR
NAME	C. Murray	R. Kahler
DATE	04/13/2020	04/13/2020

**OFFICIAL RECORD COPY**

Utility or NPP Site Letterhead

Month Day, Year (Date of Letter)

U.S. Nuclear Regulatory Commission  
ATTN: Document Control Desk  
Washington, D.C. 20555-001

Subject: (NPP SITE), DOCKET NO. 50-XXX  
REQUEST TO WITHHOLD PREVIOUSLY SUBMITTED EXERCISE SCENARIO  
FROM PUBLIC RELEASE

Dear Sir or Madam:

Due to the current situation surrounding the COVID-19 public health emergency (PHE), (enter name of NPP Site) has postponed the emergency preparedness exercise originally scheduled for (Month Day, Year) to (enter either, "a date yet to be determined" or enter the rescheduled date "Month Day, 2020").

(NPP Site) is requesting that the exercise scenario previously submitted to the NRC on (enter the Month Day, Year of the letter transmitting scenario), and entered into NRC ADAMS Accession No. ML XXXXXXXXXX as a non-public document, be retained in ADAMS as non-public until after the (NPP Site) exercise is conducted.

Should you have any questions, or desire additional information regarding this matter, please contact (enter contact name, title, phone number and email).

Executed on (enter Month Day, Year)

Respectfully,

Name and Title of Signatory

cc:  
NRC Region X Regional Administrator  
NRC Senior Resident Inspector  
NRC NRR/DORL Project Manager

Enclosure