

UNION ELECTRIC COMPANY
1901 GRATIOT STREET
ST. LOUIS, MISSOURI

DONALD F. SCHNELL
VICE PRESIDENT

June 21, 1984

MAILING ADDRESS:
P. O. BOX 149
ST. LOUIS, MISSOURI 63166

Mr. Harold R. Denton, Director
Office of Nuclear Reactor Regulation
U.S. Nuclear Regulatory Commission
Washington, D.C. 20555

Dear Mr. Denton:

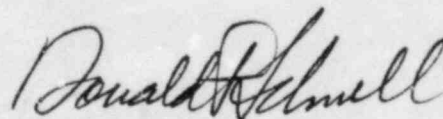
ULNRC- 850

DOCKET NUMBER 50-483
CALLAWAY PLANT, UNIT 1
SENIOR OPERATIONS ADVISORY PANEL

Enclosed are three copies of the Senior Operations Advisory Panel Charter. This charter was revised on June 15, 1984 following discussions between Mr. H. L. Thompson (NRC) and myself.

If there are any further questions, please contact us.

Very truly yours,



Donald F. Schnell

DS/lw

Enclosure

8406270004 840621
PDR ADDCK 05000483
P PDR

ADD. NRR/DHPS/LQB
NRR/DHPS/OLB

A001
11

STATE OF MISSOURI)
) S S
CITY OF ST. LOUIS)

Donald F. Schnell, of lawful age, being first duly sworn upon oath says that he is Vice President-Nuclear and an officer of Union Electric Company; that he has read the foregoing document and knows the content thereof; that he has executed the same for and on behalf of said company with full power and authority to do so; and that the facts therein stated are true and correct to the best of his knowledge, information and belief.

By Donald F. Schnell
Donald F. Schnell
Vice President
Nuclear

SUBSCRIBED and sworn to before me this 22nd day of June, 1984

Mary C. Guinn
MARY C. GUINN
NOTARY PUBLIC—STATE OF MISSOURI
ST. LOUIS CITY
MY COMMISSION EXPIRES JUNE 16, 1986

cc: Glenn L. Koester
Vice President
Operations
Kansas Gas & Electric
P.O. Box 208
Wichita, Kansas 67201

Donald T. McPhee
Vice President
Kansas City Power and Light Company
1330 Baltimore Avenue
Kansas City, Missouri 64141

Gerald Charnoff, Esq.
Shaw, Pittman, Potts & Trowbridge
1800 M. Street, N.W.
Washington, D.C. 20036

Nicholas A. Petrick
Executive Director
SNUPPS
5 Choke Cherry Road
Rockville, Maryland 20850

John H. Neisler
Callaway Resident Office
U.S. Nuclear Regulatory Commission
RR#1
Steedman, Missouri 65077

William Forney
Division of Projects and
Resident Programs, Chief, Section 1A
U.S. Nuclear Regulatory Commission
Region III
799 Roosevelt Road
Glen Ellyn, Illinois 60137

Bruce Little
Callaway Resident Office
U.S. Nuclear Regulatory Commission
RR#1
Steedman, Missouri 65077

CHARTERSENIOR OPERATIONS ADVISORY PANELPURPOSE AND SCOPE

The Senior Operations Advisory Panel (SOAP) is a subcommittee of the On-Site Review Committee (ORC), composed of individuals having extensive operations management experience in commercial nuclear power plants. This panel is established to provide a continuing assessment and evaluation of the day-to-day operations of Callaway Plant, with particular attention given to events which may be attributable to lack of qualification or experience of the plant staff in commercial nuclear plant operation. In the performance of its duties, the SOAP shall have ready access to all levels of management (up to and including the Vice President, Nuclear) for the purpose of obtaining information, researching causes or solutions, and making recommendations on corrective or remedial action. The scope of the SOAP's activities may include all Nuclear Function activities, although it is expected that the panel's primary focus will be on-site Nuclear Operations activities.

The activities of the SOAP are not intended to compromise or supplant the responsibility for, or the performance of any line management or supervisory position, any otherwise constituted body, or any otherwise constituted surveillance or audit organization.

COMPOSITION

The Senior Operations Advisory Panel shall consist of the Advisor to the Manager, Callaway Plant, a senior advisory Quality Assurance Consultant and at least one other member appointed by the Manager, Callaway Plant. All members of the panel are approved by the Vice President, Nuclear. Resumes of the current members will be maintained as an attachment to this charter.

PERIOD OF OPERATION

The Senior Operations Advisory Panel shall commence formal operations concurrent with the issue date of this charter, and continue its activities for one year or the attainment of plant commercial operation, whichever occurs later.

METHOD OF OPERATION

The primary function of the Senior Operations Advisory Panel will be performance of the activities listed below, but panel members will also continue to perform duties as advisors to designated members of the Callaway operating staff and Quality Assurance department.

- Investigation and analysis of operating events and incidents.
- Observation of day-to-day functions, including support activities as well as plant operations.
- Reviewing reports, logs and other documents related to operational/organizational performance.
- Attending meetings such as Plan-of-the-Day, ORC, staff, entrance and exit conferences, and meetings called to deal with special problems.

The Advisor to the Manager, Callaway Plant shall act as the Chairman of the SOAP, in addition to serving as a member of ORC. In this capacity he shall:

- Coordinate the operations of the SOAP.
- Make weekly reports to the ORC, Manager, Callaway Plant and the Vice President, Nuclear.
- Ensure immediate notification is made to the appropriate management level of any significant operational concerns.
- Perform activities as outlined in the previous paragraph.
- Maintain an informal log of review activities including particular events, meeting dates, etc.
- Provide the Manager, Callaway Plant and the Vice President, Nuclear with a special report prior to initial operation in MODE 1.

The members of the SOAP, in addition to performing their advisory roles shall:

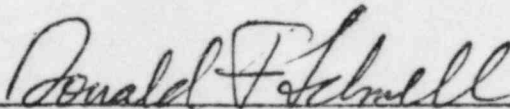
- Perform such activities as described above on a routine basis or upon special request by the Manager, Callaway Plant or the Advisor to the Manager, Callaway Plant.
- Ensure immediate notification is made to the appropriate management level of any significant operational concerns.
- Provide the Advisor to the Manager, Callaway Plant with periodic reports as directed.

The SOAP should meet at least twice a week to discuss past operation, pending events, or other matters pertinent to their duties. The Chairman is responsible for scheduling these meetings, or designating an alternate to schedule and conduct the meetings in his absence.

DOCUMENTATION OF ACTIVITIES

Aside from the periodic reports made to the ORC and Manager, Callaway Plant, activities and results of the SOAP shall require no special documentation aside from those existing vehicles currently incorporated into the UNEO/UE Administrative Controls, e.g., Incident Reports, or RCA's. Recommendations made by SOAP will be documented.

APPROVED BY:

A handwritten signature in cursive script, reading "Donald F. Schnell", is written over a horizontal line.

DONALD F. SCHNELL
VICE PRESIDENT - NUCLEAR

cc: Nuclear Function Managers