

ENTERGY OPERATIONS INCORPORATED

ARKANSAS NUCLEAR ONE

Arkansas Nuclear One
Russellville, Arkansas
Date: 950508

MEMORANDUM

TO: 103
CC - NRC - WASHINGTON

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SUBJECT: PLANT MANUAL UPDATE: NEW REVISION TO PROCEDURE

PROCEDURE/FORM NUMBER: OP-1903.034

REV. # 9 TC # 0 PC # 0

PROCEDURE/FORM TITLE: EOF EVACUATION

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PROCEDURE(S)

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SIGNATURE: _____ DATE: _____
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TITLE: EMERGENCY OPERATIONS FACILITY
EVACUATION

PROC/WORK PLAN NO.
1903.034

REV.
9

EXP. DATE
N/A

SAFETY-RELATED
☒ YES ☐ NO

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IPTE ☐ YES
☒ NO

PAGE	CHG	PAGE	CHG		PAGE	CHG	PAGE	CHG
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APPROVAL AUTHORITY:

Sherrie R. Cotton

APPROVAL DATE: 5/5/95

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FORM TITLE:

LIST OF AFFECTED PAGES

FORM NO.
1000.006A

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1.0 PURPOSE

The purpose of this procedure is to address the activities related to the relocation of the Emergency Response Organization to an alternate emergency response facility in the event that evacuation of the Emergency Operations Facility (EOF) is necessary.

2.0 SCOPE

This procedure is applicable to emergency situations involving Unit One and/or Unit 2 for which EOF evacuation is required. In general this procedure provides guidance for determining the necessity for EOF evacuation, for maintaining Emergency Direction and Control and for re-establishing a functional emergency center at the backup facility.

3.0 REFERENCES

3.1 REFERENCES USED IN PROCEDURE PREPARATION:

3.1.1 Emergency Plan

3.2 REFERENCES USED IN CONJUNCTION WITH THIS PROCEDURE:

3.2.1 Procedure 1903.067, "Emergency Response Facility - Emergency Or ion Facility (EOF)"

3.3 RELATED AND PROCEDURE

None

3.4 REGULATORY CORRESPONDENCE CONTAINING NRC COMMITMENTS WHICH ARE IMPLEMENTED IN THIS PROCEDURE:

3.4.1 OCAN12811, Response to IR 313/82-23; 368/82-20, Sections 6.2, 6.32.C.

4.0 DEFINITIONS

4.1 Emergency Response Organization (ERO) - The organization which is composed of the Initial Response staff, the EOF staff, the TSC staff, the OSC staff, and the Emergency Team members. It has the capability to provide manpower and other resources necessary for immediate and long-term response to an emergency situation.

5.0 RESPONSIBILITY AND AUTHORITY

5.1 The responsibility for declaring an EOF evacuation rests with the Emergency Operations Facility Director (EOF Director), or with the Shift Superintendent/Technical Support Center Director (TSC Director) in the absence of the EOF Director.

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6.0 INSTRUCTIONS

6.1 THE MECHANISM FOR EVACUATING THE EOF IS BASED ON THE FOLLOWING CONCEPTS:

- 6.1.1 The decision for EOF evacuation is based on the consideration of protective actions as a result of offsite dose projections and/or EOF radiation alarms and Health Physics surveys.
- 6.1.2 Unless an immediate evacuation is required due to a rapid deterioration of conditions, the EOF evacuation would usually occur in stages. Media and non-essential personnel in the Media Center and radiologically uninhabitable areas may be required to evacuate first, followed by a secondary ERO group, and then a primary ERO group thus completing the EOF evacuation. The EOF Director or the TSC Director, as appropriate, will determine the exact schedules, priorities, and the designation of groups and/or selection of personnel affected by the EOF evacuation declaration.
- 6.1.3 Transportation to the alternate EOF will be via personal and available AP&L vehicles. Special transportation needs should be directed to the EOF Support Superintendent.
- 6.1.4 Media personnel are to relocate to the announced assembly area as designated by the Communications Manager or designated coordinator for media relations. If an alternate facility is to be used, the alternate location should be coordinated in advance with the Arkansas Department of Health.
- 6.1.5 ERO personnel are to relocate to the AP&L Russellville District Office unless otherwise instructed by the EOF Director, or TSC Director.

6.2 EOF EVACUATION CRITERIA

- 6.2.1 Guidance for determining the necessity for EOF evacuation is provided in Attachment 1.
- 6.2.2 Precautionary evacuation is a stepwise relocation of the ERO such that the Alternate EOF is activated and partially staffed before complete EOF evacuation. Attachments 2 and 3 provide checklists for evacuation of the EOF and activation of the alternate EOF.
- 6.2.3 An immediate evacuation is a rapid and complete evacuation of the entire EOF at once without delays.

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6.3 RESPONSIBILITIES/IMPLEMENTATION

6.3.1 Declaration of an EOF evacuation and subsequent actions are to be determined by the EOF Director or TSC Director, as appropriate, after considering the following:

- A. The specific conditions that exist;
- B. Radiological/Environmental Assessment Manager's/Dose Assessment Supervisor's recommendation for action based upon trends/projections of conditions; and the guidance of Attachment 1.
- C. Radiological/Environmental Assessment Manager's/Dose Assessment Supervisor's report on the radiological habitability of the Alternate EOF based upon offsite dose projections and/or area survey measurements;
- D. Determination of minimal ERO personnel staffing to temporarily continue emergency support activities.
- E. Any alternate or additional actions that otherwise may be appropriate based on professional judgment.

After consideration of Steps A-E, if the prudent action is to evacuate the EOF, then the EOF Director/TSC Director, as appropriate, should advise NRC, State and Local authorities of the need to implement this action. He should also advise ANO ERO personnel (i.e., Communication Manager, Communications Liaison, Support Manager, EOF Maintenance Coordinator, Radiological/Environmental Assessment Manager/Dose Assessment Supervisor, and TSC Director as appropriate) of this action.

6.3.2 The EOF Director/TSC Director shall determine the exact schedules, priorities, and selection of personnel affected by the EOF evacuation declaration, dependent upon the situation. He may consider the following actions:

- A. Direct the Support Manager/EOF Maintenance Coordinator to relocate to the Alternate EOF if habitable, and activate the Alternate EOF with the assistance of the designated coordinator for local communications.
- B. Direct all EOF personnel, except those designated for any necessary minimal support effort, to evacuate and take essential materials and equipment to the Alternate EOF.

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- C. Perform a turnover of emergency responsibilities in accordance with procedure 1903.067, "Emergency Response Facility - Emergency Operations Facility (EOF)" to the TSC Director prior to relocating to the Alternate EOF. This will ensure a continuity of ERO Emergency Direction and Control during the relocation.
- D. After the Alternate EOF has become operational, instruct the remaining EOF minimal support personnel to evacuate and secure the area.

6.3.3 If the Secondary Technical/Operational Support Center is operational, the TSC Director shall instruct the TSC/OSC staff to gather plant drawings, maps, logbooks, AS400 status reports, and other essential technical materials and portable equipment or instrumentation (e.g. RDACS terminal and modem, etc.) in preparation for evacuation. The TSC Director should advise the Shift Superintendent of an EOF evacuation.

6.3.4 The Communications Manager shall ensure that the following are accomplished:

- A. The designated coordinator for local communications is advised of an EOF evacuation. The designated coordinator for local communications is responsible for preparing the Alternate EOF (Russellville District Office) to receive the ERO.
- B. Evacuation of the media and coordination with the state for the activation of the back-up media center.

6.3.5 The Support Manager/TSC Support Superintendent shall ensure that the following are accomplished:

- A. Superintendent, Plant Security is advised of an EOF evacuation or potential evacuation. Plant security is responsible for ensuring that:
 1. EOF security personnel implement evacuation procedures.
 2. State/local law enforcement is advised, and traffic control is requested when necessary.
 3. Security is established and maintained at the Alternate EOF, utilizing security personnel.
 4. Accountability of ERO personnel is performed at the Alternate EOF.

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5. The EOF and plant site is adequately secured after evacuation.

- B. The designated coordinator for telecommunications is advised of an EOF evacuation. Telecommunications personnel shall be responsible for ensuring that communication links between the Alternate EOF and the Control Room are operational.
- C. The designated coordinator for purchasing and procurement should coordinate with the designated coordinator for local communications and corporate security in order to support any special needs for the transport of evacuees and/or for the operation of the Alternate EOF (e.g., office trailers, supplies, etc.).

6.4 ALTERNATE EOF

- 6.4.1 The Alternate EOF is the AP&L Russellville District Office located at 305 South Knoxville Street, Russellville. Assigned ERO work areas are identified in Attachment 4. A map showing routes to the Alternate EOF is provided in Attachment 5.
- 6.4.2 Upon declaration of an EOF evacuation, the Support Manager/ EOF Maintenance Coordinator should contact the designated coordinator for local communications. The designated coordinator for local communications should ensure the following:
 - A. All non-essential Russellville District Office personnel clear their work areas and vacate the building.
 - B. Coordinate with the Superintendent, Plant Security to establish area security control.
 - C. Utilize staff assistance as required to prepare the facility for use by ERO personnel and to maintain communications with ANO and the EOF.
 - D. Convey to the Support Manager/EOF Maintenance Coordinator any problems and/or requests for additional assistance in activating the Alternate EOF.
- 6.4.3 The Radiological/Environmental Assessment Manager/Dose Assessment Supervisor should instruct the EOF HP Supervisor to implement the following actions:
 - A. A radiological survey of the Alternate EOF is performed to confirm adequate habitability;

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- B. Establish health physics teams at Alternate EOF entry points to perform radiological monitoring of personnel prior to entry;
- C. Establish a decontamination team, as required, at the Alternate EOF to perform personnel decontamination actions; and
- D. Direct radiation and airborne survey measurements of the Alternate EOF to be periodically taken, recorded, and monitored.

6.4.4 After arrival at the Alternate EOF, the EOF Director should:

- A. Ascertain the operational status of the Alternate EOF.
- B. Obtain a briefing from the Radiological/Environmental Assessment Manager/Dose Assessment Supervisor and Support Manager/EOF Maintenance Coordinator.
- C. When the Alternate EOF is operational, perform the steps necessary per procedure 1903.067, "Emergency Response Facility - Emergency Operations Facility (EOF)", to transfer responsibility for emergency functions from the TSC Director.
- D. When appropriate, instruct any remaining EOF minimal support staff to relocate to the Alternate EOF.
- E. Ensure that the Shift Superintendent and Federal, State, and local emergency operation centers are advised of the relocation to and operational status of the Alternate EOF.

6.4.5 Upon the conclusion of the emergency, ensure the Alternate EOF is deactivated and returned to normal operations.

7.0 ATTACHMENTS AND FORMS

- 7.1 Attachment 1 - "EOF Evacuation Guidance"
- 7.2 Attachment 2 - "Emergency Operations Facility Evacuation Checklist"
- 7.3 Attachment 3 - "Alternate EOF Activation Checklist"
- 7.4 Attachment 4 - "Alternate EOF Work Areas and Room Assignments"
- 7.5 Attachment 5 - "Directions to Alternate EOF"

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ATTACHMENT 1

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EOF EVACUATION GUIDANCE

<u>CONDITION</u>	<u>RECOMMENDED ACTIONS</u>
1. Plant Evacuation declared, EOF Evacuation likely to occur.	Consider relocation of media and/or non-essential personnel. Direct the Superintendent, Plant Security to call in additional Security personnel to establish security at the Alternate EOF.
2. Exclusion Area and/or Area Evacuation declared	Consider protective action for media and/or non-essential personnel consistent with the protective action recommendations made for the general public per the applicable EPIP.
3. Area Survey Measurements Exceed 2.5 mRem/hr in Unprotected Areas of EOF	Consider evacuation of all nonessential personnel from the unprotected areas of the EOF.
4. EOF Protected Area Radiation Monitor Warning Alarm (1 mr/hr)	Verify EOF ARM alarm. Conduct area radiation survey of unprotected areas of EOF and evacuate all personnel in those areas if necessary. Consider having all ERO personnel, other than activated Emergency Response Teams, to remain sheltered in the protected area of the EOF, unless otherwise instructed by the EOF Director.
5. EOF Protected Area Radiation Monitor alarms Hi (2.5 mr/hr) and/or iodine concentration exceeds $2.7E^{-9}$ $\mu\text{Ci/cc}$.	Verify EOF ARM alarm Consider evacuation of all non-essential personnel from the protected areas of the EOF. All ERO personnel should remain sheltered in the EOF protected area. Increase frequency of airborne and direct radiation monitoring of EOF, insure EOF filtered ventilation is operational; record DAC hours.

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EOF EVACUATION GUIDANCE

<u>CONDITION</u>	<u>RECOMMENDED ACTIONS</u>
6. EOF Protected Area radiation levels exceed 100 mRem/hr but less than 1 Rem/hr, and/or iodine concentration exceeds 1 DAC ($2E^{-8}$ μ Ci/cc).	If conditions are estimated to be temporary (less than 30 minutes), continue on-going protective actions.
7. EOF Protected Area radiation levels exceed 1 Rem/hr, and/or iodine concentration exceeds 4 DAC.	If conditions are estimated to be longterm (greater than 30 minutes), initiate EOF evacuation. <u>Immediate</u> evacuation of the EOF is required.

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ATTACHMENT 2

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EMERGENCY OPERATIONS FACILITY (EOF)

EVACUATION CHECKLIST

EOF Director/TSC Director Actions

Initial

1. Determine the need for EOF evacuation after considering the following input:
 - a. The specific conditions that threaten the habitability of the EOF,
 - b. Radiological/Environmental Assessment Manager's/Dose Assessment Supervisor recommendation for action based upon trends/projections of conditions and probability of situation improvement, (i.e. may include offsite dose projections and area survey measurements).
2. If deemed necessary, declare a precautionary evacuation or an immediate evacuation and take the following actions:
 - a. Select the Alternate EOF facility:
 - (1) Russellville District Office if habitable based on Dose Assessment Supervisor's report;
 - (2) Otherwise, the location specified by the EOF Director or TSC Director.
 - b. Advise NRC, State and Local authorities of EOF evacuation declaration.
 - c. Advise TSC Director, REAM/Dose Assessment Supervisor, Communications Manager, Support Manager/EOF Maintenance Coordinator, Communications Liaison and the Superintendent, Plant Security, as appropriate, of EOF evacuation declaration.
3. Determine relocation schedules, priorities, personnel assignments, and other logistical actions as necessary to implement an orderly evacuation.
4. Direct the Support Manager/EOF Maintenance Coordinator to advise the following personnel of an EOF evacuation:
 - a. Designated coordinator for local communications
 - b. Superintendent, Plant Security
 - c. Designated coordinator for media relations

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EMERGENCY OPERATIONS FACILITY (EOF)

EVACUATION CHECKLIST

EOF Director/TSC Director Actions

- | | <u>Initial</u> |
|---|----------------|
| d. Telecommunications personnel | _____ |
| 5. Ensure that an announcement is made to advise all EOF personnel of the situation, and actions to be taken. | _____ |
| 6. Direct the Support Manager/EOF Maintenance Coordinator, or his designated representative, to relocate to the Alternate EOF if habitable, and activate the Alternate EOF with the assistance of the designated coordinator for local communications. | _____ |
| 7. After consultation with the TSC Director, Support Manager, EOF Maintenance Coordinator and the Superintendent, Plant Security, determine minimal ERO personnel staffing to temporarily continue emergency support activities, and advise designated personnel accordingly. | _____ |
| 8. Direct all EOF personnel, except those designated for any necessary minimal support effort, to evacuate and take essential materials and equipment to the Alternate EOF at the appropriate time. | _____ |
| 9. Perform a turnover of responsibility per Procedure 1903.067, to the TSC Director. | _____ |
| 10. After arrival at the Alternate EOF, the EOF Director should: | |
| a. Obtain a briefing from the Radiological/Environmental Assessment Manager and the Support Manager. | _____ |
| b. Ascertain the operational status of the Alternate EOF. | _____ |
| c. If the Alternate EOF is operational, perform a turnover from the TSC Director per Procedure 1903.067. | _____ |
| d. If the Alternate EOF has become operational, instruct the remaining EOF minimal support personnel to secure their areas and evacuate to the Alternate EOF. | _____ |
| e. Make certain the Shift Superintendent and Federal, State, and local emergency operation centers are advised of the relocation to and operational status of the Alternate EOF. | _____ |
| 11. Upon the conclusion of the emergency instruct appropriate personnel to deactivate the Alternate EOF and return to normal operations. | _____ |

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ATTACHMENT 3

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ALTERNATE EOF

ACTIVATION CHECKLIST

(Russellville District Office)

Initial

A. Designated coordinator for local communications actions:

1. Upon being advised that activation of the Alternate EOF is necessary, take the following actions:
 - a. Utilize staff assistance as required to prepare the facility for use by ERO personnel and to maintain communications with ANO and the EOF. _____
 - b. Advise all office field personnel to return and secure their vehicles and equipment. _____
 - c. Instruct all non-essential Russellville District Office personnel to clear their work areas and vacate the building. Suspend all customer service activities, but maintain minimal line crew for emergency repair capability. _____
 - d. Coordinate with security to establish area security control. _____
 - e. Check operational status of office communication systems (ANO radio and telephones). _____
 - f. Convey to the Support Manager any problems and/or requests for additional assistance in activating the Alternate EOF. _____
 - g. Upon arrival by the Support Manager provide follow-on assistance that is determined necessary. _____
2. Upon termination of the emergency, return facilities and office operations to normal status.

B. Support Manager Actions

1. Upon being advised by the EOF Director that an EOF evacuation to the Russellville District Office is necessary, take the following actions:
 - a. Confer with the REAM/Dose Assessment Supervisor to obtain status of offsite radiological habitability in the area of the Alternate EOF, and to ensure that monitoring tasks will be performed. _____

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ALTERNATE EOF

ACTIVATION CHECKLIST

(Russellville District Office)

Initial

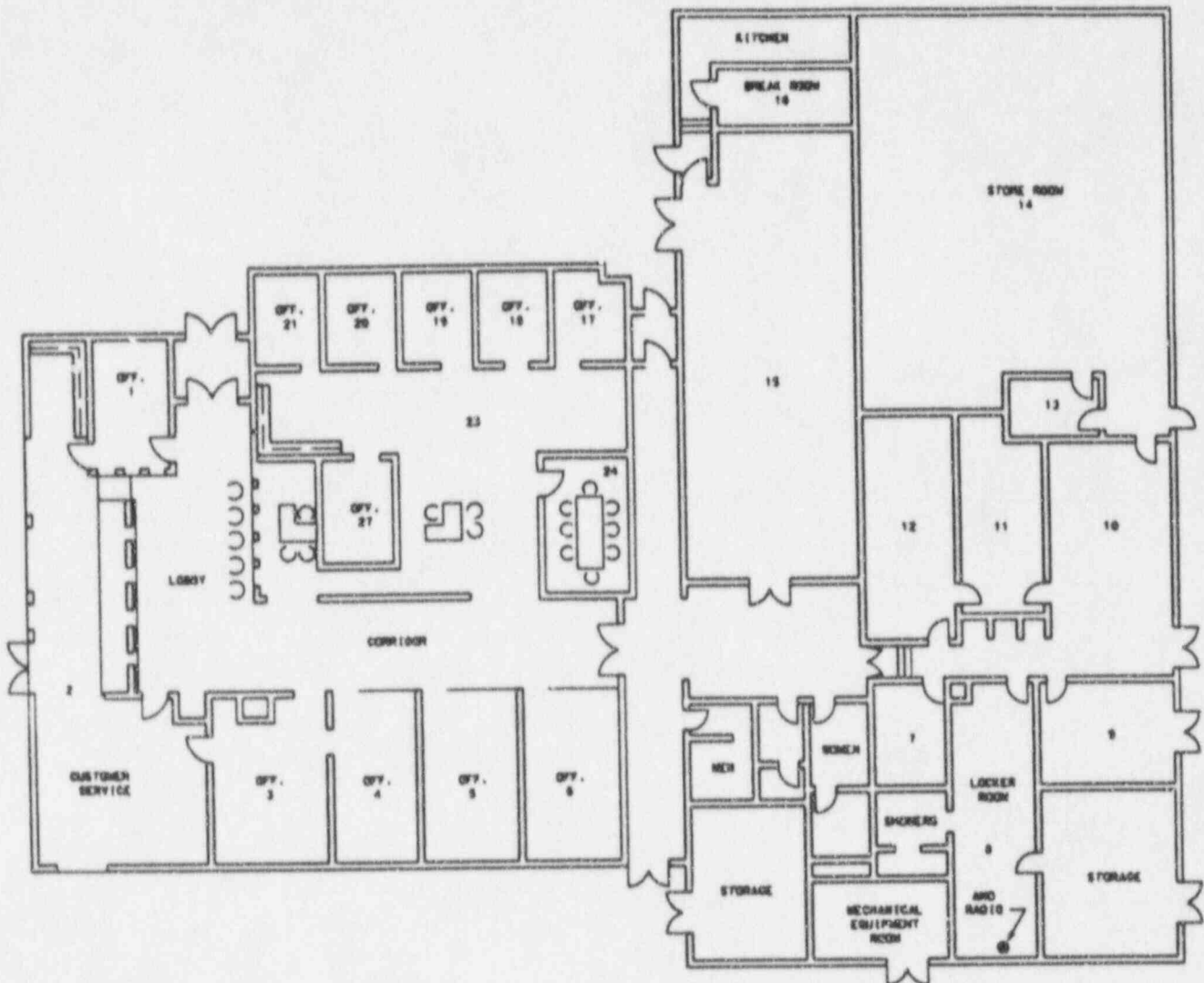
- b. Confer with the designated coordinator for local communications and ensure that he has been advised to begin activating the Alternate EOF. _____
 - c. Obtain support personnel as necessary, and relocate to the Alternate EOF. _____
 - d. After arrival at the Alternate EOF, obtain activation status report from the designated coordinator for local communications. _____
 - e. Advise Telecommunications of any communication system problems. _____
 - f. Advise the Emergency Operations Facility Maintenance personnel of problems with any other facility equipment. _____
 - g. Advise the designated coordinator for purchasing and procurement of the need for additional operational support, as necessary. _____
 - h. Prepare to brief the EOF Director upon his arrival as to the operational status of the Alternate EOF. _____
2. Upon termination of the emergency, coordinate with the designated coordinator for local communications to assist in returning the facility to normal operations.

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ALTERNATE EOF WORK AREAS AND ROOM ASSIGNMENTS



See following page for room assignments.

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ALTERNATE EOF WORK AREAS AND ROOM ASSIGNMENTS

POSITION	ROOM NUMBER
Local AP&L Office Personnel	2
Superintendent, Plant Security	1
Security Personnel	1
Communications Manager	16
Media Center	15
Media Personnel	16/15
Dose Assessment Supervisor	7
RDACS Computer	7
Telecommunications	8
Offsite Monitoring Supervisor	8
Office Services	11
EMERGENCY OPERATIONS FACILITY (EOF) PERSONNEL	
EOF Director	24
EOF Support Superintendent	6
Technical Assistant	12
Radiological Environmental Accident Manager REAM	17
REAM Assistant	18
Support Manager	19
Communications Liaison	20
Communicators	21
Accident Assessment Manager	23
EOFD Administrative Assistant	24

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ALTERNATE EOF WORK AREAS AND ROOM ASSIGNMENTS

POSITION	ROOM NUMBER
EOF Support Superintendent	22
EOF H.P. Supervisor	22
EOF Maintenance Coordinator	22
TECHNICAL SUPPORT CENTER (TSC) PERSONNEL	
TSC Director	3
Maintenance Manager	4
Engineering Manager	4
Operations Manager	4
Radiation Protection and Radwaste Manager	4
TSC Support Superintendent	6
OPERATIONAL SUPPORT CENTER (OSC) PERSONNEL	
OSC Director	13
Maintenance Superintendent	14
Electrical Maintenance Supervisor	14
I & C Supervisor	14
Mechanical Maintenance Supervisor	14
Nuclear Chemistry Manager	14
Health Physics Supervisor	14

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ALTERNATE EOF WORK AREAS AND ROOM ASSIGNMENTS

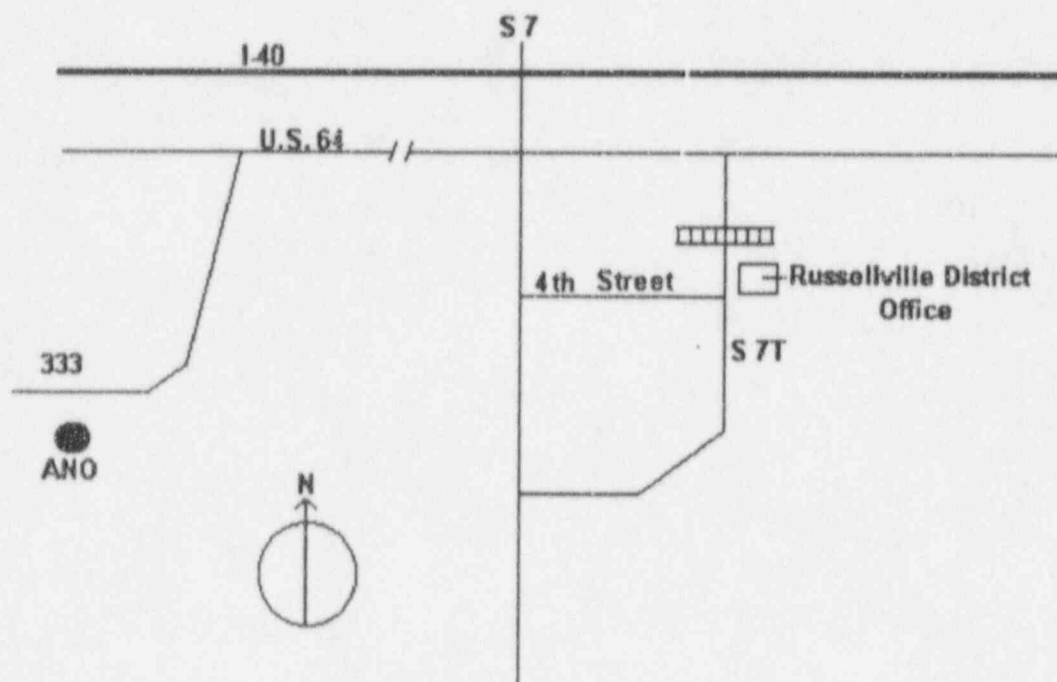
POSITION	ROOM NUMBER
OSC ASSEMBLY AREA PERSONNEL	10
Maintenance Personnel	10
Nuclear Chemistry Personnel	10
Radwaste Personnel	10
Health Physics Personnel	10
Offsite Monitoring Staging Area	10
ARKANSAS DEPARTMENT OF HEALTH (ADH) PERSONNEL	
State Radiation Response Team Leader	18
Office of Emergency Service Director	24
State TOCD	24
State TOCD Administrative Assistant	9
State Operations Officer	9
NUCLEAR REGULATORY COMMISSION (NRC) PERSONNEL	
NRC Protective Measures Coordinator	18
NRC Protective Measures Communicator	18
NRC Reactor Safety Coordinator Communicator	23
NRC Reactor Safety Coordinator	23
NRC DSO Administrative Assistant	24
NRC Director Site Operations	24
NRC Emergency Response Coordinator	6
FEMA	9

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ATTACHMENT 5

DIRECTIONS TO ALTERNATE EOF

RUSSELLVILLE, ARKANSAS



Directions

From ANO take Highway 333 northeast to Highway 64. Travel east on Highway 64 to Highway 7T (Knoxville Street) and turn south. Travel on 7T south for approximately three blocks. The Russellville District Office will be on the east side of the street. (305 South Knoxville Street).