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SONOPCO

VOGTLE PROJECT

OFFICE OF SECRETARY  
DOCKETING & SERVICE  
BRANCH

EMERGENCY PLANNING

DUTIES OF THE ON-CALL PROJECT MANAGER

VNS-EP-04

NUCLEAR REGULATORY COMMISSION

50-424-CLA-3  
Docket No. 50-425-CLA-3 Official Ex. No. 125  
In the matter of GA Power Units 1+2  
Staff IDENTIFIED  
Applicant RECEIVED ✓  
Intervenor ✓ REJECTED  
Cont'y \_\_\_\_\_  
Contractor DATE 1-12-95  
Other Witness  
Reporter C. Riner

Approved:

[Signature]  
Manager - Nuclear Engineering & Licensing

Date: 5/11/89

[Signature]  
Manager - Safety Audit and Engineering Review

Date: 5/12/89

[Signature]  
Vice President - Nuclear - Vogtle Project

Date: 5/30/89

Date Issued 6/28/89

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SONOPCO  
VOGTLE PROJECT  
EMERGENCY PLANNING  
DUTIES OF THE ON-CALL PROJECT MANAGER

1.0 PURPOSE

The purpose of this procedure is to provide guidance to the On-call Project Manager and delineate his duties and responsibilities during emergencies at Vogtle Electric Generating Plant (VEGP).

2.0 APPLICABILITY

This instruction applies to the Corporate Project Department staff member who has the duties of the On-call Project Manager at the time that an emergency situation is declared at VEGP.

3.0 RESPONSIBILITIES

The On-call Project Manager is responsible for selected notifications following an emergency declaration at VEGP.

4.0 INSTRUCTIONS

4.1 In the event of a Notification of Unusual Event (NOUE) or Higher Emergency Classification, the On-Call Project Manager will:

4.1.1 Complete Attachment 1.

4.1.2 By referring to the Corporate Emergency Telephone Directory, notify the following personnel:

- (1) Director of Corporate Response
- (2) Senior Corporate Management
- (3) Public Information Manager
- (4) Joint Owners (for NOUE: if NOUE occurs during off hours, notify Joint Owner's on the next calendar morning)

4.1.3 Review and fill in Attachment 2.

4.1.4 Maintain a log of events following initial notification.

4.1.5 ALERT or higher emergency classification report to the GOOC after making the required notifications, assist or begin activation, as appropriate, or assist the Director of Corporate Response and GOOC Manager.

- NOTE -

The Public Information Manager can make an initial press release with information specified in the Initial Message Form (Attachment 1).

5.0 REFERENCES

5.1 Corporate Emergency Plan - Vogtle Electric Generating Plant

5.2 Emergency Communications Plan - Vogtle Electric Generating Plant

6.0 ATTACHMENTS

Attachment 1, Initial Message Form

Attachment 2, Action Checklist for On-call Project Manager

INITIAL MESSAGE FORM

Date \_\_\_\_\_ Time \_\_\_\_\_

Name of Caller \_\_\_\_\_

Title of Caller \_\_\_\_\_

Check Affected Unit(s):

☐ VEGP-Unit 1    ☐ VEGP-Unit 2

Class of Emergency:

- ☐ Notification of Unusual Event
- ☐ ALERT
- ☐ Site Area Emergency
- ☐ General Emergency

Initiating Condition \_\_\_\_\_

Safety Systems Operate?    ☐ Yes  
                                  ☐ No, Explanation \_\_\_\_\_

Radiation Release?    ☐ No  
                                  ☐ Yes, Explanation \_\_\_\_\_

Plant Status \_\_\_\_\_

\_\_\_\_\_  
On-call Project Manager

\_\_\_\_\_  
Date/Time (Completed)

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071723

Rev. 0

ACTION CHECKLIST FOR THE  
ON-CALL PROJECT MANAGER

Date: \_\_\_\_\_

I. Initial Actions

	<u>Time</u>	<u>Initials</u>
1. Complete Initial Message Form.	_____	_____
2. Notify Director of Corporate Response.	_____	_____
3. Notify Senior Corporate Management.	_____	_____
4. Notify Public Information Manager.	_____	_____
5. Notify Joint Owners.	_____	_____
6. Maintain a log of events.	_____	_____
7. Report to GOOC (for ALERT or higher emergency classification).	_____	_____

\_\_\_\_\_  
On-call Project Manager

\_\_\_\_\_  
Date/Time (Completed)

92 Project  
071724

Rev. 0

VOGTLE PROJECT

EMERGENCY PLANNING

DUTIES OF THE ON-CALL PROJECT MANAGER

VNS-EP-04

Approved:

Paul D. Rushton  
Manager - Nuclear Engineering & Licensing

Date: 5/17/90

Mark J. Ajluni  
Manager - Safety Audit and Engineering Review

Date: 5/17/90

C.K.M. 'G  
Vice President - Nuclear - Vogtle Project

Date: 5/21/90

Date Issued 5-22-90

92 Project  
071731

Rev. 2

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VOGTLE PROJECT  
EMERGENCY PLANNING  
DUTIES OF THE ON-CALL PROJECT MANAGER

1.0 PURPOSE

The purpose of this procedure is to provide guidance to the On-call Project Manager and delineate his duties and responsibilities regarding classified emergencies and other significant events occurring at Vogtle Electric Generating Plant (VEGP).

2.0 APPLICABILITY

This instruction applies to the Corporate staff member who is designated the On-call Project Manager at the time that an emergency classification is declared or other significant event occurs at VEGP.

3.0 RESPONSIBILITIES

The On-call Project Manager is responsible for selected notifications following an emergency declaration and other significant events at VEGP.

4.0 INSTRUCTIONS

4.1 Emergency Classification Declaration. In the event of a Notification of Unusual Event (NOUE) or Higher Emergency Classification, the On-call Project Manager will:

4.1.1 By referring to the Corporate Emergency Telephone Directory, notify the following personnel:

- (1) Director of Corporate Response
- (2) Senior Corporate Management
- (3) Public Information Manager Georgia Power Company  
Atlanta and the Administrative Services Public Affairs  
Section-SONOPCO Project
- (4) Joint Owners

4.1.2 Maintain a log of events following initial notification.

4.1.3 For ALERT or higher emergency classification complete Attachments 1 and 2.

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- 4.1.4 For ALERT or higher emergency classification report to the GOOC after making the required notifications. Assist the Director of Corporate Response and GOOC Manager or begin activation as appropriate.

-NOTE-

The Public Information Manager can make an initial press release with information specified in the Initial Message Form (Attachment 1).

4.2 Normal Operations and other Significant Events.

During the day to day operations of VEGP the On-Call Project Manager will act for the Vice President during non-working hours and during absence of the Vice President. He will:

- 4.2.1 Report the following types of events to the Vice President, the Joint Owners and the Administrative Services Public Affairs Section - SONOPCO Project.

1. Unplanned Unit shutdown, major load reductions or derating.
2. Significant releases of radioactive or potentially radioactive effluents.
3. Deaths or serious personnel injuries.
4. Work disruptions or stoppages.
5. Other conditions which are likely to result in unusual interest by outside agencies or the media.

-NOTE-

The above types of events should be reported to the Joint Owners as occurring. However, with discretion, considering the severity of an event or the probable intensity of media interest, the notification of the Joint Owners and Public Affairs may be deferred to the following calendar morning. Oglethorpe Power has established a 24-hour Oglethorpe Power System Control Center. The System Control Center operator is responsible for informing Oglethorpe Power Corporation management.

- 4.2.2 Inform the Duty Executive of any major problems occurring at the plant on a daily basis including weekends and holidays.

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5.0 REFERENCES

5.1 Corporate Emergency Plan - Vogtle Electric Generating Plant

5.2 Emergency Communications Plan - Vogtle Electric Generating Plant

6.0 ATTACHMENTS

Attachment 1, Initial Message Form

Attachment 2, Action Checklist for On-Call Project Manager

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ACTION CHECKLIST FOR THE  
ON-CALL PROJECT MANAGER

Date: \_\_\_\_\_

I. Initial Actions

	<u>Time</u>	<u>Initials</u>
1. Complete Initial Message Form.	_____	_____
2. Notify Director of Corporate Response.	_____	_____
3. Notify Senior Corporate Management.	_____	_____
4. Notify Public Information Manager.	_____	_____
5. Notify Joint Owners.	_____	_____
6. Maintain a log of events.	_____	_____
7. Report to GOOC (for ALERT or higher emergency classification).	_____	_____

\_\_\_\_\_  
On-Call Project Manager\_\_\_\_\_  
Date/Time (Completed)92 Project  
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