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VOGTLE PROJECT

OFFICE OF SECRETARY
DOCKETING & SERVICE
BRANCH

EMERGENCY PLANNING
DUTIES OF THE ON-CALL PROJECT MANAGER
VNS-EP-04

Approved:

Paul D. Rushton
Manager - Nuclear Engineering & Licensing

Date: 11/15/89

Mark J. Ajluni
Manager - Safety Audit and Engineering Review

Date: 12-5-89

C.K.M. '9
Vice President - Nuclear - Vogtle Project

Date: 12/13/89

NUCLEAR REGULATORY COMMISSION

50-424-02A-3
Docket No. 50-424-02A-3 Official Ex. No. GPC 9
In the matter of Georgia Power, Vogtle 1 & 2
Staff
Applicant
Intervenor
Contg. Offr.
Contractor DATE 1-5-95
Other Witness C.K. McCoy
Reporter C. Riner

Date Issued 12/13/89

92 Project
071725

Rev. 1

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PDR ADOCK 05000424
PDR

9502020222

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VOGTLE PROJECT
EMERGENCY PLANNING
DUTIES OF THE ON-CALL PROJECT MANAGER

1.0 PURPOSE

The purpose of this procedure is to provide guidance to the On-call Project Manager and delineate his duties and responsibilities during emergencies at Vogtle Electric Generating Plant (VEGP).

2.0 APPLICABILITY

This instruction applies to the Corporate Project Department staff member who has the duties of the On-call Project Manager at the time that an emergency situation is declared at VEGP.

3.0 RESPONSIBILITIES

The On-call Project Manager is responsible for selected notifications following an emergency declaration at VEGP.

4.0 INSTRUCTIONS

4.1 In the event of a Notification of Unusual Event (NOUE) or Higher Emergency Classification, the On-Call Project Manager will:

4.1.1 By referring to the Corporate Emergency Telephone Directory, notify the following personnel:

- (1) Director of Corporate Response
- (2) Senior Corporate Management
- (3) Public Information Manager
- (4) Joint Owners (for NOUE: if NOUE occurs during off hours, notify Joint Owner's on the next calendar morning)

4.1.2 Maintain a log of events following initial notification.

4.1.3 For ALERT or higher emergency classification complete Attachments 1 and 2.

4.1.4 For ALERT or higher emergency classification report to the GOOC after making the required notifications. Assist the Director of Corporate Response and GOOC Manager or begin activation as appropriate.

- NOTE -

The Public Information Manager can make an initial press release with information specified in the Initial Message Form (Attachment 1).

5.0 REFERENCES

5.1 Corporate Emergency Plan - Vogtle Electric Generating Plant

5.2 Emergency Communications Plan - Vogtle Electric Generating Plant

6.0 ATTACHMENTS

Attachment 1, Initial Message Form

Attachment 2, Action Checklist for On-call Project Manager

INITIAL MESSAGE FORM

Date_____

Time_____

Name of Caller_____

Title of Caller_____

Check Affected Unit(s):

☐ VEGP-Unit 1 ☐ VEGP-Unit 2

Class of Emergency:

- ☐ ALERT
☐ Site Area Emergency
☐ General Emergency

Initiating Condition_____

Safety Systems Operate? ☐ Yes
 ☐ No, Explanation_____

Radiation Release? ☐ No
 ☐ Yes, Explanation_____

Plant Status_____

On-call Project Manager_____

Date/Time (Completed)_____

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071729

Rev. 1

ACTION CHECKLIST FOR THE
ON-CALL PROJECT MANAGER

Date: _____

I. Initial Actions

	<u>Time</u>	<u>Initials</u>
1. Complete Initial Message Form.	_____	_____
2. Notify Director of Corporate Response.	_____	_____
3. Notify Senior Corporate Management.	_____	_____
4. Notify Public Information Manager.	_____	_____
5. Notify Joint Owners.	_____	_____
6. Maintain a log of events.	_____	_____
7. Report to GOOC (for ALERT or higher emergency classification).	_____	_____

On-call Project Manager_____
Date/Time (Completed)

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071730

Rev. 0

VOGTLE PROJECT

EMERGENCY PLANNING

DUTIES OF THE ON-CALL PROJECT MANAGER

VNS-EP-04

Approved:

Paul D. Rushen
Manager - Nuclear Engineering & Licensing

Date: 5/17/90

Mark J. Ajluni
Manager - Safety Audit and Engineering Review

Date: 5/17/90

C. K. M. 'G
Vice President - Nuclear - Vogtle Project

Date: 5/21/90

Date Issued 5-22-90

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071731

Rev. 2

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Attach. 2											
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VOGTLE PROJECT
EMERGENCY PLANNING
DUTIES OF THE ON-CALL PROJECT MANAGER

1.0 PURPOSE

The purpose of this procedure is to provide guidance to the On-call Project Manager and delineate his duties and responsibilities regarding classified emergencies and other significant events occurring at Vogtle Electric Generating Plant (VEGP).

2.0 APPLICABILITY

This instruction applies to the Corporate staff member who is designated the On-call Project Manager at the time that an emergency classification is declared or other significant event occurs at VEGP.

3.0 RESPONSIBILITIES

The On-call Project Manager is responsible for selected notifications following an emergency declaration and other significant events at VEGP.

4.0 INSTRUCTIONS

4.1 Emergency Classification Declaration. In the event of a Notification of Unusual Event (NOUE) or Higher Emergency Classification, the On-call Project Manager will:

4.1.1 By referring to the Corporate Emergency Telephone Directory, notify the following personnel:

- (1) Director of Corporate Response
- (2) Senior Corporate Management
- (3) Public Information Manager Georgia Power Company
Atlanta and the Administrative Services Public Affairs
Section-SONOPCO Project
- (4) Joint Owners

4.1.2 Maintain a log of events following initial notification.

4.1.3 For ALERT or higher emergency classification complete Attachments 1 and 2.

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- 4.1.4 For ALERT or higher emergency classification report to the GOOC after making the required notifications. Assist the Director of Corporate Response and GOOC Manager or begin activation as appropriate.

-NOTE-

The Public Information Manager can make an initial press release with information specified in the Initial Message Form (Attachment 1).

4.2 Normal Operations and other Significant Events.

During the day to day operations of VEGP the On-Call Project Manager will act for the Vice President during non-working hours and during absence of the Vice President. He will:

- 4.2.1 Report the following types of events to the Vice President, the Joint Owners and the Administrative Services Public Affairs Section - SONOPCO Project.

1. Unplanned Unit shutdown, major load reductions or derating.
2. Significant releases of radioactive or potentially radioactive effluents.
3. Deaths or serious personnel injuries.
4. Work disruptions or stoppages.
5. Other conditions which are likely to result in unusual interest by outside agencies or the media.

-NOTE-

The above types of events should be reported to the Joint Owners as occurring. However, with discretion, considering the severity of an event or the probable intensity of media interest, the notification of the Joint Owners and Public Affairs may be deferred to the following calendar morning. Oglethorpe Power has established a 24-hour Oglethorpe Power System Control Center. The System Control Center operator is responsible for informing Oglethorpe Power Corporation management.

- 4.2.2 Inform the Duty Executive of any major problems occurring at the plant on a daily basis including weekends and holidays.

5.0 REFERENCES

5.1 Corporate Emergency Plan - Vogtle Electric Generating Plant

5.2 Emergency Communications Plan - Vogtle Electric Generating Plant

6.0 ATTACHMENTS

Attachment 1, Initial Message Form

Attachment 2, Action Checklist for On-Call Project Manager

INITIAL MESSAGE FORM

Date_____

Time_____

Name of Caller_____

Title of Caller_____

Check Affected Unit(s):

☐ VEGP-Unit 1 ☐ VEGP-Unit 2

Class of Emergency:

☐ ALERT☐ Site Area Emergency☐ General Emergency

Initiating Condition_____

Safety Systems Operate? ☐ Yes
 ☐ No, Explanation_____Radiation Release? ☐ No
 ☐ Yes, Explanation_____

Plant Status_____

On-Call Project Manager_____
Date/Time (Completed)92 Project
071736

Rev. 1

ACTION CHECKLIST FOR THE
ON-CALL PROJECT MANAGER

Date: _____

I. Initial Actions

	<u>Time</u>	<u>Initials</u>
1. Complete Initial Message Form.	_____	_____
2. Notify Director of Corporate Response.	_____	_____
3. Notify Senior Corporate Management.	_____	_____
4. Notify Public Information Manager.	_____	_____
5. Notify Joint Owners.	_____	_____
6. Maintain a log of events.	_____	_____
7. Report to GOOC (for ALERT or higher emergency classification).	_____	_____

On-Call Project Manager_____
Date/Time (Completed)