

CRISIS MANAGEMENT PLAN

IMPLEMENTING PLANS

5.3.2 - CRISIS NEWS GROUP PLAN

Oconee Nuclear Station

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F PDR

Rev. 1  
March 16, 1983

### 5.3.2 Oconee Crisis News Group Plan

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I. PREAMBLE

A Crisis Management Plan (CMP) has been prepared for Duke Power Company nuclear facilities. The CMP is designed solely to assist personnel at the affected facility so that the emergency can be brought under control until it no longer is an emergency. Part of the CMP provides for a Crisis News Group and Crisis News Center (CNC).

There will be intense media interest in any kind of an event at a nuclear station that has the potential, as perceived by the media, to cause widespread damage and injury. From this standpoint, the CNC will play an important role in the recovery effort with ultimate direction coming from the Recovery Manager. The smooth functioning of the crisis news staff will go a long way toward keeping the crisis in perspective without unduly frightening the general public.

In order for the CNC to operate at a high credibility level, a series of functions has been developed so that Duke Power will communicate to different publics, each having a need to know basic information so that they may take whatever action is deemed appropriate. These functions and activities are explained in the following sections. The plan has been designed so that there are two 12-hour shifts. They are designated as Shift 1 and Shift 2. All designated section heads, once notified by the NC, are responsible for notifying other members of their support group. Refer to Call Tree p. 29. Annual retraining sessions will be held in order that everyone understands his/her role and any revision that may have been made.

To be effective, there necessarily must be a single spokesperson who will be dealing with the media. This spokesperson is clearly identified in a subsequent section along with the position functions. There may be times when others on the crisis news staff will be asked questions by the media and other publics such as employees, industry representatives and government officials. The questions should be answered if possible, but under no circumstance is a member of the crisis news staff authorized to speculate or go beyond the public statements that have been issued by the public spokesperson.

### ABBREVIATIONS

A/VC	Audio/Visual Coordinator
ACND	Assistant Crisis News Director
CC	Communications Coordinator
CMC	Crisis Management Center
CMP	Crisis Management Plan
CNC	Crisis News Center
CND	Crisis News Director
EPZ	Emergency Planning Zone
FGL	Federal Government Liaison
GC	Governments Coordinator
GOND	General Office News Director
I/AC	Industry/Agency Coordinator
ICC	Internal Communications Coordinator
M	Monitor
MC	Media Coordinator
MRC	Media Registration Coordinator
NC	Notification Coordinator
PS	Public Spokesperson
SC	Support Coordinator
SCPL	State Command Post Liaison
SERT	State Emergency Response Team
SGL	State Government Liaison
TB	Technical Briefers

### III. FUNCTIONAL RESPONSIBILITIES

#### A. Crisis News Director (CND)

<u>CRISIS NEWS DIRECTOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - MARY CARTWRIGHT			
Shift 2 - MARY BOYD			

Reports To: Recovery Manager

Supervises: Crisis News Group, Figure 1, p. 31-35.

#### Basic Functions:

1. Activate the primary/alternate Crisis News Center (CNC).
2. Manage all activities at the CNC for duration of the crisis. (Any event declared more serious than an unusual event.)
3. Be the final arbiter on all decisions to be made with respect to operation of the CNC.
4. Upon notification of a crisis, determine degree of activation for CNC staff.
5. Call news conferences to order, introduce spokesperson and close the news conference.

#### Primary Responsibilities

1. Contact the Notification Coordinator and indicate nature of the emergency, staffing requirements, and information to be released to the news media. (See Figure 2, p. 36, for message format for news group calls and Figure 3, p. 37, for calls to the media.)

<u>NOTIFICATION COORDINATOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - SARA EPPERSON			
Shift 2 - CAROL BARRETT			

Crisis News Director (CND)

Primary Responsibilities (cont'd)

2. Contact Public Spokesperson and direct individual to report to CNC. If unavailable, call Recovery Manager to determine who PS will be.

<u>PUBLIC SPOKESPERSON</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
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Shift 1 - HAL TUCKER  
Shift 2 - J. W. HAMPTON or

M. D. MCINTOSH

RECOVERY MANAGER

GERALD VAUGHN

3. Call NRC Region 2 office in Atlanta to notify Public Information Officer (PIO) of nature of emergency, including plans for public dissemination of information.

<u>PUBLIC INFORMATION OFFICE</u>	<u>Office Telephone*</u>	<u>Home Telephone</u>	<u>Time Called</u>
----------------------------------	--------------------------	-----------------------	--------------------

KEN CLARK  
JOE GILLILAND

4. Contact the South Carolina Governor's Press Secretary or designee and brief individual on the emergency and location of the CNC.

<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
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Primary: JUDY TURNIPSEED

Alternate: PURDY MCCLOUD

\* After hours, calls are automatically transferred to Bethesda Operations

Crisis News Director (CND)

Primary Responsibilities (cont'd)

5. Call vice president, corporate communications, Duke Power Company, Charlotte, N. C., and indicate nature of the emergency.

<u>VICE PRESIDENT CORPORATE COMMUNICATIONS</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
--	-----------------------------	---------------------------	------------------------

KEN CLARK

Vice president, corporate communications, ensures G.O. staff is in place and assists G.O. or CNC as appropriate.

6. Call ACND and request individual to report for duty at appropriate location and to set up news center with storage items and materials that have been reserved for such an event.

<u>ASSISTANT CRISIS NEWS DIRECTOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
---	-----------------------------	---------------------------	------------------------

Shift 1 - DEBBIE DUBOSE

Shift 2 - MIKE DEMBECK

Because of the travel time required, the ACND will call ahead to News Center personnel at Oconee who will assist in setting up facilities in advance of first shift arrival.

<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
-----------------------------	---------------------------	------------------------

LINDA LAW  
or  
SUZANNE ISOLA

In order to accomodate media that arrives before CNC is operational, as soon as someone is in place at the Visitor Center, call ahead to security to let them know the Visitor Center is staffed. Security at Checkpoint 1 will allow media through without formal registration.

Leave instructions with Thompson/Coffin and brief entire staff on event.

In addition, ACND will call:

<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
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Shift 1 - DON HATLEY  
Shift 2 - BILL RIXON

Crisis News Director (CND)

Primary Responsibilities (cont'd)

They will provide assistance as directed by the ACND.

7. Proceed to the area requested by the Recovery Manager and await further instructions.

B. Public Spokesperson (PS)

Basic Functions/Primary Responsibilities

Of all positions, the PS is the most important from the standpoint of presenting consistent, accurate and factual information and as such is the only member of the Crisis News Team, once arriving on site, who is authorized to speak for Duke Power Company while the crisis continues. The PS will address only company actions and will not discuss state or local activities.

This individual, once informed by the CND that an emergency exists, will immediately go to the CNC so as to be prepared for subsequent public pronouncements. The PS, while assigned to the CNC staff, will be located in the Recovery Manager's office during most of the time on duty. The PS needs to be up-to-date on the event so that there is less chance for faulty communications during news briefings.

It is expected that at least three news conferences per day will be held, more if necessary. The PS will work with the CND in determining news conference times and what visuals may be needed and what is to be covered. The PS and CND also will determine the non-technical language to be used during media briefings.

Other team members are encouraged to attend news conferences so as to better understand the events surrounding the crisis in order to transmit information to others who may ask questions or need clarification on an issue.

News conferences will be conducted in the auditorium of the Keowee-Toxaway Visitor Center.

All news releases and public announcements will be approved by the CND and the Recovery Manager. News releases must be reviewed by the NRC site team manager. Assistance in developing the various public announcements will be provided by the PS.



D. Notification Coordinator (NC)

Basic Functions

1. Assist the CND/GOND.
2. In very early phase of an emergency make a number of telephone calls to group members.

Primary Responsibilities

1. Upon notification by the CND of an emergency requiring activation of the CNC and its staff, contact the requested staff members and advise them of the nature of the emergency and request them to proceed to the CNC where they will take up positions. (Use Figure 2, p. 36, for logging information from the CND and to provide information to news group members.) See Figure 4, p. 38-40, for the Notification Coordinator Call List. See Figure 6, p. 43-52, for the five call lists to the media.
  - a. Call NC second shift to assist in making first notification calls.
  - b. NC second shift will notify:  
TB  
A/VC  
GC  
GOND  
GO Support/Media Notification Team
  - c. NC second shift is free to resume other activities.
2. At conclusion of calls, the NC and staff remain at the General Office taking direction from CND and/or Thompson/Coffin.
3. Call GO Switchboard to inform them of event so they may refer all calls to

FRAN BUMGARNER  
after 5:00 p.m.

<u>Office</u> <u>Telephone</u>	<u>Time</u> <u>Called</u>
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4. At appropriate time, confer with ACND to determine what second shift functions are needed, the number of people needed and the time they will be needed. Then contact second shift staff advising them of same.

C. Monitor (M)

Basic Functions/Primary Responsibilities

1. This individual, who reports to the CND, will take a position in the Recovery Manager's office and will monitor events as they change.
2. When the CND and/or PS are not in the Recovery Manager's office, the monitor takes notes on the situation and updates the CND and PS.

E. Communications Coordinator (CC)

Basic Function

1. The Communications Coordinator directs the activities of the ICC, I/AC, GC, SGL and FGL. The CC ensures that all communications with industry representatives, employees and elected officials are consistent and timely.
2. The CC is familiar with the planned actions of the various support functions in the unit and is responsible for the overall smooth operation of this section.
3. Keeps section up-to-date on an hourly basis on situation developments.

F. Internal Communications Coordinator (ICC)

Basic Function

The basic function of this position is to coordinate rumor control activities within Duke Power Company and to communicate the nature of the emergency back to Corporate Communications at G.O. for dissemination to employees throughout the system.

Primary Responsibilities

1. Make at least 3 general status reports to the Corporate Communications staff on duty at the General Office per day for system wide distribution.

- Before 8:00 A.M.
- At 12:00 Noon.
- At 4:00 P.M.

2. Contact one of the following persons to report to the G.O. and assist ICC as necessary:

	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - ROBIN LOWE			
Shift 2 - CATHY ROCHE			

3. Call the following retail offices in affected plant area and advise managers of event so they can respond to customer inquiries.

<u>Branch</u>	<u>Manager</u>	<u>Office Telephone</u>	<u>Time Called</u>
Anderson	E. O. Ferrell		
Brevard	George L. Turner		
Clemson	J. W. Stephens, Jr. (Mgr. at Pendleton)		
Greenville	Cecil E. Hall		
Liberty	Joe Minton		
Pendleton	J. W. Stephens, Jr.		
Pickens	Julia Alexander		

Internal Communications Coordinator (ICC)

Primary Responsibilities (cont'd)

<u>Branch</u>	<u>Manager</u>	<u>Office Telephone</u>	<u>Time Called</u>
Piedmont	S. C. Miller		_____
Travelers Rest	Durwood E. Bowden		_____
Walhalla	Wilson J. Owen		_____
Williamston	Jack T. Lowe		_____

4. ICC proceeds immediately to CNC to take up position.
5. Transmit the following to independent/dependent locations via the CONTACT system.

A Crisis Management Rumor control has been established and is for use by all independent/dependent location personnel.

During the current plant emergency, you may receive questions from customers. Follow these guidelines when responding:

- a. Read the latest news release that you received from Employee Communications.
  - b. Provide basic statistical information on the station (location, manufacturer, size, year of operation, etc.) if requested.
  - c. Use the emergency brochure as your guide in providing general information. Quote directly from the brochure.
  - d. Do not speculate or go beyond the content of news releases, emergency brochure or any other up-to-date company publication.
  - e. If you cannot answer a question, either transfer the call to Corporate Communications in the General Office, or ask the caller to call collect or
6. Disseminate information to company employees through bulletin boards, NEWSBRIEFS, CRT.
  7. Assist the MRC (see MRC Section, Section J-4, p. 17).
  8. Remains at CNC until crisis is over and services are no longer needed.

G. Industry/Agency Coordinator (I/AC)

Basic Function

Public information representatives from the utility industry, associations and governmental agencies could arrive at the CNC and assist the crisis news staff during a crisis. The I/AC will see that adequate office space and communications facilities are available. He/she will keep them updated on crisis development (including hand carrying news releases to NRC staff and advising same of media briefings) and will, if possible, monitor information reported back to their respective organizations and obtain copies of formalized statements.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the I/AC will contact the organizations in Figure 7, p. 53-54 (Industry/Agency Coordinator Call List), to inform them of the accident and that he/she is their contact during the crisis.
2. Report to CNC as soon as possible to take up position.
3. Issue press kits to information representatives when registered. An ID badge will be issued to the representatives.
4. The I/AC will regularly confer with ACND and representatives from above organizations, including NRC, and exchange information on rumor development so that accurate response, if necessary, can be made by appropriate group. The CNC response will be developed by the ACND.
5. Remain at CNC for duration of the crisis.

H. Technical Briefers (TB)

Basic Functions

The TB have two basic functions:

1. Explain and define nuclear terms and operations for the media and public officials.
2. Conduct tours provided such can be accomplished under existing conditions.

At least two TB will be on duty at all times and will be available to provide information to the media after and between news briefings when the PS may not be available. The TB will be HP and security badged for Ocone.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the TB will go to the CNC to perform their role.



I. Media Coordinator (MC)

Basic Function

1. The Media Coordinator directs activities of the media registration coordinator, technical briefers and audio-visual staff. The MC ensures that the media have all necessary resources (both information and equipment).
2. The MC is familiar with the planned actions of the various support functions in the unit and is responsible for the overall smooth operation of this section.
3. MC will see that activities of the support functions are coordinated properly.
4. Keeps section up-to-date on an hourly basis on situation developments.
5. Note key activity under ACND on page 23.
6. Organizes news conferences by notifying media, setting up auditorium and distributing news releases and transcripts (as appropriate).

J. Media Registration Coordinator (MRC)

Basic Function

This individual will work closely with all media representatives, making sure that they are registered upon arrival at the CNC. The MRC and staff will make the media aware of what facilities are available, will maintain a record of the media covering the crisis, issue press kits, news releases, and will coordinate with federal and state representatives when they arrive at the CNC.

Information representatives from the utility industry, trade associations and government agencies are directed to the Industry/Agency Coordinator (I/AC)

Primary Responsibilities

1. Upon notification by the NC that the CNC is being activated, the MRC will call:

	Office Telephone	Home Telephone	Time Called
Shift 1 - PALMER HOLT (Section Head) LINDA LAW			
JIM HALE			
Shift 2 - FRANK GUDGER (Section Head) PAT TATE EARL CARPENTER			

These people will operate from the News Room and will issue press kits, any news releases that may be applicable and advise media on available facilities (tables, typewriters, telephones, paper, etc.).

2. Proceed directly to CNC and prepare for arrival of media. Position staffer as soon as possible at road entrance to facility.
3. Will set up news conferences and will, to best of ability, inform media of next scheduled news conference.
4. If necessary, and after consultation with CNC, will utilize services of ICC for assistance in media registration and will post current news releases in the registration trailer.

Media Registration Coordinator (MRC)

Primary Responsibilities (cont'd)

5. One member of each shift will assist security by identifying and registering media representatives (including information representatives from the utility, industry, trade associations and government agencies) arriving at the station. Registration will consist of media and information representatives providing some type of identification upon entering the Crisis News Center. Upon confirmation a badge will be made and given to the individual for the duration of the emergency. In the event that a site emergency is declared where non-essential personnel evacuate the site, media and information representatives are required to have an identification made in a special facility on Route 73, near the construction entrance that leads to the Crisis News Center. Upon site evacuation, a member of this shift will move to the special trailer to assist security in registration.

Once the ID is made, the media and information representatives would be allowed to proceed past the various checkpoints to the Crisis News Center.

6. MRC will make sure all news releases are posted in trailer and that copies are given to the Emergency Coordinator in the Technical Support Center
7. MRC will function throughout duration of crisis.

K. Governments Coordinator (GC)

Basic Functions

This individual will be responsible for notifying the State Government Liaison (SGL) and the Federal Government Liaison (FGL) and elected officials in the Emergency Planning Zone (EPZ) of the crisis and the progress that is being made. The SGL and FGL will contact elected officials on a state and federal level who represent the affected area.

The GC and the two liaisons will make periodic calls during the crisis as developments change, and should make contacts even if the situation is unchanged. They will brief the officials, inform them they are the contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis.

The GC also will assign two people from the Charlotte Division whose job will be to monitor and tape as many radio and TV news programs as possible (within division) that deal with the emergency during the course of the crisis. The audio tapes will provide a permanent record of what was said in the area. The audio tapes should be sent to Manager, News Services, Corporate Communications, at the conclusion of the crisis. More importantly, by monitoring, the individuals will be able to pick up on rumors or other flagrant inflammatory statements. These statements should be orally communicated as soon as possible to General Office News Director who will then confer with the CND to determine if a rebuttal is necessary.

The GC and two liaisons should be aware that the executive branches of government are being notified by Duke Power through other avenues, and that appropriate local, state and federal agencies dealing with public health and safety have already been informed of the crisis.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the GC will contact those persons listed in Figure 8, p. 55-57, Governments Coordinator Call List.
2. Report to Andy Thompson/Alex Coffin in Corporate Communications. The GC will monitor crisis developments, make update reports to SGL and FGL and then continue to keep EPZ officials updated on developments.

L. Audio/Visual Coordinator (A/VC)

Basic Functions

This individual is responsible for maintaining electrical and electronic equipment including exhibits (especially during news conferences) used by the Crisis News Center staff. Further, the A/VC videotapes all news conferences so that a company record exists on public statements. The videotapes may be needed during "off hours" for viewing and review by incoming media and others who have a need for the information. Fresh tapes are to be used for each briefing.

The A/VC also may be requested by the CNC to make duplicate recordings for some media representatives. Once the CNC is closed, all tapes should be properly labeled and forwarded to General Manager, Plant and Community Relations, Corporate Communications.

News conferences will be scheduled in the auditorium of the Keowee-Toxaway Visitor Center.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the A/VC will determine personnel needs and call in support as necessary:

Shift 1 - ROBERT METZ

Shift 2 - CECIL TURNER

Office  
Telephone

Home  
Telephone

Time  
Called

2. Proceed immediately to CNC.
3. Check with MRC to determine when first activities are likely to be held so that A/VC may be properly prepared to handle CNC needs and influx of media representatives.
4. Remain at CNC for duration of crisis.

M. State Government Liaison (SGL)

The SGL will contact members of the state legislative delegation from the EPZ counties informing them of the crisis and the progress that is being made and make periodic calls to them even if the situation remains unchanged.

The SGL will brief the officials, inform them that he is their contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis.

The SGL is not required to go to the CNC since the following contacts can be accomplished from the normal work place or from home.

Primary Responsibilities

1. When contacted by the GC that the CNC is to be activated, the SGL will contact those persons in Figure 9, p. 58, SGL Call List.
2. Repeat the calls every 3 to 4 hours or as warranted by the situation.



N. Federal Government Liaison (FGL)

Basic Functions

The FGL will contact elected officials on a federal level who represent the affected area, informing them of the crisis and the progress that is being made and make periodic calls to them even if the situation remains unchanged.

The FGL will brief the officials, inform them that he is their contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis. This individual is not required to go to the CNC since the following contacts can be accomplished from the normal work place or from home.

Primary Responsibilities

1. When contacted by the GC that the CNC is to be activated, the FGL will contact those persons in Figure 10, p. 59-60, FGL Call List.
2. Repeat the calls every 3 to 4 hours or as warranted by the situation.



0. Assistant Crisis News Director (ACND)

Basic Functions

The ACND supports the CND and is responsible for notifying the State Command Post Liaison (SCPL) who reports to the MC. The ACND is responsible for supervising news center activities by directing the SCPL, CC, MC, and SC.

Primary Responsibilities

1. When contacted by the CND of the emergency situation, the ACND will then call the State Command Post Liaison and request they proceed to the CNC to take up position in the state area.

<u>Office</u>	<u>Home</u>	<u>Time</u>
<u>Telephone</u>	<u>Telephone</u>	<u>Called</u>

Shift 1 - DON HATLEY

Shift 2 - BILL RIXON

2. The ACND will confer regularly with the SCPL. The SCPL will discuss/exchange information with state/county information personnel to ensure rapid, accurate response to any rumors that develop in the state/county center. The ACND will be responsible for developing responses to these rumors.
3. The ACND will keep the crisis news staff and G.O. staff up-to-date on the situation by conducting hourly briefings.

P. General Office Staff

Basic Functions

The Corporate Communications Department at General Office will continue to function throughout the emergency. This department will serve as the interim news center for sending out the first messages and handling initial inquiries until the Crisis News Center has been activated. Andy Thompson/Alex Coffin will serve as General Office News Director for the duration of the emergency. Once the Crisis News Center is operable, the remaining staff at General Office will perform some of the more routine daily functions such as they may be during a crisis. They will take news releases and other public information issued by the CNC directly to each executive officer to ensure that senior management is informed of all public statements. G.O. staff will distribute information to media in the event of relocation of CNC to the backup facility.

Primary Responsibilities

1. Thompson/Coffin will call one of the following to provide technical assistance and understanding of nuclear operations to staff.

Shift 1 - CARL LEONARD  
Shift 2 - GARY HEDRICK

<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
-------------------------	-----------------------	--------------------

2. While 1st shift is in transit and until CNC is operational, Thompson/Coffin will contact Emergency Coordinator in Technical Support Center at Oconee to obtain updated information so that news releases can be developed. Once clearance is obtained from Emergency Coordinator, follow dissemination procedures used for initial release.

EMERGENCY COORDINATOR

ED SMITH

<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
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3. Immediately advise SC State Emergency Operations Center (SEOC) in Columbia of all news releases issued by Duke prior to the time the CNC is operational. Also, check with the SEOC to determine what public messages they are issuing.

State PIO -- Bill Goodwin  
State Telecopy -- Columbia, SC

<u>Office Telephone</u>	<u>Time Called</u>
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General Office Staff

Primary Responsibilities (cont'd)

4. If needed, assist ICC in disseminating information within the company.

Q. Support Coordinator (SC)

Basic Functions

1. Reporting to the ACND, the support coordinator is responsible for ensuring that all news releases and transcripts are typed and distributed in a timely manner. Prior to each news conference, the SC will notify the court reporters and ensure that they are in place. The SC will assist the MC in setting up the auditorium prior to each news conference.

The SC supports the ACND by taking quality assurance responsibility for the news center operation.

2. The SC will direct the activities of the secretarial teams and court reporters.
3. Will make sure all support materials are available and ready for use.
4. Keeps section up-to-date on an hourly basis on situation developments.

R. Secretarial Team

Basic Functions

To provide clerical/secretarial support within the crisis news group or as requested by the CND.

Primary Responsibility

1. When contacted by the NC that the CNC is to be activated, Masurat/Ledbetter calls Deposition, And requesting they send individual to Crisis News Center. This person will transcribe all news conferences, and make hard copy available within a very short period. Hard copy is to be telecopied back to Corporate Communications ASAP by Masurat/Ledbetter.

DEPOSITION, AND

BARBARA GILL  
CAROL FORD  
PHYLLIS CARDONA

Office  
Telephone

Home  
Telephone

Time  
Called

S. State Command Post Liaison (SCPL)

Basic Function

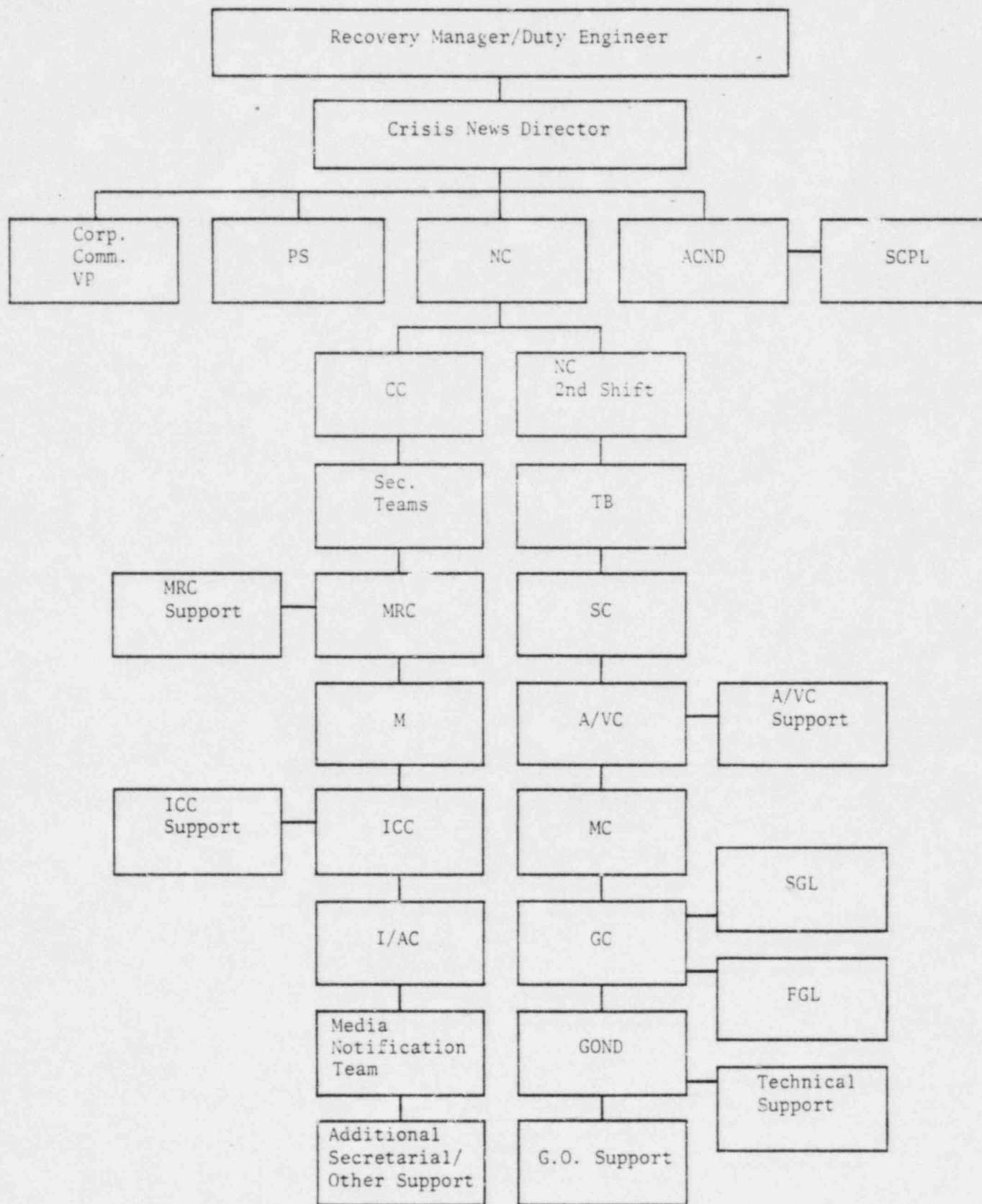
The SCPL will serve as a conduit between the CNC and the state, making sure the state has all necessary information for its own news releases. In addition, the SCPL will keep the CNC informed of any public announcements or news conferences that are being scheduled by the state.

Primary Responsibilities

1. Interface with ACND to transmit information on any rumors that arise in the state/county command post.

#### IV. CRISIS NEWS GROUP ACTIVATION

Upon a call for activation of the CNC, this "call tree" will be used.





V. CRISIS NEWS CENTER - PRIMARY & BACKUP

Primary CNC

As described in Figure 11, p. 61, the primary CNC for Oconee Nuclear Station is the Keowee-Toxaway Visitor Center. Access to the facility is as shown in Figure 12, p. 62.

The CND, PS, and Monitor will take up positions in the Recovery Manager's office as shown in Figure 13, p. 63.

Alternate Location

It is possible that during an emergency, the crisis news organization would be moved to another off-site location. That location for the Oconee Nuclear Station will be the town of Liberty.

The crisis management organization will relocate to the Liberty retail office. The Crisis News staff would occupy a portion of the display area toward the front of the building.

The news center, where media would congregate, is the Liberty Town Hall, a short distance from the retail office. Position functions for all Crisis News Center personnel will remain the same.

Each person is responsible for transportation to the primary/alternate Crisis News Center.

The State Law Enforcement Division (SLED) of South Carolina will be involved in limiting access into the general Oconee area to those people who are directly involved in the station emergency. In order to assist you in passing through roadblocks, please place the large yellow card on your car dash and wear the smaller card around your neck.

(Routes to Liberty from Oconee Nuclear Station:

Route 1 - South on SC-130 to US-123; left (east) on US-123 to intersection with US-178; left on US-178 (north) to Liberty.

Route 2 - East on SC-183 to Pickens intersection with US-178; right (south) on US-178 to Liberty.

Figure 1

Oconee Crisis News Center Organization

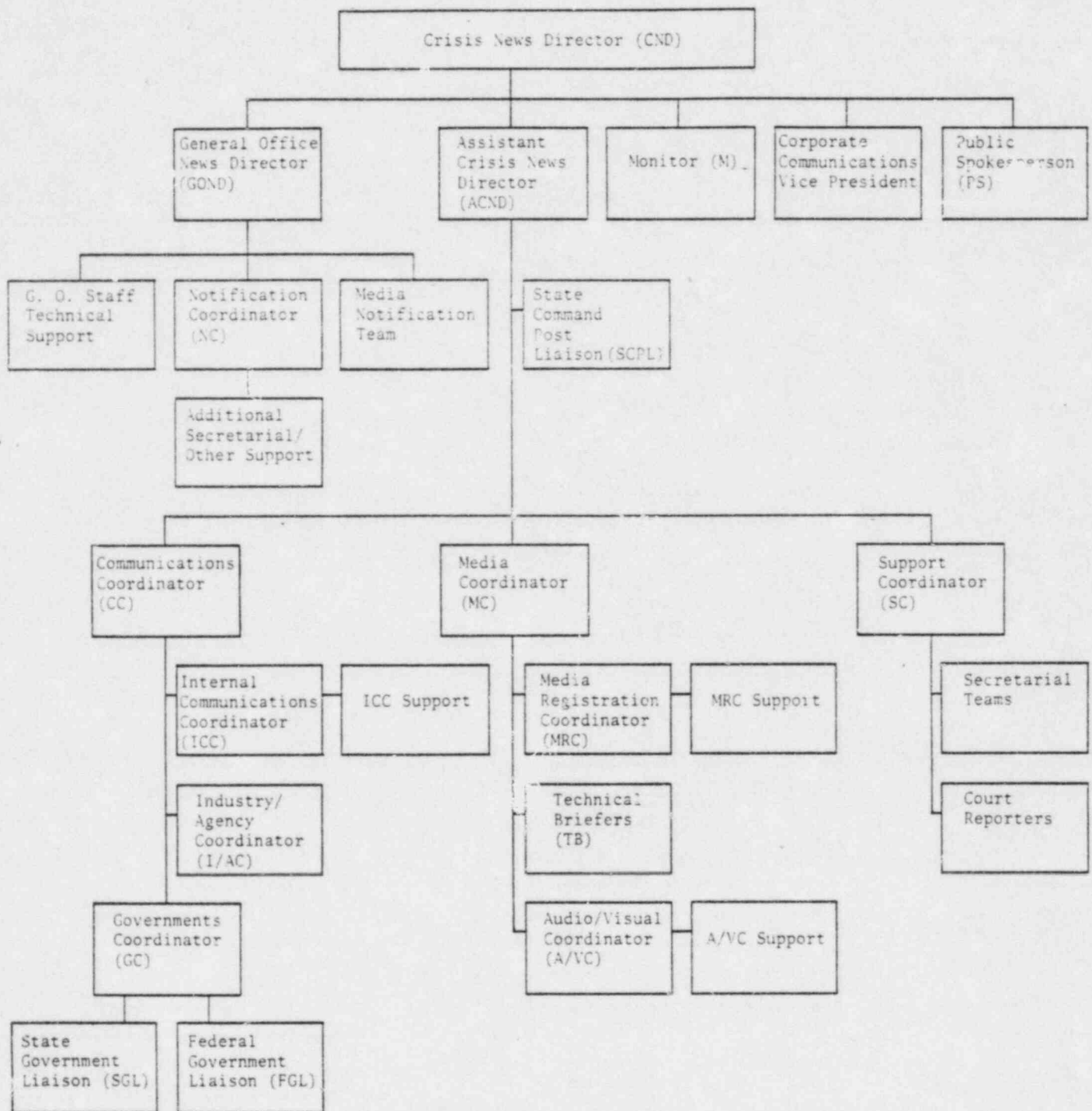


Figure 1 (cont'd)

NAME/TITLE

Crisis News Director

Shift 1 - Mary Cartwright  
Shift 2 - Mary Boyd

Assistant Crisis News Director

Shift 1 - Debbie DuBose  
Shift 2 - Mike Dembeck

Vice President, Corporate Communications

J. Kenneth Clark

Notification Coordinator

Shift 1 - Sara Lee Epperson  
Shift 2 - Carol Barrett

Public Spokesperson

Shift 1 - H. B. Tucker  
Shift 2 - J. W. Hampton or M. D. McIntosh

Monitor

Shift 1 - Don Blackmon  
Shift 2 - Furman Wardell

Support Coordinator

Shift 1 - Diane Savage  
Shift 2 - Barbara Barker

Secretarial Team

Shift 1 - Beth Masurat - Section Head  
Pearl McBride  
Janice Wright  
  
Shift 2 - Priscilla Ledbetter - Section Head  
Sheila Zink  
Peggy Henderson

Communications Coordinator

Shift 1 - Bill Yoder  
Shift 2 - Sondra Wise

Figure 1 (cont'd)

Internal Communications Coordinator

Shift 1 - Jane Lesser  
Shift 2 - Laura Alexander

Internal Communications Coordinator Support

Shift 1 - Robin Lowe  
Shift 2 - Cathy Roche

Industry/Agency Coordinator

Shift 1 - Larry Davison  
Shift 2 - Chris Graybeal

Technical Briefers

Shift 1 - Suzanne Isola - Section Head  
Harvey Deal  
David Peterson  
Richard Wilson  
Les Stallings

Shift 2 - Joe Maher - Section Head  
Harry Sloan  
Lou Duncan  
Steve Frye  
John Wylie

Media Coordinator

Shift 1 - Cecily Newton  
Shift 2 - Murray Craven

Media Registration Coordinator

Shift 1 - Stick Williams  
Shift 2 - Pat Osburn

Media Registration Coordinator Support

Shift 1 - Palmer Holt - Section Head  
Linda Law  
Jim Hale

Shift 2 - Frank Gudger - Section Head  
Pat Tate  
Earl Carpenter

Figure 1 (cont'd)

Governments Coordinator

Shift 1 - Rick Deese  
Shift 2 - Elizabeth Harmon

Audio/Visual Coordinator

Shift 1 - Dan Marett  
Shift 2 - Pat Payne

Audio/Visual Coordinator Support

Shift 1 - Robert Metz  
Shift 2 - Cecil Turner

State Government Liaison

Shift 1 - Robert Tucker  
Shift 2 - Betty Jean Hudson

Federal Government Liaison

Shift 1 - John Hicks  
Shift 2 - Barbara Simpson

State Command Post Liaison

Shift 1 - Don Hatley  
Shift 2 - Bill Rixon

General Office News Director

Shift 1 - Andy Thompson  
Shift 2 - Alex Coffin

General Office Staff Technical Support

Shift 1 - Carl Leonard  
Shift 2 - Gary Hedrick

Figure 1 (cont'd)

Media Notification Team

Shift 1 - Joyce Beyer - Section Head  
Wilma Kinard  
Bernie Mills  
Judy Porter  
Debbie Hawkins

Shift 2 - Barbara Brown - Section Head  
Carolyn Layman  
Fraher Brown  
Beth Davis  
Marie Hinson

Additional Secretarial/Other Crisis News Center Support

Secretarial Support

Delilah Suggs  
Marsha Halsey  
Laura Gaskey  
Annette Isenhour

Other CNC Support

Toney Mathews  
Chris Rolfe  
Mary Cele Bain  
Wendy Guthrie  
Jesse Swords

Southern Division Operations

Rebecca Lever  
Fran Richardson



Figure 2

Crisis Management Organization  
Emergency Activation Message

This sheet is to be used by persons making notifications to other members of the Crisis Management Organization, to ensure that all pertinent information is passed on to the staff before their departure to their General Office Staging Area or Near-Site Crisis Management Center.

Your name \_\_\_\_\_

Person who contacted you \_\_\_\_\_ your group \_\_\_\_\_

Persons you contacted with this message (if any) \_\_\_\_\_

Message Format

1. This is \_\_\_\_\_ (caller's name).
2. I am notifying you of a drill/actual emergency at \_\_\_\_\_  
Nuclear Station, Unit No. \_\_\_\_\_.
3. At this time, the class of emergency is: \_\_\_\_\_ Alert  
\_\_\_\_\_ Site Area Emergency \_\_\_\_\_ General Emergency.
4. You are to activate your portion of the Crisis Management Organization and have them report to \_\_\_\_\_ your G.O. staging area \_\_\_\_\_ the nearsite CMC \_\_\_\_\_ backup CMC.
5. Specific Instructions (if any): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Please return a copy of this completed format to the Emergency Response Coordinator, R. M. Glover, WC-2369, Charlotte, N.C.



Figure 3

FROM: Corporate Communications Department  
Duke Power Company  
422 South Church Street  
Charlotte, North Carolina 28242

THIS (IS/IS NOT) A DRILL

Oconee Nuclear Station -- Duke Power Company reported an (alert/  
site emergency/general emergency) at its Oconee Nuclear Station located near  
Walhalla, S. C. at (time) on (date).

Preliminary information indicates (give nature of problem).

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---

---

The status of the accident situation is (stable/improving/degrading/not known).

A release of radioactivity (is/is not) taking place. (Specific  
information if release is taking place.)

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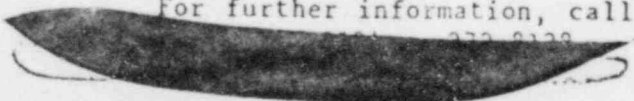
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---

Additional details will be provided as available.

THIS (IS/IS NOT) A DRILL.


For further information, call Corporate Communications in Charlotte at  


NOTE: A news center is being activated at the Oconee Visitor Center near the  
station. Facilities will be made available at the center for media  
representatives. The news center phone number is 803/882-0601.  
(Oconee: Take route 123 to Seneca. At Seneca take route 130 north.  
Follow signs to Keowee-Toxaway Visitor Center.)

Figure 4  
Notification Coordinator Call List

<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Shift 2 Notification Coordinator</u> CAROL BARRETT			
2. <u>One Secretarial Team Member For Each Shift</u>			
Shift 1 - BETH MASURAT (Section Head) PEARL McBRIDE JANICE WRIGHT			
Shift 2 - PRISCILLA LEDBETTER (Section Head) SHEILA ZINK PEGGY HENDERSON			
3. <u>Media Registration Coordinator (MRC)</u>			
Shift 1 - STICK WILLIAMS Shift 2 - PAT OSBURN			
4. <u>Monitor (M)</u>			
Shift 1 - DON BLACKMON Shift 2 - FURMAN WARDELL			
5. <u>Internal Communications Coordinator (ICC)</u>			
Shift 1 - JANE LESSER Shift 2 - LAURA ALEXANDER			
6. <u>Industry/Agency Coordinator (I/AC)</u>			
Shift 1 - LARRY DAVISON Shift 2 - CHRIS GRAYBEAL			
7. <u>Communications Coordinator</u>			
Shift 1 - BILL YODER Shift 2 - SONDRRA WISE			

Figure 4 (cont'd)  
Notification Coordinator Call List


8. Member Media Notification Staff	Office Telephone	Home Telephone	Time Called
Shift 1 - JOYCE BEYER (Section Head) WILMA KINARD BERNIE MILLS JUDY PORTER DEBBIE HAWKINS			_____
			_____
			_____
			_____
			_____
Shift 2 - BARBARA BROWN (Section Head) CAROLYN LAYMAN FRAHER BROWN BETH DAVIS MARIE HINSON			_____
			_____
			_____
			_____
			_____

NC contacts one of the two five member staffs. NC designates a call list from Figure 6, p. 43-52, to each of the five members. Together the five call media representatives advising them of the situation. Make calls direct to save time.

In the event that the emergency occurs in the afternoon (PM), call the morning (AM) newspapers first. If the emergency occurs in the morning (AM), call the afternoon (PM) newspapers first. AM = \* PM = \*\*

Upon completion of media calls, the Media Notification Team will then perform other office functions at G.O. in support of CNC activities.

9. Calls to AP, UPI, and the two radio News Networks in N.C. and S.C.


	Telephone	Time Called
AP		(Charlotte) _____
		(Raleigh) _____
		12:30 AM - 6 AM, Sundays only) _____
		(Atlanta) _____
UPI		(Charlotte) _____
		(Candy Wilde _____
		-- home) _____
		(Raleigh) _____
		1 AM - 5 AM, seven days a week) _____
		(Atlanta) _____
NC NEWS NETWORK		_____
SC NEWS NETWORK		_____

The NC first calls the Associated Press (AP), United Press International (UPI), and the two radio news networks to inform them of the emergency and what is involved based on the information presently known.

Figure 4 (cont'd)  
Notification Coordinator Call List

10. Additional Secretarial/Other CNC Support

NOTE: The following may be called for additional secretarial assistance:

<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Delilah Suggs			_____
Marsha Halsey			_____
Laura Gaskey			_____
Anette Isenhour			_____

The following may be called to assist in other News Center support functions:


<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Toney Mathews			_____
Chris Rolfe			_____
Mary Cele Bain			_____
Wendy Guthrie			_____
Jesse Swords			_____

Figure 5

Second Shift Notification Coordinator Call List


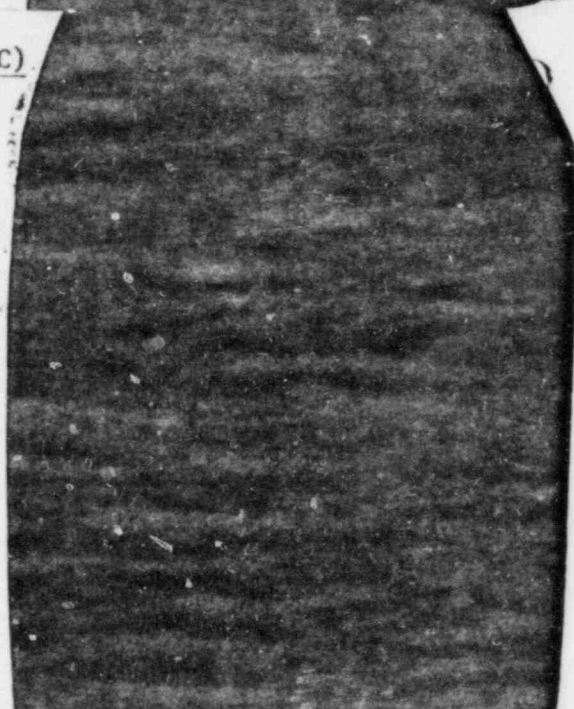
<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Technical Briefers (TB)</u>			
Shift 1 - SUZANNE ISOLA (Section Head)			
HARVEY DEAL			
DAVID PETERSON.			
RICHARD WILSON			
LES STALLINGS			
Shift 2 - JOE MAHER (Section Head)			
HARRY SLOAN			
LOU DUNCAN			
STEVE FRYE			
JOHN WYLIE			
2. <u>Audio/Visual Coordinator (A/VC)</u>			
Shift 1 - DAN MARETT			
Shift 2 - PAT PAYNE			
3. <u>Governments Coordinator (GC)</u>			
Shift 1 - RICK DEESE			
Shift 2 - ELIZABETH HARMON			
4. <u>G.O. News Director</u>			
Shift 1 - ANDY THOMPSON			
Shift 2 - ALEX COFFIN			
5. <u>Media Coordinator (MC)</u>			
Shift 1 - CECILY NEWTON			
Shift 2 - MURRAY CRAVEN			

Figure 5  
Second Shift Notification Coordinator Call List (cont'd)

<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
6. <u>Support Coordinator (SC)</u>			
Shift 1 - DIANE SAVAGE			
Shift 2 - BARBARA BARKER			





Figure 6

Call List 1

	<u>Time Called</u>		<u>Time Called</u>
1.		2.	
WYFF-TV		WSPA-TV	
Greenville, SC 29602		Spartanburg, SC 29304	
Mary McCarthy, News Director		Al Kamhi, News Director	
Alternate numbers:		Alternate numbers:	
Mary McCarthy (H)		Hot Line to News Room	
David Graves (H)		Jim Walrod, Asst. (H)	
		News Director	
3. **		4.	
CHARLOTTE NEWS (PM)		WAYS	
Charlotte, NC 28201		(main number)	
John Epperheimer, Editor		(Kilgo's office)	
Alternate numbers:		Charlotte, NC 28216	
Dennis Sodomka (H)		John Kilgo, News Director	
		Alternate numbers:	
		News Room (manned 24 hrs/day)	
5.		6. **	
WGO		GASTONIA GAZETTE (PM)	
Concord, NC 28025		Gastonia, NC 28052	
William Rollins, General Mgr.		Bill Williams, Editor	
Alternate numbers:		Alternate numbers:	
Nancy Cooper (H)		Bill Williams (H)	
(Station Manager)		Jennie Palm (H)	
		Don Hudson (H)	

\* = AM  
\*\* = PM









Figure 6  
Call List 1 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7. **		8. **	
<p>SALISBURY POST (PM)</p> <p>Salisbury, NC 28144</p> <p>George Raynor, Editor</p> <p>Alternate numbers:</p> <p>George Raynor (H)</p> <p>Jason Lesley (H)</p>		<p>ENTERPRISE (PM)</p> <p>High Point, NC 27261</p> <p>Joe Brown, Editor</p> <p>Alternate numbers:</p> <p>Joe Brown (H)</p>	
9. *		10. **	
<p>WINSTON-SALEM JOURNAL (AM)</p> <p>Winston-Salem, NC 27102</p> <p>Joe Goodman, Editor</p> <p>Alternate numbers:</p> <p>Joe Goodman (H)</p> <p>Sylvia Lane (H)</p>		<p>WINSTON-SALEM SENTINEL (PM)</p> <p>Winston-Salem, NC 27102</p> <p>Fred Flagler, Editor</p> <p>Alternate numbers:</p> <p>Fred Flagler (H)</p> <p>Jim Laughlin (H)</p>	
11. *		12. **	
<p>NEWS &amp; OBSERVER (AM)</p> <p>Raleigh, NC 27602</p> <p>Claude Sitton, Editor</p> <p>Alternate numbers:</p> <p>Claude Sitton (H)</p> <p>Bob Brooks (H)</p>		<p>RALEIGH TIMES (PM)</p> <p>Raleigh, NC 27602</p> <p>A. C. Snow, Editor</p> <p>Alternate numbers:</p> <p>A. C. Snow (H)</p> <p>Mike Yopp (H)</p>	

\* = AM  
\*\* = PM

Figure 6 (cont'd)

Call List 2

Time Called	Time Called
1. *, **	2. **
INDEPENDENT MAIL (AM, PM)	ROCK HILL EVENING HERALD (PM)
Anderson, SC 29621 Dick Gorrell, Exec Ed Jim Calfee	Rock Hill, SC 29730 Jack D. Hilderbrand, Exec. Ed
Alternate numbers: Dick Gorrell	Alternate numbers: Jack Hilderbrand Van Parker (City Editor)
(H)	(H)
	
3. *	4. **
WSOC	WBTB
(Main number)	(Main number)
Charlotte, NC 28201 Martha Freeman, News Director	Charlotte, NC 28208 Steve Greenwald, News Dir.
Alternate numbers: Martha Freeman Steve Pendle	Alternate numbers: Steve Greenwald Graham Wilson Brian Thompson
(H)	(H)
(H)	(H)
	
5. **	6. **
DAILY INDEPENDENT (PM)	DAILY RECORD (PM)
Kannapolis, NC 28081 Marvin Eury, Managing Ed	Hickory, NC 28601 Ellison Clary, Editor
Alternate numbers: Marvin Eury	Alternate numbers: Ellison Clary Troy Houser
(H)	(H)
	

\* = AM  
\*\* = PM

Figure 6  
Call List 2 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7. **		8. **	
LEXINGTON DISPATCH (PM)		GREENSBORO RECORD (PM)	
Lexington, NC 27292		Greensboro, NC 27420	
Ralph Simpson, Editor		Ben Bowers, Exec Ed	
Alternate numbers:		Alternate numbers:	
Ralph Simpson (H)		Don Patterson (O)	
		(City Desk-until 5 PM then try	
		Greensboro Daily News, Item #8)	
9. **		10.	
GREENSBORO DAILY NEWS (AM)		WTVD	
Greensboro, NC 27420		Durham, NC 27702	
Ben Bowers, Exec Ed		Ned Warwick, News Director	
Alternate numbers:		Alternate numbers:	
Howard Covington (H)		News Room after 5:30 PM	
(City Desk)		Control Room - all hours	
		Guard Station - all hours	
11.			
WSJS/WTQR			
(Main number)			
(News room)			
Winston-Salem, NC 27102			
Wayne Willard, News Director			
Alternate numbers:			
Control Room			
(manned at all times)			

\* = AM  
\*\* = PM

Figure 6 (cont'd)

Call List 3

	<u>Time Called</u>		<u>Time Called</u>
1. *		2. **	
GREENVILLE NEWS (AM)		GREENVILLE PIEDMONT (PM)	
Greenville, SC 29602		Greenville, SC 29602	
Allen Clark, City Ed		Dale Gibson, Managing Ed	
Alternate numbers:		Alternate numbers:	
Allen Clark (H)		Dale Gibson (H)	
Tom Hutchinson (H)			
3. **		4.	
GREENWOOD INDEX JOURNAL (PM)		WIS-TV	
Greenwood, SC 29646		Columbia, SC 29201	
William Collins, Exec News Ed		Gary Anderson, Gen Mgr	
John Watson, Managing Ed			
Alternate numbers:		Alternate numbers:	
John Watson (H)		Gary Anderson (H)	
		Lonnie Wehunt (H)	
5. *		6. **	
CHARLOTTE OBSERVER (AM)		ENQUIRER-JOURNAL (PM)	
Charlotte, NC 28233		Monroe, NC 28110	
Richard A Oppel, Editor		Sid Hart, Editor	
Alternate numbers:		Alternate numbers:	
Richard Oppel (H)		Sid Hart (H)	

\* = AM  
\*\* = PM

Figure 6  
Call List 3 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7.		8. **	
WCSL		RECORD AND LANDMARK (PM)	
Cherryville, NC 28021		Statesville, NC 28677	
Steve Adams, Gen & Sales Mgr		Jerry Josey, Managing Ed.	
Alternate numbers:		Alternate numbers:	
Milton Baker (H)		Jerry Josey (H)	
		Neil Furr (H)	
		Darrell Hathcock (H)	
9.		10.	
WBIG		WFMY-TV	
Greensboro, NC 27420		Greensboro, NC 27420	
Lloyd Gordon, News Director		Rene Carpenter, News Director	
Alternate numbers:		Alternate numbers:	
News Room (manned all hours except		6 P.M. - 11:45 P.M. & Weekends	
12 Midnight - 7 A.M. Sundays)		News Room	
Lloyd Gordon (H)		Al Warlick (H)	
		Mike McCall (H)	
11. *		12. **	
DURHAM MORNING HERALD (AM)		DURHAM SUN (PM)	
Durham, NC 27702		Durham, NC 27702	
Bill Lee, City Ed		Carlton Harrell, Managing Ed	
Alternate numbers:		Alternate numbers:	
Bill Lee (H)		Carlton Harrell (H)	

\* = AM  
\*\* = PM

Figure 6 (cont'd)

Call List 4

	<u>Time Called</u>		<u>Time Called</u>
1. *		2. **	
SPARTANBURG HERALD (AM)		SPARTANBURG JOURNAL (PM)	
Spartanburg, SC 29301		Spartanburg, SC 29301	
Rudy Rivers, Exec Ed		Rudy Rivers, Managing Ed	
Leslie Timmis, Managing Ed		Leslie Timmis, Managing Ed	
Alternate numbers:		Alternate numbers:	
Rudy Rivers (H)		Rudy Rivers (H)	
3. *		4. **	
STATE (AM)		RECORD (PM)	
Columbia, SC 29202		Columbia, SC 29202	
Thomas N McLean, Editor		Thomas N McLean, Editor	
Alternate numbers:		Alternate numbers:	
Charlie Byers (H)		Robert Hitt (H)	
Harry Logan (H)		Liz Latt (H)	
5.		6.	
WPCQ-TV		WLON	
Charlotte, NC 28205		Lincolnton, NC 28092	
Tonia Morrison,		Larry Seagle, News Director	
Assignments Ed			
Alternate numbers:		Alternate numbers:	
Tonia Morrison (H)		Larry Seagle (H)	
Dan Ezell (H)		Jack Brown (H)	

\* = AM  
\*\* = PM



Figure 6  
Call List 4 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7.		8.	
MOORESVILLE TRIBUNE		MECKLENBURG GAZETTE	
Mooresville, NC 28115		Davidson, NC 28036	
Len Sullivan, Editor		Gail Derwort, Associate Ed	
Alternate numbers:		Alternate numbers:	
Len Sullivan (H)		Gail Derwort (H)	
<hr/>			
10. **		10. **	
OBSERVER-NEWS-ENTERPRISE		DAILY STAR (PM)	
Newton, NC 28658		Shelby, NC 28150	
Sylvia Ray, Editor		Ted Hall, Editor	
Alternate numbers:		Alternate numbers:	
Sylvia Ray (H)		Ted Hall (H)	
<hr/>			
11.			
WPTF-AM			
Raleigh, NC 27602			
Bart Ritner, News Director			
Alternate numbers:			
Bart Ritner (H)			

\* = AM  
\*\* = PM



Figure 6 (cont'd)

Call List 5

	<u>Time Called</u>		<u>Time Called</u>
1.		2.	
WLOS-TV		WSPA	
Greenville, SC 29602		Spartanburg, SC 29304	
Dale Weiss, Bureau Chief		Greg McKinny, News Dir	
Alternate numbers:		Alternate numbers:	
For Asheville		News Room	
Dale Weiss (H)		Greg McKinny (H)	
3.		4.	
WBT-AM		WSOC-TV	
Charlotte, NC 28208		Charlotte, NC 28201	
Scott White, News Director		Tony Ballew, News Director	
Alternate numbers:		Alternate numbers:	
Scott White (H)		Tony Ballew (H)	
		Steve Schwaid (H)	
5.**		6.	
CONCORD TRIBUNE (PM)		WGAS	
Concord, NC 28025		Gastonia, NC 28052	
John Kennedy, Editor		Glenn Mace, President	
Bill Ross, Managing Editor			
Alternate numbers:		Alternate numbers:	
John Kennedy (H)		Glenn Mace (H)	
Bill Ross (H)		Earl Mace (H)	

\* = AM  
\*\* = PM

Figure 6  
Call List 5 (cont'd)

Time  
Called

Time  
Called

7.\*\*

NEWS TOPIC (PM)

Lenoir, NC 28645  
Steve Sumlin, Editor

Alternate numbers:  
Steve Sumlin

(H)

8.

WXII

Winston-Salem, NC 27106  
Dave Emory, News Dir.

Alternate numbers:  
Dave Emory

(H)

9.

WGHP-TV

High Point, NC 27261  
Jack Moore, News Director

Alternate numbers:  
Jack Moore

(H)

10.

MESSENGER

Madison, NC 27025  
David M. Spear, Publisher

Alternate numbers:  
David M. Spear

(H)

11.

WPTF-TV

Durham, NC 27702  
Roy Carden, News Director

Alternate numbers:  
Roy Carden

(H)

12.

WRAL-TV

Raleigh, NC 27605  
Theresa Rossi, News Dir

Alternate numbers:  
News Room

\* = AM  
\*\* = PM

Figure 7

Industry/Agency Coordinator Call List

<u>Organization/Individual</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. CND initially notifies NRC as indicated on p. 5. Subsequent news releases are transmitted to NRC by the I/AC. Call NRC Region II office in Atlanta to notify PIO staff of changing developments as reported in news releases.			
<u>Public Information Office</u>			
Primary:	KEN CLARK		
Alternate:	JOE GILLILAND		
2. <u>INPO</u>			
Primary:	ANGIE HOWARD		
Alternate:	HOTLINE		
3. <u>Atomic Industrial Forum (AIF)</u>			
Primary:	SCOTT PETERS CARL GOLDSTEIN PAUL TURNER		
Alternate:	DUTY OFFICER		
4. <u>Nuclear Safety Analysis Center (NSAC)</u>			
Primary:	RAY SCHUSTER		
Alternate:	DAN VAN ATTA		
5. <u>Babcock &amp; Wilcox</u>			
Primary:	DUVAL HOLT		
Alternate:	RON HITE		

\*After hours, calls are automatically transferred to Bethesda Operations office.

Figure 7  
Industry/Agency Coordinator Call List (cont'd)


		Office Telephone	Home Telephone	Time Called
6.	<u>American Nuclear Society (ANS)</u>			
	Primary: ED RONNE			_____
	Alternate: JAMES HEELAN			_____
7.	<u>Edison Electric Institute (EEI)</u>			
	Primary: KIRK WILLISON			_____
	Alternate: EEI HOTLINE			_____

Figure 8

Governments Coordinator Call List

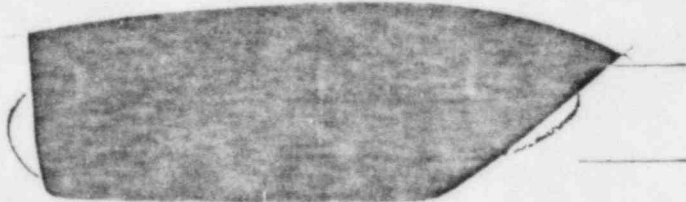
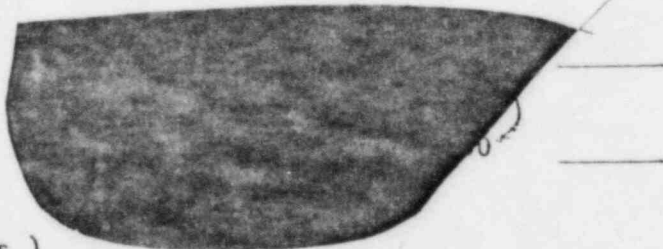
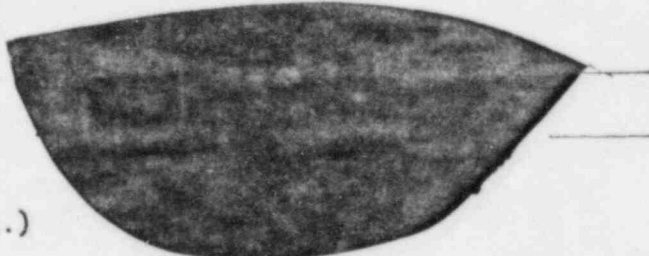

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Division Operations</u>			
Shift 1 REBECCA LEVER			
Shift 2 FRAN RICHARDSON			
(Ask them to report to their offices and begin monitoring/taping radio-TV news programs.)			
2. <u>State Government Liaison (SGL)</u>			
Shift 1 ROBERT TUCKER			
Shift 2 BETTY JEAN HUDSON			
(Ask that they begin their calls.)			
3. <u>Federal Government Liaison (FGL)</u>			
Shift 1 JOHN HICKS			
Shift 2 BARBARA SIMPSON			
(Ask that they begin their calls.)			
4. <u>Elected Officials</u>			
<u>SIX MILE</u>			
Primary: ROBERT GUEIRERI	NONE		
Alternate: ELAINE HERRON			

Figure 8 (cont'd)  
Governments Coordinator Call List

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
--------------------------------	-------------------------	-----------------------	--------------------

4. Elected Officials (cont'd)

SENECA

Primary: PAT COVINGTON

Alternate: J. F. DEAN

WALHALLA

Primary: ROY PHILLIPS

Alternate: LEWIS CHASTAIN

WEST UNION

Primary: LARRY HARDEN

Alternate: OMEGA CARSON

CLEMSON

Primary: H. J. WEBB

Alternate: C. F. HELSEL, Jr.

CENTRAL

Primary: JOHN SUMMEY

Alternate: JOSEPH ELLERS

NORRIS

Primary: KENNETH MAXEY

Alternate: J. BUD YOUNG  
DIANE ELROD



Figure 8 (cont'd)  
Governments Coordinator Call List

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
--------------------------------	-------------------------	-----------------------	--------------------

4. Elected Officials (cont'd)

SALEM

Primary: JERRY WIGINGTON

Alternate: CHARLES ROGERS

OCONEE COUNTY

Primary: NORMAN CRAIN

Alternate: MRS. OPAL GREEN

PICKENS COUNTY

Primary: MARION OWENS

Alternate: R. WELDON DAY

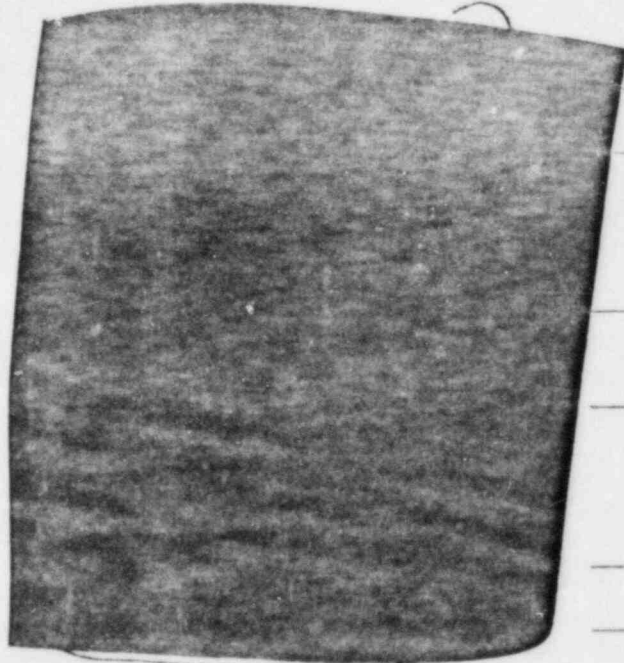




Figure 9

## SGL Call List

1. DISTRICT NO. 1 - STATE SENATE  
(Abbeville, Anderson, Oconee, Pickens)

	TELEPHONE NUMBERS		Time Called
	Business Home	Columbia	
T. Ed Garrison (D)	(B)		
	(H)		
M. E. McDonald (D)	(B)		
	(H)		
Alexander S. Macaulay (D)	(B)		
	(H)		
Nell W. Smith (D)	(B)		
	(H)		
2. STATE HOUSE OF REPRESENTATIVES			
<u>District No. 1 (Oconee)</u>			
M. D. Cleveland (D)	(B)		
	(H)		
<u>District No. 2 (Oconee)</u>			
Robert Neil McLellan (D)	(B)		
	(H)		
<u>District No. 3 (Pickens)</u>			
Edward W. Simpson, Jr. (R)	(B)		
	(H)		
<u>District No. 4 (Pickens)</u>			
Larry A. Martin (D)	(B)		
	(H)		
<u>District No. 5 (Pickens/Anderson)</u>			
B. L. Hendricks, Jr. (D)	(B)		
	(H)		

Figure 10  
FGL Call List

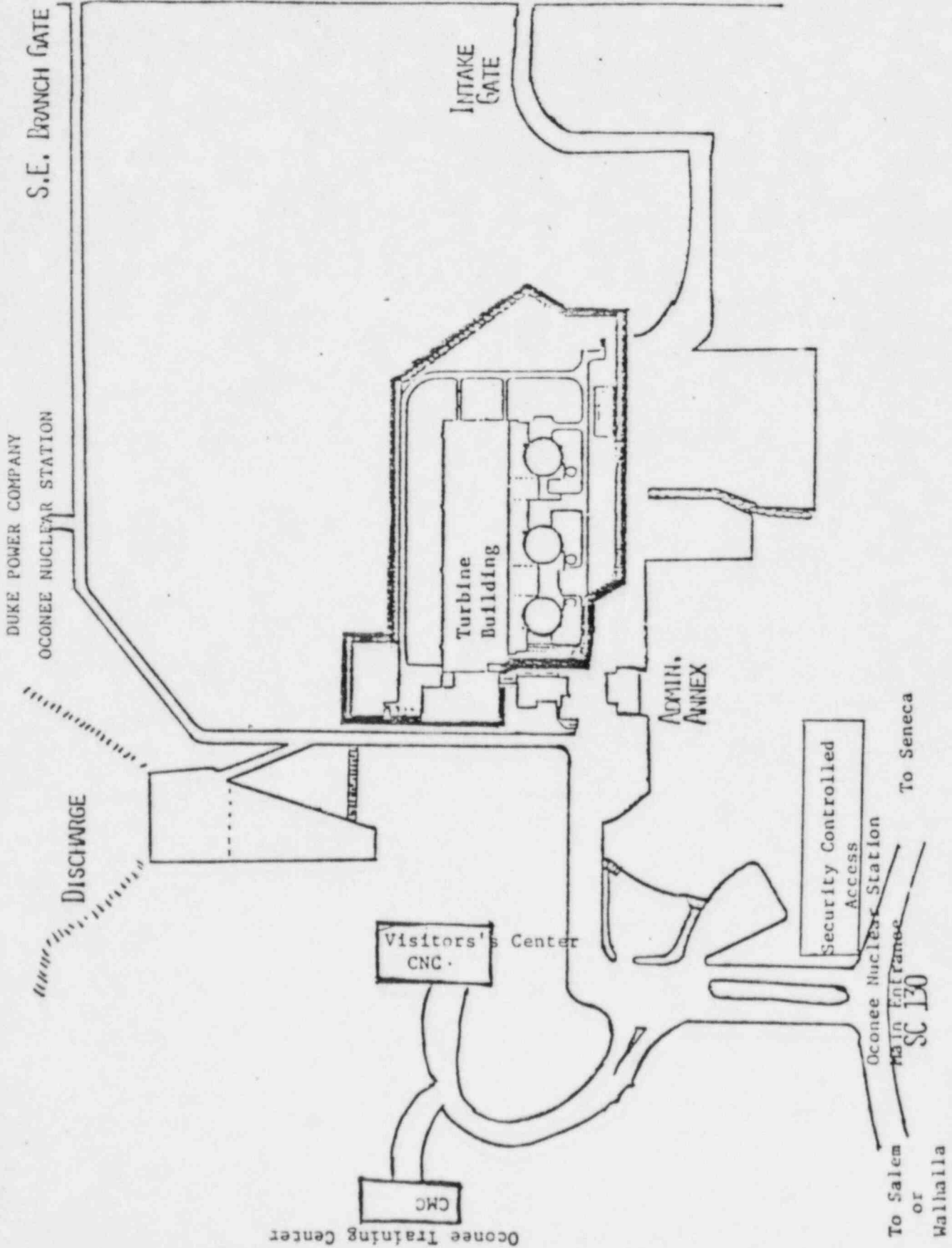
	Phone Numbers	Time Called
1. Senator Strom Thurmond	Washington Office: District Office: (Columbia, SC)	_____
Dennis Shedd (Administrative Asst.)	Washington Home:	_____
John Steer (Legislative Asst.)	Washington Home	_____
Warren Abernathy (District Office)	Spartanburg Home:	_____
2. Senator Ernest Hollings	Washington Office:	_____
Michael Copps (Administrative Asst.)	Washington Home: Washington Home:	_____ _____
Bernard Meng (State Secretary)	Columbia Office: Columbia Home:	_____ _____
3. Rep. John Spratt (5th District, S.C.)	Washington Office:	_____
Jean Neal (Washington Administrative Asst.)	Washington Home:	_____
Rita Hayes (District Office)	Rock Hill Office: Rock Hill Home:	_____ _____
4. Rep. Carroll Campbell (4th District, S.C.)	Washington Office: Fountain Inn, SC Home:	_____ _____ _____
Nikki McNamee (Administrative Asst.)	Washington Home:	_____
Bill Bryson (District Office)	Greenville Office: Greenville Home:	_____ _____

Figure 10 (cont'd)  
FGL Call List

	<u>Phone Numbers</u>	<u>Time Called</u>
5. Rep. Butler Derrick (3rd District, S.C.)	Washington Office:	_____
James Bradford (Executive Assistant)	Washington Home:	_____
Barbara Gaines (District Office)	Anderson Office:	_____
	Anderson Home:	_____
6. Senator Jesse Helms	Washington Office:	_____
Clint Fuller (Helms' Asst.)	Washington Home:	_____
Frances Jones	Raleigh Office:	_____
	Raleigh Home:	_____
7. Senator John East	Washington Office:	_____
Susie Fleming (Appointment Sec.)	Washington Home:	_____
Quentin Crommelin, Jr. (Administrative Asst.)	Washington Home:	_____
Kathy Davis (Staff Director)	District Office:	_____
	District Home:	_____
8. Rep. James G. Martin	Washington Office:	_____
	Washington Home:	_____
	Davidson Home:	_____
Bob Freeman	Charlotte Office:	_____
	Lincolnton Home:	_____
Jim Loftin (Martin's Asst.)	Washington Home:	_____
9. Rep. James T. Broyhill	Washington Office:	_____
	Washington Home:	_____
	Lenoir Home:	_____
Sharon McCravy	Lenoir Office:	_____
	Lenoir Home:	_____

S.C. 183

To Liberty or Pickens



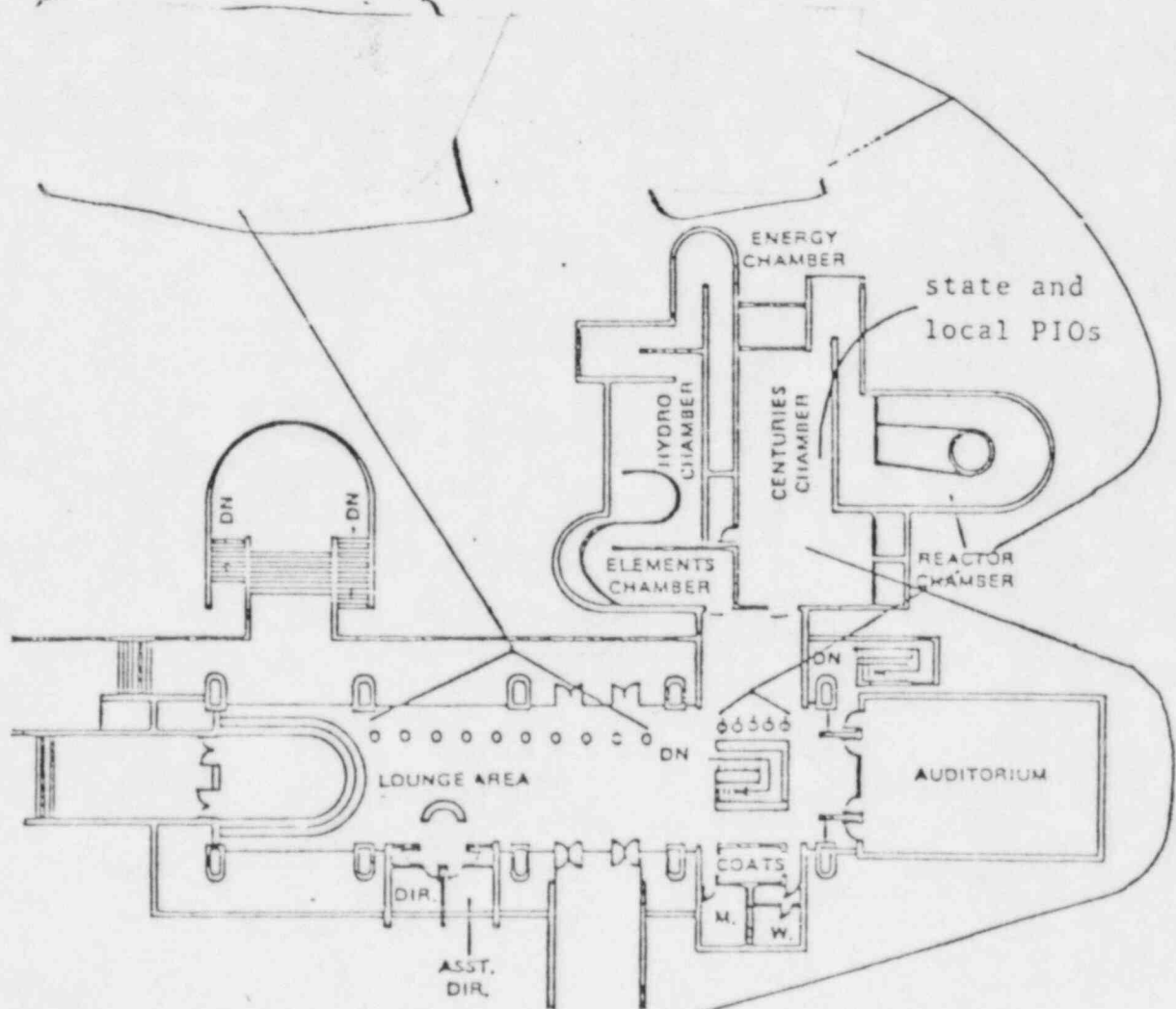
DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

FIGURE F-2 (c)

NEARSITE CRISIS NEWS CENTER  
KEOWEE-TOXAWAY VISITOR'S CENTER (UPPER LEVEL)  
MEDIA AREA-NEWS CONFERENCES, PHONES

o - Commercial News Media  
(Inactive Numbers)  
Activated only during  
an actual emergency.

φ - Commercial News Media  
(Active Numbers) For  
drill purposes only.



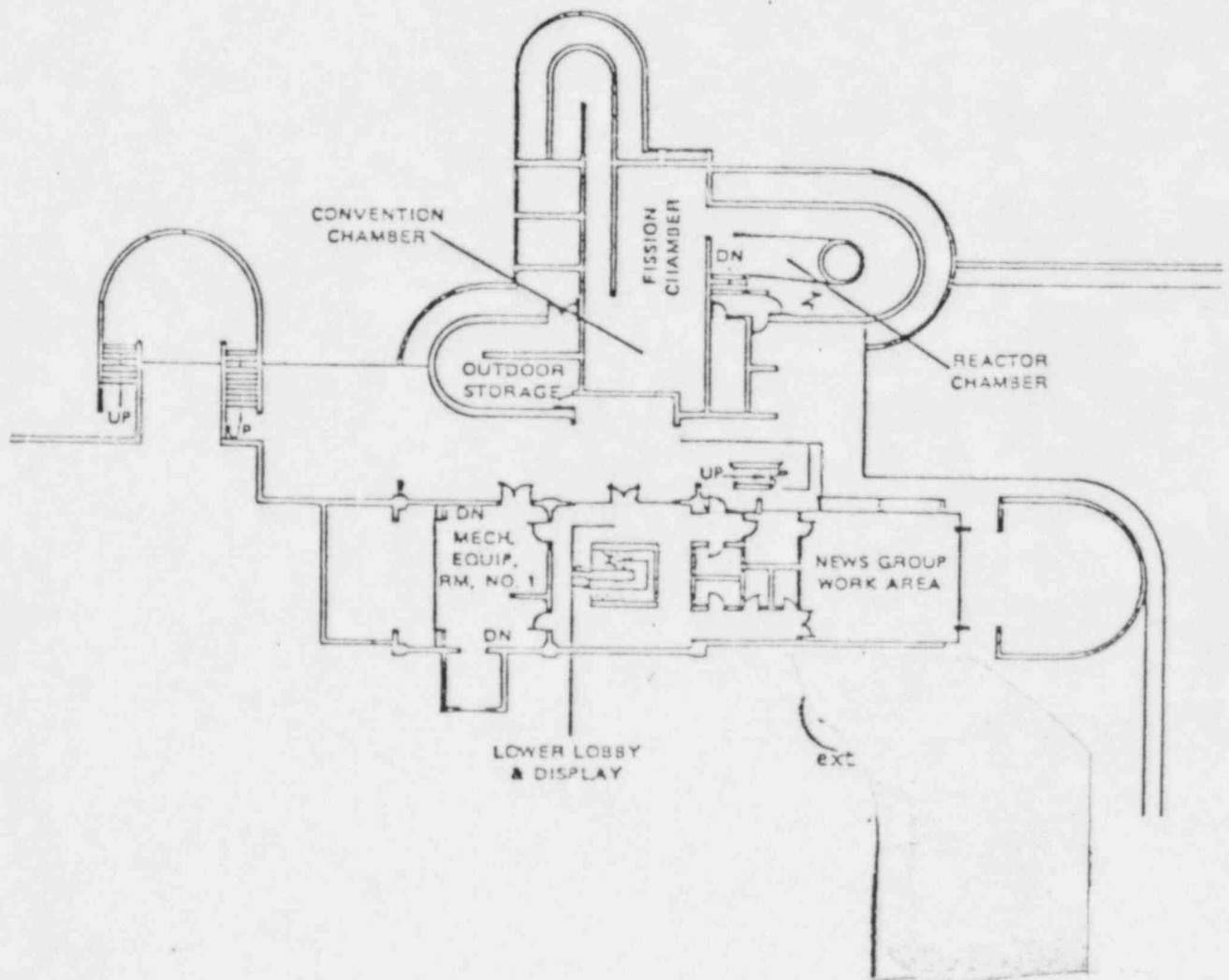
Public Information Officers  
(Telephone Numbers) (PIOs)

UPPER LEVEL FLOOR PLAN

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

FIGURE E-2 (d)

NEARSITE CRISIS NEWS CENTER  
KEOWEE-TOXAWAY VISITOR'S CENTER (LOWER LEVEL)  
CRISIS NEWS GROUP WORK AREA

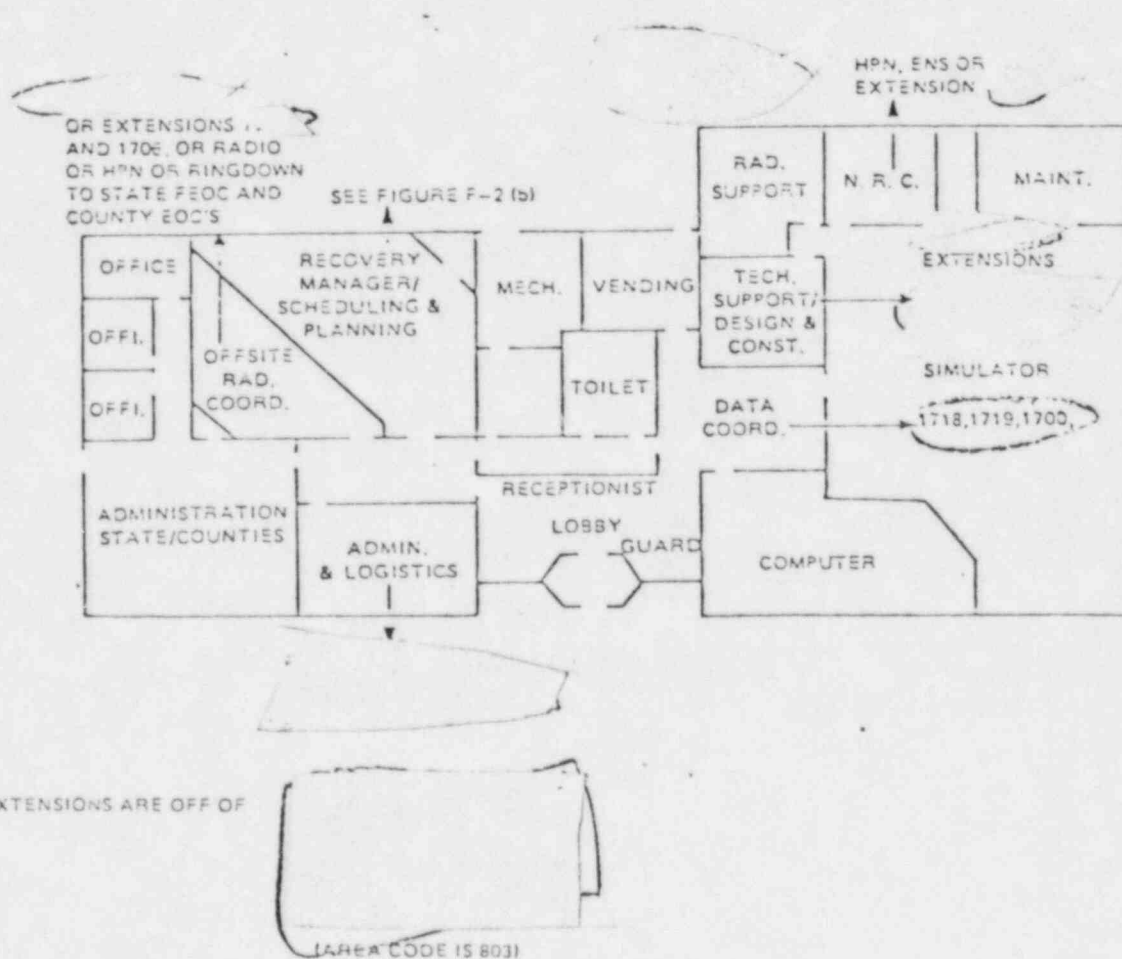




DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

FIGURE F-2(a)

NEARSITE CRISIS MANAGEMENT CENTER  
OCONEE TRAINING CENTER  
COMMUNICATIONS LAYOUT





DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION.

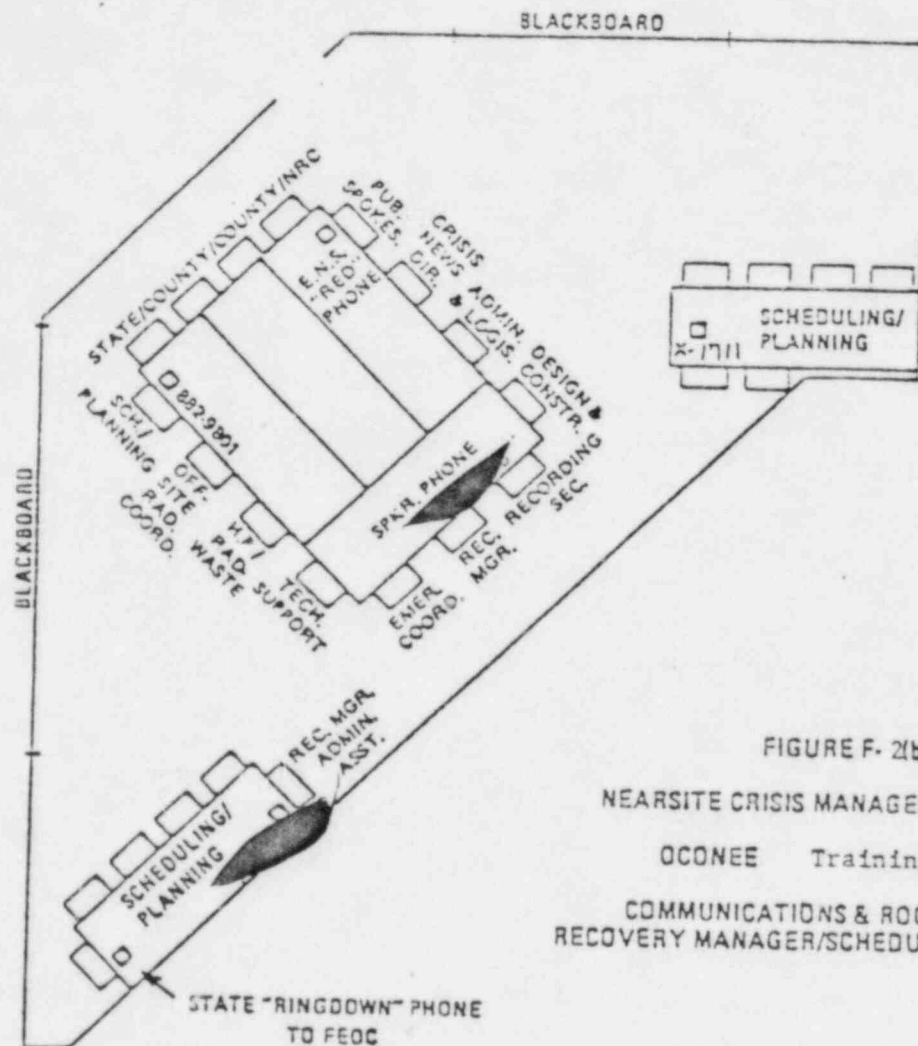
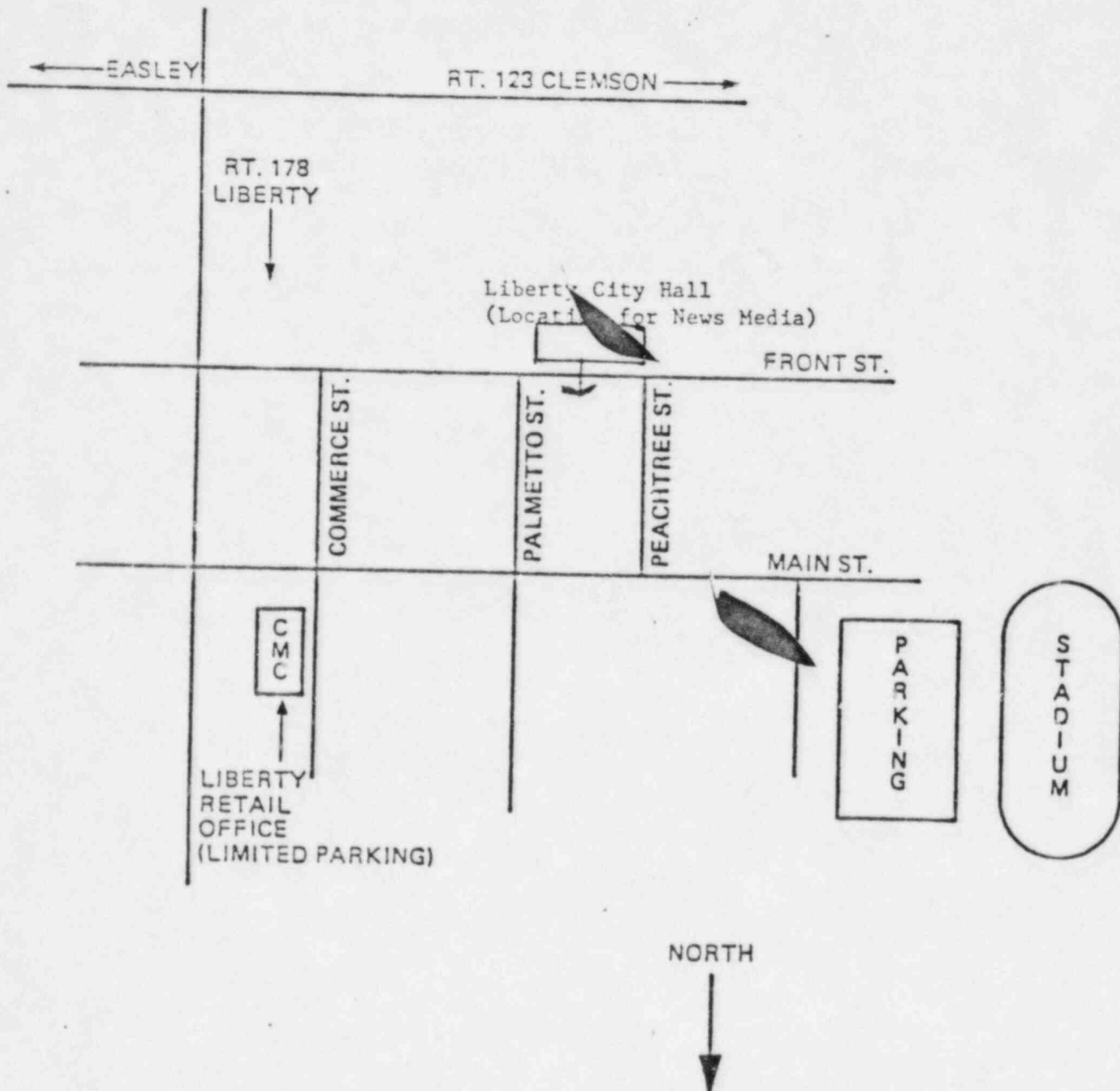


FIGURE F- 2(b)  
NEARSITE CRISIS MANAGEMENT CENTER  
OCONEE Training Center  
COMMUNICATIONS & ROOM LAYOUT  
RECOVERY MANAGER/SCHEDULING & PLANNING

DUKE POWER COMPANY  
CRISIS MANAGEMENT PLAN

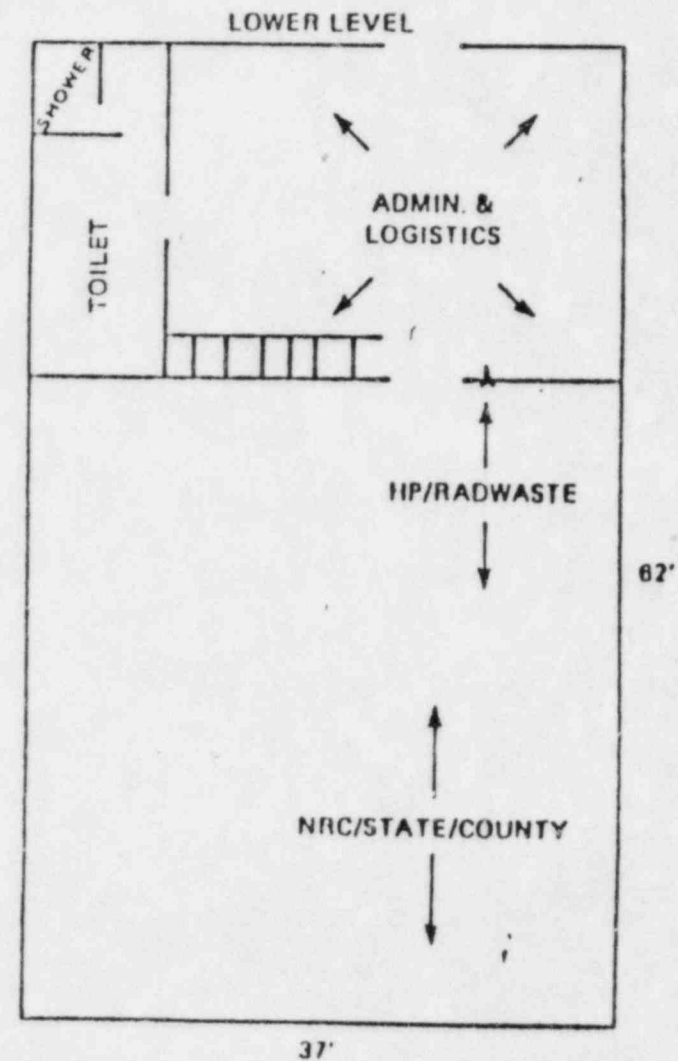
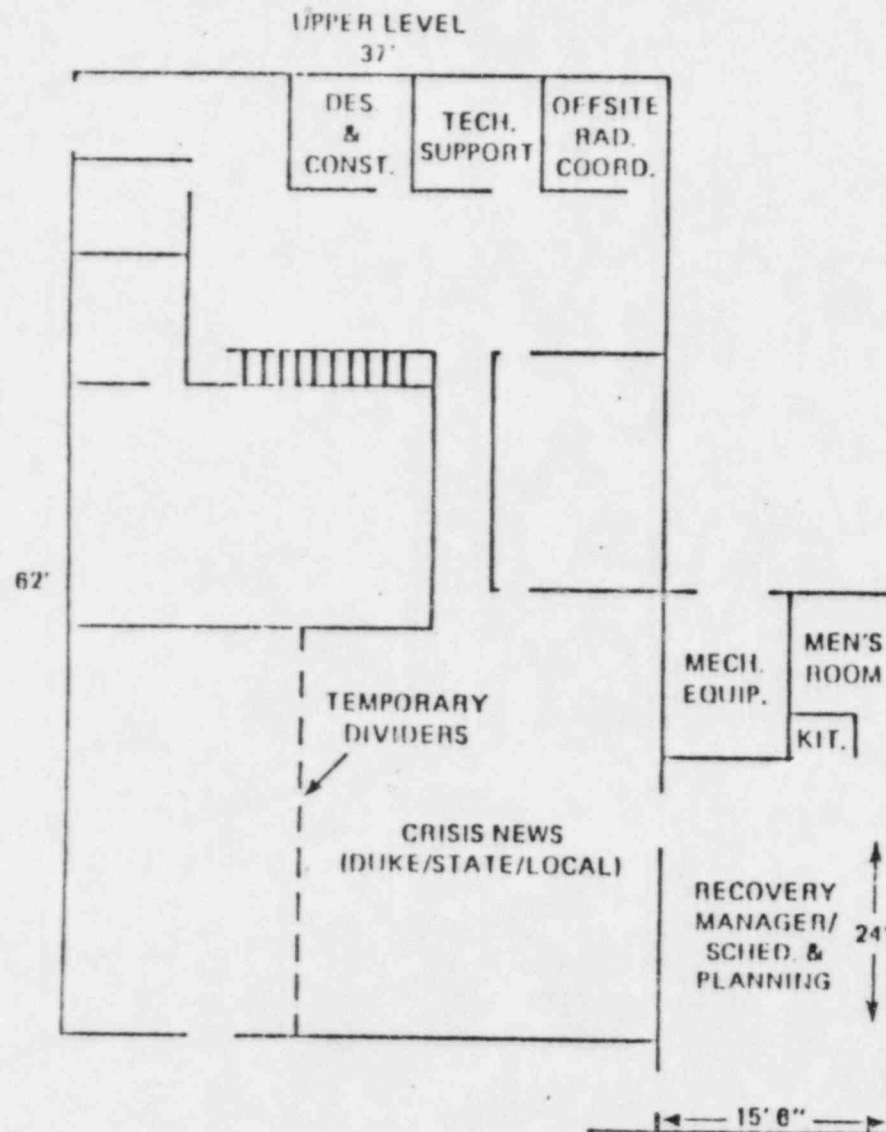
OCONEE NUCLEAR STATION BACKUP CMC LOCATION

FIGURE H-8 (b)



LIBERTY RETAIL OFFICE  
LAYOUT

DUKE POWER COMPANY CRISIS MANAGEMENT PLAN  
DOONLE NUCLEAR STATION BACKUP CMC  
UPPER LEVEL



APPENDIX D-1  
PAGE 2 OF 14

OCONEE NUCLEAR STATION

CRISIS PHONE DIRECTORY

TECHNICAL SUPPORT CENTER

<u>Position/Name</u>	<u>Outside Line</u>	<u>Telephone Number</u> <u>Station Number</u>
Emergency Coordinator		
Supt. of Operations T. N. Pope		
Supt. of Tech. Services T. B. Owens		
Supt. of Maintenance J. M. Davis		
Supt. of Admin. J. T. McIntosh		
NRC Resident Engineer F. Jape		
B&W Resident Engineer B. W. Street L. H. Williams		
Station Health Physicist C. T. Yongue		
Health Physics Center		
Environmental Surveillance Coord. J. J. Servic		
Data Evaluation/Report Preparation Supv. (Off-Site Dose Projection) C. Harlin		
Surveillance and Control Supervisor M. D. Thorne		

TABLE J-1 SUMMARY OF EVACUATION TIMES  
Oconee Nuclear Station

	Permanent Population	Permanent Population Vehicles	Transient Population	Transient Population Vehicles	Evacuation Capacity per Hour	Notification Time	Preparation Time	Permanent Population Response Normal Conditions	Permanent Population Response Adverse Conditions	Transient Population Response Normal Conditions	Transient Population Response Adverse Conditions	General Population Evacuation Time - Normal Conditions	General Population Evacuation Time - Adverse Conditions	Confirmation Time	Special Population Evacuation Time - Normal Conditions	Special Population Evacuation Time - Adverse Conditions
Within Two Miles																
Central East	212	92	700	250	1,200	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
Central West	95	41	2,895	291	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
All Zones	307	133	3,195	1,141		(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40		
Within Five Miles																
A-1	417	180	1,354	434	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
B-1	1,692	734	—	—	3,600	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	2:45	4:15
C-1	358	146	301	179	1,200	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
D-1	209	90	1,181	422	3,600	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
E-1	709	306	1,133	403	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	1:45	2:30
F-1	279	121	1,229	439	1,200	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	(5)	(5)
All Zones	3,957	1,710	8,993	3,070		(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40		
Within Ten Miles																
A-2	1,631	705	2,189	782	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	1:45	2:30
B-2	3,614	1,561	—	—	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	4:00	1:40	(5)	(5)
C-2	18,138	8,147	2,487	538	6,000	(1)	(2)	(3)	(3)	(4)	(4)	3:25	4:15	1:40	2:45	4:15
D-2	15,602	6,740	4,064	1,451	6,000	(1)	(2)	(3)	(3)	(4)	(4)	3:45	5:30	1:40	2:45	4:15
E-2	8,897	3,844	1,373	490	3,600	(1)	(2)	(3)	(3)	(4)	(4)	3:30	5:00	1:40	1:45	2:30
F-2	2,804	1,211	1,535	548	2,400	(1)	(2)	(3)	(3)	(4)	(4)	3:25	3:25	1:40	2:45	4:15
All Zones	55,343	23,918	20,241	7,229		(1)	(2)	(3)	(3)	(4)	(4)	3:45	5:30	1:40		

These estimates are based upon a study performed by PRC-Voorhees Company for Duke Power Company. This study was submitted to NRC in January, 1982. Tables J-2 through J-15 describe the Oconee Nuclear Station EPF (evacuation routes, planning zones, special facilities, etc.) These tables are excerpts of the study which is available for review at the Duke Power Company General Offices or Oconee Nuclear Station.

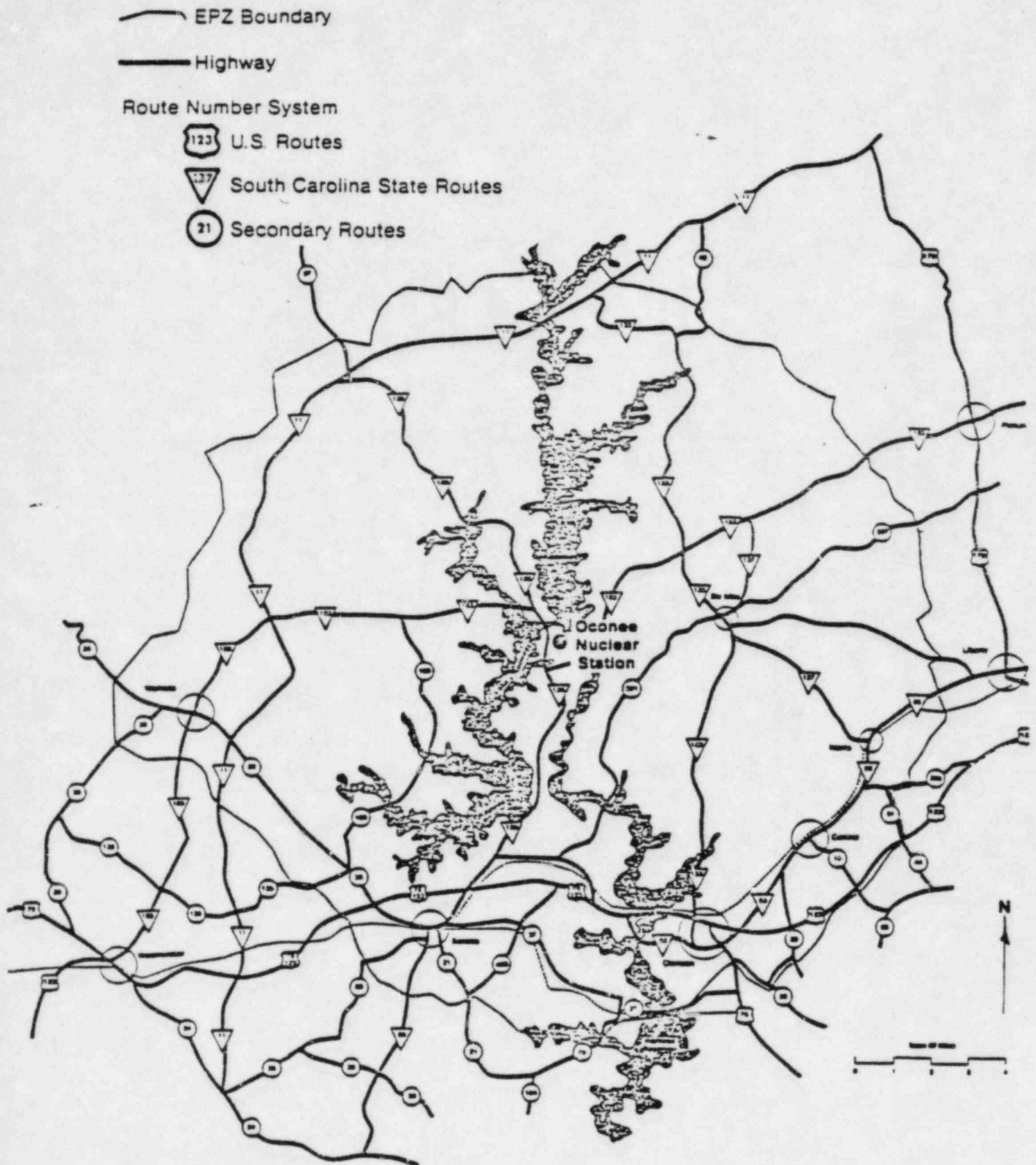


TABLE J-6 Highway System in the Vicinity of the Oconee Nuclear Station

Revision 3  
 January 22, 1982



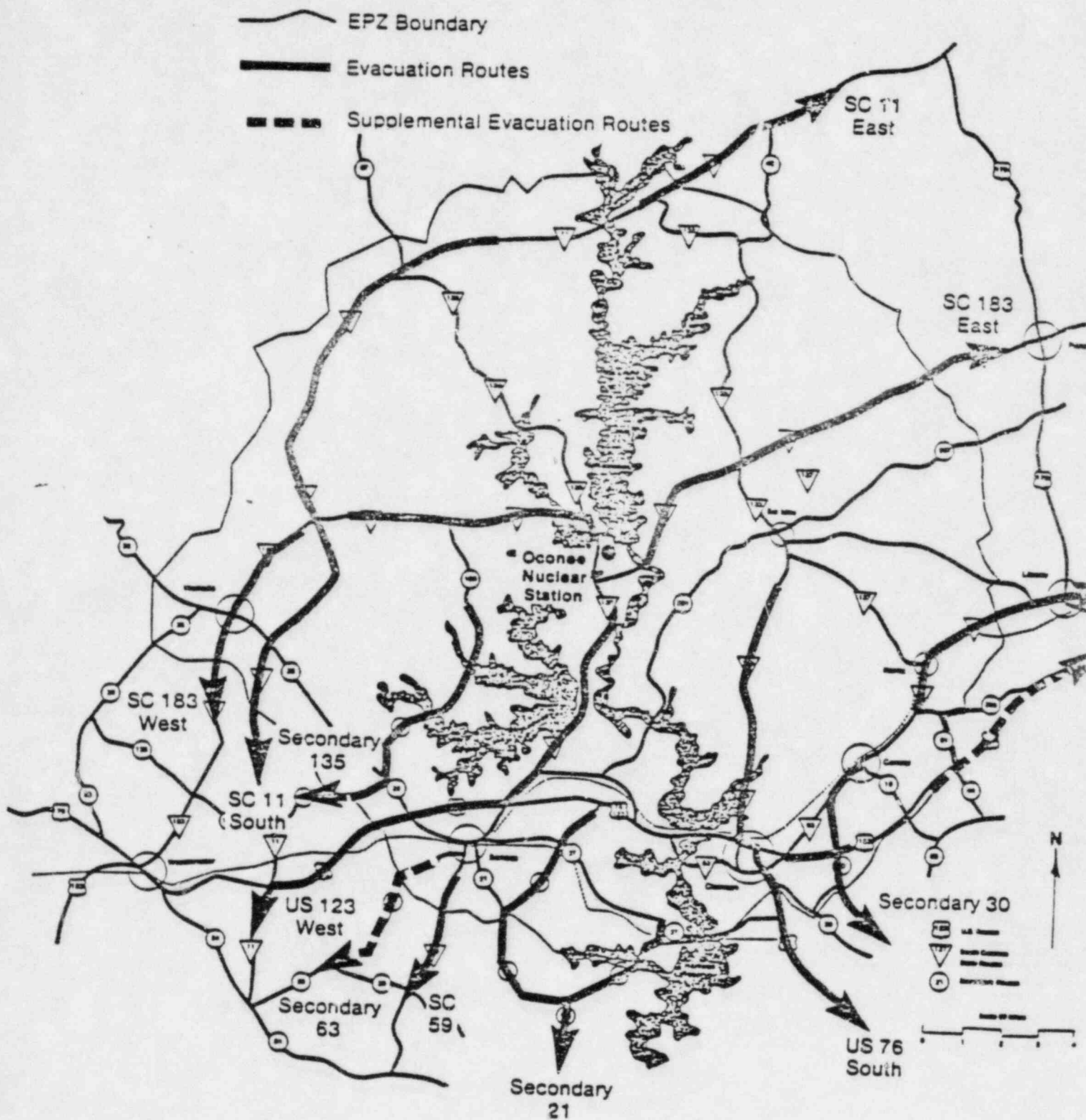




TABLE J-10 Evacuation Routes for the Oconee Nuclear Station



-  15 to 30 Minute Delay
-  More than 30 Minute Delay
- xxx Maximum Evacuation Time On Route

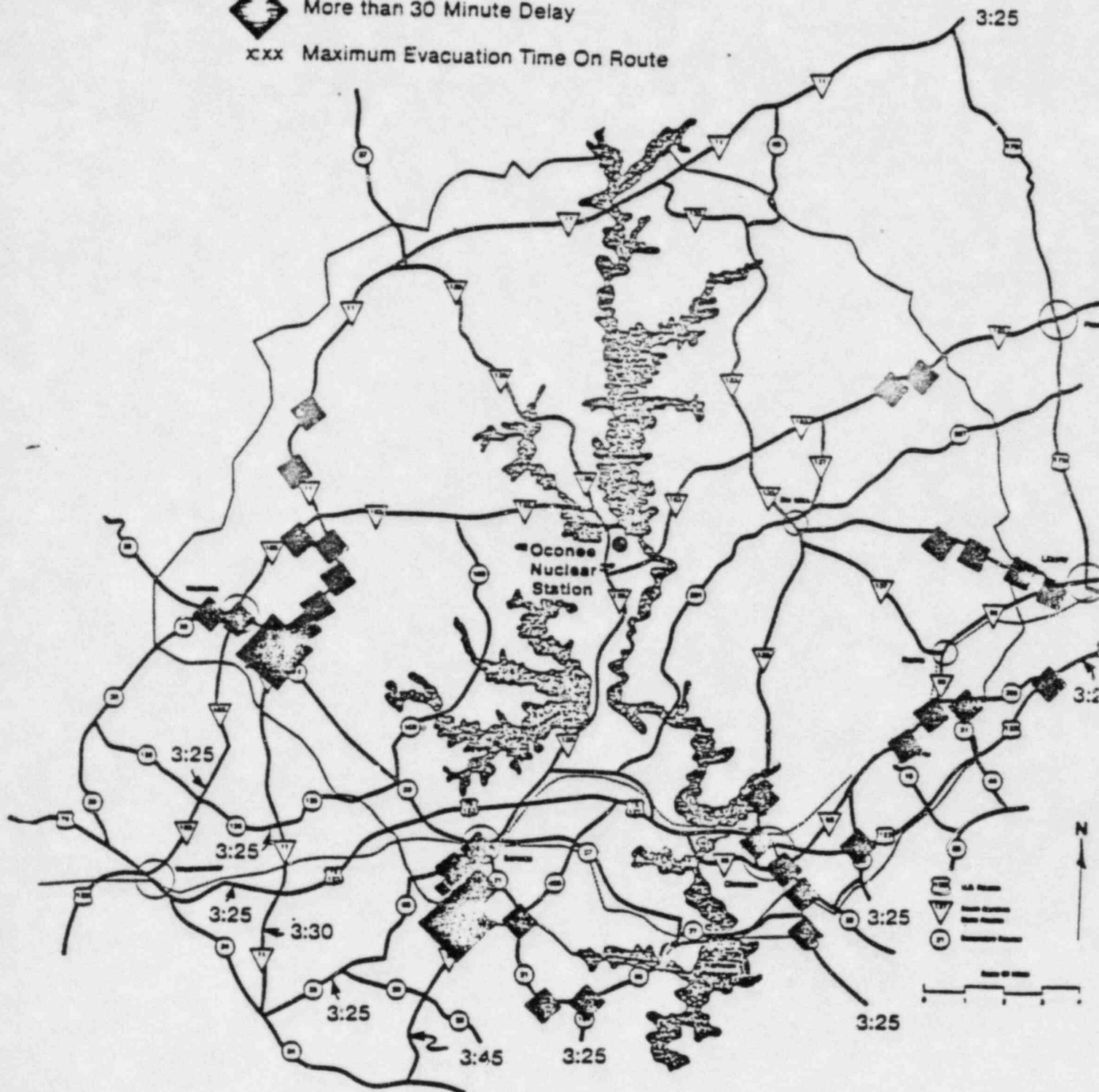


TABLE J-11 Traffic Congestion Summary

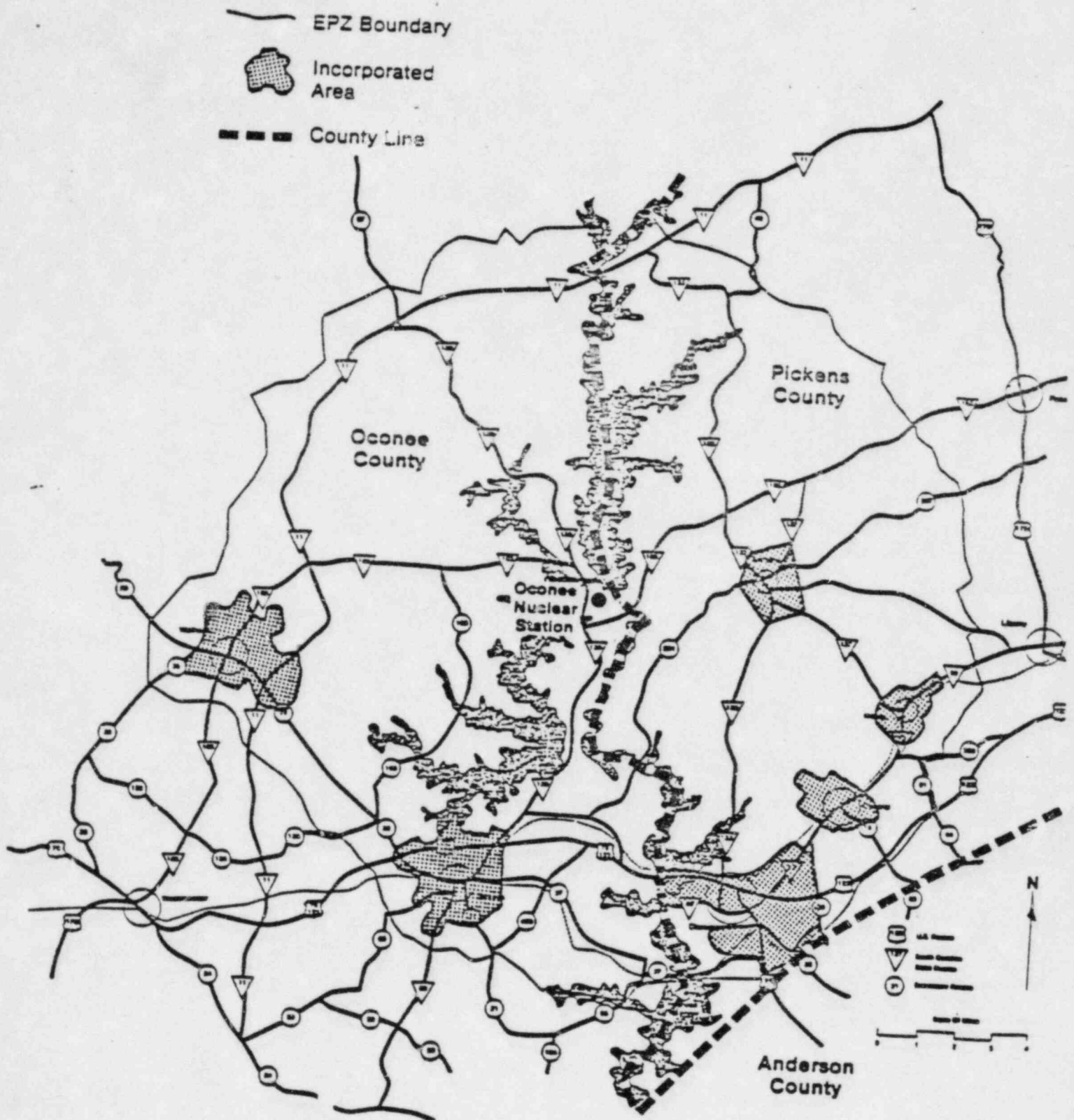


TABLE J-5 Local Government Jurisdictions

TABLE 1. LOCAL GOVERNMENT UNITS WITHIN 10-MILE RADIUS  
AND EPZ OF THE OCONEE NUCLEAR POWER STATION

<u>Counties</u>	<u>Portion of Local Government Unit Within</u>	
	<u>10-Mile Radius of Plant</u>	<u>Oconee Nuclear Station EPZ</u>
Pickens	Part	Part
Oconee	Part	Part
<u>Incorporated Places</u>		
Walhalla	Part	All
Seneca	All	All
Clemson	Part	All
Central	All	All
Norris	All	All
Six Mile	All	All

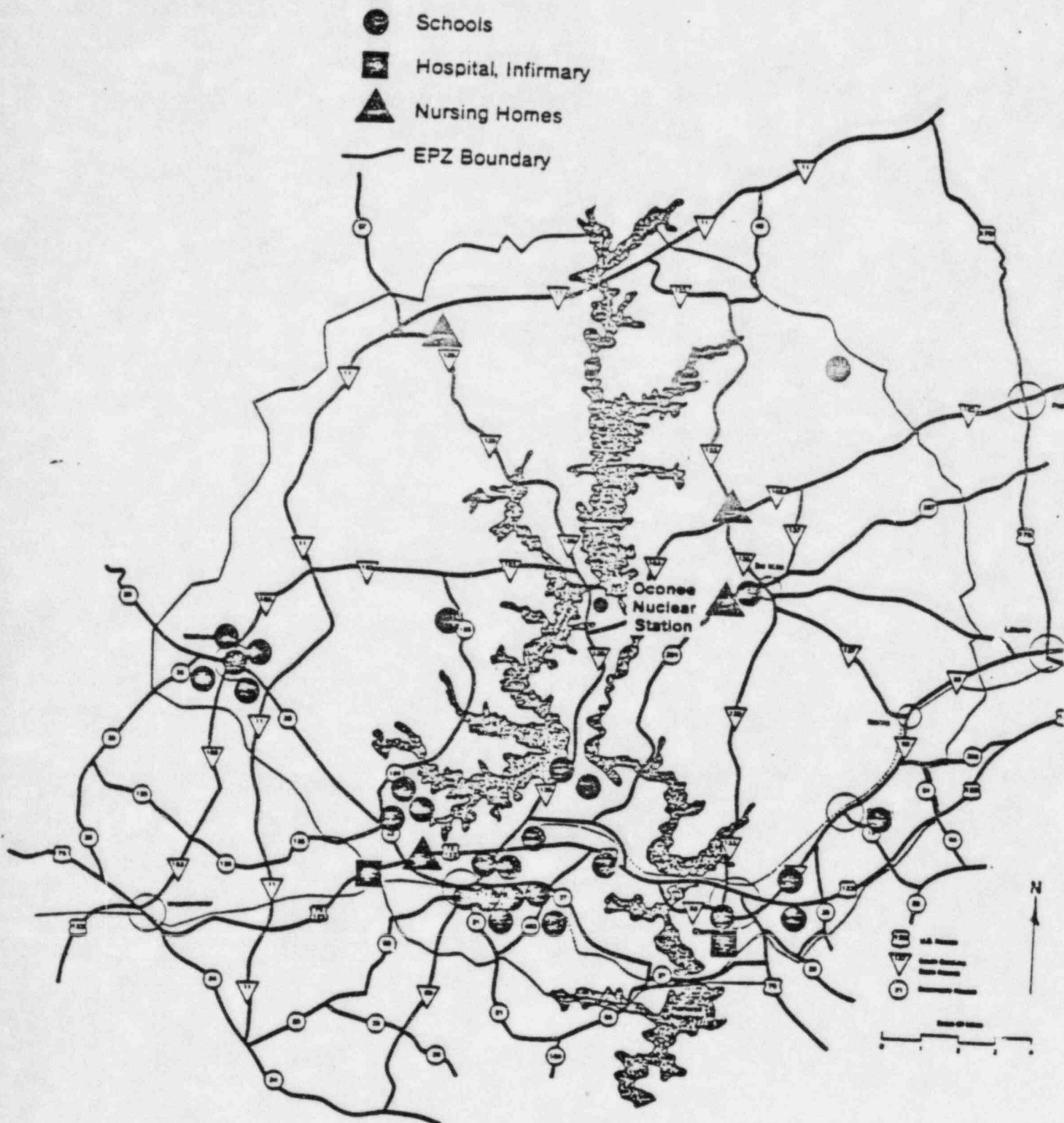


TABLE J-9 Location of Special Facilities

TABLE J-8 SPECIAL FACILITIES POPULATION IN THE OCONEE EPZ

Schools	Population	Location (Zone)	Schools	Population	Location (Zone)
Central Elementary School	434	C-2	Seneca Preschool	250	D-2
Clemson University	11,291	C-2	Six Mile Elementary School	448	B-1
Daniel High School	706	C-2	Tammasee Elementary School	231	F-2
R. C. Edwards Junior High	712	C-2	Tribble Center	45	D-2
Gignillat Middle School	423	D-2	Tribble Center Annex	16	D-2
J. N. Kellet Elementary School	358	D-2	Utica Elementary School	227	D-2
Keowee Elementary School	257	E-1	Walhalla Elementary School	466	E-2
Albert R. Lewis Elementary School	287	A-2	Walhalla High School	852	E-2
Morrison Annex	100	C-2	Walhalla Middle School	649	E-2
Morrison Elementary School	640	C-2	Walhalla Preschool	60	E-2
Northside Elementary School	362	D-2			
Oconee Christian Academy	80	D-2	<u>Hospitals</u>		
Oconee Vocational School	250	D-2	Oconee Memorial Hospital	130	D-2
Pine Street Elementary School	531	E-2	Redfearn Health Infirmary	20	C-2
Ravenel Elementary School	458	D-2			
Salem Elementary School	153	F-2	<u>Nursing Homes</u>		
Salem High School	288	F-2	Lila Doyle Annex	79	D-2
Seneca Christian Academy	50	D-2	Hall House	16	F-2
Seneca High School	1,128	D-2	Harvey's Love and Care	40	B-1
Seneca Junior High	706	D-2	Six Mile Retirement Home	35	B-1



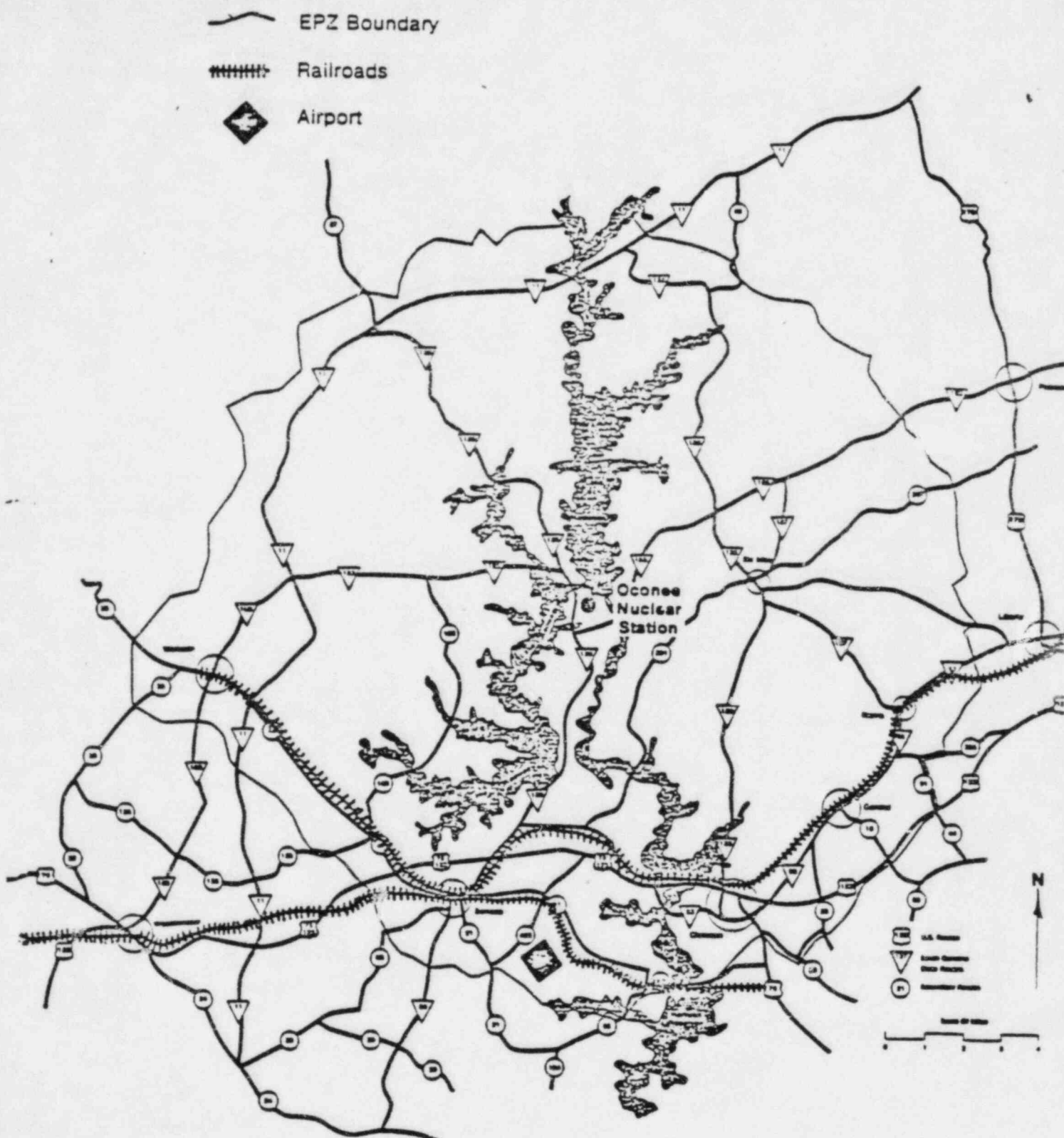


TABLE J-7 Other Transportation Facilities in the Vicinity of the Oconee Nuclear Station

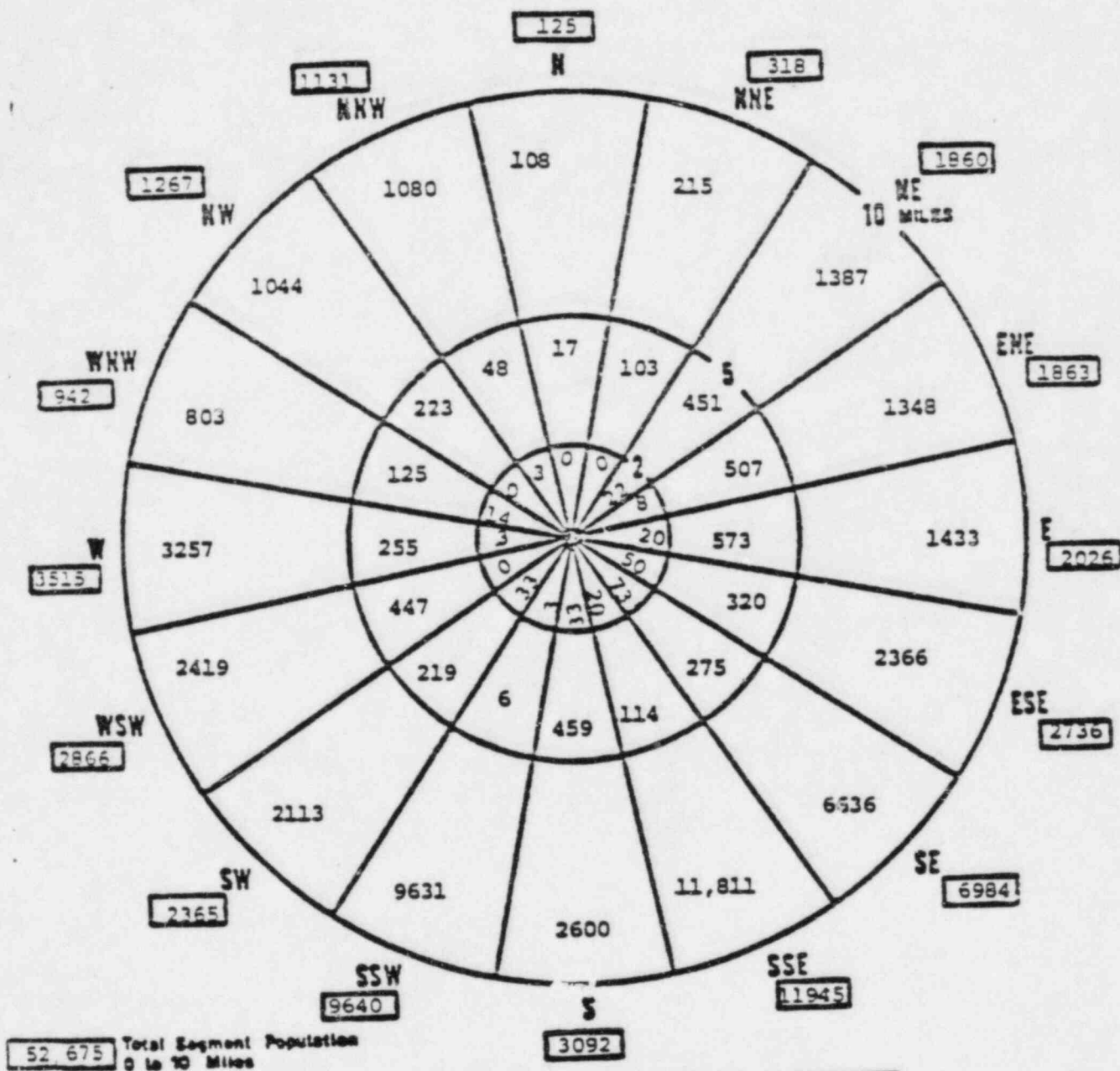
Table J-15  
 OCONEE NUCLEAR STATION  
 EMERGENCY PLANNING ZONE  
 AREA AND 1980 POPULATIONS

<u>Zones</u>	<u>Area (sq. mi.)</u>	<u>Population</u>
Central	13.259	307
A-1	11.232	417
A-2	34.281	1,631
B-1	13.396	1,698
B-2	34.590	3,614
C-1	9.549	338
C-2	30.915	18,858
D-1	10.271	209
D-2	44.998	15,602
E-1	14.427	709
E-2	43.590	8,897
F-1	10.133	279
F-2	<u>42.079</u>	<u>2,804</u>
Total	312.722	55,362

Source: Field Survey on January 1980 by Duke of houses within 5 miles and 1980 Advanced Census Report.



TABLE J-13 Permanent Population by Sector



POPULATION TOTALS			
RING MILES	RING POPULATION	TOTAL MILES	CUMULATIVE POPULATION
0-2	282	0-2	282
2-8	4,142	0-8	4,424
8-10	48,251	0-10	52,675

### Local, State and Federal Agency Emergency Centers

Emergency Operations Centers are established for use by local, state and federal agencies. These centers are described in the appropriate agency emergency plans and are located as follows:

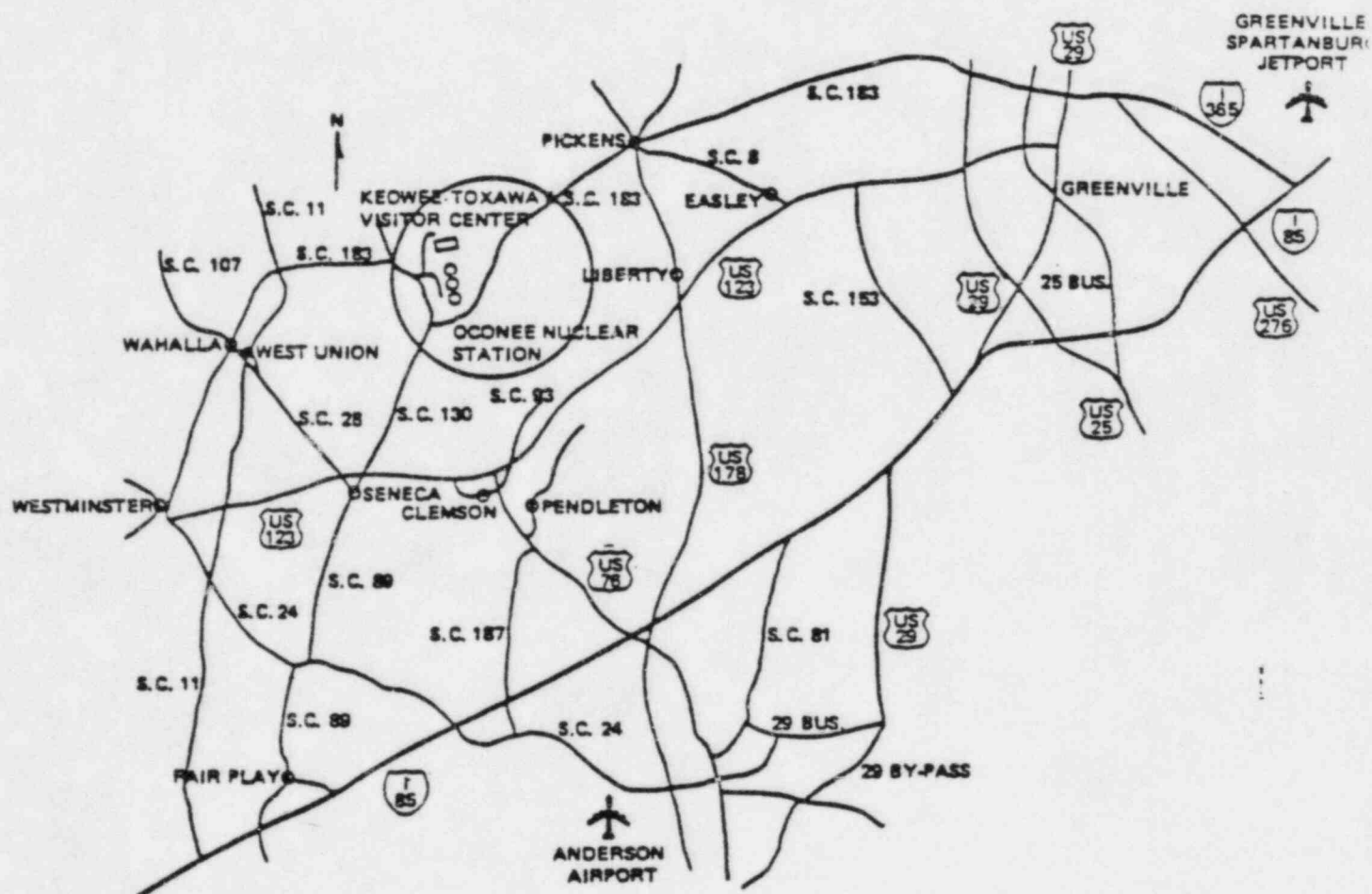
<u>Local</u>	.Oconee County Law Enforcement Center Walhalla, S. C.
	.Pickens County Courthouse Pickens, S. C.
<u>State</u>	.National Guard Armory Clemson, S. C.
<u>Federal</u>	--

Rev. 1  
August 1, 1981

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

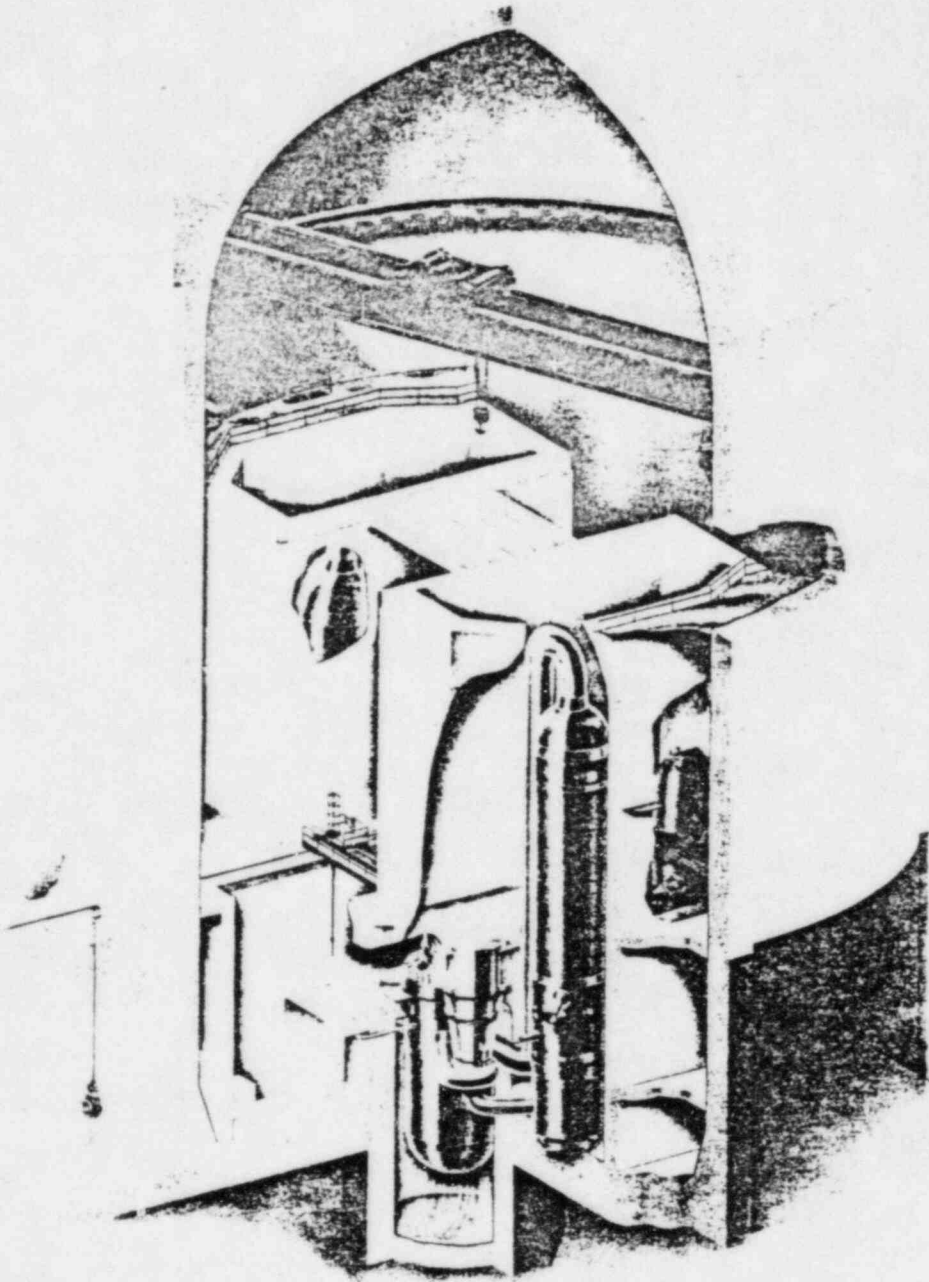
FIGURE H-5 (a)

OCONEE NUCLEAR STATION  
NEARSITE RESPONSE FACILITIES  
GENERAL LOCATION

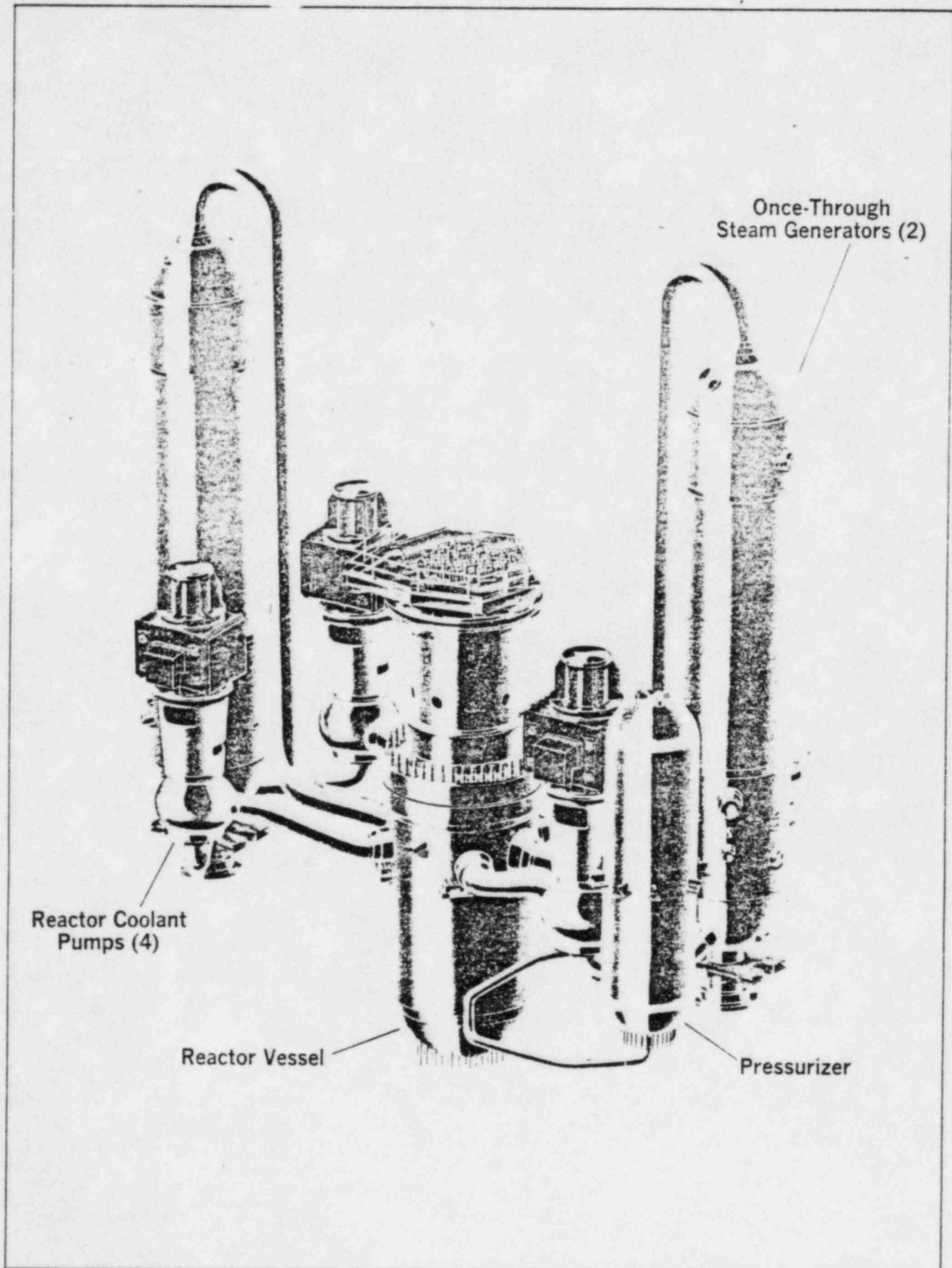


# Nuclear Steam System

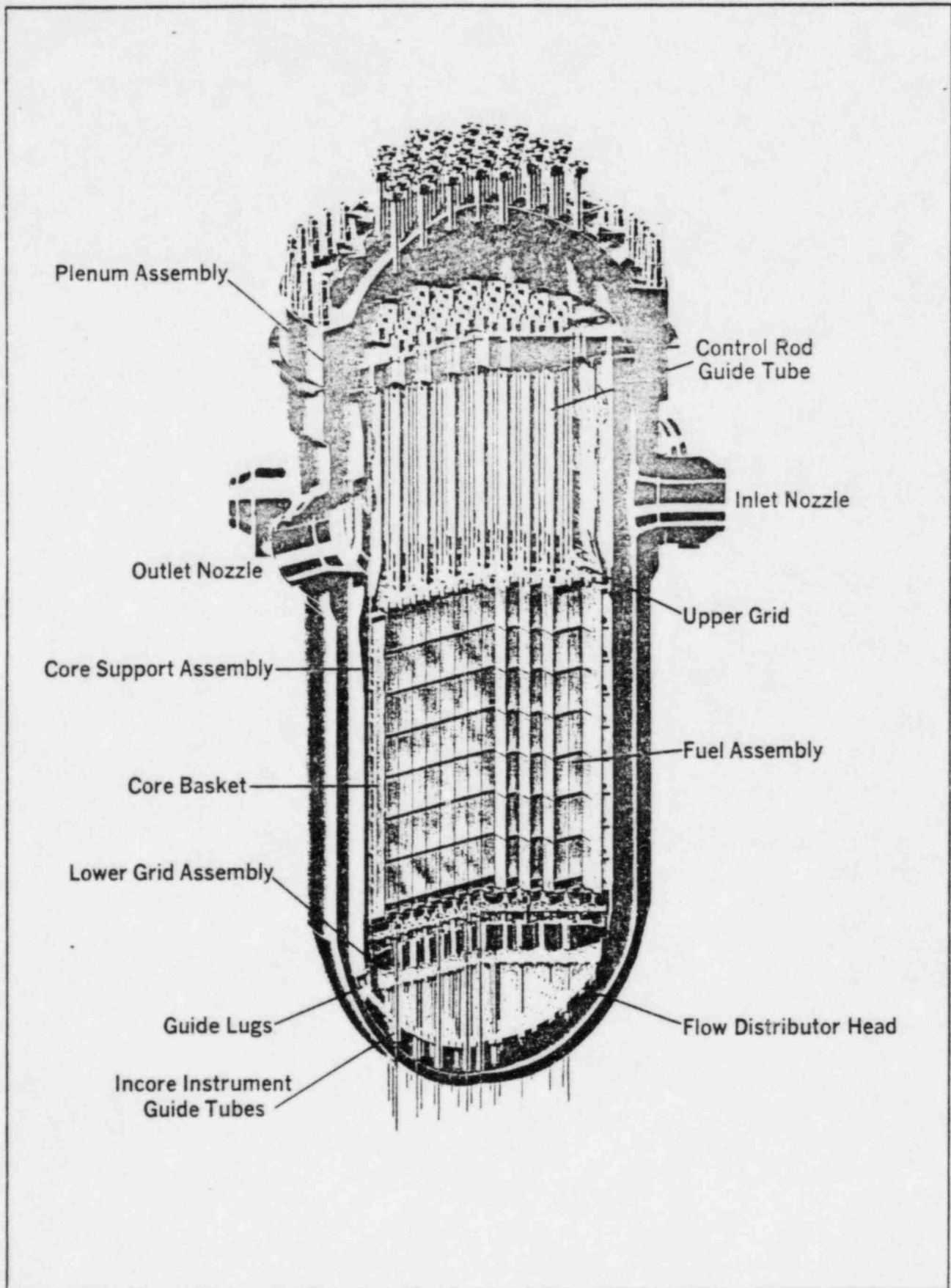
Typical arrangement in building



# Nuclear Steam System

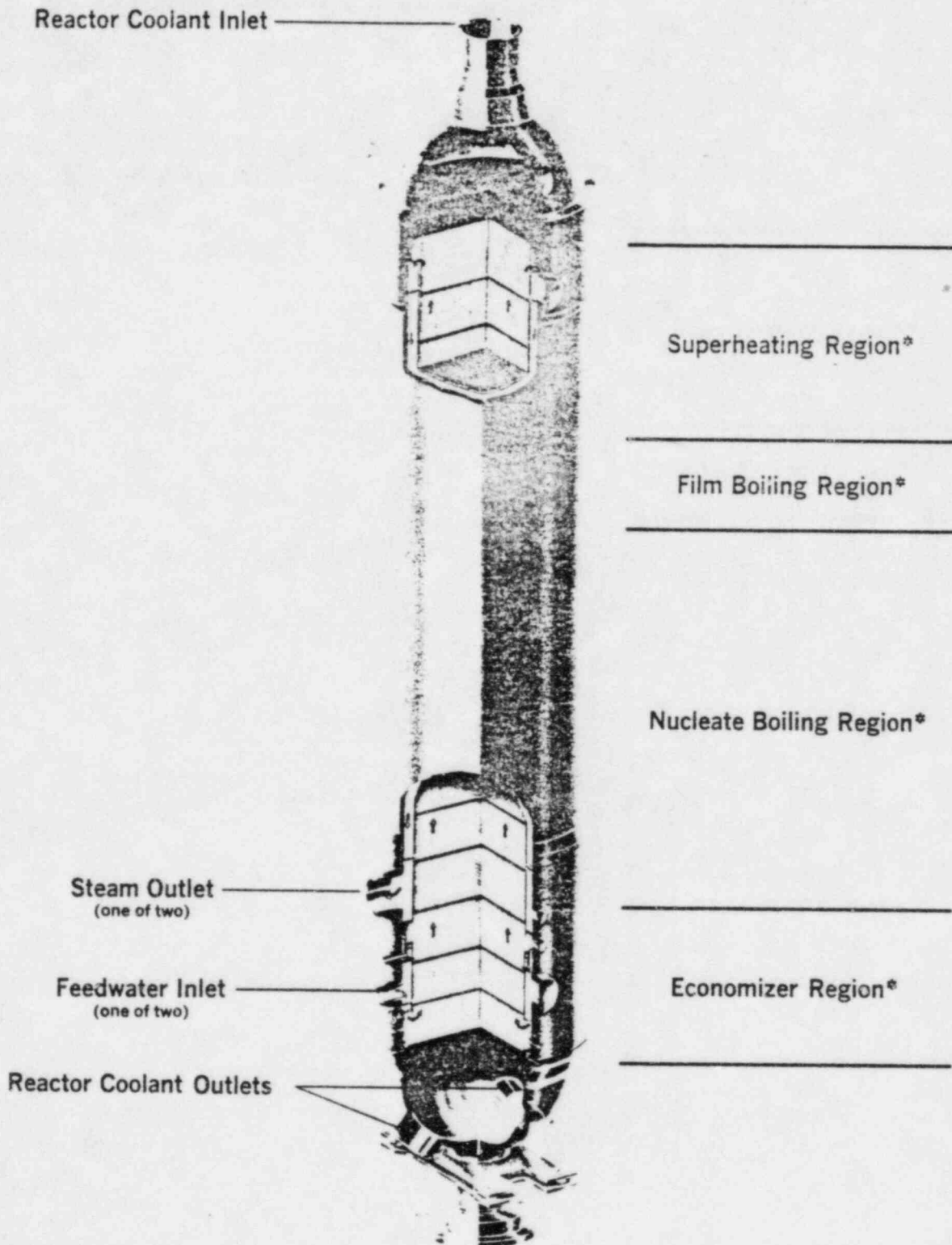


# Pressurized Water Reactor





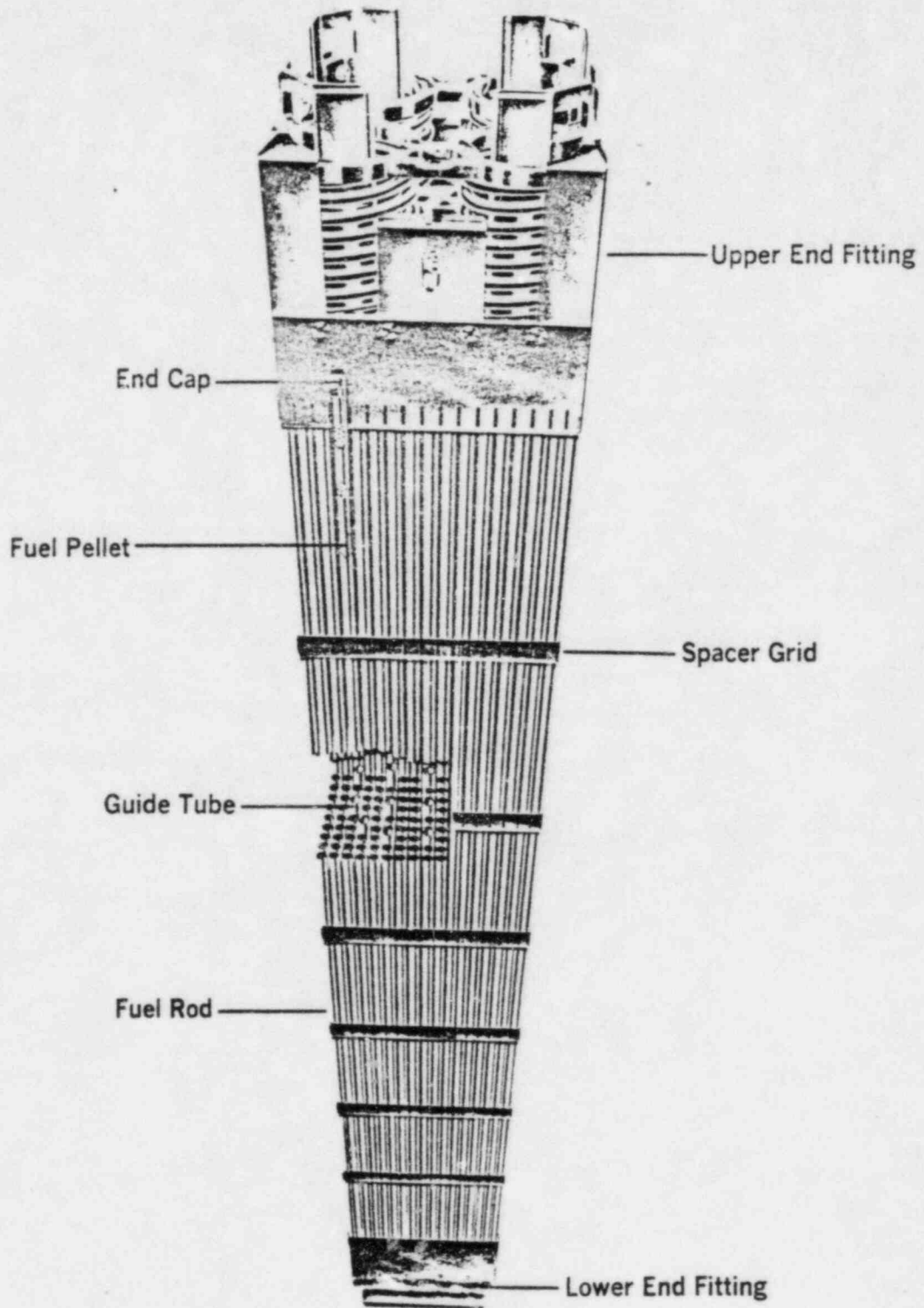
# Once-Through Steam Generator



\*Length of regions  
vary with load.



## Fuel Assembly



CRISIS MANAGEMENT PLAN

IMPLEMENTING PLANS

5.3.3 - ADMINISTRATIVE AND LOGISTICS SUPPORT GROUP

Rev. 5  
February 15, 1983

March 28, 1983

HOLDERS OF THE ADMINISTRATION AND LOGISTICS PLAN  
CRISIS MANAGEMENT TEAM

Subject: Revision 5  
February 15, 1983

Enclosed are additions or revisions to be incorporated into the Administration and Logistics Plan.

Pages to be Deleted

Cover Sheet  
Entire Section A  
B-1 through B-16  
B-47 through B-49  
Entire Section C  
H-1, H-2  
I-3, I-4  
J-1 through J-4  
K-1 through K-16  
Alphabetical Index a through g

Pages to be Added (Revision 5)

Cover Sheet  
Entire Section A  
B-1 through B-16  
B-47 through B-49  
Entire Section C  
H-1, H-2  
I-3, I-4  
J-1 through J-4  
K-1 through K-16  
Alphabetical Index a through g

Upon incorporation of the above into your manual, please indicate below by signing this letter and returning it to me along with your outdated pages no later than April 11, 1983.

Sharon H. Friday  
Administration Director

-----

I have incorporated Revision 5 into my manual. Enclosed are the voided pages.

Signed \_\_\_\_\_ Date \_\_\_\_\_

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Airline Arrangements	Section C, I-11
Ambulance Drivers	J-3
Assistant Managers	A-2
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Crisis News Director	C-3

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## A.0 INTRODUCTION

### A.1 PURPOSE

To support all other groups at a nuclear station should a crisis occur with equipment, personnel, supplies, and personal services.

### A.2 MAJOR FUNCTIONS

A.2.a Administration

A.2.b Accommodations

A.2.c Communications

A.2.d Purchasing

A.2.e Finance

A.2.f Commissary

A.2.g Human Resources

A.2.h Transportation

A.2.i Medical

A.2.j Security

A.2.k Insurance

### A.3 MANAGER

#### A.3.a PRIMARY

J. T. Moore

#### A.3.b ALTERNATE

R. F. Smith

### A.4 ASSISTANT MANAGERS

The following people are designated Assistant Managers and have responsibilities as indicated in Appendix A-1. In the event of a crisis these individuals will serve as manager when the need arises during shifts, etc.

Primary

Alternates

R. H. Lynn	C. Neil Alexander, Jr.
E. D. Morton	J. R. Morehead (Purchasing Director)
S. M. Kessler	D. S. Moss
R. N. Johnson	Mike Lenderman (Human Resources Director)

A.5 PERSONNEL REQUIRED

Names of directors and their alternates are included in the Organizational Chart shown as Appendix A-1 as well as under the subtopic "Members of Group" included in each section.

A.6 SUPPORT REQUIRED FROM OTHER GROUPS

The Administration and Logistics Group is intended to be a totally self-supporting group, as well as a service group to all others on the Crisis Management Team.

A-7 DISTRIBUTION OF ADMINISTRATION AND LOGISTICS PLAN

Copies of this plan are to be maintained in the following areas:

A.7.a Oconee Training Center - Richard Bugert

A.7.b McGuire Technical Training Center - Bob Koehler

A.7.c Hal Tucker (Mike Glover) - 32 copies  
(NRC and Implementing Plans)

A.7.d Each member of the Administration and Logistics Group

A.7.e Lionel Lewis

A.7.f Primary Emergency Medical Technicians

A.8 AUDIT PROCEDURES

All of the information contained in this plan will be verified for accuracy semi-annually. These periodic audits are to be completed no later than March 31, and September 30 of each year.



Upon completion of these audits a letter will be sent to the Recovery Manager or designee signifying audit has been performed. Revisions to the plan, if necessary, will be distributed upon auditing as well as upon notification of changes throughout the year. The Administration Director will be responsible for initiating the audit.

A.9 EXPENSES INCURRED FOR THE CRISIS MANAGEMENT ORGANIZATION

The Recovery Manager and Administration/Logistics Manager are authorized to approve expenses incurred in the performance of the duties described in this plan.

A.10 EMERGENCY CLASSIFICATION SYSTEM

Appendix A-2 describes the four classes of emergency action levels specifically addressed by each station's Emergency Plan.

A.11 EMERGENCY ACTIVATION FORM

Appendix A-3 is a form to be completed upon notification of an emergency by each team member.

A.12 DEFINITIONS

Appendix A-4 includes definitions of various terms associated with the Crisis Management Organization.

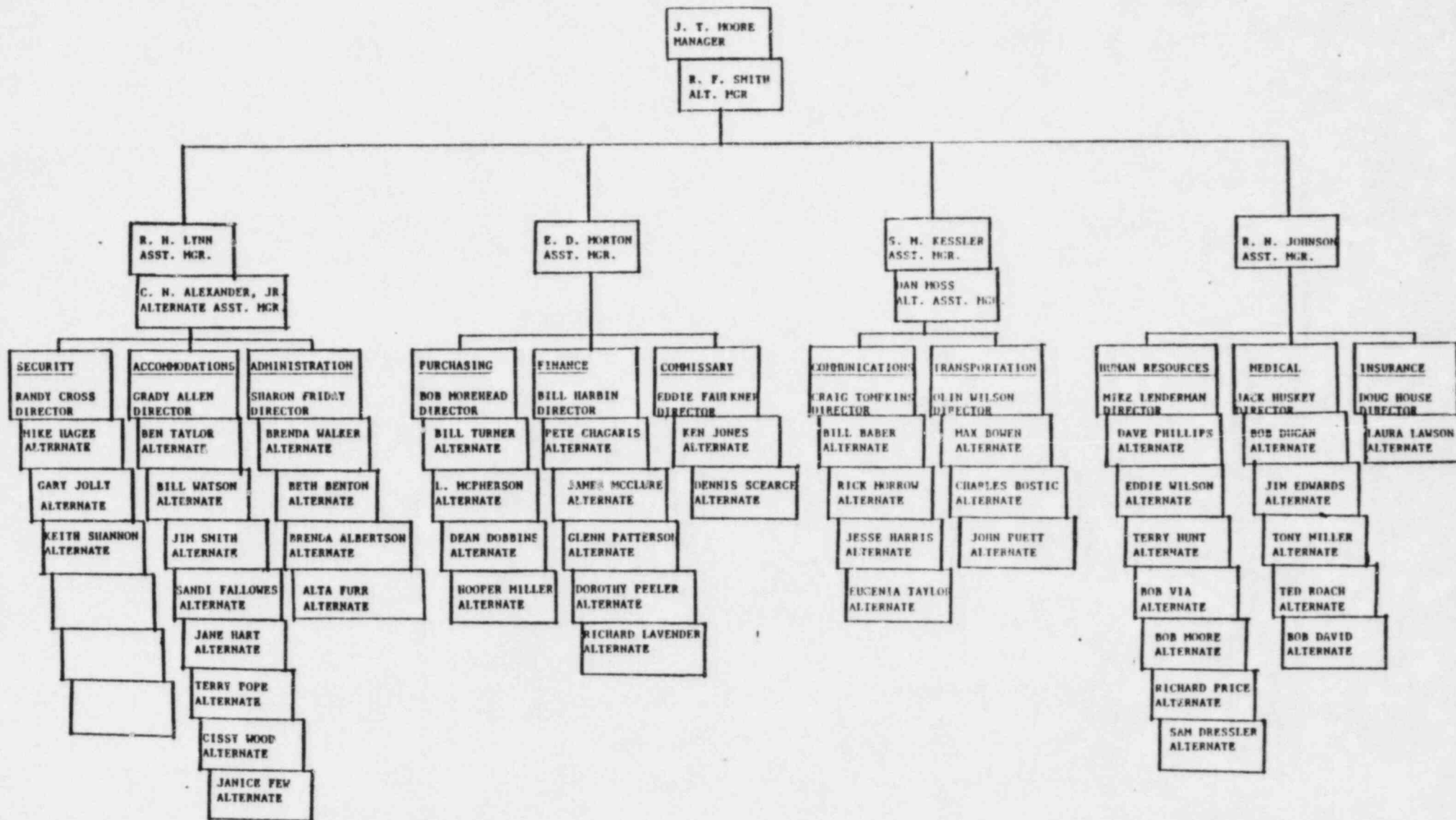
A.13 EXERCISES AND DRILLS

Appendix A-5 explains activation of exercises and drills as required by the NRC.

A.14 DECISION TREE

Appendix A-6 indicates a guide for the decision making process for managers and directors upon notification of an emergency, drill or exercise.

PAGE 1 OF 1  
ORGANIZATION CHART



### EMERGENCY CLASSIFICATION SYSTEM

This section of the Crisis Management Plan generally describes each of the four classes of emergency action levels specifically addressed by each station's Emergency Plan. The four classes are as follows:

- 1) Notification of Unusual Event
- 2) Alert
- 3) Site Area Emergency
- 4) General Emergency

#### Emergency Classification - Initiating Conditions, Emergency Action Levels

Each class of emergency is described below.

#### NOTIFICATION OF UNUSUAL EVENT

This class is defined as primarily an in-plant occurrence requiring in-plant actions. It does not require offsite notification for the purpose of seeking assistance to protect the health and safety of the public. The purpose of this class is to provide notification of the emergency to the station staff utility headquarters, State and Local EOC's, and others as designated in station procedures.

#### ALERT

This class involves events that are in process or have occurred which involve an actual or potential substantial degradation of the level of safety of the station. The purpose of the alert class is to assure that emergency personnel are readily available to (1) activate the response centers, (2) respond if the situation becomes more serious or to perform confirmatory radiation monitoring if required, and (3) provide offsite authorities current status information.

#### SITE AREA EMERGENCY

This class involves events that are in process or have occurred which involve actual or substantial core degradation or melting with imminent potential for loss of containment integrity. The purpose of the general emergency class is to (1) initiate predetermined protective actions for the public, (2) provide continuous assessment of information from onsite and offsite measurements, (3) initiate additional measures as indicated by event releases or potential releases, and (4) provide current information for and consultation with offsite authorities and the public.

General Emergency

This class involves events that are in process or have occurred which involve actual or substantial core degradation or melting with imminent potential for loss of containment integrity. The purpose of the general emergency class is to (1) initiate predetermined protective actions for the public, (2) provide continuous assessment of information from onsite and offsite measurements, (3) initiate additional measures as indicated by event releases or potential releases, and (4) provide current information for and consultation with offsite authorities and the public. The actions in this class include all actions which would be taken in a Site Emergency.

State and Local Organization - Emergency Classification System

The State and Local Organizations Emergency Classification System and Emergency Action Levels are consistent with the nuclear facility. (See state and local plans).

State and Local Organization - Procedures for Taking  
Emergency Actions

The state and local emergency response plans describe actions they could take based upon utility recommendations, Federal agency recommendations, or their own independent assessment. (See state and local plans)

Crisis Management Organization  
Emergency Activation Message

This sheet is to be used by persons making notifications to other members of the Crisis Management Organization, to ensure that all pertinent information is passed on to the staff before their departure to their General Office Staging Area or Near-Site Crisis Management Center

\_\_\_\_\_  
\_\_\_\_\_  
Your Name \_\_\_\_\_ Time Contacted \_\_\_\_\_  
Person who contacted you \_\_\_\_\_ Your Group \_\_\_\_\_  
Persons you contacted with this message \_\_\_\_\_ (If Any)

Message Format

1. I am notifying you of an incident at \_\_\_\_\_ Nuclear Station, Unit No. \_\_\_\_\_.
2. This is/is not a drill.
3. The incident occurred at \_\_\_\_\_ (hours) on \_\_\_\_/\_\_\_\_/\_\_\_\_ (Date).
4. The class of emergency at this time is: \_\_\_\_\_ Alert  
\_\_\_\_\_ Site Area Emergency \_\_\_\_\_ General Emergency
5. The initiating condition causing the emergency is as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Release of radioactivity: \_\_\_\_ is taking place \_\_\_\_ is not taking place.
7. Corrective measures being taken at present are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. You are to report to: \_\_\_\_ your G.O. staging area \_\_\_\_ the nearsite CMC \_\_\_\_ backup CMC \_\_\_\_ (other - Specify) \_\_\_\_\_
9. Specific Instructions (if any) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When notification is complete, this sheet is to be forwarded to the Administration Director (Sharon Friday - WC1045 - Purchasing Department)

## DEFINITIONS

### ASSESSMENT ACTIONS

Those actions taken during or after an accident to obtain and process information that is necessary to make decisions to implement specific emergency measures.

### CORRECTIVE ACTIONS

Emergency measures taken to ameliorate or terminate an emergency situation at or near the source of problem to prevent an uncontrolled release of radioactive material or to reduce the magnitude of the release, e.g., shutting down equipment, fire-fighting, repair and damage control.

### PROTECTIVE ACTIONS

Those emergency measures taken after an uncontrolled release of radioactive materials has occurred for the purpose of preventing or minimizing radiological exposures to persons that would be likely to occur if the actions were not taken.

### POPULATION-AT-RISK

Those persons for whom protective actions are being or would be taken.

### AFFECTED PERSONNEL

Persons who have received radiation exposure or have been physically injured as a result of an accident to a degree requiring special attention as individuals, e.g., decontamination, first aid, or medical services.

### RECOVERY ACTIONS

Those actions taken after the emergency to restore the station as nearly as practicable to its pre-emergency condition.

### PROTECTIVE ACTION GUIDES (PAG)

Projected radiological dose or dose-commitment values to individuals in the general population that warrant protective action following a release of radioactive material. Protective actions would be warranted provided the reduction in individual dose expected to be achieved by carrying out the preventive action is not offset by excessive risks to individual safety in taking the protective action.



#### EMERGENCY ACTION LEVELS

Radiological doses or dose rates; specific contamination levels of airborne, waterborne, or surface-deposited concentrations of radioactive materials; or specific instrument indications (including their rate of change) may be used as thresholds for initiating such specific emergency measures as designating a particular class of emergency; initiating a notification procedure, or initiating a particular protective action.

#### SITE

That part of the nuclear station property consisting of the Reactor, Auxiliary, Turbine, and Service Buildings and grounds, contained within the owner controlled area fence.

#### EXCLUSION AREA

The area around the nuclear station, including the site, out to a radius of 2500 feet (5280 feet for Ocone).

#### PLUME EXPOSURE PATHWAY

The principle exposure sources from this pathway are (a) whole body external exposure to gamma radiation from the plume and from deposited material and (b) inhalation exposure from the passing radioactive plume. The time of potential exposure could range from hours to days.

#### INGESTION EXPOSURE PATHWAY

The principle exposure from this pathway would be from ingestion of contaminated water or foods such as milk or fresh vegetables. The time of potential exposure could range in length from hours to months.

#### EMERGENCY PLANNING ZONE (EPZ)

The area for which planning is needed to assure that prompt and effective actions can be taken to protect the public in the event of an accident. The plume exposure EPZ is about 10 miles in radius and the ingestion exposure EPZ is about 50 miles in radius.

#### TECHNICAL SUPPORT CENTER (TSC)

The Technical Support Center is utilized for evaluation of plant status by knowledgeable personnel in support of operations during an emergency situation.

#### OPERATIONAL SUPPORT CENTER (OSC)

The Operational Support Center is the place designated for operations support personnel to report in an emergency situation.

CRISIS MANAGEMENT CENTER (CMC) OR (EOF)

The Crisis Management Center is the facility utilized for direction and control of all emergency and recovery activities with emphasis on the coordination of offsite activities such as dispatching mobile emergency monitoring teams, communications with local, State and Federal agencies, and coordination of corporate and other outside support. Frequently referred to as the Emergency Operation Facility (EOF).

PROTECTED AREA

An area encompassed by physical barriers and to which access is controlled.

VITAL AREA

Any area which contains vital equipment.

DRILL

A drill is a supervised instruction period aimed at testing, developing, and maintaining skills in a particular operation.

EXERCISE

An exercise is an event that tests the integrated capability and a major portion of the basic elements existing within emergency preparedness plans and organizations.

## EXERCISES AND DRILLS

### Exercises

Duke Power Company will conduct an emergency exercise at its Oconee and McGuire Nuclear Stations once a year. These annual exercises will be either "full-scale" or "small-scale" events (as defined in 10 CFR Part 50 Appendix E) and will be coordinated tests involving the Station organization, the Crisis Management Organization, the local counties, the State(s) emergency organization (full-scale only), and, when possible, Federal Agency involvement.

The exercise scenario, data, and messages will be developed by Duke Power Company personnel in conjunction with offsite agency representatives. The event will be designed to test the integrated capability of those involved and a major portion of the basic elements existing within the plans and organizations. Events involving all four emergency classes will occur in these exercises.

The "full-scale" exercises (held at least every five years) will include mobilization of State and local personnel and resources, the Crisis Management Organization and Federal Agencies; whereas, the "small-scale" exercises (held when a "full-scale" is not planned) will include local, Station, and Crisis Management Organization response only.

The scenario for these events will be varied from year to year to allow Emergency Planners to test group response to many of the initiating conditions. The exercise will be initiated at various times of the day, but in every six year period from 1981 on, one exercise will begin between 6:00 P.M. and midnight, and another between midnight and 6:00 A.M.

### Drills

Duke Power Company will conduct the drills listed below. Other drills will be conducted as deemed necessary by the Recovery Manager.

#### Communications Drill

Oconee and McGuire Nuclear Stations will conduct monthly communications drills with the State and local governments within the Plume Exposure Pathway Emergency Planning Force and quarterly tests with Federal Response Organizations and states within the Ingestion Pathway.

During the annual exercise, communications between the facility, the CMC, State and local EOC's, and Field Assessment Teams will be tested.

### Fire Drills

The Nuclear Stations will conduct fire drills in accordance with the plant technical specifications.

### Medical Emergency Drills

A medical emergency drill involving a simulated contaminated individual will be held as a part of each station's annual exercise. The drill will include provisions for response by both the transportation service and the offsite medical facility.

### Radiological Monitoring Drills

During each station's annual exercise, a drill involving onsite and offsite radiological monitoring teams will be conducted. The monitoring teams will actually collect and analyze air samples, as appropriate. Soil and water samples will not be taken as this is done on a weekly basis at the station. The exercise controllers will provide them simulated analysis results indicative of contamination or plume location.

### Health Physics Drills

(1) The Nuclear Station will conduct semi-annual Health Physics drills as described in part N.2 of the Station plan.

### Exercises and Drills: Scenarios and Objectives

The Corporate Emergency Coordinator is responsible for the overall development and direction of each station's annual exercise. He will appoint an Exercise Director and a key group of controllers to develop the exercise scenario, exercise messages, and simulated data for the station and offsite areas. The Exercise Director will, for each exercise, develop an Emergency Management Response Exercise Plan. This plan will include objectives of the exercise and evaluation criteria, the date, time, place, and participating organizations, the exercise scenario, a narrative summary of the event including such things as emergency classification at various times in the simulated accident, offsite assistance, some detail on plant conditions, and public information activities, and a description of the arrangements for an advance materials to be provided to official observers.

### Exercise Critique

A critique will be held following each exercise. The critique will be a closed session between Duke and the Nuclear Regulatory Commission. During the critique, the Recovery Manager, each Function Manager, offsite agency representatives, the Duke Exercise Director, and the NRC

APPENDIX A-5  
PAGE 3 OF 3

will make preliminary evaluations of onsite and corporate emergency response. Participation in a public critique will be determined prior to each exercise.

Critique Action Items

The verbal evaluations made during the critique and any followup written evaluation will be compiled into a "Critique Action Item List" by the Corporate Emergency Coordinator. Following the development of the list and transmission of it to persons designated to have lead responsibility in resolution of items, a meeting between the Recovery Manager and these individuals will be held. Review of the list and completion dates will be established at that time. Followup by the Corporate Emergency Coordinator will ensure resolution of each item. (See Table N-1)



APPENDIX A-6  
PAGE 1 OF 2

DECISION TREE

Immediately upon notification of an alert, site or general emergency the following will take place:

J. T. Moore - Stay in office until assistant managers advise Crisis Management Center is ready for him or Recovery Manager goes to the site. Report to site.

R. F. Smith - Report to Recovery Manager's staging area along with one or two runners who will transmit messages to the Assistant Managers and J. T. Moore.

If staging areas are not used, report to site.

S. M. Kessler - Establish communication system at Crisis Management Center.

Transport Accommodations trailer to appropriate site and set it up.

Report to Administration and Logistics staging area if the staging area is used by the Recovery Manager.

If staging areas are not used, report to site.

E. D. Morton - Assess situation concerning meals and act accordingly.

Report to Administration and Logistics staging area if the staging area is used by the Recovery Manager.

If staging areas are not used, report to site.

R. H. Lynn - Establish security checkpoints with instructions

Establish Processing Center in Training Center until trailer arrives.

Send supplies and equipment to site

Activate backup support for Processing Center and Administration area

Report to Administration and Logistics staging area if the staging area is used by the Recovery manager.

If staging areas are not used, report to site.



APPENDIX A-6  
PAGE 2 OF 2

R. N. Johnson - Send Medical Team and supplies to site

Stay in office in close contact with the A & L staging  
area if Recovery manager uses Staging areas  
If staging areas are not used, report to site.

B.0 ADMINISTRATION DIRECTOR

B.1 PURPOSE

To provide general administrative office support and supplies.

B.2 MAJOR FUNCTIONS

B.2.a Coordinates training meetings

B.2.b Provides Site layouts

B.2.c Provides office supplies and equipment including flashlights, batteries, clocks, telecopiers, etc.

B.2.d Provides photography services and cameras

B.2.e Provides secretarial/clerical services

B.2.f Provides telephone call-up list for Administration and Logistics Team

B.2.g Provides on-site newsletter

B.2.h Provides nametags and placecards

B.2 i Initiates audit of plan and distributes revisions

B.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

B.3.a PRIMARY (DIRECTOR)

Sharon Friday

B.3.b ALTERNATES

Beth Benton  
Brenda Albertson  
Brenda Walker  
Alta Furr

#### B.4 ADDITIONAL PERSONNEL REQUIRED

Secretarial/clerical support will be necessary during a crisis situation. Appendix B-1 is a list of people who can be utilized in this area.

#### B.5 ARRIVAL AT SITE

Upon arrival at the site, each member of the Administration staff will immediately report to the Central Processing Center to register. Division of initial duties is as follows:

- Person #1: (1) Responsible for setting up copy machines.  
(2) Responsible for getting a telecopier to Data Coordinator.

- Person #2: (1) Responsible for setting up supplies in Administration and Logistics Room.  
(2) Responsible for distributing placecards in Recovery Manager's office.  
(3) Responsible for distributing disposable ashtrays.  
(4) Ocone only - Relieve receptionist periodically.

- Person #3: (1) Responsible for getting typewriter to Accommodations Group.  
(2) Responsible for personnel needs of Accommodations.

Person #4: McGuire

- (1) Responsible for needs of switchboard operator.  
(2) Responsible for telecopier and typewriter needs of Corporate Communications.

Ocone

- (1) Maintain receptionist's desk and take care of normal Training Center calls by explaining drill/emergency situations.  
(2) Perform typing as required by Administration Group.

Person #5: Ocone only

Responsible for secretarial/clerical needs  
of State/County Public information  
Officers.

B.6 EQUIPMENT REQUIRED TO PERFORM DUTIES

Office supplies will be provided as shown in Appendix B-2 by the Director or designee. Appendix B-3 lists office equipment availability within the Duke system and the order of arrival at the jobsite. This list encompasses equipment required by all areas of the Crisis Management Team.

B.7 OFFICE SUPPLY COMPANIES - LOCAL

Local Office Supply Companies are listed in Appendix B-4 for any additional supplies we may need.

B.8 DUKE POWER RETAIL OFFICES

A list of all Duke Power district offices in North and South Carolina is included in Appendix B-5. It may be necessary to obtain more assistance than already designated from these offices concerning office equipment, supplies, clerical personnel and other human resource needs.

B.9 FACILITY LAYOUT

Appendix B-6 shows the layout of the sites during a crisis. The commissary area, trailer setup, parking areas and heliport are indicated.

B.10 PHOTOGRAPHY SERVICES

Following are sources for photography services in addition to the cameras and supplies maintained in the Administration and Logistics office.

General Office: Tom Somers (Construction Department)  
Work Phone  
Home Phone

McGuire: Jim Reynolds  
Work Phone  
Home Phone

Ocone: Coleman Jennings  
Work Phone  
Home Phone

#### B.11 NEWSLETTER

An on-site newsletter will be issued by this group as required concerning service information.

#### B.12 TELEPHONE CALL-UP LIST

Each member of the Administration and Logistics Team is responsible for notifying the Director of Administration or designee of any changes in home, alternate or work telephone numbers. A copy of the telephone call-up list is included as Appendix B-7.

The method of notification using this list is as follows:

J. T. Moore will contact R. H. Lynn and R. F. Smith who will follow the lines to contact the remaining team members. If a team member is unavailable at their home, work, or alternate telephone numbers; the caller will be responsible for contacting the people that team member was to contact.

#### B.13 INVENTORY OF SUPPLIES

Within two weeks after the completion of a drill, or crisis, an audit will be performed on the office supplies and equipment stored in the Crisis Management Closet. At that time the quantities that are low will be replenished. A check list showing required quantities will be provided.

#### B.14 RECORDS FOR ADMINISTRATION AND LOGISTICS TEAM

Files are maintained in the Administration Director's office as follows:

- B.14.a Historical files
- B.14.b Expenses
- B.14.c Requisitions
- B.14.d Correspondence - Incoming and Outgoing
- B.14.e Minutes of Meetings
- B.14.f Record of Audits Completed
- B.14.g Logs of Identification Cards, SLED Badges and Manuals

#### B.15 AUDIT PROCEDURE

Information contained in this section will be periodically .  
verified for accuracy in accordance with Section A.8.



NAME	PHONE	WORK PHONE	SUPERVISOR	DEPARTMENT	LOCATION	TYPING	SHORTHAND	DICTAPH	SWITCHBOARD
<u>O'connor</u>									
Danny Powell			D L Freeze	SSD	O'connor				
Shella Smith			Jay Morris	SSD	O'connor				
June Aie			Jay Morris	SSD	O'connor				
Karen Litzberger			Danny Powell	SSD	O'connor				
Fran Riley			Danny Powell	SSD	O'connor				
June Marshall			Craig Tompkins	SSD	O'connor				
Glenn Price			Craig Tompkins	SSD	O'connor				
Vicki Cox			Craig Tompkins	SSD	O'connor				
Richard Dugert				SSD	O'connor				
Sharon B Crooks			Richard Dugert	Trng Center	O'connor				
John McIntosh				Trng Center	O'connor				
Roger Nichols				Tech Support	O'connor				
John Binder				Tech Sup	O'connor				

\*To be used only as secondaries

<u>McGuire</u>									
Olis Gray			Olis Gray	Trng Center	McGuire				
Haudice Livingston			Haudice Livingston	Trng Center	McGuire				
Tammy McKnight			Haudice Livingston	Trng Center	McGuire				
Brenda Mark			Haudice Livingston	Trng Center	McGuire				
Cynthia Henley			Haudice Livingston	Trng Center	McGuire				
Vicki McGinnis			Haudice Livingston	Trng Center	McGuire				
Patti Hayes			Haudice Livingston	Trng Center	McGuire				
Johnnie H Caldwell			Haudice Livingston	Trng Center	McGuire				
Vicki Brewer			Haudice Livingston	Trng Center	McGuire				
Audrey Caldwell			E Scarborough	Trng Center	McGuire				
Debbie Neilson			E Scarborough	Trng Center	McGuire				
Rebecca Hicks			E Scarborough	Trng Center	McGuire				
Helva Hicks			E Scarborough	Trng Center	McGuire				
Kay Hansen			C L Sansbury	Trng Center	McGuire				

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Either Location	HOME PHONE	WORK PHONE	SUPERVISOR	DEPARTMENT	LOCATION	TYPING	SHORTHD	DICIAPH	SWITCHBOARD
Kathy Klein			Bob Pennington	Fossil	Wachovia	45 wpm	*Document	Control	
Virginia Blakely			Gary Hurdock	Fossil	Wachovia	65 wpm	100 wpm	*Word Processing	
Kathy Simmons			T W Pearce	DE	EC	63 wpm			
Arlene Ritter			R E Miller	DE	EC	X			
Kathy Rowland			C J Wille	DE	EC	X			
Renee Reeves			Judi Ferguson	Steam	Wachovia				
Debbie Drannan			J H Rame	Steam	Wachovia				
Gary Moore			Richard Price	Purchasing	PU		*Hall, Copy Machine		
Burette Shipp			Gary Moore	Purchasing	PU		*Hall, Copy Machine		
Jay Huggins			A W Lemmond	Info Systems	IB		*Copy Machine, Telecopier, Supplies, Office Equipment		
Pam Deese			Steve Kessler	Purchasing	WC				
Donna Heister			Pete Herran	Design	EC				

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APPENDIX B-2  
\*OFFICE SUPPLIES

QUANTITY REQUIRED	DESCRIPTION	QUANTITY REQUIRED	DESCRIPTION
1 Box	Letter Size File Folders	1 pack	Rubberbands (#18)
100 ea.	#10 Plain White Envelopes	2 ea.	Letter Openers
100 ea.	#10 Envl. w/Char. Address	10 ea.	Wooden Rulers
1 Box	Reusable Interoffice Envl.	1 ea.	Legal Size Clipboard
12 ea.	Steno Notebooks	1 ea.	Letter Size Clipboard
24 ea.	5 x 8 White Scratch Pads	1 pack	8½ x 14 Xerocopy Paper
12 ea.	4 x 6 White Scratch Pads	1 box	File Folder Labels Wht. w/blue
12 ea.	8½ x 11 Wht. Ruled Pads	1 ctn.	Name Tags (Hello My Name is -)
12 ea.	8½ x 11 Yellow Legal Pads	30 ea.	Trash Can Liners
20 ea.	Telephone Message Pads	10 ea.	Black China Markers
1 Box	Ltr. Size Typewriter Carbon	12 ea.	Red - Water Color Markers
2 pks.	8½ x 11 Xerocopy Paper	12 ea.	Blue - Water Color Markers
1 pk.	Blue Copy Sheets	12 ea.	Black - Water Color Markers
1 pk.	Yellow Copy Sheets	1 ea.	Dictionary
1 pk.	Letterhead w/Charlotte Address	15 ea.	Wire Ltr. Size File Trays
ea.	Typewriter Ribbons	1 case	Disposable Ash Trays
	(Cor. Selectric)	72 ea.	Flashlight Batteries D Size
F	Lift Off Tapes	1 box	Safety Wands
	(For Cor. Selectric)	24 ea.	Flashlights
2 Btls.	White Correction Fluid	36 ea.	7½ Volt Batteries
12 ea.	Typewriter Erasers	25 ea.	Spotlights
48 ea.	#2 Pencils	6 ea.	Metal Name Card Holders
36 ea.	Black Med. Point Pens	2 ea.	Telecopiers
36 ea.	Blue Med. Point Pens	1 ea.	Typewriter Table
36 ea.	Red Med. Point Pens	1 box	Bulldog Forms
2 ea.	Scissors	1 ea.	Envelope containing Stamp Pads,
4 ea.	Pencil Sharpeners		Holdings and ID Stamps for
3 ea.	Desk Top Staplers		VISITOR CONSTRUCTION
3 Bx.	Standard Staples	1 ctn.	Containing Wooden Place Card
4 ea.	Staple Removers		Holdings and Place Cards
2 Bx.	Medium Paper Clips	1 box	Typewriter Ribbons for
2 ea.	Tape Erase w/Dispenser		Selectric 71
100 ea.	Transparencies		


\*Supplies maintained in CMT Closet near Stationery Department in Power Building


APPENDIX B-3  
PAGE 1 OF 4



OFFICE EQUIPMENT


COPY MACHINES (in order of priority) - Located in the General Office


Initial Requirements: 1 - McGuire Central Processing Center  
1 - Oconee Central Processing Center  
1 - Oconee State/Counties Public Info Officers


1. Duke Power Company  
422 South Church Street  
Charlotte, N.C. 28242  
Contact: Jay Huggins  
Office No.: 

2. DPCO  
Power Building  
Stationery Department  
Leslie Hyatt  









3. DPCO  
Safety Department  
Second Street  
John Francis -   
Brenda Perry - 

4. DPCO  
Power Building  
Personnel  
Kathy B. Brown 

5. DPCO  
Residential Energy Services  
Power Building  
Diane Thompson 

6. DPCO  
Econ. Dev.  
Wachovia Center  
Lou G. Plowman  
Jack Roddey 

COPY MACHINES - Oconee area

1. Oconee SSD  
Lane Freeze  
Home: 
2. Greenville Retail Office  
Rod Dailey  
Work:   
Home:   
Willy Crisp  
Work:   
Home:   
Wallace Rigdon  
Work:   
Home: 




These three people have 24-hour access to the Greenville Retail Office and can transport supplies to the Liberty Retail Office if required.

3. E. O. Ferrell, III - Dist. Mgr. Anderson District  
Office: 

Alternate: Walker Pickens, Marketing Manager  
Office:   
Home: 

Mr. Ferrell is able to draw from Duke Power in Pendleton, Clemson, etc. Type of machines available are: Xerox, Thermofax and Portable Blueprint (self-contained, no venting required).

ID CAMERAS - Two required initially

1. Accommodations Trailer
2. Louise Watson  
General Office Personnel  

3. Maudice Livingston  
McGuire Training Center  

4. Roger Nichols  
Oconee Nuclear Station  


OFFICE EQUIPMENT

LINEMAN'S SPOTLIGHT (7½ V)

This light adjusts from spot to flood and can operate continuously for approximately eight to ten hours on one battery.

Also, available from Toddville Warehouse Ned Chavers  
Matthew Jackson Pwr Bldg

After hours call watchman first, let it ring until answered. The watchman will secure the person alerted for emergency. This responsible person will then call and receive the necessary instructions and make the arrangements to fill the emergency. The watchman is not allowed to take instructions but only to secure a responsible person, thus eliminating the necessity for an outsider to make numerous calls trying to locate someone.

In the event this does not prove satisfactory, calls may then be directed in sequence as listed below:

1. M. L. Hall . . . . .
2. J. P. Collins . . . . .
3. Benny Miller . . . . .
4. Matthew Jackson . . . . .
5. Charles Spry . . . . .
6. Warren Baker . . . . .
7. Ned Chavers . . . . .
8. Wm. K. Meeks . . . . .

There is a distribution center in the Greenville area where additional items can be obtained by contacting the same individuals listed above.



CAMERAS (2-Poloroid and 2-35 mm required initially)

1. Frank Boyce - Design Engineering - General Services extension [REDACTED]
2. Bob Hollis - Mill Power extension [REDACTED] (1 - Poloroid)
3. Jim Parker - Construction Services extension [REDACTED]

Film is maintained by each of these individuals

BASE DICTAPHONE (Cassette Type) TRANSCRIBER (1 required initially)

1. Margaret Hunt - Mill Power, extension [REDACTED] (1)
2. Ruth Helms - Mill Power, extension [REDACTED] (1)

PORTABLE DICTATING UNIT (1 required initially)

1. Sharon Friday - Mill Power, extension [REDACTED]
2. Katherine Murphy - DE Electrical, extension [REDACTED] (2 or 3)

TELECOPIERS

(3 required initially for McGuire; 2 required initially for Oconee)

- 1 - NRC
- 1 - Data Coordinator
- 1 - Corporate Communications (McGuire only)

1. Crisis Management Closet
2. Legal and Finance - maintained in CMT Closet
3. McGuire Construction or Oconee SSD
4. John Simmons - extension [REDACTED]

TYPEWRITERS

(7 required initially for McGuire; 3 required initially for Oconee)

- 2 - Court Recorders
  - 1 - Administration & Logistics Office (McGuire only)  
A&L will use receptionist typewriter at Oconee
  - 2 - Corporate Communications (McGuire only)
  - 1 - Lobby Accommodations Group (McGuire only)
  - 1 - Spare
- (Note: 2 typewriters are maintained for the Accommodations group in their trailer)

1. McGuire Training Center - Maudice Livingston [REDACTED] (5)
2. Brenda Walker - Stationery Dept, extension [REDACTED]
3. Oconee SSD - Danny Powell (1)
4. Alta Furr - Purchasing, extension [REDACTED]
5. McGuire Construction (1)

APPENDIX B-4  
PAGE 1 OF 2

OFFICE SUPPLY COMPANIES

OCONEE NUCLEAR STATION

Harper Brothers  
631 South Main Street  
Greenville, S.C. 29602  
Jim Williams  
Office: 803-242-3600

Harper Brothers  
1001 North Main Street  
Anderson, S.C. 29621

Young Office Supply  
105 Southport Road  
Spartanburg, S.C. 29301  
Tom R. Young, Jr.  
Office: 803-574-2344  
Home: 803-582-4439

Fant's Book Store  
126 North Main Street  
Anderson, S.C. 29621  
Marshall Fant  
Office: 803-226-3446  
Home: 803-226-8602

Business Equipment Company, Inc.  
104 W. North Street  
Greenville, S.C. 29601  
(803) 235-7469

Anderson Business Equip. Co., Inc.  
510 Murray Avenue  
Anderson, S.C. 29621  
803-225-3113

Oconee Office Supply  
North Townville Street  
Seneca, S.C. 29678  
803-882-2472

Kearns Corp.  
337 West Main  
Easley, S.C. 29640  
803-859-5013

Clemson University Bookstore  
Clemson, S.C. 29631  
803-656-2050

Tempo Leasing Corporation  
912 Laurens Road  
Greenville, S.C. 29607  
803-271-1415  
(lease desks, chairs, files, etc.)

APPENDIX B-4  
PAGE 2 OF 2

OFFICE SUPPLY COMPANIES

MCGUIRE NUCLEAR STATION

Forms and Supply  
1733 University Commercial Place  
Charlotte, N.C. 28213  
Phone: 597-1502

Office Interiors  
1117 Clement Avenue  
Charlotte, N.C. 28205  
Phone: 332-2661  
Charles Cummings

Metrolina Office Suppliers, Inc.  
P. O. Box 668436  
Charlotte, N.C. 28266  
Phone: 394-2377

Pound and Moore  
1447 South Tryon Street  
P.O. Box 30427  
Charlotte, N.C. 28230  
Phone: 375-7751

Kale Office Outfitters, Ltd.  
217 South Tryon Street  
Charlotte, N.C. 28201  
Phone: 377-2641


Scott Beaver  
Building Services  
Power Building  
Extension 4296  
(Used Furniture)

APPENDIX B-5  
PAGE 1 OF 1

DUKE POWER  
DIVISION OFFICES

NORTHERN DIVISION

Mr. J. G. Mann  
Vice President  
Duke Power Company  
P. O. Box 5177  
Winston-Salem, N.C. 27103  
Phone: 9875




CHARLOTTE DIVISION

Mr. Fred E. West, Jr.  
Vice President  
Duke Power Company  
P. O. Box 33189  
Charlotte, N.C. 28242

CENTRAL DIVISION

Mr. Dwight B. Moore  
Vice President  
Duke Power Company  
P. O. Box 33189  
Charlotte, N.C. 28242  
Phone:




WESTERN DIVISION

Mr. John F. Lomox  
Vice President  
Duke Power Company  
P. O. Box 2589  
Hickory, N.C. 28603


SOUTHERN DIVISION

Mr. T. C. Berry  
Vice President  
Duke Power Company  
P. O. Box 5107, Station B  
Greenville, S.C. 29606  
Phone: 4776



EASTERN DIVISION

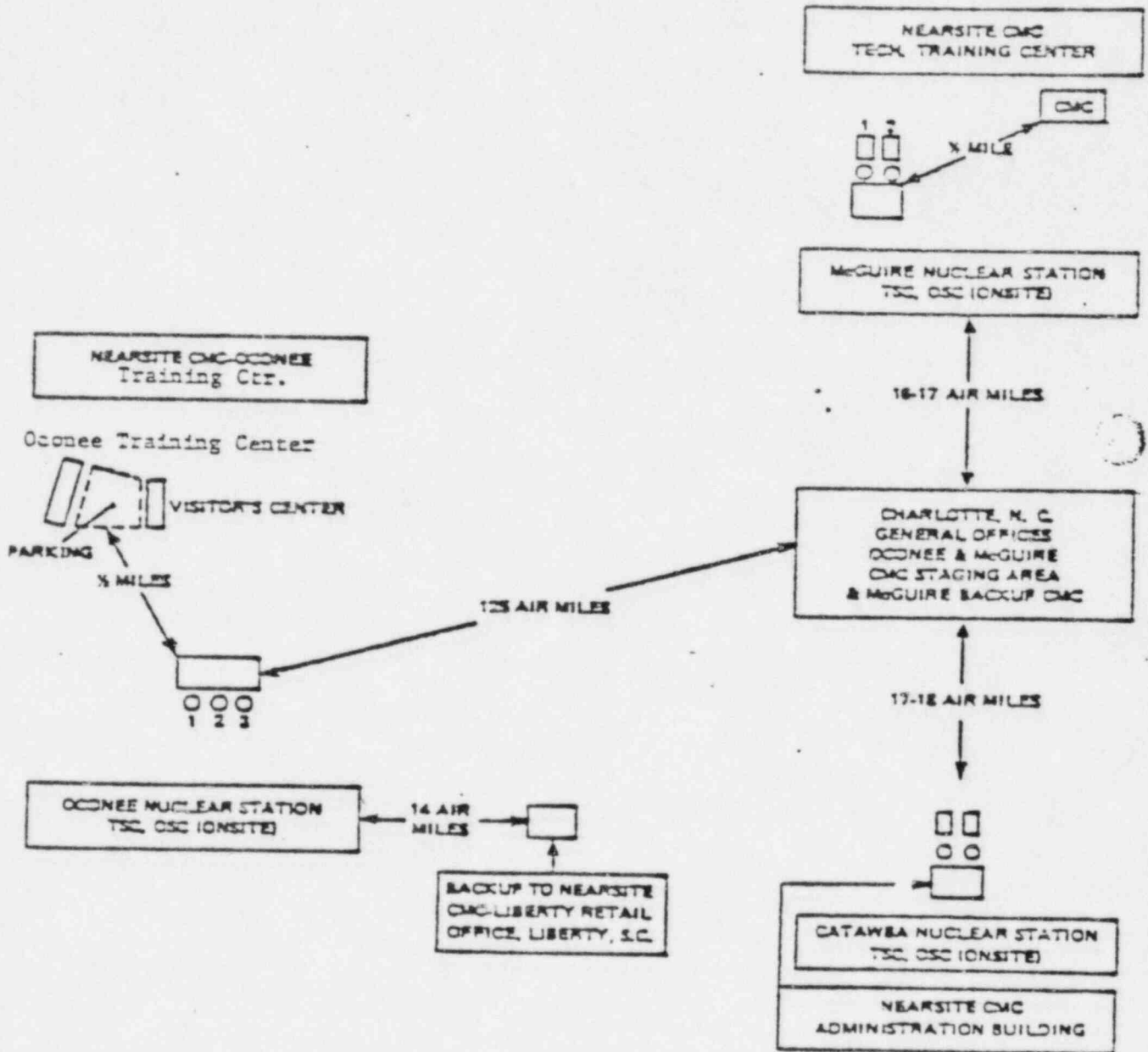
Mr. T. M. Patrick, Jr.  
Vice President  
Duke Power Company  
P. O. Box 21666  
Greensboro, N.C. 27420  
Phone:



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES

APPENDIX B-6

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## APPENDIX B-7

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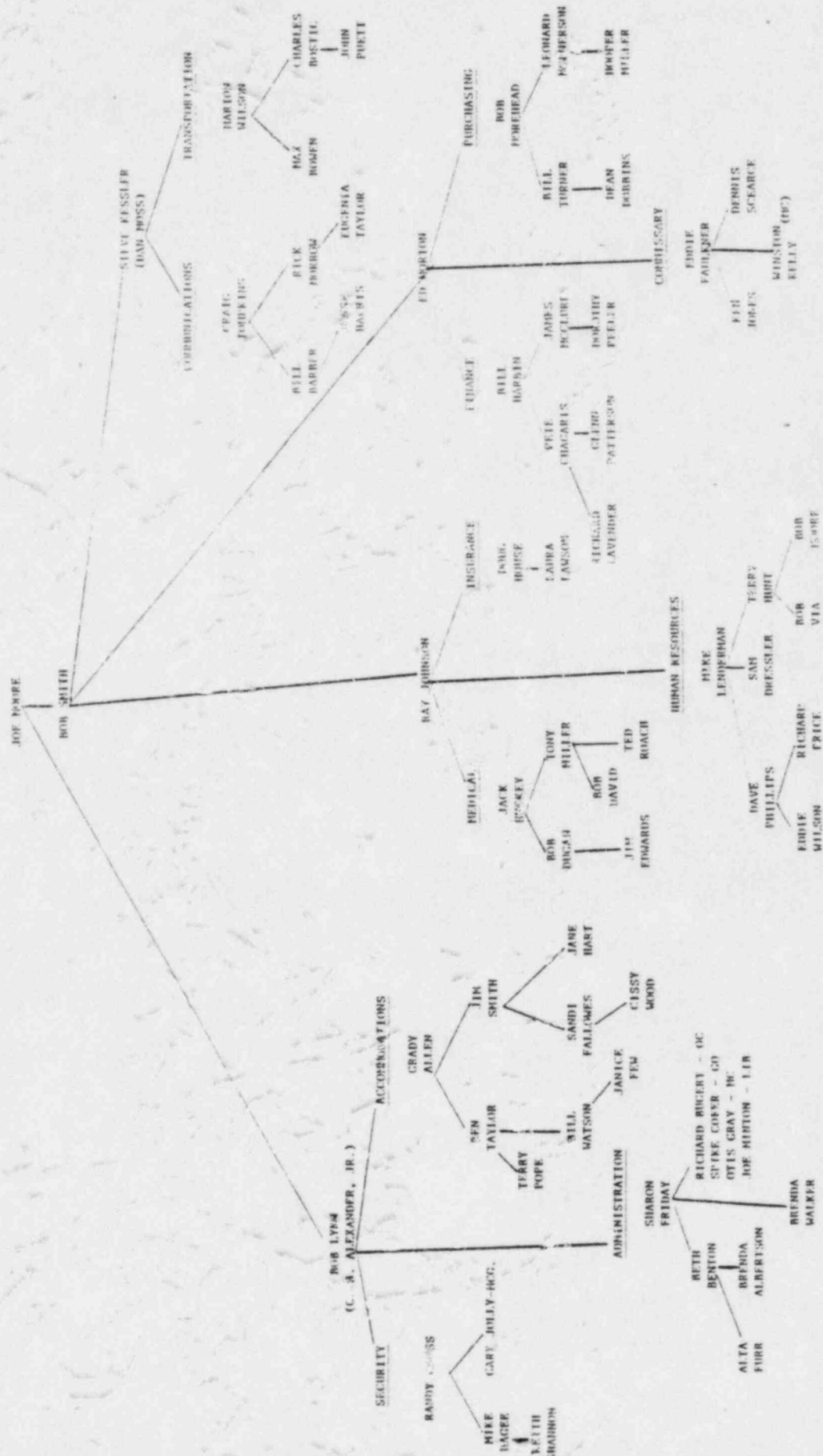
<u>NAME</u>	<u>HOME NUMBER</u>	<u>ALTERNATE NO.</u>	<u>WORK NUMBER</u>	<u>EXT.</u>	<u>ALT. EXT</u>
B. BERTSON (CT)					
N. ALEXANDER (QA)					
G. ALLEN (CT)					
B. BABER (CT)					
B. SENTON (CK)					
C. BOSTIC (CT)					
M. BOWEN (O-SSD)					
R. BUGERT (OTC)					
P. CHAGARIS (MC)					
D. COFER (GO)					
R. CROSS (NP)					
L. CROUSE (O-SSD)					
B. DAVID (CT)					
J. DAVIS (NP)					
D. DOBBINS (CK)					
S. DRESSLER (CT)					
B. DUGAN (CS)					
J. EDWARDS (MC)					
S. FALLOWES (CS)					
E. FAULKNER (CT)					
J. FEW (O-SSD)					
S. FRIDAY (PUR)					
A. FURR (PUR)					
D. GRAY (MTC)					
M. GEE (SP)					
B. GIBBIN (CT)					
J. HARRIS (CT)					
J. HART (SMS)					
D. HOUSE (C INS)					
T. HUNT (CT)					
J. HUSKEY (CS)					
R. JOHNSON (CT)					
G. JOLLEY (MC)					
K. JONES (CT)					
W. KELLY (MC)					
S. KESSLER (PUR)					
R. LAVENDER (CT)					
L. LAWSON (C INS)					
M. LENDERMAN (CT)					
B. LYNN (CS)					
J. MCCLURE (CT)					
L. MCPHERSON (PUR)					
H. MILLER (MC)					
T. MILLER (MT-SSD)					
J. MINTON (LIB)					
B. MOORE (MC)					
J. MOORE (MC)					
B. MOREHEAD (PUR)					
R. MORROW (MC)					
E. MORTON (PUR)					
D. MUSS (TELE)					
G. PATTERSON (CK)					
D. PEELER (M-SSD)					
D. PHILLIPS (NP)					



APPENDIX B-7  
PAGE 2 OF 2

<u>NAME</u>	<u>HOME NUMBER</u>	<u>ALTERNATE NO.</u>	<u>WORK NUMBER</u>	<u>EXT.</u>	<u>ALT.</u>	<u>EXT</u>
T. PE (NP)						
R. PRICE (PUR)						
J. PUETT (PUR)						
J. ROACH (CT-NP)						
T. ROACH (O)						
D. SCEARCE (CMS)						
K. SHANNON (NP)						
J. SMITH (PUR)						
R. SMITH (PUR)						
B. TAYLOR (M-SSD)						
E. TAYLOR (PS)						
C. TOMPKINS (O-SSD)						
B. TURNER (O-SSD)						
B. VIA (CT)						
B. WALKER (GS)						
B. WATSON (CT)						
G. WILSON (ALLEN)						
M. WILSON (CT)						
C. WOOD (PUR)						

CRISIS MANAGEMENT TEAM  
ADMINISTRATION AND LOGISTICS  
TELEPHONE CALL-UP LIST



C.0 ACCOMMODATIONS DIRECTOR

C.1 PURPOSE OF GROUP

This position provides the initial support requirements of the Crisis Management Team.

C.2 MAJOR FUNCTIONS

C.2.a Registers incoming personnel

C.2.b Provides general employee training

C.2.c Provides hotel/motel accommodations

C.2.d Assists with airline arrangements

C.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

C.3.a PRIMARY (DIRECTOR)

Grady Allen

C.3.b ALTERNATES

Ben Taylor  
Bill Watson  
Sandi Fallows  
Jane Hart  
Jim Smith  
Terry Pope  
Cissy Wood  
Janice Few

C.4 ADDITIONAL PERSONNEL REQUIRED

Additional personnel will be required in the clerical/secretarial area. Initially, members from the Administrative Group will assist in the performance of these functions.

C.5 ARRIVAL AT SITE

The Accommodations director will immediately begin staffing the registration operation.

## C.6 EQUIPMENT REQUIRED TO PERFORM DUTIES

### C.6.1 McGuire Nuclear Station

- 2-ID Cameras
- 3-Typewriters

### C.6.2 Catawba Nuclear Station

- 2-Typewriters
- 2-ID Cameras

## C.7 INTERFACING WITH PLANT SECURITY

Plant Security is responsible for people entering the project area in accordance with crisis team identification cards made by Accommodations. Plant Security will allow only people with these cards to enter. Reference Sections C.8.a and K.7.

## C.8 CENTRAL PROCESSING CENTER

Accommodations will begin registering people in the Central Processing Center and performing general employee training when the perimeter security points are established upon site evacuation.

### C.8.a REGISTRATION

C.8.a.1 All persons (with the exception of NRC, P10 or Duke Power personnel with red dot identification cards) not stationed at the site will be required to register. The Accommodations Group will screen these people to determine whether they are Duke or Non-Duke employees; whether they are on the permanent crisis team or responding to a summons; who requested them; where/to whom they are to report; and whether there are any prior arrangements to authorize entry. All groups requesting additional personnel not on the permanent crisis team will submit to the Accommodations Group a listing of the personnel, and a statement authorizing their entry prior to arrival. Personnel not on an approved list will be delayed during processing.

In order to expedite registration, permanent team members are issued an initial supply of registration forms by Group Directors and

requested to replenish their supply during processing at the drill/emergency.

Temporary personnel passing screening will be distributed a Registration Form. These forms will be completed, checked for accuracy, and identification cards issued if necessary.

C.8.a.2 Permanent site personnel requiring access for normal scheduled work will be coordinated by the Plant Manager and Security.

C.8.a.3 The Crisis News Director and staff will register and provide identification for the news media.

#### C.8.b TRAINING

During registration, each person will be given information concerning processing steps, parking information, meal schedule, etc. See Appendix C-1.a and C-1.b for examples of training packages to be used.

#### C.8.c REQUEST FOR DUKE POWER CRISIS MANAGEMENT TEAM IDENTIFICATION CARDS

Directors requesting additional permanent team member(s) will complete Appendix C-2. This form can be obtained from the Crisis Management Manager(s).

#### C.8.d IDENTIFICATION CARDS

Appendix C-3 contains examples of the cards which allow access to the area surrounding the plant during a crisis situation. Each employee on the Crisis Management Team has the appropriate permanent Duke Power identification card illustrated.

For employees not on the Crisis Team and personnel outside Duke Power (with the exception of NRC or P10 personnel), identification cards will be made in the Central Processing Center. Each person must wear their identification cards at all times while on site. Plant Security will be responsible for admitting personnel into the restricted area and for determining the identification required to obtain access there.

Employees who have the Crisis Management Team identification cards will be required to return the cards and have regular identification cards made upon removal from active Crisis Management Team membership.

Each manager from each group or designee will be responsible for insuring this procedure is followed.

#### C.8.e. SLED PASS/BADGE CARDS

Accommodations Group will maintain log of South Carolina Law Enforcement Division Passes/Badges provided to the Crisis Management Team in accordance with Section K.10.b.

#### C.8.f FORMS

Appendix C-4 Individual Register- To be used for general information, work location, and telephone number.

Appendix C-5 Motel Space Availability- To be used for recording availability of rooms in the area when motels are contacted.

Appendix C-6 Motel Room Assignment- To be used in assigning individuals to motels upon request. The policy will be to assign one (1) person per bed per room.

Appendix C-7 Motel Verification- To be issued to persons requesting motel accommodations for presentation to the motel upon check-in. Authorization will be by a member of the Accommodations Group.

Appendix C-8 Air Travel Request- To be used for requesting the Accommodations Group to provide airline arrangements.

Appendix C-9 Air Travel Request Log- To be used in listing all airline arrangements made by the Accommodations Group.

#### C.9 LODGING

Upon arrival at the site, the Accommodations Group will assess the lodging requirements. On the basis of this assessment, hotels/motels will be contacted as required for reservations. It is the responsibility of this group to make the decision concerning room assignments. Appendices C-10 (Ocone) and C-11 (McGuire) list hotels/motels availability. Appendix C-12 lists armories in the vicinity.

#### C.10 AIRLINE RESERVATIONS

Appendix C-13 lists phone numbers of various airlines in the area. The Accommodations Group will provide assistance as requested in obtaining airline reservations.



#### C.11 AUDIT PROCEDURES

The entire Accommodations Section will be periodically verified for accuracy in accordance with Section A.8 of this manual.

TRAINING PACKAGE

OCONEE NUCLEAR STATION

Registration Information

1. Complete the Individual Register Form
2. Have identification card made, if needed.
3. Give Individual Register Form to Accommodations Group.
4. Obtain Hotel/Motel accommodations, if required, from the Accommodations Group. A Motel Verification Form will be provided with the motel name and room number to which you are assigned. This form will be signed by a member of the Accommodations Group and must be presented to the motel at check-in.
5. Report to Security at Checkpoint 1.

This package contains information which will be helpful to you during this assignment. Enclosed are maps, layouts of the site, location of supplies, names of contacts in the Administration and Logistics area who will be responsible for providing various services, parking instructions, and transportation instructions.

Members of the Accommodations Group and their staff will assist you in obtaining lodging, registration, general training, and airline reservations. Permanent members of this group are listed below:

Grady Allen  
Jim Smith  
Ben Taylor  
Bill Watson  
Sandi Fallowes  
Jane Hart  
Terry Pope  
Cissy Wood  
Janice Few

## GENERAL INFORMATION

### Parking

Parking lots are available for use both at the Training Center (Crisis Management Center) and the Visitor's Center (Crisis Management News Center). Parking at the site is limited, and personnel should leave their cars at the Training Center or Visitor's Center parking lots and walk to the station.

### Hard Hats and Safety Glasses

These items are distributed by Security personnel at the Station Personnel Access Portal (PAP).

### Radiation Monitors

These will be distributed by Health/Physics Group.

### Cameras and Photography Service

Cameras are available for checkout from the Administration and Logistics Group. Photography Service will also be obtained through this group.

### Lost and Found

Contact the Administration and Logistics Group.

### Mail

Mail should be taken to the Administration and Logistics Office at the Training Center for distribution.

### Telephone Directories

Telephone directories which include instructions on telephone usage are available in Administration and Logistics Group.

### Telecopier and Copier Locations

These are located at the Training Center.

Office Supplies and Equipment

These items will be distributed by the Administration and Logistics Group.

Clerical/Secretarial Needs

These functions are handled by the Administration and Logistics Group on a pool basis.

Newsletter

Any information to be included in the newsletter should be given to the Administration and Logistics Group.

Meal Schedule

The meal schedule is posted in the Mess Tent. Coffee and drinks are available at all times.

Access to Oconee

Access to the Oconee Nuclear Station will be coordinated with the Crisis Management Security Coordinator; however, authority to grant access lies with station management. Those granted access will enter the station through Checkpoint 3.

Medical Assistance

Medical aid is available in the Training Center. See attached map for location.

ADMINISTRATION AND LOGISTICS CONTACTS

A. General Information - Contact managers listed below:

- |                |                  |                         |
|----------------|------------------|-------------------------|
| 1. J. T. Moore | 4. S. M. Kessler | 7. C. N. Alexander, Jr. |
| 2. R. F. Smith | 5. E. D. Morton  | 8. D. S. Moss           |
| 3. R. H. Lynn  | 6. R. N. Johnson |                         |

B. Administration - Provides office supplies and equipment and secretarial support:

- |                 |                    |               |
|-----------------|--------------------|---------------|
| 1. S. H. Friday | 3. B. C. Walker    | 5. A. H. Furr |
| 2. J. E. Benton | 4. B. J. Albertson |               |

C. Accommodations - Performs functions concerning registration, employee training, airline and motel/hotel arrangements:

- |                   |                 |               |
|-------------------|-----------------|---------------|
| 1. G. L. Allen    | 4. B. E. Taylor | 7. Terry Pope |
| 2. J. E. Smith    | 5. W. J. Watson | 8. Cissy Wood |
| 3. S. P. Fallowes | 5. J. S. Hart   | 9. Janice Few |

D. Communications - Provides telephone requirements, special radio requirements:

- |                   |                 |                   |
|-------------------|-----------------|-------------------|
| 1. Craig Tompkins | 3. Rick Morrow  | 5. Eugenia Taylor |
| 2. B. B. Baber    | 4. Jesse Harris |                   |

E. Purchasing - Provides functions as the recovery organization purchasing agent with responsibility for contract negotiation/administration and material control:

- |                  |                      |                 |
|------------------|----------------------|-----------------|
| 1. Bob Morehead  | 3. Bill Turner       | 5. Dean Dobbins |
| 2. Hooper Miller | 4. Leonard McPherson |                 |

F. Finance - Responsibility of administering the petty cash fund and expense accounts and providing the handling of payroll matters:

- |                   |                  |                     |
|-------------------|------------------|---------------------|
| 1. W. E. Harbin   | 3. James McClure | 5. G. R. Patterson  |
| 2. Dorothy Peeler | 4. Pete Chagaris | 6. Richard Lavender |

G. Commissary - Provides food, tents, toilets and trash cans for the entire recovery organization:

- |                   |                  |                |
|-------------------|------------------|----------------|
| 1. D. E. Faulkner | 2. Dennis Searce | 3. K. B. Jones |
|-------------------|------------------|----------------|

APPENDIX C-1.a  
PAGE 5 OF 8

H. Human Resources - Provides additional manpower requirements.

- |                   |                   |               |
|-------------------|-------------------|---------------|
| 1. Mike Lenderman | 4. R. A. Price    | 7. Bob Via    |
| 2. R. G. Moore    | 5. G. E. Wilson   | 8. Terry Hunt |
| 3. D. W. Phillips | 6. S. W. Dressler |               |

I. Transportation - Covers many areas of the recovery operation from the initial establishment of a base operation, ground preparation, trailer delivery and setup to continued personnel and material movement throughout the recovery period.

- |                  |                   |
|------------------|-------------------|
| 1. Marion Wilson | 3. Charles Bostic |
| 2. M. F. Bowen   | 4. John Puett     |

J. Medical Support - Furnishes medical assistance.

- |                |                 |              |
|----------------|-----------------|--------------|
| 1. Jack Huskey | 3. J. Edwards   | 5. Bob David |
| 2. R. S. Dugan | 4. T. R. Miller | 6. Ted Roach |

K. Security - Responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis:

- |                 |                   |                  |
|-----------------|-------------------|------------------|
| 1. Mike Hagee*  | 3. Randy Cross*** | 5. Jim Roach     |
| 2. Ted Konkle** | 4. Gary Jolly     | 6. Jim Davis     |
|                 |                   | 7. Keith Shannon |

\*McGuire Primary  
\*\*Oconee Primary  
\*\*\*Catawba Primary

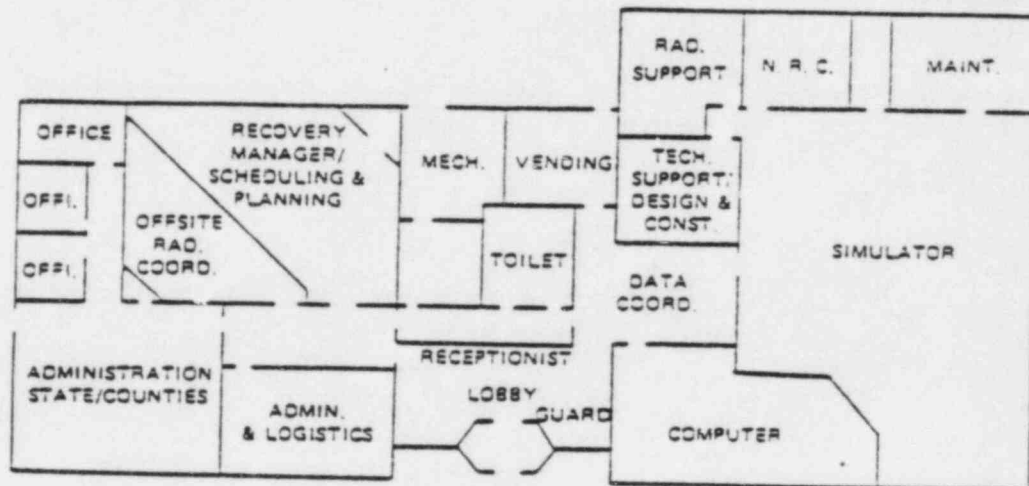
L. Insurance - Will be the liaison between Duke and the insurance companies. This group will interface with other crisis management groups in providing assistance needed by the insurance companies:

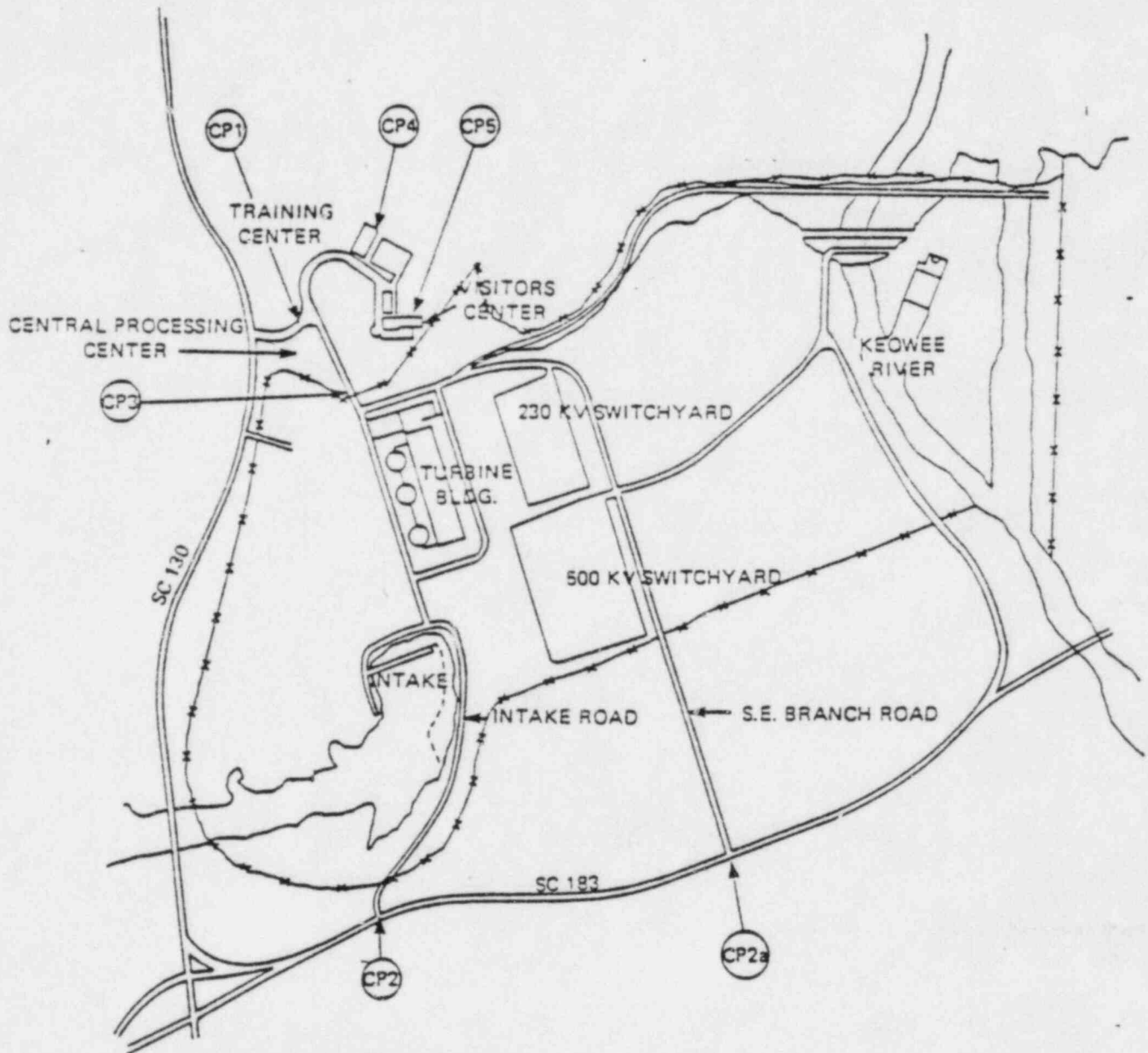
- |               |                 |
|---------------|-----------------|
| 1. Doug House | 2. Laura Lawson |
|---------------|-----------------|



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

NEARSITE CRISIS MANAGEMENT CENTER  
OCONEE TRAINING CENTER





CP1 - MAIN ENTRANCE  
CP2 - PLANT EMPLOYEES AND  
CONSTRUCTION ONLY  
CP2a - ALTERNATE FOR CP2  
CP3 - FINAL ENTRANCE TO  
STATION AREA  
CP4 - ACCESS TO CMC  
CP5 - ACCESS TO NEWS CENTER

OCONEE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN

T R A I N I N G   P A C K A G E

MCGUIRE NUCLEAR STATION

Registration Information

1. Complete the Individual Register Form.
2. Have identification card made, if needed.
3. Give Individual Register Form to Accommodations Group.
4. Obtain Hotel/Motel accommodations, if required, from the Accommodations Group. A Motel Verification Form will be provided with the motel name and room number to which you are assigned. This form will be signed by a member of the Accommodations Group and must be presented to the motel at check-in.
5. Report to Security at Checkpoint 1.

This package contains information which will be helpful to you during this assignment. Enclosed are maps, layouts of the site, location of supplies, names of contacts in the Administration and Logistics area who will be responsible for providing various services, parking instructions, and transportation instructions.

Members of the Accommodations Group and their staff will assist you in obtaining lodging, registration, general training, and airline reservations. Permanent members of this group are listed below:

Grady Allen  
Jim Smith  
Ben Taylor  
Bill Watson  
Sandi Fallows  
Jane Hart  
Terry Pope  
Cissy Wood  
Janice Few

## GENERAL INFORMATION

### Parking

Parking on the site is limited. You are encouraged to use the shuttle service provided and leave your car parked at the Central Processing Center. Those who must take their cars to the Training Center because they have some equipment to unload are to explain this to Security at Checkpoints 1 and 3. As soon as the equipment is unloaded, please move your car to the parking lot near Checkpoint 3 or the parking area at the Central Processing Center.

### Shuttle Bus Service

A shuttle bus will run to and from parking areas every fifteen minutes. See map for route.

### Hard Hats and Safety Glasses

These items are distributed Security personnel at Checkpoint 5.

### Radiation Monitors

These will be distributed by Health/Physics Group.

### Cameras and Photography Service

Cameras are available for checkout from the Administration and Logistics Group. Photography Service will also be obtained through this group.

### Lost and Found

Contact the Administration and Logistics Group.

### Mail

Mail should be taken to the Administration and Logistics Office on the second floor of the Training Center for distribution.

Telephone Directories

Telephone directories which include instructions on telephone usage are available in Administration and Logistics Group.

Telecopier and Copier Locations

These are located in the hallway on the second floor of the Training Center.

Office Supplies and Equipment

These items will be distributed by the Administration and Logistics Group.

Clerical/Secretarial Needs

These functions are handled by the Administration and Logistics Group on a pool basis.

Newsletter

Any information to be included in the newsletter should be given to the Administration and Logistics Group.

Meal Schedule

The meal schedule is posted in the Mess Tent. Coffee and drinks are available at all times.

Access to McGuire

Persons requiring access to McGuire Nuclear Station are requested to use the shuttle bus service available from the Crisis Management Center. Entrance to the station will be at Check Point 6 in order to avoid congestion at Check Point 2. Access through Check Point 2 will be permitted only if necessary and will be determined by the Station Security Coordinator.

ADMINISTRATION AND LOGISTICS CONTACTS

A. General Information - Contact managers listed below:

- |                |                  |                         |
|----------------|------------------|-------------------------|
| 1. J. T. Moore | 4. S. M. Kessler | 7. C. N. Alexander, Jr. |
| 2. R. F. Smith | 5. E. D. Morton  | 8. D. S. Moss           |
| 3. R. H. Lynn  | 6. R. N. Johnson |                         |

B. Administration - Provides office supplies and equipment and secretarial support:

- |                 |                    |              |
|-----------------|--------------------|--------------|
| 1. S. H. Friday | 3. B. C. Walker    | 5. A.H. Furr |
| 2. J. E. Benton | 4. B. J. Albertson |              |

C. Accommodations - Performs functions concerning registration, employee training, airline and motel/hotel arrangements:

- |                   |                 |               |
|-------------------|-----------------|---------------|
| 1. G. L. Allen    | 4. B. E. Taylor | 7. Terry Pope |
| 2. J. E. Smith    | 5. W. J. Watson | 8. Cissy Wood |
| 3. S. P. Fallowes | 6. J. S. Hart   | 9. Janice Few |

D. Communications - Provides telephone requirements, special radio requirements:

- |                   |                 |                   |
|-------------------|-----------------|-------------------|
| 1. Craig Tompkins | 3. Rick Morrow  | 5. Eugenia Taylor |
| 2. B. B. Baber    | 4. Jesse Harris |                   |

E. Purchasing - Provides functions as the recovery organization purchasing agent with responsibility for contract negotiation/administration and material control:

- |                  |                      |                 |
|------------------|----------------------|-----------------|
| 1. Bob Morehead  | 3. Bill Turner       | 5. Dean Dobbins |
| 2. Hooper Miller | 4. Leonard McPherson |                 |

F. Finance - Responsibility of administering the petty cash fund and expense accounts and providing the handling of payroll matters:

- |                   |                  |                     |
|-------------------|------------------|---------------------|
| 1. W. E. Harbin   | 3. James McClure | 5. G. R. Patterson  |
| 2. Dorothy Peeler | 4. Pete Chagaris | 6. Richard Lavender |

G. Commissary - Provides food, tents, toilets and trash cans for the entire recovery organization:

- |                   |                  |                |
|-------------------|------------------|----------------|
| 1. D. E. Faulkner | 2. Dennis Searce | 3. K. B. Jones |
|-------------------|------------------|----------------|

H. Human Resources - Provides additional manpower requirements.

- |                   |                   |               |
|-------------------|-------------------|---------------|
| 1. Mike Lenderman | 4. R. A. Price    | 7. Bob Via    |
| 2. R. G. Moore    | 5. G. E. Wilson   | 8. Terry Hunt |
| 3. D. W. Phillips | 6. S. W. Dressler |               |



APPENDIX C-1.b  
PAGE 5 OF 8

- I. Transportation - Covers many areas of the recovery operation from the initial establishment of a base operation, ground preparation, trailer delivery and setup to continued personnel and material movement throughout the recovery period.

1. Marion Wilson	3. Charles Bostic
2. M. F. Bowen	4. John Puett

- J. Medical Support - Furnishes medical assistance.

1. Jack Huskey	3. J. Edwards	5. Bob David
2. R. S. Dugan	4. T. R. Miller	6. Ted Roach

- K. Security - Responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis:

1. Mike Hagee*	3. Randy Cross***	5. Jim Roach
2. Ted Konkle**	4. Gary Jolly	6. Jim Davis
		7. Keith Shannon

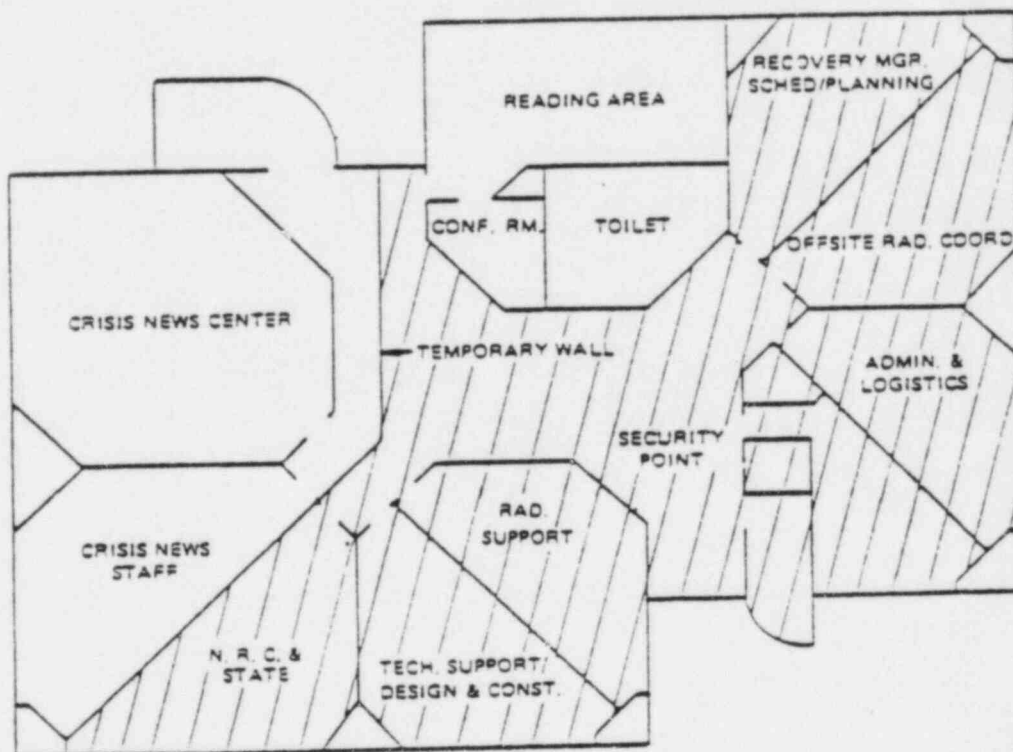
\*McGuire Primary  
\*\*Oconee Primary  
\*\*\*Catawba Primary

- L. Insurance - Will be the liaison between Duke and the insurance companies. This group will interface with other crisis management groups in providing assistance needed by the insurance companies:

1. Doug House	2. Laura Lawson
---------------	-----------------

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

McGUIRE NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
TECHNICAL TRAINING CENTER  
(UPPER LEVEL)





REQUEST FOR DUKE POWER CRISIS MANAGEMENT TEAM IDENTIFICATION CARD

Instructions:

1. Director or Group Leader completes the form below and sends it to the employee's Supervisor for approval.
  2. The Supervisor sends the form back to the Director or Group Leader.
  3. The Director sends the form to the appropriate Crisis Management Manager for approval.
  4. The Manager sends the form to Grady Allen at Catawba Construction. The Accommodations Group contacts employee for making Crisis Management Team identification card.
  5. The Accommodations Group sends copy of approved form to requestor so appropriate manuals can be issued, etc.
- 

Date \_\_\_\_\_

Grady Allen, Accommodations Director  
Administration and Logistics Group  
Crisis Management Team  
Catawba Construction

Please make a Crisis Management Team Identification Card for the following person:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Department \_\_\_\_\_ Location \_\_\_\_\_

Crisis Management Team Group \_\_\_\_\_

Reason \_\_\_\_\_

Will this person be involved in drills in South Carolina?

Yes \_\_\_\_\_ No \_\_\_\_\_ (SLED Badges)

Access required to Crisis Management Center? Yes \_\_\_\_\_ No \_\_\_\_\_ (Green Dot)

\_\_\_\_\_  
Director or Group Leader's Signature

\_\_\_\_\_  
Manager of Appropriate Crisis Management Group

\_\_\_\_\_  
Approved (Employee's Supervisor)

APPENDIX C-3  
PAGE 1 OF 3

CRISIS MANAGEMENT TEAM  
IDENTIFICATION CARD  
PERMANENT

Below is an example of the 'Permanent' Identification Card. This replaces the Duke Power Company Identification Card and is issued to all (except red dot card holders) permanent Duke Power employees who are involved in the Crisis Management Plan.

Colored dot indicates registration complete

Background in accordance with Corporate policy

PICTURE

EMPLOYEE SIGNATURE

**Duke Power**

NAME	
DEPARTMENT	
SOC. SEC. NO.	DATE HIRED
DATE ISSUED	DATE EXPIRES

CRISIS MANAGEMENT TEAM

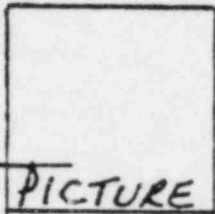
Green Dot allows admittance to Crisis Management Center

APPENDIX C-3  
PAGE 2 OF 3

CRISIS MANAGEMENT TEAM  
IDENTIFICATION CARD  
PERMANENT  
IMMEDIATE ACCESS

Below is an example of the 'Permanent' Identification card which allows immediate access without registration. This replaces the Duke Power Company Identification Card and is issued to Crisis Management Managers and other Duke Power Company VIP.

**Duke Power**

 Background in accordance with Corporate policy	NAME	Red Dot allows admittance to Crisis Management Center
	DEPARTMENT/LOCATION	
	SOC. SEC. NO.	DATE HIRED
	DATE ISSUED	DATE EXPIRES

EMPLOYEE SIGNATURE

*CRISIS MANAGEMENT TEAM*



CRISIS MANAGEMENT TEAM  
IDENTIFICATION CARD  
TEMPORARY

Below is an example of the 'Temporary' Identification Card issued to individuals (except NRC or P10 personnel), who are not permanent members, upon arrival to the project when a crisis occurs. This identification card will only be valid for the duration of a crisis.

Colored dot indicates registration complete

White background

Green Dot allows admittance to Crisis Management Center

**Duke Power**

NAME	
DEPARTMENT	
SEC. NO.	
DATE ISSUED	
DATE EXPIRES	

PICTURE

EMPLOYEE SIGNATURE

CRISIS MANAGEMENT TEAM

TEMPORARY

Form 04156 (5-82)

CRISIS MANAGEMENT TEAM

"INDIVIDUAL REGISTER"

Please Print

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Employee Number: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Department: \_\_\_\_\_

Principal Work Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Requirements:

Do you need - Hotel Accommodations: Yes \_\_\_\_ No \_\_\_\_

- Transportation: Yes \_\_\_\_ No \_\_\_\_

- Other \_\_\_\_\_

Drill Location: \_\_\_\_\_

[illegible]

APPENDIX C- 7  
PAGE 1 OF 1

MOTEL VERIFICATION

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

-----

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

-----

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE



## OCONEE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Holiday Inn US Hwy 123 Clemson, SC 29631 (803) 654-4450	220	50-100	100-125	**Star Hotel Route 10 - US 123 Easley, SC 29640 (803) 269-1311	22		
*Ramada Inn P.O. Box 1706 Hwys 76 & 123 Clemson, SC 29633 (803) 654-7501	149	20	40	*Travelerz Motor Inn 1800 Hwy 123 Easley, SC 29640 (803) 859-7520	101	40	60
**Thunderbird Motor Inn P.O. Box 311 Hwy 123 North Clemson, SC 29631 (803) 654-4605	40	20-30	35-40	*Econo Lodge I-85 & SC-59 Fairplay, SC 29643 (803) 972-9001	135	80	100
**Landmark Motel 2159 Greenville Hwy Easley, SC 29640 (803) 859-7374	10	8-10	10	**Save Inn - Lake Hartwell Hwy I-85 Fairplay, SC 29643 (803) 442-7470			
**Nelson's Motel Route 10 - US 123 Easley, SC 29640 (803) 269-9830	11	11	11	*Best Western/Greenville Inn 2800 Laurens Road Greenville, SC 29607 (803) 288-3110	184	50	100

Audit Date: March 17, 1983  
Rev. 5  
February 15, 1983



OCCUPANCY

TOTAL RMS	8-HRS	24-HRS	TOTAL RMS	8-HRS	24-HRS
*Howard Johnson South 291 By-Pass Greenville, SC 29606 (803) 277-4010	90		*Ramada Inn 1314 S. Pleasantburg Drive Greenville, SC 29605 (803) 277-3734	122	30
*Hyatt Regency - Greenville N. Main Street Greenville, SC 29601 (803) 235-1234	329		*Roadway Inns I-85 at Whitehorse Road Greenville, SC 29605 (803) 277-0950	160	100
*Masters Inn P.O. Box 6552 Sta.B I-85 @ 276 Greenville, SC 29606 (803) 288-6600	120	100	*Sheraton Center 1001 S Church Street Greenville, SC 29602 (803) 242-5320	145	100
*Poinsett Hotel 120 South Main Street Greenville, SC 29601 (803) 232-6438	200		*Sheraton Palmetto 4295 Augusta Road Greenville, SC 29605 (803) 277-8921	158	15
*Quality Inn I-85 at US 276 Greenville, SC 29606 (803) 288-2650	120		*Thunderbird Motor Inn S.C. 271 at Tower Drive Greenville, SC 29607 (803) 233-4651	192	

Audit Date: March 17, 1983  
Rev. 5  
February 15, 1983

OCONEE

TOTAL RMS 8-HRS 24-HRS

\*\*Walhalla Motel  
901 E Main Street  
Walhalla, SC 29691  
(803) 638-2585

18 12 15-18

\*\*Westminster Motel  
109 Windsor Street  
Westminster, SC 29693  
(803) 647-2001

18 10 10

Audit Date: March 17, 1983  
Rev. 5  
February 15, 1983

## MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Econo Lodge 2222 E. Independence Blvd. Charlotte, NC 28205 (704) 372-6250	60			*Holiday Inn I-85 North 5301 N I-85 Charlotte, NC 28206 (704) 596-9390	100		
*Econo Lodge 1415 Tom Hunter Road Charlotte, NC 28213 (704) 597-0470	132			*Holiday Inn - Coliseum 2701 E. Independence Blvd. Charlotte, NC 28205 (704) 377-6581	131		
*Econo Lodge - Airport I-85 @ Little Rock Road Charlotte, NC 28203 (704) 394-0172	140			*Holiday Inn - Woodlawn 212 Woodlawn Road Charlotte, NC 28210 (704) 525-8350	432	200	100
*Executive Inn 631 N. Tryon Street Charlotte, NC 28232 (704) 332-3121	200			*Holiday Inn North 3815 North Tryon Street Charlotte, NC 28225 (704) 377-4441	432		
*Holiday Inn I-85 Airport 2707 Little Rock Road Charlotte, NC 28214 (704) 394-4301	220	5	12	*Hornes Motor Lodge PO Box 668101 I-85 & Freedom Dr Charlotte, NC 28266 (704) 392-7311	150	140	140

## MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Ramada Inn - South 515 Clanton Road Charlotte, NC 28210 (704) 527-3000	173			*Rodeway Inn - Downtown 601 N. Tryon Street Charlotte, NC 28202 (704) 372-2300	144	30	50
*Ramada Inn North 4330 I-85 North Charlotte, NC 28213 (704) 596-8020	100			*Sheraton Center 555 S. McDowell Street Charlotte, NC 28204 (704) 372-4100	309	35	115
*Red Roof Inn 3300 I-85 South Charlotte, NC 28208 (704) 394-2316	85			*Tryon Lodge Hotel 1022 S. Tryon Street Charlotte, NC 28203 (704) 377-4901	125		
*Registry Inn 321 W. Woodlawn Road Charlotte, NC 28210 (704) 525-4441	184			*Uptown Motor Inn 319 W. Trade Street Charlotte, NC 28202 (704) 376-9841	100		
*Rodeway Inn - Airport 4040 S. I-85 & Little Rock Rd. Charlotte, NC 28208 (704) 394-4111	120			*Colonial Motor Court Hwy 29 & 601 North Concord, NC 28025 (704) 782-2146	65	25	35

## MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Ramada Inn Rt. 6, Box 62 I-85 & Route 274 Gastonia, NC 28052 (704) 867-1821	114	57	80-85	**Williams Motel Rt. 1, Box 129 Hwy 601 Midland, NC 28107 (704) 786-0442	10	5	5
**Center Motel 1503 North Cannon Blvd. Kannapolis, NC 28081 (704) 932-4656	16			**Imperial Court P.O. Box 787 Hwy #29 Mt. Pleasant, NC 28124 (704) 436-9619	18		
**Parker's Motel, Inc. 1810 North Cannon Blvd Kannapolis, NC 28081 (704) 932-5617	13			*Holiday Inn of Rock Hill Mt. Gallant Rd. & US 21 Bypass Rock Hill, SC (803) 329-2100	201		
**Carolina Motel 202 North 321 Bypass Lincolnton, NC 28092 (704) 735-8021	37	15-25	30	*Howard Johnson's Motor Lodge I-77 & U.S. 21 North Rock Hill, SC (803) 329-3121	103		
*Town & Country Motel 614 Clark Dr Hwy 150/321 Bypass S Lincolnton, NC 28092 (704) 735-8271	62			**Pine Rest Motor Inn Bypass 21 & Business 21 North Rock Hill, SC (803) 366-7131	22		

MCGUIRE

TOTAL RMS 8-HRS 24-HRS

TOTAL RMS 8-HRS 24-HRS

13

220 S. 21 Motel  
1415 Shelton Avenue  
Statesville, NC 28677  
(704) 873-8062

Audit Date: March 17, 1983  
Rev. 5  
February 15, 1983

C-46



## H.0 HUMAN RESOURCES DIRECTOR

### H.1 PURPOSE

This position fulfills the personnel needs of the recovery organization both in technical and craft disciplines.

### H.2 FUNCTIONS

H.2.a Provides personnel necessary to establish facilities and park cars

H.2.b Provides support personnel (clean-up, drivers, etc.)

H.2.c Provides technical and craft personnel upon request

H.2.d. Provides labor relations assistance as required

H.2.e. Insures Heliport preparation

H.2.f. Insures preparation of AUX.PARKING area

### H.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### H.3.a PRIMARY (DIRECTOR)

Mike Lenderman

#### H.3.b ALTERNATES

Terry Hunt  
Dave W. Phillips  
Bob Moore  
G. E. Wilson  
R. A. Price  
Bob Via  
Sam Dressler  
T. Larry Crouse

### H.4 TECHNICAL AND CRAFT PERSONNEL

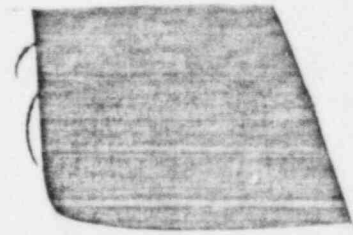
Listed below are contacts at Catawba, Cherokee, McGuire, SSD Oconee, SSD Mt. Holly, and System Maintenance Support:

Cherokee

Ray Hollins  
M. E. Bailey

Catawba

J. C. Rogers  
C. B. Aycock  
Ralph Morrison



McGuire

Bob Bivens  
J. T. Moore

SSD Oconee

D. L. Freeze  
Terry Chappell

SSD Mt. Holly

Carey York  
Jim Smith  
Ben Taylor

System Maintenance  
Support

R. Fred Gray

Harvey Lyerly

Work  
Home

Work  
Home

#### H.5 TECHNICAL ASSISTANCE FROM VARIOUS SUPPLIERS OF EQUIPMENT AT OCONEE

Appendix H-1 lists known companies who will provide assistance during a crisis situation.

#### H.6 TRACTOR TRAILER DRIVERS, EQUIPMENT OPERATORS, FLAT TRUCK DRIVERS, CRANE OPERATORS, VAN AND CARRY-ALL DRIVERS

Refer to Section I.0-Transportation Section

#### H.7 ELECTRICIANS, BUILDERS, UTILITIES

Initial responsibility of this group is setting up facilities. Coordination with the Commissary Group and the Administration Group will be necessary to determine the initial number of people required.

H.8.a D.O Communication Section contains electrical requirements for communication and initial set-up.

H.8.b Builders and utility personnel requirements will be met initially through contacts in Section H.2. Additional personnel requirements will be met through the following contacts:

Builders: Dickie Scruggs  
Utility: C. K. Williams

#### H.8 OTHER UTILITY COMPANIES

Appendix E-1 provides a list of other utility companies who may be contacted for assistance.

Department. As the recovery effort is underway, a list of stations and distributors where fuel may be obtained will be compiled by transportation personnel and appropriate credit arrangements established through administrative channels.

#### I.10 AUDIT PROCEDURE

Information contained in the Transportation Section will be periodically checked for accuracy in accordance with Section A.8 of this manual.

Appendix I-1  
Catawba Nuclear Project  
Personnel and Equipment  
(803) 831-1512

Marion Wilson  
Home - (803) 366-2000

Equipment  
Vehicle No.


Description

04474	1975 Chev. Suburban
06857	1978 Chev. Suburban
04754	1976 Chev. Suburban
04823	1976 Ford Club Wagon (one for security use)
C7544	PU Truck without radio
C7190	PU Truck without radio
C7805	Ford Tractor (for use with trailer)
C8012	Boom truck (for moving generator, blocking for trailer, and trash pickup)
C7556	Chevrolet bus
C4334	25 ton Grove crane
C7556	Bus
C8012	Boom Truck


Drivers


Jesse E. Johnson, Gaffney, SC  
Home - 

Larry Davis, Clover, SC  
Home - 

Alex W. Ingrn, Lancaster, SC  


Paul L. Harvey, Gaffney, SC

Home - 

Other - 

Carpenter

W. A. Knowles, Jr., Mt. Holly, NC  
Home - 

## J.0 MEDICAL SUPPORT DIRECTOR

### J.1 PURPOSE

This position provides medical assistance to the Crisis Management Team.

### J.2 MAJOR FUNCTIONS

- J.2.a Establishes a base of operations and operates a First Aid Station
- J.2.b Establishes contact with local hospitals and medical supply companies
- J.2.c Assists and transports any victim of serious illness or accident

### J.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### J.3.a PRIMARY (DIRECTOR)

Jack H. Huskey

#### J.3.b ALTERNATES

Ted W. Roach  
Robert S. Dugan  
Jim Edwards  
Tony Miller  
Bob David

### J.4 RESERVE PERSONNEL

#### J.4.a NURSES

##### J.4.a.1 PRIMARY

Barbara Fagan      Catawba Nuclear Station  
Telephone: Home  
Alternate

##### J.4.a.2 ALTERNATES

Jo Alexander McGuire Nuclear Station  
1610 Kenmore Drive  
Statesville, N.C.

Telephone: Home [REDACTED] unlisted  
Work: [REDACTED], Ext. [REDACTED]

Pat Rice Oconee Nuclear Station  
Telephone: Home [REDACTED]  
Work: [REDACTED]

Suzanne Horne Catawba Nuclear Station  
Home: [REDACTED]  
Work: [REDACTED], Ext. [REDACTED]

Jackie Huskey Catawba Nuclear Station  
Telephone: Home: [REDACTED]  
Work: [REDACTED], Ext. [REDACTED]

Zellar Morrison McGuire Nuclear Station  
Telephone: Home: [REDACTED]  
Alt. [REDACTED]  
Work: [REDACTED]

#### J.4.b. EMERGENCY MEDICAL TECHNICIANS

##### J.4.b.1 PRIMARIES

Chester Dunavant Catawba Nuclear Station  
Telephone: Home: [REDACTED]  
Work: [REDACTED]

Brian West Oconee Nuclear Station  
Telephone: Home [REDACTED]  
Work [REDACTED]

Garland Cloer McGuire Nuclear Station  
Statesville, NC  
Telephone: Home [REDACTED]  
Alt. [REDACTED]  
Iredell Co. Emergency Services  
Unit [REDACTED]

##### J.4.b.2 ALTERNATES

Randy Byrum Catawba Nuclear Station  
Telephone: Home [REDACTED]  
Work: [REDACTED]

Bill Baker Catawba Nuclear Station  
Telephone: Home [REDACTED]  
Work: [REDACTED]



Dawn McCurdy Cherokee Nuclear Station  
Telephone: Home [REDACTED]  
Alt. [REDACTED]  
Work [REDACTED]

Rickie Eagle Catawba Nuclear Station  
Telephone: Home [REDACTED]  
Ofc. [REDACTED]

Cliff Ouzts Bad Creek  
Telephone: Home [REDACTED]  
Ofc. [REDACTED]

Jim Parker Construction Services  
Telephone: Home [REDACTED]  
Work [REDACTED]

Mike Pyler Construction Training  
Telephone: Home [REDACTED]  
Work [REDACTED]

Don Crisp Mt. Holly - SSD  
Telephone: Home [REDACTED]  
Work [REDACTED]

#### J.4.c AMBULANCE DRIVERS

##### J.4.c.1 PRIMARY

Chester Dunavant Catawba Nuclear Station  
Telephone: Home [REDACTED]  
Work [REDACTED]

##### ALTERNATES

Max Manley Catawba Nuclear Station  
Telephone: Home [REDACTED]  
Work [REDACTED]

Neal McGinn Construction Services  
Telephone: Home [REDACTED]  
Alt. [REDACTED]

#### J.5 FIRST CALL-OUT

Upon notification of alert, the Medical Support Group will assemble at predetermined sites to prepare to proceed to the location of the crisis. Prepackaged supplies at Catawba will be loaded and transported to the location of the crisis if deemed necessary.

Ambulances will be fully equipped as required by North and South Carolina.

The van will have the following items in addition to pre-boxed supplies:

- 1 trauma kit
- 1 first aid kit
- 1 long spine board
- 1 short spine board
- 2 sand bags with sand
- 1 folding stretcher

#### J.6 INSTRUCTIONS FOR MEDICAL SUPPORT TEAM

Catawba will bring the vehicles as deemed necessary by the Director, Medical Support Group. Quarterly or after each drill, an inventory of supplies will be made to assure useability and availability. Boxes will be numbered in order of need, as determined by the primary nurse. An inventory of each box will be made with one copy in each box and a master inventory list of all boxes kept in box number one. A copy of supplies and inventory checks will be given to materials handling supervisor and Construction Safety G.O. All dated items will be replaced in the inventory before their expiration date.

#### J.7 FACILITY AND EQUIPMENT REQUIREMENTS

J.7.a. Building or trailer for First Aid Station

J.7.b Crystals for radios for direct contact with local hospital emergency rooms

#### J.8 RESUPPLY OF FIRST AID TEAM

Additional supplies are available at the Toddville Center within 24 hours, or at local first aid supply companies. Agreements with vendors are shown in Appendix J-2.

#### J.9 RADIATION ASSISTANCE

U. S. Department of Energy offers radiation assistance through the Regional Coordinating Offices for Radiological Emergency Assistance shown below:

Oak Ridge Operations Office  
P. O. Box E  
Oak Ridge, Tennessee 37830

Savannah River Operations Office  
P. O. Box A  
Aiken, South Carolina 29801

## K.0 SECURITY DIRECTOR

### K.1 PURPOSE

The Security Group, a part of the Administration and Logistics Team, is responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis.

### K.2 MAJOR FUNCTIONS

K.2.a Coordinates Local Law Enforcement activities for the Crisis Management Center.

K.2.b Coordinates contacts with the State Highway Patrol located with the State Emergency Response Team (SERT) at the Air National Guard Facility, Charlotte, N.C., or the State Highway Patrol and South Carolina Law Enforcement Division (SLED) located at the State Emergency Operations Center at the National Guard Armory, Clemson, SC.

K.2.c Establishes and maintains security checkpoints.

### K.3 MEMBERS OF GROUP

The Security Director shall have the overall responsibility and authority for implementing the Crisis Management Security Plan and Procedures in the event of a crisis at any operating nuclear station. Reporting to the Security Director is the Assistant Director. The Assistant Security Director is assigned to a specific nuclear station and is responsible for directing detailed physical security activities during a crisis. In the Security Director's absence, the Assistant Security Director may assume the responsibility and authority of the Security Director.

Following is a list of people assigned responsibilities under the plan. Individuals listed as alternate Assistant Security Directors are required to be as knowledgeable as the designated Assistant Security Director. Alternate Assistant Security Directors, if needed, shall be assigned responsibility and authority as deemed necessary by the Security Director.

#### K.3.a SECURITY DIRECTOR

Randy Cross - Nuclear Production Department  
Nuclear Security Unit (NSU)  
Coordinator of Nuclear Operations

#### K.3.b ASSISTANT SECURITY DIRECTORS

Mike Hagee (McGuire) - Nuclear Production Department  
NSU  
Coordinator of McGuire  
Operations

Ted Konkle (Ocone) - Nuclear Production Department  
NSU  
Coordinator of Ocone Operations

Keith Shannon (Catawba) - Nuclear Production Department  
NSU  
Coordinator of Catawba Operations

#### K.3.c ALTERNATE ASSISTANT SECURITY DIRECTORS

Gary Jolly - Construction Department  
Personnel  
Personnel Supervisor

Jim Davis - Nuclear Production Department  
NSU  
Supervisor

#### K.4 ADDITIONAL PERSONNEL

Manpower needs will be provided by security personnel at the site as additional security manpower becomes available. Total additional personnel required shall consist of: McGuire - 9 Nuclear Security Force Officers and 1 Nuclear Security Force Sergeant per shift; Ocone - 8 Nuclear Security Force Officers and 1 Nuclear Security Force Sergeant per shift.

Local law enforcement personnel may be utilized if circumstances dictate a need for their assistance.

#### K.5 IMPLEMENTATION OF CHECKPOINTS

Checkpoints 1 and 2 shall be established by station security personnel when the event or exercise is declared. Remaining checkpoints shall be established as additional station security personnel become available as addressed in Section K.4. Checkpoints 1 and 2 will be augmented by local law enforcement personnel should traffic conditions dictate.

The Crisis Management Security Director shall be responsible for security within the owner controlled area. Appendices K-1 and K-2 depict the location of the checkpoints for both McGuire and Ocone. Supervision of the checkpoints shall be provided by a Nuclear Security Sergeant operating within his normal chain of command until the arrival of the Crisis Management Security Director or Assistant Security Director.

## K.6 REQUIREMENTS FOR ADMISSION THROUGH EACH CHECKPOINT

### K.6.a MCGUIRE NUCLEAR STATION

#### K.6.a.1 CHECKPOINT 1

Located at the intersection of the construction entrance and Highway 73, Checkpoint 1 shall be manned by two nuclear security officers.

Prior to establishment of the Central Processing Center, (Accommodations Registration) individuals with Crisis Management identification cards (See Appendix K-3) shall be allowed access through Checkpoint 1 and logged by security personnel (See Appendix K-4). News media personnel, excluding Public Information Officers (PIO's), shall not be allowed access until the Security Director or Assistant Security Director has been notified that the Crisis News Center is manned by Duke Power personnel. News media personnel shall be logged by the Checkpoint 1 security officer until the establishment of the Central Processing Center (News Media Registration).

In addition, key Crisis Management Personnel, Nuclear Regulatory Commission (NRC) personnel and Public Information Officers (PIO's) shall be allowed access through Checkpoint 1 without any registration requirements in order to expedite their entrance into the Crisis Management Center. The Checkpoint 1 security officer shall verify identification (See Appendix K-3) and log individuals using Appendix K-4. The log maintained by the Checkpoint 1 security officer shall be made available to Registration personnel upon request. Key Crisis Management personnel, NRC personnel, and PIO's shall not be required to process through the Central Processing Center during the crisis.

When the Central Processing Center is established and operational, the Crisis Management Security Director or designee shall notify Checkpoint 1 and personnel shall no longer be logged (excluding key Crisis Management personnel, NRC personnel and PIO's). All personnel, except for the above listed exceptions, shall be directed to the Central Processing Center (Accommodations or News Media Registration) for registration before admittance shall be allowed. As stated previously, the log shall be made available to Registration personnel upon request.

At the Central Processing Center, Crisis Management identification cards shall be marked with a colored dot (color to be determined by the Accommodations



Group Director for each exercise or event) in the upper left hand corner to signify completion of registration. News media personnel shall be identified by a Duke Power Company News Media badge.

#### K.6.a.2 CHECKPOINT 2

Located at the Nuclear Production entrance road and Highway 73, Checkpoint 2 shall be manned, at minimum, by one nuclear security officer.

Only those personnel with picture identification station security badges and Nuclear Regulatory Commission (NRC) personnel are normally allowed access thru Checkpoint 2. Personnel without picture identification station security badges may be allowed access thru Checkpoint 2 if a specific need to access the station is established, as determined by the Station Manager or designee. If a specific need for access is not established, access thru Checkpoint 2 shall be denied and these individuals shall be directed to the Crisis Management Security Director or Assistant Security Director at the Crisis Management Center for station access.

Normally, non-station Crisis Management Team members should not utilize Checkpoint 2 for entry into the station but should utilize Checkpoint 6 via the Crisis Management Center.

Identification of station personnel shall be made by personal recognition or by comparison to the picture identification station security badge logs maintained at McGuire. Identification of NRC personnel shall be made by verifying NRC identification (See Appendix K-3).

The station manager or designee shall determine the necessity for a sign-in log at Checkpoint 2.

#### K.6.a.3 CHECKPOINT 3

Located at the Technical Training Center entrance road, Checkpoint 3 shall be manned, at minimum, by one nuclear security officer.

The security officer at Checkpoint 3 shall direct Crisis Management, News Media, PIO's and NRC personnel to the Crisis Management Center. All other personnel shall be directed to their appropriate area.



#### K.6.a.4 CHECKPOINT 4

Located at the main entrance to the Technical Training Center, Checkpoint 4 shall be manned, at minimum, by one nuclear security officer. The security officer shall allow access to only those personnel who have a green or red dot in the upper right hand corner of their Crisis Management identification cards, those personnel who have prior approval of the Crisis Management Security Director or Assistant Security Director, NRC, or PIO personnel. News media personnel shall be directed to Checkpoint 5.

#### K.6.a.5 CHECKPOINT 5

Located at the rear door of the Technical Training Center, Checkpoint 5 shall be manned, at minimum, by one nuclear security officer.

The security officer shall allow access to only those Crisis Management personnel who have a green or red dot in the upper right hand corner of their Crisis Management identification cards, NRC, or PIO personnel. The security officer shall direct news media personnel to the Crisis News Center (2nd Floor).

#### K.6.a.6 CHECKPOINT 6

Located at the construction access gate, Checkpoint 6 shall be manned, at minimum, by one nuclear security officer.

The security officer shall allow access to only Crisis Management personnel authorized by the Crisis Management Security Director.

#### K.6.b OCONEE NUCLEAR STATION

##### K.6.b.1 CHECKPOINT 1

Located on the Main Entrance Road adjacent to the Central Processing Center, Checkpoint 1 shall be manned by two nuclear station officers.

Prior to the establishment of the Central Processing Center (Accommodations Registration), individuals with Crisis Management identification cards shall be allowed access through Checkpoint 1 and logged by security personnel (See Appendix K-4). News media personnel, excluding Public Information Officers (PIO's), shall not be allowed access until the Security Director or Assistant Security Director has

been notified that the Crisis News Center is manned by Duke Power Company personnel. News media personnel shall be logged by the Checkpoint 1 security officer until the establishment of the Central Processing Center (News Media Registration).

In addition, key Crisis Management personnel, Nuclear Regulatory Commission (NRC) personnel, and Public Information Officers (PIO's) shall be allowed access through Checkpoint 1 without any registration requirements in order to expedite their entrance into the Crisis Management Center. The Checkpoint 1 security officer shall verify identification (See Appendix K-3) and log individuals using Appendix K-4. The log maintained by the Checkpoint 1 security officer shall be made available to Registration personnel upon request. Key Crisis Management personnel, NRC personnel, and PIO's shall not be required to process through the Central Processing Center during the crisis.

When the Central Processing Center is established and operational, the Crisis Management Security Director or designee shall notify Checkpoint 1 and personnel shall no longer be logged (excluding key Crisis Management personnel, NRC personnel and PIO's). All personnel, except for the above listed exceptions, shall be directed to the Central Processing Center (Accommodations or News Media Registration) for registration before admittance shall be allowed. As stated previously, the log shall be made available to Registration personnel upon request.

At the Central Processing Center, Crisis Management identification cards shall be marked with a colored dot (color to be determined by the Accommodations Group Director for each exercise or event) in the upper left hand corner to signify completion of registration. News media personnel shall be identified by a Duke Power Company News Media badge and shall be directed to the Visitor's Center only.

#### K.6.b.2 CHECKPOINT 2

Located at the entrance to the Intake Road on S.C. Highway 183, Checkpoint 2 shall be manned by two nuclear security officers.

Only those personnel with picture identification station security badges and Nuclear Regulatory Commission (NRC) personnel are normally allowed access thru Checkpoint 2. Personnel without picture identification station security badges may be allowed access if a specific need to access the station is

established, as determined by the Station Manager or designee. If a need for access is not established, access thru Checkpoint 2 shall be denied and these individuals shall be directed to the Crisis Management Security Director or Assistant Security Director at the Crisis Management Center for station access.

Normally, non-station Crisis Management Team members should not utilize Checkpoint 2 for entry into the station but should utilize Checkpoint 3 via the Crisis Management Center.

Identification of station personnel shall be made by personal recognition or by comparison to the picture identification station security badge logs maintained at Ocone. Identification of NRC personnel shall be made by verifying NRC identification (See Appendix K-3). The Station Manager or designee shall determine the necessity for a sign-in log at Checkpoint 2.

The S. E. Branch Road shall be closed to all traffic by securing the gate at the entrance on S.C. 183. Signs shall be placed on S.C. 183 and S.C. 130 informing all station employees to enter via the Intake Road.

#### K.6.b.3 CHECKPOINT 2A

In the event the Intake Road is closed due to weather conditions, construction or other considerations, the Intake Road shall be barricaded at the entrance on S.C. 183 and Checkpoint 2A shall be established at the entrance to the S.E. Branch Road on S.C. 183. Checkpoint 2A shall be manned by two nuclear security officers. Access Controls at Checkpoint 2A (established in lieu of Checkpoint 2) shall be the same as those described for Checkpoint 2. Signs shall be placed on S.C. 183 and S.C. 130 informing all station employees to enter via the S.E. Branch Road.

#### K.6.b.4 CHECKPOINT 3

Located at the Owner-Controlled gate on the Main Entrance Road to the station, Checkpoint 3 shall be manned by one nuclear security officer. The purpose of this Checkpoint is to insure only those personnel with proper identification are allowed access and are directed to their appropriate destination in the station area.

#### K.6.b.5 CHECKPOINT 4

Located at the main entrance to the Technical Training Center, Checkpoint 4 shall be manned by one nuclear security officer. The officer shall allow access to only those personnel which have a green or red dot in the upper right hand corner of their Crisis Management identification cards, those personnel who have prior approval of the Security Director or Assistant Security Director, NRC or PIO personnel. News media personnel shall be directed to Checkpoint 5.

#### K 6.b.6 CHECKPOINT 5

Located at the Visitors Center, Checkpoint 5 shall be manned by two nuclear security officers. In the event the Center is closed, one officer shall be positioned at the main entrance to the building and shall direct News Media personnel to their appropriate area on the upper level of the center. The other officer shall be positioned at the kitchen entrance on the lower level of the building and shall insure that only properly identified personnel are allowed access to the Crisis Management News Center (conference room). Both officers shall monitor the stairway to preclude unnecessary traffic between the upper and lower levels of the building.

### K.7 ENTRY ASSISTANCE FOR EMERGENCY AND DELIVERY VEHICLES

#### K.7.a MCGUIRE NUCLEAR STATION

Emergency vehicles and personnel (fire, medical, law enforcement) shall be allowed to enter all checkpoints without displaying any identification.

Delivery vehicles with cargo destined for the station protected area shall enter Checkpoint 2 after the invoices/bill of lading has been checked or a need for access has been established to insure it is a valid delivery. The driver shall not be required to be registered or badged. The vehicle shall be directed to the VAP (vehicle access portal) where station entry procedures shall apply. All other delivery vehicles shall enter Checkpoint 1, where an escort shall be provided by the Accommodations Group. The driver shall not be required to be registered or badged.

#### K.7.b OCONEE NUCLEAR STATION

Emergency vehicles and personnel (fire, medical, law enforcement) and personnel shall be allowed to enter all checkpoints without displaying any identification.

Delivery vehicles with cargo destined for the station area shall be accessed through Checkpoints 1 and 3 after the invoices/bill of lading has been checked or a need for access has been established to insure it is a valid delivery. The drivers shall not be required to be registered or badged. The vehicles shall be directed to the appropriate location where normal station procedures shall apply.

#### K.8 ACCESS OF CRISIS/RECOVERY PERSONNEL

##### K.8.a AUTHORITY TO GRANT ACCESS

The Station Manager or his designee shall authorize access of crisis/recovery support personnel into the station. Those designated by the Station Manager to authorize access include the Acting Station Manager, and Station Group Superintendents. Station section heads shall also have authority to authorize access at Oconee.

##### K.8.b COORDINATION

When it is necessary for crisis/recovery support personnel to enter the station, coordination for their entry shall be coordinated between the Station Manager or his designee and the appropriate manager in the Crisis Management Center. Flow charts depicting access to the station are contained in Appendix K-5. The appropriate station department shall provide a sponsor for these personnel. The Crisis Management Security Director or Assistant Security Director shall make final coordination for access with the Station Security Officer, Assistant Security Officer or their designees.

##### K.8.c ACCESS PROCEDURES

###### K.8.c.1 MCGUIRE NUCLEAR STATION

Crisis/recovery support personnel shall be processed at the Central Processing Center and taken to the Crisis Management Center. Transportation will be provided at the Crisis Management Center to the Administration building for station access. Personnel shall be met by their sponsor and shall be granted access through appropriate station entry procedures. Those personnel not cleared for unescorted access shall be escorted. Escorts will be provided by the sponsoring station department.

###### K.8.c.2 OCONEE NUCLEAR STATION

Crisis/recovery support personnel shall be processed at the Crisis Management Central Processing Center and taken to the station where they will be met by their sponsor and shall be granted access through appropriate station entry procedures. Those



personnel not cleared for unescorted access shall be escorted. Escorts shall be provided by the sponsoring station department.

K.9 INTERFACE WITH SOUTH CAROLINA LAW ENFORCEMENT DIVISION (SLED) AT OCONEE NUCLEAR STATION

K.9.a SLED AREA LIMITED ACCESS OPERATION

In the event of a crisis at the station, SLED shall on order from the State, establish roadblocks on all roads/highways leading to the site. Three primary roadblocks and four secondary roadblocks shall be established as depicted in Appendix K-6. The roadblocks shall be located at a distance of approximately 2 miles from the station and access to the area limited to only those who have a valid reason for entry.

K.9.b SLED PASS/BADGE ACCESS SYSTEM

A block of vehicle passes/personnel badges shall be issued by SLED to the Station Crisis Management Director who shall establish accountability and issue control procedures. Examples of SLED vehicle passes and personnel badges are contained in Appendix K-7. Passes and badges will be preissued to station personnel who have been identified as being needed at the station in the event of a crisis.

A block of passes/badges shall also be issued by the station to the Crisis Management Accommodations Group Director for use by the Crisis Management Team. The remainder of the passes/badgers shall be retained by the station for issuance to additional required personnel during the course of the crisis.

K.9.c ROADBLOCK ACCESS PROCEDURES

Those personnel/vehicles with pre-issued passes/badges shall be allowed access to the area through all of the SLED roadblocks. Other personnel requiring access shall enter through one of 3 primary roadblocks located as follows:

1. Intersection of SC 183 and S 157
2. Intersection of SC 130 and S 38
3. Intersection of S 201 and SC 183

Crisis Management representatives shall obtain passes and badges from the station and shall be positioned at the 3 roadblocks to issue passes and badges to personnel required at the station. A log of all passes and badges issued shall be maintained. A sample SLED roadblock access log is shown in Appendix K-8. After the first 24 hour period of the crisis the pass and badge issue points may be consolidated into one point located at the State Emergency Operations Center located at the National Guard Armory, Seneca, S.C.



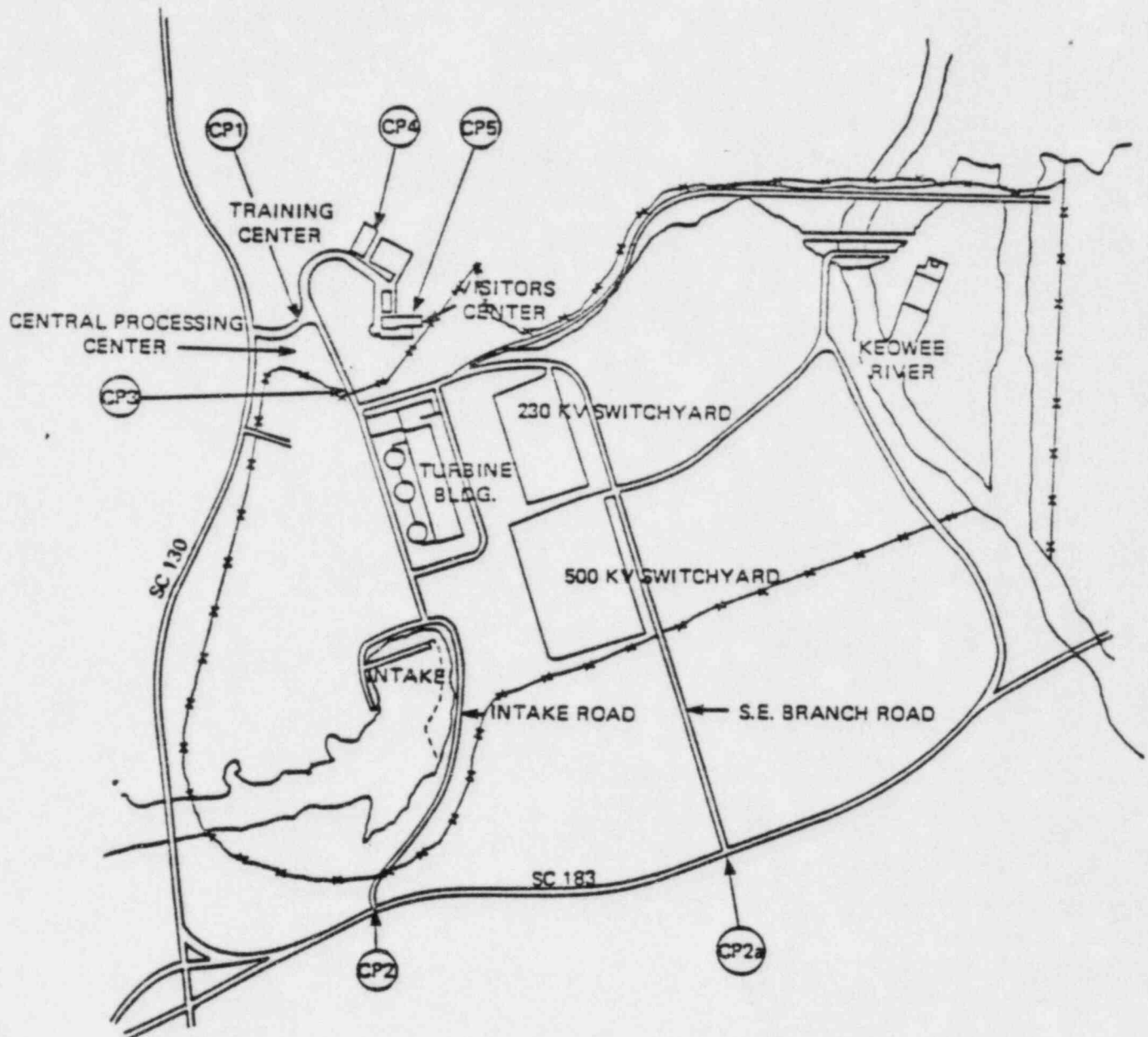
Personnel to man the issue points at the roadblocks and later the EOC, shall be provided by the Administration Group of the Crisis Management Team.

#### K.9.d COMMUNICATIONS

Communications between the Crisis Management Center and the SLED roadblocks shall be maintained through State EOC.

#### K.10 AUDIT PROCEDURE

Information contained in this section shall be verified for accuracy in accordance with Section A.8 of this manual.




CP1 - MAIN ENTRANCE  
CP2 - PLANT EMPLOYEES AND  
CONSTRUCTION ONLY  
CP2a - ALTERNATE FOR CP2  
CP3 - FINAL ENTRANCE TO  
STATION AREA  
CP4 - ACCESS TO CMC  
CP5 - ACCESS TO NEWS CENTER

OCONEE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN


APPENDIX K-3  
PAGE 1 OF 1

COLORED DOT GREEN DOT

 <i>J.R. Morehead</i>	EMPLOYEE NO. 701-21-0873	
	NAME John Robert Morehead	
	DEPARTMENT/LOCATION Mill-Power Purchasing/G.O.	
	SOC. SEC. NO.	DATE HIRED
	239-70-8706	6/1/72
DATE ISSUED		EXPIRATION
9/28/80		4/30/83

- COLORED DOT IN UPPER LEFT CORNER SIGNIFIES PERSON HAS REGISTERED.
- GREEN DOT IN UPPER RIGHT CORNER ALLOWS ACCESS TO CRISIS MANAGEMENT CENTER.
- "CRISIS MANAGEMENT TEAM" STAMPED ACROSS CARD INDICATES A PERMANENT CARD.
- "TEMPORARY" STAMPED ACROSS CARD INDICATES A TEMPORARY CARD FOR THAT DRILL ONLY.

RED DOT

 <i>J.R. Morehead</i>	NAME John Robert Morehead	
	DEPARTMENT/LOCATION Mill-Power Purchasing/G.O.	
	SOC. SEC. NO.	DATE HIRED
	239-70-8706	6/1/72
	DATE ISSUED	
9/28/80		4/30/83

- RED DOT IN UPPER RIGHT CORNER INDICATES NO REGISTRATION REQUIRED.
- INDIVIDUALS WITH THIS I.D. TO BE ALLOWED EXPEDITIONS ENTRY THRU ALL CHECKPOINTS LEADING TO CRISIS MANAGEMENT CENTER.
- LOGGING OF INGRESS THRU CP1 IS REQUIRED.

RED DOT

NRC PICTURE ID

- RED DOT IN UPPER RIGHT CORNER INDICATES NO REGISTRATION REQUIRED.
- INDIVIDUALS WITH THIS I.D. TO BE ALLOWED EXPEDITIONS ENTRY THRU ALL CHECKPOINTS LEADING TO CRISIS MANAGEMENT CENTER.
- LOGGING OF INGRESS THRU CP1 IS REQUIRED.

RED DOT

STATE/COUNTY  
PIO

PICTURE ID

- RED DOT IN UPPER RIGHT CORNER INDICATES NO REGISTRATION REQUIRED.
- INDIVIDUALS WITH THIS I.D. TO BE ALLOWED EXPEDITIONS ENTRY THRU ALL CHECKPOINTS LEADING TO CRISIS MANAGEMENT CENTER.
- LOGGING OF INGRESS THRU CP1 IS REQUIRED.

MEDIA

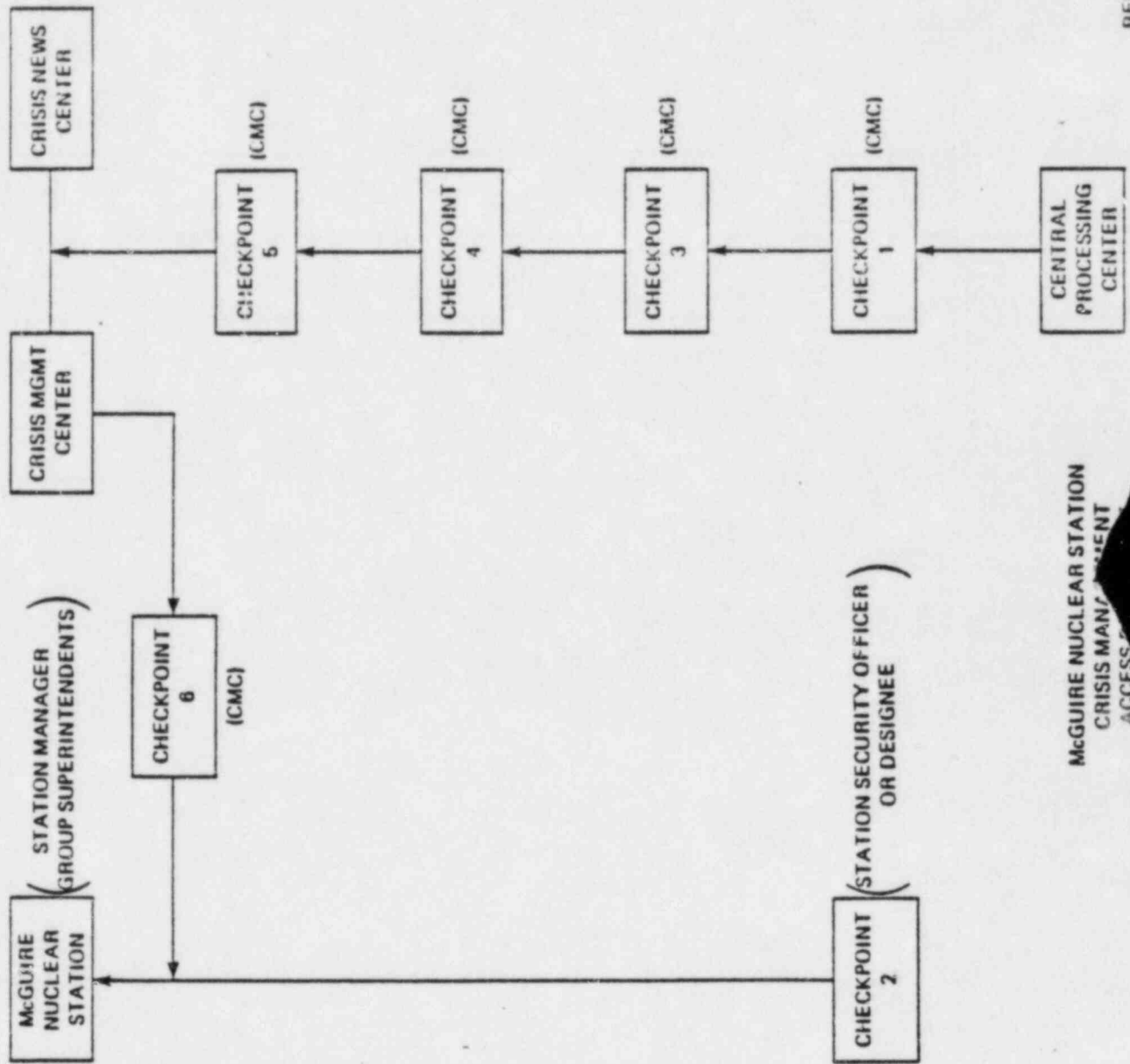
PICTURE ID

- INDICATES GENERAL MEDIA PERSONNEL.
- NOT ALLOWED INTO CRISIS MANAGEMENT CENTER WITHOUT ESCORT OR PRIOR APPROVAL OF NEWS MEDIA DIRECTOR.

## CRISIS MANAGEMENT PERSONNEL LOG

CHECKPOINT NO. \_\_\_\_\_

[illegible]



McGUIRE NUCLEAR STATION  
CRISIS MANAGEMENT  
ACCESS CONTROL

ACCESS AUTHORIZATION

CRISIS MANAGEMENT CENTER

RECOVERY MANAGER  
ACTING RECOVERY MANAGER  
CMC STAFF MANAGERS

STATION

STATION MANAGER  
ACTING STATION MANAGER  
GROUP SUPERINTENDENTS  
SECTION HEADS

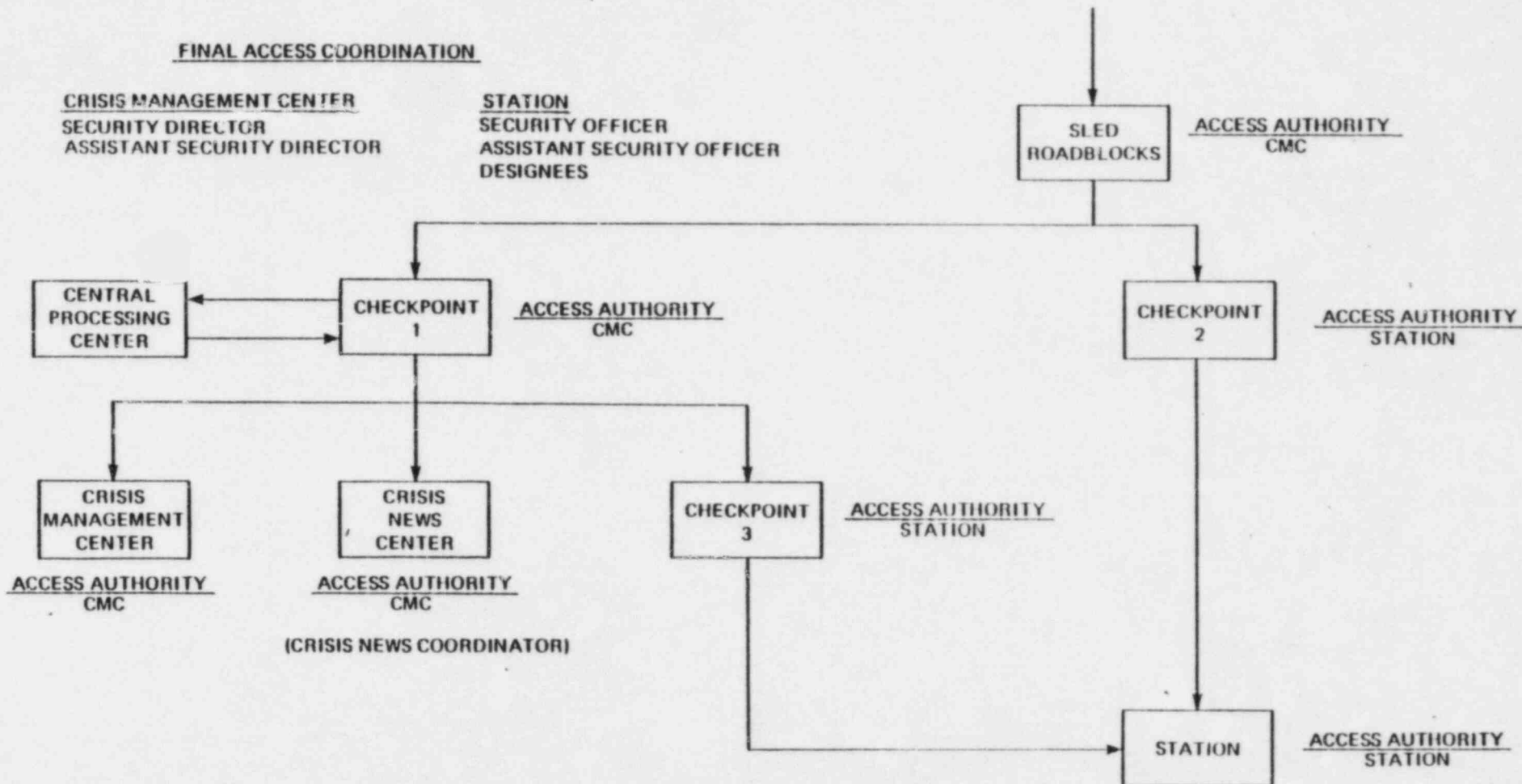
FINAL ACCESS COORDINATION

CRISIS MANAGEMENT CENTER

SECURITY DIRECTOR  
ASSISTANT SECURITY DIRECTOR

STATION

SECURITY OFFICER  
ASSISTANT SECURITY OFFICER  
DESIGNEES



OCONEE NUCLEAR STATION  
CRISIS MANAGEMENT  
ACCESS FLOW CHART

REVISION 4  
SEPTEMBER 2, 1982