

EMERGENCY IMPLEMENTING PROCEDURE

Monthly Communications/Verification Check

A. OBJECTIVE

This procedure provides instructions for monthly conducting phone communication and number verifications of key emergency response agencies and to test the emergency phone equipment.

B. PREREQUISITES/INITIAL CONDITIONS

During the months of January, April, July and October, the quarterly phone checks will be performed in conjunction with the monthly checks. During the month of January, the annual phone checks will be performed in conjunction with the monthly checks.

C. PRECAUTIONS

None

D. GUIDANCE AND CRITERIA

Testing shall be made to all offsite authorities and other individuals listed on the emergency phone number checklist by designated emergency preparedness section personnel according to the interval of testing identified on the checklist.

E. PROCEDURE

1. Perform monthly phone checks per Attachment #1 on the first working day of each month.

In addition to the monthly phone checks in months of January, April, July, October perform quarterly phone checks per Attachment #2.

In addition to the monthly phone check performed in January perform annual phone check per Attachment #3.

- 1.1 Contact each organization or individual using the telephone number listed.

NOTE

An alternate Auto Dialer should be used each month to contact the agencies listed on the monthly phone check. The Auto Dialers are located in the control room, T.S.C., and EA and DP room. Over a four month period each auto-dialer should have been tested and verified operable.

EMERGENCY IMPLEMENTING PROCEDURE

NOTE

In conjunction with PEMA, a monthly communications drill will be conducted and initiated by BVPS calling PEMA on a pre-arranged date and relaying the information on the initial notification form (EPP/IP 1.1 Attachment 1). PEMA will then contact individuals or organizations in accordance with their emergency plan.

For a classification of a site area or general emergency, a call back by BRP will be received at BVPS on the white hotline phone extension.

- 1.2 When the party answers, inform them that this is BVPS conducting a communication equipment test. Verify the number, the alternate emergency number and the party contacted. Note results on the Attachments.
- 1.3 If a party can not be contacted in a resonable period of time, by-pass that party and proceed down the list. After the other tests are complete, re-attempt to contact any by-passed parties.
- 1.4 Upon completion of the test, contact the shift supervisor (PAX 5102) and inform him that these phone numbers are still in effect or notify him of any changes. After phone numbers are verified and the necessary corrections made, send copies to the shift supervisor and EPP supervisor.
- 1.5 Transmit original copy of this monthly test to the Document Control Room for records purposes.

F. ATTACHMENTS

1. Emergency Phone Number Checklist
Monthly
 2. Emergency Phone Number Checklist
Quarterly
 3. Emergency Phone Number Checklist
Annual
- 2.0 If any phones are found to be inoperable, the NRC should be notified within 1 hour, in accordance with prompt notification and instruction information procedure found in operating manual Chapters 48, Section 9..

Duquesne Light
BEAVER VALLEY POWER STATION
EMERGENCY PREPAREDNESS PLAN

EPP/IP-1.1
Page 3 of 8

EMERGENCY IMPLEMENTING PROCEDURE

Emergency Phone Number Checklist

Attachment No. 1
(Cont.)

Monthly

LOCATION	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
<u>EPP/OFFSITE AGENCIES</u>			
Beaver County Emergency Mngm't Agency - (working hours) County Director - Russ Chiodo County Communications Center (24 hrs.)			
PA Emergency Management Agency - Harrisburg, PA (24 hr. emergency No.) Normal Business hours (Agency Inform. Only)			
Columbiana Cty. Disaster Services Agency - County Director - Mel Lippiatt- County Sheriff's Office- (24 hrs.)			
Hancock County Emergency Services Sheriff's Office - (24 hrs) County Director - Andrew Kondik (home)			
Ohio Disaster Services Agency (ODSA) - Columbus, Ohio (24 hrs.)			
West Virginia Office of Emergency Services (WVOES) - Charleston, West Virginia State Police or .			

Duquesne Light

BEAVER VALLEY POWER STATION EMERGENCY PREPAREDNESS PLAN

EPP/IP-1.1.1

Page 1 of 9

EMERGENCY IMPLEMENTING PROCEDURE

Attachment No. 1
(Cont.)

Monthly Emergency Phone Number Checklist

NRC ENS (Red) and HPN (Black) Hotline Extensions

LOCATION	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
NRC Red Hotline (Control Room- (NSS Office) Alternate Emergency No.	Red Hotline		
NRC Red Hotline Control Room (NSOF Area)	Red Hotline		
NRC Red Hotline (OSC Area, near Shutdown Panel)	Red Hotline		
NRC Red Hotline (TSC, Admin. Bldg.)	Red Hotline		
NRC Red Hotline (EOF, Admin. Bldg.)	Red Hotline		
NRC Red Hotline (NRC Resident Inspection Office)	Red Hotline		
NRC Black Hotline (Control Room - NSS Office) Alternate Emergency No.	Black Hotline		
NRC Black Hotline (Radcon Foreman's Office)	Black Hotline		
NRC Black Hotline (OSC Area, near Shutdown Panel)	Black Hotline		
NRC Black Hotline (EOF, Admin. Bldg.)	Black Hotline		
NRC Black Hotline (NRC Resident Insp. Office)	Black Hotline		
<u>DER/BRP HARRISBURG HOTLINE EXTENSIONS</u>			
BRP White Hotline (Control Room - NSS Office)	White Hotline		
BRP White Hotline (EA & DP Room, Admin. Bldg.)	White Hotline		
BRP White Hotline (TSC, Admin. Bldg.)	White Hotline		

EMERGENCY IMPLEMENTING PROCEDURE

Attachment No. 1
(Cont.)

Monthly Emergency Phone Number Checklist

LOCATION	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
<u>AMBULANCE</u> Medic Rescue Beaver Falls, PA Emergency No. (24 hrs.)			
Community EMS Aliquippa, PA			
<u>POLICE</u> Shippingport Police Shippingport, PA			
Midland Police Dept. Midland, PA			
<u>FIRE</u> Offsite Fire Departments via County Mutual Aid Fire Plan (Via Police Dispatch 24 hrs.)			
<u>HOSPITALS/MEDICAL</u> Aliquippa Hospital Emergency Room Nuclear Medicine			
Dr. Pantalone Aliquippa, PA			

Duquesne Light
BEAVER VALLEY POWER STATION
EMERGENCY PREPAREDNESS PLAN

EPP/IP-1.1.1
Page 6 of 8

EMERGENCY IMPLEMENTING PROCEDURE

Attachment No. 1
(Cont.)

Monthly Emergency Phone Number Checklist

LOCATION	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
Beaver County Medical Center Emergency Room			
Dr. Neil Wald Pittsburgh, PA Day: Night: (home)			
Dr. Albert Spritzer Pittsburgh, PA			
Presbyterian Hospital (Emerg. Room) Pittsburgh, PA			
WEATHER/METEOROLOGY National Weather Service Forecast Office (24 hr.) Coraopolis Office Severe Weather			

Duquesne Light
BEAVER VALLEY POWER STATION
EMERGENCY PREPAREDNESS PLAN

EPP/IP-1.1.1
Page 7 of 8

EMERGENCY IMPLEMENTING PROCEDURE

Attachment No. 2

EMERGENCY PHONE NUMBER CHECKLIST

Month _____ Date _____

Initial of Individual Performing Test _____

QUARTERLY

LOCATIONS	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
State Police			
U.S. Coast Guard Marine Safety/Pittsburgh Nat'l Response Center/DC Emergency Management Division Office:			
U.S. Corps of Engineers New Cumberland Dam Montgomery Dam -			
Department of Environmental Resources Radiation Protection Director's Office General Office 24-hour number - c/l PA Emergency Management Agency -			
EPA Region III 24-hour number: Bill Bellanger			
Brookhaven Area Office - Rad. Assistance Program (Long Island, NY)			
American Nuclear Insurers Farmington, CT Fire: Rad. or Nuclear:			

After calls are made, send copies to EPP Supervisor and Shift Supervisor verifying that numbers are OK or if there are any corrections.

If any changes of ownership are discovered (or if names of agencies have changed), notify the Station Superintendent.

EMERGENCY PHONE NUMBER CHECKLIST

EMERGENCY IMPLEMENTING PROCEDURE

Attachment No. 3

ANNUAL

Month _____ Date _____

Initial of Individual Performing Test _____

LOCATION	EMERGENCY NUMBER	INITIAL/ DATE	REMARKS/ CORRECTIONS
U.S. Weather Bureau			
Maxwell Dam			
Emsworth Dam			
Pike Island			
Lock #4			
Weather Service, River Forecast			
Conrail - Supervisor of Train Operations (24-hr. #)			
Pittsburgh & Lake Erie Railroad - Chief train dispatcher - Aliquippa train yard			
Crucible Steel (police chief)			
Bruce Mansfield Plant			
E. W. Bliss Company (McIntosh/ Hemphill)			
Linde Company (Div. of Union Carbide Ext. _____ (@ Crucible)			
Ashland Pipeline Company			
Ashland-valvoline, Freedom, PA			
Buckeye Pipeline Company			
Laurel Pipeline Company			
Mobil Pipeline Company			
National Transit - or Sup't.,			
Midland Water Treatment Plant			
Don Craik (Manager) me No: _____			
st Liverpool Water Supply			

If any changes of ownership are discovered (or if names of agencies have changed), notify the EPP Supervisor.

AFTER CALLS ARE MADE, NOTIFY EPP SUPERVISOR AND SHIFT SUPERVISOR THAT NUMBERS ARE OK, OR IF THERE ARE ANY CORRECTIONS.