

8/17/81

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## AUGMENTATION OF PLANT STAFFING

### A. PURPOSE

The purpose of this procedure is to outline the steps necessary to meet personnel needs for various GSEP conditions.

### B. REFERENCES

1. Generating Stations Emergency Plan.
2. LZP 1110-1, "Station Director Implementing Procedure."
3. LZP 1700-1, "GSEP Station Group Directory."
4. LZP 1700-2, "GSEP Station Employee List."

### C. PREREQUISITES

1. None.

### D. PRECAUTIONS

1. An inherent problem has been discovered with the new (4 wire) Emergency Notification System (ENS) telephone circuit. After a call has been established (the originator of the call makes no difference) and terminated on the ENS circuit, if a receiver is picked up at a facility before the circuit light is off, the telephone circuit for that facility will "lock up". This results in the facility not being able to call out on the ENS circuit and the NRC Headquarters not being able to call the facility. After "lock up" occurs a telephone serviceman will be required to disconnect and reconnect the phone circuit at the Headquarters switchgear.

To prevent "lock up" from occurring, a second call is not to be established within 20 seconds after the original call. NRC Headquarters will be monitoring all ENS phone line indicators and will inform the facility when lock up occurs and provide a commercial phone number to use to contact NRC Headquarters. In addition, the NRC will contact the telephone company and initiate the necessary action to release "lock up".

E. LIMITATIONS AND ACTIONS

1. None.

F. PROCEDURE

1. As outlined in Attachment B, the acting Station Director will activate the GSEP Station Group Directors as follows:
  - a. Transportation accident - as deemed appropriate.
  - b. Unusual Event - notification of individuals indicated in Attachments A and B and others as deemed appropriate.
  - c. Alert - activation of individuals indicated in Attachments A and B and others as deemed appropriate.
  - d. Site emergency - GSEP Station Group within 60 minutes (See Attachments A and B).
  - e. General emergency - GSEP Station Group within 60 minutes (See Attachments A and B).

NOTE

The GSEP Operations Director is always notified.

2. Use Attachment B for the purpose of Station Group Director notifications.
3. Station Group Directors shall perform duties as deemed necessary and fill the manpower requirements needed by the use of the Station Employee List (Reference 4).
4. If additional personnel are required beyond those available from the station employee list, the Station Director may request personnel from other C.E.Co. nuclear stations, divisions, general office, or contractors through the Command Center Director.

G. CHECKLISTS

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1. None.

H. TECHNICAL SPECIFICATION REFERENCES

1. None.

ATTACHMENT A

GUIDANCE FOR AUGMENTATION OF THE ONSITE  
EMERGENCY ORGANIZATION WITHIN 60 MINUTES

Augmentation Within 60 Minutes			
Functional Area	Unusual Event	Alert	Site & General Emergency
1. Command & Control	<u>Notification Only</u>		
Station Director	1	1	1
Oper. Director	1	1	1
Maint. Director	*1	1	1
Tech Director	*1	1	1
Admin. Director	*1	*1	1
Stores Director	*1	*1	1
Rad-Chem Director	*1	1	1
Security Director	*1	*1	1
Enviroins Director	*1	1	1
2. Notifications & Communications		1	1
Accident Assessment			
Offsite		*2	4
Onsite		*1	1
In-Plant		*1	1
Rad/Chem (Lab)		*1	1
4. Technical Support			
Nuclear (Core)		*1	1
Electrical		*1	1
Mechanical		*1	1
5. Repair & Correction			
Mechanical		*1	1
Electrical		*1	1
Radwaste		*1	1
Inst. & Control		*1	1
6. Protective Actions			
Radiation Protection		*2	4
	<u>*2-9</u>	<u>*7-24</u>	<u>28</u>

\*As needed depending upon the nature of the emergency

NOTE: Additional support in the areas of Command & Control; Communications; and Accident Assessment will be available from the Corporate Command Center Staff. It is reasonable to expect partial manning of the CCC within 60 minutes for the Site & General Emergencies.

ATTACHMENT B (Cont.)

INITIAL NOTIFICATIONS AND GSEP  
ACTIVATION PHONE LIST  
(Shift Engineer/Station Director)  
\*Reviewed every calendar quarter.

	<u>Date</u>
Initial Notifications and GSEP Activation Phone List (Shift Engineer/Station Director)	11/80
Call List A (Operations Duty Caller)	11/80
Call List B (Maintenance GSEP Caller)	11/80
Call List C (Technical Staff GSEP Caller)	11/80
Call List D (Rad/Chem) GSEP Caller)	11/80

I. Unusual Event or Transportation Accident.

- A. Notify System Power Dispatcher - Dedicated phone or radio.
- B. Notify NRC Operations Center by way of the Emergency Notification System (ENS) (See PRECUATION-D.1). If the ENS network is disabled the alternative methods of notification listed below should be attempted in the order given.

<u>TELEPHONE SYSTEM</u>	<u>TELEPHONE NUMBER</u>
1. Commercial Telephone System to NRC Operations Center (via Bethesda Central Office)	301/492-8111
2. Commercial Telephone System to NRC Operations Center (via Silver Spring Central Office)	301/427-4056



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- 3. Health Physics Network to NRC Operations Center #22 (Touch-Tone)  
22 (Rotary Dial)
- 4. Commerical Telephone System to NRC Operator 301/492-7000  
(via Bethesda Central Office)

NOTE

NRC Region III may be contacted as necessary on Red Phone or by calling 312-932-2500.

- C. Notify Station Director, Operations Director and Maintenance Director.

<u>Name</u>	<u>Office Ext.</u>	<u>Home Phone</u>
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Station Director (1)

R. H. Holyoak	212
G. J. Diederich	213
R. D. Bishop	214

Operations Director (1)

R. H. Raguse	215
J. G. Marshall	216
D. S. Berkman	217

Maintenance Director (1)

J. J. Coonan	221
E. E. Boyd	222
H. L. Mulderink	223

- D. Notify local agencies (i.e., fire department, hospitals, etc.) as appropriate.

II. Alert or Site Emergency.

- A. Notify System Power Dispatcher (If Corporate Command Center not manned) - Dedicated phone or radio.
- B. Notify NRC Operations Center by way of the Emergency Notification System (ENS) (See PRECAUTION D.i.) If the ENS network is disabled the alternative methods of notification listed below should be attempted in the order given.

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<u>TELEPHONE SYSTEM</u>	<u>TELEPHONE NUMBER</u>
1. Commercial Telephone System to NRC Operations Center (via Bethesda Central Office)	301/492-8111
2. Commercial Telephone System to NRC Operations Center (via Silver Spring Central Office)	301/427-4056
3. Health Physics Network to NRC Operations Center	*22 (Touch-Tone) 22 (Rotary Dial)
4. Commercial Telephone System to NRC Operator (via Bethesda Central Office)	301/492-7000

NOTE

NRC Region III may be contacted as necessary on Red phone or by calling 312-932-2500.

- C. Activate Station GSEP Directors by dialing "all call" pager numbers 718-611 and 718-511. During other than normal working hours notify the Operations Duty Supervisor to activate Station Group and required augmentation.

Name

Home Phone

Operations Duty Supervisor - Calls List A

G. J. Diederich  
R. H. Raguse  
J. G. Marshall  
D. S. Berkman  
R. B. Bishop  
J. C. Renwick  
W. R. Huntington  
H. J. Henschel

- D. Notify local agencies as appropriate.

III. General Emergency.

- A. Notify System Power Dispatcher (If Corporate Command Center is not manned) - Dedicated phone or radio.



- D. Notify NRC Operations Center by way of the Emergency Notification System (ENS) (See PRECAUTION D.1). If the ENS network is disabled the alternative methods of notification listed below should be attempted in the order given.

<u>TELEPHONE SYSTEM</u>	<u>TELEPHONE NUMBER</u>
1. Commercial Telephone System to NRC Operations Center (via Bethesda Central Office)	301/492-8111
2. Commercial Telephone System to NRC Operations Center (via Silver Spring Central Office)	301/427-4056
3. Health Physics Network to NRC Operations Center	*22 (Touch-Tone) 22 (Rotary Dial)
4. Commercial Telephone System to NRC Operator (via Bethesda Central Office)	301/492-7000

NOTE

NRC Region III may be contacted as necessary on Red Phone or by calling 312-932-2500.

- C. Notify Emergency Services and Disaster Agency (if Corporate Command Center is not manned) - Green Phone (Code 25) or call 217-782-7860.
- D. Activate Station GSEP Directors by dialing "all Call" pager numbers 718-611 and 718-511. During other than normal working hours notify the Operations Duty Supervisor to activate Station Group and required augmentation.

Name

Home Phone

Operations Duty Supervisor - Calls List A

G. J. Diederich  
R. H. Raguse  
J. G. Marshall

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D. S. Berkman  
R. D. Bishop  
J. C. Renwick  
W. R. Huntington  
W. J. Henschel

E. Notify local agencies as appropriate.

ATTACHMENT B (Cont.)

CALL LIST A  
(Operations Duty Supervisor)  
\*Reviewed every calendar quarter.

<u>Name</u>	<u>Home Phone</u>
<u>Maintenance GSEP Caller (1)</u>	INITIATE CALL IST B FOR A(N) (ALERT, SITE EMERGENCY OR GENERAL EMERGENCY).

J. Proksa  
G. Cheney  
D. Schafer  
J. Kain  
W. Halcott

General Message: LASALLE STATION HAD DECLARED A(N) \_\_\_\_\_  
(ALERT, SITE EMERGENCY OR GENERAL EMERGENCY).  
PLEASE REPORT TO THE TECHNICAL SUPPORT CENTER.

NOTE

The following personnel shall be called in the approximate order  
of distance from the site as they appear below.

Station Director (1) - (Alert, Site Emergency or General Emergency)

G. J. Diederich  
R. D. Bishcp  
R. H. Holyoak

Operations Director (1) - (Alert, Site Emergency or General Emergency)

R. H. Raguse  
D. S. Berkman  
J. G. Marshall

ATTACHMENT B (Cont.)

CALL LIST B  
(Maintenance GSEP Caller)  
\*Reviewed every calendar quarter.

<u>Name</u>	<u>Home Phone</u>
Technical Staff GSEP Caller (1)	INITIATE CALL LIST C FOR A(N) _____ (ALERT, SITE EMERGENCY OR GENERAL EMERGENCY).
M. H. Richter	
W. C. Kirchhoff	
T. A. Hammerich	
J. M. Damron	
G. L. Swihart	
M. A. Santic	
General Message:	LASALLE HAS DECLARED A(N) _____ (ALERT, SITE EMERGENCY OR GENERAL EMERGENCY). PLEASE REPORT TO THE TECHNICAL SUPPORT CENTER.

NOTE

The following personnel shall be called in the approximate order of distance from the site as they appear below.

Technical Director - (Alert, Site Emergency or General Emergency)

W. R. Huntington  
E. R. Pfister  
J. C. Renwick

Maintenance Director (1) - (Alert, Site Emergency or General Emergency)

J. J. Coonan  
E. E. Boyd  
H. L. Mulderink

Rad/Chem Director (1) - (Alert, Site Emergency or General Emergency)

J. G. Lewis  
F. R. Lawless  
L. N. Shearer

Environ Director (1) - (Alert, Site Emergency or General Emergency)

L. R. Aldrich  
L. C. Bryant  
J. D. Nurrenbern

ATTACHMENT B (Cont.)

<u>Name</u>	<u>Home Phone</u>
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Repair and Correction

Mechanical (1) - (Site Emergency or General Emergency)

J. Hillison  
R. Burke  
M. Young  
J. Ganz  
W. Kirkland

Electrical (1) - (Site Emergency or General Emergency)

T. Scott  
J. O'Kraski  
W. Petrick  
D. Pedersen

Radwaste (1) - (Site Emergency or General Emergency)

F. Formas  
W. S. Jakielski  
J. Williams  
C. Krize  
T. Carr  
K. Bowker

Instrumentation and

Control (1) - (Site Emergency or General Emergency)

M. Cray  
D. Welsh  
A. Trainor  
G. Cooper

CALL CONTROL ROOM (X208) OR TECHNICAL SUPPORT CENTER (X412) AND REPORT  
STATUS OF AUGMENTATION FROM CALL LIST B.

ATTACHMENT B (Cont.)

CALL LIST C  
(Technical Staff GSEP Caller)  
\*Reviewed every calendar quarter.

<u>Name</u>	<u>Home Phone</u>
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<u>Rad/Chem GSEP Caller</u>	- INITIATE CALL LIST D FOR A(N) _____ (SITE EMERGENCY OR GENERAL EMERGENCY).
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J. G. Lewis  
C. E. Magistro  
L. R. Aldrich  
B. H. Nelson  
T. D. Hodges  
L. C. Bryant  
L. N. Shearer

General Message: LASALLE STATION HAS DECLARED A(N) \_\_\_\_\_  
(ALERT, SITE EMERGENCY OR GENERAL EMERGENCY). PLEASE  
REPORT TO THE TECHNICAL SUPPORT CENTER.

NOTE

The following personnel shall be called in the approximate  
order of distance from the site as they appear below.

Security Director (1) - (Site Emergency or General Emergency)

G. R. Hacke  
T. Borzym

Administrative Director (1) - (Site Emergency or General Emergency)

R. A. Klomp  
P. A. Welsh

Stores Director (1) - Site Emergency or General Emergency)

C. Sanford  
R. Fredericks

Communicators (10) - (Alert, Site Emergency or General Emergency)

W. Noel  
D. Trager

C. Maney  
E. Roche  
T. Novotney  
J. Fulton



ATTACHMENT B (Cont.)  
CALL LIST C (Cont.)

Name

Home Phone

Communicators (10) - (Cont.)

L. Melander  
R. Morley  
J. Houston  
W. Luetz  
M. Dowd  
J. Harrington

ATTACHMENT B (Cont.)

CALL LIST C (Cont.)

<u>Name</u>	<u>Home Phone</u>
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Technical Support

Nuclear (1) - (Site Emergency or General Emergency)

M. H. Richter  
J. A. Miller  
R. M. Matheny  
M. G. Santic  
L. B. Wilson  
D. G. Jeffries  
E. R. Pfister  
J. P. Elko

Electrical (1) - (Site Emergency or General Emergency)

W. C. Kirchhoff  
J. R. Ullrich  
R. M. Shields  
K. D. Presley  
P. F. Manning

Mechanical (1) - (Site Emergency or General Emergency)

J. M. Damron  
M. A. Peters  
T. A. Hammerich  
D. M. Pristave

CALL CONTROL ROOM (X208) OR TECHNICAL SUPPORT CENTER (X412) AND  
REPORT STATUS OF AUGMENTATION FROM CALL LIST C.

ATTACHMENT 3 (Cont.)

CALL LIST D  
(Rad/Chem GSEP Caller)  
\*Reviewed every calendar quarter.

General Message: LASALLE STATION HAS DECLARED A(N) \_\_\_\_\_  
(SITE EMERGENCY OR GENERAL EMERGENCY). PLEASE  
REPORT TO THE TECHNICAL SUPPORT CENTER.

NOTE

The following personnel shall be called in the approximate  
order of distance from the site as they appear below.

Name

Home Phone

Accident Assessment

Off-site (4) - (Site Emergency or General Emergency)

J. G. Lewis  
C. E. Magistro  
L. R. Aldrich  
B. H. Nelson  
T. D. Hodges  
L. C. Bryant  
K. C. Watson

On-site (1) - (Site Emergency or General Emergency)

G. R. Eye  
G. H. Thompson  
S. E. Kerr  
D. Benckendorf  
T. R. Brown  
L. J. Drinovsky  
J. p. Terrones  
D. L. Drysdale  
M. Shabala  
D. Vanderploug

R. E. Sayers  
K. R. Zitzke  
J. G. Fletcher  
K. L. Skinner

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Name

Home Phone

Rad/Chem Lab (1) - (Site Emergency or General Emergency)

K. D. Nowak  
C. L. Nash  
L. N. Shearer

In-Plant (1) - (Site Emergency or General Emergency)

J. G. Lewis  
C. E. Magistro  
T. D. Hodges  
B. H. Nelson  
L. N. Shearer

Protective Measures

Radiation Protection (4) - (Site Emergency or General Emergency)

G. R. Eye  
G. H. Thompson  
S. E. Kerr

D. Benckendorf  
T. R. Brown  
L. J. Drinovsky  
J. P. Terrones  
D. L. Drysdale  
M. Shabala  
D. Vanderploug

R. E. Sayers  
K. R. Zitzke  
J. G. Fletcher  
K. L. Skinner

CALL CONTROL ROOM (X209) OR TECHNICAL SUPPORT CENTER (X412) AND  
REPORT STATUS OF AUGMENTATION FROM CALL LIST D.