



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION III
2443 WARRENVILLE ROAD, SUITE 210
LISLE, ILLINOIS 60532-4352

January 30, 2020

Ms. Angela Leek, Chief
Bureau of Radiological Health
Iowa Department of Public Health
Lucas State Office Building, 5th Floor
321 East 12th Street
Des Moines, IA 50319

Dear Ms. Leek:

In order to help the Agreement States and the U.S. Nuclear Regulatory Commission (NRC) remain knowledgeable of each other's program, the NRC conducts one-day periodic meetings with Agreement States between Integrated Materials Performance Evaluation Program (IMPEP) reviews. This letter confirms that, through previous coordination, the meeting has been scheduled for March 24, 2020, and will be held in your offices. The meeting will be conducted in accordance with Office of Federal and State Materials and Environmental Management Programs Procedure SA-116, *Periodic Meetings Between IMPEP Reviews*.

The likely topics for discussion at this meeting are listed in the enclosed agenda. If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know. If you have any questions, please call me at 630-829-9661, or via e-mail at Darren.Piccirillo@nrc.gov.

Sincerely,

/RA/

Darren Piccirillo
Regional State Agreements Officer
Division of Nuclear Materials Safety

Enclosure:
Periodic Meeting Agenda

Letter to Ms. Angela Leek from Darren Piccirillo, dated January 30, 2020.

SUBJECT: Iowa FY20 IMPEP Periodic Scheduling Letter

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DATE	1/30/2020						

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**Periodic Meeting Agenda with Iowa
Tuesday, March 24, 2020**

Topic areas for discussion during the meeting may include:

1. Program reorganizations:

Discuss any changes in program organization, including program/staff relocations and new appointments.
2. Changes in program budget/funding.
3. Feedback on the NRC's program as identified by the State, including identification of any action that should be considered by the NRC.
4. Status of the State's program, including:
 - a. Technical Staffing and Training (2017 IMPEP: Satisfactory)
 - (i) Number of staff in the program and status of their training and qualifications;
 - (ii) Program vacancies;
 - (iii) Staff turnover; and,
 - (iv) Adequacy of FTEs for the materials program.
 - b. Status of the Materials Inspection Program (2017 IMPEP: Satisfactory)
 - (i) Number of inspections performed overdue since the last IMPEP review
 - (ii) Number of inspections currently overdue
 - (iii) Number of initial inspections completed on time and overdue since the last IMPEP
 - (iv) Percentage of reciprocity inspections completed per calendar year since the last IMPEP
 - c. Technical Quality of Inspections (2017 IMPEP: Satisfactory)
 - d. Technical Quality of Licensing Actions (2017 IMPEP: Satisfactory)
 - e. Technical Quality of Incident and Allegation Activities (2017 IMPEP: Satisfactory)
 - (i) Status of allegations and concerns referred by the NRC for action;
 - (ii) Significant events and generic implications.
 - (iii) Event reporting, including follow-up and closure information in NMED

Enclosure

- f. Compatibility Requirements (2017 IMPEP: Satisfactory)
 - (i) Regulations: Discuss status of State's regulations and actions to keep regulations up to date, including the use of legally binding requirements.
 - (ii) Legislative changes
- 5. Information exchange and discussion:
 - a. Current State initiatives;
 - b. Emerging technologies;
 - c. Large, complicated, or unusual authorizations for use of radioactive materials;
 - d. State's mechanisms to evaluate performance; and,
 - e. NRC current initiatives.
- 6. Additional topics
- 7. Next Periodic Meeting/ IMPEP review