

Duke Power Company

Crisis Management Plan

Implementing Plans and Procedures

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November 29, 1982

CRISIS MANAGEMENT PLAN

IMPLEMENTING PLANS

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November 29, 1982



CRISIS MANAGEMENT PLAN

IMPLEMENTING PLANS

5.3.2 - CRISIS NEWS GROUP PLAN

McGuire Nuclear Station

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I. PREAMBLE

A Crisis Management Plan (CMP) has been prepared for Duke Power Company nuclear facilities. The CMP is designed solely to assist personnel at the affected facility so that the emergency can be brought under control until it no longer is an emergency. Part of the CMP provides for a Crisis News Group and Crisis News Center (CNC).

There will be intense media interest in any kind of an event at a nuclear station that has the potential, as perceived by the media, to cause widespread damage and injury. From this standpoint, the CNC will play an important role in the recovery effort with ultimate direction coming from the Recovery Manager. The smooth functioning of the crisis news staff will go a long way toward keeping the crisis in perspective without unduly frightening the general public.

In order for the CNC to operate at a high credibility level, a series of functions has been developed so that Duke Power will communicate to different publics, each having a need to know basic information so that they may take whatever action is deemed appropriate. These functions and activities are explained in the following sections. The plan has been designed so that there are two 12-hour shifts. They are designated as Shift 1 and Shift 2. Annual retraining sessions will be held in order that everyone understands his/her role and any revision that may have been made.

To be effective, there necessarily must be a single spokesperson who will be dealing with the media. This spokesperson is clearly identified in a subsequent section along with the position functions. There may be times when others on the crisis news staff will be asked questions by the media and other publics such as employees, industry representatives and government officials. The questions should be answered if possible, but under no circumstance is a member of the crisis news staff authorized to speculate or go beyond the public statements that have been issued by the public spokesperson.

## ABBREVIATIONS

A/VC	Audio/Visual Coordinator
ACND	Assistant Crisis News Director
CMC	Crisis Management Center
CMP	Crisis Management Plan
CNC	Crisis News Center
CND	Crisis News Director
EPZ	Emergency Planning Zone
FGL	Federal Government Liaison
GC	Governments Coordinator
I/AC	Industry/Agency Coordinator
ICC	Internal Communications Coordinator
M	Monitor
MRC	Media Registration Coordinator
NC	Notification Coordinator
PS	Public Spokesperson
SCPL	State Command Post Liaison
SERT	State Emergency Response Team
SGL	State Government Liaison
TB	Technical Briefers

### III. FUNCTIONAL RESPONSIBILITIES

#### A. Crisis News Director (CND)

<u>CRISIS NEWS DIRECTOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - MARY CARTWRIGHT			
Shift 2 - IRA KAPLAN			

Reports To: Recovery Manager

Supervises: Crisis News Group, Figure 1, p. 26-30.

#### Basic Functions:

1. Activate the primary/alternate Crisis News Center (CNC).
2. Manage all activities at the CNC for duration of the crisis. (Any event declared more serious than an unusual event.)
3. Be the final arbiter on all decisions to be made with respect to operation of the CNC.
4. Upon notification of a crisis, determine degree of activation for CNC staff.
5. Call news conferences to order, introduce spokesperson and close the news conference.

#### Primary Responsibilities

1. Contact the Notification Coordinator and indicate nature of the emergency, staffing requirements, and information to be released to the news media. (See Figure 2, p. 31, for message format for news group calls and Figure 3, p. 32, for calls to the media.)

<u>NOTIFICATION COORDINATOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - SARA EPPERSON			
Shift 2 - CAROL BARRETT			

Crisis News Director (CND)

Primary Responsibilities (cont'd)

2. Contact Public Spokesperson and direct individual to report to CNC. If unavailable, call Recovery Manager to determine who PS will be.

<u>PUBLIC SPOKESPERSON</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - HAL TUCKER			_____
Shift 2 - J. W. HAMPTON or			_____
J. ED SMITH or			_____
M. D. MCINTOSH			_____

RECOVERY MANAGER

GERALD VAUGHN

3. Contact McGuire Security to make access available to the CNC and early access to the CNC for local media and state/county Public Information Office.

	<u>Telephone</u>		<u>Time Called</u>
<u>MCGUIRE SECURITY</u>	7:30 A.M. - 4:00 P.M.	All Other Times	_____
Lt. HAGER or			_____
Sgts. CANIPE, BROWN, BRADLEY, or CARTRETT			_____

4. Call NRC Region 2 office in Atlanta to notify Public Information Officer (PIO) of nature of emergency, including plans for public dissemination of information.

<u>PUBLIC INFORMATION OFFICE</u>	<u>Office Telephone*</u>	<u>Home Telephone</u>	<u>Time Called</u>
KEN CLARK			_____
JOE GILLILAND			_____

\* After hours, calls are automatically transferred to Bethesda Operations

Crisis News Director (CND)

Primary Responsibilities (cont'd)

5. Call vice president, corporate communications, Duke Power Company, Charlotte, N. C., and indicate nature of the emergency.

<u>VICE PRESIDENT CORPORATION COMMUNICATIONS</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
--	-----------------------------	---------------------------	------------------------

KEN CLARK

Vice president, corporate communications, ensures G.O. staff is in place and assists G.O. or CNC as appropriate.

6. Call ACND and request individual to report for duty at appropriate location and to set up news center with storage items and materials that have been reserved for such an event.

<u>ASSISTANT CRISIS NEWS DIRECTOR</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
---	-----------------------------	---------------------------	------------------------

Shift 1 - MARY BOYD

Shift 2 - MIKE DEMBECK

7. Proceed to the area requested by the Recovery Manager and await further instructions.
8. Keep the Crisis News Staff up-to-date on the situation by holding periodic (1-2 hr.) briefings.
9. When the number of media representatives reaches 50, and is increasing, CND will ask the Administration & Logistics Manager to erect a large tent outside the CMC.

B. Public Spokesperson (PS)

Basic Functions/Primary Responsibilities

Of all positions, the PS is the most important from the standpoint of presenting consistent, accurate and factual information and as such is the only member of the Crisis News Team, once arriving on site, who is authorized to speak for Duke Power Company while the crisis continues.

This individual, once informed by the CND that an emergency exists, will immediately go to the CNC so as to be prepared for subsequent public pronouncements. The PS, while assigned to the CNC staff, will be located in the Recovery Manager's office during most of the time on duty. The PS needs to be up-to-date on the event so that there is less chance for faulty communications during news briefings.

It is expected that at least three news conferences per day will be held, more if necessary. The PS will work with the CND in determining news conference times and what visuals may be needed and what is to be covered. The PS and CND also will determine the non-technical language to be used during media briefings.

Other team members are encouraged to attend news conferences so as to better understand the events surrounding the crisis in order to transmit information to others who may ask questions or need clarification on an issue.

News conferences will be conducted in Room 220-21 of the Training Center. As the number of media people increases, another nearby facility will be provided in the form of a large tent.

All news releases and public announcements will be approved by the CND and the Recovery Manager. Assistance in developing the various public announcements will be provided by the PS.



C. Monitor (M)

Basic Functions/Primary Responsibilities

1. This individual, who reports to the CND, will take a position in the Recovery Manager's office and will monitor events as they change.
2. When the CND and/or PS are not in the Recovery Manager's office, the monitor takes notes on the situation and updates the CND and PS upon their return.

D. Notification Coordinator (NC)

Basic Functions

1. Assist the CND.
2. In very early phase of an emergency make a number of telephone calls to group members.

Primary Responsibilities

1. Upon notification by the CND of an emergency requiring activation of the CNC and its staff, contact the requested staff members and advise them of the nature of the emergency and request them to proceed to the CNC where they will take up positions. (Use Figure 2, p. 31, for logging information from the CND and to provide information to news group members.) See Figure 4, p. 33, for the Notification Coordinator Call List. See Figure 5, p. 37-46, for the five call lists to the media.
2. At conclusion of calls, the NC and staff remain at the General Office taking direction from CND and/or Thompson/Coffin.
3. At appropriate time, confer with ACND to determine what second shift functions are needed, the number of people needed and the time they will be needed. Then contact second shift staff advising them of same.

E. Internal Communications Coordinator (ICC)

Basic Function

The basic function of this position is to coordinate rumor control activities within Duke Power Company and to communicate the nature of the emergency back to Corporate Communications at G.O. for dissemination to employees throughout the system.

Primary Responsibilities

1. Make at least 3 general status reports to the Corporate Communications staff on duty at the General Office per day for system wide distribution.

- Before 8:00 A.M.
- At 12:00 Noon.
- At 4:00 P.

2. Contact one of the following persons to report to the G.O. and assist ICC as necessary:

	<u>Office</u> <u>Telephone</u>	<u>Home</u> <u>Telephone</u>	<u>Time</u> <u>Called</u>
Shift 1 - JANE LESSER			
Shift 2 - LAURA ALEXANDER			

3. ICC proceeds immediately to CNC to take up position.
4. Transmit the following to independent/dependent locations via the CONTACT system.

A Crisis Management Rumor control has been established and is for use by all independent/dependent location personnel.

During the current plant emergency, you may receive questions from customers. Follow these guidelines when responding:

- a. Read the latest news release that you received from Employee Communications.
- b. Provide basic statistical information on the station (location, manufacturer, size, year of operation, etc.) if requested.
- c. Use the emergency brochure as your guide in providing general information. Quote directly from the brochure.
- d. Do not speculate or go beyond the content of news releases, emergency brochure or any other up-to-date company publication.

Internal Communications Coordinator (ICC)

Primary Responsibilities (cont'd)

- e. If you cannot answer a question, either transfer the call to Corporate Communications in the General Office or ask the caller to call collect or
- 5. Disseminate information to company employees through bulletin boards, NEWSBRIEFS, CRT.
- 6. Assist the MRC (see MRC Section, Section H-4, p. 13).
- 7. Remains at CNC until crisis is over and services are no longer needed.

F. Industry/Agency Coordinator (I/AC)

Basic Function

Public information representatives from the utility industry, associations and governmental agencies could arrive at the CNC and assist the crisis news staff during a crisis. The I/AC will see that adequate office space and communications facilities are available. He will keep them updated on crisis development (including hand carrying news releases to NRC staff and advising same of media briefings) and will, if possible, monitor information reported back to their respective organizations and obtain copies of formalized statements.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the I/AC will contact the organizations in Figure 6, p. 47 (Industry/Agency Coordinator Call List), to inform them of the accident and that he/she is their contact during the crisis. The contact for #1 on p. 47 will be the SCPL.
2. Report to CNC as soon as possible to take up position.
3. Issue press kits to information representatives when registered. An ID badge will be issued to the representatives.
4. The I/AC will regularly confer with ACND and representatives from above organizations, including NRC, and exchange information on rumor development so that accurate response, if necessary, can be made by appropriate group. The CNC response will be developed by the ACND.
5. Remain at CNC for duration of the crisis.

G. Technical Briefers (TB)

Basic Functions

The TB have two basic functions:

1. Explain and define nuclear terms and operations for the media and public officials.
2. Conduct tours provided such can be accomplished under existing conditions.

At least two TB will be on duty at all times and will be available to provide information to the media after and between news briefings when the PS may not be available. The TB will be HP and security badged for McGuire.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the TB will go to the CNC to perform their role.

H. Media Registration Coordinator (MRC)

Basic Function

This individual will work closely with all media representatives, making sure that they are registered upon arrival at the CNC. The MRC and staff will make the media aware of what facilities are available, will maintain a record of the media covering the crisis, issue press kits, news releases, and will coordinate with federal and state representatives when they arrive at the CNC.

Information representatives from the utility industry, trade associations and government agencies are directed to the Industry/Agency Coordinator (I/AC)

Primary Responsibilities

1. Upon notification by the NC that the CNC is being activated, the MRC will call:

	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - FRANK GUDGER			
JACK PEELE			
EARL CARPENTER			
Shift 2 - PALMER HOLT			
LINDA LAW			
JIM HALE			

These people will operate from the News Room and will issue press kits, any news releases that may be applicable and advise media on available facilities (tables, typewriters, telephones, paper, etc.).

2. Proceed directly to CNC and prepare for arrival of media. Position staffer as soon as possible at road entrance to facility.
3. Will set up news conferences and will, to best of ability, inform media of next scheduled news conference.
4. If necessary, and after consultation with CNC, will utilize services of ICC for assistance in media registration and will post current news releases in the registration trailer.
5. One member of each shift will assist security by identifying and registering media representatives (including information representatives from the utility industry, trade associations and government agencies) arriving at the station. Registration will consist of media and information representatives providing

Media Registration Coordinator (MRC)

Primary Responsibilities (cont'd)

some type of identification upon entering the Crisis News Center. Upon confirmation a badge will be made and given to the individual for the duration of the emergency. In the event that a site emergency is declared where non-essential personnel evacuate the site, media and information representatives are required to have an identification made in a special facility on Route 73, near the construction entrance that leads to the Crisis News Center. Upon site evacuation, a member of this shift will move to the special trailer to assist security in registration.

Once the ID is made, the media and information representatives would be allowed to proceed past the various checkpoints to the Crisis News Center.

6. MRC will make sure all news releases are posted in trailer and that copies are given to the Emergency Coordinator in the Technical Support Center.
7. MRC will function throughout duration of crisis.



I. Governments Coordinator (GC)

Basic Functions

This individual will be responsible for notifying the State Government Liaison (SGL) and the Federal Government Liaison (FGL) and elected officials in the Emergency Planning Zone (EPZ) of the crisis and the progress that is being made. The SGL and FGL will contact elected officials on a state and federal level who represent the affected area.

The GC and the two liaisons will make periodic calls during the crisis as developments change, and should make contacts even if the situation is unchanged. They will brief the officials, inform them they are the contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis.

The GC also will assign two people from the Charlotte Division whose job will be to monitor and tape as many radio and TV news programs as possible (within division) that deal with the emergency during the course of the crisis. The audio tapes will provide a permanent record of what was said in the area. The audio tapes should be sent to Manager, News Services, Corporate Communications, at the conclusion of the crisis. More importantly, by monitoring, the individuals will be able to pick up on rumors or other flagrant inflammatory statements. These statements should be orally communicated as soon as possible to Manager, News Services (704/373-5054) who will then confer with the CND to determine if a rebuttal is necessary.

The GC and two liaisons should be aware that the executive branches of government are being notified by Duke Power through other avenues, and that appropriate local, state and federal agencies dealing with public health and safety have already been informed of the crisis.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the GC will contact those persons listed in Figure 7, p. 49-51, Governments Coordinator Call List.
2. Report to Andy Thompson/Alex Coffin in Corporate Communications. The GC will monitor crisis developments, make update reports to SGL and FGL and then continue to keep EPZ officials updated on developments.

J. Audio/Visual Coordinator (A/VC)

Basic Functions

This individual is responsible for maintaining electrical and electronic equipment including exhibits (especially during news conferences) used by the Crisis News Center staff. Further, the A/VC videotapes all news conferences so that a company record exists on public statements. The videotapes may be needed during "off hours" for viewing and review by incoming media and others who have a need for the information. Fresh tapes are to be used for each briefing.

The A/VC also may be requested by the CND to make duplicate recordings for some media representatives. Once the CNC is closed, all tapes should be properly labeled and forwarded to Manager, News Services, Corporate Communications.

New conferences will be scheduled in the Crisis News Center at the Training Center. As the number of media people increases, another nearby facility will be provided in the form of a large tent.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the A/VC will determine personnel needs and call in support as necessary:

	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Shift 1 - JIM REYNOLDS, III			_____
CAREN STEVENS			_____
Shift 2 - TONY BARNES			_____
RALPH BRADSHAW, JR.			_____

2. Proceed immediately to CNC.
3. Check with CND and MRC to determine when first activities are likely to be held so that A/VC may be properly prepared to handle CNC needs and influx of media representatives.
4. Remain at CNC for duration of crisis.

K. State Government Liaison (SGL)

The SGL will contact members of the state legislative delegation from the EPZ counties informing them of the crisis and the progress that is being made and make periodic calls to them even if the situation remains unchanged.

The SGL will brief the officials, inform them that he is their contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis.

The SGL is not required to go to the CNC since the following contacts can be accomplished from the normal work place or from home.

Primary Responsibilities

1. When contacted by the GC that the CNC is to be activated, the SGL will contact those persons in Figure 8, p. 52-54, SGL Call List.
2. Repeat the calls every 3 to 4 hours or as warranted by the situation.

L. Federal Government Liaison (FGL)

Basic Functions

The FGL will contact elected officials on a federal level who represent the affected area, informing them of the crisis and the progress that is being made and make periodic calls to them even if the situation remains unchanged.

The FGL will brief the officials, inform them that he is their contact for future reports and make arrangements to locate them on a regular basis for the duration of the crisis. This individual is not required to go to the CNC since the following contacts can be accomplished from the normal work place or from home.

Primary Responsibilities

1. When contacted by the GC that the CNC is to be activated, the FGL will contact those persons in Figure 9, p. 55-56, FGL Call List.
2. Repeat the calls every 3 to 4 hours or as warranted by the situation.

M. Assistant Crisis News Director (ACND)

Basic Functions

The ACND supports the CND and is responsible for coordinating activities of the State Command Post Liaison (SCPL).

Primary Responsibilities

1. When contacted by the CND of the emergency situation, the ACND will then call the State Command Post Liaison and request they proceed to the Air National Guard facility at Douglas Airport.

<u>Office</u> <u>Telephone</u>	<u>Home</u> <u>Telephone</u>	<u>Time</u> <u>Called</u>
-----------------------------------	---------------------------------	------------------------------

Shift 1 - DON HATLEY

Shift 2 - BILL RIXON

2. The ACND will confer regularly with the SCPL. The SCPL will discuss/exchange information with state/county information personnel to ensure rapid, accurate response to any rumors that develop in the state/county center. The ACND will be responsible for developing responses to these rumors.

N. General Office Staff

Basic Functions

The Corporate Communications Department at General Office will continue to function throughout the emergency. This department will serve as the interim news center for sending out the first messages and handling initial inquiries until the Crisis News Center has been activated. Andy Thompson/Alex Coffin will manage the Corporate Communications staff for the duration of the emergency. Once the Crisis News Center is operable, the remaining staff at General Office will perform some of the more routine daily functions such as they may be during a crisis. They will take news releases and other public information issued by the CNC directly to each executive officer to ensure that senior management is informed of all public statements. G.O. staff will distribute information to media in the event of relocation of CNC to the backup facility.

Primary Responsibilities

1. Thompson/Coffin will call one of the following to provide technical assistance and understanding of nuclear operations to staff.

	<u>Office</u> <u>Telephone</u>	<u>Home</u> <u>Telephone</u>	<u>Time</u> <u>Called</u>
Shift 1 - CARL LEONARD			
Shift 2 - GARY HEDRICK			

2. If needed, assist ICC in disseminating information within the company.

0. Secretarial Team

Basic Functions

To provide clerical/secretarial support within the crisis news group or as requested by the CND.

Primary Responsibility

1. When contacted by the NC that the CNC is to be activated, Tate/Savage calls Court Reporting Services requesting they send individual to Crisis News Center. This person will transcribe all news conferences, and make hard copy available within a very short period. Hard copy is to be telecopied back to Corporate Communications ASAP by Tate/Savage.

COURT REPORTING  
SERVICES

Office  
Telephone

Home  
Telephone

Time  
Called

BARBARA MILLER  
ANN TRAMMELL  
SANDRA GRIFFIN

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

P. State Command Post Liaison (SCPL)

Basic Function

The SCPL will serve as a conduit between the CNC and the state, making sure the state has all necessary information for its own news releases. In addition, the SCPL will keep the CNC informed of any public announcements or news conferences that are being scheduled by the state.

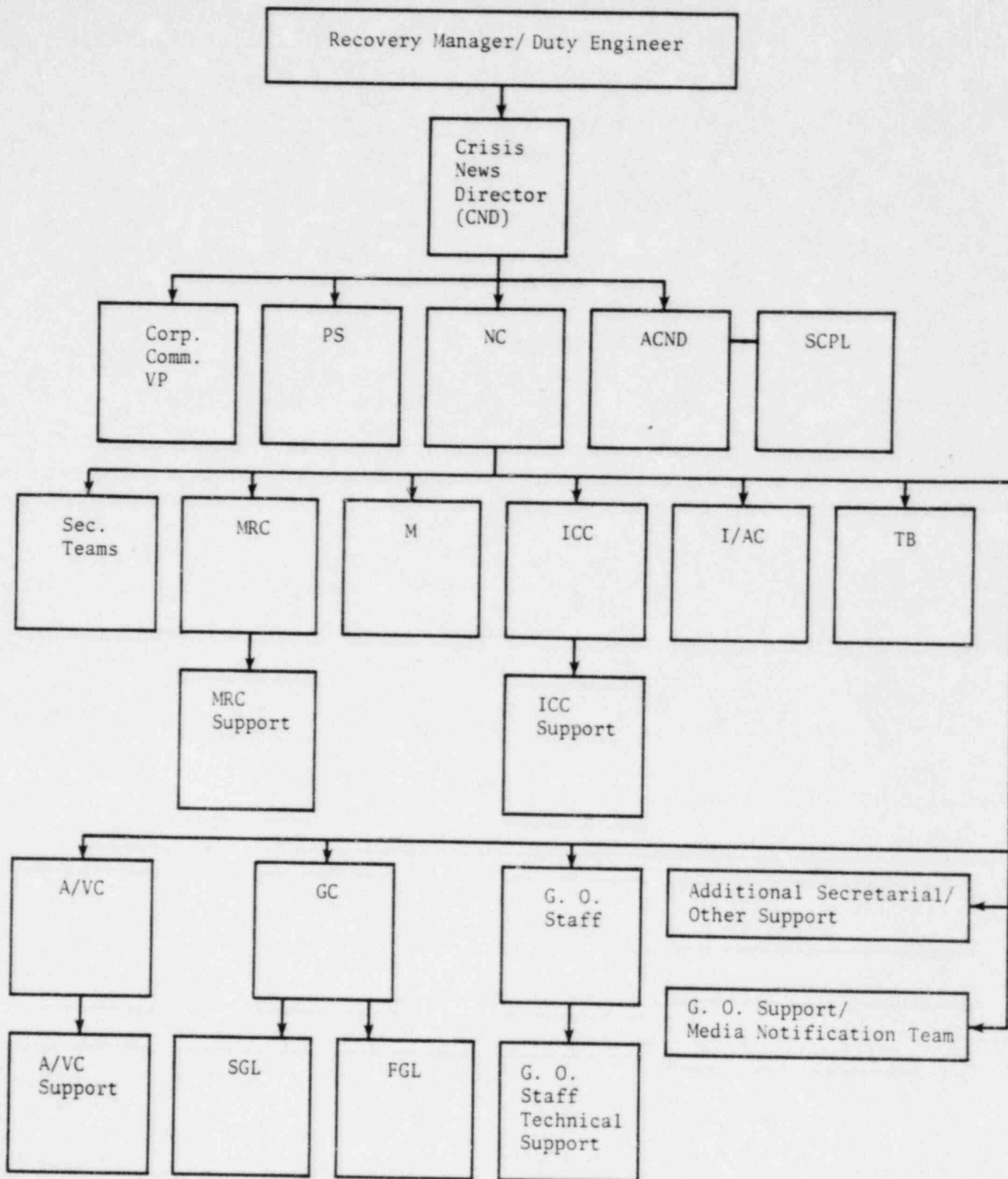
Primary Responsibilities

1. Interface with ACND to transmit information on any rumors that arise in the state/county command post.



#### IV. CRISIS NEWS GROUP ACTIVATION

Upon a call for activation of the CNC, this "call tree" will be used.



V. CRISIS NEWS CENTER - PRIMARY & BACKUP

Primary CNC

As described in Figure 10, p. 57, the primary CNC for McGuire Nuclear Station is on the second level of the Technical Training Center in the double-sized classroom. Communications for the crisis news group and for the media are established. Security is provided to aid in separation of the media from the Crisis Management Center (CMC) staff. Access to the facility is as shown in Figure 11, p. 58.

The CND, PS, and Monitor will take up positions in the Recovery Manager's office as shown in Figure 12, p. 59.

Backup CNC

It is possible that during an emergency, the crisis news organization would be moved to another off-site location. That location for the McGuire Nuclear Station is corporate headquarters.

The crisis news staff would then work from the offices of Corporate Communications on the 5th floor of the Power Building. The Crisis News Center, where the media would congregate, is the O. J. Miller Auditorium (See Figure 13, p. 60). The Recovery Manager and his staff are located in Room 1680 of the Wachovia Center. Position functions for all Crisis News Center personnel will remain the same.

Each person is responsible for transportation to the primary/alternate Crisis News Centers.

Figure 1

Telecopies  
Corporate  
Communications

McGuire Crisis News Center Organization

CNC Phone:

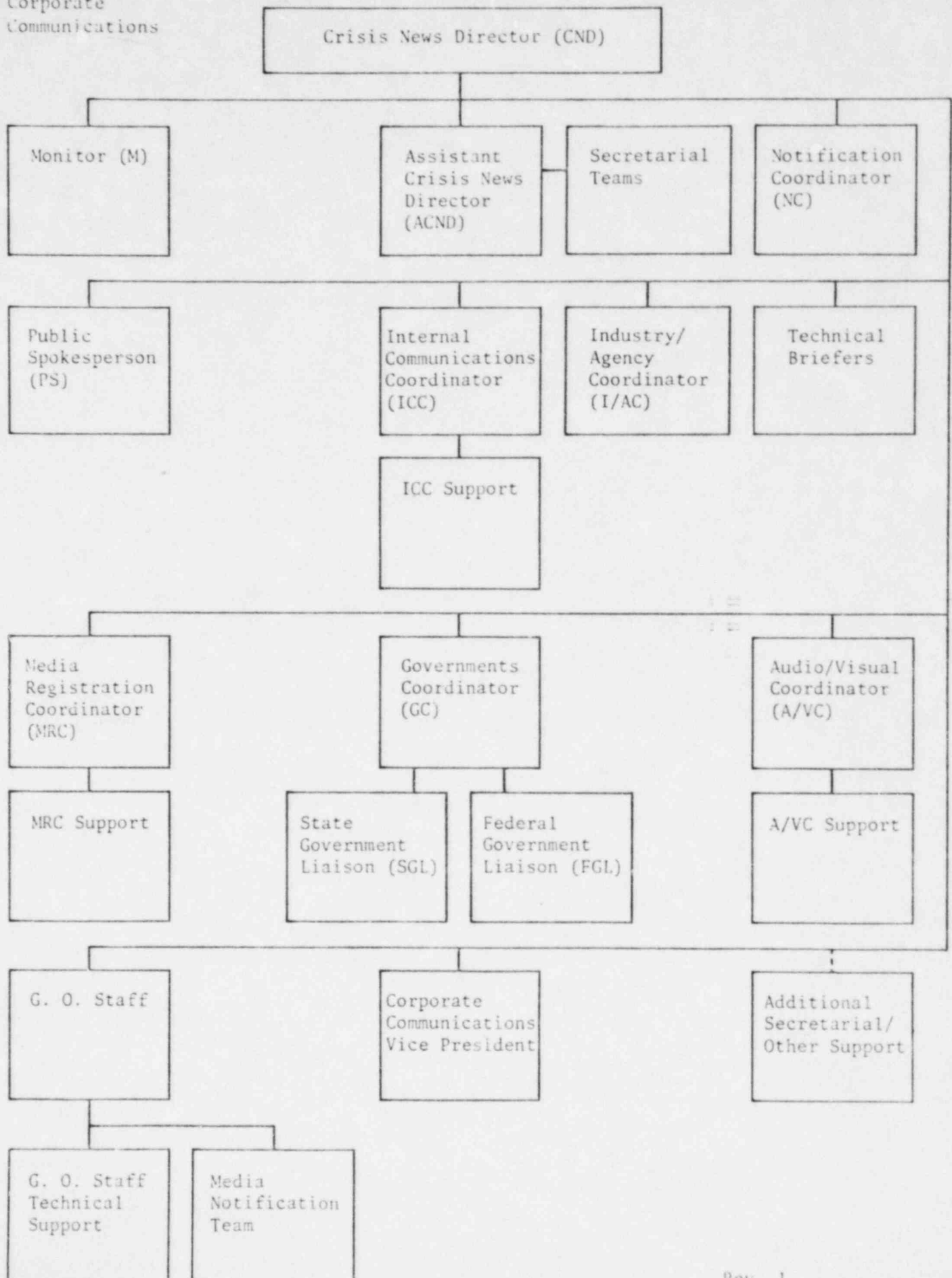


Figure 1 (cont'd)

NAME/TITLE

Crisis News Director

Shift 1 - Mary Cartwright  
Shift 2 - Ira Kaplan

Assistant Crisis News Director

Shift 1 - Mary Boyd  
Shift 2 - Mike Dembeck

Vice President, Corporate Communications

J. Kenneth Clark

Notification Coordinator

Shift 1 - Sara Lee Epperson  
Shift 2 - Carol Barrett

Public Spokesperson

Shift 1 - H. B. Tucker  
Shift 2 - J. W. Hampton, J. Ed. Smith, or M. D. McIntosh

Monitor

Shift 1 - Don Blackmon  
Shift 2 - Furman Wardell

Secretarial Team

Shift 1 - Pat Tate  
Beth Masurat  
Janice Wright  
  
Shift 2 - Diane Savage  
Priscilla Ledbetter  
Sheila Zink

Internal Communications Coordinator

Shift 1 - Bill Yoder  
Shift 2 - Sondra Wise

Figure 1 (cont'd)

Internal Communications Coordinator Support

Shift 1 - Jane Lesser  
Shift 2 - Laura Alexander

Industry/Agency Coordinator

Shift 1 - Larry Davison  
Shift 2 - Chris Graybeal

Technical Briefers

Shift 1 - Joe Maher  
Harry Sloan  
Lou Duncan  
Steve Frye  
John Wylie

Shift 2 - Debbie DuBose  
Harvey Deal  
David Peterson  
Richard Wilson  
Les Stallings

Media Registration Coordinator

Shift 1 - Steve Canipe  
Shift 2 - Murray Craven

Media Registration Coordinator Support

Shift 1 - Frank Gudger  
Jack Peele  
Earl Carpenter

Shift 2 - Palmer Holt  
Linda Law  
Jim Hale

Governments Coordinator

Shift 1 - Rick Deese  
Shift 2 - Elizabeth Harmon

Audio/Visual Coordinator

Shift 1 - Pat Payne  
Shift 2 - Hugh Deadwyler

Figure 1 (cont'd)

Audio/Visual Coordinator Support

Shift 1 - Jim Reynolds, III  
Caren Stevens

Shift 2 - Tony Barnes  
Ralph Bradshaw, Jr.

State Government Liaison

Shift 1 - Roy Wall  
Shift 2 - Billie Henderson

Federal Government Liaison

Shift 1 - John Hicks  
Shift 2 - Barbara Simpson

State Command Post Liaison

Shift 1 - Don Hatley  
Shift 2 - Bill Rixon

General Office Staff

Shift 1 - Andy Thompson  
Shift 2 - Alex Coffin

General Office Staff Technical Support

Shift 1 - Carl Leonard  
Shift 2 - Gary Hedrick

Media Notification Team

Shift 1 - Joyce Beyer  
Wilma Kinard  
Pearl McBride  
Bernie Mills

Shift 2 - Barbara Brown  
Carolyn Layman  
Fraher Brown  
Beth Davis

Figure 1 (cont'd)

Additional Secretarial/Other Crisis News Center Support

Secretarial Support

Debbie Hawkins  
Peggy Henderson  
Marsha Halsey  
Marie Hinson  
Judy Porter  
Laura Gaskey

Other CNC Support

Pat Osburn  
Toney Mathews  
Chris Rolfe  
Mary Cele Bain  
Bob Johnston  
Wendy Guthrie  
Jesse Swords

Division Operations

Sue Parsons  
Roy Morris  
Dee Whisenant  
Bob Russell

Figure 2

Crisis Management Organization  
Emergency Activation Message

This sheet is to be used by persons making notifications to other members of the Crisis Management Organization, to ensure that all pertinent information is passed on to the staff before their departure to their General Office Staging Area or Near-Site Crisis Management Center.

Your name \_\_\_\_\_.

Person who contacted you \_\_\_\_\_ your group \_\_\_\_\_.

Persons you contacted with this message (if any) \_\_\_\_\_.

Message Format

1. This is \_\_\_\_\_ (caller's name).
2. I am notifying you of a drill/actual emergency at \_\_\_\_\_  
Nuclear Station, Unit No. \_\_\_\_\_.
3. At this time, the class of emergency is: \_\_\_\_\_ Alert  
\_\_\_\_\_ Site Area Emergency \_\_\_\_\_ General Emergency.
4. You are to activate your portion of the Crisis Management Organization and have them report to \_\_\_\_\_ your G.O. staging area \_\_\_\_\_ the nearsite CMC \_\_\_\_\_ backup CMC.
5. Specific Instructions (if any): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Please return a copy of this completed format to the Emergency Response Coordinator, R. M. Glover, WC-2369, Charlotte, N.C.



Figure 3

FROM: Corporate Communications Department  
Duke Power Company  
422 South Church Street  
Charlotte, North Carolina 28242

THIS (IS/IS NOT) A DRILL

McGuire Nuclear Station -- Duke Power Company reported an (alert/  
site emergency/general emergency) at its McGuire Nuclear Station located near  
Cornelius, N. C. at (time) on (date).

Preliminary information indicates (give nature of problem).

---

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---

---

The status of the accident situation is (stable/improving/degrading/not known).

A release of radioactivity (is/is not) taking place. (Specific  
information if release is taking place.)

---

---

---

---

Additional details will be provided as available.

THIS (IS/IS NOT) A DRILL.

For further information, call Corporate Communications in Charlotte at

NOTE: A news center is being activated at the McGuire Training Center near  
the station. Facilities will be made available at the center for media  
representatives. The news center phone number is , ext.

Figure 4  
Notification Coordinator Call List

<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>One Secretarial Team Member For Each Shift</u>			
Shift 1 - PAT TATE			_____
BETH MASURAT			_____
JANICE WRIGHT			_____
Shift 2 - DIANE SAVAGE			_____
PRISCILLA LEDBETTER			_____
SHEILA ZINK			_____
2. <u>Media Registration Coordinator (MRC)</u>			
Shift 1 - STEVE CANIPE			_____
MURRAY CRAVEN			_____
3. <u>Monitor (M)</u>			
Shift 1 - DON BLACKMON			_____
Shift 2 - FURMAN WARDELL			_____
4. <u>Internal Communications Coordinator (ICC)</u>			
Shift 1 - BILL YODER			_____
Shift 2 - SONDRA WISE			_____
5. <u>Industry/Agency Coordinator (I/AC)</u>			
Shift 1 - LARRY DAVISON			_____
Shift 2 - CHRIS GRAYBEAL			_____

Figure 4 (cont'd)  
Notification coordinator Call List

	<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
6.	<u>Technical Briefers (TB)</u>			
	Shift 1 - JOE MAHER			_____
	HARRY SLOAN			_____
	LOU DUNCAN			_____
	STEVE FRYE			_____
	JOHN WYLIE			_____
	Shift 2 - DEBBIE DUBOSE			_____
	HARVEY DEAL			_____
	DAVID PETERSON			_____
	RICHARD WILSON			_____
	LES STALLINGS			_____
7.	<u>Audio/Visual Coordinator (A/VC)</u>			
	Shift 1 - PAT PAYNE			_____
	Shift 2 - HUGH DEADWYLER			_____
8.	<u>Governments Coordinator (GC)</u>			
	Shift 1 - RICK DEESE			_____
	Shift 2 - ELIZABETH HARMON			_____
9.	<u>G.O. Staff</u>			
	Shift 1 - ANDY THOMPSON			_____
	Shift 2 - ALEX COFFIN			_____

Figure 4 (cont'd)  
Notification Coordinator Call List

10. Four Member Media Notification Staff

Shift 1 - JOYCE BEYER  
WILMA KINARD  
PEARL MCBRIDE  
BERNIE MILLS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Shift 2 - BARBARA BROWN  
CAROLYN LAYMAN  
FRAHER BROWN  
BETH DAVIS

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NC contacts one of the two four member staffs. NC designates a call list from Figure 5, p. 37-46, to each of the four members and one to himself/herself. Together the five call media representatives advising them of the situation.

In the event that the emergency occurs in the afternoon (PM), call the morning (AM) newspapers first. If the emergency occurs in the morning (AM), call the afternoon (PM) newspapers first. AM = \* PM = \*\*

The NC plus the four persons on the shift will each be responsible for calling one-fifth of the media numbers. Upon completion of media calls, the Media Notification Team will then perform other office functions at G.O. in support of CNC activities.

11. Calls to AP, UPI, and the two radio News Networks in N.C. and S.C.

	<u>Telephone</u>	<u>Time Called</u>
AP		_____
UPI		_____
NC NEWS NETWORK		_____
SC NEWS NETWORK		_____

The NC first calls the Associated Press (AP), United Press International (UPI), and the two radio news networks to inform them of the emergency and what is involved based on the information presently known.

Figure 4 (cont'd)  
Notification Coordinator Call List

12. Additional Secretarial/Other CNC Support

NOTE: The following may be called for additional secretarial assistance:

<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Debbie Hawkins			_____
Peggy Henderson			_____
Marsha Halsey			_____
Marie Hinson			_____
Judy Porter			_____
Laura Gaskey			_____

The following may be called to assist in other News Center support functions:

<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Pat Osburn			_____
Toney Mathews			_____
Chris Rolfe			_____
Mary Cele Bain			_____
Bob Johnston			_____
Wendy Guthrie			_____
Jesse Swords			_____

Figure 5  
Call List 1

	<u>Time Called</u>		<u>Time Called</u>
1. **		2.	
CHARLOTTE NEWS (PM)		WAYS	
Charlotte, NC 28201		(main number)	
John Epperheimer, Editor		(Kilgo's office)	
		Charlotte, NC 28216	
Alternate numbers:		John Kilgo, News Director	
Dennis Sodomka (H)		Alternate numbers:	
		News Room (manned 24 hrs/day)	
3.		4. **	
WEGO		GASTONIA GAZETTE (PM)	
Concord, NC 28025		Gastonia, NC 28052	
William Rollins, General Mgr.		Bill Williams, Editor	
Alternate numbers:		Alternate numbers:	
Nancy Cooper (H)		Bill Williams (H)	
(Station Manager)		Jennie Palm (H)	
		Don Hudson (H)	
5. **		6. **	
SALISBURY POST (PM)		ENTERPRISE (PM)	
Salisbury, NC 28144		High Point, NC 27261	
George Raynor, Editor		Joe Brown, Editor	
Alternate numbers:		Alternate numbers:	
George Raynor (H)		Joe Brown (H)	
Jason Lesley (H)			

\* = AM  
\*\* = PM

Figure 5  
Call List 1 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7. *		8. **	
WINSTON-SALEM JOURNAL (AM)		WINSTON-SALEM SENTINEL (PM)	
Winston-Salem, NC 27102		Winston-Salem, NC 27102	
Joe Goodman, Editor	_____	Fred Flagler, Editor	_____
Alternate numbers:		Alternate numbers:	
Joe Goodman (H)		Fred Flagler (H)	
Sylvia Lane (H)		Jim Laughlin (H)	
9.		10.	
WSPA-TV		WFCB-TV	
Spartanburg, SC 29304		Greenville, SC 29602	
Al Kamhi, News Director	_____	Mary McCarthy, News Director	_____
Alternate numbers:		Alternate numbers:	
Hot Line to News Room		Mary McCarthy (H)	
Jim Walrod, Asst. (H)		David Graves (H)	
News Director			
11. *		12. **	
NEWS & OBSERVER (AM)		RALEIGH TIMES (PM)	
Raleigh, NC 27602		Raleigh, NC 27602	
Claude Sitton, Editor	_____	A. C. Snow, Editor	_____
Alternate numbers:		Alternate numbers:	
Claude Sitton (H)		A. C. Snow (H)	
Bob Brooks (H)		Mike Yopp (H)	

\* = AM  
\*\* = PM

Call List 2

	<u>Time Called</u>		<u>Time Called</u>
1. *		2. **	
WSOC		WRTV	
(Main number)		(Main number)	
Charlotte, NC 28201		(News room)	
Martha Freeman, News Director		Steve Greenwald, News Dir.	
Alternate numbers:		Alternate numbers:	
Martha Freeman (H)		Steve Greenwald (H)	
Steve Pendle (H)		Graham Wilson (H)	
		Brian Thompson (H)	
3. **		4. **	
ROCK HILL EVENING HERALD (PM)		DAILY INDEPENDENT (PM)	
Rock Hill, SC 29730		Kannapolis, NC 28081	
Jack D. Hilderbrand, Exec. Ed		Marvin Eury, Managing Ed	
Alternate numbers:		Alternate numbers:	
Jack Hilderbrand (H)		Marvin Eury (H)	
Van Parker (H)			
(City Editor)			
5. **		6. **	
DAILY RECORD (PM)		LEXINGTON DISPATCH (PM)	
Hickory, NC 28601		Lexington, NC 27292	
Ellison Clary, Editor		Ralph Simpson, Editor	
Alternate numbers:		Alternate numbers:	
Ellison Clary (H)		Ralph Simpson (H)	
Troy Houser (H)			

\* = AM  
\*\* = PM



Figure 5  
Call List 2 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7.		8. **	
WSJS/WTQR		GREENSBORO DAILY NEWS (AM)	
(Main number)			
(News room)		Greensboro, NC 27420	
Winston-Salem, NC 27102		Walter Rugaber, Exec Ed	
Wayne Willard, News Director			
Alternate numbers:		Alternate numbers:	
Control Room		Walter Rugaber (H)	
(manned at all times)		Howard Covington (H)	
		(City Desk)	
9. **		10.	
GREENSBORO RECORD (PM)		WTVD	
Greensboro, NC 27420		Durham, NC 27702	
Walter Rugaber, Exec Ed		Ned Warwick, News Director	
Alternate numbers:		Alternate numbers:	
Walter Rugaber (H)		News Room after 5:30 PM	
Don Patterson (O)		Control Room - all hours	
(City Desk-until 5 PM then try		Guard Station - all hours	
Greensboro Daily News, Item #8)			or
11. *		12. **	
INDEPENDENT (AM)		DAILY MAIL (PM)	
Anderson, SC 29621		Anderson, SC 29621	
Dick Gorrell, Exec Ed		Dick Gorrell, Exec Ed	
Jim Calfee		JoAnn Thrift	
Alternate numbers:		Alternate numbers:	
Dick Gorrell (H)		Dick Gorrell (H)	

\* = AM  
\*\* = PM

Figure 5 (cont'd)

## Call List 3

	<u>Time Called</u>		<u>Time Called</u>
1. *		2. **	
CHARLOTTE OBSERVER (AM)		ENOQUIRER-JOURNAL (PM)	
Charlotte, NC 28233		Monroe, NC 28110	
Richard A Oppel, Editor		Sid Hart, Editor	
Alternate numbers:		Alternate numbers:	
Richard Oppel (H)		Sid Hart (H)	
3.		4. **	
WCSF		RECORD AND LANDMARK (PM)	
Cherryville, NC 28021		Statesville, NC 28677	
Susan Randall, Gen & Sales Mgr		Jerry Josey, Managing Ed.	
Alternate numbers:		Alternate numbers:	
Susan Randall (H)		Jerry Josey (H)	
		Neil Furr (H)	
		Darrell Hathcock (H)	
5.		6.	
WBIG		WFMV-TV	
Greensboro, NC 27420		Greensboro, NC 27420	
Lloyd Gordon, News Director		Jim Hefner, News Director	
Alternate numbers:		Alternate numbers:	
News Room (manned all hours except		6 P.M. - 11:45 P.M. & Weekends	
12 Midnight - 7 A.M. Sundays)		News Room	
Lloyd Gordon (H)		Al Warlick (H)	
		Mike McCall (H)	

\* = AM

\*\* = PM

Figure 5  
Call List 3 (cont'd)

	Time Called		Time Called
7. *		8. **	
DURHAM MORNING HERALD (AM)		DURHAM SUN (PM)	
Durham, NC 27702		Durham, NC 27702	
Michael Rouse, Managing Ed		Carlton Harrell, Managing Ed	
Alternate numbers:		Alternate numbers:	
Michael Rouse (H)		Carlton Harrell (H)	
9. *		10. **	
GREENVILLE NEWS (AM)		GREENVILLE PIEDMONT (PM)	
Greenville, SC 29602		Greenville, SC 29602	
John S Pittman, Exec Ed		Tom Hutchinson, Managing Ed	
Alternate numbers:		Alternate numbers:	
John Pittman (H)		Tom Hutchinson (H)	
Gary Boley (H)			
11. **		12.	
GREENWOOD INDEX JOURNAL (PM)		WIS-TV	
Greenwood, SC 29646		Columbia, SC 29201	
William Collins, Exec News Ed		Gary Anderson, Gen Mgr	
John Watson, Managing Ed			
Alternate numbers:		Alternate numbers:	
John Watson (H)		Gary Anderson (H)	
		Chuck Dreier (H)	

\* = AM  
\*\* = PM

Figure 5 (cont'd)

## Call List 4

	<u>Time Called</u>		<u>Time Called</u>
1.		2.	
WPCQ-TV		WLON	
Charlotte, NC 28205		Lincolnton, NC 28092	
Rick Willis, Managing Ed		Larry Seagle, News Director	
Alternate numbers:		Alternate numbers:	
Rick Willis (H)		Larry Seagle (H)	
Al Hineman (H)		Jack Brown (H)	
3.		4.	
MOORESVILLE TRIBUNE		MECKLENBURG GAZETTE	
Mooresville, NC 28115		Davidson, NC 28036	
Len Sullivan, Editor		T. A. Williams, Editor	
Alternate numbers:		Alternate numbers:	
Len Sullivan (H)		T. A. Williams (H)	
5.		6. **	
OBSERVER-NEWS-ENTERPRISE		DAILY STAR (PM)	
Newton, NC 28658		Shelby, NC 28150	
Robert Dutton, Editor		Steve Bouser, Editor	
Alternate numbers:		Alternate numbers:	
John Cash (H)		Steve Bouser (H)	

\* = AM

\*\* = PM

Figure 5  
Call List 4 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7. *		8. **	
SPARTANBURG HERALD (AM)		SPARTANBURG JOURNAL (PM)	
Spartanburg, SC 29301		Spartanburg, SC 29301	
Rudy Rivers, Exec Ed	_____	Rudy Rivers, Managing Ed	_____
Alternate numbers:		Alternate numbers:	
Rudy Rivers (H)		Rudy Rivers (H)	
<hr/>			
9. *		10. **	
STATE (AM)		RECORD (PM)	
Columbia, SC 29202		Columbia, SC 29202	
Thomas N McLean, Editor	_____	Thomas N McLean, Editor	_____
Alternate numbers:		Alternate numbers:	
Charlie Byers (H)		Robert Hitt (H)	
Harry Logan (H)		Liz Latt (H)	
<hr/>			
11.			
WPTF-AM			
Raleigh, NC 27602			
Bart Ritner, News Director	_____		
Alternate numbers:			
Bart Ritner (H)			
<hr/>			

\* = AM  
\*\* = PM

Figure 5 (cont'd)

Call List 5

	<u>Time Called</u>		<u>Time Called</u>
1.		2.	
WBT-AM		WSOC-TV	
Charlotte, NC 28208		Charlotte, NC 28201	
Scott White, News Director		Ron Bilek, News Director	
Alternate numbers:		Alternate numbers:	
Scott White (H)		Ron Bilek (H)	
		Doug Caldwell (H)	
3.**		4.	
CONCORD TRIBUNE (PM)		WGAS	
Concord, NC 28025		Gastonia, NC 28052	
John Kennedy, Editor		Glenn Mace, President	
Bill Ross, Managing Editor			
Alternate numbers:		Alternate numbers:	
John Kennedy (H)		Glenn Mace (H)	
Bill Ross (H)			
5.**		6.	
NEWS TOPIC (PM)		WXII	
Lenoir, NC 28645		Winston-Salem, NC 27106	
Steve Sumlin, Editor		Gene Hebert, News Dir.	
Alternate numbers:		Alternate numbers:	
Steve Sumlin (H)		News Room	

\* = AM  
\*\* = PM

Figure 5  
Call List 5 (cont'd)

	<u>Time Called</u>		<u>Time Called</u>
7.		8.	
WGHP-TV		MESSENGER	
High Point, NC 27261		Madison, NC 27025	
Jim Bennett, News Director		David M. Spear, Publisher	
Alternate numbers:		Alternate numbers:	
Susan Jackson (H)		Dwight Sparks (H)	
9.		10.	
WPTF-TV		WSPA	
Durham, NC 27702		Spartanburg, SC 29304	
Roy Carden, News Director		Dan Preisandanz, News Dir	
Alternate numbers:		Alternate numbers:	
Roy Carden (H)		News Room	
		Dan Preisandanz (H)	
11.		12.	
WLOS-TV		WRAT-TV	
Greenville, SC 29602		Raleigh, NC 27605	
Al Mason, Bureau Chief		Steve Grissom, News Dir	
Alternate numbers:		Alternate numbers:	
For Asheville		Steve Grissom (H)	
		News Room	

\* = AM  
\*\* = PM

Figure 6

## Industry/Agency Coordinator Call List

<u>Organization/Individual</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>N.C. Dept. of Crime Control &amp; Public Safety</u>			
Primary: RUSS EDMONSTON			_____
Alternate: HIGHWAY PATROL COMMUNICATIONS			_____
2. <u>INPO</u>			
Primary: ANGIE HOWARD			_____
Alternate: HOTLINE			_____
3. <u>Atomic Industrial Forum (AIF)</u>			
Primary: SCOTT PETERS			_____
CARL GOLDSTEIN			_____
PAUL TURNER			_____
Alternate: DUTY OFFICER			
4. <u>Nuclear Safety Analysis Center (NSAC)</u>			
Primary: RAY SCHUSTER			_____
Alternate: DAN VAN ATTA			_____
5. <u>Westinghouse</u>			
Primary: MIKE MANGAN			_____
Alternate: LES BERKOWITZ			_____
6. <u>American Nuclear Society (ANS)</u>			
Primary: ED RONNE			_____
Alternate: JAMES HEELAN			_____



Figure 6  
Industry/Agency Coordinator Call List (cont'd)

	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
7. <u>Edison Electric Institute (EEI)</u>			
Primary: KIRK WILLISON			_____
Alternate: EEI HOTLINE			_____

Figure 7

## Governments Coordinator Call List

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Division Operations</u>			
Shift 1	SUE PARSONS		
	ROY MORRIS		
Shift 2	DEE WHISENANT		
	BOB RUSSELL		
(Ask them to report to Corporate Communications offices and begin monitoring/taping radio-TV news programs.)			
2. <u>State Government Liaison (SGL)</u>			
Shift 1	ROY WALL		
Shift 2	BILLIE HENDERSON		
(Ask that they begin their calls.)			
3. <u>Federal Government Liaison (FGL)</u>			
Shift 1	JOHN HICKS		
Shift 2	BARBARA SIMPSON		
(Ask that they begin their calls.)			
4. <u>Elected Officials</u>			
MT. HOLLY			
Primary:	CHARLES BLACK, JR		
Alternate:	THOMAS A. BELK, JR		
STANLEY			
Primary:	WILLIAM WITHERS		
Alternate:	HUGH HOVIS		

Figure 7 (cont'd)  
Governments Coordinator Call List

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
4. <u>Elected Officials</u> (cont'd)			
LINCOLN COUNTY			
Primary: HARRY RITCHIE			_____
Alternate: ELWYN L. BEAM			_____
CATAWBA COUNTY			
Primary: KENNETH MARTIN			_____
Alternate: GARY WHITENER			_____
CHARLOTTE			
Primary: EDDIE KNOX			_____
Alternate: HARVEY GANTT			_____
MECKLENBURG COUNTY			
Primary: TOM RAY			_____
Alternate: GERALD FOX			_____
DAVIDSON			
Primary: NANCY MACCORMAC			_____
Alternate: BILL BRANNON			_____
HUNTERSVILLE			
Primary: SARA R. MCAULAY			_____
Alternate: RICK FRENCH			_____

Figure 7 (cont'd)  
 Governments Coordinator Call List

<u>Person/Group To Contact</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
4. <u>Elected Officials</u> (cont'd)			
CORNELIUS			
Primary:	NANNIE POTTS		
Alternate:	BEN AGNER		
IREDELL COUNTY			
Primary:	JOE TROUTMAN		
Alternate:	FRANCES MURDOCK		
GASTON COUNTY			
Primary:	CHARLES RHYNE		
Alternate:	PHILLIP HINELY		

Figure 8  
SGL Call List

1. <u>MECKLENBURG SENATE:</u>	Phone Numbers	Time Called
Cecil R. Jenkins, Jr.	Raleigh Office: Kannapolis Office: Concord Home:	_____ _____ _____
W. Craig Lawing	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
Carolyn Mathis	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
James D. McDuffie	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
2. <u>MECKLENBURG HOUSE</u>		
Jim Black	Raleigh Office: Charlotte Office: Matthews Home:	_____ _____ _____
Louise S. Brennan	Raleigh Office: Charlotte Home:	_____ _____
Ruth M. Easterling	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
Gus Economos	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
Jo Graham Foster	Raleigh Office: Charlotte Home:	_____ _____
H. Parks Helms	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____
Roy Spoon	Raleigh Office: Charlotte Office: Charlotte Home:	_____ _____ _____

Figure 8 (cont'd)  
SGL Call List

2. (cont'd)

MECKLENBURG HOUSE

Ben Tison

Phone  
Numbers

Raleigh Office:  
Charlotte Office:  
Charlotte Home:

Time  
Called

3. GASTON & LINCOLN SENATE

Ollie Harris

Raleigh Office:  
Kings Mountain Office:  
Kings Mountain Home:

Helen Rhyne Marvin

Raleigh Office:  
Gastonia Home:

Marshall A. Rauch

Raleigh Office:  
Gastonia Office:  
Gastonia Home:

4. GASTON & LINCOLN HOUSE

E. Graham Beli

Raleigh Office:  
Gastonia Office:  
Gastonia Home:

David W. Bumgardner, Jr.

Raleigh Office:  
Belmont Office:  
Belmont Home:

Sam Beam

Raleigh Office:  
Cherryville Office:  
Cherryville Home:

D. R. Mauney, Jr.

Raleigh Office:  
Cherryville Office:  
Cherryville Home:

Figure 8 (cont'd)  
SGL Call List

	Phone Numbers	Time Called
5. <u>CATAWBA &amp; IREDELL SENATE:</u>		
T. Case Ballenger	Raleigh Office:	_____
	Hickory Office:	_____
	Hickory Home:	_____
William W. Redman, Jr.	Raleigh Office:	_____
	Statesville Office:	_____
	Statesville Home:	_____
6. <u>CATAWBA HOUSE:</u>		
J. Reid Poovey	Raleigh Office:	_____
	Hickory Home:	_____
Austin Allran	Raleigh Office:	_____
	Hickory Office:	_____
	Hickory Home:	_____
7. <u>IREDELL HOUSE:</u>		
J. P. Huskins	Raleigh Office:	_____
	Statesville Office:	_____
	Statesville Home:	_____
C. Robert Brawley	Raleigh Office:	_____
	Mooreville Office:	_____
	Mooreville Home:	_____

Figure 9  
FGL Call List

	<u>Phone Numbers</u>	<u>Time Called</u>
1. Senator Jesse Helms	Washington Office:	_____
Clint Fuller (Helms' Asst.)	Washington Home:	_____
Francis Jones	Raleigh Office:	_____
	Raleigh Home:	_____
2. Senator John East	Washington Office:	_____
Susie Fleming (Appointment Sec.)	Washington Home:	_____
Tom Fetzer (Exec. Asst.)	Washington Home:	_____
Ann May (Staff Director)	District Office:	_____
	District Home:	_____
3. Rep. James G. Martin	Washington Office:	_____
	Washington Home:	_____
	Davidson Home:	_____
Bob Freeman	Charlotte Office:	_____
	Lincolnton Home:	_____
Jim Loftin (Martin's Asst.)	Washington Home:	_____
4. Rep. James T. Broyhill	Washington Office:	_____
	Washington Home:	_____
	Lenoir Home:	_____
Sharon McCravy	Lenoir Office:	_____
	Lenoir Home:	_____
5. Senator Strom Thurmond	Washington Office:	_____
	District Office:	_____
	(Columbia, SC)	_____
Ed Harrill (Washington Legislative Asst.)	Washington Home:	_____

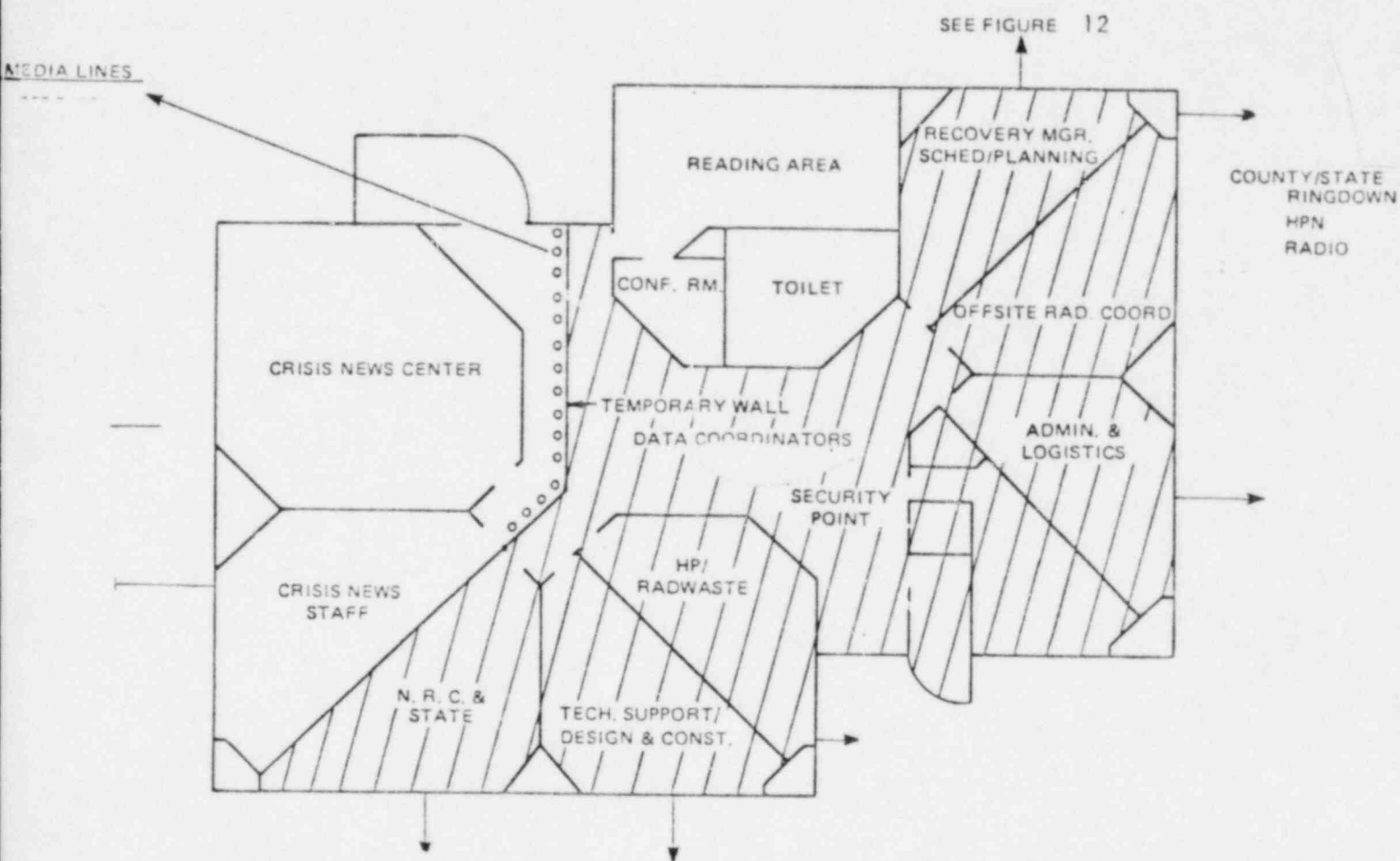


Figure 9 (cont'd)  
FGL Call List

	<u>Phone Numbers</u>	<u>Time Called</u>
5. (cont'd)		
Warren Abernathy (District Office)	Spartanburg Home:	_____
6. Senator Ernest Hollings	Washington Office:	_____
	Washington Home:	_____
	Columbia Office:	_____
Bernard Meng (Washington Legislative Asst.)	Columbia Home:	_____
7. Rep. Ken Holland (5th District)	Washington Office:	_____
Tricia Wilson (Washington Legislative Asst.)	Washington Home:	_____
Charles Smith (District Office)	Gaffney Office:	_____
	Gaffney Home:	_____
8. Carroll Campbell (4th District, S.C.)	Washington Office:	_____
	Fountain Inn, SC Home:	_____
Nikki McNamee (Legislative Director)	Washington Home:	_____
Bill Bryson (District Office)	Greenville Office:	_____
	Greenville Home:	_____
9. Butler Derrick (3rd District, SC)	Washington Office:	_____
John Trello (Executive Assistant)	Washington Home:	_____
John Gregory (District Office)	Anderson Office:	_____
	Anderson Home:	_____

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

FIGURE 10  
McGUIRE NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
TECHNICAL TRAINING CENTER  
(UPPER LEVEL)



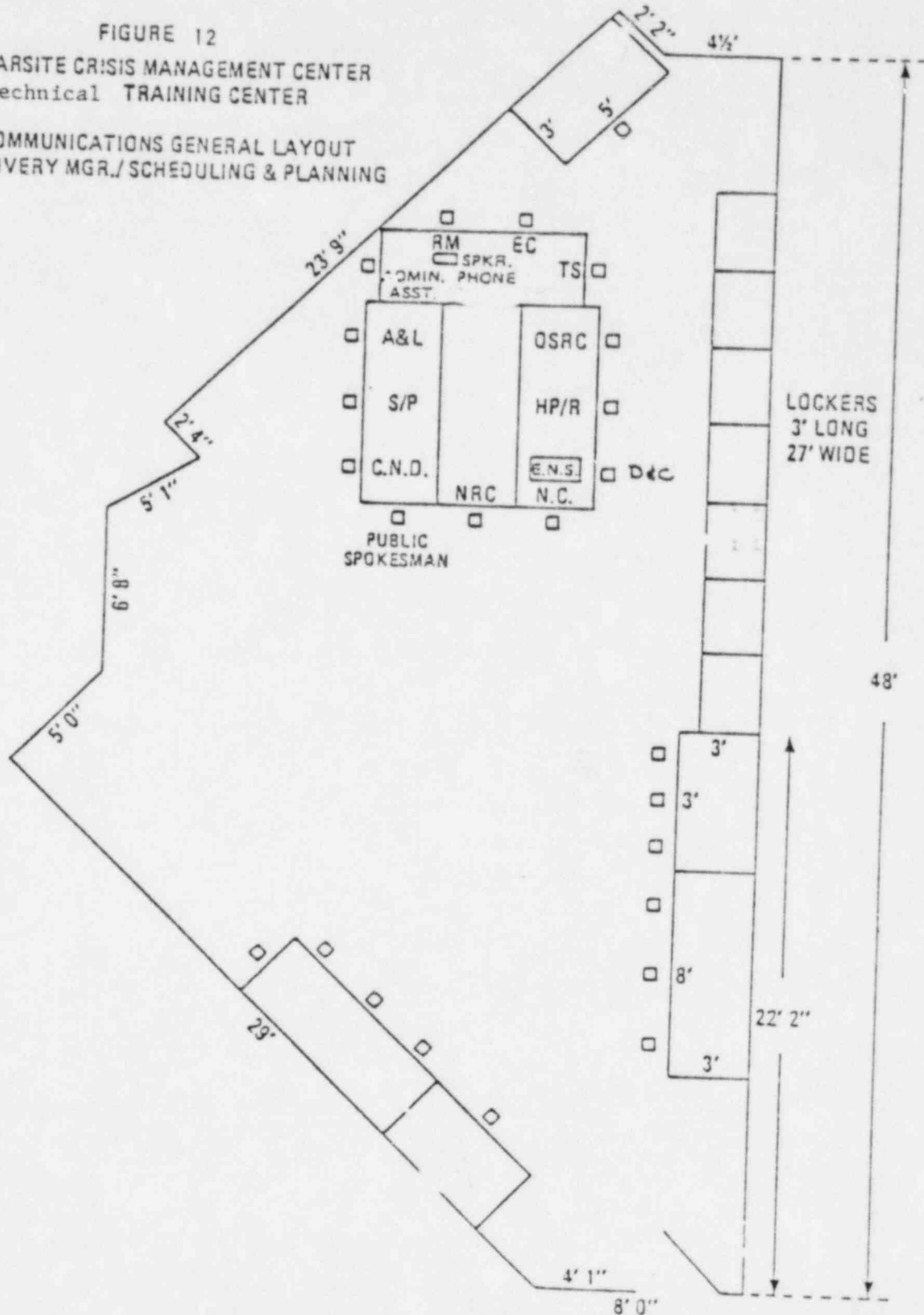
EXTENSIONS ARE OFF OF 875-1626



Figure 11  
McGuire Layout

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES

FIGURE 12  
NEARSITE CRISIS MANAGEMENT CENTER  
Technical TRAINING CENTER  
COMMUNICATIONS GENERAL LAYOUT  
RECOVERY MGR./SCHEDULING & PLANNING

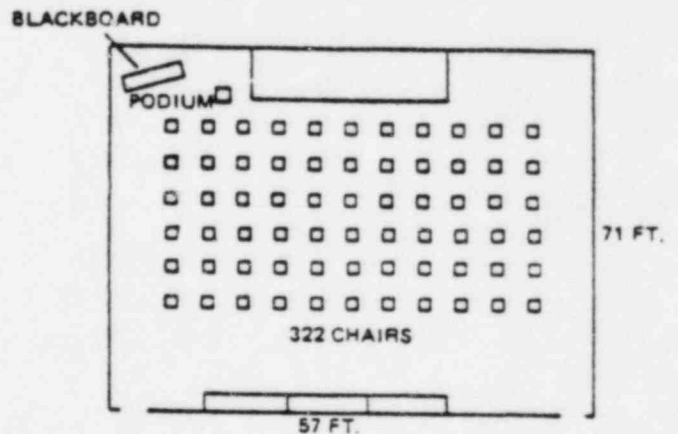


DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

FIGURE 13  
Back-Up CNC - McGuire

ELECTRIC CENTER ROOMS  
DESIGNATED FOR EMERGENCY USE

O. J. MILLER AUDITORIUM  
OFFSITE & BACKUP CRISIS NEWS CENTER FOR  
McGUIRE NUCLEAR STATION  
OFFSITE CRISIS NEWS CENTER FOR  
OCONEE NUCLEAR STATION



DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

FIGURE 14  
Recovery Manager's Backup Office

ROOM 1680 - RECOVERY MANAGER/SCHEDULING & PLANNING GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER

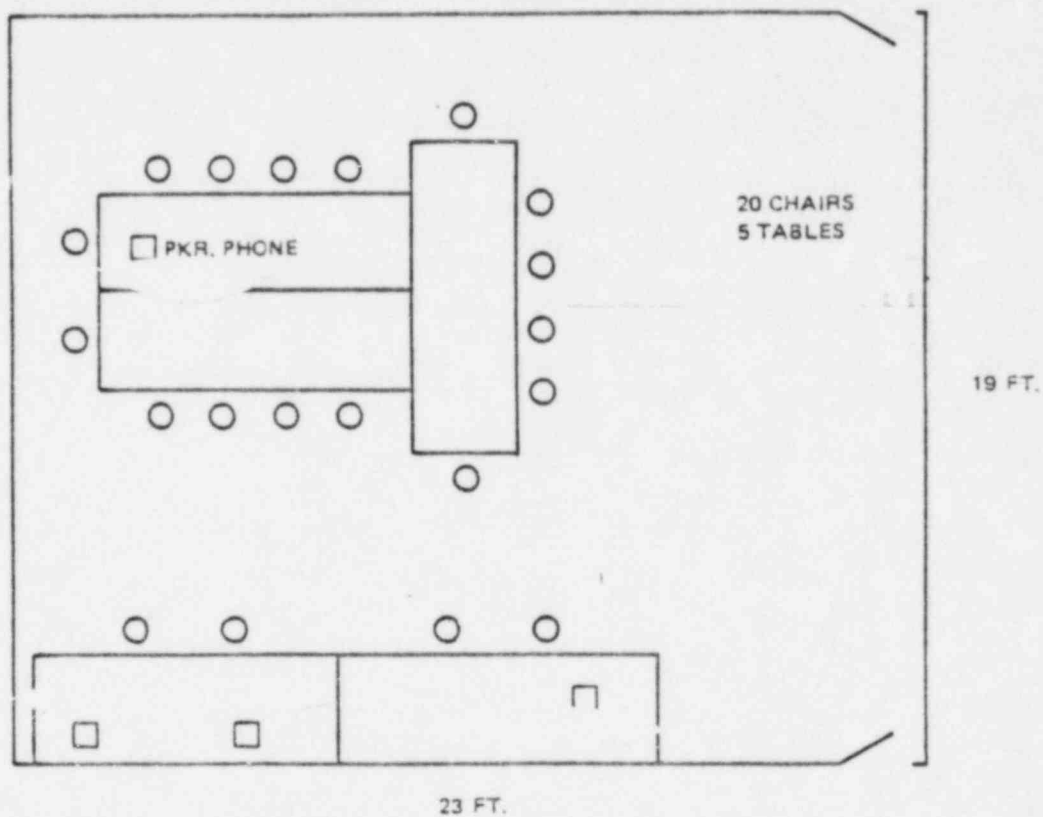


Figure 15

## SUMMARY OF EVACUATION TIMES

Area	Permanent Population	Permanent Population Vehicles	Transient Population	Transient Population Vehicles	Evacuation Capacity per Hour	Notification Time	Preparation Time	Permanent Population Response Normal Conditions	Permanent Population Response Adverse Conditions	Transient Population Response Normal Conditions	Transient Population Response Adverse Conditions	General Population Evacuation Time -- Normal Conditions	General Population Evacuation Time -- Adverse Conditions	Confirmation Time	Special Population Evacuation Time -- Normal Conditions	Special Population Evacuation Time -- Adverse Conditions
Within Two Miles																
2 NE	859	188	97%	368	1,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
2 SE	195	80	---	---	1,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
2 SW	361	222	---	---	1,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
2 NW	1,261	517	2,026	72%	4,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
All Subareas	2,456	1,007	3,000	1,071	7,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
Within Five Miles																
5 NE	2,566	1,052	3,401	1,215	1,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
5 SE	1,996	818	---	---	1,500	1	2	3	3	4	4	3:25	4:00	1:40	3	3
5 SW	2,417	991	1,235	448	1,500	1	2	3	3	4	4	3:25	3:25	1:40	3	3
5 NW	3,483	1,429	3,347	1,267	4,500	1	2	3	3	4	4	3:25	4:00	1:40	1:45	2:30
All Subareas	10,464	4,290	8,203	2,930	7,500	1	2	3	3	4	4	3:25	4:00	1:40	1:45	2:30
Within Ten Miles																
10 NE	15,309	6,277	7,854	2,804	9,600	1	2	3	3	4	4	3:25	3:25	1:40	1:45	2:30
10 SE	18,654	7,648	2,685	959	9,600	1	2	3	3	4	4	3:25	4:00	1:40	2:45	4:15
10 SW	18,268	7,490	1,235	448	6,000	1	2	3	3	4	4	4:00	5:45	1:40	1:45	2:30
10 NW	9,274	3,802	6,673	2,382	6,000	1	2	3	3	4	4	3:25	4:00	1:40	1:45	2:30
Total EPZ	61,505	25,217	18,467	6,393	27,600	1	2	3	3	4	4	4:00	5:45	1:40	2:45	4:15

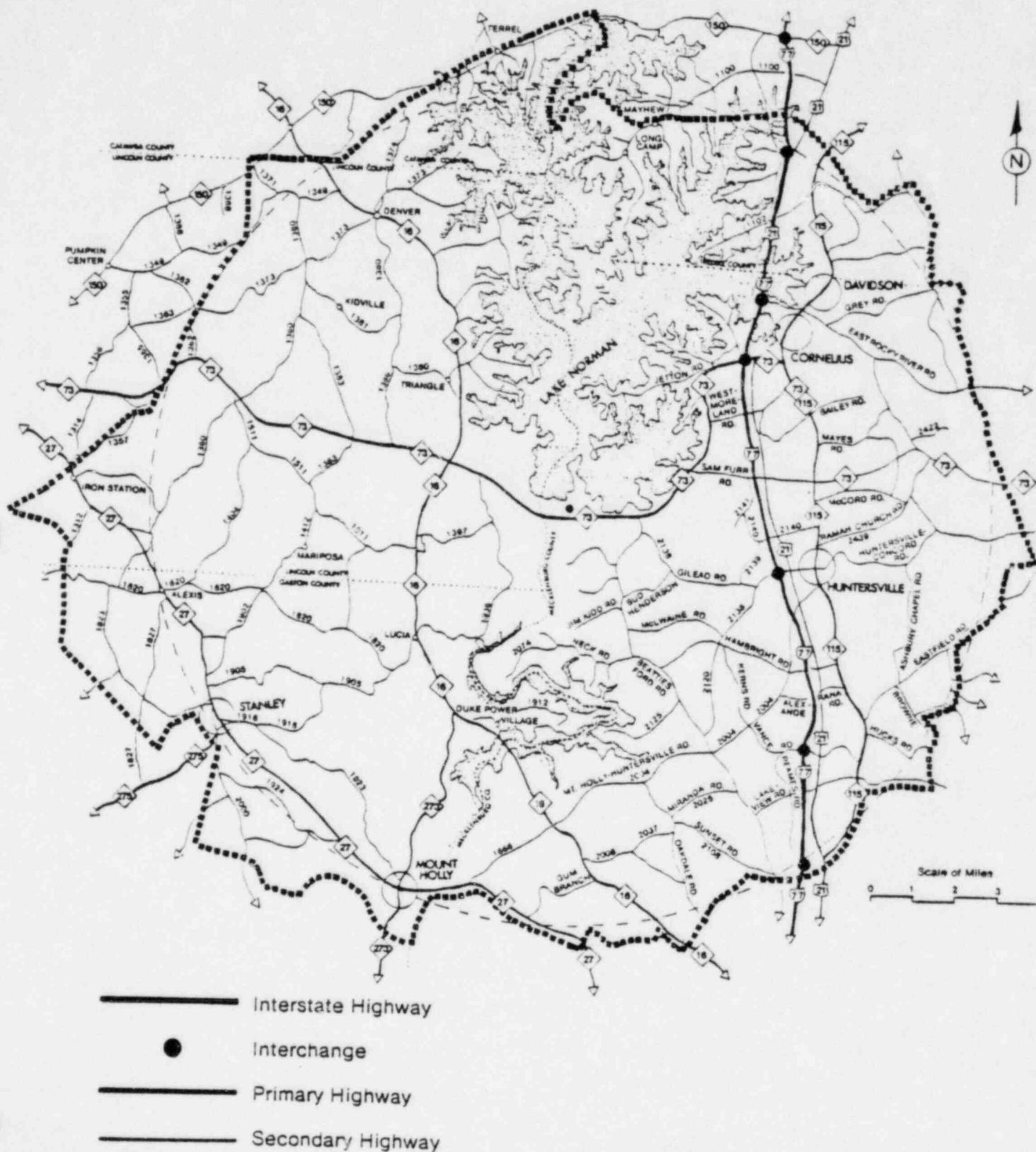


Figure 16 Highway System in the Vicinity of the McGuire Nuclear Power Station

Rev. 1  
November 1, 1982



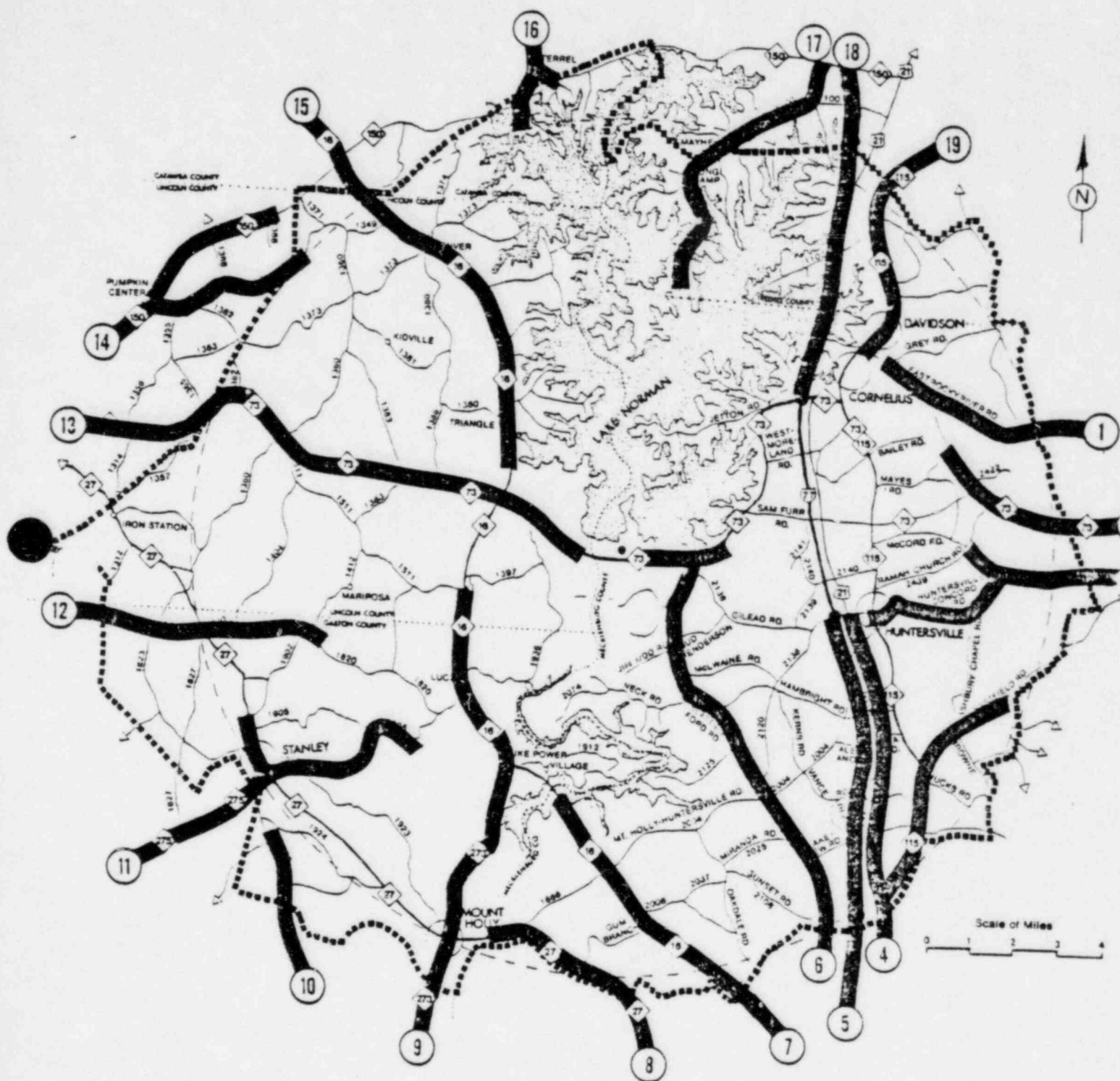
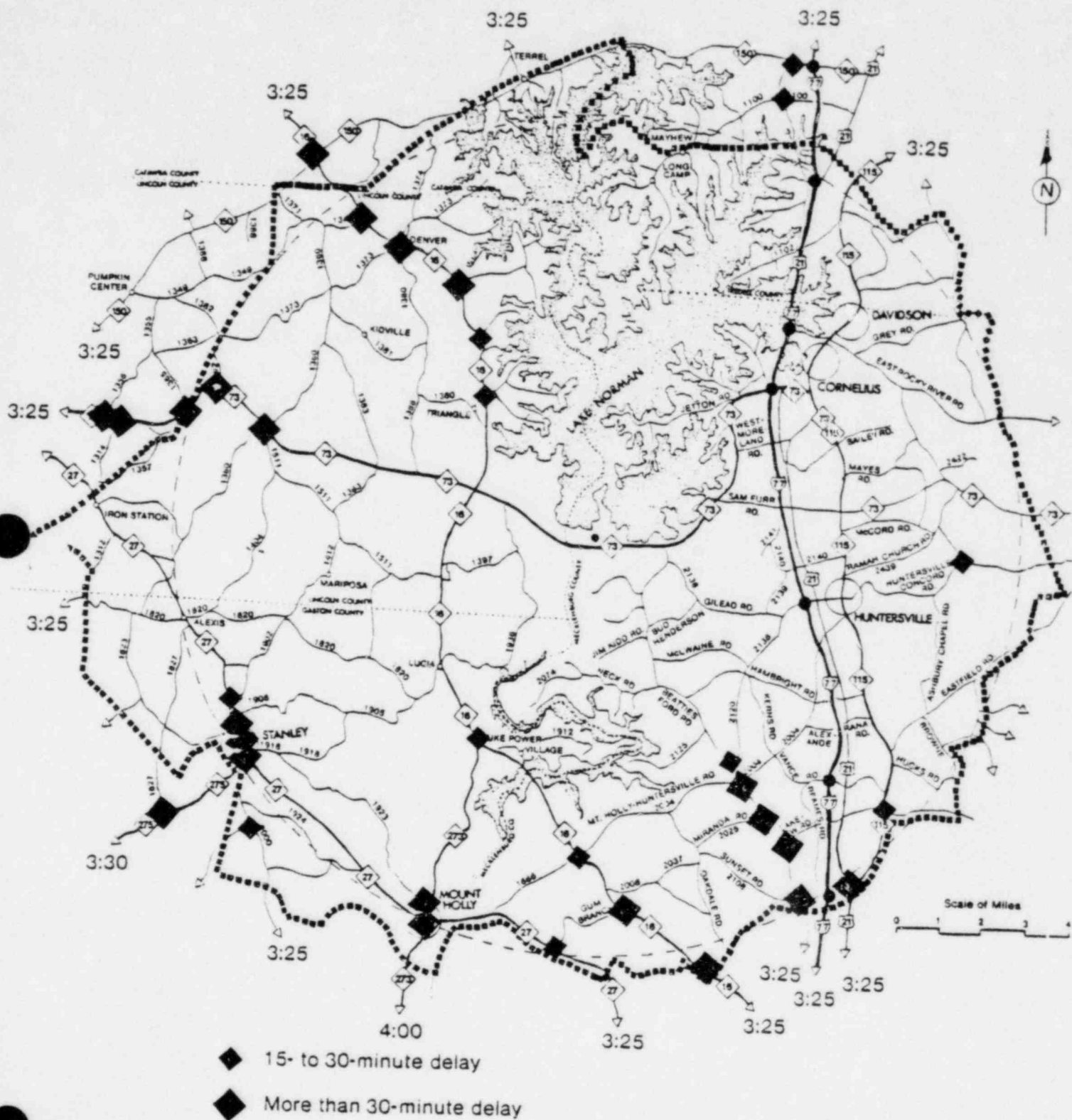


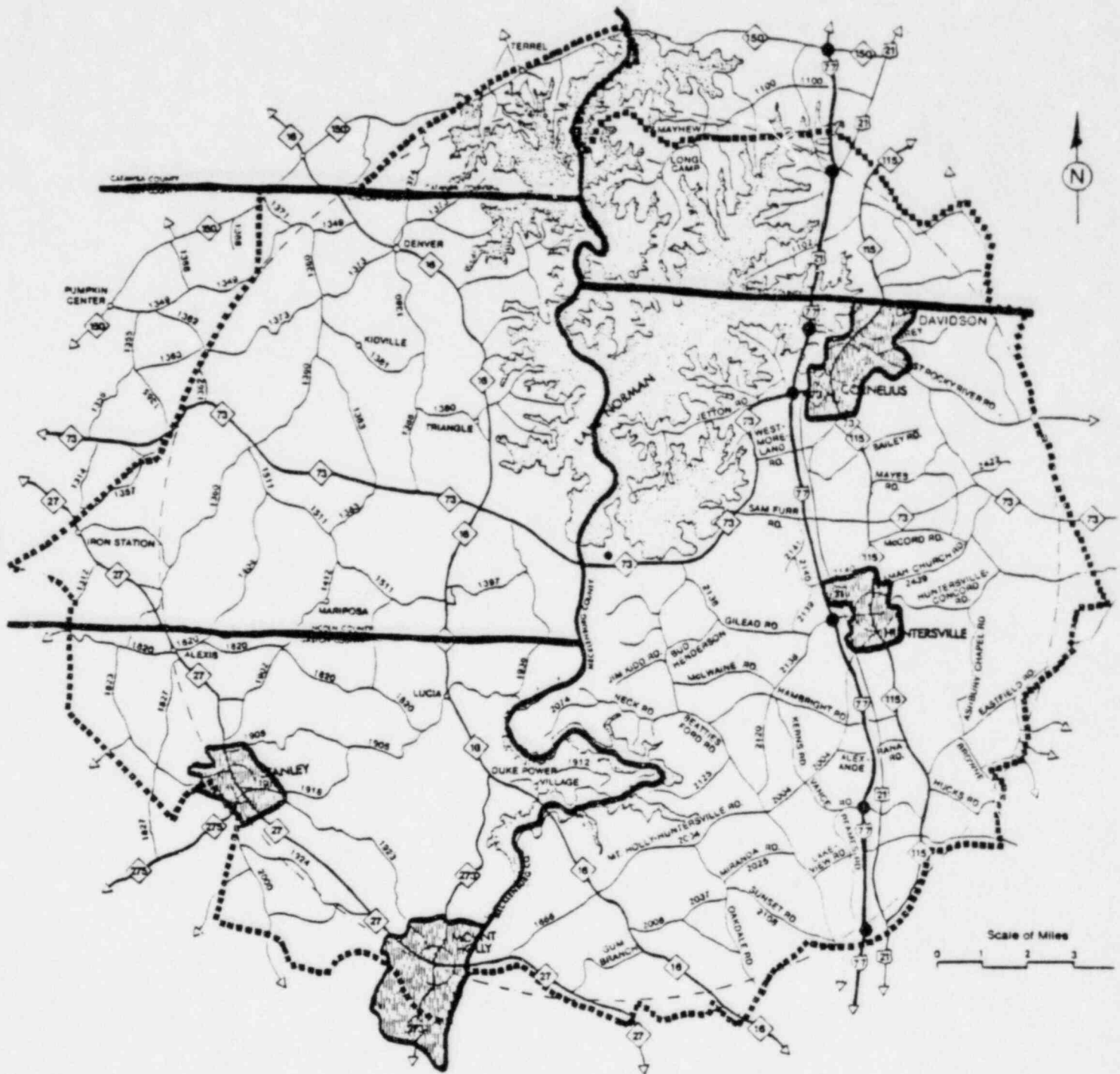
Figure 17 Evacuation Routes for the McGuire Nuclear Power Station



3:25 Maximum Evacuation Time on Route

Figure 18 Traffic Congestion Summary

Rev. 1  
November 1, 1982



Incorporated Area

County Line

Figure 19 Local Government Jurisdictions



Figure 21 SPECIAL FACILITIES POPULATION

<u>Schools</u>	<u>Population</u>	<u>Location (Selective Evacuation Subarea)</u>
John McKnitt Alexander Junior High School	935	10 SE
Cornelius Elementary School	590	10 NE
Coulwood Junior High School	676	10 SE
Davidson College	1,364	10 NE
Davidson Elementary School	286	10 NE
Davidson Street Academy	5	10 NE
East Lincoln High School	674	5 NW
East Lincoln Junior High School	703	10 NW
Huntersville School	722	10 NE
O.L. Kiser Elementary School	739	10 SW
Long Creek Elementary School	750	10 SE
Mount Holly Junior High School	735	10 SW
Mt. Mourne School	495	10 NE
North Mecklenburg High School	1,369	10 ' E
Oakdale Elementary School	418	10 SE
Paw Creek Elementary School	479	10 SE
Pinewood Elementary School	548	10 SW
Rankin Elementary School	742	10 SW
Rock Springs Elementary School #1	932	5 NW
Rock Springs Elementary School #2	160	10 NW
Valleydale School	170	10 SE
<u>Prison Camps</u>		
North Carolina Department of Corrections	66	10 SE
<u>Hospitals</u>		
Huntersville Hospital	233	10 SE



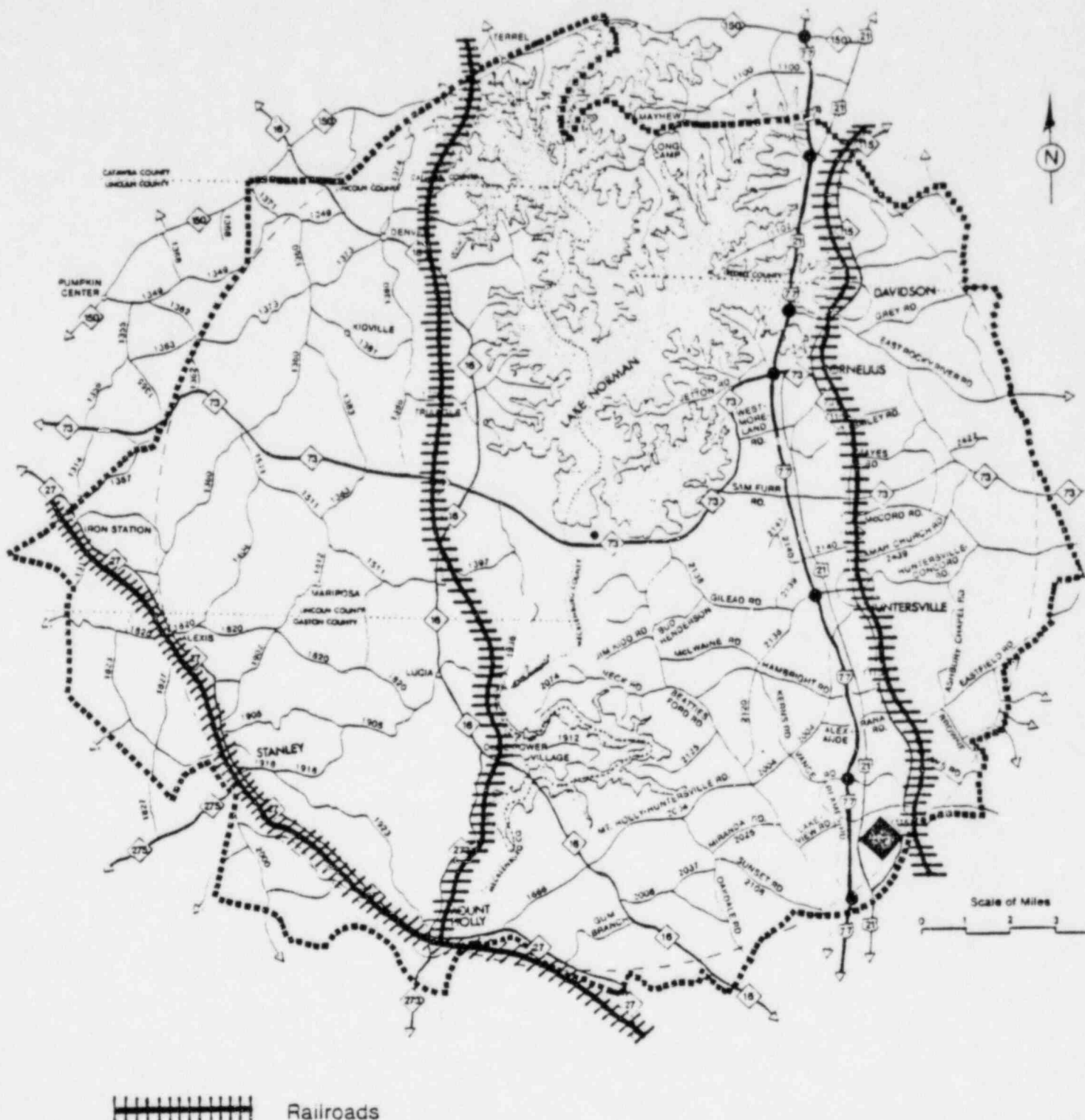


Figure 22 Other Transportation Facilities in the Vicinity of the McGuire Nuclear Power Station

Figure 23

MCGUIRE NUCLEAR STATION  
EMERGENCY PLANNING ZONE  
AREA AND 1980 POPULATIONS

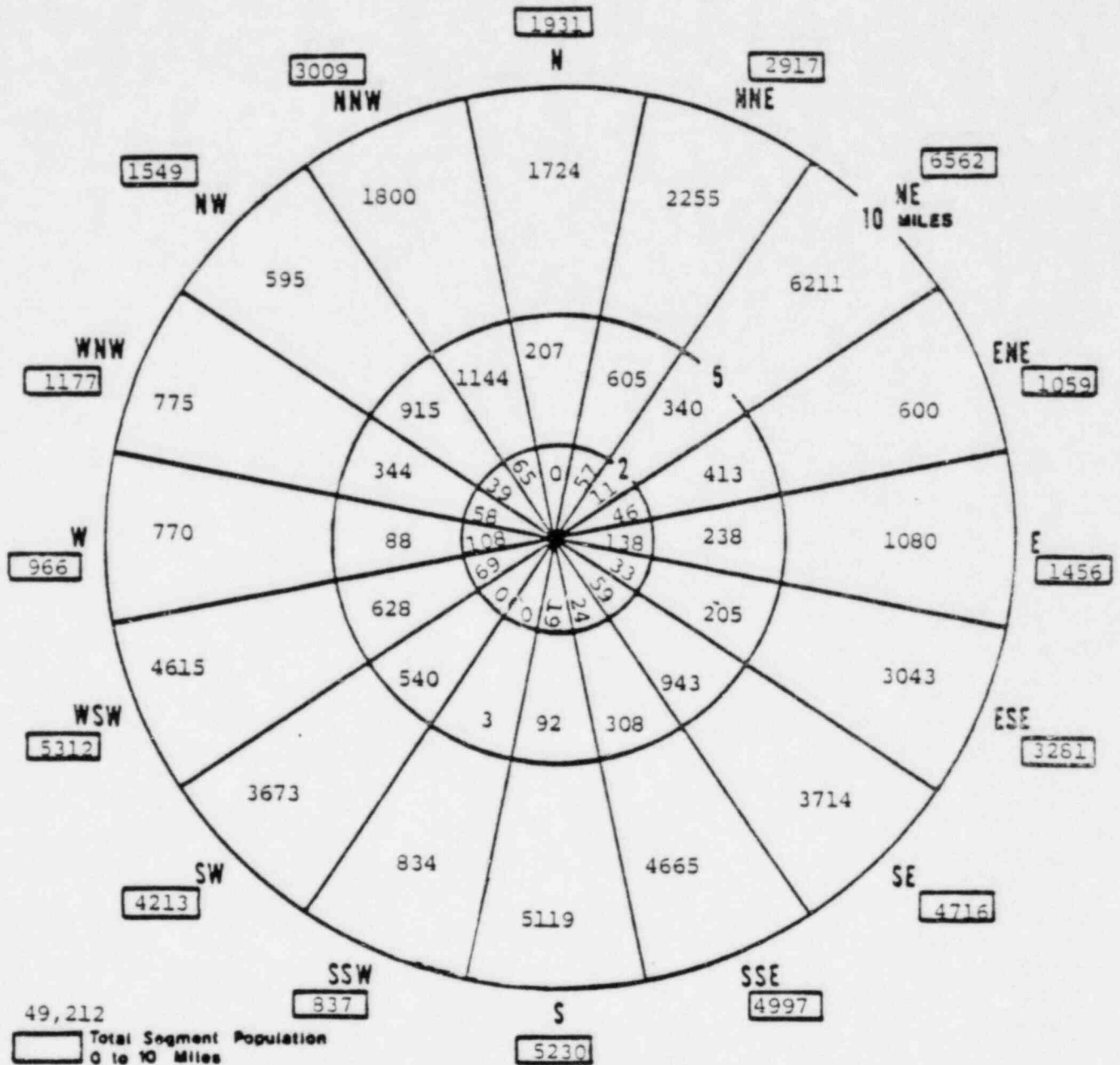
ZONE	AREA			POPULATION		
	w/in 10 mi	>10 mi	TOTAL	w/in 10 mi	>10 mi	TOTAL
A	21.69	0	21.69	2,341	0	2,341
B	2.78	0	2.78	225	0	225
C	4.27	0	4.27	195	0	195
D	21.94	0	21.94	1,801	0	1,801
E	28.21	*	28.21	9,257	691	9,948
F	33.37	*	33.37	6,629	*	6,629
G	28.67	*	28.67	2,944	*	2,944
H	5.80	0	5.80	5,136	0	5,136
I	12.36	0	12.36	2,558	0	2,558
J	15.17	*	15.17	2,105	*	2,105
K	0	58.51	58.51	0	4,337	4,337
L	6.90	18.95	25.85	400	1,350	1,750
M	24.50	0	24.50	2,224	0	2,224
N	28.42	*	28.42	2,450	*	2,450
O	3.88	17.84	21.72	95	2,846	2,941
P	16.28	7.12	23.40	919	1,775	2,694
Q	12.93	0	12.93	1,802	0	1,802
R	10.04	7.80	17.84	1,830	336	2,166
S	10.26	4.77	15.03	2,486	2,453	4,939
T	1.42	*	1.42	2,341	*	2,341
U	2.85	*	2.85	4,530	*	4,530
V	24.68	0	24.68	3,751	0	3,751
TOTAL	316.42	114.99	431.41	56,100	13,788	69,888

\* Small portions of zone are of greater than 10 miles, but were included in 0 to 10 mile area.

Source: Field survey-June 1980 and 1980 preliminary census report.

Duke Power Company  
Crisis Management Plan  
McGuire Nuclear Station

Figure 24 Permanent Population by Sector



POPULATION TOTALS			
RING MILES	RING POPULATION	TOTAL MILES	CUMULATIVE POPULATION
0-2	726	0-2	726
2-5	7,013	0-5	7,739
5-10	41,473	0-10	49,212



Figure 25

Local, State and Federal Agency Emergency Centers

Emergency Operations Centers are established for use by local, State and Federal agencies. These centers are described in the appropriate agency emergency plans and are located as follows:

	<u>Local</u>	<u>State</u>	<u>Federal</u>
McGuire	<ul style="list-style-type: none"> <li>• Iredell County County Agriculture Building, Statesville, NC</li> <li>• Mecklenburg County Charlotte-Mecklenburg Law Enforcement Center Charlotte, NC</li> <li>• Gaston County Gaston County Police Department Gastonia, NC</li> <li>• Lincoln County Lincoln County Courthouse Lincolnton, NC</li> <li>• Catawba County Public Safety Building Newton, NC</li> <li>• Cabarrus County Courthouse Concord, NC</li> </ul>	<ul style="list-style-type: none"> <li>• N. C. Air National Guard facility at Douglas Municipal Airport, Charlotte NC</li> </ul>	

Figure 26

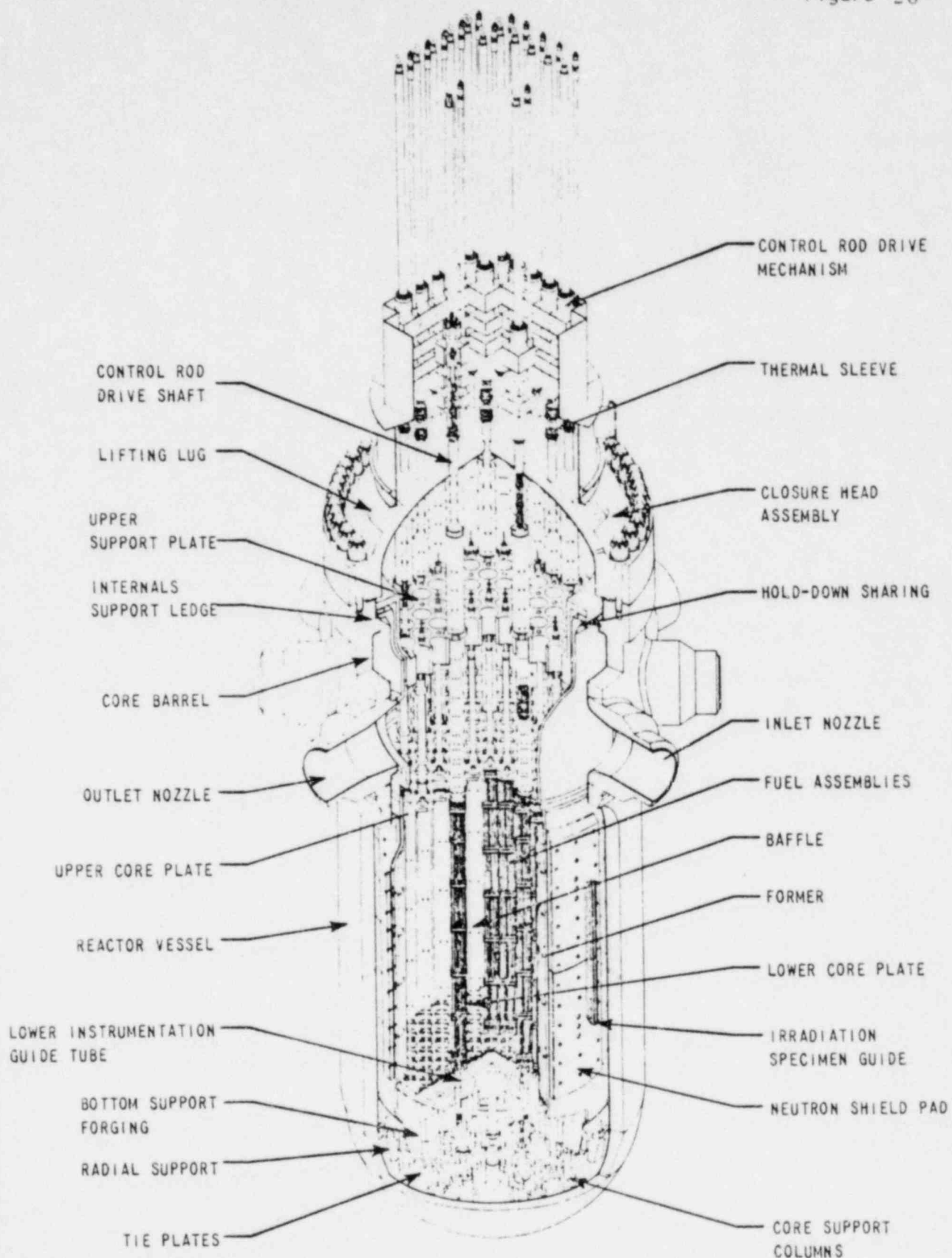


Figure 27

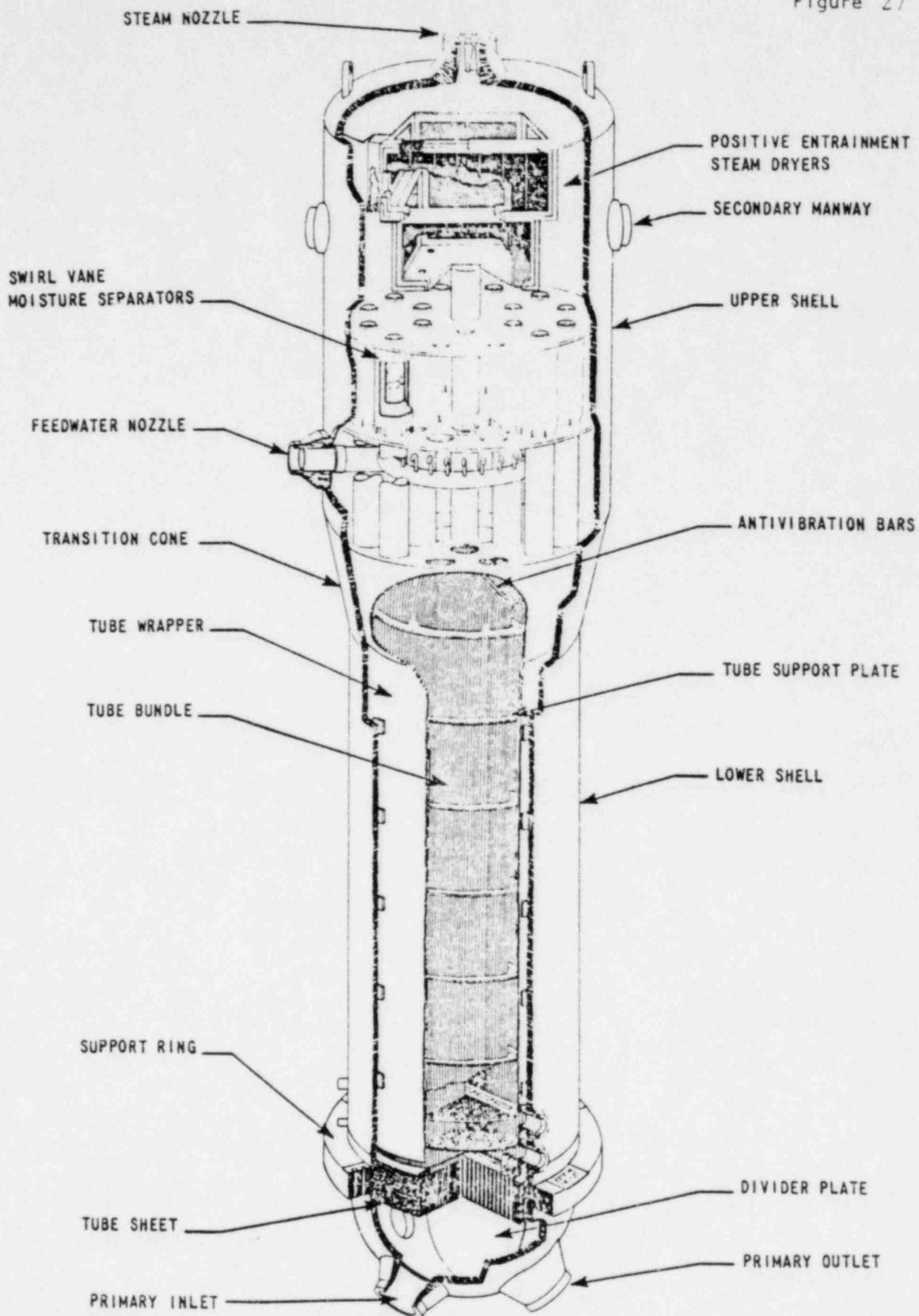


Figure 28

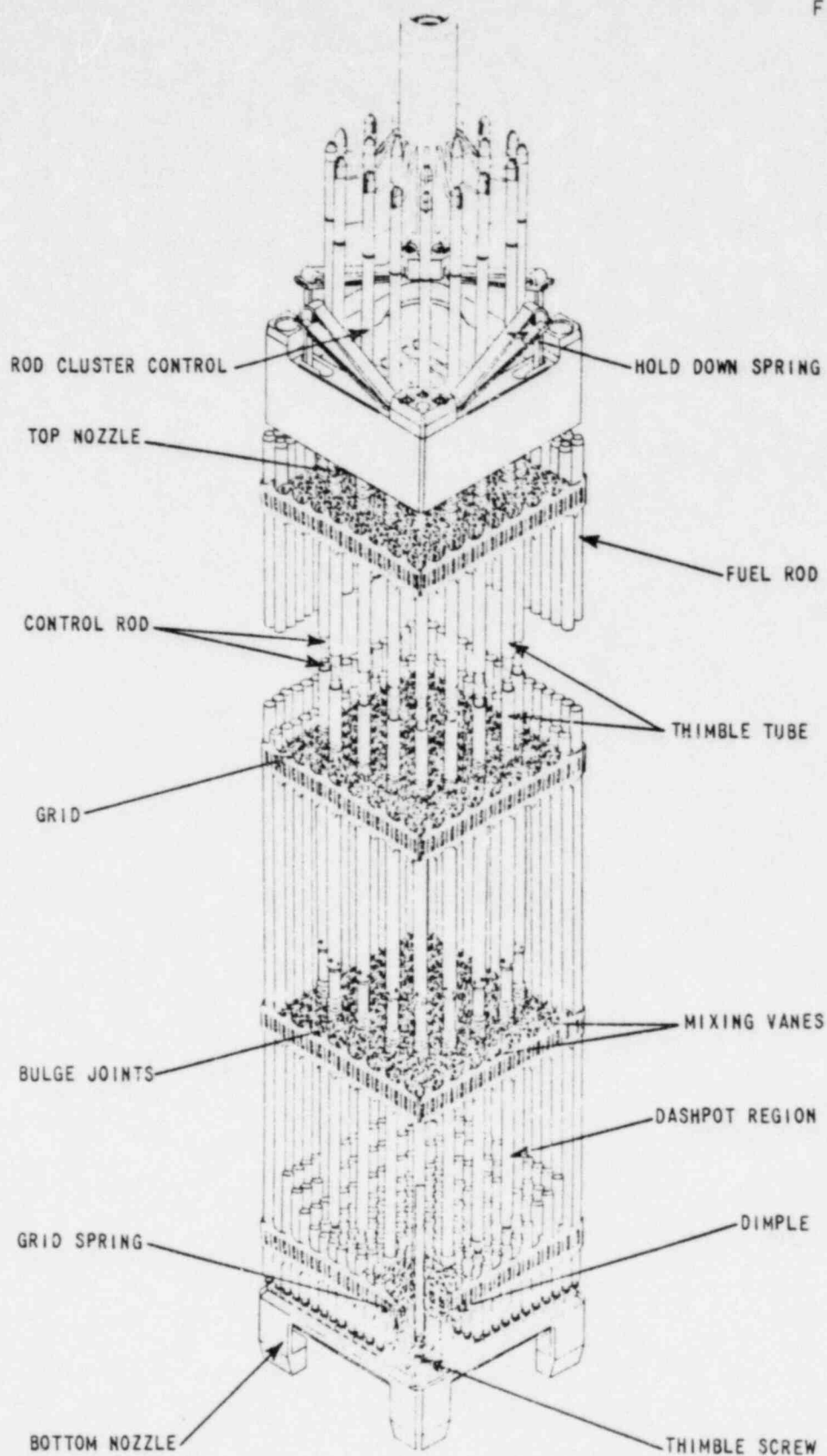


Figure 29

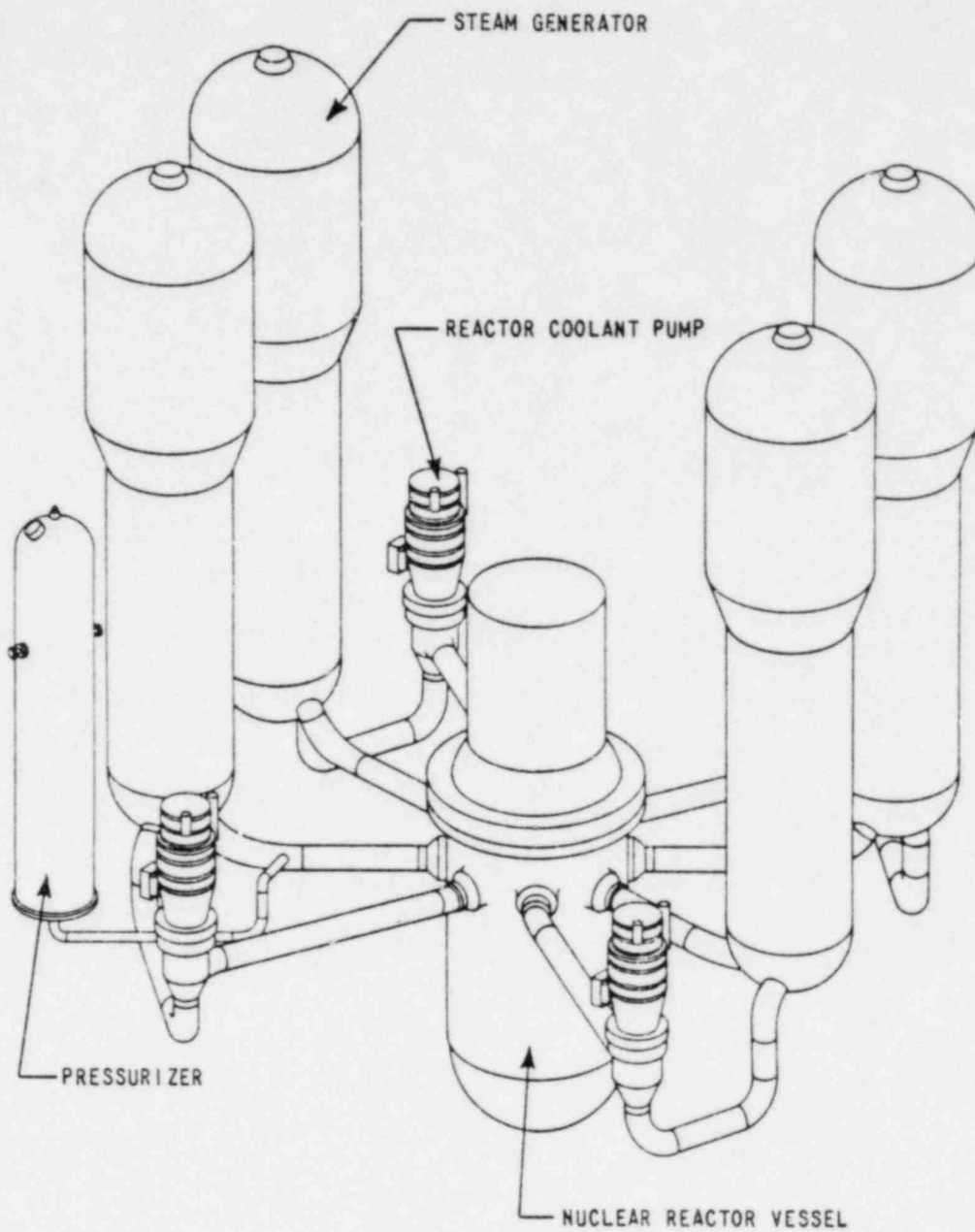


Figure 30

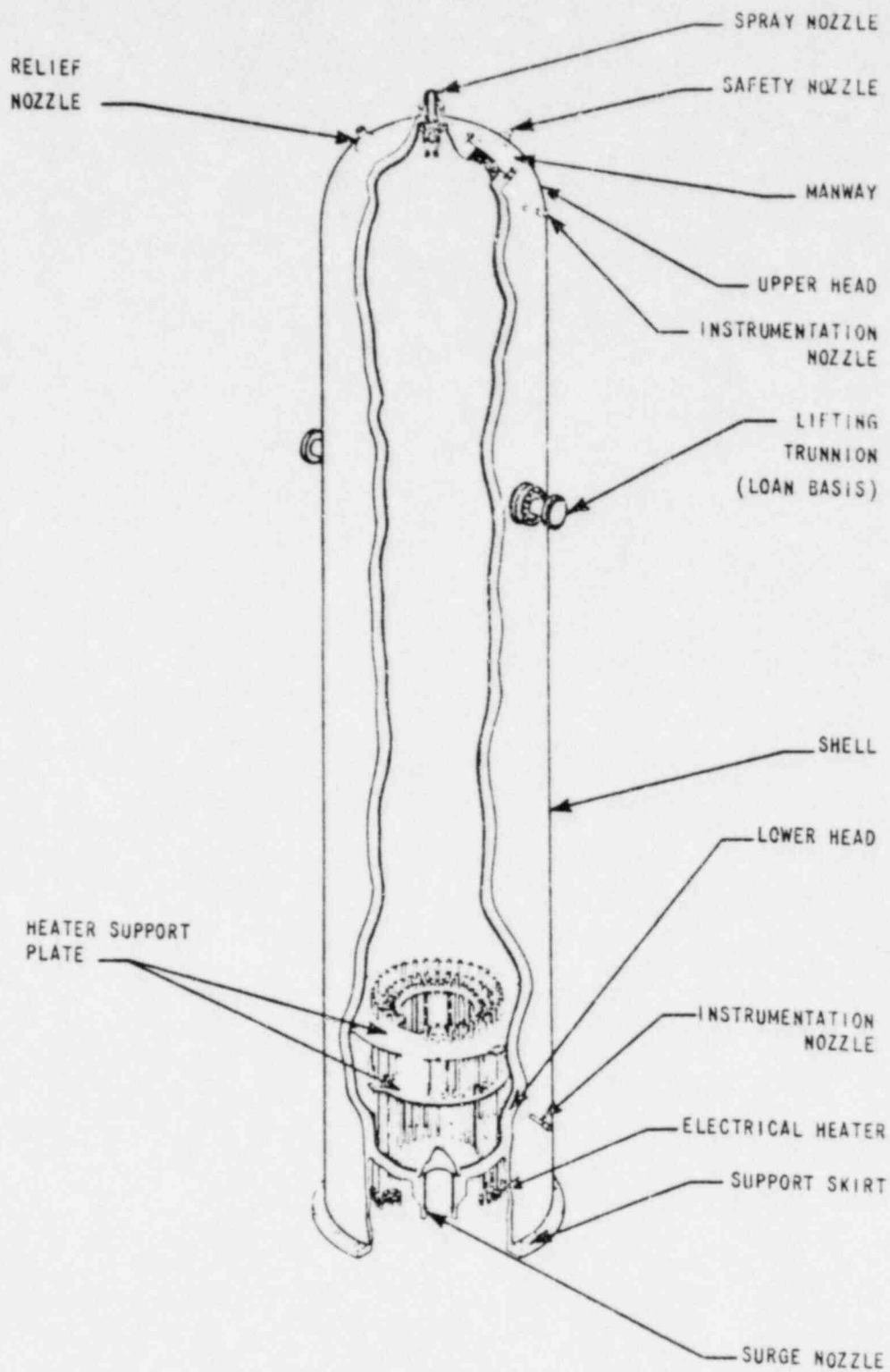
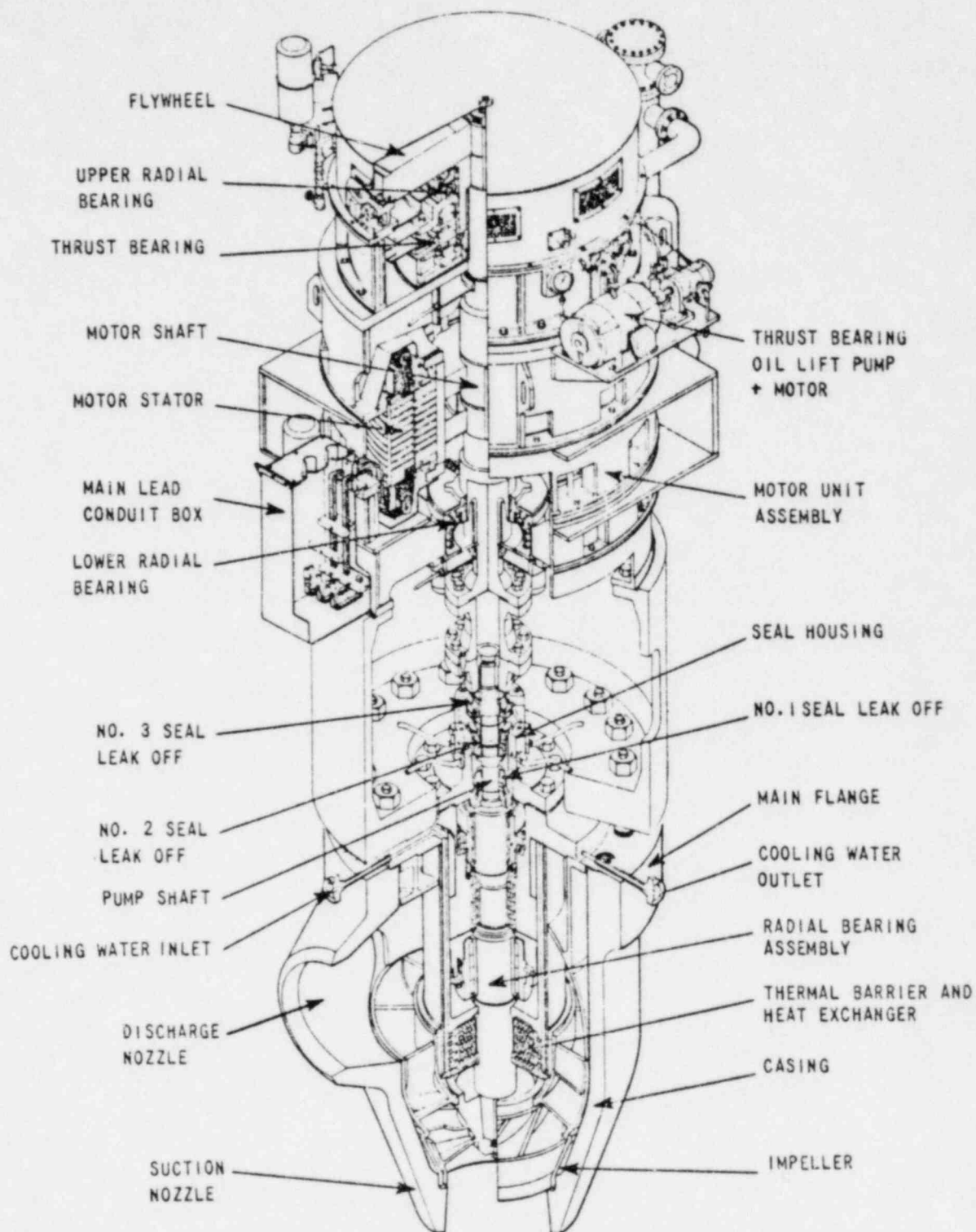




Figure 31



DUKE POWER COMPANY

ADMINISTRATION AND LOGISTICS PLAN

CRISIS MANAGEMENT TEAM

NOVEMBER 19, 1980

Revision Log

1	<u>August 1, 1981</u>	8	<u></u>
2	<u>October 1, 1981</u>	9	<u></u>
3	<u>February 1, 1982</u>	10	<u></u>
4	<u>September 15, 1982</u>	11	<u></u>
5	<u></u>	12	<u></u>
6	<u></u>	13	<u></u>
7	<u></u>	14	<u></u>



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- A.4 Assistant Managers
- A.5 Personnel Required
- A.6 Support Required from Other Groups
- A.7 Distribution of Administration and Logistics Plan
- A.8 Audit Procedures
- A.9 Expenses Incurred for the Crisis Management Organization
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- B.10 Photography Services
- B.11 Newsletter
- B.12 Telephone Call-up List
- B.13 Inventory of Supplies
- B.14 Records for Administration and Logistics Team
- B.15 Audit Procedure

### C.0 ACCOMMODATIONS DIRECTOR

- C.1 Purpose
- C.2 Major Functions
- C.3 Members of Group
- C.4 Additional Personnel Required
- C.5 Arrival at Site
- C.6 Equipment Required to Perform Duties
- C.7 Interfacing with Plant Security
- C.8 Central Processing Center
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- I.9 Fuel Availability
- I.10 Audit Procedure

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## APPENDICES

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K-4	Personnel Log
K-5	Access Flow Chart
K-6	SLED Roadblock Locations
K-7	SLED Vehicle Pass and SLED Personnel Badge
K-8	SLED Roadblock Access Log
L-1	Insurance Companies

## A.0 INTRODUCTION

### A.1 PURPOSE

The Administration and Logistics Group of the Crisis Management Team was organized to support all other groups at a nuclear station should a crisis occur. This group is to provide the equipment and personnel to assure a smooth and timely operation.

### A.2 MAJOR FUNCTIONS

A.2.a Administration

A.2.b Accommodations

A.2.c Communications

A.2.d Purchasing

A.2.e Finance

A.2.f Commissary

A.2.g Human Resources

A.2.h Transportation

A.2.i Medical

A.2.j Security

A.2.k Insurance

### A.3 MANAGER

A.3.a PRIMARY

J. T. Moore

A.3.b ALTERNATE

R. F. Smith

### A.4 ASSISTANT MANAGERS

The following people are designated Assistant Managers and have responsibilities as indicated in Appendix A-1. In the event of a crisis these individuals will serve as manager when the need arises during shifts, etc.

Primary

Alternates

R. H. Lynn	C. Neil Alexander, Jr.
E. D. Morton	J. R. Morehead (Purchasing Director)
S. M. Kessler	D. S. Moss
R. N. Johnson	Mike Lenderman (Human Resources Director)

A.5 PERSONNEL REQUIRED

Names of directors and their alternates are included in the Organizational Chart shown as Appendix A-1 as well as under the subtopic "Members of Group" included in each section.

A.6 SUPPORT REQUIRED FROM OTHER GROUPS

The Administration and Logistics Group is intended to be a totally self-supporting group, as well as a service group to all others on the Crisis Management Team.

A-7 DISTRIBUTION OF ADMINISTRATION AND LOGISTICS PLAN

Copies of this plan are to be maintained in the following areas:

A.7.a Oconee Training Center

A.7.b McGuire Technical Training Center

A.7.c Hal Tucker (Mile Glover) - 25 copies  
(NRC and Implementing Plans)

A.7.d Mike Glover - McGuire

A.7.e Rick Wilkinson - McGuire

A.7.f Coleman Jennings - Oconee

A.7.g Mike Roach - Oconee

A.7.h Each member of the Administration and Logistics Group

A.8 AUDIT PROCEDURES

All of the information contained in this plan will be verified for accuracy semi-annually. These periodic audits are to be completed no later than March 31, and September 30 of each year.



Upon completion of these audits a letter will be sent to the Recovery Manager or designee signifying audit has been performed. Revisions to the plan, if necessary, will be distributed upon auditing as well as upon notification of changes throughout the year. The Administration Director will be responsible for initiating the audit.

A.9 EXPENSES INCURRED FOR THE CRISIS MANAGEMENT ORGANIZATION

The Recovery Manager and Administration/Logistics Manager are authorized to approve expenses incurred in the performance of the duties described in this plan.

A.10 EMERGENCY CLASSIFICATION SYSTEM

Appendix A-2 describes the four classes of emergency action levels specifically addressed by each station's Emergency Plan.

A.11 EMERGENCY ACTIVATION FORM

Appendix A-3 is a form to be completed upon notification of an emergency by each team member.

A.12 DEFINITIONS

Appendix A-4 includes definitions of various terms associated with the Crisis Management Organization.

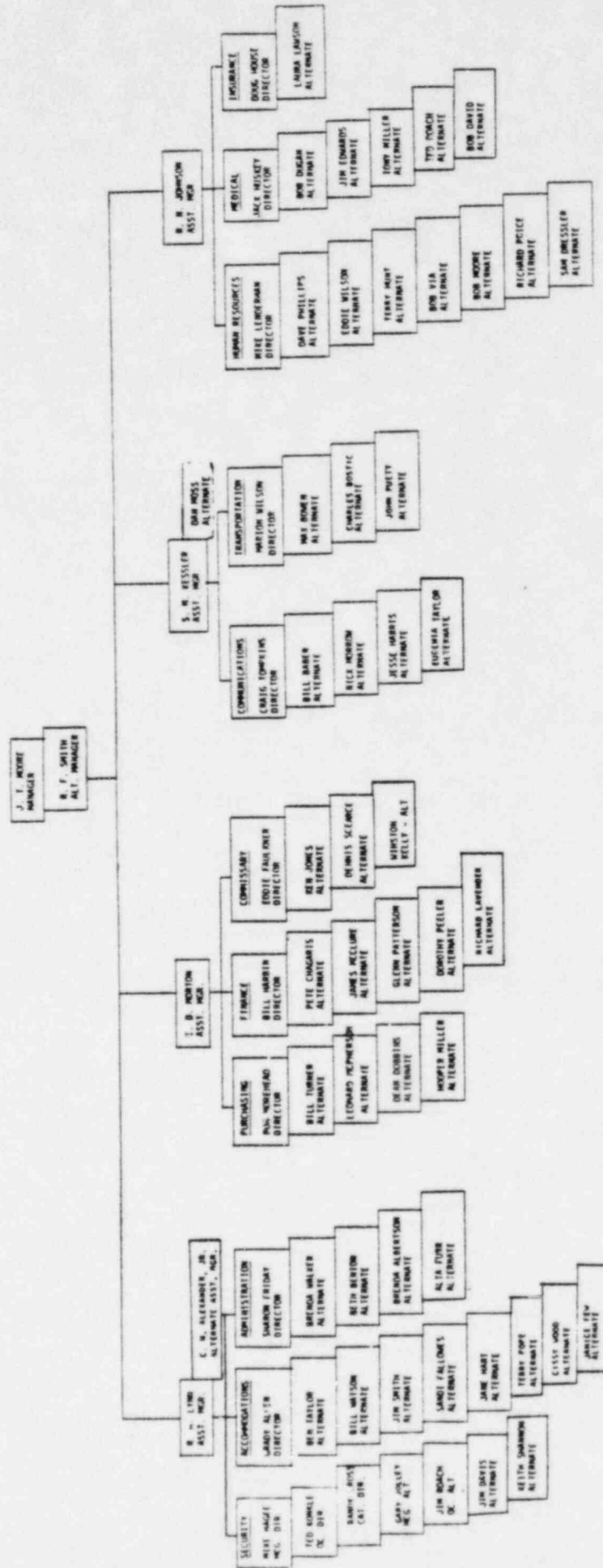
A.13 EXERCISES AND DRILLS

Appendix A-5 explains activation of exercises and drills as required by the NRC.

A.14 DECISION TREE

Appendix A-6 indicates a guide for the decision making process for managers and directors upon notification of an emergency, drill or exercise.





### EMERGENCY CLASSIFICATION SYSTEM

This section of the Crisis Management Plan generally describes each of the four classes of emergency action levels specifically addressed by each station's Emergency Plan. The four classes are as follows:

- 1) Notification of Unusual Event
- 2) Alert
- 3) Site Area Emergency
- 4) General Emergency

#### Emergency Classification - Initiating Conditions, Emergency Action Levels

Each class of emergency is described below.

#### NOTIFICATION OF UNUSUAL EVENT

This class is defined as primarily an in-plant occurrence requiring in-plant actions. It does not require offsite notification for the purpose of seeking assistance to protect the health and safety of the public. The purpose of this class is to provide notification of the emergency to the station staff utility headquarters, State and Local EOC's, and others as designated in station procedures.

#### ALERT

This class involves events that are in process or have occurred which involve an actual or potential substantial degradation of the level of safety of the station. The purpose of the alert class is to assure that emergency personnel are readily available to (1) activate the response centers, (2) respond if the situation becomes more serious or to perform confirmatory radiation monitoring if required, and (3) provide offsite authorities current status information.

#### SITE AREA EMERGENCY

This class involves events that are in process or have occurred which involve actual or substantial core degradation or melting with imminent potential for loss of containment integrity. The purpose of the general emergency class is to (1) initiate predetermined protective actions for the public, (2) provide continuous assessment of information from onsite and offsite measurements, (3) initiate additional measures as indicated by event releases or potential releases, and (4) provide current information for and consultation with offsite authorities and the public.

General Emergency

This class involves events that are in process or have occurred which involve actual or substantial core degradation or melting with imminent potential for loss of containment integrity. The purpose of the general emergency class is to (1) initiate predetermined protective actions for the public, (2) provide continuous assessment of information from onsite and offsite measurements, (3) initiate additional measures as indicated by event releases or potential releases, and (4) provide current information for and consultation with offsite authorities and the public. The actions in this class include all actions which would be taken in a Site Emergency.

State and Local Organization - Emergency Classification System

The State and Local Organizations Emergency Classification System and Emergency Action Levels are consistent with the nuclear facility. (See state and local plans).

State and Local Organization - Procedures for Taking  
Emergency Actions

The state and local emergency response plans describe actions they could take based upon utility recommendations, Federal agency recommendations, or their own independent assessment. (See state and local plans)

Crisis Management Organization  
Emergency Activation Message

This sheet is to be used by persons making notifications to other members of the Crisis Management Organization, to ensure that all pertinent information is passed on to the staff before their departure to their General Office Staging Area or Near-Site Crisis Management Center

\_\_\_\_\_  
\_\_\_\_\_  
Your Name \_\_\_\_\_ Time Contacted \_\_\_\_\_  
Person who contacted you \_\_\_\_\_ Your Group \_\_\_\_\_  
Persons you contacted with this message \_\_\_\_\_ (If Any)

Message Format

1. I am notifying you of an incident at \_\_\_\_\_ Nuclear Station, Unit No. \_\_\_\_\_.
2. This is/is not a drill.
3. The incident occurred at \_\_\_\_\_ (hours) on \_\_\_\_/\_\_\_\_/\_\_\_\_ (Date).
4. The class of emergency at this time is: \_\_\_\_\_ Alert  
\_\_\_\_\_ Site Area Emergency \_\_\_\_\_ General Emergency
5. The initiating condition causing the emergency is as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
6. Release of radioactivity: \_\_\_\_ is taking place \_\_\_\_ is not taking place.
7. Corrective measures being taken at present are as follows: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. You are to report to: \_\_\_\_ your G.O. staging area \_\_\_\_ the nearsite CMC \_\_\_\_ backup CMC \_\_\_\_ (other - Specify) \_\_\_\_\_
9. Specific Instructions (if any) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

When notification is complete, this sheet is to be forwarded to the Administration Director (Sharon Friday - WC1048-2.)

## DEFINITIONS

### ASSESSMENT ACTIONS

Those actions taken during or after an accident to obtain and process information that is necessary to make decisions to implement specific emergency measures.

### CORRECTIVE ACTIONS

Emergency measures taken to ameliorate or terminate an emergency situation at or near the source of problem to prevent an uncontrolled release of radioactive material or to reduce the magnitude of the release, e.g., shutting down equipment, fire-fighting, repair and damage control.

### PROTECTIVE ACTIONS

Those emergency measures taken after an uncontrolled release of radioactive materials has occurred for the purpose of preventing or minimizing radiological exposures to persons that would be likely to occur if the actions were not taken.

### POPULATION-AT-RISK

Those persons for whom protective actions are being or would be taken.

### AFFECTED PERSONNEL

Persons who have received radiation exposure or have been physically injured as a result of an accident to a degree requiring special attention as individuals, e.g., decontamination, first aid, or medical services.

### RECOVERY ACTIONS

Those actions taken after the emergency to restore the station as nearly as practicable to its pre-emergency condition.

### PROTECTIVE ACTION GUIDES (PAG)

Projected radiological dose or dose-commitment values to individuals in the general population that warrant protective action following a release of radioactive material. Protective actions would be warranted provided the reduction in individual dose expected to be achieved by carrying out the preventive action is not offset by excessive risks to individual safety in taking the protective action.

#### EMERGENCY ACTION LEVELS

Radiological doses or dose rates; specific contamination levels of airborne, waterborne, or surface-deposited concentrations of radioactive materials; or specific instrument indications (including their rate of change) may be used as thresholds for initiating such specific emergency measures as designating a particular class of emergency; initiating a notification procedure, or initiating a particular protective action.

#### SITE

That part of the nuclear station property consisting of the Reactor, Auxiliary, Turbine, and Service Buildings and grounds, contained within the owner controlled area fence.

#### EXCLUSION AREA

The area around the nuclear station, including the site, out to a radius of 2500 feet (5280 feet for Ocone).

#### PLUME EXPOSURE PATHWAY

The principle exposure sources from this pathway are (a) whole body external exposure to gamma radiation from the plume and from deposited material and (b) inhalation exposure from the passing radioactive plume. The time of potential exposure could range from hours to days.

#### INGESTION EXPOSURE PATHWAY

The principle exposure from this pathway would be from ingestion of contaminated water or foods such as milk or fresh vegetables. The time of potential exposure could range in length from hours to months.

#### EMERGENCY PLANNING ZONE (EPZ)

The area for which planning is needed to assure that prompt and effective actions can be taken to protect the public in the event of an accident. The plume exposure EPZ is about 10 miles in radius and the ingestion exposure EPZ is about 50 miles in radius.

#### TECHNICAL SUPPORT CENTER (TSC)

The Technical Support Center is utilized for evaluation of plant status by knowledgeable personnel in support of operations during an emergency situation.

#### OPERATIONAL SUPPORT CENTER (OSC)

The Operational Support Center is the place designated for operations support personnel to report in an emergency situation.



CRISIS MANAGEMENT CENTER (CMC) OR (EOF)

The Crisis Management Center is the facility utilized for direction and control of all emergency and recovery activities with emphasis on the coordination of offsite activities such as dispatching mobile emergency monitoring teams, communications with local, State and Federal agencies, and coordination of corporate and other outside support. Frequently referred to as the Emergency Operation Facility (EOF).

PROTECTED AREA

An area encompassed by physical barriers and to which access is controlled.

VITAL AREA

Any area which contains vital equipment.

DRILL

A drill is a supervised instruction period aimed at testing, developing, and maintaining skills in a particular operation.

EXERCISE

An exercise is an event that tests the integrated capability and a major portion of the basic elements existing within emergency preparedness plans and organizations.

## EXERCISES AND DRILLS

### Exercises

Duke Power Company will conduct an emergency exercise at its Oconee and McGuire Nuclear Stations once a year. These annual exercises will be either "full-scale" or "small-scale" events (as defined in 10 CFR Part 50 Appendix E) and will be coordinated tests involving the Station organization, the Crisis Management Organization, the local counties, the State(s) emergency organization (full-scale only), and, when possible, Federal Agency involvement.

The exercise scenario, data, and messages will be developed by Duke Power Company personnel in conjunction with offsite agency representatives. The event will be designed to test the integrated capability of those involved and a major portion of the basic elements existing within the plans and organizations. Events involving all four emergency classes will occur in these exercises.

The "full-scale" exercises (held at least every five years) will include mobilization of State and local personnel and resources, the Crisis Management Organization and Federal Agencies; whereas, the "small-scale" exercises (held when a "full-scale" is not planned) will include local, Station, and Crisis Management Organization response only.

The scenario for these events will be varied from year to year to allow Emergency Planners to test group response to many of the initiating conditions. The exercise will be initiated at various times of the day, but in every six year period from 1981 on, one exercise will begin between 6:00 P.M. and midnight, and another between midnight and 6:00 A.M.

### Drills

Duke Power Company will conduct the drills listed below. Other drills will be conducted as deemed necessary by the Recovery Manager.

#### Communications Drill

Oconee and McGuire Nuclear Stations will conduct monthly communications drills with the State and local governments within the Plume Exposure Pathway Emergency Planning Force and quarterly tests with Federal Response Organizations and states within the Ingestion Pathway.

During the annual exercise, communications between the facility, the CMC, State and local EOC's, and Field Assessment Teams will be tested.



### Fire Drills

The Nuclear Stations will conduct fire drills in accordance with the plant technical specifications.

### Medical Emergency Drills

A medical emergency drill involving a simulated contaminated individual will be held as a part of each station's annual exercise. The drill will include provisions for response by both the transportation service and the offsite medical facility.

### Radiological Monitoring Drills

During each station's annual exercise, a drill involving onsite and offsite radiological monitoring teams will be conducted. The monitoring teams will actually collect and analyze air samples, as appropriate. Soil and water samples will not be taken as this is done on a weekly basis at the station. The exercise controllers will provide them simulated analysis results indicative of contamination or plume location.

### Health Physics Drills

(1) The Nuclear Station will conduct semi-annual Health Physics drills as described in part N.2 of the Station plan.

### Exercises and Drills: Scenarios and Objectives

The Corporate Emergency Coordinator is responsible for the overall development and direction of each station's annual exercise. He will appoint an Exercise Director and a key group of controllers to develop the exercise scenario, exercise messages, and simulated data for the station and offsite areas. The Exercise Director will, for each exercise, develop an Emergency Management Response Exercise Plan. This plan will include objectives of the exercise and evaluation criteria, the date, time, place, and participating organizations, the exercise scenario, a narrative summary of the event including such things as emergency classification at various times in the simulated accident, offsite assistance, some detail on plant conditions, and public information activities, and a description of the arrangements for an advance materials to be provided to official observers.

### Exercise Critique

A critique will be held following each exercise. The critique will be a closed session between Duke and the Nuclear Regulatory Commission. During the critique, the Recovery Manager, each Function Manager, offsite agency representatives, the Duke Exercise Director, and the NRC

will make preliminary evaluations of onsite and corporate emergency response. Participation in a public critique will be determined prior to each exercise.

Critique Action Items

The verbal evaluations made during the critique and any followup written evaluation will be compiled into a "Critique Action Item List" by the Corporate Emergency Coordinator. Following the development of the list and transmission of it to persons designated to have lead responsibility in resolution of items, a meeting between the Recovery Manager and these individuals will be held. Review of the list and completion dates will be established at that time. Followup by the Corporate Emergency Coordinator will ensure resolution of each item. (See Table N-1)

DECISION TREE

Immediately upon notification of an alert, site or general emergency the following will take place:

- J. T. Moore - Stay in office until assistant managers advise Crisis Management Center is ready for him or Recovery Manager goes to the site. Report to site.
- R. F. Smith - Report to Recovery Manager's staging area along with one or two runners who will transmit messages to the Assistant Managers and J. T. Moore.  
  
If staging areas are not used, report to site.
- S. M. Kessler - Establish communication system at Crisis Management Center.  
  
Transport Accommodations trailer to appropriate site and set it up.  
  
Report to Administration and Logistics staging area if the staging area is used by the Recovery Manager.  
  
If staging areas are not used, report to site.
- E. D. Morton - Assess situation concerning meals and act accordingly.  
  
Report to Administration and Logistics staging area if the staging area is used by the Recovery Manager.  
  
If staging areas are not used, report to site.
- R. H. Lynn - Establish security checkpoints with instructions  
  
Establish Processing Center in Training Center until trailer arrives.  
  
Send supplies and equipment to site  
  
Activate backup support for Processing Center and Administration area  
  
Report to Administration and Logistics staging area if the staging area is used by the Recovery manager.  
  
If staging areas are not used, report to site.

APPENDIX A-6  
PAGE 2 OF 2

R. N. Johnson - Send Medical Team and supplies to site

Stay in office in close contact with the A & L staging  
area if Recovery manager uses Staging areas  
If staging areas are not used, report to site.

B.0 ADMINISTRATION DIRECTOR

B.1 PURPOSE

This position provides general administrative office and miscellaneous staff support.

B.2 MAJOR FUNCTIONS

B.2.a Coordinates training meetings

B.2.b Provides Site layouts

B.2.c Provides office supplies and equipment including flashlights, batteries, clocks, telecopiers, etc.

B.2.d Provides photography services and cameras

B.2.e Provides secretarial/clerical services

B.2.f Provides telephone call-up list for Administration and Logistics Team

B.2.g Provides on-site newsletter

B.2.h Provides nametags and placecards

B.2.i Initiates audit of plan and distributes revisions

B.2.j Provides telephone directories to the Communications Group

B.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

B.3.a PRIMARY (DIRECTOR)

Sharon Friday

B.3.b ALTERNATES

Beth Benton  
Brenda Albertson  
Brenda Walker  
Alta Furr

#### B.4 ADDITIONAL PERSONNEL REQUIRED

Secretarial/clerical support will be necessary during a crisis situation. Appendix B-1 is a list of people who can be utilized in this area.

#### B.5 ARRIVAL AT SITE

Upon arrival at the site, each member of the Administration staff will immediately report to the Central Processing Center to register. Division of initial duties is as follows:

- Person #1: (1) Responsible for setting up copy machines.  
(2) Responsible for getting a telecopier to Data Coordinator.

- Person #2: (1) Responsible for setting up supplies in Administration and Logistics Room.  
(2) Responsible for distributing placecards in Recovery Manager's office.  
(3) Responsible for distributing disposable ashtrays.  
(4) Ocone only - Relieve receptionist periodically.

- Person #3: (1) Responsible for getting typewriter to Accommodations Group.  
(2) Responsible for personnel needs of Accommodations.

Person #4: McGuire

- (1) Responsible for needs of switchboard operator.  
(2) Responsible for telecopier and typewriter needs of Corporate Communications.

Ocone

- (1) Maintain receptionist's desk and take care of normal Training Center calls by explaining drill/emergency situations.  
(2) Perform typing as required by Administration Group.

Person #5: Ocone only

Responsible for secretarial/clerical needs  
of State/County Public information  
Officers.

B.6 EQUIPMENT REQUIRED TO PERFORM DUTIES

Office supplies will be provided as shown in Appendix B-2 by the Director or designee. Appendix B-3 lists office equipment availability within the Duke system and the order of arrival at the jobsite. This list encompasses equipment required by all areas of the Crisis Management Team.

B.7 OFFICE SUPPLY COMPANIES - LOCAL

Local Office Supply Companies are listed in Appendix B-4 for any additional supplies we may need.

B.8 DUKE POWER RETAIL OFFICES

A list of all Duke Power district offices in North and South Carolina is included in Appendix B-5. It may be necessary to obtain more assistance than already designated from these offices concerning office equipment, supplies, clerical personnel and other human resource needs.

B.9 FACILITY LAYOUT

Appendix B-6 shows the layout of the sites during a crisis. The commissary area, trailer setup, parking areas and heliport are indicated.

B.10 PHOTOGRAPHY SERVICES

Following are sources for photography services in addition to the cameras and supplies maintained in the Administration and Logistics office.

General Office: Tom Somers (Construction Department)  
Work Phone  
Home Phone

McGuire: Jim Reynolds  
Work Phone  
Home Phone

Oconee: Coleman Jennings  
Work Phone  
Home Phone



#### B.11 NEWSLETTER

An on-site newsletter will be issued by this group as required concerning service information.

#### B.12 TELEPHONE CALL-UP LIST

Each member of the Administration and Logistics Team is responsible for notifying the Director of Administration or designee of any changes in home, alternate or work telephone numbers. A copy of the telephone call-up list is included as Appendix B-7.

The method of notification using this list is as follows:

J. T. Moore will contact R. H. Lynn and R. F. Smith who will follow the lines to contact the remaining team members. If a team member is unavailable at their home, work, or alternate telephone numbers; the caller will be responsible for contacting the people that team member was to contact.

#### B.13 INVENTORY OF SUPPLIES

Within two weeks after the completion of a drill, or crisis, an audit will be performed on the office supplies and equipment stored in the Crisis Management Closet. At that time the quantities that are low will be replenished. A check list showing required quantities will be provided.

#### B.14 RECORDS FOR ADMINISTRATION AND LOGISTICS TEAM

Files are maintained in the Administration Director's office as follows:

B.14.a Historical files

B.14.b Expenses

B.14.c Requisitions

B.14.d Correspondence - Incoming and Outgoing

B.14.e Minutes of Meetings

B.14.f Record of Audits Completed

B.14.g Logs of Identification Cards, SLED Badges and Manuals



B.15 AUDIT PROCEDURE

Information contained in this section will be periodically verified for accuracy in accordance with Section A.8.

APPENDIX B-1  
PAGE 1 OF 2  
SECRETARIAL/CLERICAL SUPPORT

<u>Ocone</u>	<u>HOME PHONE</u>	<u>WORK PHONE</u>	<u>SUPERVISOR</u>	<u>DEPARTMENT</u>	<u>LOCATION</u>	<u>TYPING</u>	<u>SHORTHD</u>	<u>DICTAPH</u>	<u>SWITCHBOARD</u>
Danny Powell			D L Freeze	SSD	Ocone	Has secretaries and clerks available			
Sheila Smith			Jay Norris	SSD	Ocone	X			
June Nix			Jay Norris	SSD	Ocone				
Karen Litzenberger			Danny Powell	SSD	Ocone				
Fran Riley			Danny Powell	SSD	Ocone				
*June Marshall			Craig Tompkins	SSD	Ocone	X			
*Diane Price			Craig Tompkins	SSD	Ocone	X			
*Vicki Cox			Craig Tompkins	SSD	Ocone	X			
Richard Bugert				Trng Center	Ocone				
Sharon R Crooks			Richard Bugert	Trng Center	Ocone	X		X	X
John McIntosh				Tech Support	Ocone				
Roger Nichols				Tech Sup	Ocone	Has secretaries and clerks available			
John Binder				Tech Sup	Ocone				

\*To be used only as secondaries

<u>McGuire</u>	<u>HOME PHONE</u>	<u>WORK PHONE</u>	<u>SUPERVISOR</u>	<u>DEPARTMENT</u>	<u>LOCATION</u>	<u>TYPING</u>	<u>SHORTHD</u>	<u>DICTAPH</u>	<u>SWITCHBOARD</u>
Otis Gray			Otis Gray	Trng Center	McGuire	Has secretaries/clerks/switchbd avail.			
Jane Hart or			Jane Hart	Trng Center	McGuire				X
Tammy McKnight			Jane Hart	Trng Center	McGuire				X
Brenda Mork			Jane Hart	Trng Center	McGuire				X
Cynthia Henley			Jane Hart	Trng Center	McGuire				X
Vicki McGinnis			Jane Hart	Trng Center	McGuire				X
Patti Mayes			Jane Hart	Trng Center	McGuire				X
Johnnie M Caldwell			Jane Hart	Trng Center	McGuire				X
Melba Hicks			E Scarborough	Trng Center	McGuire				X
Vicki Brewer			Jane Hart	Trng Center	McGuire				X
Maudice Livingston			Jane Hart	Trng Center	McGuire				X
Audrey Caldwell			E Scarborough	Trng Center	McGuire				X
Debbie Helton			E Scarborough	Trng Center	McGuire				X
Rebecca Hicks			E Scarborough	Trng Center	McGuire				X
Melva Hicks			E Scarborough	Trng Center	McGuire				X
Kay Hansen			C L Sansbury	DE	EC	X	X	X	

APPENDIX B-1  
PAGE 2 OF 2

<u>Either Location</u>	<u>HOME PHONE</u>	<u>WORK PHONE</u>	<u>SUPERVISOR</u>	<u>DEPARTMENT</u>	<u>LOCATION</u>	<u>TYPING</u>	<u>SHORTHD</u>	<u>DICTAPH</u>	<u>SWITCHBOARD</u>
Kathy Klein			Bob Penninger	Fossil	Wachovia	45 wpm		*Document Control	
Virginia Blakely			Gary Murdock	Fossil	Wachovia	65 wpm		X	*Word Processing
Kathy Simmons			I W Pearce	DE	EC	63 wpm	100 wpm	X	
Arlene Ritter			R E Miller	DE	EC	X		X	
Kathy Rowland			C J Wyllie	DE	EC	X	X	X	
Renee Reeves			Judi Ferguson	Steam	Wachovia				
Debbie Branham			J H Rame	Steam	Wachovia				
Gary Moore			Richard Price	Purchasing	PB	*Mail			
Burette Shipp			Gary Moore	Purchasing	PB	*Mail			
Jay Huggins			Melanie Terry	Legal Fin	PB	*Copy Machine, Telecopier, Supplies, Office Equipment			

APPENDIX B-2  
\*OFFICE SUPPLIES

QUANTITY REQUIRED	DESCRIPTION	QUANTITY REQUIRED	DESCRIPTION
1 Box	Letter Size File Folders	1 pack	Rubberbands (#18)
100 ea.	#10 Plain White Envelopes	2 ea.	Letter Openers
100 ea.	#10 Envl. w/Char. Address	10 ea.	Wooden Rulers
1 Box	Reusable Interoffice Envl.	1 ea.	Legal Size Clipboard
12 ea.	Steno Notebooks	1 ea.	Letter Size Clipboard
24 ea.	5 x 8 White Scratch Pads	1 pack	8½ x 14 Xerocopy Paper
12 ea.	4 x 6 White Scratch Pads	1 box	File Folder Labels Wht. w/blue
12 ea.	8½ x 11 Wht. Ruled Pads	1 ctn.	Name Tags (Hello My Name is -)
12 ea.	8½ x 11 Yellow Legal Pads	30 ea.	Trash Can Liners
20 ea.	Telephone Message Pads	10 ea.	Black China Markers
1 Box	Ltr. Size Typewriter Carbon	12 ea.	Red - Water Color Markers
2 pks.	8½ x 11 Xerocopy Paper	12 ea.	Blue - Water Color Markers
1 pk.	Blue Copy Sheets	12 ea.	Black - Water Color Markers
1 pk.	Yellow Copy Sheets	1 ea.	Dictionary
1 pk.	Letterhead w/Charlotte Address	15 ea.	Wire Ltr. Size File Trays
ea.	Typewriter Ribbons	1 case	Disposable Ash Trays
	(Cor. Selectric)	72 ea.	Flashlight Batteries D Size
6 ea.	Lift Off Tapes	1 box	Safety Wands
	(For Cor. Selectric)	24 ea.	Flashlights
2 Btls.	White Correction Fluid	36 ea.	7½ Volt Batteries
12 ea.	Typewriter Erasers	25 ea.	Spotlights
48 ea.	#2 Pencils	6 ea.	Metal Name Card Holders
36 ea.	Black Med. Point Pens	2 ea.	Telecopiers
36 ea.	Blue Med. Point Pens	1 ea.	Typewriter Table
36 ea.	Red Med. Point Pens	1 box	Bulldog Forms
2 ea.	Scissors	1 ea.	Envelope containing Stamp Pads,
4 ea.	Pencil Sharpeners		Holders and ID Stamps for
3 ea.	Desk Top Staplers		VISITOR CONSTRUCTION
3 Bx.	Standard Staples	1 ctn.	Containing Wooden Place Card
4 ea.	Staple Removers		Holders and Place Cards
2 Bx.	Medium Paper Clips	1 box	Typewriter Ribbons for
2 ea.	Tape Erase w/Dispenser		Selectric 71
100 ea.	Transparencies		

\*Supplies maintained in CMT Closet near Stationery Department in Power Building

APPENDIX B-3

PAGE 1 OF 4

OFFICE EQUIPMENT

COPY MACHINES (in order of priority) - Located in the General Office

Initial Requirements: 1 - McGuire Central Processing Center  
1 - Oconee Central Processing Center  
1 - Oconee State/Counties Public Info Officers

1. Duke Power Company  
422 South Church Street  
Charlotte, N.C. 28242  
Contact: Jay Huggins  
Office No.:
2. DPCO  
Power Building  
Stationery Department  
Tami Strong
3. DPCO  
Safety Department  
Second Street  
John Francis -  
Brenda Perry -
4. DPCO  
Power Building  
Personnel  
Kathy B. Brown -
5. DPCO  
Residential Energy Services  
Power Building  
Diane Thompson -
6. DPCO  
Econ. Dev.  
Wachovia Center  
Lou G. Plowman -  
Jack Roddey -

COPY MACHINES - Oconee area

1. Oconee SSD  
Lane Freeze  
Home:
2. Greenville Retail Office  
Rod Dailey  
Work:  
Home:  
Willy Crisp  
Work:  
Home:  
Wallace Rigdon  
Work:  
Home:

These three people have 24-hour access to the Greenville Retail Office and can transport supplies to the Liberty Retail Office if required.

3. E. O. Ferrell, III, - Dist. Mgr. Anderson District Office:

Alternate: Walker Pickens, Marketing Manager  
Office:  
Home:

Mr. Ferrell is able to draw from Duke Power in Pendleton, Clemson, etc. Type of machines available are: Xerox, Thermofax and Portable Blueprint (self-contained, no venting required).

ID CAMERAS - Two required initially

1. Accommodations Trailer
2. Louise Watson  
General Office Personnel
3. Maudice Livingston  
McGuire Training Center
4. Roger Nichols  
Oconee Nuclear Station

OFFICE EQUIPMENT

LINEMAN'S SPOTLIGHT (7½ V)

This light adjusts from spot to flood and can operate continuously for approximately eight to ten hours on one battery.

Also, available from Toddville Warehouse      Ned Chavers  
   Matthew Jackson      Pwr Bldg

After hours call watchman first . . . , let it ring until answered. The watchman will secure the person alerted for emergency. This responsible person will then call and receive the necessary instructions and make the arrangements to fill the emergency. The watchman is not allowed to take instructions but only to secure a responsible person, thus eliminating the necessity for an outsider to make numerous calls trying to locate someone.

In the event this does not prove satisfactory, calls may then be directed in sequence as listed below:

1. M. L. Hall . . . . .
2. J. P. Collins . . . . .
3. Benny Miller . . . . .
4. Matthew Jackson . . . . .
5. Charles Spry . . . . .
6. Warren Baker . . . . .
7. Ned Chavers . . . . .
8. Wm. K. Meeks . . . . .

There is a distribution center in the Greenville area where additional items can be obtained by contacting the same individuals listed above.



APPENDIX B-3  
PAGE 4 OF 4

CAMERAS (2-Poloroid and 2-35 mm required initially)

1. Frank Boyce - Design Engineering - General Services  
extension
2. Bob Hollis - Mill Power  
extension (1 - Poloroid)

Film is maintained by each of these individuals

BASE DICTAPHONE (Cassette Type) TRANSCRIBER (1 required initially)

1. Margaret Hunt - Mill Power, extension
2. Bob Penninger, extension
3. Frances Roberts - Construction Services, extension 8604 (1)

PORTABLE DICTATING UNIT (1 required initially)

1. Sharon Friday - Mill Power, extension
2. Bob Penninger, extension
3. Katherine Murphy - DE Electrical, extension (2 or 3)

TELECOPIERS

(3 required initially for McGuire; 2 required initially for Ocone)

- 1 - NRC
- 1 - Data Coordinator
- 1 - Corporate Communications (McGuire only)

1. Crisis Management Closet with other supplies
2. Legal and Finance
3. Bob Penninger, extension
4. McGuire Construction or Ocone SSD

TYPEWRITERS

(5 required initially for McGuire; 2 required initially for Ocone)

- 1 - Administration & Logistics Office
  - 2 - Corporate Communications (McGuire only)
  - 1 - Lobby Accommodations Group (McGuire only)
  - 1 - Spare
- (Note: 2 typewriters are maintained for the Accommodations group in their trailer)

1. McGuire Training Center - Maudice Livingston (5)
2. Brenda Walker - Stationery Dept, extension
3. Ocone Training Center - Richard Bugert (1)

OFFICE SUPPLY COMPANIES

OCONEE NUCLEAR STATION

Harper Brothers  
631 South Main Street  
Greenville, S.C. 29602  
Jim Williams  
Office:

Harper Brothers  
1001 North Main Street  
Anderson, S.C. 29621

Young Office Supply  
105 Southport Road  
Spartanburg, S.C. 29301  
Tom R. Young, Jr.  
Office:  
Home:

Fant's Book Store  
126 North Main Street  
Anderson, S.C. 29621  
Marshall Fant  
Office:  
Home:

Business Equipment Company, Inc.  
104 W. North Street  
Greenville, S.C. 29601

Anderson Business Equip. Co., Inc.  
510 Murray Avenue  
Anderson, S.C. 29621

Oconee Office Supply  
North Townville Street  
Seneca, S.C. 29678

Kearns Corp.  
337 West Main  
Easley, S.C. 29640

Clemson University Bookstore  
Clemson, S.C. 29631

Tempo Leasing Corporation  
912 Laurens Road  
Greenville, S.C. 29607

(lease desks, chairs, files, etc.)

APPENDIX B-4  
PAGE 2 OF 2

OFFICE SUPPLY COMPANIES

MCGUIRE NUCLEAR STATION

Forms and Supply  
1733 University Commercial Place  
Charlotte, N.C. 28213  
Phone:

Office Interiors  
1117 Clement Avenue  
Charlotte, N.C. 28205  
Phone:  
Charles Cummings

Metrolina Office Suppliers, Inc.  
P. O. Box 668436  
Charlotte, N.C. 28266  
Phone:

Pound and Moore  
1447 South Tryon Street  
P.O. Box 30427  
Charlotte, N.C. 28230  
Phone:

Kale Office Outfitters, Ltd.  
217 South Tryon Street  
Charlotte N.C. 28201  
Phone:

Scott Beaver  
Building Services  
Power Building  
Extension  
(Used Furniture)

APPENDIX B-5  
PAGE 1 OF 1

DUKE POWER  
DIVISION OFFICES

NORTHERN DIVISION

Mr. J. G. Mann  
Vice President  
Duke Power Company  
P. O. Box 5177  
Winston-Salem, N.C. 27103  
Phone:

CHARLOTTE DIVISION

Mr. Fred E. West, Jr.  
Vice President  
Duke Power Company  
P. O. Box 33189  
Charlotte, N.C. 28242

WESTERN DIVISION

Mr. John F. Lomox  
Vice President  
Duke Power Company  
P. O. Box 2589  
Hickory, N.C. 28603

CENTRAL DIVISION

Mr. Dwight B. Moore  
Vice President  
Duke Power Company  
P. O. Box 33189  
Charlotte, N.C. 28242  
Phone:

EASTERN DIVISION

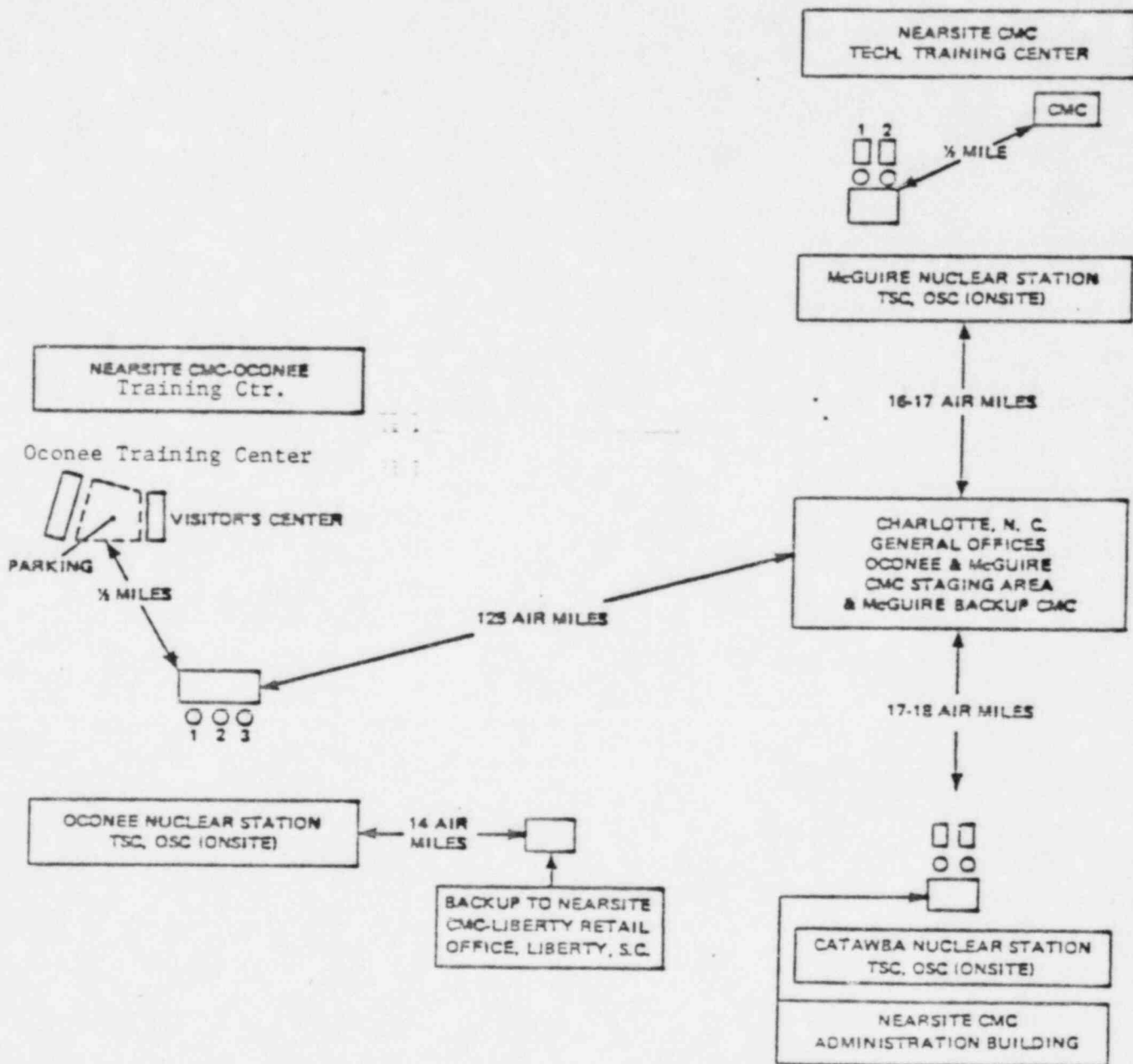
Mr. T. M. Patrick, Jr.  
Vice President  
Duke Power Company  
P. O. Box 21666  
Greensboro, N.C. 27420  
Phone:

SOUTHERN DIVISION

Mr. T. C. Berry  
Vice President  
Duke Power Company  
P. O. Box 5107, Station B  
Greenville, S.C. 29606  
Phone:

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES

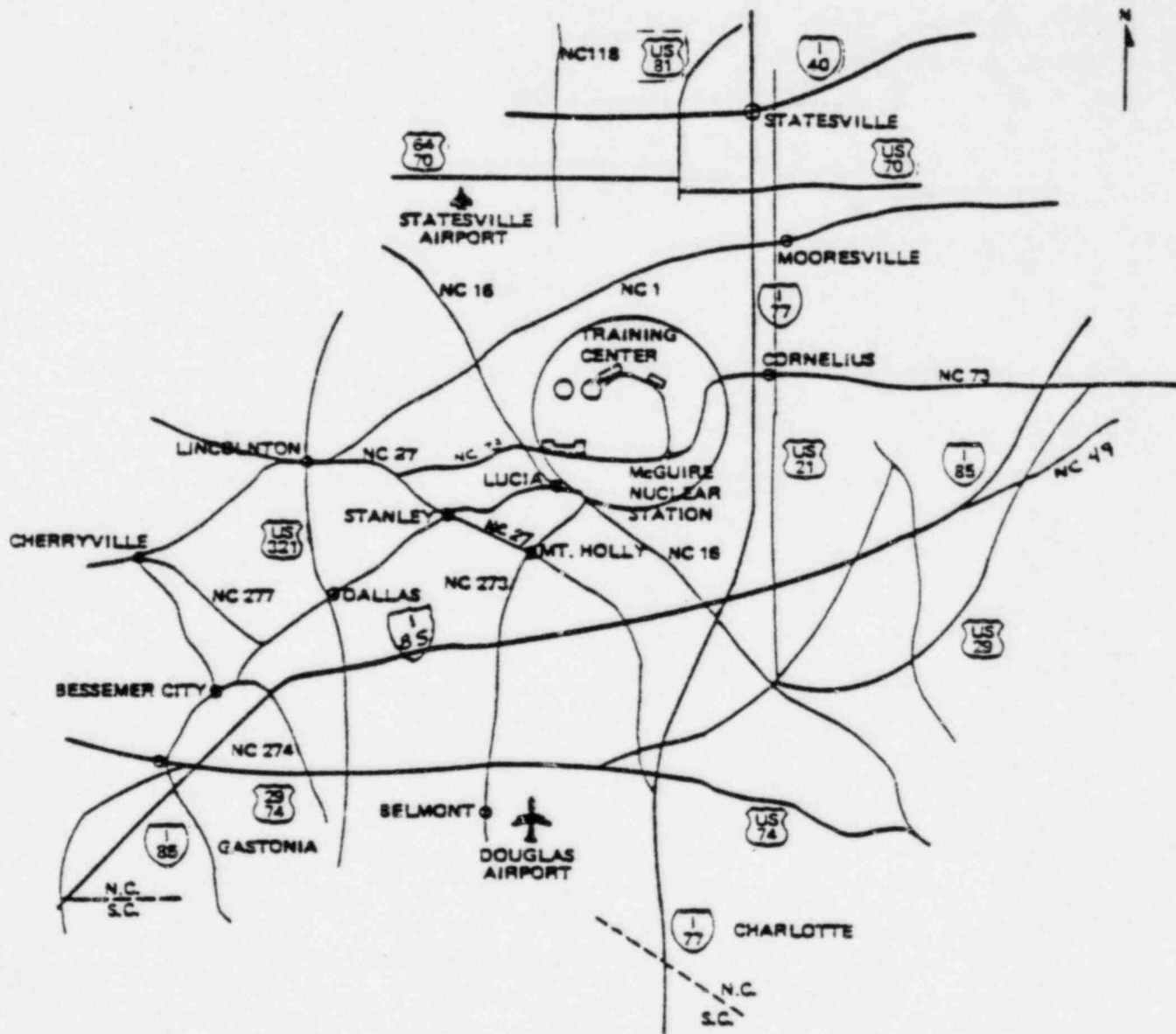
APPENDIX B-6  
PAGE 1 OF 31



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

APPENDIX B-6  
PAGE 2 OF 31

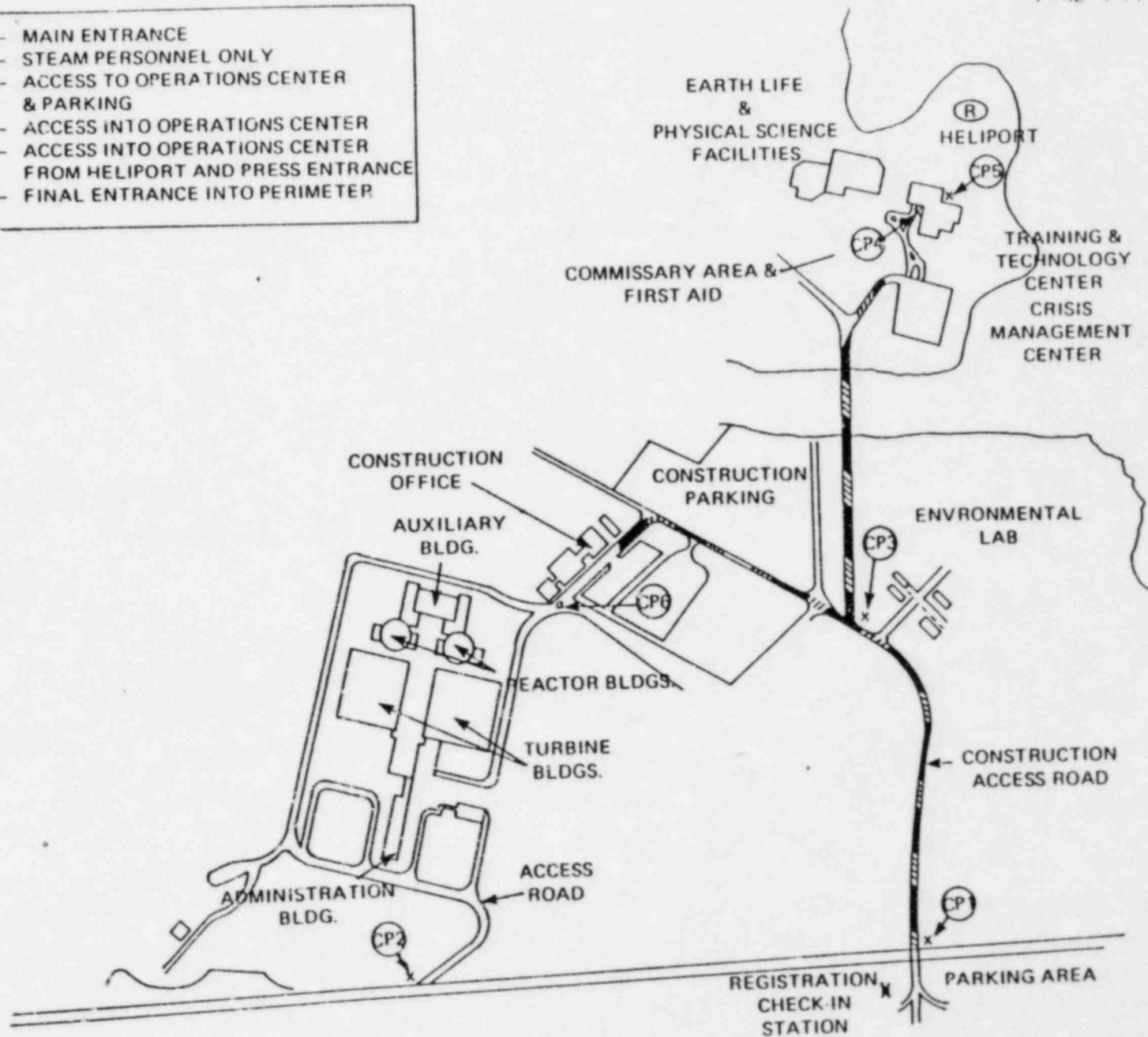
McGUIRE NUCLEAR STATION  
NEARSITE RESPONSE FACILITIES  
GENERAL LOCATION



McGUIRE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN

APPENDIX B-6  
PAGE 3 OF 31

- CP1- MAIN ENTRANCE
- CP2- STEAM PERSONNEL ONLY
- CP3- ACCESS TO OPERATIONS CENTER  
& PARKING
- CP4- ACCESS INTO OPERATIONS CENTER
- CP5- ACCESS INTO OPERATIONS CENTER  
FROM HELIPORT AND PRESS ENTRANCE
- CP6- FINAL ENTRANCE INTO PERIMETER



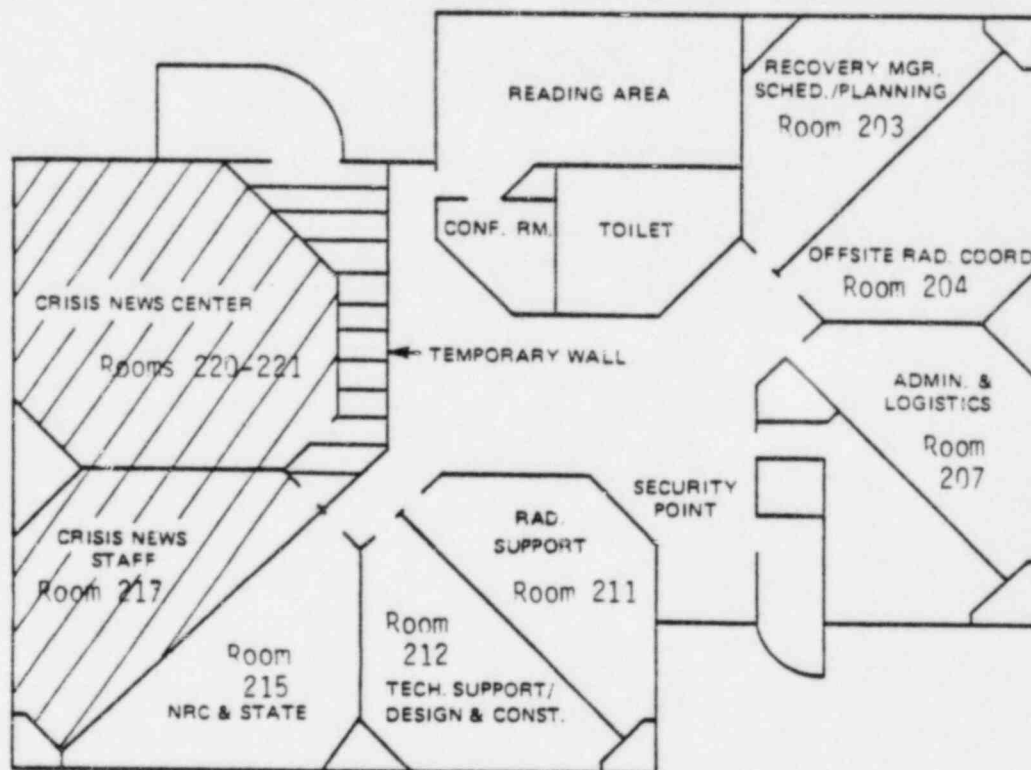
REVISION 4  
September 15 1982



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

APPENDIX B-6  
PAGE 4 OF 31

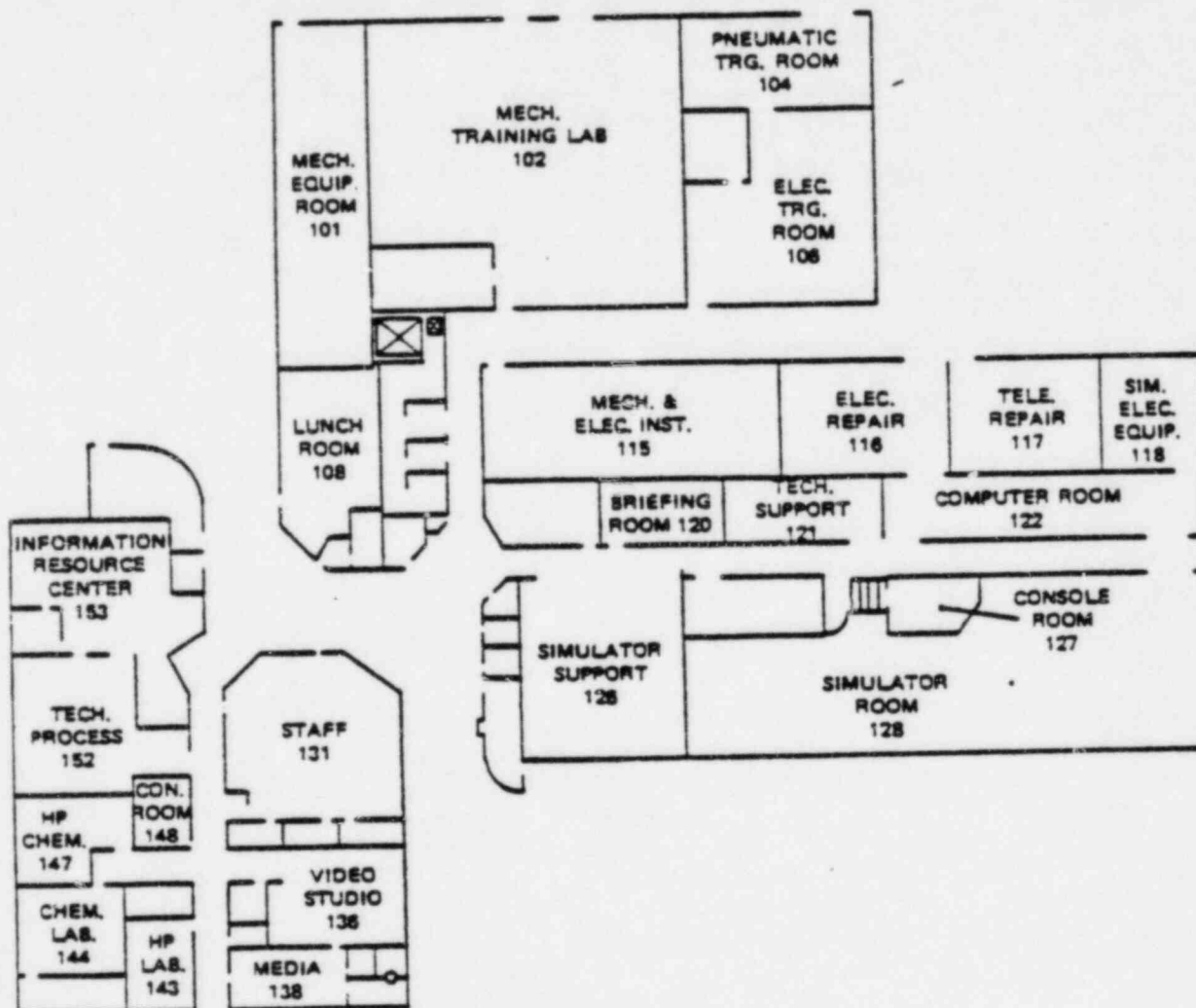
TECHNICAL TRAINING CENTER



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

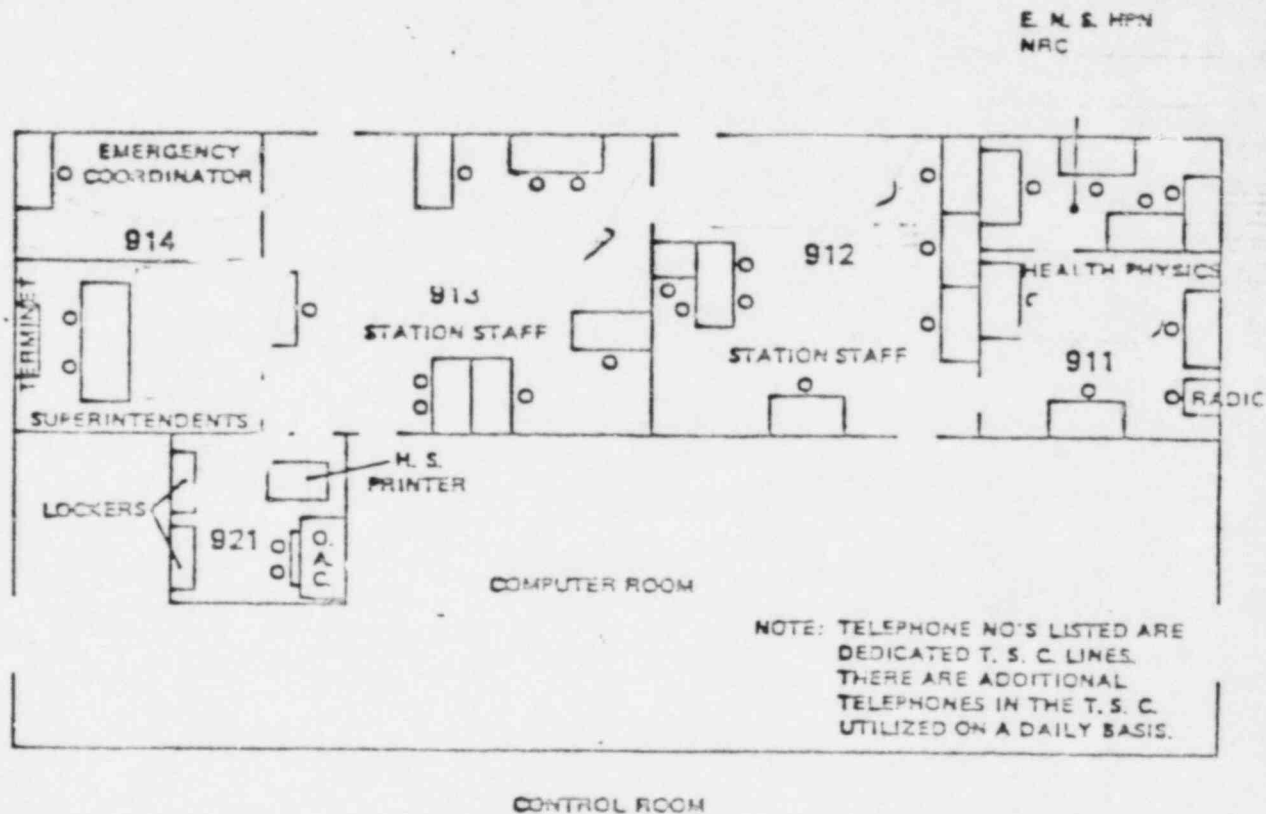
APPENDIX B-6  
PAGE 5 OF 31

McGUIRE NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
TECHNICAL TRAINING CENTER  
(LOWER LEVEL)



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION  
APPENDIX B-6  
PAGE 6 of 31

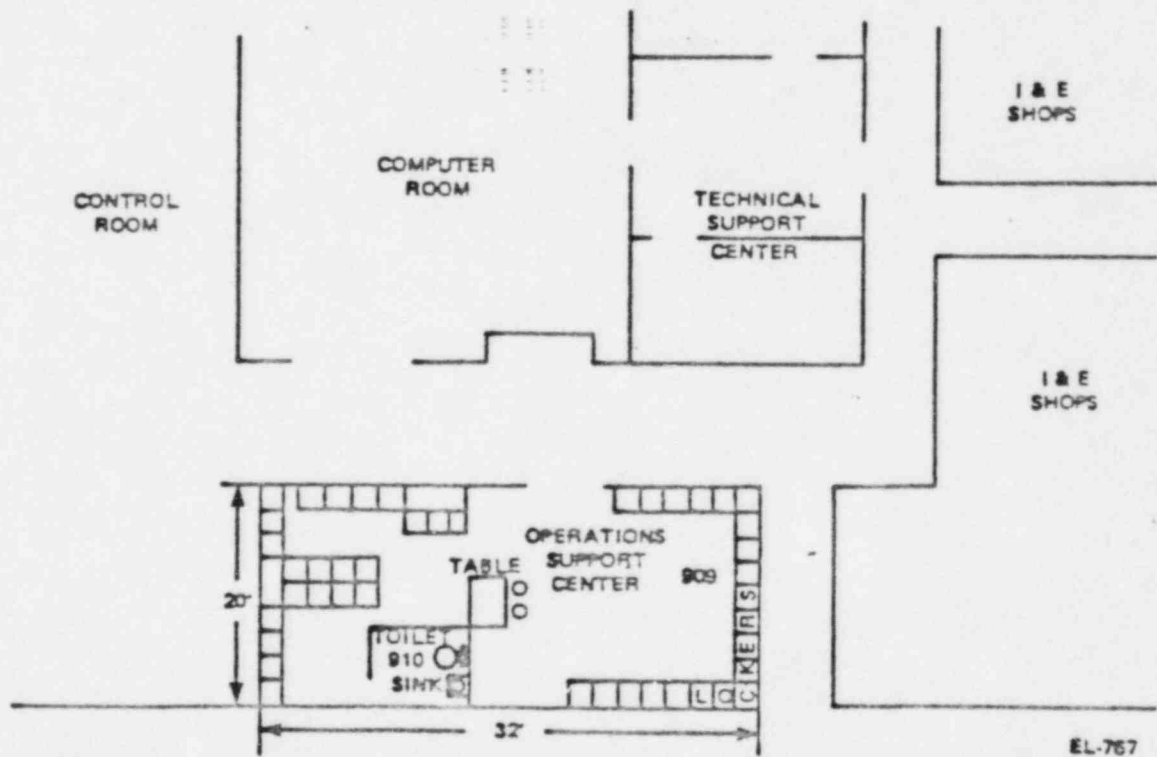
TECHNICAL SUPPORT CENTER-UNITS 1&2



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

APPENDIX B-6  
PAGE 7 OF 31

OPERATIONS SUPPORT CENTER  
GENERAL LAYOUT

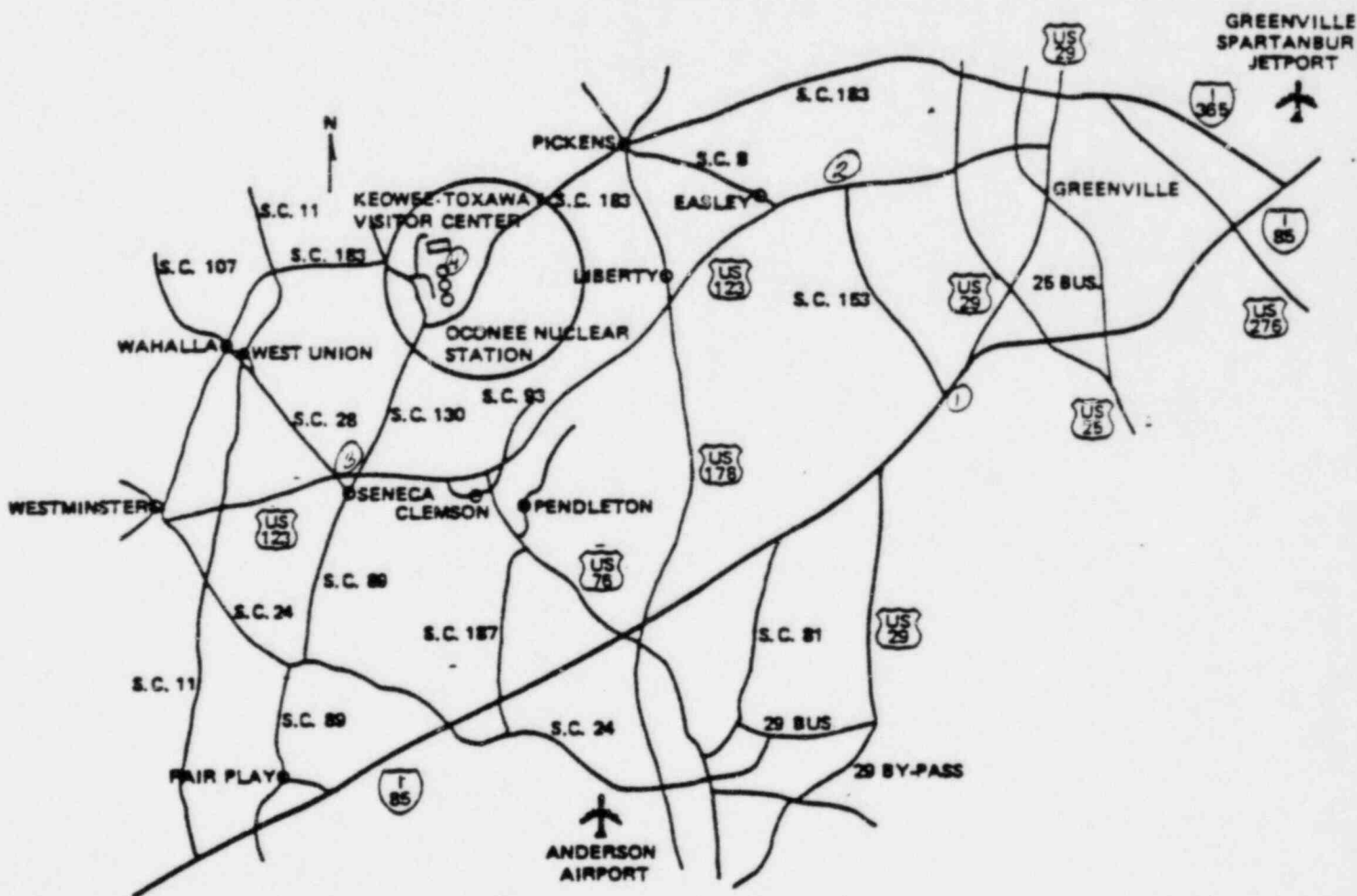


DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

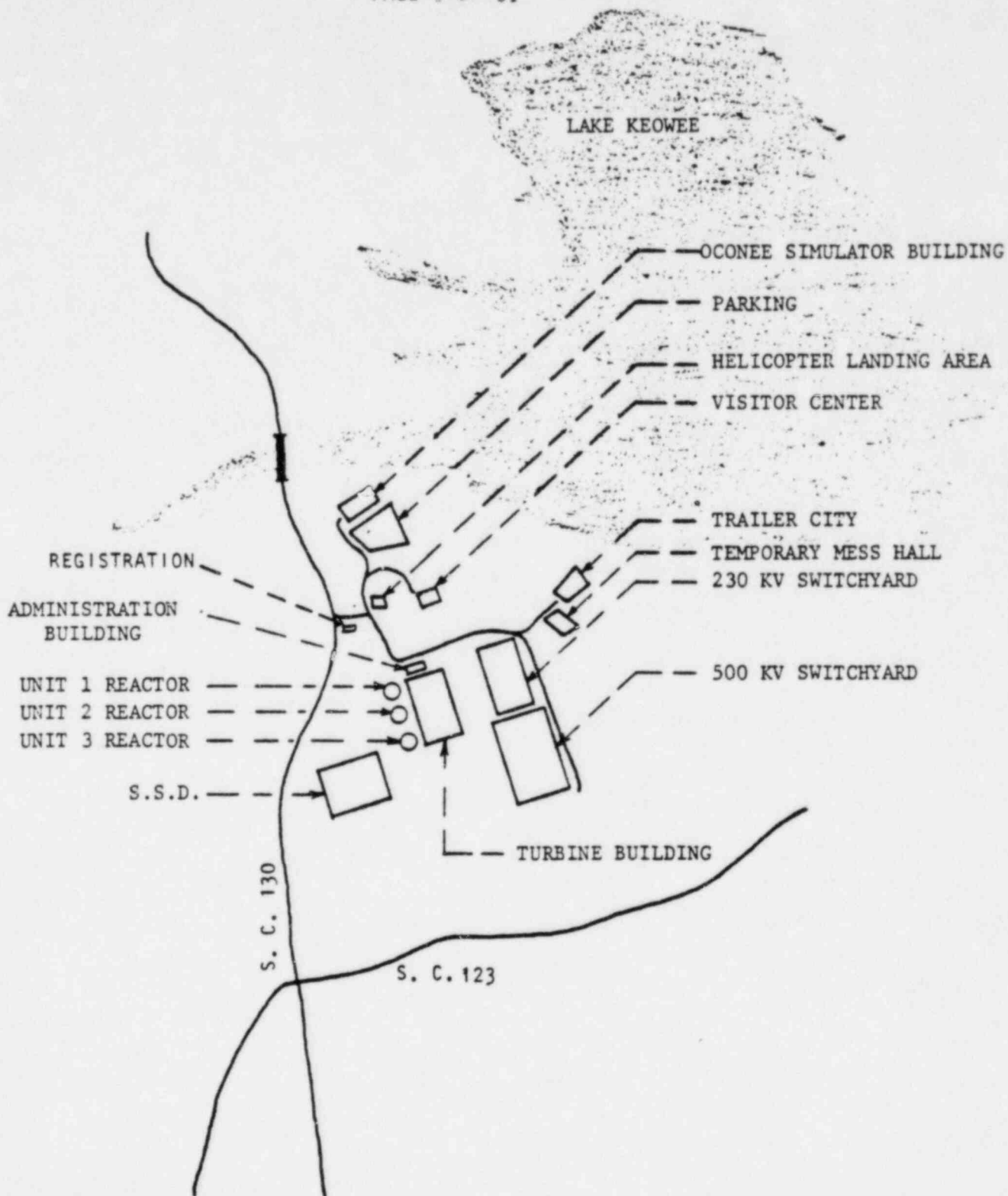
APPENDIX B-6  
PAGE 8 OF 31

OCONEE NUCLEAR STATION  
NEARSITE RESPONSE FACILITIES  
GENERAL LOCATION

- DIRECTIONS: Take I-85 South  
① Turn at SC 153 to Right  
② Turn Left on SC 123  
③ Turn Right on SC 130  
④ Continue until you see Oconee on right

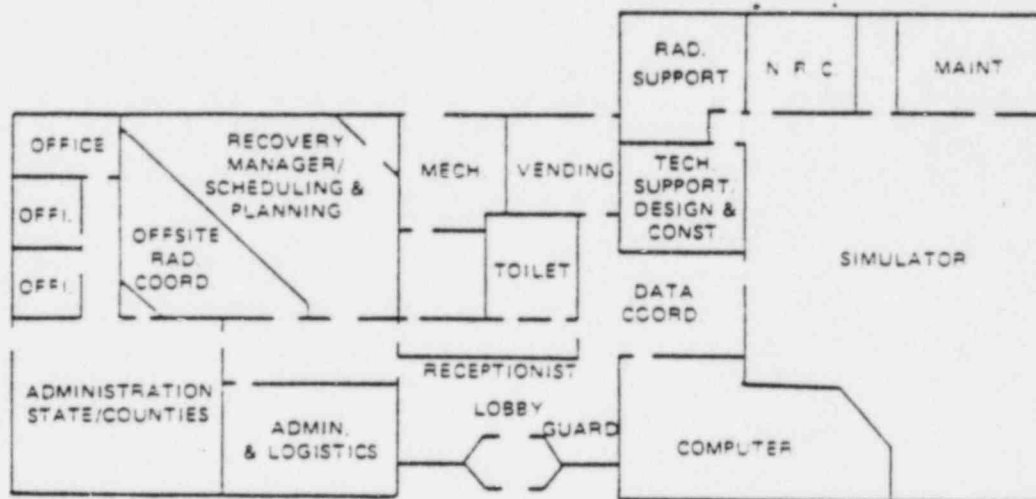


DUKE POWER COMPANY  
 NEARSITE EMERGENCY RESPONSE FACILITIES  
 OCONEE NUCLEAR STATION  
 GENERAL LAYOUT  
 APPENDIX R-6  
 PAGE 9 OF 31



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

NEARSITE CRISIS MANAGEMENT CENTER  
OCONEE TRAINING CENTER

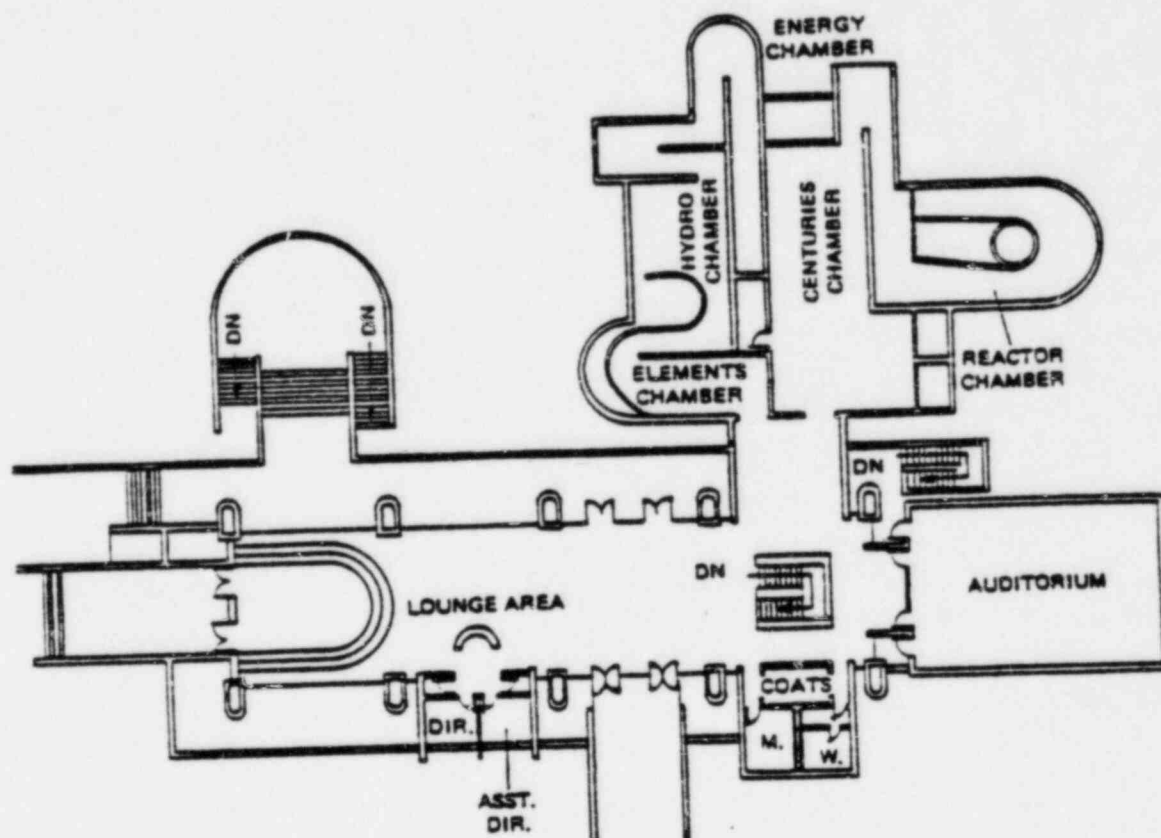




DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

APPENDIX B-6  
PAGE 11 OF 31

NEARSITE CRISIS NEWS CENTER  
KEOWEE-TOXAWAY VISITOR'S CENTER (UPPER LEVEL)  
MEDIA AREA-NEWS CONFERENCES, PHONES

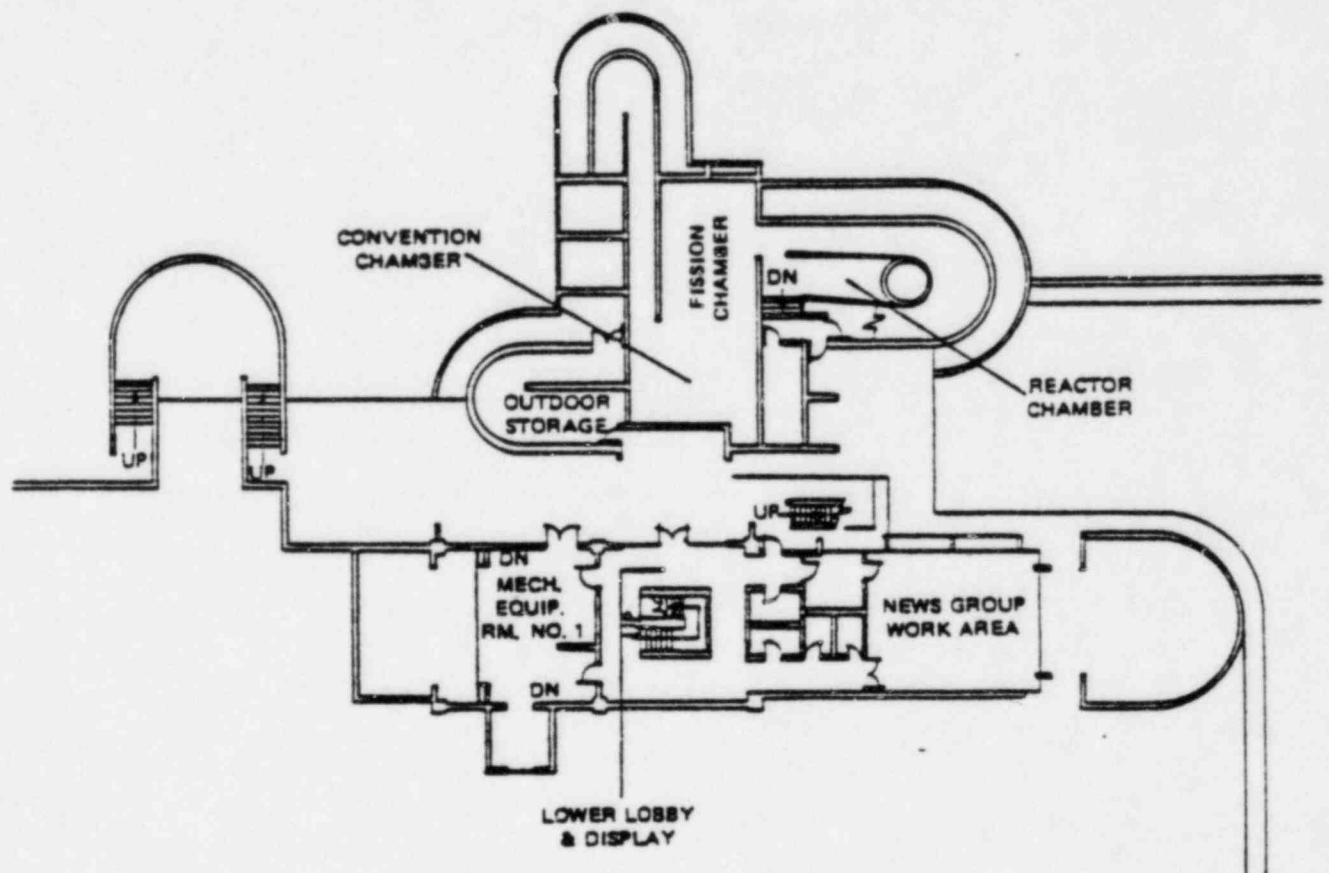


UPPER LEVEL FLOOR PLAN

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

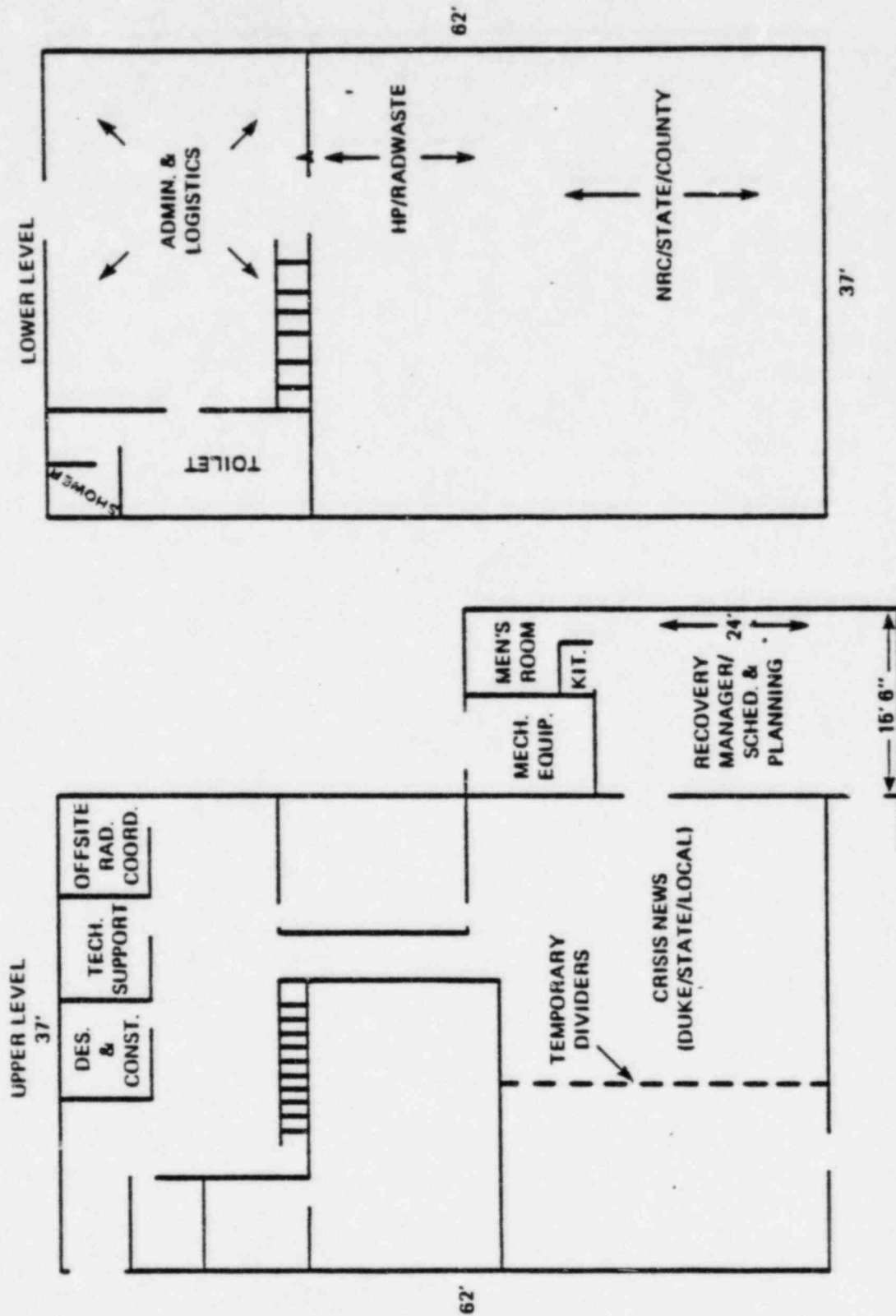
APPENDIX B-6  
PAGE 12 OF 31

NEARSITE CRISIS NEWS CENTER  
KEOWEE-TOXAWAY VISITOR'S CENTER (LOWER LEVEL)  
CRISIS NEWS GROUP-WORK AREA



DUKE POWER COMPANY CRISIS MANAGEMENT PLAN  
OCONEE NUCLEAR STATION BACKUP CMC  
UPPER LEVEL

APPENDIX B-6  
PAGE 13 OF 31

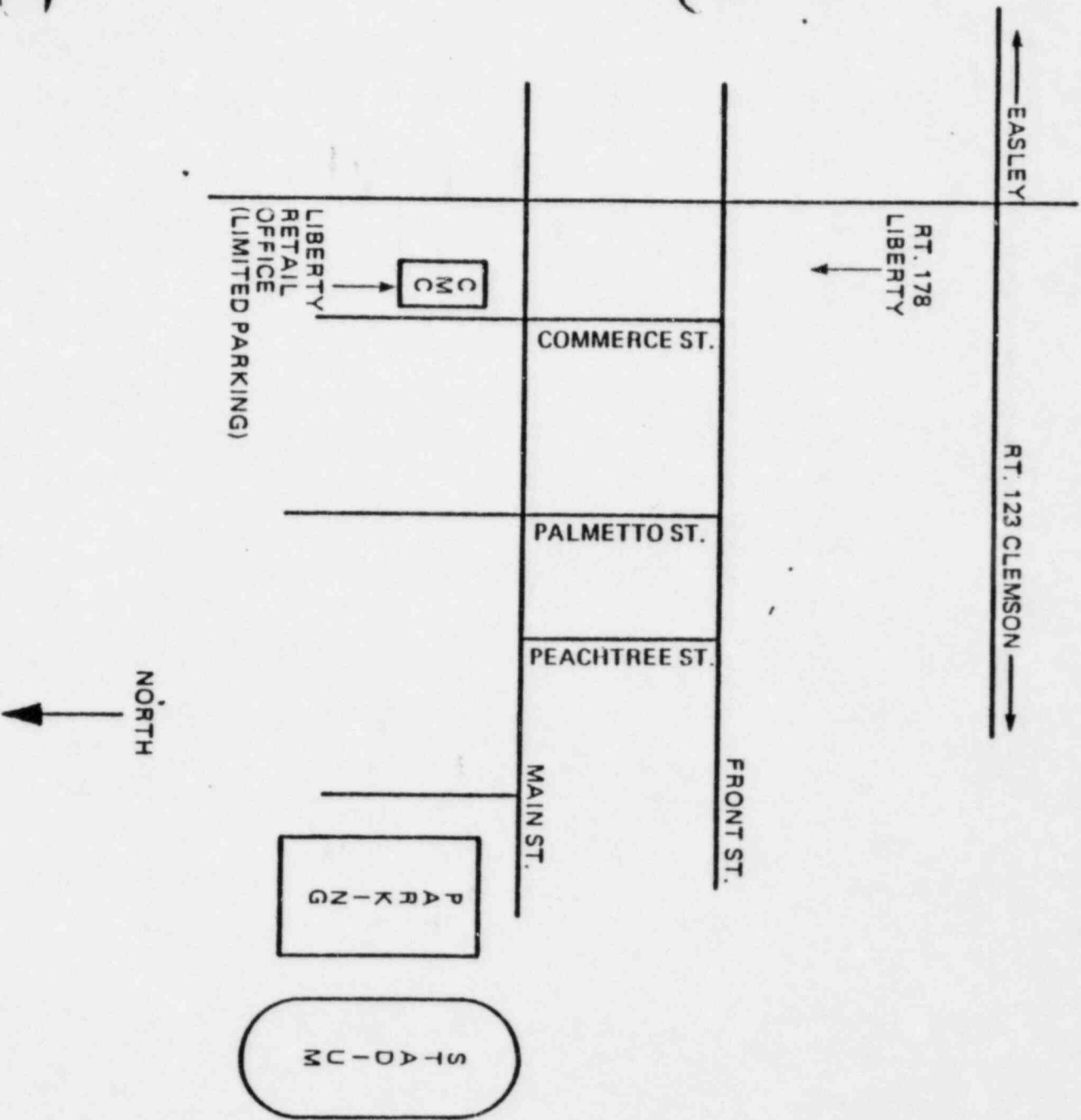


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V. 4  
September 15, 1982

DUKE POWER COMPANY  
CRISIS MANAGEMENT PLAN

OCONEE NUCLEAR STATION BACKUP CMC LOCATION

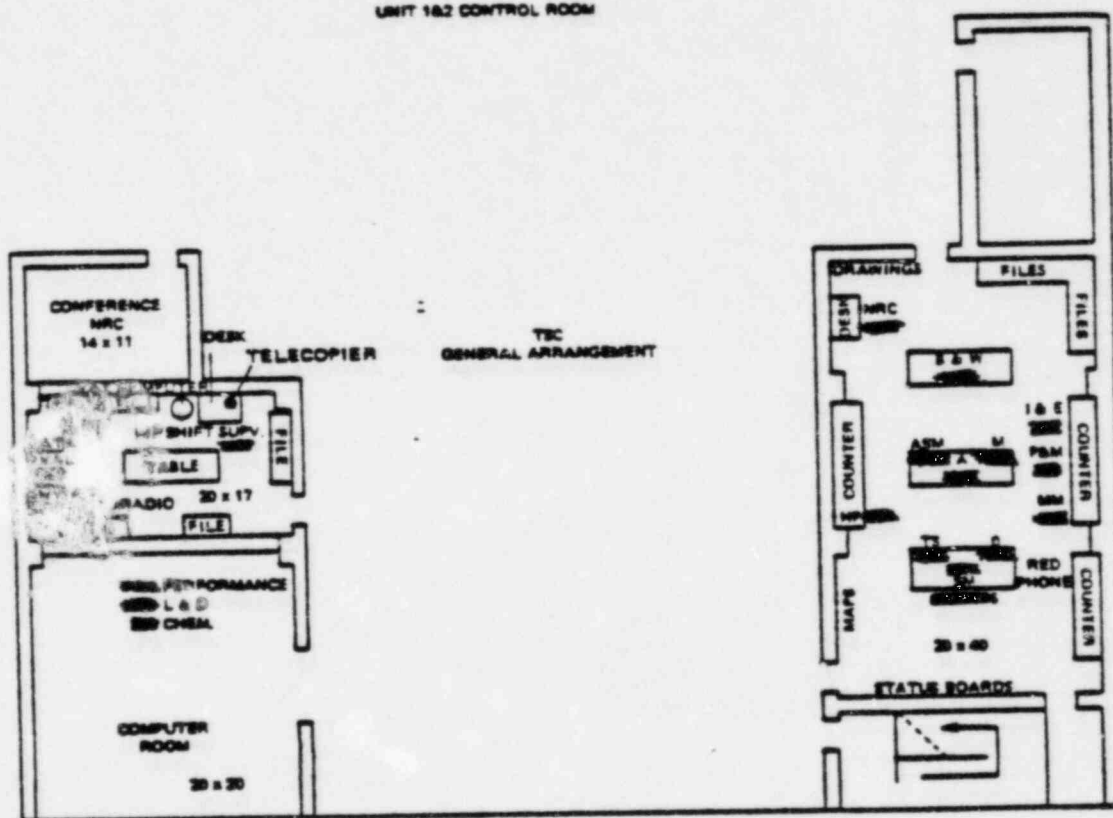


DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

APPENDIX B-6  
PAGE 15 OF 31

TECHNICAL SUPPORT CENTER - UNITS 1 & 2

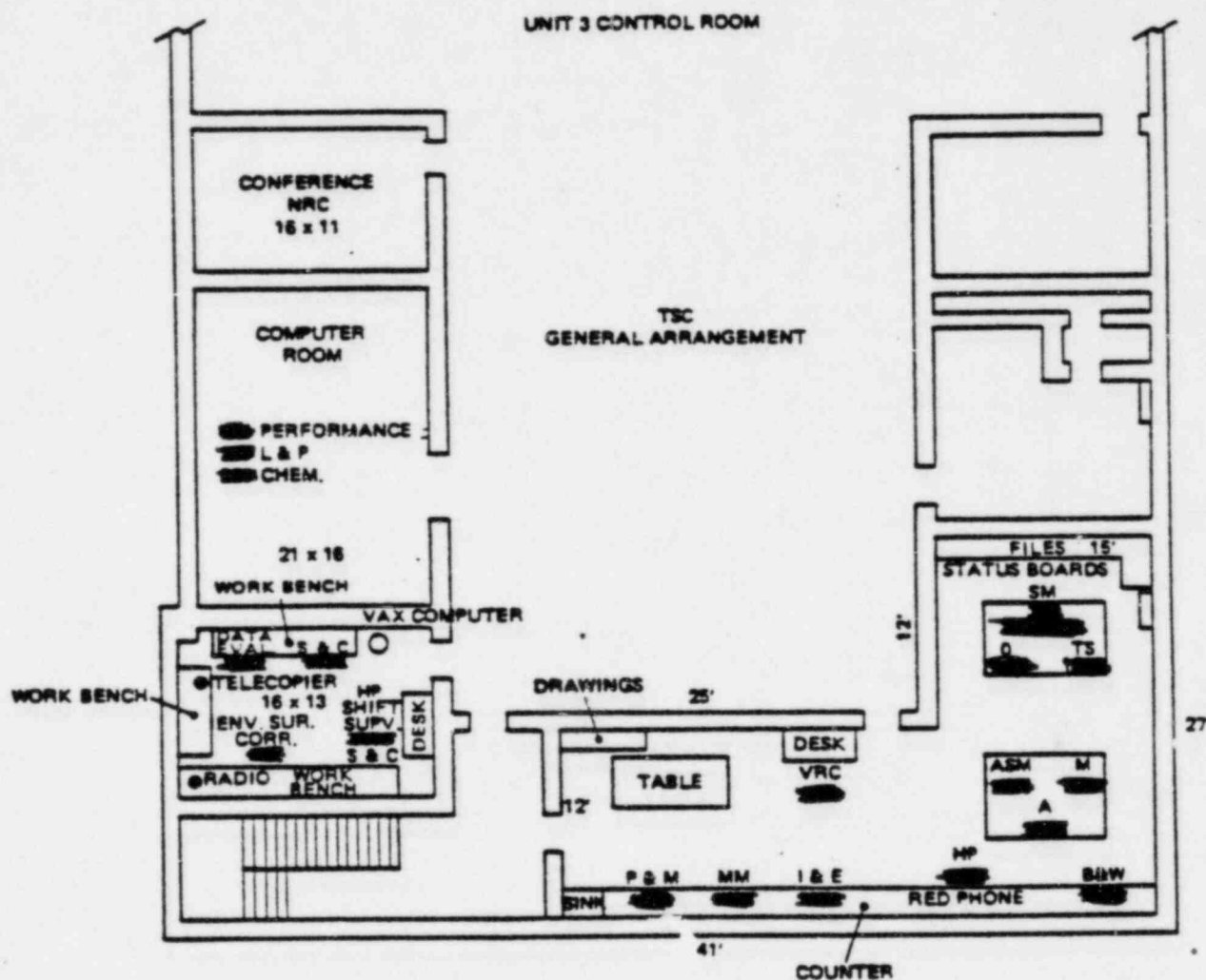
UNIT 1&2 CONTROL ROOM



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

APPENDIX B-6  
PAGE 16 OF 31

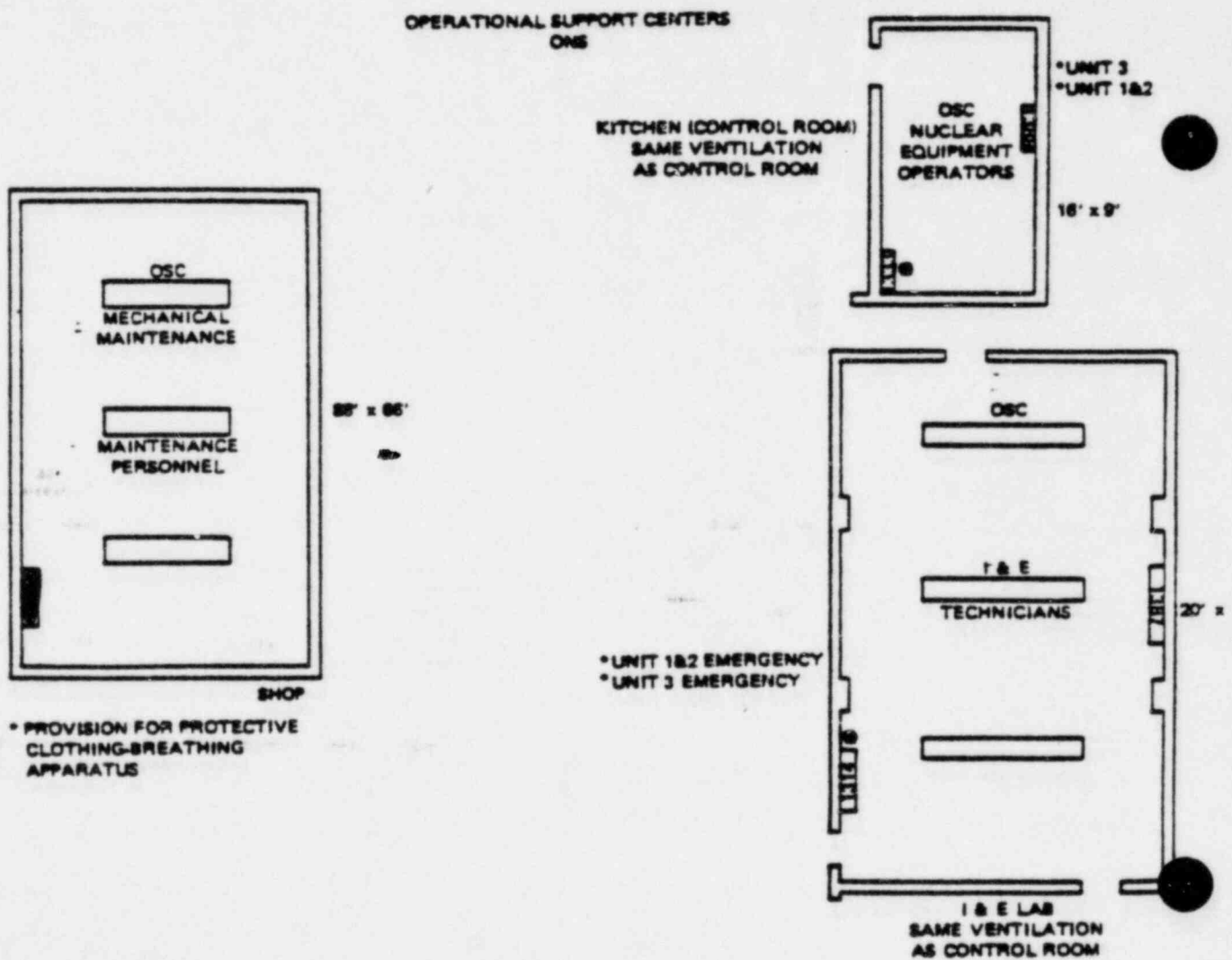
TECHNICAL SUPPORT CENTER-UNIT 3



DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

APPENDIX B- 6  
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OPERATIONS SUPPORT CENTERS  
GENERAL LAYOUT



DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 19 OF 31

GENERAL OFFICE BUILDING LAYOUT - CHARLOTTE, N. C.

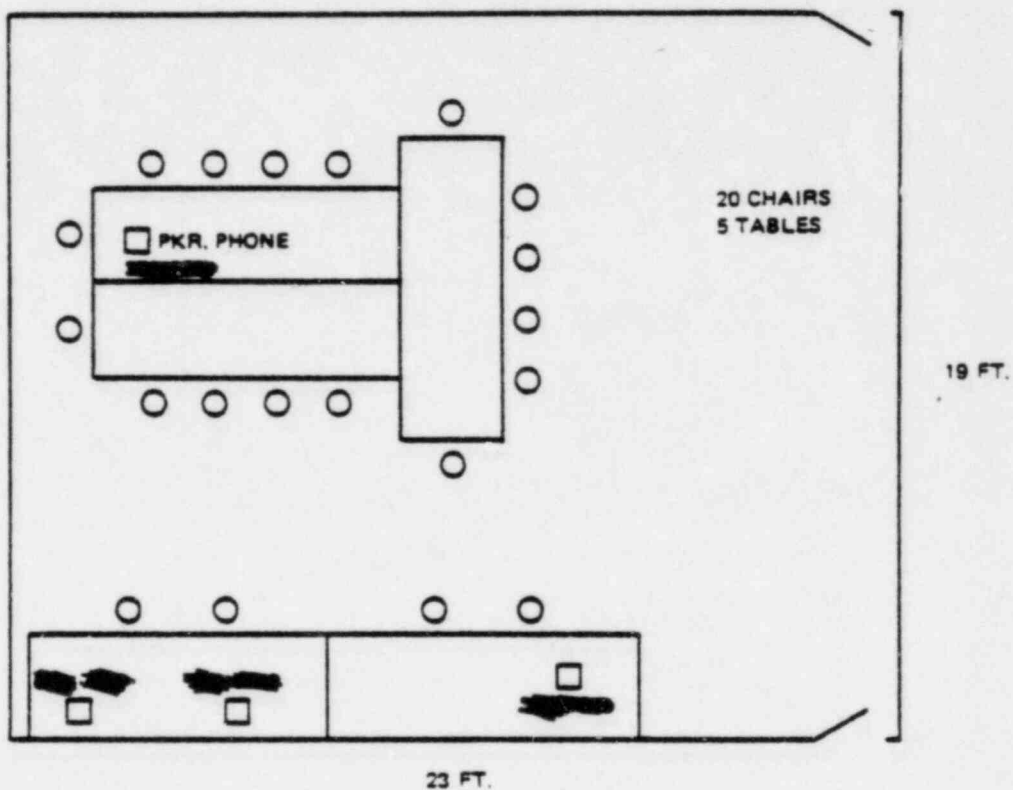




DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 19 OF 31

ROOM 1680 - RECOVERY MANAGER/SCHEDULING & PLANNING GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER

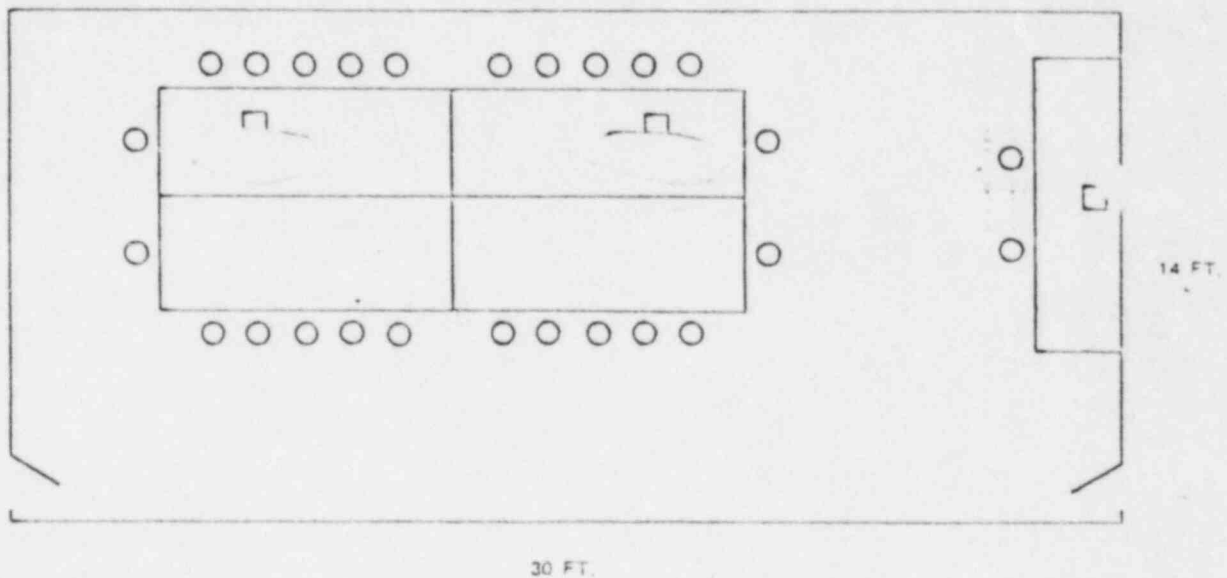


☒ PHONE TO BE INSTALLED

DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 20 OF 31

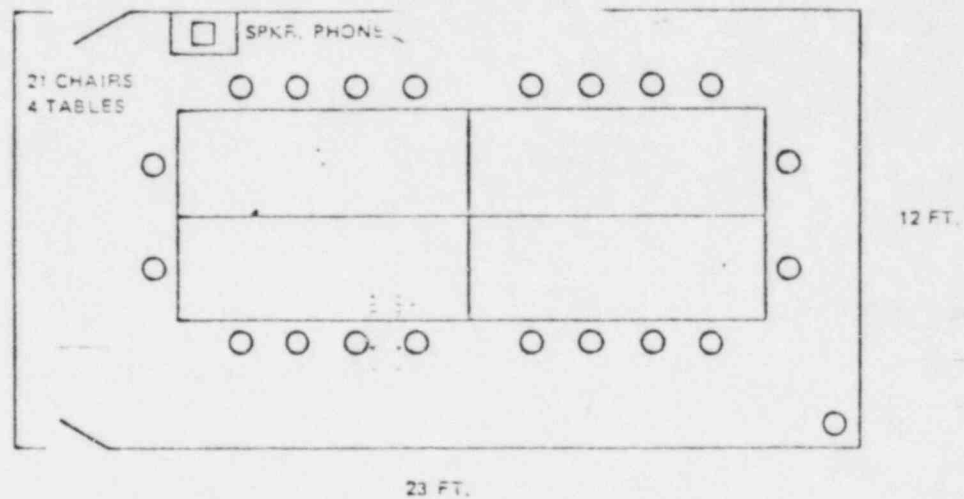
ROOM 148S - ADMINISTRATION & LOGISTICS GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER



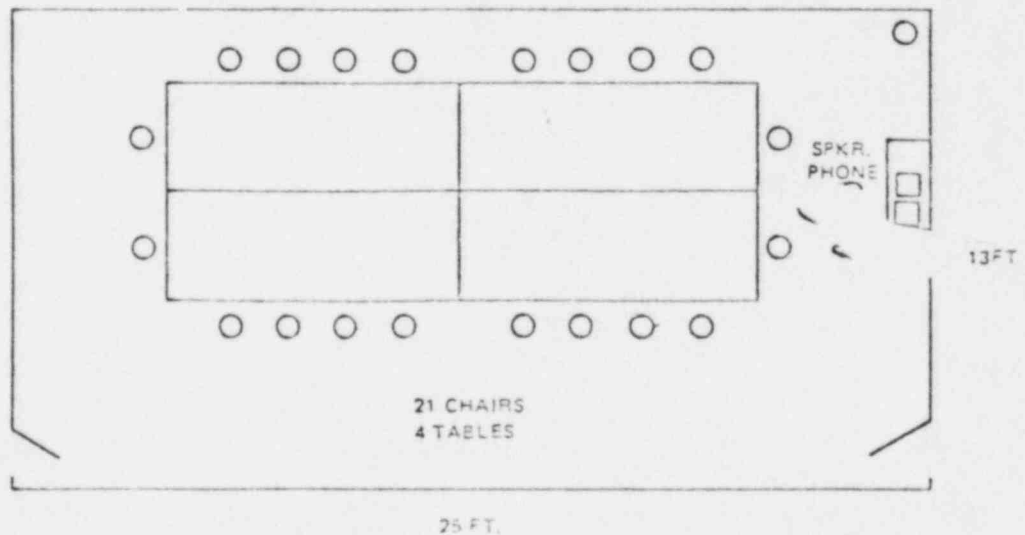
DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 21 OF 31

ROOM 1704 - TECHNICAL SUPPORT - GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER



ROOM 2390 - RADIOLOGICAL SUPPORT - GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER



DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES  
APPENDIX B-6  
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Crisis News

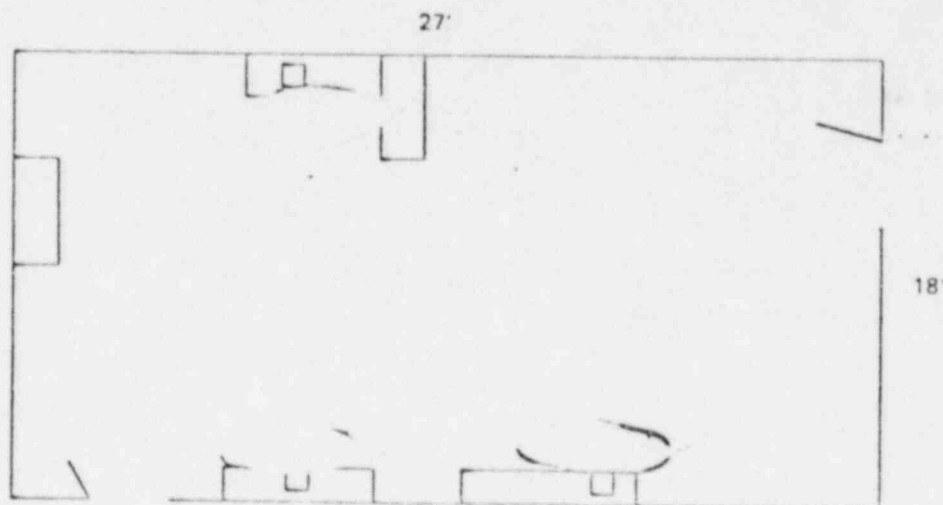
5th Floor Power Building

Rooms: 5012, 5024, 5010

Phones:

---

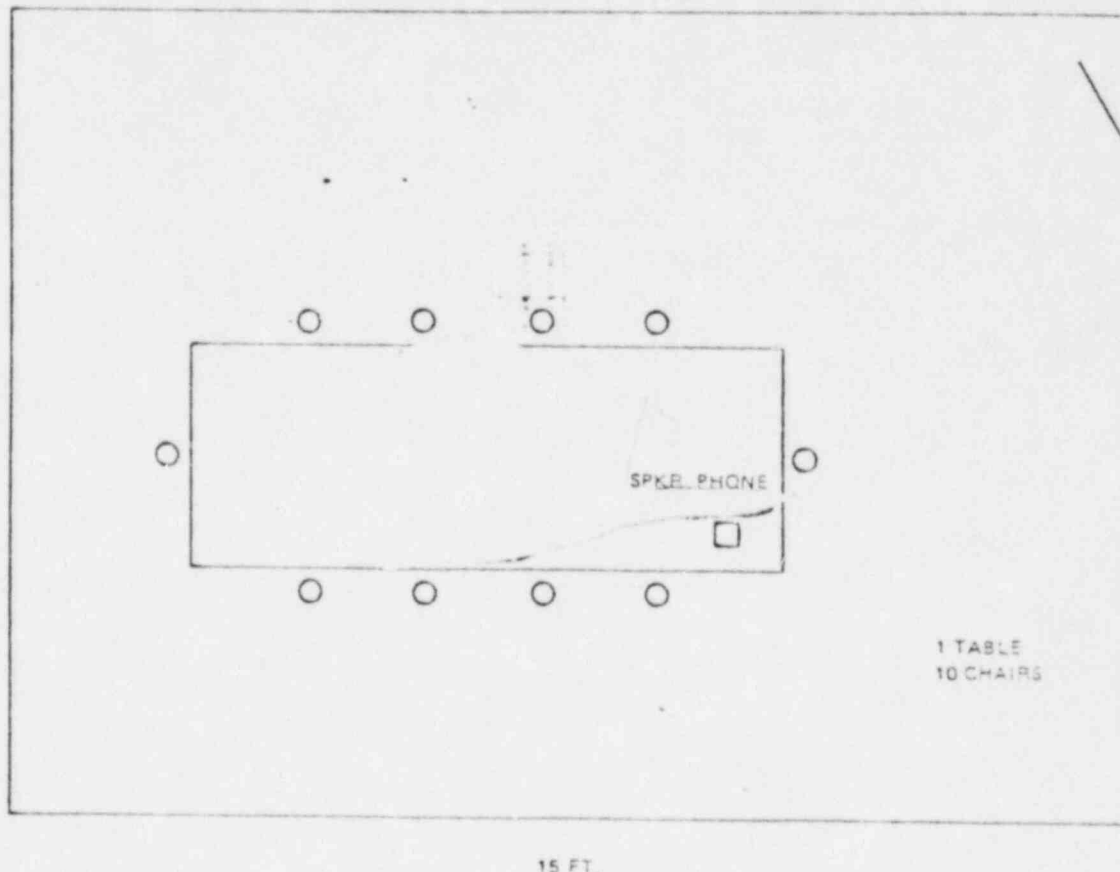
Offsite Radiological Coordinator  
Room 2336-Wachovia Center



DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 23 OF 31

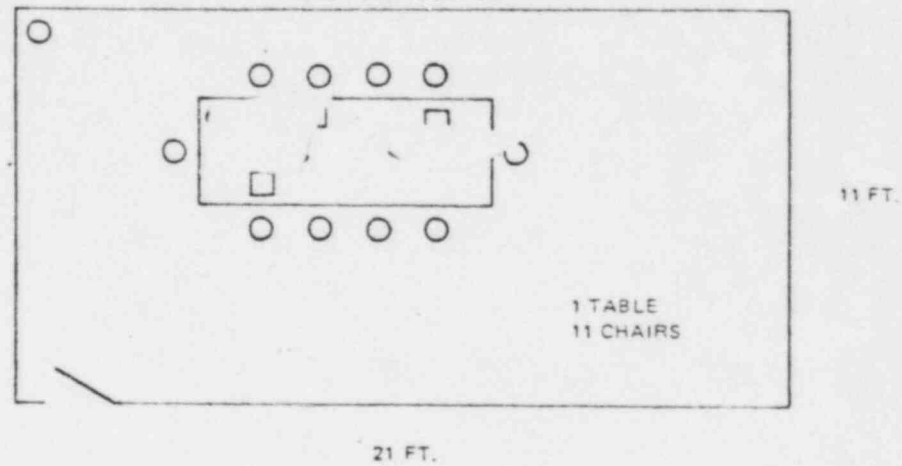
ROOM 1400 - NRC - GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER



DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

APPENDIX B-6  
PAGE 24 OF 31

ROOM 1400 - STATE & COUNTIES - GENERAL OFFICE RESPONSE LOCATION  
WACHOVIA CENTER

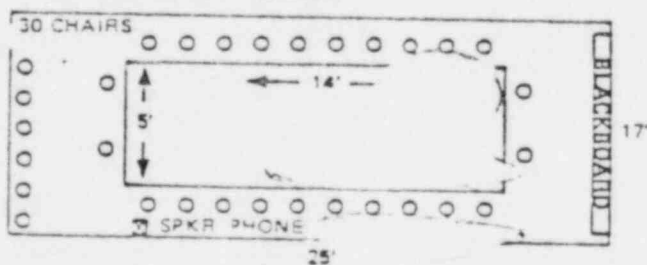


DUKE POWER COMPANY  
GENERAL OFFICE RESPONSE FACILITIES

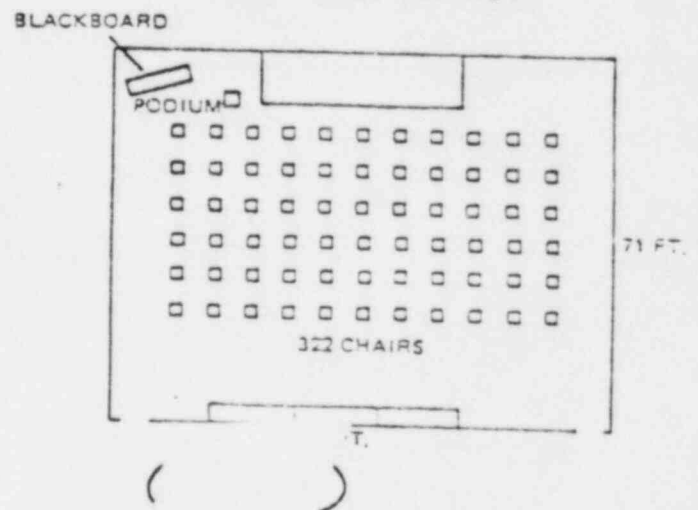
APPENDIX B-6  
PAGE 25 OF 31

ELECTRIC CENTER ROOMS  
DESIGNATED FOR EMERGENCY USE

CONFERENCE ROOM EC3-32:  
DESIGN & CONSTRUCTION GROUP  
OFFSITE RESPONSE FACILITY

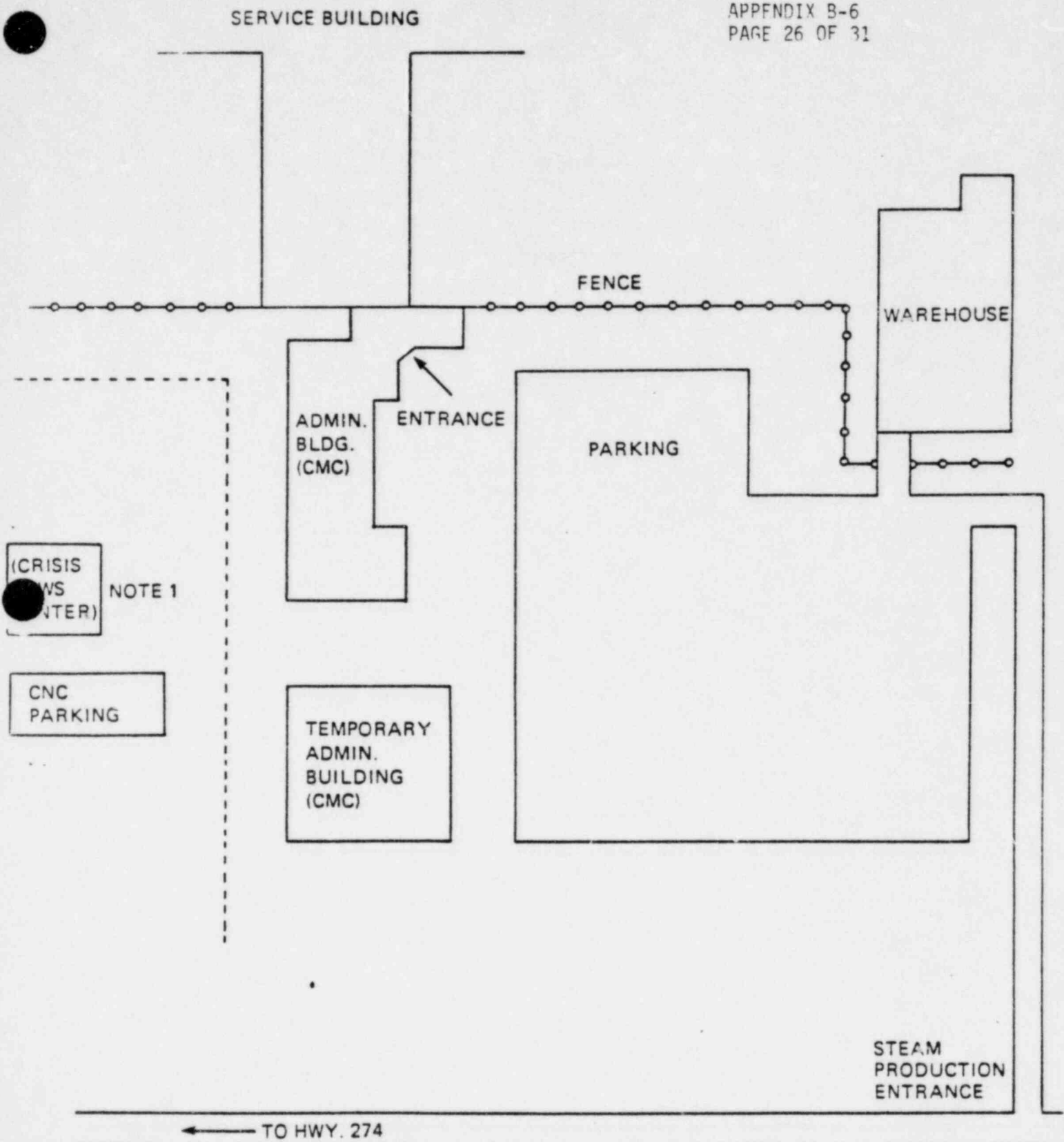


O. J. MILLER AUDITORIUM  
OFFSITE & BACKUP CRISIS NEWS CENTER FOR  
McGUIRE NUCLEAR STATION  
OFFSITE CRISIS NEWS CENTER FOR  
OCONEE NUCLEAR STATION



EMERGENCY RESPONSE FACILITIES  
CATAWBA NUCLEAR STATION NEARSITE FACILITIES

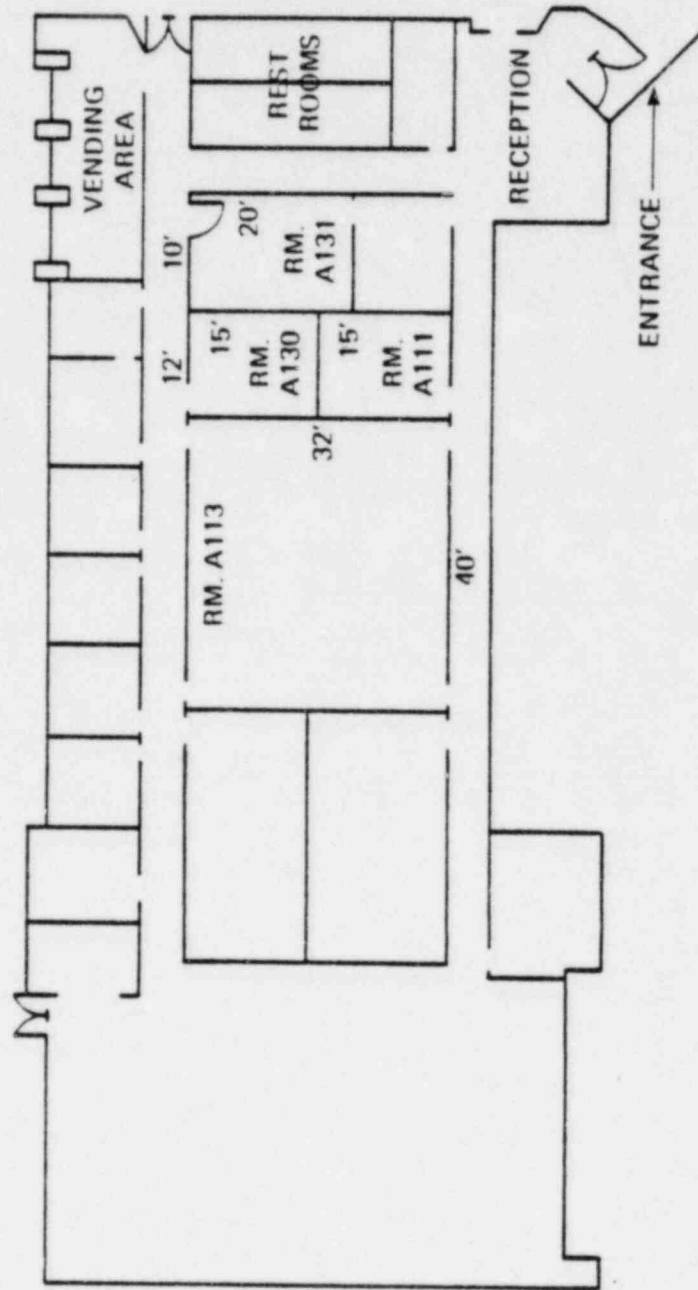
APPENDIX B-6  
PAGE 26 OF 31



NOTE 1: PROPOSED PARKING AFTER CONSTRUCTION COMPLETED.



CATAWBA NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
— ADMINISTRATION BUILDING —

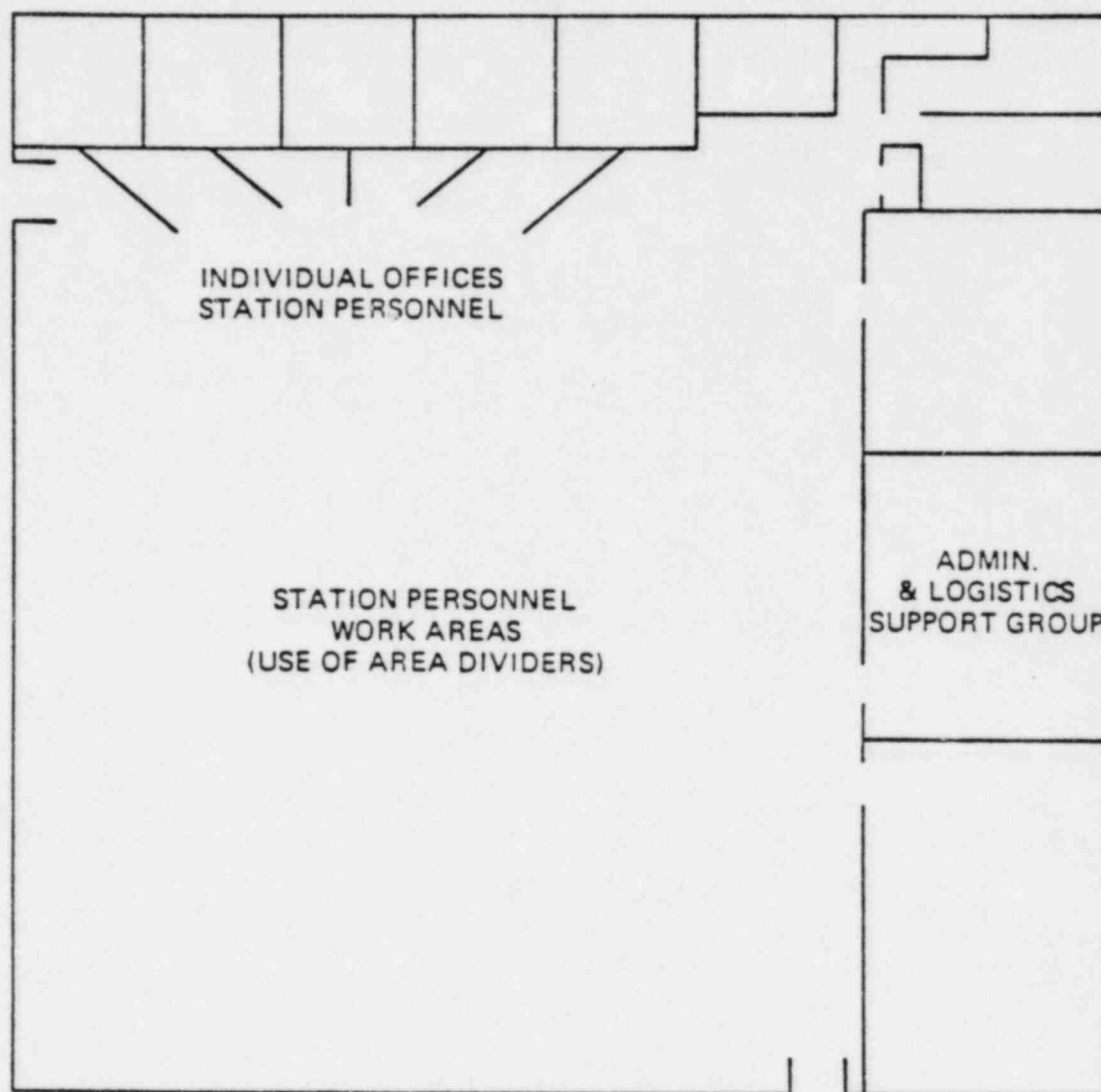


RM. A113 - RECOVERY MANAGER & SCHEDULING/PLANNING  
RM. A130 - RADIOLOGICAL SUPPORT  
RM. A111 - TECH. SUPPORT/DESIGN & CONSTRUCTION  
RM. A131 - OFFSITE RADIOLOGICAL COORDINATOR

DUKE POWER COMPANY EMERGENCY RESPONSE FACILITIES

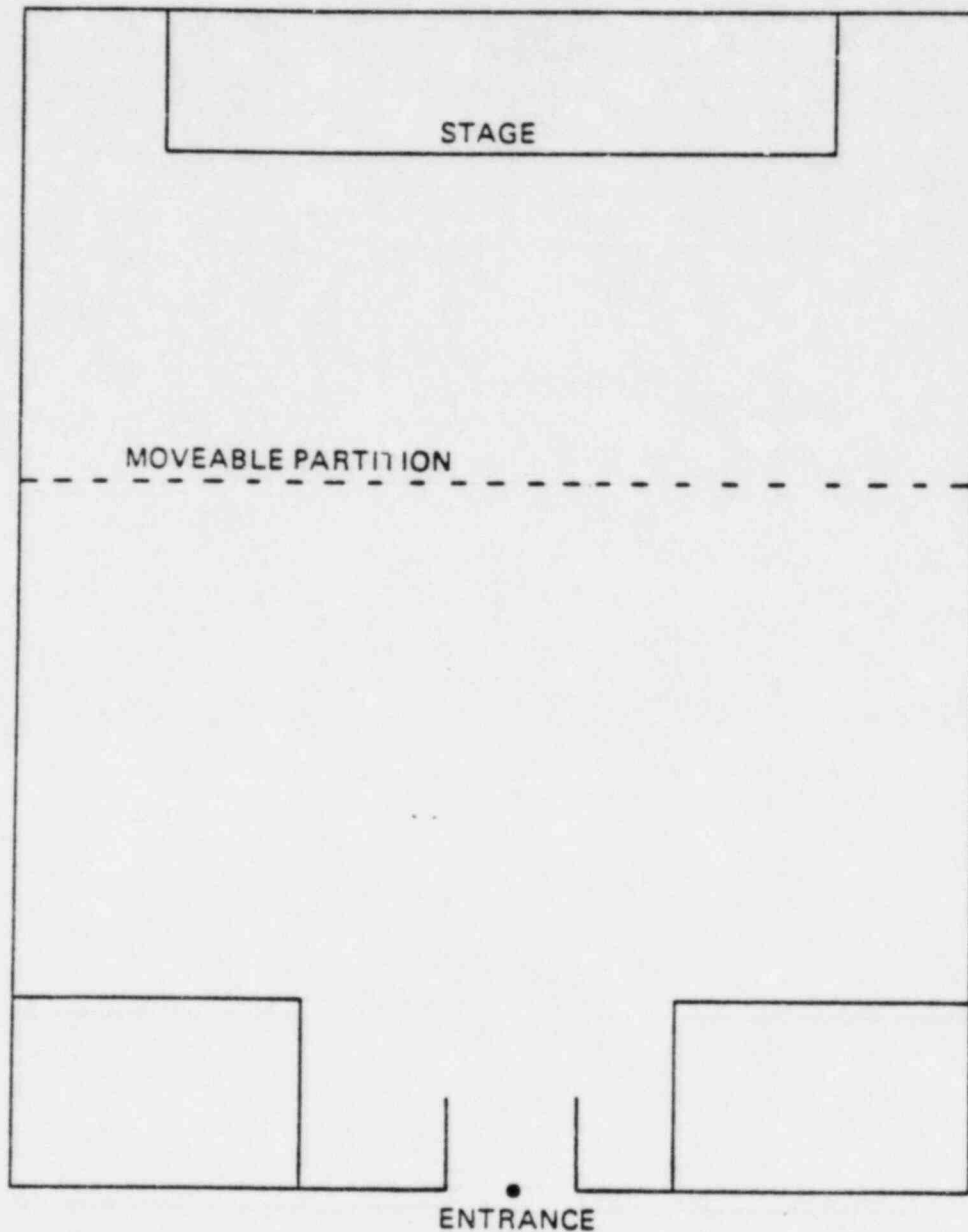
APPENDIX B-6  
PAGE 28 OF 31

CATAWBA NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
- TEMPORARY ADMINISTRATION BUILDING -



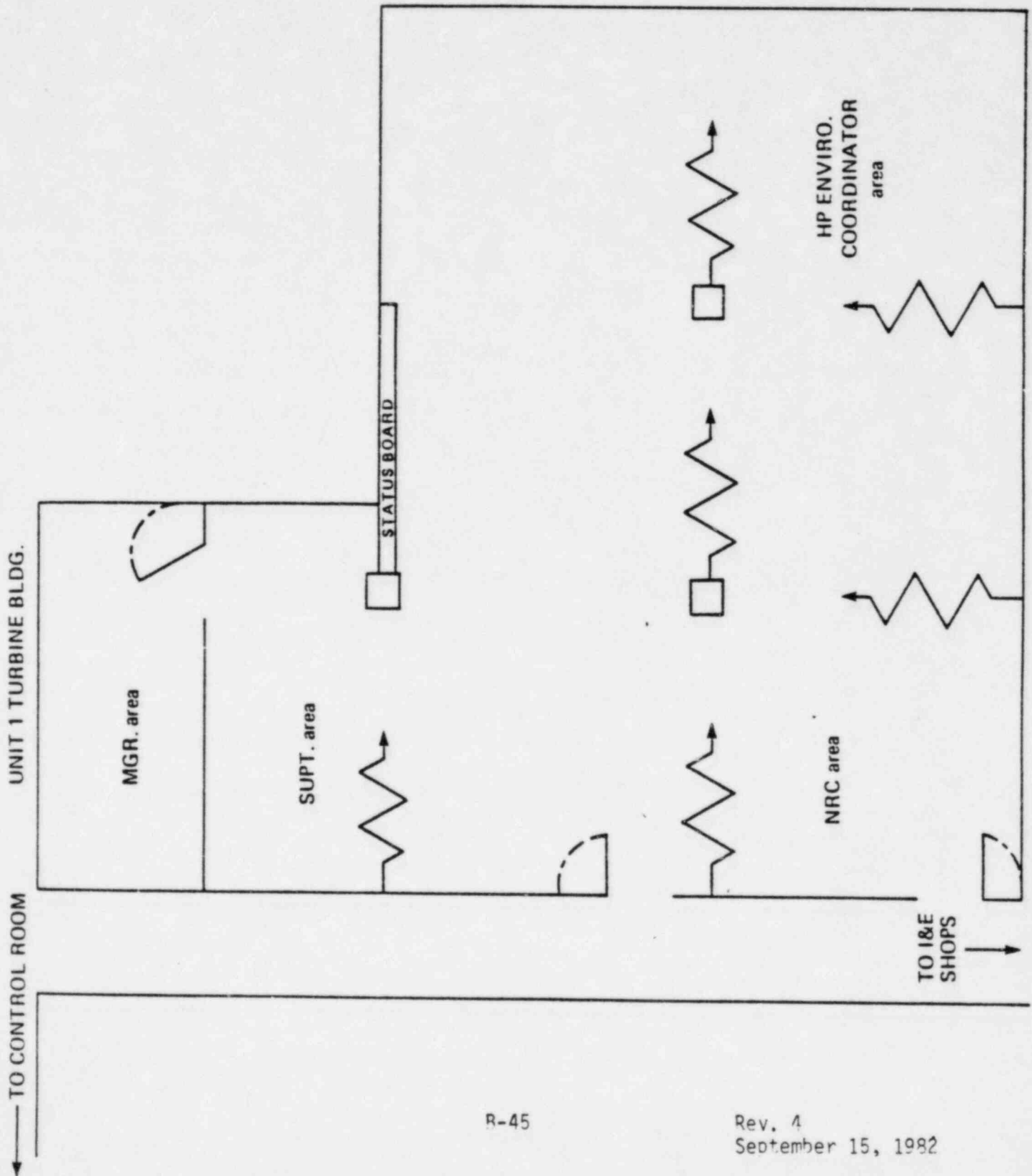
DUKE POWER COMPANY EMERGENCY RESPONSE FACILITIES

CATAWBA NUCLEAR STATION-CRISIS NEWS CENTER (CNC)  
(CONSTRUCTION TRAINING FACILITY)



CATAWBA NUCLEAR STATION  
TECHNICAL SUPPORT CENTER

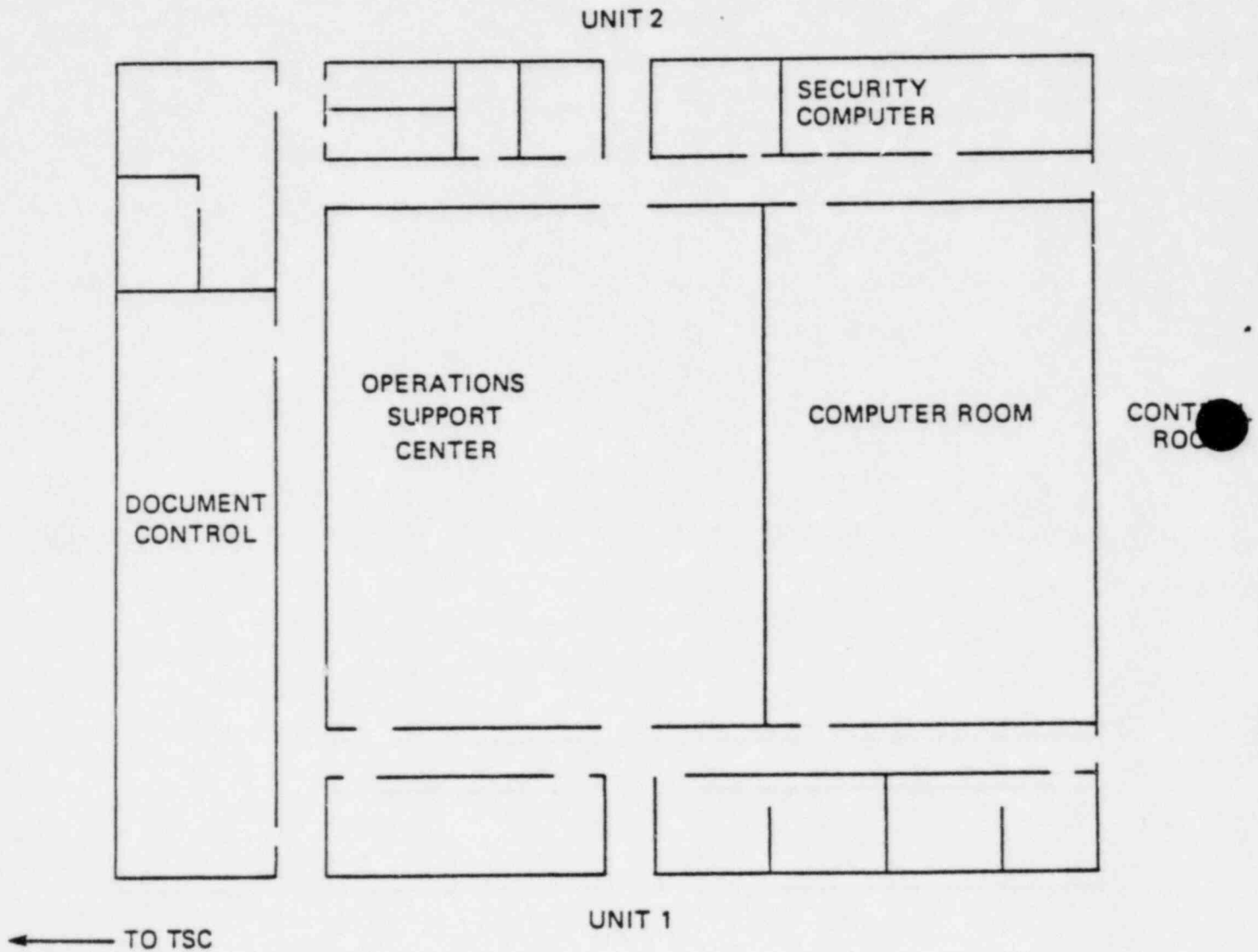
APPENDIX R-6  
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Rev. 4  
September 15, 1982

CATAWBA NUCLEAR STATION  
OPERATIONS SUPPORT CENTER



ALTERNATE NO.

WORK NUMBER

EXT. ALT. EXT

NAME

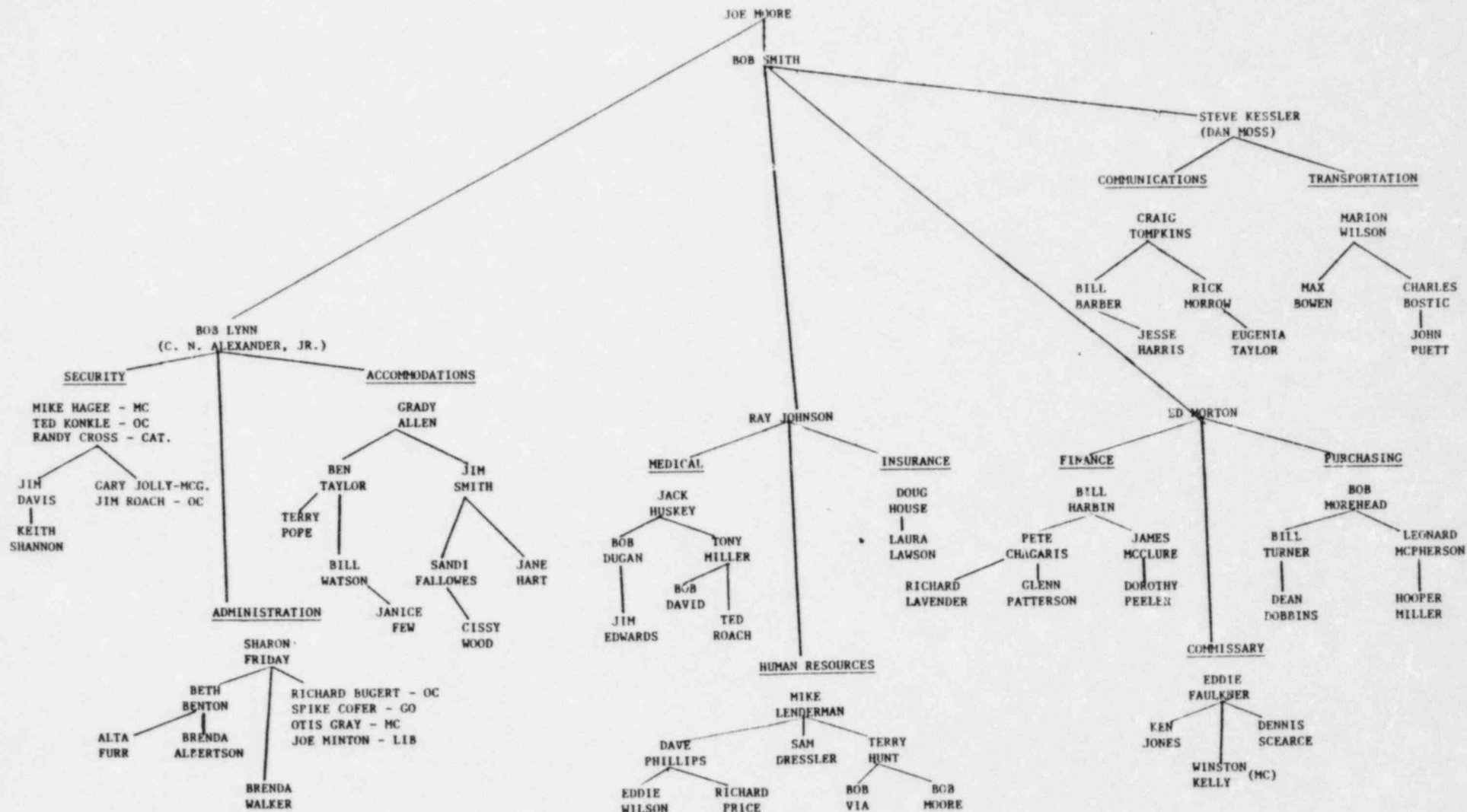
HOME NUMBER

d. ALBERTSON (CT)  
 N. ALEXANDER (QA)  
 G. ALLEN (CT)  
 B. BABER (CT)  
 B. BENTON (CK)  
 C. BOSTIC (CT)  
 M. BOWEN (O-SSD)  
 R. BUGERT (OTC)  
 P. CHAGARIS (MC)  
 D. COFER (GO)  
 R. CROSS (SP)  
 B. DAVID (CN)  
 J. DAVIS (SP)  
 D. DOBBINS (CK)  
 S. DRESSLER (CT)  
 B. DUGAN (CS)  
 J. EDWARDS (MC)  
 S. FALLOWS (CS)  
 E. FAULKNER (CS)  
 J. FEW (O-SSD)  
 S. FRIDAY (PUR)  
 A. FURR (PUR)  
 O. GRAY (MTC)  
 M. HAGEE (SP)  
 R. HARBIN (CT)  
 HARRIS (CT)  
 J. HART (SMS)  
 D. HOUSE (C INS)  
 T. HUNT (CT)  
 J. HUSKEY (CS)  
 R. JOHNSON (CT)  
 G. JOLLY (MC)  
 K. JONES (CT)  
 W. KELLY (MC)  
 S. KESSLER (PUR)  
 T. KONKLE (SP)  
 R. LAVENDER (CT)  
 L. LAWSON (C INS)  
 M. LENDERMAN (CT)  
 B. LYNN (CS)  
 J. MCCLURE (CT)  
 L. MCPHERSON (PUR)  
 H. MILLER (MC)  
 T. MILLER (MT-SSD)  
 J. MINTON (LIB)  
 B. MOORE (MC)  
 J. MOORE (MC)  
 B. MOREHEAD (PUR)  
 R. MORROW (MC)  
 E. MORTON (PUR)  
 n. MOSS (TELE)  
 PATTERSON (CK)  
 U. PEELER (M-SSD)  
 D. PHILLIPS (SP)

APPENDIX B-7  
PAGE 2 OF 2

<u>NAME</u>	<u>HOME NUMBER</u>	<u>ALTERNATE NO.</u>	<u>WORK NUMBER</u>	<u>EXT.</u>	<u>ALT</u>	<u>XT</u>
T. POPE (SP)						
R. PRICE (PUR)						
J. PUETT (PUR)						
J. ROACH (CT-SP)						
T. ROACH (O)						
D. SCEARCE (CMS)						
K. SHANNON (SP)						
J. SMITH (PUR)						
R. SMITH (PUR)						
B. TAYLOR (M-SSD)						
E. TAYLOR (SP)						
C. TOMPKINS (O-SSD)						
B. TURNER (O-SSU)						
B. VIA (MC)						
B. WALKER (GS)						
B. WATSON (CT)						
G. WILSON (ALLEN)						
M. WILSON (CN)						
C. WOOD (PUR)						

CRISIS MANAGEMENT TEAM  
ADMINISTRATION AND LOGISTICS  
TELEPHONE CALL-UP LIST





C.0 ACCOMMODATIONS DIRECTOR

C.1 PURPOSE OF GROUP

This position provides the initial support requirements of the Crisis Management Team.

C.2 MAJOR FUNCTIONS

C.2.a Registers incoming personnel

C.2.b Provides general employee training

C.2.c Provides hotel/motel accommodations

C.2.d Assists with airline arrangements

C.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

C.3.a PRIMARY (DIRECTOR)

Grady Allen

C.3.b ALTERNATES

Ben Taylor  
Bill Watson  
Sandi Fallowes  
Jane Hart  
Jim Smith  
Terry Pope  
Cissy Wood  
Janice Few

C.4 ADDITIONAL PERSONNEL REQUIRED

Additional personnel will be required in the clerical/secretarial area. Initially, members from the Administrative Group will assist in the performance of these functions.

C.5 ARRIVAL AT SITE

The Accommodations director will immediately begin staffing the registration operation.

## C.6 EQUIPMENT REQUIRED TO PERFORM DUTIES

### C.6.1 McGuire Nuclear Station

2-ID Cameras  
3-Typewriters

### C.6.2 Catawba Nuclear Station

2-Typewriters  
2-ID Cameras

## C.7 INTERFACING WITH PLANT SECURITY

Plant Security is responsible for people entering the project area in accordance with crisis team identification cards made by Accommodations. Plant Security will allow only people with these cards to enter. Reference Sections C.8.a and K.7.

## C.8 CENTRAL PROCESSING CENTER

Accommodations will begin registering people in the Central Processing Center and performing general employee training when the perimeter security points are established upon site evacuation.

### C.8.a REGISTRATION

C.8.a.1 All persons not stationed at the site will be required to register. The Accommodations Group will screen these people to determine whether they are Duke or Non-Duke employees; whether they are on the permanent crisis team or responding to a summons; who requested them; where/to whom they are to report; and whether there are any prior arrangements to authorize entry. All groups requesting additional personnel not on the permanent crisis team will submit to the Accommodations Group a listing of the personnel, and a statement authorizing their entry prior to arrival. Personnel not on an approved list will be delayed during processing.

In order to expedite registration, permanent team members are issued an initial supply of registration forms by Group Directors and requested to replenish their supply during processing at the drill/emergency.

Temporary personnel passing screening will be distributed a Registration Form. These forms

will be completed, checked for accuracy, and identification cards issued if necessary.

C.8.a.2 Permanent site personnel requiring access for normal scheduled work will be coordinated by the Plant Manager and Security.

C.8.a.3 The Crisis News Director and staff will register and provide identification for the news media.

#### C.8.b TRAINING

During registration, each person will be given information concerning processing steps, parking information, meal schedule, etc. See Appendix C-1.a and C-1.b for examples of training packages to be used.

#### C.8.c REQUEST FOR DUKE POWER CRISIS MANAGEMENT TEAM IDENTIFICATION CARDS

Directors requesting additional permanent team member(s) will complete Appendix C-2. This form can be obtained from the Crisis Management Manager(s).

#### C.8.d IDENTIFICATION CARDS

Appendix C-3 contains examples of the cards which allow access to the area surrounding the plant during a crisis situation. Each employee on the Crisis Management Team has the permanent Duke Power identification card illustrated.

For employees not on the Crisis Team and personnel outside Duke Power, identification cards will be made in the Central Processing Center. Each person must wear their identification cards at all times while on site. Plant Security will be responsible for admitting personnel into the restricted area and for determining the identification required to obtain access there.

Employees who have the Crisis Management Team identification cards will be required to return the cards and have regular identification cards made upon removal from active Crisis Management Team membership. Each manager from each group or designee will be responsible for insuring this procedure is followed.

#### C.8.e. SLED PASS/BADGE CARDS

Accommodations Group will maintain log of South Carolina Law Enforcement Division Passes/Badges

provided to the Crisis Management Team in accordance with Section K.10.b.

#### C.8.f FORMS

Appendix C-4 Individual Register- To be used for general information, work location, and telephone number.

Appendix C-5 Motel Space Availability- To be used for recording availability of rooms in the area when motels are contacted.

Appendix C-6 Motel Room Assignment- To be used in assigning individuals to motels upon request. The policy will be to assign one (1) person per bed per room.

Appendix C-7 Motel Verification- To be issued to persons requesting motel accommodations for presentation to the motel upon check-in. Authorization will be by a member of the Accommodations Group.

Appendix C-8 Air Travel Request- To be used for requesting the Accommodations Group to provide airline arrangements.

Appendix C-9 Air Travel Request Log- To be used in listing all airline arrangements made by the Accommodations Group.

#### C.9 LODGING

Upon arrival at the site, the Accommodations Group will assess the lodging requirements. On the basis of this assessment, hotels/motels will be contacted as required for reservations. It is the responsibility of this group to make the decision concerning room assignments. Appendices C-10 (Oconee) and C-11 (McGuire) list hotels/motels availability. Appendix C-12 lists armories in the vicinity.

#### C.10 AIRLINE RESERVATIONS

Appendix C-13 lists phone numbers of various airlines in the area. The Accommodations Group will provide assistance as requested in obtaining airline reservations.

#### C.11 AUDIT PROCEDURES

The entire Accommodations Section will be periodically verified for accuracy in accordance with Section A.8 of this manual.

TRAINING PACKAGE

OCONEE NUCLEAR STATION

Registration Information

1. Complete the Individual Register Form
2. Have identification card made, if needed.
3. Give Individual Register Form to Accommodations Group.
4. Obtain Hotel/Motel accommodations, if required, from the Accommodations Group. A Motel Verification Form will be provided with the motel name and room number to which you are assigned. This form will be signed by a member of the Accommodations Group and must be presented to the motel at check-in.
5. Report to Security at Checkpoint 1.

This package contains information which will be helpful to you during this assignment. Enclosed are maps, layouts of the site, location of supplies, names of contacts in the Administration and Logistics area who will be responsible for providing various services, parking instructions, and transportation instructions.

Members of the Accommodations Group and their staff will assist you in obtaining lodging, registration, general training, and airline reservations. Permanent members of this group are listed below:

Grady Allen  
Jim Smith  
Ben Taylor  
Bill Watson  
Sandi Fallowes  
Jane Hart  
Terry Pope  
Cissy Wood  
Janice Few

## GENERAL INFORMATION

Parking

Parking lots are available for use both at the Training Center (Crisis Management Center) and the Visitor's Center (Crisis Management News Center). Parking at the site is limited, and personnel should leave their cars at the Training Center or Visitor's Center parking lots and walk to the station.

Hard Hats and Safety Glasses

These items are distributed by Security personnel at the Station Personnel Access Portal (PAP).

Radiation Monitors

These will be distributed by Health/Physics Group.

Cameras and Photography Service

Cameras are available for checkout from the Administration and Logistics Group. Photography Service will also be obtained through this group.

Lost and Found

Contact the Administration and Logistics Group.

Mail

Mail should be taken to the Administration and Logistics Office at the Training Center for distribution.

Telephone Directories

Telephone directories which include instructions on telephone usage are available in Administration and Logistics Group.

Telecopier and Copier Locations

These are located at the Training Center.



Office Supplies and Equipment

These items will be distributed by the Administration and Logistics Group.

Clerical/Secretarial Needs

These functions are handled by the Administration and Logistics Group on a pool basis.

Newsletter

Any information to be included in the newsletter should be given to the Administration and Logistics Group.

Meal Schedule

The meal schedule is posted in the Mess Tent. Coffee and drinks are available at all times.

Access to Oconee

Access to the Oconee Nuclear Station will be coordinated with the Crisis Management Security Coordinator; however, authority to grant access lies with station management. Those granted access will enter the station through Checkpoint 3.

Medical Assistance

Medical aid is available in the Training Center. See attached map for location.

ADMINISTRATION AND LOGISTICS CONTACTS

A. General Information - Contact managers listed below:

- |                |                  |                         |
|----------------|------------------|-------------------------|
| 1. J. T. Moore | 4. S. M. Kessler | 7. C. N. Alexander, Jr. |
| 2. R. F. Smith | 5. E. D. Morton  | 8. D. S. Moss           |
| 3. R. H. Lynn  | 6. R. N. Johnson |                         |

B. Administration - Provides office supplies and equipment and secretarial support:

- |                 |                    |               |
|-----------------|--------------------|---------------|
| 1. S. H. Friday | 3. B. C. Walker    | 5. A. H. Furr |
| 2. J. E. Benton | 4. B. J. Albertson |               |

C. Accommodations - Performs functions concerning registration, employee training, airline and motel/hotel arrangements:

- |                   |                 |               |
|-------------------|-----------------|---------------|
| 1. G. L. Allen    | 4. B. E. Taylor | 7. Terry Pope |
| 2. J. E. Smith    | 5. W. J. Watson | 8. Cissy Wood |
| 3. S. P. Fallowes | 5. J. S. Hart   | 9. Janice Few |

D. Communications - Provides telephone requirements, special radio requirements:

- |                   |                 |                   |
|-------------------|-----------------|-------------------|
| 1. Craig Tompkins | 3. Rick Morrow  | 5. Eugenia Taylor |
| 2. B. B. Baber    | 4. Jesse Harris |                   |

E. Purchasing - Provides functions as the recovery organization purchasing agent with responsibility for contract negotiation/administration and material control:

- |                  |                      |                 |
|------------------|----------------------|-----------------|
| 1. Bob Morehead  | 3. Bill Turner       | 5. Dean Dobbins |
| 2. Hooper Miller | 4. Leonard McPherson |                 |

F. Finance - Responsibility of administering the petty cash fund and expense accounts and providing the handling of payroll matters:

- |                   |                  |                     |
|-------------------|------------------|---------------------|
| 1. W. E. Harbin   | 3. James McClure | 5. G. R. Patterson  |
| 2. Dorothy Peeler | 4. Pete Chagaris | 6. Richard Lavender |

G. Commissary - Provides food, tents, toilets and trash cans for the entire recovery organization:

- |                   |                  |                |
|-------------------|------------------|----------------|
| 1. D. E. Faulkner | 2. Dennis Searce | 3. K. B. Jones |
|-------------------|------------------|----------------|



APPENDIX C-1.a  
PAGE 5 OF 8

H. Human Resources - Provides additional manpower requirements.

- |                   |                   |               |
|-------------------|-------------------|---------------|
| 1. Mike Lenderman | 4. R. A. Price    | 7. Bob Via    |
| 2. R. G. Moore    | 5. G. E. Wilson   | 8. Terry Hunt |
| 3. D. W. Phillips | 6. S. W. Dressler |               |

I. Transportation - Covers many areas of the recovery operation from the initial establishment of a base operation, ground preparation, trailer delivery and setup to continued personnel and material movement throughout the recovery period.

- |                  |                   |
|------------------|-------------------|
| 1. Marion Wilson | 3. Charles Bostic |
| 2. M. F. Bowen   | 4. John Puett     |

J. Medical Support - Furnishes medical assistance.

- |                |                 |              |
|----------------|-----------------|--------------|
| 1. Jack Huskey | 3. J. Edwards   | 5. Bob David |
| 2. R. S. Dugan | 4. T. R. Miller | 6. Ted Roach |

K. Security - Responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis:

- |                 |                   |                  |
|-----------------|-------------------|------------------|
| 1. Mike Hagee*  | 3. Randy Cross*** | 5. Jim Roach     |
| 2. Ted Konkle** | 4. Gary Jolly     | 6. Jim Davis     |
|                 |                   | 7. Keith Shannon |

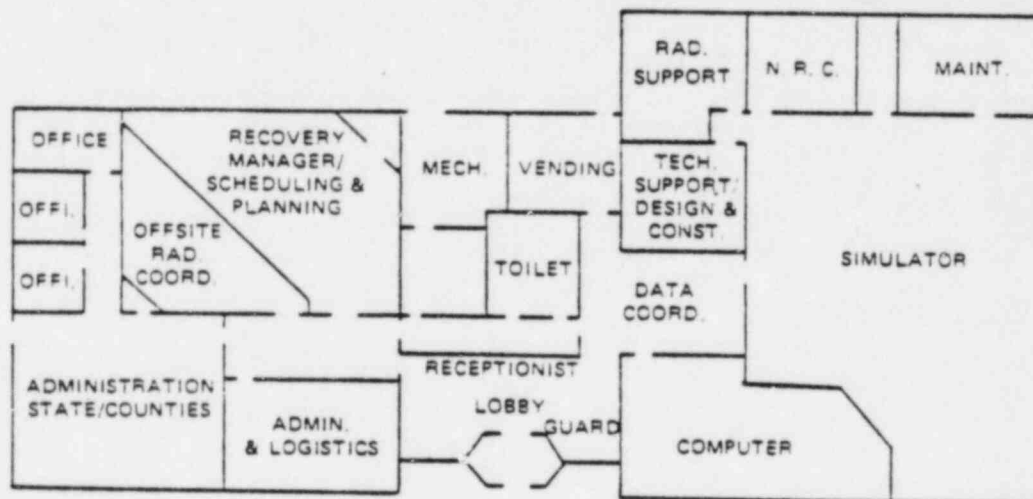
\*McGuire Primary  
\*\*Oconee Primary  
\*\*\*Catawba Primary

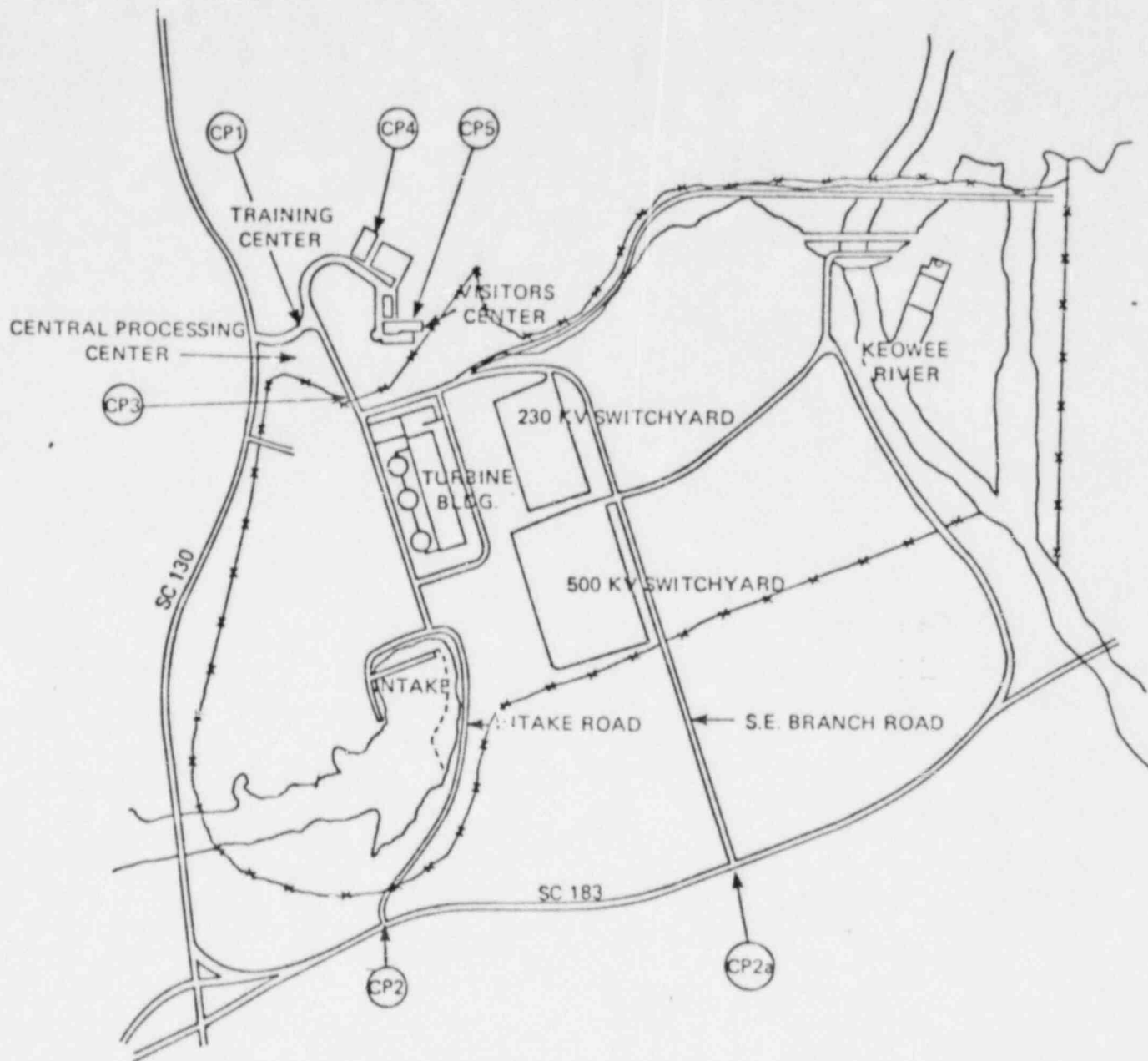
L. Insurance - Will be the liaison between Duke and the insurance companies. This group will interface with other crisis management groups in providing assistance needed by the insurance companies:

- |               |                 |
|---------------|-----------------|
| 1. Doug House | 2. Laura Lawson |
|---------------|-----------------|

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
OCONEE NUCLEAR STATION

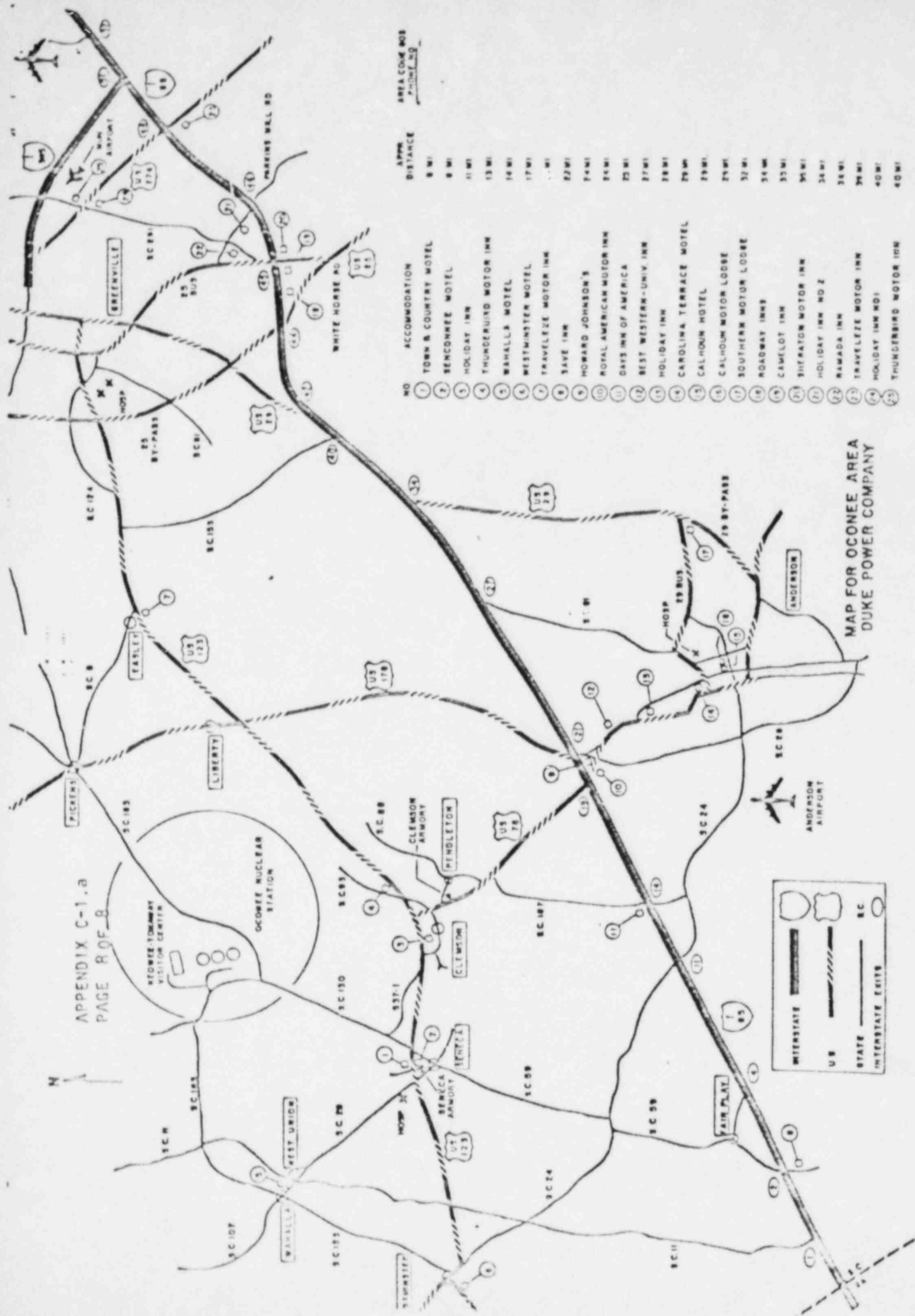
NEARSITE CRISIS MANAGEMENT CENTER  
OCONEE TRAINING CENTER





- CP1 - MAIN ENTRANCE
- CP2 - PLANT EMPLOYEES AND CONSTRUCTION ONLY
- CP2a - ALTERNATE FOR CP2
- CP3 - FINAL ENTRANCE TO STATION AREA
- CP4 - ACCESS TO CMC
- CP5 - ACCESS TO NEWS CENTER

OCONEE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN



T R A I N I N G   P A C K A G E

MCGUIRE NUCLEAR STATION

Registration Information

1. Complete the Individual Register Form.
2. Have identification card made, if needed.
3. Give Individual Register Form to Accommodations Group.
4. Obtain Hotel/Motel accommodations, if required, from the Accommodations Group. A Motel Verification Form will be provided with the motel name and room number to which you are assigned. This form will be signed by a member of the Accommodations Group and must be presented to the motel at check-in.
5. Report to Security at Checkpoint 1.

This package contains information which will be helpful to you during this assignment. Enclosed are maps, layouts of the site, location of supplies, names of contacts in the Administration and Logistics area who will be responsible for providing various services, parking instructions, and transportation instructions.

Members of the Accommodations Group and their staff will assist you in obtaining lodging, registration, general training, and airline reservations. Permanent members of this group are listed below:

Grady Allen  
Jim Smith  
Ben Taylor  
Bill Watson  
Sandi Fallows  
Jane Hart  
Terry Pope  
Cissy Wood  
Janice Few

## GENERAL INFORMATION

### Parking

Parking on the site is limited. You are encouraged to use the shuttle service provided and leave your car parked at the Central Processing Center. Those who must take their cars to the Training Center because they have some equipment to unload are to explain this to Security at Checkpoints 1 and 3. As soon as the equipment is unloaded, please move your car to the parking lot near Checkpoint 3 or the parking area at the Central Processing Center.

### Shuttle Bus Service

A shuttle bus will run to and from parking areas every fifteen minutes. See map for route.

### Hard Hats and Safety Glasses

These items are distributed by Security personnel at Checkpoint 5.

### Radiation Monitors

These will be distributed by Health/Physics Group.

### Cameras and Photography Service

Cameras are available for checkout from the Administration and Logistics Group. Photography Service will also be obtained through this group.

### Lost and Found

Contact the Administration and Logistics Group.

### Mail

Mail should be taken to the Administration and Logistics Office on the second floor of the Training Center for distribution.

### Telephone Directories

Telephone Directories which include instructions on telephone usage are available in Administration and Logistics Group.

### Telecopier and Copier Locations

These are located in the hallway on the second floor of the Training Center.

Office Supplies and Equipment

These items will be distributed by the Administration & Logistics Group.

Clerical/Secretarial Needs

These functions are handled by the Administration & Logistics Group on a pool basis.

Newsletter

Any information to be included in the newsletter should be given to the Administration & Logistics Group.

Meal Schedule

The meal schedule is posted in the Mess Tent. Coffee and drinks are available at all times.

Access to McGuire

Persons requiring access to McGuire Nuclear Station are requested to use the shuttle bus service available from the Crisis Management Center. Entrance to the station will be at Check Point 6 in order to avoid congestion at Check Point 2. Access through Check Point 2 will be permitted only if necessary and will be determined by the Station Security Coordinator.



ADMINISTRATION AND LOGISTICS CONTACTS

A. General Information - Contact managers listed below:

- |                |                  |                         |
|----------------|------------------|-------------------------|
| 1. J. T. Moore | 4. S. M. Kessler | 7. C. N. Alexander, Jr. |
| 2. R. F. Smith | 5. E. D. Morton  | 8. D. S. Moss           |
| 3. R. H. Lynn  | 6. R. N. Johnson |                         |

B. Administration - Provides office supplies and equipment and secretarial support:

- |                 |                    |              |
|-----------------|--------------------|--------------|
| 1. S. H. Friday | 3. B. C. Walker    | 5. A.H. Furr |
| 2. J. E. Benton | 4. B. J. Albertson |              |

C. Accommodations - Performs functions concerning registration, employee training, airline and motel/hotel arrangements:

- |                  |                 |               |
|------------------|-----------------|---------------|
| 1. G. L. Allen   | 4. B. E. Taylor | 7. Terry Pope |
| 2. J. E. Smith   | 5. W. J. Watson | 8. Cissy Wood |
| 3. S. P. Fallows | 6. J. S. Hart   | 9. Janice Few |

D. Communications - Provides telephone requirements, special radio requirements:

- |                   |                 |                   |
|-------------------|-----------------|-------------------|
| 1. Craig Tompkins | 3. Rick Morrow  | 5. Eugenia Taylor |
| 2. B. B. Baber    | 4. Jesse Harris |                   |

E. Purchasing - Provides functions as the recovery organization purchasing agent with responsibility for contract negotiation/administration and material control:

- |                  |                      |                 |
|------------------|----------------------|-----------------|
| 1. Bob Morehead  | 3. Bill Turner       | 5. Dean Dobbins |
| 2. Hooper Miller | 4. Leonard McPherson |                 |

F. Finance - Responsibility of administering the petty cash fund and expense accounts and providing the handling of payroll matters:

- |                   |                  |                     |
|-------------------|------------------|---------------------|
| 1. W. E. Harbin   | 3. James McClure | 5. G. R. Patterson  |
| 2. Dorothy Peeler | 4. Pete Chagaris | 6. Richard Lavender |

G. Commissary - Provides food, tents, toilets and trash cans for the entire recovery organization:

- |                   |                  |                |
|-------------------|------------------|----------------|
| 1. D. E. Faulkner | 2. Dennis Searce | 3. K. B. Jones |
|-------------------|------------------|----------------|

H. Human Resources - Provides additional manpower requirements.

- |                   |                   |               |
|-------------------|-------------------|---------------|
| 1. Mike Lenderman | 4. R. A. Price    | 7. Bob Via    |
| 2. R. G. Moore    | 5. G. E. Wilson   | 8. Terry Hunt |
| 3. D. W. Phillips | 6. S. W. Dressler |               |



APPENDIX C-1.b  
PAGE 5 OF 8

I. Transportation - Covers many areas of the recovery operation from the initial establishment of a base operation, ground preparation, trailer delivery and setup to continued personnel and material movement throughout the recovery period.

- |                  |                   |
|------------------|-------------------|
| 1. Marion Wilson | 3. Charles Bostic |
| 2. M. F. Bowen   | 4. John Puett     |

J. Medical Support - Furnishes medical assistance.

- |                |                 |              |
|----------------|-----------------|--------------|
| 1. Jack Huskey | 3. J. Edwards   | 5. Bob David |
| 2. R. S. Dugan | 4. T. R. Miller | 6. Ted Roach |

K. Security - Responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis:

- |                 |                   |                  |
|-----------------|-------------------|------------------|
| 1. Mike Hagee*  | 3. Randy Cross*** | 5. Jim Roach     |
| 2. Ted Konkle** | 4. Gary Jolly     | 6. Jim Davis     |
|                 |                   | 7. Keith Shannon |

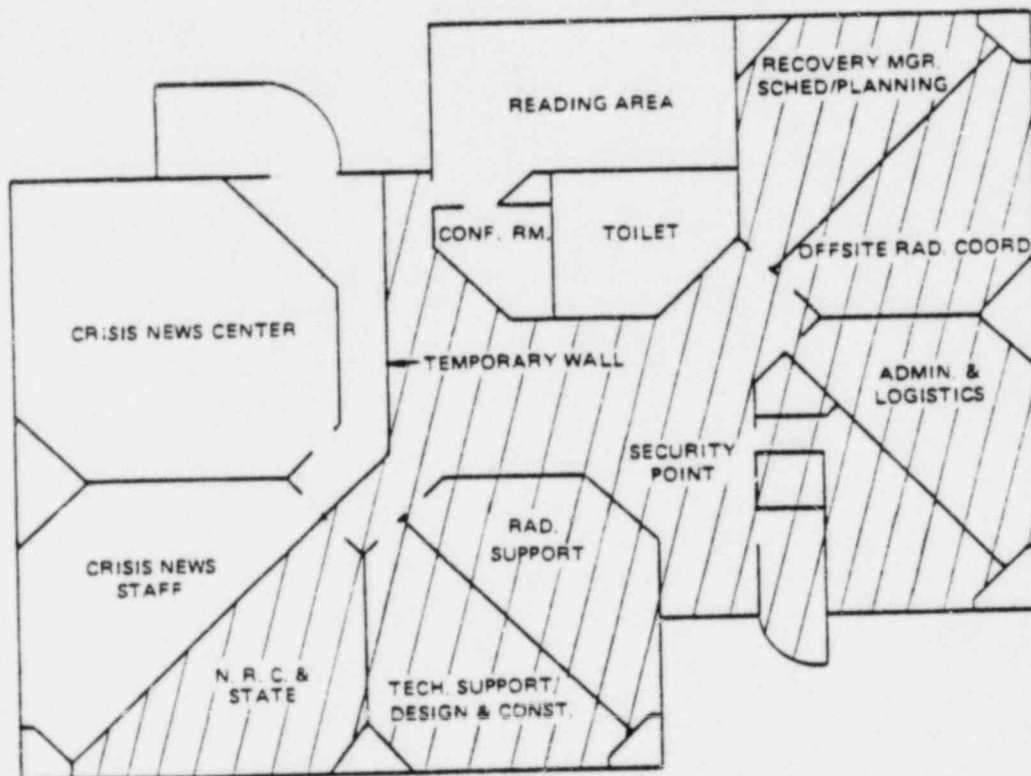
\*McGuire Primary  
\*\*Oconee Primary  
\*\*\*Catawba Primary

L. Insurance - Will be the liaison between Duke and the insurance companies. This group will interface with other crisis management groups in providing assistance needed by the insurance companies:

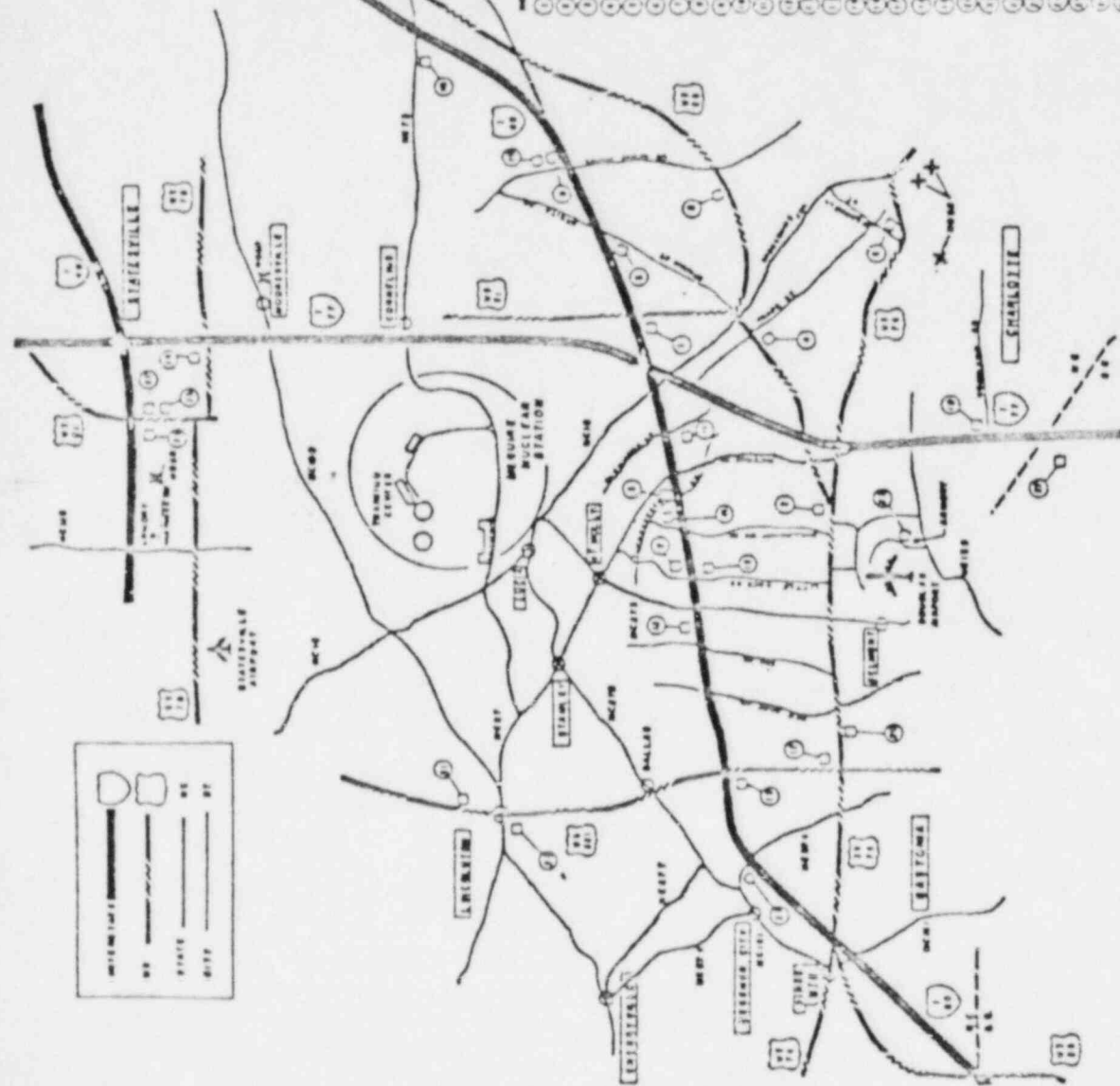
- |               |                 |
|---------------|-----------------|
| 1. Doug House | 2. Laura Lawson |
|---------------|-----------------|

DUKE POWER COMPANY  
EMERGENCY RESPONSE FACILITIES  
McGUIRE NUCLEAR STATION

McGUIRE NUCLEAR STATION NEARSITE CRISIS MANAGEMENT CENTER  
TECHNICAL TRAINING CENTER  
(UPPER LEVEL)



N



MAQUIRE AREA

MAQUIRE AREA

MAQUIRE AREA

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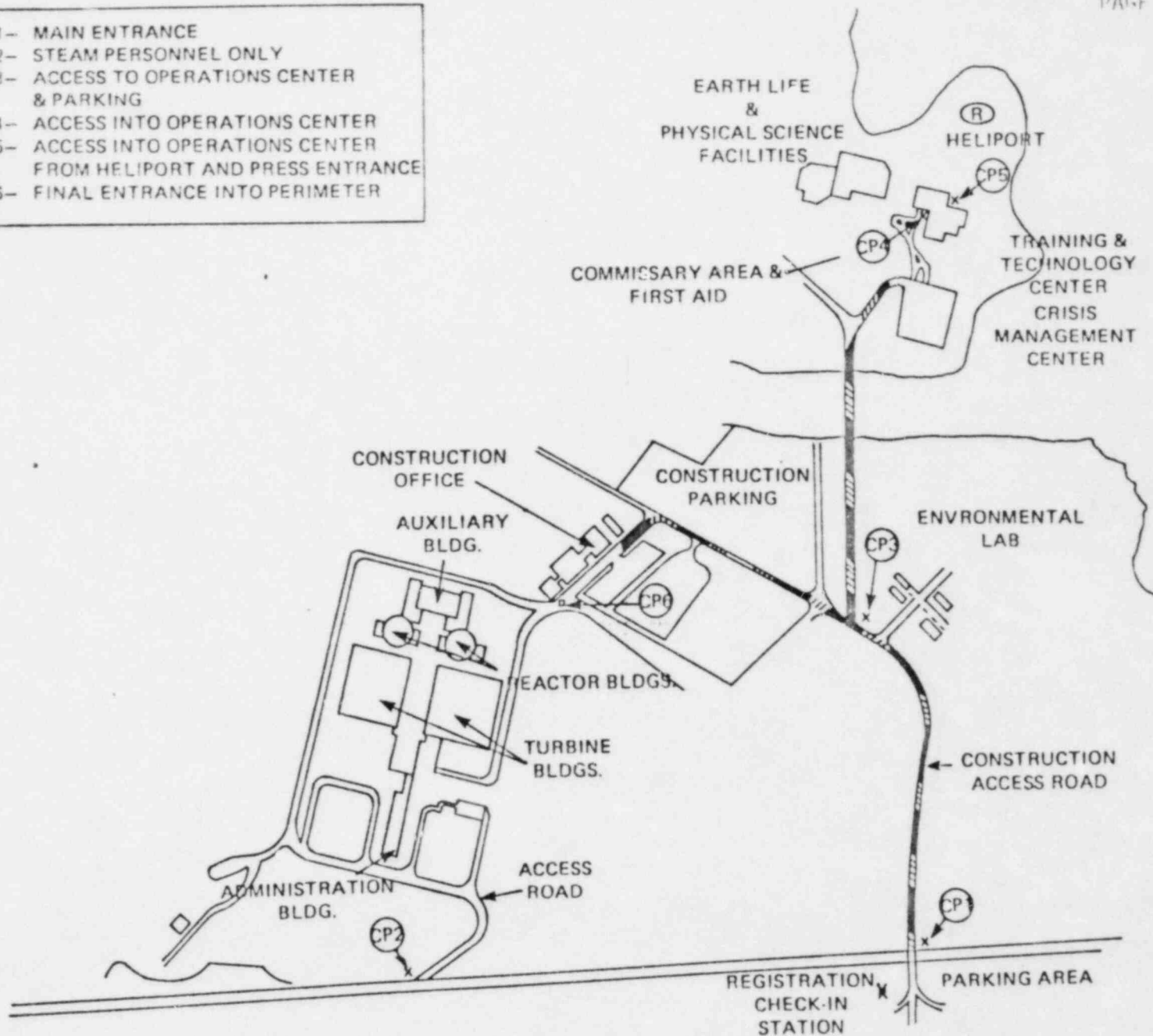
MAQUIRE AREA

MAQUIRE AREA

McGUIRE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN

APPENDIX C-1.b  
PAGE 8 OF 8

- CP1- MAIN ENTRANCE
- CP2- STEAM PERSONNEL ONLY
- CP3- ACCESS TO OPERATIONS CENTER  
& PARKING
- CP4- ACCESS INTO OPERATIONS CENTER
- CP5- ACCESS INTO OPERATIONS CENTER  
FROM HELIPORT AND PRESS ENTRANCE
- CP6- FINAL ENTRANCE INTO PERIMETER



REQUEST FOR DUKE POWER CRISIS MANAGEMENT TEAM IDENTIFICATION CARD

Instructions:

1. Director or Group Leader completes the form below and sends it to the employee's Supervisor for approval.
  2. The Supervisor sends the form back to the Director or Group Leader.
  3. The Director sends the form to the appropriate Crisis Management Manager for approval.
  4. The Manager sends the form to Grady Allen at Catawba Construction. The Accommodations Group contacts employee for making Crisis Management Team identification card.
  5. The Accommodations Group sends copy of approved form to requestor so appropriate manuals can be issued, etc.
- 

Date \_\_\_\_\_

Grady Allen, Accommodations Director  
Administration and Logistics Group  
Crisis Management Team  
Catawba Construction

Please make a Crisis Management Team Identification Card for the following person:

Name \_\_\_\_\_ Phone \_\_\_\_\_

Department \_\_\_\_\_ Location \_\_\_\_\_

Crisis Management Team Group \_\_\_\_\_

Reason \_\_\_\_\_

Will this person be involved in drills in South Carolina?

Yes \_\_\_\_\_ No \_\_\_\_\_ (SLED Badges)

Access required to Crisis Management Center? Yes \_\_\_\_\_ No \_\_\_\_\_ (Green Dot)

\_\_\_\_\_  
Director or Group Leader's Signature

\_\_\_\_\_  
Manager of Appropriate Crisis Management Group

\_\_\_\_\_  
Approved (Employee's Supervisor)

CRISIS MANAGEMENT TEAM  
IDENTIFICATION CARD  
PERMANENT

Below is an example of the 'Permanent' Identification Card. This replaces the Duke Power Company Identification Card and is issued to all permanent Duke Power employees who are involved in the Crisis Management Plan.

Colored dot indicates registration complete

Background in accordance with Corporate policy

**Duke Power**

NAME	
DEPARTMENT	
SOC. SEC. NO.	DATE HIRED
DATE ISSUED	DATE EXPIRES

CRISIS MANAGEMENT TEAM

EMPLOYEE SIGNATURE

Green Dot allows admittance to Crisis Management Center

APPENDIX C-3  
PAGE 2 OF 2

CRISIS MANAGEMENT TEAM  
IDENTIFICATION CARD  
TEMPORARY

Below is an example of the 'Temporary' Identification Card issued to individuals, who are not permanent members, upon arrival to the project when a crisis occurs. This identification card will only be valid for the duration of a crisis.

Colored dot  
indicates  
registration  
complete

White  
background

<b>Duke Power</b>			
<div style="border: 1px solid black; width: 100px; height: 80px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">PICTURE</div>	NAME		
	DEPARTMENT		
	SEC. NO. <b>CRISIS MANAGEMENT TEAM</b>		
	<b>TEMPORARY</b>		
_____ EMPLOYEE SIGNATURE		DATE ISSUED	DATE EXPIRES

Green Dot  
allows  
admittance  
to Crisis  
Management  
Center

Form 04156 (5-82)

CRISIS MANAGEMENT TEAM

"INDIVIDUAL REGISTER"

Please Print

Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Employee Number: \_\_\_\_\_

Company/Agency: \_\_\_\_\_

Department: \_\_\_\_\_

Principal Work Location: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Requirements:

Do you need - Hotel Accommodations: Yes \_\_\_\_ No \_\_\_\_

- Transportation: Yes \_\_\_\_ No \_\_\_\_

- Other \_\_\_\_\_

Drill Location: \_\_\_\_\_



[illegible]

REMARKS

MOTEL VERIFICATION

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

-----

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

-----

NAME: \_\_\_\_\_  
MOTEL: \_\_\_\_\_  
ROOM NUMBER: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED SIGNATURE

DUKE POWER COMPANY		CRISIS MANAGEMENT TEAM		STATION	REQUEST NO.
<b>AIR TRAVEL REQUEST</b>				PRIORITY	ATR- REQUEST DATE
NAME  LAST FIRST INITIAL ETC.		SOCIAL SECURITY NO. -- --	DUKE EMPLOYEE NO. -- --	TELEPHONE AREA EXT.	
SEATS NUMBER	<input type="checkbox"/> ONE WAY <input type="checkbox"/> ROUND TRIP	<input type="checkbox"/> PRIORITY ON DEPARTURE  AIRPORT DATE TIME		<input type="checkbox"/> PRIORITY ON ARRIVAL  CITY STATE TIME	
ACTUAL FLIGHT: <input type="checkbox"/> AVAILABLE <input type="checkbox"/> ACCEPTABLE <input type="checkbox"/> RESERVATIONS MADE					
DEPARTURE AIRPORT		AIRLINE	FLYOUT	DATE TIME	ARRIVAL AIRPORT TIME
ADDITIONAL ROUND TRIP INFORMATION	REQUESTED RETURN DATE TIME <input type="checkbox"/> DETEST <input type="checkbox"/> JUNE		ACTUAL RETURN FLIGHT DATE TIME AIRPORT DEPART		
			TIME AIRPORT ARRIVE		
<input type="checkbox"/> CANCEL RESERVATION <input type="checkbox"/> CANCEL RETURN TRIP ONLY REASON _____ NEW REQUIREMENTS _____ PROBLEMS _____ RESOLUTION _____					
TICKETS					
<input type="checkbox"/> PICK UP AT AIRPORT BEFORE _____ TIME LOCATION CONDITIONS					
<input type="checkbox"/> TO BE MAILED <input type="checkbox"/> RECEIVED DATE RECEIVED ISSUED TO (SIGNATURE) DATE ISSUED					
TICKET NUMBER(S)					
REMARKS					
RESERVATIONS BY DATE		CONFIRMATION BY DATE		CANCELLATION BY DATE	
READY FOR PAYMENT PER DATE					

**CASE 0-10-**

APPENDIX C-10  
PAGE 1 OF 4

OCONEE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Best Western-University Inn Clemson Blvd. Anderson, SC 29621 (803) 225-3721	98	25	75	*Howard Johnson's I-85 at 76 & 28 Bypass Anderson, SC 29621 (803) 226-3457	60	35	45-60
**Calhoun Motel 402 N Main Street Anderson, SC 29621 (803) 226-1591				*Royal American Motor Inn I-85 & US 76 Anderson, SC 29621 (803) 226-7236	52	25	40
*Thunderbird Motor Lodge 110 Sharpe Street Anderson, SC 29621 (803) 224-6351	52	45	47	**Southern Motor Lodge US Hwy 29 North Anderson, SC 29621 (803) 224-3443	47	25	45
**Carolina Terrace Motel 700 N Murray Avenue Anderson, SC 29621 (803) 226-3411				**Holiday Inn US Hwy 123 Clemson, SC 29631 (803) 654-4450	210		
*Days Inn of America I-85 at 187 Ex. 14 Anderson, SC 29621 (803) 287-3550	74			**Thunderbird Motor Inn Hwy 123 North Clemson, SC 29631 (803) 654-4605	40	20	30
*Holiday Inn 3025 N Main Anderson, SC 29621 (803) 226-6051	130	20	65	**Clemson Motel Hwy 93 (Box 249) Clemson, SC 29631 (803) 654-2744	20		



APPENDIX C-10  
PAGE 2 OF 4

OCONEE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Ramada Inn Hwys 76 and 123 Clemson, SC 29631 (803) 654-7501	150			*Inn at the Lake I-85 & SC-59 Fairplay, SC 29643 (803) 972-9001	135	120	100
*Traveler Motor Inn 123 By Pass East Easley, SC 29640 (803) 859-7520	97	20	30	*Camelot Inn, South 4500 Augusta Road Greenville, SC 29605 (803) 277-8430	100		
**Landmark Motel Route 9 - U.S. 123 Easley, SC 29640 (803) 859-7374	10			*Holiday Inn No. 1 100 S. Pleasantburg Drive Greenville, SC 29607 (803) 233-4131	146		
**Star Motel Route 10 - US 123 Easley, SC 29640 (803) 269-1311	22			*Holiday Inn No. 2 I-85 & Parkins Mill Road Greenville, SC 29607 (803) 277-6730	140	40	100
**Nelson's Motel Route 10 - US 123 Easley, SC 29640 (803) 269-9830	11			**Ramada Inn S. Pleasantburg Drive Greenville, SC 29607 (803) 277-3734			
**Save Inn - Lake Hartwell Hwy I-85 Fairplay, SC 29643 (803) 442-7470				*Roadway Inns I-85 Greenville, SC 29605 (803) 277-0950	160	50	100

APPENDIX C-10  
PAGE 3 OF 4

OCONEE

<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Sheraton Motor Inn 1001 S Church Street Greenville, SC 29602 (803) 242-5320	144	100	120	*Days Inn 1-85 at US 276 Greenville, SC 29606 (803) 288-6600	121
**Thunderbird Motor Inn S.C. 271 at Tower Drive Greenville, SC 29607 (803) 233-4651	192			*Econo-Travel Motor Hotel 536 Wade Hampton Blvd. Greenville, SC 29609 (803) 232-6416	72
**Traveler Motor Inn 1-85 & Hwy 276 Greenville, SC 29607 (803) 288-3110				*Golden Eagle Motor Inn 540 N. Pleasantburg Drive Greenville, SC 29606 (803) 271-0060	198
*Cabana Inn 407 N. Main Street Greenville, SC 29601 (803) 235-8531	74			*Greenville Imperial Motel 607 East North Street Greenville, SC 29601 (803) 232-8273	50
*Camelot Inn, North 1-85 at Frontage Road Greenville, SC 29605 (803) 277-8630	100			*Howard Johnson 10 Mills Avenue Greenville, SC 29605 (803) 233-3951	60
*Cricket Inn 1465 S. Pleasantburg Drive Greenville, SC 29605 (803) 277-8670	100			*Howard Johnson South 291 By-Pass Greenville, SC 29606 (803) 277-4010	90



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OCONEE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Poinsett Hotel 120 South Main Street Greenville, SC 29601 (803) 232-6438	200			**Senconee Motel By Pass 123 Box 746 Seneca, SC 29678 (803) 882-2784	28	8	10-12
*Quality Inn I-85 at US 276 Greenville, SC 29606 (803) 288-2650	120			**Pine Court Motel 1003 E.N. 1st Street Seneca, SC 29678 (803) 882-3636	12		
*Quality Inn-Colonial Wade Hampton Blvd. Greenville, SC 29602 (803) 233-5393	100			**Walhalla Motel 901 E Main Street Walhalla, SC 29691 (803) 623-2585	14	8	14
*Sheraton Palmetto 4295 Augusta Road. Greenville, SC 29605 (803) 277-8921	157			**Westminster Motel 109 Windsor Street Westminster, SC 29693 (803) 647-2001		12	14
**Wade Hampton Motel Wade Hampton Blvd. Greenville, SC 29602 (803) 244-0340	42						
**Town & Country Motel By Pass 123 Seneca, SC 29678 (803) 882-3376	21						

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PAGE 1 OF 5

MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Best Western Motel Douglas Municipal Airport Charlotte, NC 28219 (704) 392-5311	56	45	50	*Holiday Inn North 3815 North Tryon Street Charlotte, NC 28206 (704) 377-4441	205	75	100
*Days Inn & Lodge, North 1408 W. Sugar Creek Road Charlotte, NC 28213 (704) 597-8110	152	50	100	*Howard Johnson's Motor Lodge I-85 at US 21 Exit Charlotte, NC 28206 (704) 377-1593	80	10-15	15-20
**Days Inn & Lodge 4419 Tuskaseegee Road Charlotte, NC 28208 (704) 394-5181				*Cricket Inn 4115 Glenwood Drive Charlotte, NC 28208 (704) 394-4131	100		
*Holiday Inn I-77 & 212 Woodlawn Road Charlotte, NC 28210 (704) 525-8350	432	432	432	*Oak Tree Inn- Airport 3101 I-85 South Charlotte, NC 28208 (704) 394-3381	120	50	50
*Holiday Inn I-85 North 5301 N I-85 Charlotte, NC 28213 (704) 596-9390	100		50	*Radisson Plaza Two NCNB Plaza Charlotte, NC (704) 377-0400	381	50	150
*Holiday Inn I-85 Airport 2707 Little Rock Road Charlotte, NC 28214 (704) 394-4301	220	10	20	*Ramada Inn North 4330 I-85 North Charlotte, NC 28213 (704) 596-8020	100		

APPENDIX C-11  
PAGE 2 OF 5

MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Rodeway Inn - Airport 4040 I-85 South Charlotte, NC 28208 (704) 394-4111	120	5	20
*Sheraton Center 555 S. McDowell Street Charlotte, NC 27705 (704) 372-4100	309		
*Howard Johnson's Motor Lodge W. Ind. Blvd. at Wilkerson Charlotte, NC 28203 (704) 377-6961	114	20	40-50
*Manor House Aptel 2800 Selwyn Ave Charlotte, NC 28029 (704) 377-2621	86		
*Quality Inn-Downtown 201 S. McDowell Street Charlotte, NC 28204 (704) 372-7550	197		
*Ramada Inn-Coliseum 3501 E. Independence Blvd Charlotte, NC 28205 (704) 537-1010	176		

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Ramada Inn-Downtown 600 S. Kings Drive Charlotte, NC 28204 (704) 377-6800	104		
*Ramada Inn-South 417 Clanton Road Charlotte, NC 28210 (704) 527-3000	173		
*Registry Inn 321 W. Woodlawn Road Charlotte, NC 28210 (704) 525-4441	184		
*Rodeway Inn-Downtown 601 N. Tryon Street Charlotte, NC 28202 (704) 372-2300	144		
*Best Western-Coliseum 3024 E. Independence Blvd. Charlotte, NC 28205 (704) 375-4424	151		
*Best Western-Downtown 900 N. Tryon Street Charlotte, NC 28206 (704) 373-0300	118		

APPENDIX C-11  
PAGE 3 OF 5

MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Coliseum Inn 3016 E. Independence Blvd. Charlotte, NC 28205 (704) 377-1501	146		
*Days Inn 1-77 & Woodlawn Road Charlotte, NC 28210 (704) 527-1620	143		
*Econo Lodge 222 E. Independence Blvd. Charlotte, NC 28205 (704) 372-6250	60		
*Executive Inn 631 N. Tryon Street Charlotte, NC 28232 (704) 332-3121	200		
*Holiday Inn-Coliseum 2701 E. Independence Blvd. Charlotte, NC 28205 (704) 377-6581	131		
*Hornes Motor Lodge i-85 & Freedom Drive Charlotte, NC 28208 (704) 392-7311	150		

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
*Howard Johnson's Motor Lodge 3931 Statesville Avenue Charlotte, NC 28206 (704) 377-1593	80		
*Days Inn I-85 & 73 Concord, NC 28025 (704) 786-9121	80		80
*Hotel Concord 14 Union Street, N Concord, NC 28025 (704) 782-2131	100		
*Colonial Motor Court 1325 Hwy 29N Concord, NC 28025 (704) 782-2146	63		
*Holiday Inn 1601 Hwy 29N Concord, NC 28025 (704) 786-5181	100		
**Mayfair Hotel Court 1516 Hwy 29N Concord, NC 28025 (704) 786-1175	23		

APPENDIX C-11  
PAGE 4 OF 5

MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>		<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
**Williams Motel Hwy 601 Concord, NC 28025 (704) 782-0460	10			*Days Inn of America I-85 at Edgewood Box 388 Gastonia, NC 28052 (704) 867-0231	122		
*Holiday Inn I-77 & Carowinds Fort Mill, SC 29715 (803) 548-2400	211	20	50	*Mid Town Motor Inn 210 S. Chester St. (US 321) Gastonia, NC 28052 (704) 864-9751	53		
*Best Western/Carolins Inn 800 W. Franklin Avenue Gastonia, NC 28052 (704) 865-3421	94	25+	60+	**Center Motel 1503 North Cannon Blvd Kannapolis, NC 28081 (704) 932-4656	16		
*Honey's Inn 1400 E. Franklin Ave. Gastonia, NC 28052 (704) 864-8744	60			**Parker's Motel, Inc. 1806 North Cannon Blvd Kannapolis, NC 28081 (704) 932-5617	17		
*Howard Johnson's 1700 N. Chester Street Gastonia, NC 28052 (704) 864-9981	72	40	40	**Carolina Motel 202 North 321 Bypass Lincolnton, NC 28092 (704) 735-8021	37		
*Ramada Inn I-85 & Route 274 Gastonia, NC 28052 (704) 867-1821	114	50	100	**Town & Country Motel Hwy. 150 - 321 Bypass S. Lincolnton, NC 28092 (704) 735-8271			

APPENDIX C-11  
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MCGUIRE

	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>	<u>TOTAL RMS</u>	<u>8-HRS</u>	<u>24-HRS</u>
**Imperial Court Hwy #49 Mt. Pleasant, NC 28124 (704) 436-2051	18					
*Ramada inn I-77 & US 70 Statesville, NC 28677 (704) 872-5215	120					
**Holiday Inn Sullivan Road Statesville, NC 28677 (704) 872-4101						
*Days Inn Sullivan Road I-40 & 21 N Statesville, NC 28677 (704) 873-5252	122	0-122	100-122			
*Master Hosts Inn 725 Sullivan Road Statesville, NC 28677 (704) 873-5236	100	50-70	70-90			
*Scottish Inn Interstate 40 Statesville, NC 28677 (704) 872-9891	104					

AIRLINES

Greenville-Spartanburg Airport

Eastern Airlines:

Greenville - (803) 232-3571 (Passenger Reservations & Information)  
Spartanburg - (803) 585-9121 (Passenger Reservations & Information)

Republic Airlines:

Greenville - (803) 242-6535  
Spartanburg - (800) 241-9385 (Passenger Reservations & Information)

Douglas Municipal Airport - Charlotte

Eastern Airlines - (704) 366-6131 (Passenger Reservations & Information)  
Delta Airlines - (704) 372-3000 (Passenger Reservations & Information)  
Piedmont Airlines - (704) 376-0235 (Passenger Reservations & Information)  
United Airlines - (704) 376-8515 (Passenger Reservations & Information)

World Travel Agency - Charlotte

704-375-6223 or 704-375-3600



D.0 COMMUNICATIONS DIRECTOR

D.1 PURPOSE

This group provides the telephone and radio requirements of the overall recovery organization as well as electrical needs.

D.2 MAJOR FUNCTIONS

D.1.a Installs and maintains telephone system

D.1.b Provides telephone directory

D.1.c Supplies mobile radios and radio pages

D.1.d Installs additional electrical hookups as needed

D.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

D.2.a PRIMARY

Craig Tompkins

D.2.b ALTERNATES

Bill Baber  
Jesse Harris  
Rick Morrow  
Eugenia Taylor

D.4 ADDITIONAL PERSONNEL REQUIRED

Additional personnel will be required immediately to help set up telephone company so system will function as quickly as possible.

D.5 ARRIVAL AT SITE

Work will begin immediately in establishing lines between the plant and the crisis center.

D.6 COMMUNICATION SYSTEMS

D.6.a. Ocone Nuclear Station

D.6.a.1. Telephone System:

The telephone system to be utilized is detailed in Crisis Management Plan Implementing Procedure 5.3.10. It consists of approximately 15 totally independent lines for use by press personnel, 29 extensions located in the CMC for communications between the CMC and TSC, and 5 outside lines for use by the CMC. In addition, provisions are made for installing phones at the mess tent, trailer city, the registration trailer, NRC use, and special offsite agency coordination.

D.6.a.2. Radio Communications

The Oconee emergency radio base station at the Training Center will be placed in operation upon arrival. This system is detailed in Implementing Procedure 5.3.10. Also, 11 portable radios will be available for use by CMC personnel as required.

D.6.b. McGuire Nuclear Station

D.6.b.1. Telephone System

The telephone system to be utilized is detailed in Implementing Procedure 5.3.11. It consists of 15 independent lines for use by press personnel, 29 plant extensions located in the CMC for communications between the CMC and TSC, and 6 lines for communications with the General Office. In addition, provisions are made for phones at the registration trailer and mess tent, for NRC use, and special Offsite Agency Coordination use.

D.6.b.2. Radio Communications

The McGuire emergency radio base station at the Training Center (CMC) will be placed in operation upon arrival. This system is detailed in Implementing Procedure 5.3.11. Also, 11 portable radios will be available for use by CMC personnel as required.

D.7 Equipment

D.7.1. Phones

The phones for the ONS CMC are stored at the ONS Training Center. The phones and related equipment for the press lines at ONS are stored in the

Visitor's Center. All phone equipment for the MNS CMC is stored at the McGuire Training Center.

#### D.7.2. Radio Equipment

The base stations for both ONS CMC and the MNS CMC are stored with the phone equipment at each site. The portable radios will be brought with the director or his designee.

#### D.8. SYSTEM TESTING

Each telephone jack, telephone headset, and radio will be tested in conjunction with drills and exercises involving the Crisis Management Organization. The testing will be documented on form shown as Appendix D-1 and will be maintained for one year.

#### D.9. TELEPHONE DIRECTORIES

##### D.9.a OCONEE NUCLEAR STATION

The Oconee telephone directory is shown in Crisis Management Plan Implementing Procedure 5.3.10. Information for revisions to the telephone directory will be given to the Emergency Response Coordinator for typing and distribution, on a quarterly basis.

##### D.9.b MCGUIRE NUCLEAR STATION

The McGuire telephone directory is shown in Crisis Management Plan Implementing Procedure 5.3.11. Information for revisions to the telephone directory will be given to the Emergency Response Coordinator for typing and distribution, on a quarterly basis.

#### D.10 AUDIT PROCEDURES

Information contained in this section will be verified periodically for accuracy in accordance with Section A.8 of this manual.

APPENDIX D-1  
PAGE 1 OF 1

CRISIS MANAGEMENT PLAN  
Communication Checklist

Number	Used By	Checked By	Date
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Crisis News Center		
	Recovery Manager		
	Scheduling/Planning		
	Scheduling/Planning		
	Technical Support		
	Technical Support		
	Technical Support		
	Technical Support		
	Technical Support		
	Data Coordinator		
	Data Coordinator		
	Administrative & Logistics		
	Administrative & Logistics		
	Administrative & Logistics		
Radio Console	Offsite Radiological Coord.		
	Offsite Radiological Coord.		
	Offsite Radiological Coord.		
	Offsite Radiological Coord.		
	HP/Radwaste		
	HP/Radwaste		
	HP/Radwaste		
	HP/Radwaste		
	Design & Construction Supt.		
	Design & Construction Supt.		
	Design & Construction Supt.		
	Design & Construction Supt.		
	NRC and State		
NRC Red	NRC Red		
NRC Black	NRC HP		

## E.0 PURCHASING DIRECTOR

### E.1 PURPOSE

This position coordinates all activities within the Recovery Organization relating to the procurement of materials, equipment and services.

### E.2 MAJOR FUNCTIONS

E.2.a Issues requisitions

E.2.b Negotiates contracts

E.2.c Issues purchase orders

E.2.d Expedites hardware and software

E.2.e Receives material

E.2.f Distributes material

### E.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### E.3.a PRIMARY (DIRECTOR)

Bob Morehead

#### E.3.b ALTERNATES

Bill Turner  
Leonard McPherson  
Dean Dobbins  
Hooper Miller

### E.4 ADDITIONAL PERSONNEL REQUIRED

Since most of the purchasing functions will be handled in the General Office, the entire Purchasing Department will be at the Purchasing Director's disposal. The Site Purchasing Department will utilize the clerical support provided by the Administration Director for typing, sending telecopies, answering telephones, handling material control paperwork, etc.

### E.5 ARRIVAL AT SITE

Immediate work will begin on procurement of equipment, material and services as may be required to support the recovery effort. One of the top priority items at this stage

will be the supply of office trailers. After the purchasing office at the site is organized and operational, General Office personnel will return to coordinate the purchasing activities from Charlotte.

#### E.6 INTERFACE WITH OTHER GROUPS

This position will work with the Transportation Director to insure expeditious delivery of equipment to the site and with the Finance Director to obtain required funds from petty cash for small purchases.

#### E.7 PROCEDURES

##### E.7.a REQUISITIONING EQUIPMENT

When it has been determined that material, equipment or services are needed, Purchasing Coordinators at the site will convey that need as rapidly as possible to the General Office Purchasing Department utilizing telephones and/or telecopiers. Requisitions for the recovery effort will be handcarried through the Purchasing Department system for immediate order processing.

##### E.7.b EXPEDITING

Expediting Level One or higher will apply to all purchases for the recovery operation unless determined otherwise.

##### E.7.c RECEIVING

Receipt of material and equipment will be handled by the Steam Production Receiving Department. A member of the Crisis Management Purchasing Team will coordinate with Receiving to assure that the material gets to the appropriate destination at the site.

#### E.8 MAJOR EQUIPMENT IDENTIFICATION

Design Engineering maintains a complete listing of major equipment with such information as Equipment Description, Vendor, Purchase Order Number, Specification Number, Responsible Engineer and Responsible Buyer. This information is easily accessible and should supplement information already available in the Purchasing Department.

#### E.9 PARTS INFORMATION

Upon placement of a major equipment order the supplier is required to furnish a complete list of parts necessary to maintain or repair that equipment. This list is maintained by Steam Production (first choice) and Design Engineering.



#### E.10 UTILITIES WITH SIMILAR EQUIPMENT

A list, Appendix E-1, has been prepared of other utilities in the United States with nuclear plants either operating or under construction. This should assist us in 'borrowing' some of the long lead time items necessary for recovery.

#### E.11 AUDIT PROCEDURES

All information in the Purchasing Section will be verified for accuracy in accordance with Section A.8.



Rev. 4  
September 15, 1982

	Contacts and Titles	Nuclear Plants	Reactor Supplier
Public Service Co. of Indiana, Inc. 1000 East Main Street Plainfield, Indiana 46168 Ph. 317-231-1111	D. Menscer - President Gary Jansen - Exec. Dir. Purchasing	Marble Hill 1 - 1130 MW Marble Hill 2 - 1130 MW Madison, Indiana Ph. 317-231-1111 Sr. V.P. Nuclear Div.: S. W. Shields (Ext. 200) Status: Active Construction	Westinghouse
Public Service Co. of New Hampshire P. O. Box 330 Manchester, NH 03105 Ph. 603-271-1111	R. J. Harrison - President F. V. Pitman - Director Purchasing Bruce B. Beckley - Manager Nuclear Project	Seabrook 1 - 1150 MW Seabrook 2 - 1150 MW Seabrook, NH Ph. 603-271-1111 Station Superintendent: Don E. Moody Status: Active Construction	Westinghouse
Public Service Electric & Gas Co. 80 Park Plaza Newark, NJ 07101 Ph. 973-241-1111 Corres.: P. O. Box 570 Newark, NJ 07101	Howard Sonn - President John Gill - Manager, Purchasing	Salem 1 - 1090 MW Salem 2 - 1115 MW Salem, NJ Plant Manager: H. Midura Status: Active Construction	Westinghouse
Sacramento Municipal Util. District P. O. Box 15830 Sacramento, CA 95813 Ph. 916-434-1111	W. C. Walbridge - General Mgr. W. K. Latham - Asst. General Manager Operations	Rancho Seco - 913 MW Clay Station, Calif. Ph. 916-434-1111 Operations Mgr.: Ron Rodriguez Maintenance Superintendent: George Coward, Extension 4300	B&W
Tennessee Valley Authority 400 W. Summitt Hill Dr. Commercial Building Knoxville, Tenn. 37902 Ph. 615-251-1111	C. H. Dean, Jr. - Chairman of Board J. L. Williams, Jr. - Director Purchasing Ph. 615-251-1111 Chattanooga, TN	Sequoyah 2 - 1148 MW Sequoyah 2 - 1148 MW Daisy, Tenn. Ph. 615-251-1111 Plant Superintendent: A. E. McWhorter	Westinghouse
		Watts Bar 1 - 1177 MW Watts Bar 2 - 1177 MW Spring City, Tenn. Ph. 615-251-1111 Proj. Mgr.: Guenter Wadewitz Constr. Super.: Charles Jutton Status: Active Construction	Westinghouse

Contacts and Titles	Nuclear Plants	Reactor Supplier
Houston Lighting & Power P. O. Box 1700 Houston, Texas 77001 Ph. .	South Texas Project 1 - 1250 MW South Texas Project 2 - 1250 MW Palacios, Texas Ph. . Asst. Superintendent: Warren Kinsey Status: Active Construction Manager: D. G. Barker	Westinghouse
Indiana and Michigan Electric Co. 1 Summit Square P. O. Box 50 Fort Wayne, Ind. 46801 Ph. .	Donald C. Cook 1 - 1050 MW Donald C. Cook 2 - 1100 MW Bridgeman, MI Ph. . Plant Manager - D. V. Shaller Status: Operating Plant	Westinghouse
Kansas Gas and Electric 201 North Market Street Wichita, Kansas 67202 Ph. .	Wolf Creek - 1150 MW Burlington, Kansas Ph. . Construction Manager: Gary Fouts Status: Active Construction	Westinghouse
Metropolitan Edison P. O. Box 542 Reading, PA 19640 Ph. .	Three Mile Island 1 - 792 MW Three Mile Island 2 - 880 MW Middletown, PA Ph. . Station Superintendent: G. P. Miller	B&W
Northeast Utilities 107 Selden Street Berlin, Connecticut 06037 Ph. .	Millstone 3 - 1150 MW Waterford, Connecticut Ph. . Project Mgr.: Steve Toth, Ext. 526 Status: Active Construction	Westinghouse
Pacific Gas & Electric Co. 77 Beale Street San Francisco, CA 94106 Ph. .	Diablo Canyon 1 - 1060 MW Diablo Canyon 2 - 1060 MW Diablo Canyon, CA	Westinghouse
Portland General Electric Co. 121 S. W. Salmon St. Portland, Oregon 97204 Ph. .	Trojan - 1130 MW Rainier Oregon Ph. . Plant Superintendent: Paul Yundt Status: Operating Plant	Westinghouse

	Contacts and Titles	Nuclear Plants	Reactor Supplier
Texas Utilities Generating Co. 2001 Bryan T. Dallas, Texas 75201 Ph. .	Perry G. Brittain - President Carroll Graves - Manager Purchasing Ph. .	Comanche Peak 1 - 1150 MW Comanche Peak 2 - 1150 MW Glen Rose, Texas Ph. . Mgr. Nuclear Operations: James C. Kuykendall Status: Active Construction	Westinghouse
Toledo Edison 300 Madison Avenue Toledo, Ohio 43652 Ph. .	W. A. Johnson - President	Davis-Besse 1 - 906 MW Davis-Besse 2 - 906 MW Davis-Besse 3 - 906 BW Oak Harbor, Ohio Ph. . Plant Superintendent: T. D. Murray	B&W
Union Electric Company 1901 Gratiot Street St. Louis, Missouri 63103 Ph. .	Charles J. Dougherty - Chairman Board, CEO D. F. Schnell - V.P. Nuclear J. W. Iselin - Purchasing Agent	Callaway 1 - 1150 MW Callaway 2 - 1150 MW Fulton, Missouri Ph. . (Union Elec.) Plant Superintendent: S. E. Miltenberger Status: Active Construction	Westinghouse
Virginia Electric and Power Co. One James River Plaza Richmond, Virginia 23261 Ph. .	W. W. Berry - President F. B. McNeil - Mgr. Purchasing	North Anna 3 - 938 MW North Anna 4 - 938 MW Mineral Virginia Ph. . Station Mgr.: W. R. Cartwright	B&W

F.0 FINANCE DIRECTOR

F.1 PURPOSE

This position provides resources necessary for the financial support of the Recovery effort.

F.2 MAJOR FUNCTIONS

F.2.a Administers petty cash fund

F.2.b Coordinates payroll activities

F.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

F.3.a PRIMARY (DIRECTOR)

Bill Harbin

F.3.b ALTERNATES

Pete Chagaris  
James McClure  
Dorothy Peeler  
Glenn Patterson  
Richard Lavender

F.4 ADDITIONAL PERSONNEL REQUIRED

Clerical support will be necessary within approximately two days. This support will be supplied by the Administration Group.

F.5 ARRIVAL AT THE SITE

The Director or designee will verify that all necessary forms are available to administer the Petty Cash fund and that initial payroll information is being obtained by the Accommodations Group during the registration process. Upon arrival at the site and after assessment of the situation has been made, the Assistant Treasurer of Duke Power will be requested to increase the petty cash fund to \$50,000.

F.6 PETTY CASH

Oconee

An imprest Petty Cash fund has been established with South Carolina National Bank in Seneca, South Carolina in the amount of \$1,000. This fund is to be used for Oconee Nuclear

Station and can be increased to \$50,000 within several hours, or, in the event of an emergency during a weekend, when the bank opens on the following Monday.

#### McGuire

An imprest Petty Cash fund has been established with First-Citizens Bank and Trust Company in Charlotte, North Carolina in the amount of \$1,000. This fund is to be used for McGuire Nuclear Station and can be increased to \$50,000 within several hours, or, in the event of an emergency during a weekend, when the bank opens on the following Monday.

#### F.6.a PETTY CASH RECONCILIATION

A bank statement is received each month for the Oconee and McGuire Nuclear Stations' accounts. At this time an "Imprest Petty Cash Fund Reconciliation Form" is completed and sent to Duke Power Co., Internal Audit Dept., as required by Corporate procedures. See Appendices F-1 and F-2 for examples of this form. The Internal Audit Dept. periodically audits these accounts.

#### F.6.b PETTY CASH FORMS

Each member of the Finance Group has available, at all times, a minimum assortment of the necessary forms for the Administration of the Petty Cash fund.

#### F.7 PAYROLL PROCEDURE

- a. The Finance Group will receive the necessary payroll information for each employee from the Accommodations Group. This information will include employee's full name, payroll and company numbers, social security number, and permanent job location.
- b. A file containing the information received from the Accommodations Group will be established for each employee entering the crisis site. This information will be used to maintain and process the employee's time sheet (Form 55DW).
- c. The work hours and work description will be reported daily by the Human Resources Group on the "Foreman's Daily Report," Form number 04001.
- d. The foreman's daily report will be checked against any time adjustments for the employee. After checking for time adjustments, the information from the foreman's report will be recorded on the employee time card daily.

- e. The employee time sheets will be totaled at the end of the week, batched with a batch header (Form 55B), and forwarded to the General Office Payroll Department.
- f. The Finance Group will request that the employee's permanent job location transmit a letter to the General Office Payroll Department requesting that the employee's check be sent to the crisis site.
- g. The employee's check will be received at the crisis site and distributed by the Finance and Human Resources Groups.

F.8 AUDIT PROCEDURE

All information in the Finance section will be verified for accuracy in accordance with Section A.8.



DUKE POWER COMPANY  
IMPREST PETTY CASH FUND RECONCILIATIONLOCATION Crisis Management - oconeeMONTH ENDING 8-31-82

BANK BALANCE		1000 00		SUSPENSE ITEMS	
LESS OUTSTANDING CHECKS (List or Attach Tape)				CASH ADVANCES	
NUMBER	AMOUNT	NUMBER	AMOUNT	CASHIERS	
				PETTY CASH FUND	
				OTHER (List Here or on Back)	
				N/A	
				UNVOUCHERED ITEMS	
				(List Here or on Back)	
				FREIGHT AND EXPRESS	
				N/A	
				OTHER	
				N/A	
TOTAL OUTSTANDING CHECKS		00		VOUCHERS IN TRANSIT	
PLUS DEPOSITS IN TRANSIT				DATE	
DATE				DESC.	
				F-4	
				Rev. 4	
				September 15, 1982	
CHECK BOOK BALANCE		1000 00		TOTAL FUND	
				1,000.00	

I HEREBY CERTIFY THAT THE ABOVE IS A CORRECT STATEMENT OF MY FUND AS OF 8-31-82Date Prepared 9-7-82

Signed

Manager

Prepared By

Jane M. McNe

DUKE POWER COMPANY  
IMPREST PETTY CASH FUND RECONCILIATION

LOCATION CRISIS MANAGEMENT-MCGUIRE

MONTH ENDING 8-31-82

[illegible]

I HEREBY CERTIFY THAT THE ABOVE IS A CORRECT STATEMENT OF MY FUND AS OF 8-31-82

Date Prepared ..... 9-7-82

Signed

Manager

Prepared By

Prepared By Jane H. H. Love

G.0 COMMISSARY DIRECTOR

G.1 PURPOSE

The purpose of this position is to meet basic nutritional and personnel needs of the recovery organization.

G.2 MAJOR FUNCTIONS

G.2.a Furnishes food

G.2.b Provides tables and chairs

G.2.c Provides tents

G.2.d Furnishes portable toilets

G.2.e Furnishes trash cans

G.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

G.3.a PRIMARY (DIRECTOR)

Eddie Faulkner

G.3.b ALTERNATES

Dennis Searce

Ken Jones

Winston Kelly (McGuire)

G.4 ADDITIONAL PERSONNEL REQUIRED

Personnel will be required to set-up the tents within eight hours.

G.5 ARRIVAL AT SITE

The Director or designee will contact suppliers for necessary food services, tents, portable toilets, and trash cans.

G.6 FOOD SUPPLIERS

G.6.a OCONEE NUCLEAR STATION

Within one hour, coffee and donuts will be delivered to the recovery location and regular meals for up to 500 persons will be available within three hours by the following suppliers:

Po Folks Restaurant  
Seneca, S. C. 29678  
(803) 882-5555  
Jerry Nelms

Jim's Country Kitchen  
Seneca, S. C. 29678  
(803) 882-8346  
Jim Alexander

Alternate: Wometco  
803-225-4101

After hours: Dean Phillips  
Roy Gambrell  
Mike Taylor -  
Warren Tallent

#### G.6.b MCGUIRE NUCLEAR STATION

The following food suppliers will supply meals for up to 500 people and coffee on a continual basis. Vendors can respond within eight (8) hours.

Consolidated Coin Caterers  
704-334-6852

After hours: Shields Harvey  
Herb Jennings  
Jim Spencer -  
Mary Hammer -

Servomation  
704-392-7331

After hours: Norb Balabuch -  
Henry Dillard -  
W. H. Griffin -

Servomation  
3050 Tate Boulevard, SE  
Hickory, N. C. 28001  
704-328-2011

Mom and Pops Ham House  
Hickory, N. C.  
704-328-6826

After hours: Charles Foster  
Phil Sumnling -  
John Cannon -

Mom and Pops has a catering truck that prepares meals on location.

G.7 TENTS

One circus-size mess tent and one slightly smaller tent for temporary office space are to be obtained. The necessary tents will be delivered within eight hours by the following suppliers:

Taylor's Rent Center (Oconee)  
128 White Hall Road  
Anderson, S.C.  
803-224-8881  
Bob Pierce - Owner

Columbia Tent and Awning  
803-799-7623

After hours: Bill Trevathan

Clemson National Guard  
(Floyd Jones)

Tennessee Tent and Awning Company  
1601 McCallie Avenue  
Chattanooga, Tenn. 37404  
615-662-7024

After hours: Wilson Smith  
Roger Smith -

HDO Production, Incorporated  
11910 Parklawn Drive  
Rockville, MD 20852  
301-881-8700 (24 hour service)

Chair and Equipment Rentals  
800 Central Avenue  
Charlotte, N. C. 28204  
704-332-8176

After hours: Tony Philmon -

It will take approximately eight hours to set-up the larger tents. Human Resources will provide required personnel.

G.8 TRASH REMOVAL

G.8.a OCONEE NUCLEAR STATION

Trashcans will be available within three hours from the following supplier:

Poe Hardware  
803-271-9000

Pickup and disposal service will be provided by the Transportation Group.

G.8.b MCGUIRE NUCLEAR STATION

Trash cans will be available within three (3) hours from the following suppliers:

Poe Hardware  
803-271-9000 (24 hour number)

Little Hardware  
803-333-3133

After hours: Cecil Jones -

G.9 PORTABLE TOILETS

G.9.a OCONEE NUCLEAR STATION

Portable outdoor toilets will be delivered by the following supplier within eight hours:

Porto-Let Greenville  
803-244-8908

G.9.b MCGUIRE NUCLEAR STATION

The following suppliers will deliver portable toilets within eight (8) hours:

Porta-Jon  
704-375-8988

After hours: Ned Carpenter -  
Reese Carpenter -

Carolina Spot Jon Service  
704-333-4955

After hours: Terry Brotherton  
S. M. Brotherton

G.10 FURNITURE

G.10.a OCONEE NUCLEAR STATION

Initially, tables and chairs will be obtained from Cherokee, McGuire or Catawba. The Transportation Director will provide means for moving these items.

Additional equipment may be rented from the following:

Taylor's Rent Center (Oconee)  
128 White Hall Road  
Anderson, S.C. 803-224-8881  
Bob Pierce - Owner

A-Aaro Rents  
803-242-6791

Necessary furniture from this source can be delivered within two hours. This includes all furniture for work areas (desks, chairs, shelves, files, trashcans, etc.)

G.10.b MCGUIRE NUCLEAR STATION

The following suppliers have agreed to supply the necessary furniture if it is available from their stock. They do not deliver.

Office Interiors, Inc.  
704-332-2661

After hours: Charles Couins -  
Charles Couins  
Check Cummings  
Terry Grier -

A-1 Chair and Equipment Rentals  
704-332-3156

After hours: M. W. Hooks -  
Charles Hooks  
Jim Little -  
Tony Philmon -

Chair and Equipment Rentals  
300 Central Avenue  
Charlotte, N. C. 28204  
704-332-8176

After hours: Tony Philmon -



#### G.11 OFFICE TRAILER

Design Space International  
6351 N. Tryon Street  
P. O. Box 26811  
Charlotte, N. C. 28213  
704-596-7050  
Steve Carter  
Brenda Brewer

Design Space International  
P. O. Box 6711  
Greenville, S. C. 29606  
803-879-2195

#### G.12 AUDIT PROCEDURE

Periodically, each supplier will be mailed a questionnaire along with a stamped, return envelope requesting verification of information contained in this section. An example follows in Appendix G-1. Follow-up phone calls and/or visits will be made to those vendors who fail to return a completed form. Completed forms or visit reports will be kept in a permanent file by the commissary representative and replaced as updated. Frequency of this audit will be in accordance with Section A.8 of this manual.

APPENDIX G-1  
PAGE 1 OF 2

Some time ago you were contacted by a member of the Duke Power Crisis Management Team concerning your participation in upcoming crisis management exercises at one or more of our nuclear power plants.

These exercises are to prepare us to manage an actual emergency should one ever occur. If an actual emergency should occur, your company could be called on to supply commodities needed to manage the situation.

The attached form, when verified by you will enable us to maintain our current state of preparedness. Please sign and date the attached information and return it to me in the enclosed envelope.

Yours very truly,

D. E. Faulkner  
Methods Engineering Section  
Construction Services Division

DEF/flr

Attachments

APPENDIX G-1  
PAGE 2 OF 2

1. Supplier Name:
2. Commodities supplied during actual crisis or crisis exercise:
3. Person/telephone number to call in case of emergency
4. Maximum response time by above vendor.

Oconee Nuclear Station  
Highway 130  
Seneca, SC

McGuire Nuclear Station  
Highway 73  
Cowans Ford, NC

Catawba Nuclear Station  
Highway 274  
Newport, SC

5. I have reviewed the above information and affirm that it is accurate and current with the following exceptions:

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

## H.0 HUMAN RESOURCES DIRECTOR

### H.1 PURPOSE

This position fulfills the personnel needs of the recovery organization both in technical and craft disciplines.

### H.2 FUNCTIONS

H.2.a Provides personnel necessary to establish facilities and park cars

H.2.b Provides support personnel (clean-up, drivers, etc.)

H.2.c Provides technical and craft personnel upon request

H.2.d. Provides labor relations assistance as required

H.2.e. Insures Heliport preparation

H.2.f. Insures preparation of AUX.PARKING area

### H.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### H.3.a PRIMARY (DIRECTOR)

Mike Lenderman

#### H.3.b ALTERNATES

Dave W. Phillips  
Bob Moore  
Ray Hollins  
G. E. Wilson  
R. A. Price  
Bob Via  
Sam Dressler

### H.4 TECHNICAL AND CRAFT PERSONNEL

Listed below are contacts at Catawba, Cherokee, McGuire, SSD Oconee, SSD Mt. Holly, and System Maintenance Support:

Cherokee                      Ray Hollins  
                                 K. O. Patterson

Catawba                      J. C. Rogers  
                                 C. B. Aycock  
                                 Ralph Morrison

McGuire	J. T. Moore Tom Touchstone Bobby Abrams
SSD Oconee	D. L. Freeze  Joe Vignatti Terry Chappell
SSD Mt. Holly	Carey York Jim Smith Harold Hassler Ben Taylor
System Maintenance Support	J. T. Martin
	Tommy Everhart

Work  
Home

Work  
Home

#### H.5 TECHNICAL ASSISTANCE FROM VARIOUS SUPPLIERS OF EQUIPMENT AT OCONEE

Appendix H-1 lists known companies who will provide assistance during a crisis situation.

#### H.6 TRACTOR TRAILER DRIVERS, EQUIPMENT OPERATORS, FLAT TRUCK DRIVERS, CRANE OPERATORS, VAN AND CARRY-ALL DRIVERS

Refer to Section I.0-Transportation Section

#### H.7 ELECTRICIANS, BUILDERS, UTILITIES

Initial responsibility of this group is setting up facilities. Coordination with the Commissary Group and the Administration Group will be necessary to determine the initial number of people required.

H.8.a D.O Communication Section contains electrical requirements for communication and initial set-up.

H.8.b Builders and utility personnel requirements will be met initially through contacts in Section H.2. Additional personnel requirements will be met through the following contacts:

Builders: Dickie Scruggs  
Utility: C. K. Williams

#### H.8 OTHER UTILITY COMPANIES

Appendix E-1 provides a list of other utility companies who may be contacted for assistance.

#### H.9 HELIPORT

A heliport will be lined off using white lime powder or white spray paint with special adapter to provide wide angle, uniform spraying. Approximately ten cans of spray paint is required. The heliport will be a fifty foot circle with an "R" in the center to indicate that it is a restricted heliport.

#### H.10 PARKING

Additional parking areas in close proximity to the Central Processing Center will be prepared, maintained and attended as required by Human Resources personnel.

#### H.11 FACILITY CLEANUP

The Human Resources Group is responsible for cleanup required to return classrooms and other areas used by the Crisis Management Team to the state found prior to a drill, exercise or emergency as far as deemed possible.

#### H.12 AUDIT PROCEDURE

Reference Section A.8 of this manual.

# APPENDIX H-1

<u>COMPANY</u>	<u>BUS. PHONE</u>	<u>CONTACT</u>	<u>HOME PHONE</u>
Babcock and Wilcox Co. 2117 Wachovia Center 400 South Tryon Charlotte, N.C. 28285			
General Electric Co. P. O. Box 30697 Charlotte, N.C. 28230			
Westinghouse Electric Corp. P. O. Box 32817 Charlotte, N.C. 28232			
Combustion Engineering, Inc. Power Systems Div. 1730 Jefferson First Union Plaz Charlotte, N.C. 28282			
Southern Engineering Co. P. O. Box 34609 Charlotte, N.C. 28234			
Envirotech Corporation Bahnon Company Div. 1001 S. Marshall Street Winston Salem, N.C. 27108			
Jones Chemical Co., Inc. P. O. Box 30516 Charlotte, N.C. 28230			
Metric Fasteners of Charlotte 634 Anderson Street Charlotte, N.C. 28205			
Bechtel Power Corporation 15740 Shady Grove Road Gaithersburg, Maryland 20760			
Stone and Webster Mgt. Consultants 90 Broad Street New York, N.Y. 10004			
Ebasco Services, Inc. P. O. Box 12152 Church Street Station New York, N.Y. 10249			



Daniel Construction Company  
Daniel Building  
Greenville, S.C. 29602

## I.0 TRANSPORTATION DIRECTOR

### I.1 PURPOSE

This position provides necessary equipment and personnel for movement of material and people to, from, and through the crisis area for the duration of the recovery effort.

### I.2 MAJOR FUNCTIONS

I.2.a Delivers and sets up trailers.

I.2.b. Furnishes vehicles and operators for personnel and equipment movement.

I.2.c Provides common carrier and specialized carrier service for specific material and personnel needs.

I.2.d Coordinates, traces, and expedites material deliveries and shipments in and out of recovery site.

I.2.e. Provides fuel for on the site recovery vehicles.

### I.3 MEMBERS OF GROUP

#### I.3.a PRIMARY (DIRECTOR)

Marion Wilson

#### I.3.b ALTERNATES

Max Bowen  
Charles Bostic  
John Puett

### I.4 ADDITIONAL PERSONNEL REQUIRED

Truck drivers and major equipment operators have been identified in the following sections. Additional personnel will be required to handle functions such as shuttle service, garbage pickup, etc. Immediate needs are to be assessed upon arrival at the site.

### I.5 FIRST CALL-OUT

On the first call-out, the director or designee will organize and transport the equipment and operating personnel listed in Appendix I-1.

The first contingency will begin with establishment of base operations. This will include trailer setup, personnel establishment and transport equipment assessment.

Appendices I-2 and I-3 are listings of equipment presently harbored at the Oconee and McGuire plant sites. Depending on the magnitude and need, this equipment may be available for use at the outset. An assessment of availability will be made on arrival of the first transportation contingency.

In the movement of trailers and portable buildings from other jobsites by Company vehicles, special highway permitting is required from the states of North Carolina and South Carolina. To assist in obtaining necessary permits, Mr. Ronald Matheson, Transmission Substation Division Construction, Office \_\_\_\_\_, Home \_\_\_\_\_, is available on request.

#### I.6 BACK-UP EQUIPMENT

As the first move is taking place and work has begun, a total equipment assessment will be made to determine present and future needs in personnel and material movement. This will also include establishment of busing and van schedules and routes between plant facilities and also, between places of lodging and airport facilities to plant facilities.

Additional transport equipment, as well as operating personnel, in the Duke Power Company system are also available on a phone call notice as need is determined.

#### I.7 OUTSIDE CARRIERS AND PERSONNEL

As the recovery effort is underway, the need for specialized carriers may become evident. Appendix I-4 indicates a few of these carriers, including bus and rail transportation, along with appropriate contacts.

#### I.8 AIR FREIGHT

A listing with telephone numbers of the commercial airlines and air cargo carriers servicing area airports is presented in Appendix I-5. In addition to the commercial carriers, Appendix I-6 contains a list of available air equipment for charter from companies headquartered in Charlotte.

#### I.9 FUEL AVAILABILITY

Fuel availability is a critical issue for the operation of equipment. There are currently two 10,000 gallon tanks, one for gasoline and one for diesel fuel, at the Oconee Nuclear Station. These are, however, located within the restricted plant site area and there is some question of availability. McGuire Nuclear Station has one 550 gallon gasoline tank for unleaded gasoline outside the restricted plant site area.

In addition, two 8,400 gallon tank trucks can be made available within 24 hours notice through the Purchasing

APPENDIX I-1  
Catawba Nuclear Project  
Personnel and Equipment  
(803) 831-1512

Olin Wilson  
Home

<u>Equipment Vehicle No.</u>	<u>Description</u>
04474	1975 Chev. Suburban
06857	1978 Chev. Suburban
04754	1976 Chev. Suburban
04823	1976 Ford Club Wagon (one for security use)
C7544	PU Truck without radio
C7190	PU Truck without radio
C7805	Ford Tractor (for use with trailer)
C8012	Boom truck (for moving generator, blocking for trailer, and trash pickup)
C7556	Chevrolet bus
C4334	25 ton Grove crane

Drivers: Jesse E. Johnson, Gaffney, S. C.  
Home -

Larry Davis, Clover, SC  
Home -

Eddie Tesnear, Gastonia, N. C.  
Home -

Paul L. Harvey, Gaffney, SC  
Home -  
Other -

Carpenter: W. A. Knowles, Jr., Gastonia, NC  
Home -

Department. As the recovery effort is underway, a list of stations and distributors where fuel may be obtained will be compiled by transportation personnel and appropriate credit arrangements established through administrative channels.

#### I.10 AUDIT PROCEDURE

Information contained in the Transportation Section will be periodically checked for accuracy in accordance with Section A.8 of this manual.

Appendix I-2  
Oconee Nuclear Station  
Vehicles

Contact: Mr. R. D Nichols

<u>Vehicle No.</u>	<u>Description</u>	<u>Responsibility</u>
6888	1978 Ford Bronco	Admin. Svcs.
7103	White Sta. Wgn. (Ford)	Admin. Svcs.
7104	Blue Sta. Wgn. (Ford)	Admin. Svcs.
6908	Gray Sta. Wgn. (Ford)	Sta. Mgr.
4877	Security Bronco (Ford)	Security
7736	Ford Fairmont	Security
7262	Blue Sta. Wgn. (Chev.)	Visitor Center
7770	Lt. Blue Ford Pick-up	Mech. Maint.
8191	1980 Ford Bronco	Environmental
4180	Chevrolet Bed	Mech. Maint.
4205	Chev. Camper	Admin. Svcs.
1039	Blue Ford Pick-up	Mech. Maint.
4898	77 White Ford Truck	Materials
8134	80 White Ford Truck	Materials
253	Diamond T	Mech. Maint.
642	Diamond T	Operations

Appendix I-3  
McGuire Nuclear Project  
Vehicles and Equipment

Contact: Mr. R. C. Moore

<u>Quantity</u>	<u>Description</u>
11	1/2 ton pick-ups
1	3/4 ton pick-up
1	1 ton service truck
5	2 ton dump trucks
5	14' flat dump trucks
1	tanden dump truck
1	16'6" stake body, 2 ton truck
1	line truck
6	boom trucks
2	5 ton tractors
1	Int. 200GD tractor
1	Mack tractor
1	26' lowboy with 50 ton tractor
1	38' lowboy trailer
2	40' flat trailers
9	station wagons
1	Diamond T fuel truck
1	ambulance

GENERAL OFFICE

Contact: Bob Lynn

Carolyn Wallace

<u>Quantity</u>	<u>Description</u>
1	Van, equip. vehicle No. C6822



Appendix I-4  
1 of 2  
OUTSIDE CARRIERS

Specialized Heavy Equipment

Moss Trucking Co., Inc.  
Larry Dulin - V.P.  
Charlotte, NC

L. A. Chitwood, Jr.  
C. E. Infinger - Supt.  
Charleston Heights, SC

Wilhoit Steel Erectors  
Duane Hull - Engineer  
Columbia, SC

C & H Transportation Co., Inc.  
West Columbia, SC

Trailer and Building Movers

Transit Homes, Inc.  
Boyce Landry - V.P. Operations  
Jerry Sullivan - Asst. V.P. Operations  
Greenville, SC

Radioactive Shipments

Home Transportation Company, Inc.  
Richard Hayden - Term. Mgr.  
Barnwell, SC

Moss Trucking Co., Inc.  
Eugene Holland - Term. Mgr.  
Charlotte, NC

Tri-State Motor Transit Co.  
Bill Rucker - Nuclear Disp.  
Joplin, MO

Furniture Movers

Carolina Moving & Storage, Inc.  
Allied Van Lines  
Flay V. Smith, President  
Charlotte, NC

Charlotte Van & Storage Co., Inc.  
North American Van Lines  
William S. McMillian, V.P.  
Charlotte, NC

Furniture Movers (cont'd)

Russell Transfer Company  
Earl W. White, V.P.  
Charlotte, NC

Bus Transportation

Spartanburg Transit (Duke Power Company)  
Paul Martin - District Mgr.

David Hart - Asst. District Mgr.  
John Grier - Transportation Supt.

Anderson Transit (Duke Power Company)  
Ken Kernodle - Asst. District Mgr.

G.W. Wilson - Transportation Mgr.

Railroad

Southern Railway System - Seneca, SC  
Sidney E. Hawkins - Supt.  
Greenville, SC

Seaboard Coast Line Railroad Company - Cowans Ford, NC  
Frank M. Sellers - Asst. Supt.  
Charlotte, NC

Appendix I-5  
1 of 2  
Commercial Airlines  
Telephone Listing

GREENVILLE-SPARTANBURG JETPORT

<u>Company</u>	<u>Air Freight Telephone No.</u>	
	<u>Spartanburg</u>	<u>Greenville</u>
Eastern Airlines, Inc.	803-585-9121	803-232-4474
Republic Air, Inc.	800-241-9385	803-242-4121

CHARLOTTE-DOUGLAS MUNICIPAL AIRPORT

<u>Company</u>	<u>Air Freight Telephone No.</u>
Delta Airlines, Inc.	(704) 399-0487
Eastern Airlines, Inc.	(704) 399-3331
Piedmont Aviation, Inc.	(704) 392-5692
United Airlines, Inc.	(704) 399-0773

ATLANTA AIRPORT

<u>Company</u>	<u>Air Freight Telephone No.</u>
Braniff International	(404) 766-1678
Delta Airlines, Inc.	(404) 765-2851
Eastern Airlines, Inc.	(404) 432-4281
Frontier Airlines	(404) 768-9106
Northwest Orient Airlines	(404) 767-9756
Ozark Airlines	(404) 768-7411
Piedmont Aviation, Inc.	(404) 766-7879
Republic Airlines	(404) 766-3562

GREENSBORO, HIGH POINT, WINSTON-SALEM AIRPORT

<u>Company</u>	<u>Air Freight Telephone No.</u>
Delta Airlines, Inc.	(919) 294-2122
Eastern Airlines, Inc.	(919) 275-3371
Piedmont Aviation, Inc.	(919) 294-0416
United Airlines, Inc.	(919) 299-0370

Appendix I-5  
2 of 2  
Air Cargo Carriers  
Telephone Listing  
24 Hour Numbers

AIRPORTS

	<u>Greenville- Spartanburg</u>	<u>Charlotte-Douglas Municipal</u>	<u>Atlanta Airport</u>	<u>Greensboro High Point Winston-Salem</u>
Airborne Freight Corp.	(803) 232-2763	(704) 523-9335	(404) 765-1400	(919) 294-4570
Burlington Northern Air Freight	(803) 232-1187	(704) 392-1373	(404) 768-1818	(919) 294-3350
Emery Air Freight	(803) 233-5329	(704) 394-6161	(404) 762-1611	(919) 299-9362
Federal Express	(803) 288-8191	(704) 394-5101	(404) 452-0314	(919) 855-5340
	Above numbers until 9:30 p.m. After 9:30 p.m.		(800) 238-5277	
Flying Tigers		(704) 394-1361 Open 24 hours 7 a.m. Monday through 7 a.m. Saturday	(800) 241-4442	(919) 852-6831

Appendix I-6  
1 of 2  
Aircraft Charter  
Telephone Listing and Equipment

Company: Thurston Aviation, Inc.  
Charlotte, NC  
(704) 394-4331 (24 hour number)  
Flight Dispatcher: Tom Tevepaugh  
Home -  
Dir. of Flight Operations: Frank Thompson  
Home -

Equipment: Turbo-Prop  
Cessna Conquest, 7 passengers  
Piper Cheyenne, 6 passengers  
Cessna Corsair, 5 passengers  
  
Piston-Powered  
Cessna 402, 5 passengers  
2-Cessna 310's, 3 passengers

Appendix I-6  
2 of 2  
Helicopter Equipment Charter  
Telephone Listing  
24 Hour Numbers

<u>Company</u>	<u>Telephone</u>
Inland Air Lines, Inc. Mr. Bob Burns	(704) 392-2548
Imperial Helicopters, Inc. Mr. Butch Allen	(704) 392-0303
North Carolina Helicopters, Inc. Mr. Reece Kelso	(704) 376-5943

## J.0 MEDICAL SUPPORT DIRECTOR

### J.1 PURPOSE

This position provides medical assistance to the Crisis Management Team.

### J.2 MAJOR FUNCTIONS

- J.2.a Establishes a base of operations and operates a First Aid Station
- J.2.b Establishes contact with local hospitals and medical supply companies
- J.2.c Assists and transports any victim of serious illness or accident

### J.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### J.3.a PRIMARY (DIRECTOR)

Jack H. Huskey

#### J.3.b ALTERNATES

Ted W. Roach  
Robert S. Dugan  
Jim Edwards  
Tony Miller  
Bob David

### J.4 RESERVE PERSONNEL

#### J.4.a NURSES

##### J.4.a.1 PRIMARY

Barbara Fagan      Catawba Nuclear Station  
Telephone:      Home  
                    Alternate

##### J.4.a.2 ALTERNATES



Jo Alexander          McGuire Nuclear Station  
1610 Kenmore Drive  
Statesville, N.C.  
Telephone: Home          unlisted  
Work:

Pat Rice              Oconee Nuclear Station  
Telephone: Home  
Work:

RNE                    Catawba Nuclear Station  
Home:   
Work:

Key                    Catawba Nuclear Station  
Telephone: Home:   
Work: ]

#### J.4.b. EMERGENCY MEDICAL TECHNICIANS

##### J.4.b.1 PRIMARIES

Chester Dunavant      Catawba Nuclear Station  
Telephone: Home:   
Work:

Brian West            Oconee Nuclear Station  
Telephone: Home  
Alt.

Garland Cloer          McGuire Nuclear Station  
Statesville, NC  
Telephone: Home  
Alt.   
Iredell Co. Emergency Services  
Unit.

##### J.4.b.2 ALTERNATES

Randy Byrum            Catawba Nuclear Station  
Telephone: Home  
Work:

Bill Baker             Catawba Nuclear Station  
Telephone: Home  
Work: .

Dawn McCurdy          Cherokee Nuclear Station  
Telephone: Home  
Alt.   
Ofc. ( )

James Thompson Cherokee Nuclear Station  
2031 Marett Blvd.  
Rock Hill, SC  
Telephone: Home  
Ofc.

Clift Ouzts  
Telephone: Home  
Ofc.

Jim Parker  
Telephone: Home  
Work

Mike Dyer  
Telephone: Home  
Work

Don Crips  
Telephone: Home  
Work

Services

Training

SSD

#### J.4.c AMBULANCE DRIVERS

##### J.4.c.1 PRIMARY

Chester Dunavant Catawba Nuclear Station  
Telephone: Home  
Work

##### ALTERNATES

Max Manley Catawba Nuclear Station  
Telephone: Home  
Work

Neal McGinn Construction Services  
Telephone: Home  
Alt.

#### J.5 FIRST CALL-OUT

Upon notification of alert, the Medical Support Group will assemble at predetermined sites to prepare to proceed to the location of the crisis. Prepackaged supplies at Catawba will be loaded and transported to the location of the crisis if deemed necessary.

Ambulances will be fully equipped as required by North and South Carolina.

The van will have the following items in addition to pre-boxed supplies:

- 1 trauma kit
- 1 first aid kit
- 1 long spine board
- 1 short spine board
- 2 sand bags with sand
- 1 folding stretcher

#### J.6 INSTRUCTIONS FOR MEDICAL SUPPORT TEAM

Catawba will bring the vehicles as deemed necessary by the Director, Medical Support Group. Quarterly or after each drill, an inventory of supplies will be made to assure useability and availability. Boxes will be numbered in order of need, as determined by the primary nurse. An inventory of each box will be made with one copy in each box and a master inventory list of all boxes kept in box number one. A copy of supplies and inventory checks will be given to materials handling supervisor and Construction Safety G.O.

#### J.7 FACILITY AND EQUIPMENT REQUIREMENTS

J.7.a. Building or trailer for First Aid Station

J.7.b Crystals for radios for direct contact with local hospital emergency rooms

#### J.8 RESUPPLY OF FIRST AID TEAM

Additional supplies are available at the Toddville Center within 24 hours, or at local first aid supply companies. Agreements with vendors are shown in Appendix J-2.

#### J.9 RADIATION ASSISTANCE

U. S. Department of Energy offers radiation assistance through the Regional Coordinating Offices for Radiological Emergency Assistance shown below:

Oak Ridge Operations Office  
P. O. Box E  
Oak Ridge Tennessee 37830

Savannah River Operations Office  
P. O. Box A  
Aiken, South Carolina 29801

J.10 HOSPITALS

J.10.a McGuire

J.10.a.1 West of McGuire Via 73 West, 273 West, and I-85-S

Gordan Crowell Hospital  
Lincolnton, NC  
704-735-7421  
Part-time E. R. Physician  
Overall Care-General  
Trauma Care-General

Lincoln County Hospital  
Lincolnton, NC  
704-735-3071  
24 Hour E. R. Physician  
Overall Care-General  
Trauma Care-General

Gaston Memorial Hospital  
Gastonia, NC  
704-866-2000  
Overall Care-Major  
Trauma Care-General

J.10.a.2 North of McGuire Via I-77, 21 North, or 115 North

Iredell Memorial Hospital  
873-5661  
Part-time E. R. Physician-Statesville  
Overall Care-General  
Trauma Care-General

Davis Hospital  
873-0281  
20 Hr. E. R. Physician Coverage-Statesville  
Overall Care-Not Listed  
Trauma Care-Not Listed

Lowrence Hospital  
664-1113  
Part-time E. R. Physician-Mooresville  
Overall Care-General  
Trauma Care-General

J.10.a.3 East of McGuire Via 73 East and I-77  
North-150

Huntersville Hospital  
875-1661  
E. R. Physician on call-Huntersville  
Overall Care-Basic  
Trauma Care-Basic

Cabarrus Memorial Hospital  
786-2111  
24 Hr. E. R. Physician-Concord  
Overall Care-Major  
Trauma Care-General

Rowan Memorial Hospital  
636-3311  
24 Hr. E. R. Physician - Salisbury  
Overall Care-Major  
Trauma Care-Major

J.10.a.4 South of McGuire Via I-77 South; 21 South,  
115 South, 16 South, 27 South, and 73 I-85  
South

\*Charlotte Memorial Hospital  
373-2171  
24 Hr. E. R. Physician-Charlotte  
(Regional Trauma Center)  
Overall Care-Comprehensive  
Trauma Care-Comprehensive

\*Mercy Hospital  
379-5000  
24 Hr. E. R. Physician-Charlotte  
Overall Care-Major  
Trauma Care-Major

\*Presbyterian Hospital  
371-5000  
24 Hr. E. R. Physician-Charlotte  
Overall Care-Major  
Trauma Care-Major

J.10.b OCONEE

\*Oconee Memorial Hospital  
West Highway, Seneca, SC  
803-882-3351

Greenville Memorial  
803-242-7000

\*Anderson Memorial Hospital  
803-261-1000

Cannon Memorial Hospital  
Pendleton Ave.  
Pickens, SC  
803-878-4791

#### J.11 AUDIT PROCEDURES

Information contained in this section will be verified for accuracy with Section A.8 of this manual.

\*Indicates those hospitals that are capable of treating contaminated patients.

PRE-PACKAGED FIRST AID SUPPLIES

4 Bxs.	2 x 2's	3 Bxs.	Betadine Prep Swab
8 Bxs.	4 x 4's	4 Bxs.	Alcohol Prep Swab
2 Bxs.	8" x 7½" ABD's	1 Gal.	Betadine Scrub
2 Bxs.	8" x 10" ABD's	1 Btl.	Tincture of Benzoin
24	10" x 30" Multi-Trauma Dressings	1 Btl.	Oil of Cloves
2 Bxs.	2" x 3" Telfa Pads	2 Cans	Topical Antiseptic
2 Bxs.	3" x 4" Telfa Pads	6 Btls.	Irrigating Saline
2 Bxs.	2" x 3" Adhesive Telfa Pads	1 Btl.	Aspirin
2 Bxs.	3" x 4" Adhesive Telfa Pads	1 Btl.	Tylenol
1 Cs.	2" Kling	2 Btls.	Maalox
1 Cs.	3" Kling	2 Btls.	Pepto Bismol
1 Cs.	4" Kling	1 Pr.	Ralk Splinter
1 Cs.	6" Kling	2 Pr.	Bandage Scissors
2 Bxs.	2" Ace Elastic Bandages	1 Pr.	Kelly-Murphy Hemostat, Straight
2 Bxs.	3" Ace Elastic Bandages	1 Pr.	Kelly-Murphy Hemostat, Curved
2 Bxs.	4" Ace Elastic Bandages	1 Pr.	Halstead Mosquito Forceps, Straight
4 Bxs.	2" Coban	1 Pr.	Halstead Mosquito Forceps, Curved
4 Bxs.	3" Coban	1	Bard-Parker Surgical Handle, #3
2 Bxs.	4" Coban	2 Bxs.	Bard-Parker Blades, #11 and 15
2 Bxs.	1/2" Dermicel Cloth Tape	1	Ophthalmoscope
2 Bxs.	1" Dermicel Cloth Tape	12	Thermometers, Oral
1 Box	2" Dermicel Cloth Tape	4	Folding Stretchers
1 Box	1" Dermilite II Paper Tape	4	C-Cell Flashlights
1 Box	1" Waterproof Adhesive Tape	2	7½ Volt Lanterns
1 Box	2" Waterproof Adhesive Tape		Maps From Charlotte to All Sites
1 Box	Oval Eye Pads		Maps From Site to Nearest Hospital
4 Bxs.	1" x 3" Coverlet Band-aids	8 Prs.	Disposable Coveralls
4 Bxs.	Coverlet Knuckle Dressings	2	HEF Cartridge Respirators - Full-Fac
2 Bxs.	Coverlet Large Digit Dressing	2	Safety Belts
4 Bxs.	Non-sterile Cotton Tipped Applicators	2	3/4" Rope in 100 Ft. Sections
2 Bxs.	Sterile Cotton Tipped Applicators	4	1/2" Rope in 50 Ft. Sections
1 Box	Tongue Blades	8 Prs.	Leather Gloves
24	Burn Sheets	2	5-Gal. Drinking Water Containers
48	Disposable Ice Packs	48	Meals Pre-Packed Food
2 Bxs.	Alumafoam Finger Splints	1	2 Burner Propane Stove
2 Bxs.	Steri-Strips	2 Btls	Propane Gas
26	10-Pack 4 x 4's	2	Cots
2 Btls.	Visine	12	Blankets
4 Btls.	Dacrose (Isotone)	24	Hand Towels
2 Btls.	Neosporin Ophthalmic	24	Assorted Plastic Bags
1 Btl.	Vasocon A	1	Pot
3 Tubes	Boric Acid Eye Ointment	1	Fry Pan
1 Gal.	Zephiran Antiseptic	1 Pkg.	Paper Plates (100)
3 Btls	Alcohol	100	Styrofoam Cups
3 Btls.	Hydrogen Peroxide	1 Bx.	Knives, Forks & Spoons
3 Btls.	Merthiolate		
1 Jar	Silvadene (1 lb)		
2 Bxs.	Neosporin		
1 Tube	Neosporin G		
3 Bxs.	Betadine Ointment		

# Quick Response, Inc.

4210 BARRINGER DRIVE • CHARLOTTE, N.C. 28210 • (704) 527-5595

August 31, 1982

Duke Power Company  
Construction Safety WC/22  
P.O. Box 33189  
Charlotte, North Carolina 28242

Attention: Mr. Jack Huskey

Dear Mr. Huskey:

This letter is to confirm our agreement to serve as a back-up source for medical supplies and equipment for the medical division of the crises management team in the event of an unforeseen disaster.

In the event of an emergency situation and our services are required other than between normal business hours, please contact one of the following:

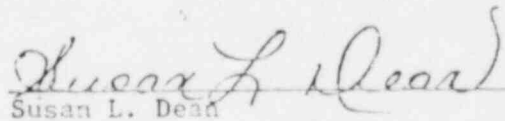
Mr. Marshall Stewart

Mr. Thomas Stewart

Please contact our company if any additional information is needed.

Sincerely,

QUICK RESEFONSE, INC.

  
Susan L. Dean

cc: Mr. Marshall Stewart  
Mr. Thomas Stewart  
file



# UNITED Medical and Surgical Supply Corporation

MEDICAL & SURGICAL  
SUPPLIES & EQUIPMENT  
PHARMACEUTICALS  
HOSPITAL FURNITURE  
SURGICAL INSTRUMENTS  
INDUSTRIAL & UNIT FIRST AID KITS  
SAFETY EQUIPMENT



2829 WHITE HORSE ROAD

P. O. Box 132 Greenville, South Carolina 29602 Phone 269-2911

June 15, 1981

Mr. Clifton Ouzts  
Duke Power Company  
SSD Oconee  
P. O. Box 219  
Seneca, South Carolina 29678

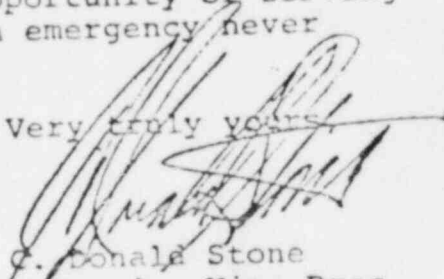
Dear Mr. Ouzts:

We are pleased to advise that our company is in a position to offer you 24 hour emergency service for your medical needs. Should the occasion arise, you can obtain this service by calling either of the parties listed below:

Billy Joe Allen  
Rick Merritt

We certainly appreciate the opportunity of serving your regular needs and hope an emergency never arises.

Very truly yours,

  
C. Donald Stone  
Executive Vice Pres.

CUS/j

## K.0 SECURITY DIRECTOR

### K.1 PURPOSE

The Security Group, a part of the Administration and Logistics Team, is responsible for providing and implementing the overall security plan and procedures to be followed in the event of a crisis.

### K.2 MAJOR FUNCTIONS

K.2.a Coordinates Local Law Enforcement activities for the Crisis Management Center.

K.2.b Coordinates contacts with the State Highway Patrol located with the State Emergency Response Team (SERT) at the Air National Guard Facility, Charlotte, NC, or the State Highway Patrol and South Carolina Law Enforcement Division (SLED) located at the State Emergency Operations Center at the National Guard Armory, Clemson, SC.

K.2.c Establishes and maintains security checkpoints.

### K.3 MEMBERS OF GROUP

Following is a list of people assigned primary or alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### K.3.a PRIMARY (DIRECTOR)

Mike Hagee - McGuire

Ted Konkle - Ocone

Randy Cross - Catawba (Site specific considerations to be addressed commensurate with unit 1 operation schedule)

#### K.3.b ALTERNATES

Keith Shannon

Jim Davis

Gary Jolly

Jim Roach

### K.4 ADDITIONAL PERSONNEL

Manpower needs will be provided by security personnel at the site as additional security manpower becomes available. Total additional personnel required shall consist of: McGuire - 9 Nuclear Security Force Officers and 1 Nuclear Security Force Sergeant per shift; Ocone - 8 Nuclear Security Force Officers and 1 Nuclear Security Force Sergeant per shift.

Local law enforcement personnel may be utilized if circumstances dictate a need for their assistance.

#### K.5 IMPLEMENTATION OF CHECKPOINTS

Checkpoints 1 and 2 shall be established by station security personnel when the event or exercise is declared. Remaining checkpoints shall be established as additional station security personnel become available as addressed in Section K.4. Checkpoints 1 and 2 will be augmented by local law enforcement personnel should traffic conditions dictate.

The Crisis Management Security Director shall be responsible for security within the owner controlled area. Appendices K-1 and K-2 depict the location of the checkpoints for both McGuire and Oconee. Supervision of the checkpoints shall be provided by a Nuclear Security Sergeant operating within his normal chain of command until the arrival of the Crisis Management Security Director (or alternate).

#### K.6 REQUIREMENTS FOR ADMISSION THROUGH EACH CHECKPOINT

##### K.6.a MCGUIRE NUCLEAR STATION

##### K.6.a.1 CHECKPOINT 1

Located at the intersection of the construction entrance and Highway 73, Checkpoint 1 shall be manned by two nuclear security officers.

Prior to establishment of the Central Processing Center, individuals with Crisis Management identification cards (see Appendix K-3) shall be allowed access through Checkpoint 1 and logged by security personnel (see Appendix K-4). However, news media personnel shall not be allowed access until the Crisis News Center is established. Once the Crisis News Center is established, news media personnel shall also enter through Checkpoint 1 and be logged by security personnel.

When the Central Processing Center is established and operational, the Crisis Management Security Director shall notify Checkpoint 1 and personnel shall no longer be logged. All personnel shall be directed to the Central Processing Center for registration before admittance shall be allowed. The completed log shall be turned in to the Central Processing Center as

directed by the Crisis Management Security Director.

At the Central Processing Center, Crisis Management identification cards shall be marked with a colored dot (color to be determined by the Accomodations Group Director for each exercise or event) in the upper left hand corner to signify completion of registration. News media personnel shall be identified by a Duke Power Company News Media badge.

K.6.a.2 CHECKPOINT 2

Located at the steam production entrance road and Highway 73, Checkpoint 2 shall be manned, at minimum, by one nuclear security officer.

Only station personnel shall be allowed access through Checkpoint 2 without prior approval of the Station Manager or designee. Identification of station personnel shall be made by personal recognition or by comparison to the security picture identification badge logs maintained at McGuire. The Station Manager or designee shall determine the necessity for a sign-in log at Checkpoint 2.

Crisis Management personnel not identified on the security picture identification badge logs or who have not received prior approval of the Station Manager or designee shall be directed to the Crisis Management Security Director at the Crisis Management Center for station access.

K.6.a.3 CHECKPOINT 3

Located at the intersection of the construction entrance road and the CMC entrance road, Checkpoint 3 shall be manned, at minimum, by one nuclear security officer.

The security officer at Checkpoint 3 shall direct Crisis Management and Crisis News personnel to the Crisis Management Center. All other personnel shall be directed to their appropriate area. The security officer at Checkpoint 3 shall also maintain surveillance of the Hagers Ferry Road

barricade to prevent unauthorized personnel access.

K.6.a.4 CHECKPOINT 4

Located at the main entrance to the Technical Training Center, Checkpoint 4 shall be manned, at minimum, by one nuclear security officer. The security officer shall allow access to only those personnel which have a green dot in the upper right hand corner of their Crisis Management identification cards or who have prior approval of the Crisis Management Security Director or alternate. News media personnel shall be directed to Checkpoint 5.

K.6.a.5 CHECKPOINT 5

Located at the rear door of the Technical Training Center, Checkpoint 5 shall be manned, at minimum, by one nuclear security officer.

The security officer shall allow access to only those Crisis Management personnel who have a green dot in the upper right hand corner of their Crisis Management identification cards. The security officer shall direct news media personnel to the Crisis News Center (2nd Floor).

K.6.a.6 CHECKPOINT 6

Located at the construction access gate, Checkpoint 6 shall be manned, at minimum, by one nuclear security officer.

The security officer shall allow access to only Crisis Management personnel authorized by the Crisis Management Security Director.

K.6.b OCONEE NUCLEAR STATION

K.6.b.1 CHECKPOINT 1

Located on the Main Entrance Road adjacent to the Central Processing Center (Registration), Checkpoint 1 shall be manned by two nuclear security force officers. Prior to the establishment of the Central Processing Center, personnel with Crisis Management identification cards

(green dot) shall be logged in and admitted. Examples of identification cards are contained in Appendix K-3. A sample personnel log is shown in Appendix K-4. Personnel with Nuclear Department cards (Oconee Station Employees) and other properly identified personnel normally assigned to the station, including non-Duke personnel, shall be encouraged to use Checkpoint 2 for entrance to the station area. News media personnel shall not be allowed admittance until the Crisis News Center is established.

When the Central Processing Center is established and operational, personnel shall no longer be logged in and the completed log shall be turned in to the Central Processing Center as directed by the Crisis Management Security Director. All personnel shall be directed to the Central Processing Center for registration before admittance shall be allowed. At the Central Processing Center identification cards shall be provided, if necessary, and marked with a colored dot (color to be determined by the Accommodations Group Director for each exercise or event) to signify the person has completed registration requirements. Upon completion of registration, personnel shall be directed to the Crisis Management Center (Technical Training Center) or Crisis News Center (Visitor's Center) as appropriate. News media personnel shall be identified by a Duke Power Company News Media badge and shall be directed to the Visitor's Center only.

#### K.6.b.2 CHECKPOINT 2

Located at the entrance to the Intake Road on SC Highway 183, Checkpoint 2 shall be manned by two nuclear security force officers. Access through this checkpoint shall be limited to those with Nuclear Department identification cards (Oconee Station employees) and other properly identified personnel normally assigned to the station, including non-Duke personnel. Depending on the nature of the crisis, the Station Manager shall designate those to be allowed access through this checkpoint.



The S. E. Branch Road shall be closed to all traffic by securing the gate at the entrance on SC 183. Signs shall be placed on SC 183 and SC 130 informing all station employees to enter via the Intake Road.

K.6.b.3 CHECKPOINT 2A

In the event the Intake Road is closed due to weather conditions, construction or other considerations, the Intake Road shall be barricaded at the entrance on SC 183 and Checkpoint 2A shall be established at the entrance to the S.E. Branch Road on SC 183. Checkpoint 2A shall be manned by two nuclear security officers. Access Controls at Checkpoint 2A (established in lieu of Checkpoint 2) shall be the same as those described for Checkpoint 2. Signs shall be placed on SC 183 and SC 130 informing all station employees to enter via the S.E. Branch Road.

K.6.b.4 CHECKPOINT 3

Located at the Owner-Controlled gate on the Main Entrance Road to the station, Checkpoint 3 shall be manned by one nuclear security officer. The purpose of this Checkpoint is to insure only those personnel with proper identification are allowed access and are directed to their appropriate destination in the station area.

K.6.b.5 CHECKPOINT 4

Located at the main entrance to the Technical Training Center (Crisis Management Center), Checkpoint 4 shall be manned by one nuclear security officer. This officer shall obtain a key and open the Center if it is closed and insure that only those properly identified personnel are allowed access into the Center.

K.6.b.6 CHECKPOINT 5

Located at the Visitors Center, Checkpoint 5 shall be manned by two nuclear security officers. In the event the Center is closed, one officer shall be positioned at the main entrance to the building and shall direct News Media personnel to their

appropriate area on the upper level of the center. The other officer shall be positioned at the kitchen entrance on the lower level of the building and shall insure that only properly identified personnel are allowed access to the Crisis Management News Center (conference room). Both officers shall monitor the stairway to preclude unnecessary traffic between the upper and lower levels of the building.

K.7 ENTRY ASSISTANCE FOR EMERGENCY AND DELIVERY VEHICLES

K.7.a MCGUIRE NUCLEAR STATION

Emergency vehicles and personnel (fire, medical, law enforcement) shall be allowed to enter all checkpoints without displaying any identification.

Delivery vehicles with cargo destined for the station protected area shall enter Checkpoint 2 after the invoices/bill of lading has been checked or a need for access has been established to insure it is a valid delivery. The driver shall not be required to be registered or badged. The vehicle shall be directed to the VAP (vehicle access portal) where station entry procedures shall apply. All other delivery vehicles shall enter Checkpoint 1, where an escort shall be provided by the Accomodations Group. The driver shall not be required to be registered or badged.

K.7.b OCONEE NUCLEAR STATION

Emergency vehicles and personnel (fire, medical, law enforcement) and personnel shall be allowed to enter all checkpoints without displaying any identification.

Delivery vehicles with cargo destined for the station area shall be accessed through Checkpoints 1 and 3 after the invoices/bill of lading has been checked or a need for access has been established to insure it is a valid delivery. The drivers shall not be required to be registered or badged. The vehicles shall be directed to the appropriate location where normal station procedures shall apply.

K.8 ACCESS OF CRISIS/RECOVERY PERSONNEL

K.8.a AUTHORITY TO GRANT ACCESS

The Station Manager or his designee shall authorize access of crisis/recovery support personnel into the



station. Those designated by the Station Manager to authorize access include the Acting Station Manager, and Station Group Superintendents. Station section heads shall also have authority to authorize access at Oconee.

#### K.8.b COORDINATION

When it is necessary for crisis/recovery support personnel to enter the station, coordination for their entry shall be coordinated between the Station Manager or his designee and the appropriate manager in the Crisis Management Center. Flow charts depicting access to the station is contained in Appendix K-5. The appropriate station department shall provide a sponsor for these personnel. The Crisis Management Security Director shall be informed of the entry requirement and shall make final coordination for access with the Station Security Officer, Assistant Security Officer or their designees.

#### K.8.c ACCESS PROCEDURES

##### K.8.c.1 MCGUIRE NUCLEAR STATION

Crisis/recovery support personnel shall be processed at the Central Processing Center and taken to the Crisis Management Center. Transportation will be provided at the Crisis Management Center to the Administration building for station access. Personnel shall be met by their sponsor and shall be granted access through appropriate station entry procedures. Those personnel not cleared for unescorted access shall be escorted. Escorts will be provided by the sponsoring station department.

##### K.8.c.2 OCONEE NUCLEAR STATION

Crisis/recovery support personnel shall be processed at the Crisis Management Central Processing Center and taken to the station where they will be met by their sponsor and shall be granted access through appropriate station entry procedures. Those personnel not cleared for unescorted access shall be escorted. Escorts shall be provided by the sponsoring station department.

#### K.9 INTERFACE WITH SOUTH CAROLINA LAW ENFORCEMENT DIVISION (SLED) AT OCONEE NUCLEAR STATION

K.9.a SLED AREA LIMITED ACCESS OPERATION

In the event of a crisis at the station, SLED shall on order from the State, establish roadblocks on all roads/highways leading to the site. Three primary roadblocks and four secondary roadblocks shall be established as depicted in Appendix K-6. The roadblocks shall be located at a distance of approximately 2 miles from the station and access to the area limited to only those who have a valid reason for entry.

K.9.b SLED PASS/BADGE ACCESS SYSTEM

A block of vehicle passes/personnel badges shall be issued by SLED to the Station Crisis Management Director who shall establish accountability and issue control procedures. Examples of SLED vehicle passes and personnel badges are contained in Appendix K-7. Passes and badges will be pre-issued to station personnel who have been identified as being needed at the station in the event of a crisis.

A block of passes/badges shall also be issued by the station to the Crisis Management Accommodations Group Director for use by the Crisis Management Team. The remainder of the passes/badger shall be retained by the station for issuance to additional required personnel during the course of the crisis.

K.9.c ROADBLOCK ACCESS PROCEDURES

Those personnel/vehicles with pre-issued passes/badges shall be allowed access to the area through all of the SLED roadblocks. Other personnel requiring access shall enter through one of 3 primary roadblocks located as follows:

1. Intersection of SC 183 and S 157
2. Intersection of SC 130 and S 38
3. Intersection of S 201 and SC 183

Crisis Management representatives shall obtain passes and badges from the station and shall be positioned at the 3 roadblocks to issue passes and badges to personnel required at the station. A log of all passes and badges issued shall be maintained. A sample SLED roadblock access log is shown in Appendix K-8. After the first 24 hour period of the crisis the pass and badge issue points may be consolidated into one point located at the State Emergency Operations Center located at the National Guard Armory, Seneca, S.C. Personnel to man the issue points at the roadblocks and later the EOC, shall be

provided by the Administration Group of the Crisis Management Team.

K.9.d COMMUNICATIONS

Communication between the Crisis Management Center and the SLED roadblocks shall be maintained through State EOC.

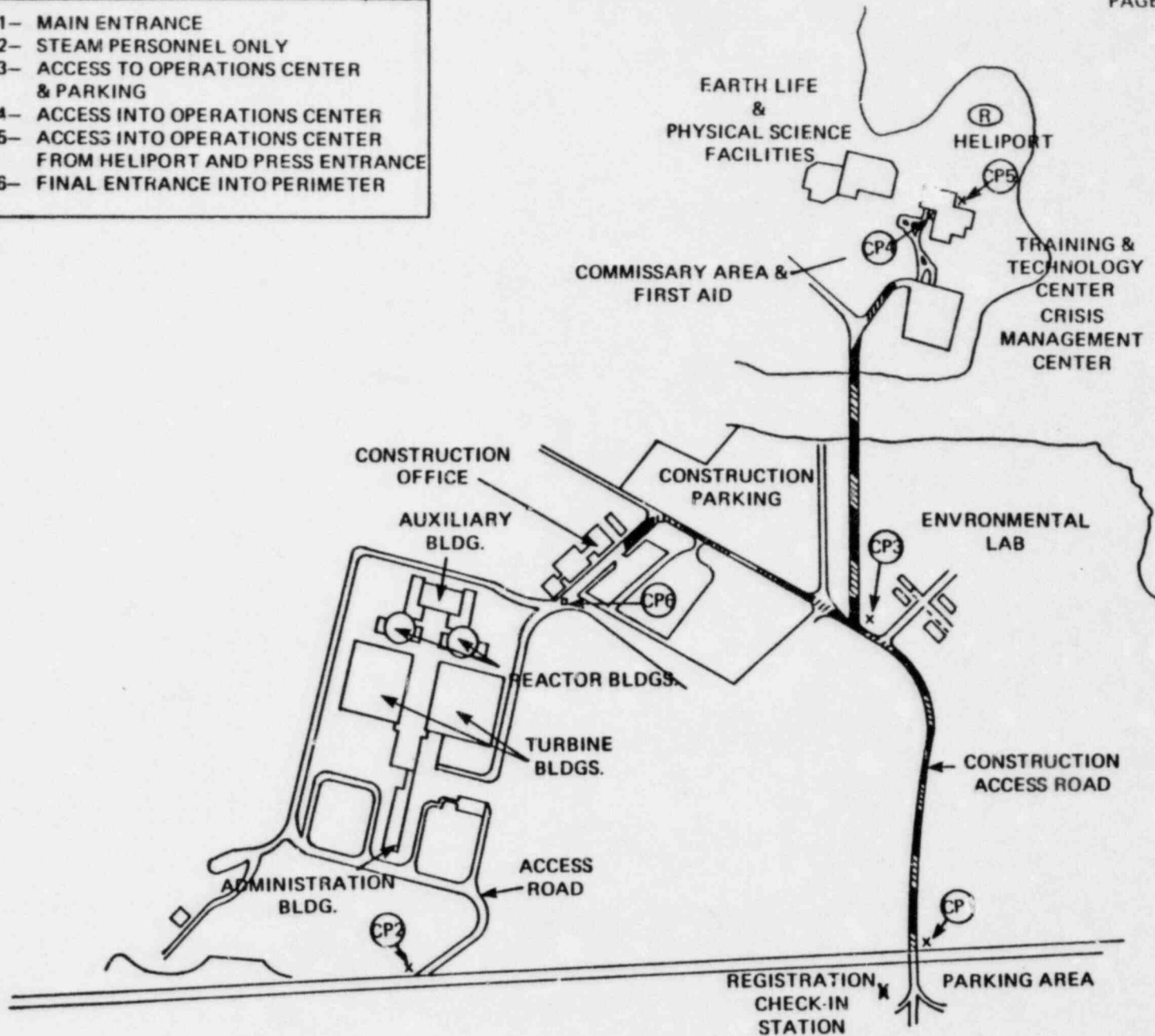
K.10 AUDIT PROCEDURE

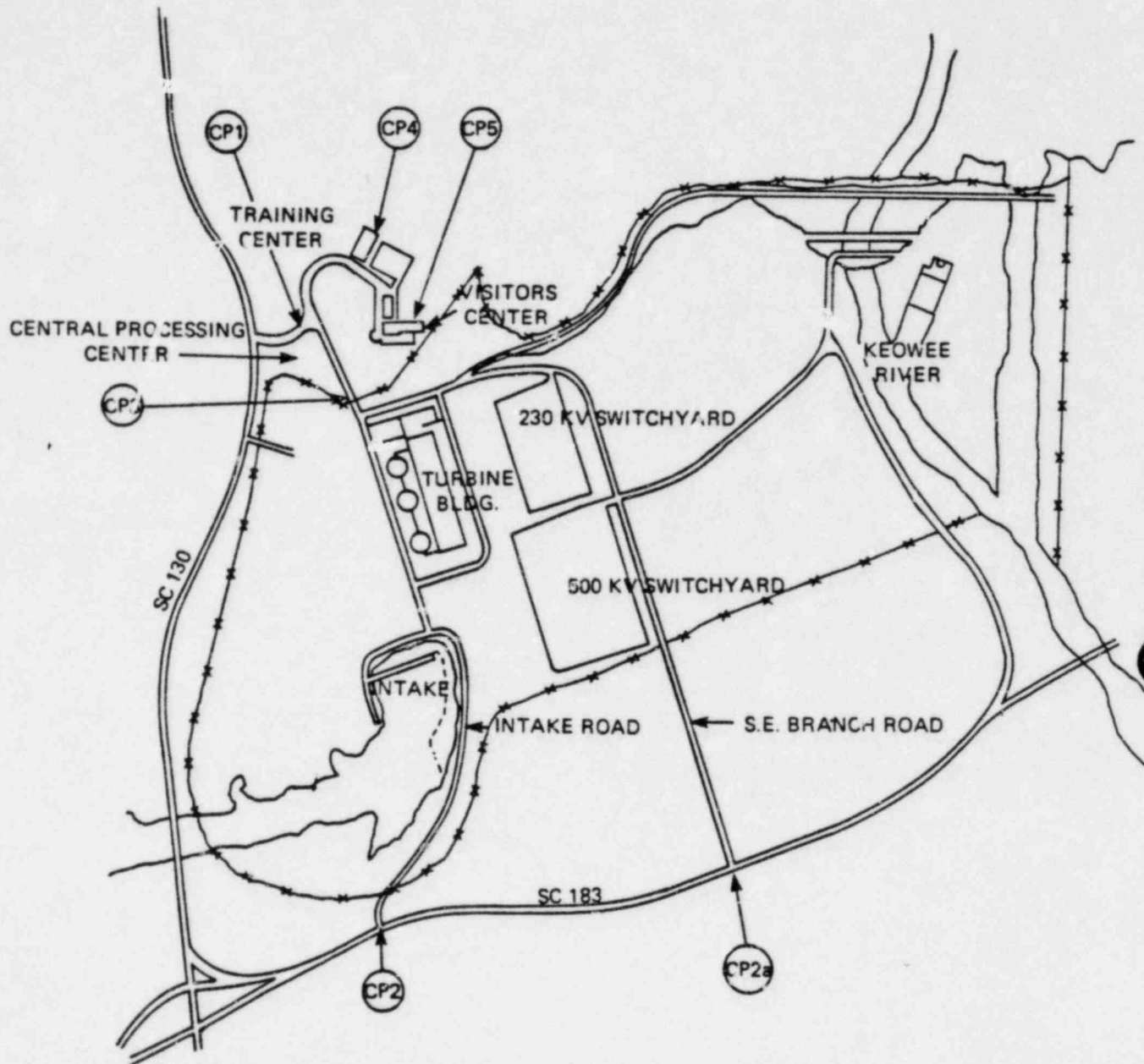
Information contained in this section shall be verified for accuracy in accordance with Section A.8 of this manual.

McGUIRE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN

APPENDIX K-1  
PAGE 1 OF 1

- CP1- MAIN ENTRANCE
- CP2- STEAM PERSONNEL ONLY
- CP3- ACCESS TO OPERATIONS CENTER  
& PARKING
- CP4- ACCESS INTO OPERATIONS CENTER
- CP5- ACCESS INTO OPERATIONS CENTER  
FROM HELIPORT AND PRESS ENTRANCE
- CP6- FINAL ENTRANCE INTO PERIMETER






CP1 - MAIN ENTRANCE  
CP2 - PLANT EMPLOYEES AND  
CONSTRUCTION ONLY  
CP2a - ALTERNATE FOR CP2  
CP3 - FINAL ENTRANCE TO  
STATION AREA  
CP4 - ACCESS TO CMC  
CP5 - ACCESS TO NEWS CENTER

OCONEE NUCLEAR STATION  
CRISIS MANAGEMENT TEAM  
SECURITY PLAN



COLORED DOT

GREEN DOT

		<b>Duke Power</b> EMPLOYEE NO. 701-21-8873	
NAME John Robert Meachhead			
DEPARTMENT Mill-Power Purchasing			
SOC. SEC. NO. 239-88706		DATE HIRED 6/1/72	
DATE ISSUED 6/28/80		DATE EXPIRES 4/30/83	
EMPLOYEE SIGNATURE <i>J.R. Meachhead</i>			

- COLORED DOT IN UPPER LEFT CORNER SIGNIFIES PERSON HAS REGISTERED.
- GREEN DOT IN UPPER RIGHT CORNER ALLOWS ACCESS TO CRISIS MANAGEMENT CENTER.
- "CRISIS MANAGEMENT TEAM" STAMPED ACROSS CARD INDICATES A PERMANENT CARD.
- "TEMPORARY" STAMPED ACROSS CARD INDICATES A TEMPORARY CARD FOR THAT DRILL ONLY.

GREEN DOT

<p>TECHNICAL TRAINING CENTER</p> <p>001</p>
---

- GREEN DOT IN UPPER RIGHT CORNER ALLOWS ACCESS TO CRISIS MANAGEMENT CENTER.
- INDIVIDUALS WITH THIS CARD DO NOT NEED TO REGISTER, THEREFORE THEY DO NOT NEED THE COLORED DOT IN THE UPPER LEFT CORNER.

<p><b>NEWS MEDIA</b></p> <p><b>DUKE POWER CO.</b></p> <p>_____ CAROL BARRETT NAME</p> <p>_____ REPORTER POSITION</p> <p>_____ WORLD GAZETTE REPRESENTING</p>
--

- THIS BADGE IDENTIFIES THE NEWS MEDIA AND ALLOWS ACCESS INTO THE CRISIS NEWS CENTER.
- INDIVIDUALS WITH THIS BADGE ARE NOT ALLOWED ACCESS INTO THE CRISIS MANAGEMENT CENTER WITHOUT AN ESCORT FROM THE CRISIS NEWS CENTER.
- DOTS ARE NOT REQUIRED ON THIS BADGE SINCE POSSESSION OF IT SIGNIFIES REGISTRATION.

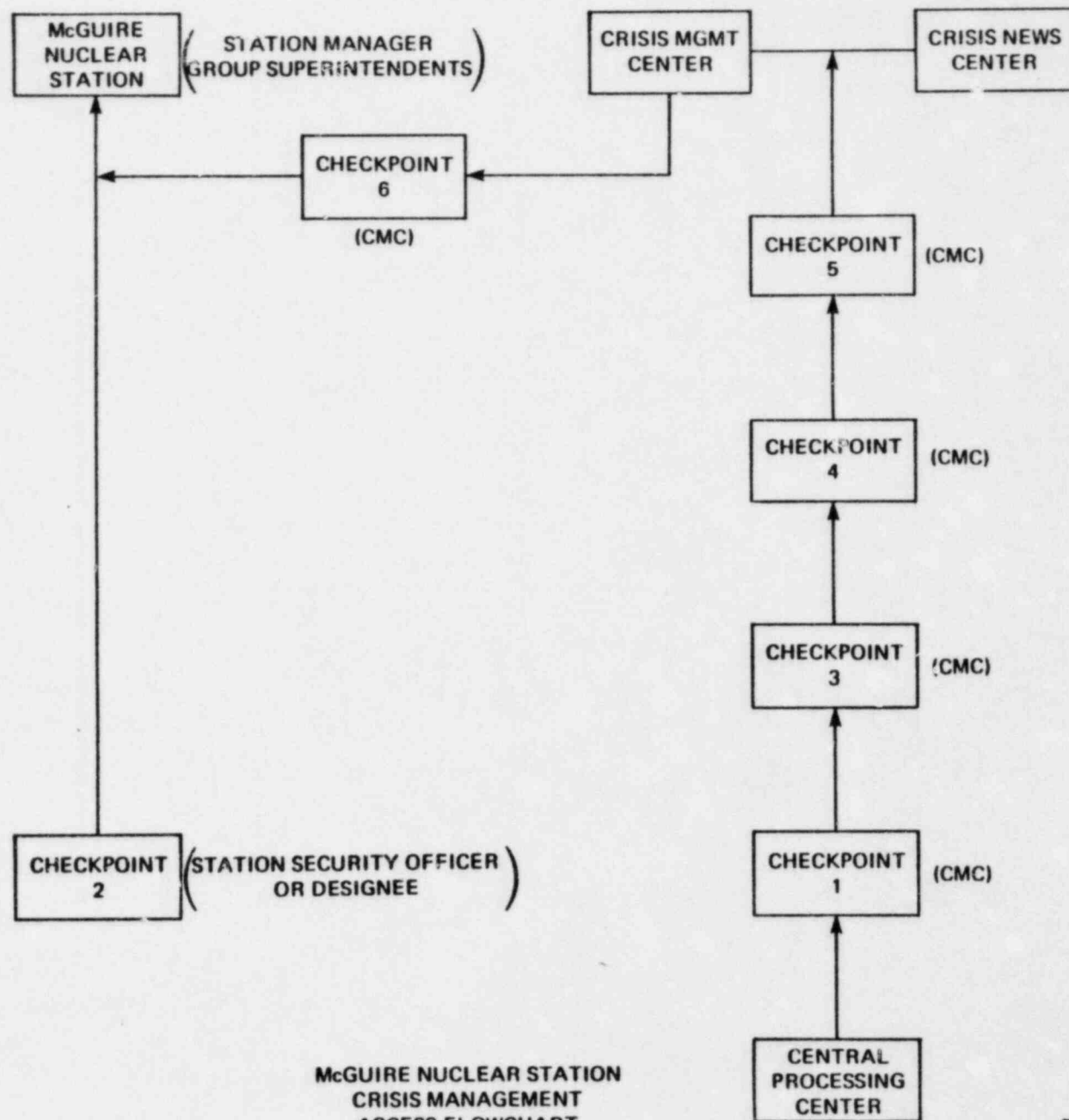
REVISION 4  
September 15, 1982

## CRISIS MANAGEMENT PERSONNEL LOG

CHECKPOINT NO. \_\_\_\_\_

[illegible]





McGUIRE NUCLEAR STATION  
CRISIS MANAGEMENT  
ACCESS FLOWCHART

ACCESS AUTHORIZATION

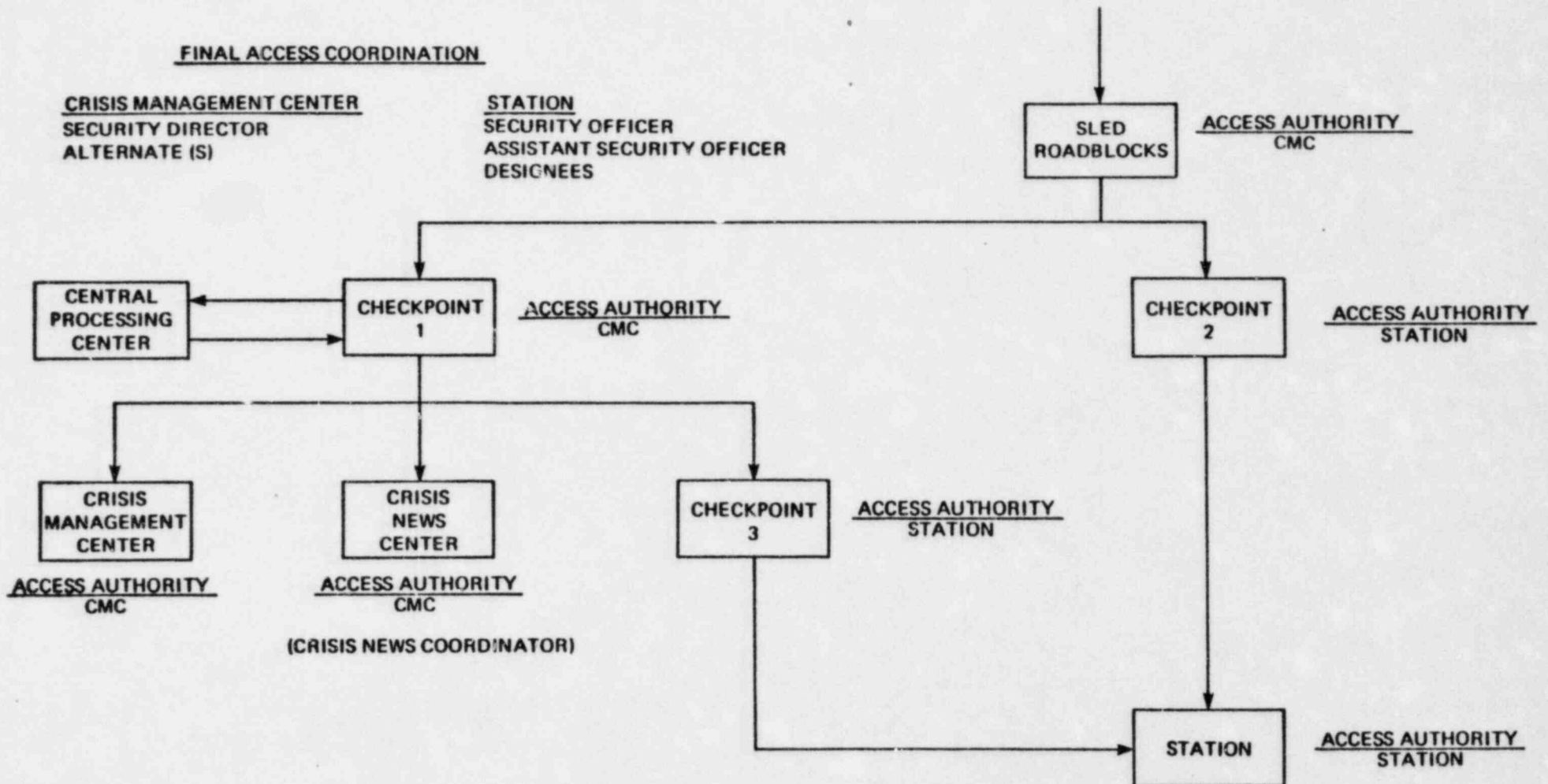
CRISIS MANAGEMENT CENTER  
RECOVERY MANAGER  
ACTING RECOVERY MANAGER  
CMC STAFF MANAGERS

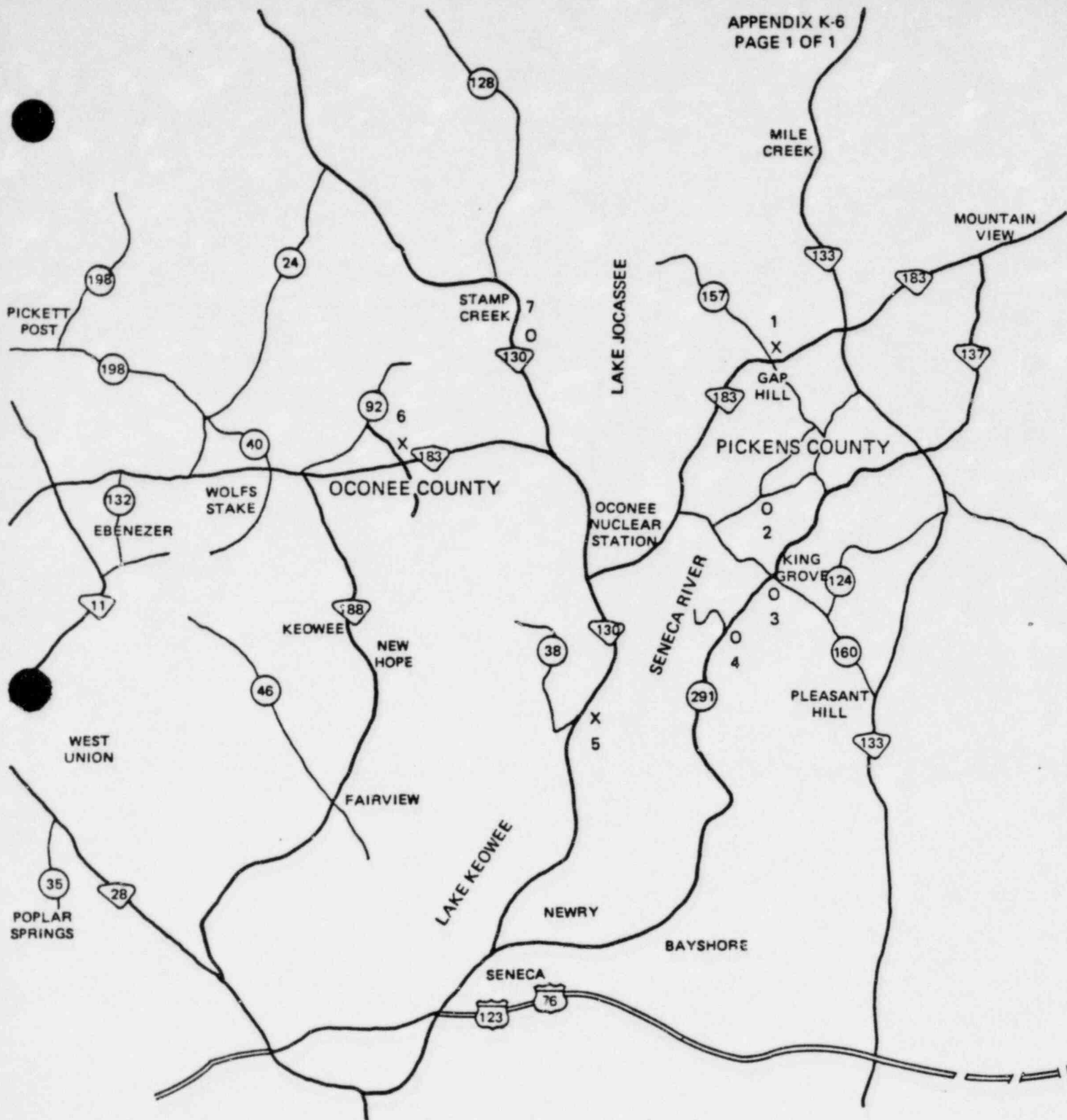
STATION  
STATION MANAGER  
ACTING STATION MANAGER  
GROUP SUPERINTENDENTS  
SECTION HEADS

FINAL ACCESS COORDINATION

CRISIS MANAGEMENT CENTER  
SECURITY DIRECTOR  
ALTERNATE (S)

STATION  
SECURITY OFFICER  
ASSISTANT SECURITY OFFICER  
DESIGNEES





SLED ROADBLOCK LOCATIONS

X - PRIMARY ROADBLOCK

O - SECONDARY ROADBLOCK

1. X - SC 183 & S157

2. O - DAN ROSS ROAD

3. O - S160 & S291

4. O - TOBY HILL ROAD & S291

5. X - SC 130 & S38

6. X - S201 & SC 138

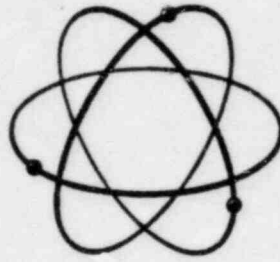
7. O - SC 130 (SALEM AF.ÉA)

K-17

REVISION 4  
September 15, 1982

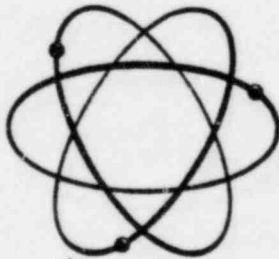
APPENDIX K-7  
PAGE 1 OF 1

02001



SLED VEHICLE PASS

02004



SLED PERSONNEL BADGE

[illegible]

## L.0 INSURANCE DIRECTOR

### L.1 PURPOSE

This position, a part of the Administration and Logistics Group, will be the liaison between Duke and the insurance companies. It will interface with other crisis management groups in providing assistance needed by the insurance companies.

### L.2 MAJOR FUNCTIONS

L.2.a Provides contact with insurance companies

L.2.b Assists insurance companies in data gathering

L.2.c Assists insurance companies in providing claims office for public

### L.3 MEMBERS OF GROUP

Following is a list of people assigned primary and alternate responsibilities under the plan. Alternates are required to be as knowledgeable as the primary.

#### L.3.a PRIMARY (DIRECTOR)

Doug House

#### L.3.b ALTERNATES

Laura Lawson

### L.4 IMMEDIATE CONTACT WITH INSURANCE COMPANIES

Upon receiving the initial call from the Crisis Management Team, this group will make immediate contact with the insurance companies to report the existence of a crisis and then proceed to the site. Insurance Company names and numbers are shown in Appendix L-1.

### L.5 ARRIVAL AT SITE

Upon arrival at the site, this group will re-establish contact with the insurance companies and report the current status of the crisis. Follow up notices will be provided to the insurance companies each 24 hours or immediately if there is a change in the status of the crisis.

### L.6 INTERFACING WITH OTHER GROUPS

This group will interface with the appropriate technical support groups to obtain the necessary technical information

sufficient to satisfy the needs of the insurance companies. In the event the insurance companies should dispatch an investigative team, this group would work with the Accommodations Group to provide assistance in securing motel reservations.

L.7 CLAIMS OFFICE

In the event it became necessary to evacuate members of the general public, the insurance company would set up a claims office to disburse emergency assistance funds. The Insurance Group would provide as much assistance as possible in expediting the setting up of this claims office. The Insurance Group would also communicate with the Crisis News Group about its operation.

L.8 AUDIT PROCEDURES

The entire Insurance section will be periodically checked for accuracy in accordance with Section A.8 "Audit Procedures".



Appendix L-1

INSURANCE COMPANIES

American Nuclear Insurers  
The Exchange, Suite 245  
270 Farmington Avenue  
Farmington, Connecticut 06032  
203/677-7305

Nuclear Mutual Limited  
P. O. Box 2025  
Hamilton, Bermuda  
809/295-5447  
809/294-2230 (Night)  
Telex: 3674

Nuclear Electric Insurance Limited  
P. O. Box 1262  
Hamilton, Bermuda  
809/295-3278  
809/295-4644 (Night)  
Telex: BA 3272

## TRAINING MEETINGS

A general training meeting will be held in September each year which will include everyone on the Administration and Logistics Team.

Additional meetings will be held at least quarterly involving managers and assistant managers or managers, assistant managers and directors. Information obtained during these meetings will be transmitted throughout the Administration and Logistics Team by letters, copies of meeting minutes or small meetings within each group.

All meetings will be noted by the Administration Director.

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DUKE POWER COMPANY  
CRISIS MANAGEMENT PLAN  
IMPLEMENTING PROCEDURE 5.3.11

MCGUIRE NUCLEAR STATION-CRISIS  
TELEPHONE DIRECTORY

Rev. 3  
November 29, 1982

TECHNICAL SUPPORT CENTER  
MCGUIRE NUCLEAR STATION

(McGuire Switchboard)  
Tie Line from Training Center      digit extension  
or      + extension

	<u>Room</u>	<u>Extension</u>
<u>Station Manager</u>	914	
<u>Administration</u>		
Superintendent	914	
Coordinators/Admin., Trng. Safety	912	
Contract Coordinator (Security etc.)	912	
<u>Maintenance</u>		
Superintendent	914	
Mechanical Engineer	913	
IAE Engineer	913	
Planning	913	
<u>Operations</u>		
Superintendent	914	
Engineer	913	
<u>Technical Services</u>		
Superintendent	914	
Performance Engineer	913	
Reactor Engineer	913	
Chemistry	913	
Health Physics	911	
Projects and Licensing Engineer	912	
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## EMERGENCY NUMBERS

MEDICAL (Located in Manager's Conference ----- TTC Extension  
Room behind the switchboard in  
the Technical Training Center)

FIRE -----

SECURITY ----- TTC Extension

POLICE -----

CHARLOTTE/MECKLENBURG BOMB DISPOSAL TEAM -----  
OR 18TH ORDINANCE DEPARTMENT (EOD) -----

GENERAL OFFICE RESPONSE LOCATIONS  
(ALTERNATE CRISIS CENTER)

Administration and Logistics (Wachovia Room 1488) -----

Design and Construction (Electric Center 3-32) -----

Radiological Support (Wachovia 2390) -----

Offsite Radiological Coordinator (Wachovia 2336) -----

\*Recovery Manager (Wachovia 1222) -----

\*Phones available for other groups in WC 1222 ---  
(Planning/Scheduling)

NRC, States and Counties (Wachovia 1400) -----

Technical Support (Wachovia 1704) -----

CRISIS NEWS GROUP (INDIVIDUAL OFFICES ON FIFTH FLOOR OF POWER BUILDING)

M. Cartwright (PB 5014) -----

M. Boyd (PB 5012) -----

I. Kaplan (PB 5010) -----

A. Coffin (PB 5024) -----

News Staff and Media (Electric Center Auditorium) -----

CRISIS MANAGEMENT CENTER  
(Technical Training Center)  
McGuire Nuclear Station

Switchboard

Extensions are connected through the Technical Training Center Switchboard and are for general use. All incoming calls to these numbers must go through the switchboard. The exchange numbers are provided for communication with the main office and outside agencies. Calls can be made on these lines to any numbers in the system without requiring an outside line. Calls can be made between extension numbers within the Training Center by dialing the extension number only.

Administration/Logistics -----	Extension Extension Extension Extension Bell Line
Construction First Aid -----	Extension
Data Coordination Area ----- (Telecopier)	Extension Extension
Design/Construction ----- and Technical Support	Extension Extension Extension Extension Extension Bell Line
Radiological Support -----	Extension Extension Extension Extension
News Staff -----	Extension Extension Extension Extension Extension Extension Bell Line
Nuclear Regulatory Commission -----	Extension Bell Line



Offsite Radiation Coordination -----	Extension	
	Extension	
	Extension	
	Extension	
	Bell Line	
Recovery Manager -----	Extension	
	Bell Line	
Scheduling/Planning -----	Extension	
	Extension	
To call Plant from CMC -----	Dial	Extension
To call Construction Office from CMC -----	Dial	
Central Processing Center (Accommodations) -----		
Medical Support (First Floor of Training Center in Manager's Conference Room behind switchboard)	Extension	
To call General Office -----	Dial	Extension

CRISIS NEWS CENTER

# TIE LINES FROM TECHNICAL TRAINING CENTER TO OTHER DUKE SITES

DIALING "TIES YOU IN" TO THE MICROWAVE NUMBERS ON THE DUKE SYSTEM. YOU MAY DIAL PLUS ANY FOUR DIGIT NUMBER THAT HAS A PREFIX.

YOU MAY ALSO REACH A PARTICULAR STATION AND/OR EXTENSION NUMBER BY DIALING 81 PLUS THE THREE DIGIT TIE LINE NUMBER FOR THAT STATION PLUS AN EXTENSION NUMBER OR OPERATOR.

TIE LINE BETWEEN THE TRAINING CENTER IS AS FOLLOWS:

TRAINING CENTER TO MCGUIRE: EXTENSION NUMBER OR OPERATOR  
MCGUIRE TO TRAINING CENTER: EXTENSION NUMBER OR OPERATOR

<u>STEAM PRODUCTION (STATIONS)</u>	<u>OUTSIDE LINES</u>	<u>TIE LINES ( TO GET ACCESS)</u>
Allen		
Belews Creek		
Buck		
Buzzard Roost		
Catawba		+ Ext. No. or Operator
Cliffside		+ Ext. No. or Operator
Dan River		
Lee		+ Ext. No. or Operator
Marshall		
Oconee		+ Ext. No. or Operator
Oconee Training Center		+ Ext. No. or
Riverbend		
McGuire		+ Ext. No. or Operator (or + ext. no. w/o using the tie line)
SMS		
Environmental Services		

CONSTRUCTION DEPARTMENT  
(STATIONS)

OUTSIDE LINES

TIE LINES (81 TO GET ACCESS)

Catawba

Lake Wylie -

+ Ext. No. or Operator

Cherokee

Ext. No. or Operator

McGuire

Oconee SSD

- Ext. No.

Station Support - Mt. Holly

## McGuire Offsite Agency Telephone List

### Counties

Mecklenburg Warning Point	Ringdown, or	or Emergency Radio Code
Gaston Warning Point	Ringdown, or	or Emergency Radio Code
Iredell Warning Point	Ringdown, or	or Emergency Radio Code
Catawba Warning Point	Ringdown, or	or Emergency Radio Code
Lincoln Warning Point	Ringdown, or	or Emergency Radio Code
Cabarrus Warning Point	Ringdown, or	or Emergency Radio Code

NOTE: Radio Code 1 activates all county radio units

### States

N.C. (E.O.C. Raleigh)	
N.C. Warning Point	
N.C. (SERT Headquarters, Air National Guard Armory)	Ringdown Phone or
S.C. Emergency Preparedness Division	
S.C. Department of Health and Environmental Control	(8:30 A.M.-5:00 P.M. weekdays) (After hours and weekends/ holidays)

DOE - Savannah River

NRC - Operation Center

American Nuclear Insurers

INPO