

October 30, 2019

U.S. NRC Region I DNMS
Nuclear Materials Section B
2100 Renaissance Boulevard, Suite 100
King of Prussia, Pennsylvania 19406-2713

Branch 1

03035708

**RE: Amendment request for US NRC Radioactive Materials License # 47-25559-01
Montgomery General Hospital, Montgomery, WV**

To Whom It May Concern:

NM55 RGN1 MATERIALS-002

Our Radiation Safety Officer is retiring at the end of 2019. We wish to amend our radioactive materials license to change our Radiation Safety Officer from Samuel R. Davis, MD, to James T. Norweck, MS, DABR. Please note that Mr. Norweck has appropriate training and experience and currently serves as RSO on the following licenses:

1. Boone Memorial Hospital, Madison WV, 47-312921-01,
2. Logan Regional Medical Center, Logan WV, 47-09576-01,
3. Ultimate Health Services, Huntington WV, 47-25408-01, and for
4. Hershel "Woody" Williams VA Medical Center, Huntington WV, 47-03630-02.

Mr. Norweck has agreed to provide RSO services to our facility to include implementation of the radiation protection program. Montgomery General Hospital has granted control as stipulated in the Delegation of Authority memo and Agreement to Implement commitment signed by Mr. Norweck an senior management. Please find the attached Radiation Safety Officer Agreement to Implement and Delegation of Authority.

Mr. Norweck is a consulting medical physicist and has provided services to our facility for many year. The consultant-RSO (James Norweck) will have the full support of management in carrying out the duties of the RSO as needed, to include oversight of authorized users. All issues identified by the consultant-RSO (James Norweck) that require the expenditure of funds will be reviewed by management and discussed with the consultant-RSO as needed. All expenditures deemed reasonable and necessary for maintaining a successful radiation safety program and regulatory compliance will be authorized by management as appropriate.

617053

On-site time at Montgomery General Hospital will vary but should average approximately 3-4 hours per quarter. More time is available as needed. The consultant-RSO (James Norweck) is available by cell phone at all times. Emergency contact information for the consultant-RSO will posted in the Nuclear Medicine HotLab and will be provided to key Nuclear Medicine, Radiology, and Administration personnel. For emergencies that require the physical presence of the consultant-RSO (James Norweck), the normal on-site response time is approximately 1.5 hours. The in-house primary point of contact will be Ms. Erica Cabassa-Rogers, CNMT, Nuclear Medicine Technologist and Assistant RSO.

If additional information is needed, or if we may be of assistance, please do not hesitate to contact You may also contact our Director of Radiology and/or our pending Radiation Safety Officer with questions for additional information:

Angela Taylor, RT
Office Ph: (304) 442-7462
Fax: (304) 442-1347
Email: ATaylor@mghwv.org

James T. Norweck, MS, DABR
Office Ph: (304) 522-1550 x 234
Fax: (304) 522-0704 or 1073
Email: jnorweck@radiology-inc.com

We appreciate your consideration of this amendment request. Thank you.

Sincerely,



Vickie Gay
Chief Executive Officer
Office Ph: (304) 442-7400
Fax: (304) 442-7494
Email: vickie.gay@mghwv.org

RSO Agreement to Implement Licensee's Radiation Protection Program

A licensee's management shall appoint a Radiation Safety Officer, who agrees in writing to be responsible for implementing the Radiation Protection Program. The licensee, through the Radiation Safety Officer, shall ensure that radiation safety activities are being performed in accordance with licensee-approved procedures and regulatory requirements. This requirement applies to any individual who assumed the duties of RSO after October 24, 2002 for NRC licenses (the effective date of the Final Rule for NRC Licensee's).

The established duties and responsibilities of the Radiation Safety Officer are:

1. Each licensee shall develop, document, and implement a Radiation Protection Program sufficient to ensure compliance with the provisions of the Regulations. The RSO shall be responsible for implementing the Radiation Protection Program;
2. As part of the Radiation Protection Program, the licensee shall use, to the extent practical, procedures and engineering controls based upon sound radiation protection principles to achieve occupational doses and doses to members of the public that are as low as is reasonably achievable (ALARA);
3. The licensee shall, at least annually, review the Radiation Protection Program content and implementation; and
4. Review and approve revisions to the Radiation Protection Program.

The licensee agrees to provide the Radiation Safety Officer with sufficient authority, organizational freedom, time, resources, and management prerogative, to:

1. Identify radiation safety problems;
2. Initiate, recommend, or provide corrective actions;
3. Stop unsafe operations; and,
4. Verify implementation of corrective actions.

Facility Name & Location:	Montgomery General Hospital	US NRC RAML License No.	47-25559-01
<i>The above is agreed to by:</i>	Management Representative Name:	Vickie Gay, CEO	Date
	Management Representative Signature:	<i>Vickie Gay</i>	10/30/
	Radiation Safety Officer Name:	James T. Norweck	Date
	Radiation Safety Officer Signature:	<i>James T. Norweck</i>	10/29/20

Important: Maintain a copy of this documentation with the Radiation Protection Program

Radiation Safety Officer – Delegation of Authority

Facility: Montgomery General Hospital
401 6th Avenue
Montgomery, WV 25136

Memo To: All Employees

From: Vickie Gay, Chief executive Officer

Subject: Delegation of Authority

James T. Norweck, MS, DABR has been appointed as Radiation Safety Officer (RSO) our Radioactive Materials License and is responsible for ensuring the safe use of radiation. The RSO is responsible for managing the Radiation Safety Program; identifying radiation safety problems; initiating, recommending, or providing corrective actions; verifying implementation of corrective actions; and ensuring compliance with regulations. The RSO shall ensure that the license activities are performed using approved procedures and meeting the regulatory requirements in the daily operations of the Radiation Safety Program. The RSO may be assisted by qualified and properly trained personnel. The RSO is hereby delegated the authority necessary to meet these responsibilities.

Vickie Gay

10/30/19
Date

FACSIMILE TRANSMITTAL

To: Ms. Penny Lanzisera, US NRC Region 1 **From:** Montgomery General Hospital

Fax: 610-337-5269

Pages: 5 total (including this page)

Phone: 610-337-5169

Date:

Re: 47-25559-01

cc:

☐ **Urgent** ☒ **For Review** ☐ **Please Comment** ☐ **Please Reply** ☐ **Please Recycle**

• **Comments:**

Amendment request for Montgomery General Hospital attached. Thank you!

Angela Taylor, RT
Office Ph: (304) 442-7462
Fax: (304) 442-1347
Email: ATaylor@mghwv.org

James T. Norweck, MS, DABR
Office Ph: (304) 522-1550 x 234
Fax: (304) 522-0704 or 1073
Email: jnorweck@radiology-inc.com



ACKNOWLEDGEMENT - RECEIPT OF CORRESPONDENCE

Name and Address of Applicant and/or Licensee

Montgomery General Hospital
ATTN: Vickie Gay, CEO
401 6th Ave.
Montgomery, WV 25136

Date

11/21/2019

License Number(s)

47-25559-01

Mail Control Number(s)

617053

Licensing and/or Technical Reviewer or Branch

Medical and Licensing Assistance Branch, DNMS

This is to acknowledge receipt of your: ☒ Letter and/or ☐ Application Dated: 10/30/2019

The initial processing, which included an administrative review, has been performed.

☒ Amendment ☐ Termination ☐ New License ☐ Renewal

☒ There were no administrative omissions identified during our initial review.

☐ This is to acknowledge receipt of your application for renewal of the material(s) license identified above. Your application is deemed timely filed, and accordingly, the license will not expire until final action has been taken by this office.

☐ Your application for a new NRC license did not include your taxpayer identification number. Please complete and submit NRC Form 531, Request for Taxpayer Identification Number, located at the following link: <http://www.nrc.gov/reading-rm/doc-collections/forms/nrc531.pdf>
Follow the instructions on the form for submission.

☐ The following administrative omissions have been identified:

Your application has been assigned the above listed MAIL CONTROL NUMBER. When calling to inquire about this action, please refer to this control number. Your application has been forwarded to a technical reviewer. Please note that the technical review, which is normally completed within 180 days for a renewal application (90 days for all other requests), may identify additional omissions or require additional information. If you have any questions concerning the processing of your application, our contact information is listed below:

Region I
U. S. Nuclear Regulatory Commission
Division of Nuclear Materials Safety
2100 Renaissance Boulevard, Suite 100
King of Prussia, PA 19406-2713
(610) 337-5260, (610) 337-5313,
(610) 337-5398, (610) 337-5513 or (610) 337-5239