



November 21, 2019

UNITED STATES NUCLEAR REGULATORY COMMISSION
Region III, Office of Materials Licensing
2443 Warrenville Road, Suite 210
Lisle, IL 60532-4352

RE: Elkhart General Hospital
Expedited License Amendment Request/Notification
License Number: 13-18879-01

Dear Sir/Madam:

As of November 27, 2019, Liang (Larry) Q. Wang, M.S. will no longer serve as the Radiation Safety Officer for our facility. We request that he is removed as RSO and as an Authorized Medical Physicist from our NRC license #13-18879-01.

At that time, Daniel J. Archambeault, M.S. will function as the temporary Radiation Safety Officer until a decision has been made as to who will function as the permanent Radiation Safety Officer. Mr. Archambeault is listed as the RSO on Memorial Hospital's NRC license #13-18881-01. He is also listed as an Authorized Medical Physicist on our NRC license #13-18879-01. We have enclosed the RSO/Executive Management Agreement letter.

If you have any questions or require additional information, please contact our medical physics consultant, Sharon Updike, MHP, DABR, at 517-795-8786 or by email at supdike@mpcphysics.com.

Sincerely,

William Molen, MBA, RT(R)(MR)
Director of Imaging Services
Elkhart General Hospital

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**RSO / EXECUTIVE MANAGEMENT
LETTER OF UNDERSTANDING**

November 21, 2019

Daniel J. Archambeault, M.S.
Radiation Safety Officer

Re: Radiation Safety Officer / Executive Management
Letter of Understanding

Dear Mr. Archambeault,

You have been appointed the temporary Radiation Safety Officer (RSO) of this facility for our United States Nuclear Regulatory Commission Materials License. This "Letter of Understanding" is prepared to comply with Title 10 Code of Federal Regulations (CFR) Part 35.24(b). This section of the regulations requires that you agree in writing to the following:


- Assume responsibility for implementing the Radiation Protection Program
- Ensure that radiation safety activities are being performed in accordance with our own approved procedures and all regulatory requirements.

The executive management of this facility agrees to provide you as RSO:

- Specific written notation of your authority, duties and responsibilities.
- Sufficient authority, organizational freedom, time, resources and management prerogative to:
 1. Identify radiation safety problems;
 2. Initiate, recommend, or provide corrective actions;
 3. Stop unsafe operations; and,
 4. Verify implementation of corrective actions.

Our signatures noted below will attest to the issues noted above. Please make a copy of this document for your files and return the original to my attention.

Sincerely,


William Molen, MBA, RT(R)(MR)
Director of Imaging Services
Elkhart General Hospital


Daniel J. Archambeault, M.S.
Radiation Safety Officer

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Express US Airbill

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Recipient's Copy

1 From

Date 11/21/19

Sender's Name Dan Archambault

Phone 574 647-1100

Company MEMORIAL HOSPITAL

Address 615 N MICHIGAN ST # 50

City SOUTH BEND

IN ZIP 46601-10-3

2 Your Internal Billing Reference

3 To

Recipient's Name Materials Licensing

Phone 612 821-7500

Company U.S. Nuclear Regulatory Commission

Address 2443 Warrenville Rd. Ste 210

City Lisle

IL ZIP 60532-4352

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FedEx 2Day

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5 Packaging

FedEx Envelope

FedEx Pak

FedEx Box

FedEx Tube

Other

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Saturday Delivery

No Signature Required

Direct Signature

Indirect Signature

Does this shipment contain dangerous goods?

No Yes

Yes (specify)

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